

City of Stevens Point
Board of Water and Sewerage Commissioners
May 11, 2020 - 12:00 PM

Meeting will be held via a Zoom Meeting
URL to connect: <https://us02web.zoom.us/j/82026885705>
Dial in number: (301) 715-8592 - Meeting ID: 820 2688 5705

AGENDA

Discussion and Possible Action on:

1. Approval of April 13, 2020 minutes
2. Approval of Department Claims
3. Water Supply and Distribution Reports - *Eric Southworth*
4. Sewage Treatment Operations Report - *Chris Lefebvre*
5. Current Project Updates - Wastewater - *Joel Lemke/Chris Lefebvre*
6. Collection System Maintenance Report - Craig Czaikowski
7. Stormwater Operations - Craig Czaikowski
8. Community Area Network Report - Joel Lemke
9. Directors Report - Joel Lemke
10. Adjournment

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
Monday, April 13, 2020
12:00 P.M.**

MINUTES

PRESENT: Paul Adamski, Ray Schmidt, Carl Rasmussen, Mae Nachman and Anna Haines

ALSO PRESENT: Joel Lemke, Eric Southworth, Chris Lefebvre, Mary Klesmith, Jason Draheim, Craig Czaikowski, and Jaime Zdroik

Index

Page

I.	ADMINISTRATION	
1.	Approval of minutes of the February 10, 2020 meeting.	2
2.	Discussion and possible action on a memo regarding the position of City Engineer.	2
II.	ACCOUNTING	
3.	Discussion and possible action on approval of department claims.	2-3
4.	Discussion and possible action on sewer credit request from: a. 2733 Stanley Street – made by Ken Siwieck of New Midwest Group.	3-4
III.	WATER OPERATIONS	
5.	Report on water distribution & water supply operations.	4-5
IV.	SEWAGE TREATMENT OPERATIONS	
6.	Report on Collection System Maintenance.	5
7.	Report on sewage treatment operations.	5
8.	Discussion and possible action on services related to odor control.	5-6
9.	Current project updates.	6
V.	STORMWATER/CAN OPERATIONS	
10.	Report on stormwater/CAN operations.	6
11.	Discussion and possible action on annual MS4 permit submittal.	6
VI.	DIRECTOR'S REPORT	
12.	Verbal report & update on current projects.	6
VII.	ADJOURNMENT	7

ADMINISTRATION

1. Approval of minutes of the February 10, 2020 meeting.

Motion made by Anna Haines, seconded by Mae Nachman to approve the minutes of the February 10, 2020 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

2. Discussion and possible action on a memo regarding the position of City Engineer.

Joel stated the current Director of Public Works is serving as the City Engineer as well. Prior to that, the last time we had a City Engineer was when Joel was the Director of Public Works. It has been determined, due to the increase of total reconstructs we are doing every year it would be beneficial for both Public Works and the Utilities if we had a City Engineer position.

Joel expects that the money saved on not hiring engineering for our street reconstruction projects will offset the expense of our portion of the City Engineer wages and benefits. There is also a benefit of having an in-house resource throughout the year. This person would report directly to the Director of Public Works.

Joel is requesting that the Commission take formal action approving the sharing (50%) of expenses related to the wage and benefits of a City Engineer.

Motion made by Mae Nachman, seconded by Anna Haines to approve sharing the expenses (50%) related to the wage and benefits of a City Engineer.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

3. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Paul Adamski presented the statement of claims for the Water Utility for February. The balance as of February 1, 2020 was \$3,337,140.41; the bank deposits recorded in February 2020 were \$582,898.99. Checks issued February 2020 numbered 54010 through 54068 were for \$425,259.12. The net balance on hand February 29, 2020 was \$3,494,780.28.

Paul Adamski presented the statement of claims for the Water Utility for March. The balance as of March 1, 2020 was \$3,396,395.79; the bank deposits recorded in March 2020 were \$790,911.16. Checks issued March 2020 numbered 54069 through 54150 were for \$1,327,069.61. The net balance on hand March 31, 2020 was \$2,860,237.34.

WASTEWATER DEPARTMENT

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for February. The balance as of February 1, 2020 was \$7,270,534.01; the bank deposits recorded in February 2020 were \$213,363.97. Checks issued February 2020 numbered 34354 through 34383 were for \$519,705.12. The net balance on hand February 29, 2020 was \$6,964,192.86.

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for March. The balance as of March 1, 2020 was \$6,967,288.62; the bank deposits recorded in March 2020 were \$334,844.41. Checks issued March 2020 numbered 34384 through 34447 were for \$2,033,705.98. The net balance on hand March 31, 2020 was \$5,268,427.05.

STORMWATER DEPARTMENT

Paul Adamski presented the statement of claims for the Stormwater Utility for February. The balance as of February 1, 2020 was \$716,184.42. The bank deposits recorded in February 2020 were \$61,527.32. Checks issued February 2020 numbered 2715 through 2731 were for \$69,351.25. The net balance on hand February 29, 2020 was \$708,360.49.

Paul Adamski presented the statement of claims for the Stormwater Utility for March. The balance as of March 1, 2020 was \$721,423.82. The bank deposits recorded in March 2020 were \$93,405.02. Checks issued March 2020 numbered 2732 through 2760 were for \$90,332.20. The net balance on hand March 31, 2020 was \$724,496.64.

Motion made by Ray Schmidt seconded by Mae Nachman to approve the department claims for the months of February and March 2020 as audited and read.

Ayes all. Nays none. Motion carried.

4. **Discussion and possible action on sewer credit request from:**
 - a. **2733 Stanley Street – made by Ken Siwieck of New Midwest Group**

Joel explained there was a \$25,033.03 bill that went out to the property. After the business closed, a pipe froze and put a lot of water down the sewer. In the past, if the water went into the sewer and therefore treated by the Wastewater Treatment Plant, the customer would be responsible for the whole bill.

Joel explained that our sewer rates do account for the treatment of BOD, SS and phosphorus. In this case, because it was clear water, there would have been zero BOD, SS and phosphorus sent for treatment but we would have still had to handle the high volume of clear water. Our recent rate review shows that 45% of our rate are costs associated with the handling of the volume of the water, the rest are cost associated with the treatment. If this approach were used, the associated credit would be \$10,502.97.

The Commission could also deny all requests and staff could work out a long-term payment arrangement.

Paul stated shouldn't this being the responsibility of the owner or management company to make sure it was winterized properly. Joel agreed that yes it is, he also stated that in this situation they did act fast at getting this fixed once they realized what happened.

Joel stated we had to account for the volume of water but it was clear water and no strength to it that needed to be treated.

Ray stated he agrees with recommendation #1 because it covers our costs involved with this leak.

Motion made by Ray Schmidt, seconded by Mae Nachman to approve a sewer credit for 2733 Stanley Street in the amount of \$10,502.97.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

5. Report on water distribution & water supply operations.

Eric stated they held a public meeting regarding the implementation of the Lead Service Line Replacement Program and one person showed up. Due to the Covid19 pandemic, we can no longer enter homes to perform inspections so the program has been halted for now.

Do to the Covid19, we also have our crews are split, working every other week. When at home, they are doing online training on blood borne pathogens, PPE training etc. that we are required to do every year.

Pumpage is down last month probably due to the closing of the businesses.

Hydrant flushing will be done May 11-15th.

Our pumpage in February was 131,127,000 gallons, a decrease of 4,446,000 gallons of water from February 2019.

Our pumpage in March was 138,327,000 gallons, a decrease of 16,031,000 gallons of water from March 2019.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on Collection System Maintenance.

A report for the months of February & March were provided to the Commission.

7. Report on sewage treatment operations.

Chris said all permit limits were met. The lift station project is slated to wrap up on June 1st but we will still have some finishing work and landscaping to do after. The majority of the biosolids project should be done in May with a substantial completion date of June 2. We will still have one roof that will need to be done and that will be completed in July. Construction has started to slow down allowing them to get caught up on other things.

B.O.D. (4 average ppm), Phosphorus (.722 average ppm) and Suspended Solid (8.61 average ppm) limits were met for the month of February 2020.

B.O.D. (4 average ppm), Phosphorus (.553 average ppm) and Suspended Solid (9.10 average ppm) limits were met for the month of March 2020.

8. Discussion and possible action on services related to odor control.

This part of the services were not included in the design for our biosolids dryer, it was decided at the time to do a wait and see approach to the odor control to ensure what would be needed depending on odors produced. During startup the odor coming from the dryer exhaust was very strong and the Wastewater treatment staff were able to optimize the operations of the dryer equipment to lessen the extent of the odors but it was not able to eliminate the odor to an acceptable level.

Joel explained one quote has been received so far and they will try to get others.

Chris and Joel are requesting approval to proceed with testing/studying odor control options in an amount not to exceed \$10,000.

Joel explained that by waiting we actually saved money to design something that would have covered all possibilities would have cost more. We left it out of design phase so we would know what we would be treating.

Chris stated he feels we haven't been getting complaints on the odor due to it being the winter time where people have windows closed etc.

Motion made by Anna Haines, seconded by Carl Rasmussen to approve proceeding with testing/studying odor control options in an amount not to exceed \$10,000.00.

Ayes all. Nays none. Motion carried.

9. **Current project updates.**

Graphs were provided to the Commission on the status of the WWTP Digestion, Dewatering & Drying Improvements Project and the Lift Station Project.

V. **STORMWATER/CAN OPERATIONS**

10. **Report on Stormwater/CAN operations.**

Nothing reported on Stormwater.

CAN Operations: Joel stated they have been doing building inspections during this time and with warm weather approaching, they will be doing boring on the school project. Joel stated there is another potential customer also interested.

11. **Discussion and possible action on annual MS4 permit submittal.**

Motion made by Mae Nachman, seconded by Anna Haines to approve the 2019 MS4 Annual Permit.

Ayes all. Nays none. Motion carried.

VI. **DIRECTOR'S REPORT**

12. **Verbal report & update on current projects.**

We changed staffing configuration for the operators, 50% on and 50% on call at home. Starting today one-half in the office and the other half working from home. Due to Covid19, we felt it needed to separate everyone so we have coverage in case some would get sick.

The next Water & Sewerage Commission meeting will be on Monday, May 11, 2020 at noon.

VII. ADJOURNMENT

Motion made by Anna Haines to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:36 pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

A handwritten signature in cursive script, appearing to read "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY

REPORT TO THE MAY, 2020
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of April 1, 2020

\$ 3,534,532.25

Bank deposits recorded in April 2020

\$ 1,308,707.34

\$ 4,843,239.59

CHECKS ISSUED APRIL 2020:

54151	American Welding & Gas Inc.	Welding Supplies	137.39
54152	Aramark	Rug Service	19.48
54153	AT&T	Long distance phone charges	36.63
54154	Central States H & W Fund	Health Insurance Premiums	26,620.40
54155	Fastenal Company	Supplies	220.81
54156	Brandon Lee	Uniform reimbursement	175.77
54157	Multimedia Communications & Engineering Inc.	Fiber Optic - pass through invoice	10,474.80
54158	Northern Lake Services Inc.	Samples	1,378.00
54159	Sewage Department	Salvaged sewer mains, work done for Water Dept	419.85
54160	Spectra Print	Delinquent notices	419.50
54161	Void	Void	0.00
54162	Tokay Software	Cross Connection Software Renewal	790.00
54163	Verizon Wireless	IPad & cell phone charges	523.24
54164	WI Public Service	Gas & Electric Charges	22,193.24
54165	Sewage Department	A/R Sewage Charges	59,478.81
54166	Storm Water Dept	A/R Storm Water Chgs	13,002.54
54167	AnSer	After hours answering service	87.58
54168	AT&T	Local phone charges	170.53
54169	Baker Tilly Virchow Krause LLP	2019 Audit	6,889.45
54170	CORE & MAIN LP	Meter gaskets	135.86
54171	Feltz Lumber Co Inc.	Lumber - 2 X 6	11.88
54172	Franks Hardware Co Inc.	Step ladder, trailer modification & misc. supplies	525.86
54173	Lube Green LLC	Cleaner	108.72
54174	Metal Crafters Inc.	Trailer modifications	58.70
54175	Mastercard	Webinar lunch & disinfecting spray	53.11
54176	Sewage Department	Work performed for Water	504.63
54177	Storm Water Dept	Salvaged storm mains, work done for Water Dept	3,560.82
54178	Wi State Laboratory of Hygiene	Fluoride samples	26.00
54179	Sewage Department	A/R Sewage Charges	100,598.22
54180	Storm Water Dept	A/R Storm Water Chgs	31,323.01
54181	Community Foundation of Central WI	Employee Contribution	10.00
54182	United Way Of Portage County	United Way	7.00
54183	Water Department Payroll	Payroll	24,888.56
54184	IGNA REAL ESTATE & INVESTMENTS	Refund overpayment Igna Real Estate for 1209 Franklin	137.92
54185	Stevens Point Public Utilities	Open Chase checking account	100,000.00
54186	Sewage Department	A/R Sewage Charges	228,403.45
54187	Storm Water Dept	A/R Storm Water Chgs	86,376.87
54188	Aramark	Rug Service	19.48
54189	AT&T	Phone Charges	548.68
54190	Complete Office of WI	Supplies	56.47
54191	Donna's Cleaning Service	Monthly cleaning service - Office & Utility Garage	340.00
54192	Hawkins Inc.	Chemicals	1,967.85
54193	INFOSEND INC	March Billing Statements -Printing/Postage	2,179.06
54194	James Peterson Sons, Inc.-Utility Div.	Concrete needed for abandoned service	3,000.00
54195	Municipal Environmental Group	2020 Membership Charges	2,000.00
54196	RMM Solutions Inc.	Managed IT Services	683.36
54197	SEH INC	Engineering Charges - Antenna Project	3,443.33
54198	Staples Credit Plan	Office supplies	209.39
54199	Strand Associates Inc.	Well 4 Replacement-Professional Services	220.96
54200	Teamsters Union Local 662	Union dues	784.00
54201	Mastercard	Zoom Annual Subscription, software and plumbing permit	236.71
54202	Whelihan Glass, LLC	Repair stone chip	75.00

54203	Worzellas Point Supply	Hand soap	213.76	
54204	Sewage Department	A/R Sewage Charges	107,473.45	
54205	Storm Water Dept	A/R Storm Water Chgs	45,355.33	
54206	Community Foundation of Central WI	Employee Contribution	10.00	
54207	United Way Of Portage County	United Way	7.00	
54208	Water Department Payroll	Payroll	25,259.45	
54209	Aramark	Rug Service	19.48	
54210	AT&T	Long distance phone charges	36.14	
54211	CDW Government	Smart Net Renewal	2,409.70	
54212	Central States H & W Fund	Health Insurance Premium	26,620.40	
54213	City Of Stevens Point	Retirement, fuel and employee deductions	18,437.67	
54214	Roger Kieliszewski	Uniform reimbursement	116.02	
54215	Petty Cash	Postage, Mileage & Supplies	130.23	
54216	Rasmussen Plumbing & Heating	Faucet replacement	435.98	
54217	Sewage Department	Sewer portion of Rails to Trails Grant Proceeds, Work performed for Water	7,921.77	
54218	Spectra Print	Delinquent Notices - Printing & Postage	385.00	
54219	Storm Water Dept	Storm portion of Rails to Trails Grant Proceeds, work performed for Water	8,201.95	
54220	Verizon Wireless	IPad & Cell Phone Charges	446.46	
54221	WI DNR Accts Receivable	Water Use Fees	125.00	
54222	WI Public Service	Utilities - Service Garage	582.37	
54223	Sewage Department	A/R Sewage Charges	83,664.02	
54224	Storm Water Dept	A/R Storm Water Chgs	21,365.11	
	HRA	HRA Disbursement	390.30	
	HRA	ACH - Benefit Advantage Admin Fee	75.00	
	IRS	Payroll Taxes	17,974.47	
	WI Dept of Revenue	Payroll Taxes	3,714.74	\$ 1,106,903.72
	TOTAL EXPENSES LISTED		\$ 1,106,903.72	\$ 3,736,335.87
	BALANCE ON HAND APRIL 30, 2020			
		Balance on Hand		\$ 3,736,335.87
		Plus uncleared checks		\$ 173,698.30
		Less checks previously written clearing this month		\$ (734,376.36)
		Ending Cash Balance matching Bank Statements		\$ 3,175,657.81
		Less Restricted Funds		\$ (118,511.21)

REPORT TO THE MAY, 2020
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of April 1, 2020
Bank Deposits recorded in April 2020

\$ 5,528,996.26
\$ 1,680,761.17
\$ 7,209,757.43

CHECKS ISSUED IN APRIL 2020:

34448	Aramark	Rug Service	140.95
34449	Central States H&W Fund	Health Insurance Premium	12,410.80
34450	Cummins N Power LLC	Annual Generator Maintenance	581.01
34451	Donohue & Assoc Inc	Engineering Services - Lift Station Replacement	9,775.70
34452	Grainger	Cord & sealant, pump & dry wipes	1,712.81
34453	H&K Tool & Die Inc	Valves	161.25
34454	K2M Design, Inc.	Architectural Services - Wastewater Roof	1,260.00
34455	L W Allen LLC	Generator parts	3,619.95
34456	Lou's Gloves, Inc.	Lab supplies	160.00
34457	Lubrication Engineers, Inc.	Lubricant	6,980.82
34458	Miron Construction Co., Inc.	WWTP Upgrade	188,692.80
34459	NCL of Wisconsin Inc	Lab supplies	974.41
34460	Storm Water Dept	GIS Work done for Sewer	475.84
34461	USA Blue Book	Pump Tube Assembly	480.84
34462	Verizon Wireless	IPad & cell phone charges	303.37
34463	WI Public Service	Monthly Utility Charges	3,454.31
34464	Wisconsin Public Service Corp	Electric Service - Bush & Sunset Blvd.	5,485.68
34465	Airgas USA, LLC	Nitrogen	350.00
34466	Baker Tilly Virchow Krause LLP	2019 Audit	4,629.64
34467	CT Laboratories	Samples	391.00
34468	Franks Hardware Co Inc	Supplies	494.98
34469	Harter's Fox Valley Disposal	Dumpster service	341.50
34470	Northern Lake Services Inc	Wastewater Samples	359.65
34471	Pember Companies Inc	Lift Station Project	374,681.82
34472	Voided Check		
34473	Spee Dee Delivery Service Inc.	Shipping fees for samples	10.08
34474	Storm Water Dept	Work performed for Sewer	915.68
34475	WI Public Service	Monthly Utility Charges	17,315.66
34476	Aquachem of America Inc.	Aquachem	10,948.00
34477	Aramark	Rug Service	148.51
34478	AT&T	Phone charges	418.64
34479	Brenntag Great Lakes LLC	Ferric chloride	6,922.19
34480	CT Laboratories	Samples	391.00
34481	Donohue & Assoc Inc	Engineering Services - Digestion, Dewatering & Drying Project	18,588.87
34482	Hawkins Inc	Chemical - Azone	406.35
34483	L W Allen LLC	Repairs - video card	420.24
34484	RMM Solutions Inc.	Managed IT Services	683.36
34485	Spee Dee Delivery Service Inc.	Shipping charges for samples	8.95
34486	Teamsters Union Local 662	Union dues	465.00
34487	UW Stevens Point	Intern wages	2,404.23
34488	Water Dept	Inventory used and HRA admin fees	450.51
34489	Water Environment Federation	Annual Membership-Chris	170.00
34490	Wisconsin Public Service Corp	Utility Service for Hwy 10 E Lift Station	3,317.58
34491	AFLAC	Insurance Premiums	26.50
34492	Aramark	Rug Service	140.95
34493	CDW	Smart Net Renewal	2,409.70
34494	Central States H&W Fund	Health Insurance Premiums	12,410.80
34495	City Of Stevens Point	Retirement, fuel & employee deductions	10,475.38
34496	Donohue & Assoc Inc	Engineering Services - Lift Station	6,070.00
34497	Dorner Company	Plugs & washers	1,876.00
34498	Colten Gaylord	Boot allowance and uniform reimbursement	167.19
34499	Johnson Controls	Service Fire Alarm Panel	93.81
34500	L W Allen LLC	Troubleshoot Pump Issue	955.79

34501	NAPA	Spark plug	2.29	
34502	NCL of Wisconsin Inc	Lab supplies	1,055.51	
34503	Petty Cash	Conference expenses and supplies	44.08	
34504	Storm Water Dept	Work performed for Sewer	1,121.85	
34505	Verizon Wireless	IPad & Cell Phone Charges	302.43	
34506	Voided Check			
34507	WI Public Service	Partial Utility Charges	17,816.82	
34508	Worzellas Point Supply	Trash bags	37.84	
	Wire Transfer	2019 Revenue Bond Principal & Interest Pymnt	267,894.75	
	Sewage Department Payroll	Payroll	43,375.93	
	WI Dept of Revenue	Garnishment of wages	7.83	
	IRS	Payroll Taxes	10,872.62	
	WI Dept of Revenue	Payroll Taxes	2,198.70	
	TOTAL OF EXPENSES LISTED		<u>\$ 1,061,260.75</u>	\$ 1,061,260.75
	BALANCE ON HAND APRIL 30, 2020			\$ 6,148,496.68
		Balance on Hand		<u>\$ 6,148,496.68</u>
		Plus uncleared checks		\$ 55,471.94
		Less checks previously written clearing this month		\$ (334,960.75)
		Ending Cash Balance matching Bank Statements		<u><u>\$ 5,869,007.87</u></u>
		Less Restricted Balance		\$ (3,600,225.25)
		TOTAL		\$ 2,268,782.62

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE MAY 2020
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of April 1, 2020
 Bank deposits recorded in April 2020

\$ 687,166.32
\$ 181,230.01
\$ 868,396.33

CHECKS ISSUED APRIL 2020:

2761	Central States H&W Fund	Health Insurance Premiums	7,486.40	
2762	Sewage Dept	Work for Storm	1,188.18	
2763	Verizon Wireless	IPad & cell phone charges	180.23	
2764	Water Dept	Work done for Storm	25.95	
2765	Wisconsin Public Service	Monthly Utility Charges	487.88	
2766	Baker Tilly Virchow Krause LLP	2019 Audit	2,026.89	
2767	Frank's Hardware Co, Inc.	Supplies	67.84	
2768	Sewage Dept	Work performed for Storm	216.27	
2769	Water Dept	Inventory Used	693.21	
2770	RMM Solutions Inc.	Managed IT Services	683.36	
2771	Teamsters Union Local 662	Union dues	263.00	
2772	CDW Government	Smart Net Renewal	2,409.69	
2773	Central States H&W Fund	Health Insurance Premiums	7,486.40	
2774	City of Stevens Point	Retirement, fuel and employee deductions, workers comp premium	4,916.27	
2775	Fastenal Co	Hearing protection	353.82	
2776	Len Dudas Motors Inc	Module	178.00	
2777	Reinders, Inc.	Seed mix	730.74	
2778	Sewage Dept	Work done for Storm	144.18	
2779	Verizon Wireless	IPad & cell phone charges	177.87	
2780	Water Dept	Percent of billing & wages	19,281.14	
2781	Wisconsin Public Service	Utility Charges	308.51	
	Payroll	4/2/2020	6,311.30	
	Payroll	4/16/2020	6,349.49	
	Payroll	4/30/2020	6,291.15	
	IRS	Payroll Taxes	4,283.97	
	WI Dept of Revenue	Payroll Taxes	941.96	
	TOTAL OF EXPENSES LISTED		\$ 73,483.70	\$ 73,483.70
	BALANCE ON HAND APRIL 30, 2020			\$ 794,912.63
		Balance on Hand		\$ 794,912.63
		Plus checks written after the end of this month		
		Plus uncleared checks		\$ 36,249.62
		Less checks previously written clearing this month		\$ (5,336.83)
	Ending Cash Balance matching Bank Statements			\$ 825,825.42

STEVENS POINT, WISCONSIN WATERWORKS REPORT

FOR APRIL 2020

CURRENT YEAR VS. PREVIOUS YEAR

	2019	2020	INCREASE	DECREASE	RECORD HIGH	DATE	
Total pumpage, gallons	135,713,000	127,470,000		8,243,000	225,874,000	Apr-02	
Daily pumping average, in gallons	4,524,000	4,249,000		275,000			
Peak pumpage, gallons, (date)	6,596,000 (1ST)	5,496,000 (3RD)		1,100,000	9,434,000	4/24/2002	
Low pumpage, gallons, (date)	3,173,000 (28TH)	3,519,000 (2ND)	346,000		1,980,000	04/16/90	
					3,001,000	4/20/2003	◀Record low since 1995 when the utility started providing water to Stora Enso.
Power bill	\$13,430.56	\$13,019.76		\$410.80			
K.W.H's used	180,209	169,164		11,045			
Gallons pumped per K.W.H.	753	754	1				

**STEVENS POINT WATER DEPARTMENT
CONSUMPTION HISTORY**

(Pumpage x 1,000)

MONTH	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
JANUARY	150,622	142,263	147,206	140,438	131,056	135,295	140,095	130,487	145,393	150,360
FEBRUARY	131,127	135,573	132,869	123,311	124,330	132,142	134,021	131,003	146,311	139,446
MARCH	138,327	154,358	148,770	139,881	131,189	146,717	147,561	141,337	149,346	152,765
APRIL	127,470	135,713	133,238	142,367	135,484	145,731	154,752	145,137	152,172	148,872

Sewage Plant Monthly Average

	Temperature		Precip.	Sewage Flow		Phosphorus				BOD				Suspended Solids				Power kW	Per Day LBS BOD Removed	Gas Production Per Day CUFT	
	Max °F	Min °F	INCHES	Influent		Effluent		Raw Influent MG/L	Raw Influent LBS	Final Effluent		Raw Influent MG/L	Raw Influent LBS	Final Effluent MG/L	Final Effluent LBS	Reduction %					
				MGD	MGD	MG/L	LBS			MG/L	LBS						MG/L				LBS
Month																					
May 2019	62	44	5.33	2.875	3.100	4.989	119	0.323	8	268	6,434	3.06	79.20	99	316	7,587	4.35	112.40	98	6,355	56,532
Jun 2019	76	54	3.79	2.560	2.676	7.479	162	0.265	6	313	6,691	2.31	51.57	99	417	8,898	3.06	68.17	99	6,639	29,250
Jul 2019	82	62	6.63	2.668	2.803	7.059	157	0.447	11	281	6,244	3.36	78.49	99	420	9,345	3.41	79.69	99	6,165	28,968
Aug 2019	77	56	2.70	2.286	2.434	6.746	134	0.600	12	267	5,085	4.27	86.66	98	260	4,952	4.50	91.37	98	4,998	29,226
Sep 2019	71	54	7.46	2.650	2.672	7.348	161	0.346	8	301	6,649	3.67	81.73	99	352	7,783	4.39	97.82	99	6,568	35,337
Oct 2019	54	38	3.58	2.896	2.901	8.049	194	0.687	16	257	6,203	3.87	93.66	98	272	6,580	4.78	115.70	98	6,109	43,258
Nov 2019	35	23	1.90	2.294	2.557	7.451	145	0.692	15	277	5,300	5.41	115.31	98	292	5,589	6.77	144.29	98	5,185	33,133
Dec 2019	40	17	2.91	2.245	2.639	7.327	137	0.819	18	292	5,463	5.87	129.10	98	289	5,416	7.02	154.44	97	5,334	0
Jan 2020	29	15	1.20	2.320	2.849	6.581	127	1.153	28	301	5,829	3.30	78.39	99	306	5,913	5.43	129.05	98	5,342	5,750
Feb 2020	30	8	1.05	2.132	2.498	6.196	110	0.722	15	320	5,690	4.30	89.62	99	283	5,035	8.81	183.62	97	6,950	5,601
Mar 2020	43	26	3.88	2.664	2.987	5.166	105	0.553	13	232	5,154	3.69	92.02	98	242	5,379	9.10	226.67	96	6,200	5,062
Apr 2020	51	31	2.12	2.486	2.877	3.682	77	0.284	7	235	4,877	2.79	66.88	99	238	4,940	6.93	166.30	97	4,667	4,811
Minimum	29	8	1.05	2.132	2.434	3.682	77	0.265	6	232	4,877	2.31	51.57	98	238	4,940	3.06	68.17	96	4,811	0
Maximum	82	62	7.46	2.896	3.100	8.049	194	1.153	28	320	6,691	5.87	129.10	99	420	9,345	9.10	226.67	99	6,950	6,639
Total	650	428	42.55	30.078	32.992	78.072	1,627	6.890	157	3,344	69,619	45.90	1,042.63	1,183	3,688	77,416	68.54	1,569.52	1,174	23,340	68,577
Average	54	36	3.55	2.506	2.749	6.506	136	0.574	13	279	5,802	3.83	86.89	99	307	6,451	5.71	130.79	98	4,668	5,715

Final Effluent Discharge Data

April 2020

		Sewage Flow			BOD				S.S.					Phosphorus				Fecal Coliform Final #/100 ml	Effluent Ammonia mg/L	
		Raw	Final	MGD	Raw MGL	Final CBOD MGL	% Reduct.	Raw Pounds BOD/Day	Final Pounds CBOD/Day	Raw (ppm)	Final (ppm)	% Reduct.	Raw Pounds SS/Day	Final Pounds SS/Day	Raw (ppm)	Final (ppm)	Raw Pounds P/Day			Final Pounds P/Day
Date	Precip INCHES	04/01/2020	0.00	2.920	3.502	199	2.31	99	4,846	67	196	9.33	95	4,773.15	272	3.630	0.330	88	10	33
		04/02/2020	0.00	2.497	2.944	188	2.00	99	3,915	49	204	8.75	96	4,248.30	215	4.090	0.370	85	9	35
		04/03/2020	0.00	2.544	2.698	245	2.00	99	5,198	45	220	6.67	97	4,667.73	150					
		04/04/2020	0.19	2.602	2.757	152	2.00	99	3,299	46	184	5.67	97	3,992.93	130	3.670	0.270	80	6	20
		04/05/2020	0.00	2.637	2.811	181	2.17	99	3,981	51	164	4.80	97	3,606.78	113					
		04/06/2020	0.00	2.638	2.830	231	2.00	99	5,082	47	232	5.60	98	5,104.21	132					
		04/07/2020	0.02	2.608	2.821	252	2.56	99	5,481	60	284	4.90	98	6,177.20	115					
		04/08/2020	0.01	2.538	2.752	278	2.55	99	5,884	59	196	3.00	98	4,148.72	69	4.130	0.200	87	5	19
		04/09/2020	0.00	2.459	2.663	257	2.20	99	5,271	49	220	5.00	98	4,511.77	111					
		04/10/2020	0.01	2.391	2.602	278	2.92	99	5,544	63	244	6.30	97	4,865.59	137	4.870	0.168	97	4	17
		04/11/2020	0.00	2.358	2.670	177	2.73	98	3,481	61	180	6.40	96	3,539.83	143					
		04/12/2020	0.01	2.574	2.905	150	2.00	99	3,220	48	172	6.29	96	3,692.35	152	3.540	0.190	76	5	19
		04/13/2020	0.95	2.674	3.033	233	2.49	99	5,196	63	252	8.29	97	5,619.89	210					
		04/14/2020	0.01	2.670	3.030	207	3.31	98	4,609	84	268	8.30	97	5,967.77	210					
		04/15/2020	0.00	2.592	2.956	244	3.53	99	5,275	87	268	9.20	97	5,793.43	227	2.890	0.380	62	9	17
		04/16/2020	0.00	2.523	2.878	221	3.39	98	4,650	81	240	8.70	96	5,050.04	209	2.750	0.290	58	7	18
		04/17/2020	0.00	2.479	2.876	222	3.13	99	4,590	75	232	8.00	97	4,796.57	192	2.870	0.280	59	7	18
		04/18/2020	0.00	2.396	2.808	165	3.30	98	3,297	77	216	8.00	96	4,316.25	187					
		04/19/2020	0.00	2.458	2.960	188	2.41	99	3,854	59	252	8.50	97	5,165.93	210					
		04/20/2020	0.00	2.395	3.016	254	3.05	99	5,073	77	216	8.33	96	4,314.45	210					
		04/21/2020	0.04	2.345	2.838	245	3.81	98	4,792	90	168	12.00	93	3,285.63	284					
		04/22/2020	0.00	2.350	2.825	349	2.03	99	6,840	48	268	8.33	97	5,252.53	196	4.210	0.310	83	7	21
		04/23/2020	0.00	2.356	2.850	254	2.82	99	4,991	67	212	6.00	97	4,165.60	143	3.490	0.300	69	7	20
		04/24/2020	0.00	2.314	2.831	299	2.98	99	5,770	70	208	6.33	97	4,014.14	149	4.040	0.320	78	8	19
		04/25/2020	0.00	2.260	2.761	244	2.93	99	4,599	67	204	5.67	97	3,845.07	131					
		04/26/2020	0.00	2.293	2.838	185	2.80	98	3,538	66	280	3.67	99	5,354.61	87					
		04/27/2020	0.00	2.338	2.892	312	3.12	99	6,084	75	340	6.40	98	6,629.63	154					
		04/28/2020	0.24	2.423	2.975	320	3.63	99	6,467	90	392	6.80	98	7,921.47	169					
		04/29/2020	0.37	2.529	3.058	337	3.72	99	7,108	95	272	6.67	98	5,736.99	170					
		04/30/2020	0.27	2.412	2.939	191	3.72	98	3,842	91	364	6.00	98	7,322.25	147					
													100							
Total	2.12	74.573	86.319	7,058	84	2,963	145,776	2,010	7,148	207.90	3,008	147,880.81	5,023	44,180	3,408	922,472	82,805			256,000
Average	0.07	2.486	2.877	235	3	99	4,859	67	238	6.93	97	4,929.36	167	3,682	0.284	76,833	7,000			21,333
Maximum	0.95	2.92	3.50	349.00	3.81	99.42	7,107.96	94.87	392.00	12.00	100.00	7,921.47	284.03	4.87	0.38	97.11	9.64			35.00
Minimum	0.00	2.26	2.60	150.00	2.00	98.00	3,220.07	45.00	164.00	3.00	92.86	3,285.63	68.86	2.75	0.17	57.87	3.65			17.00

Phosphorus mg/l 2 Year History

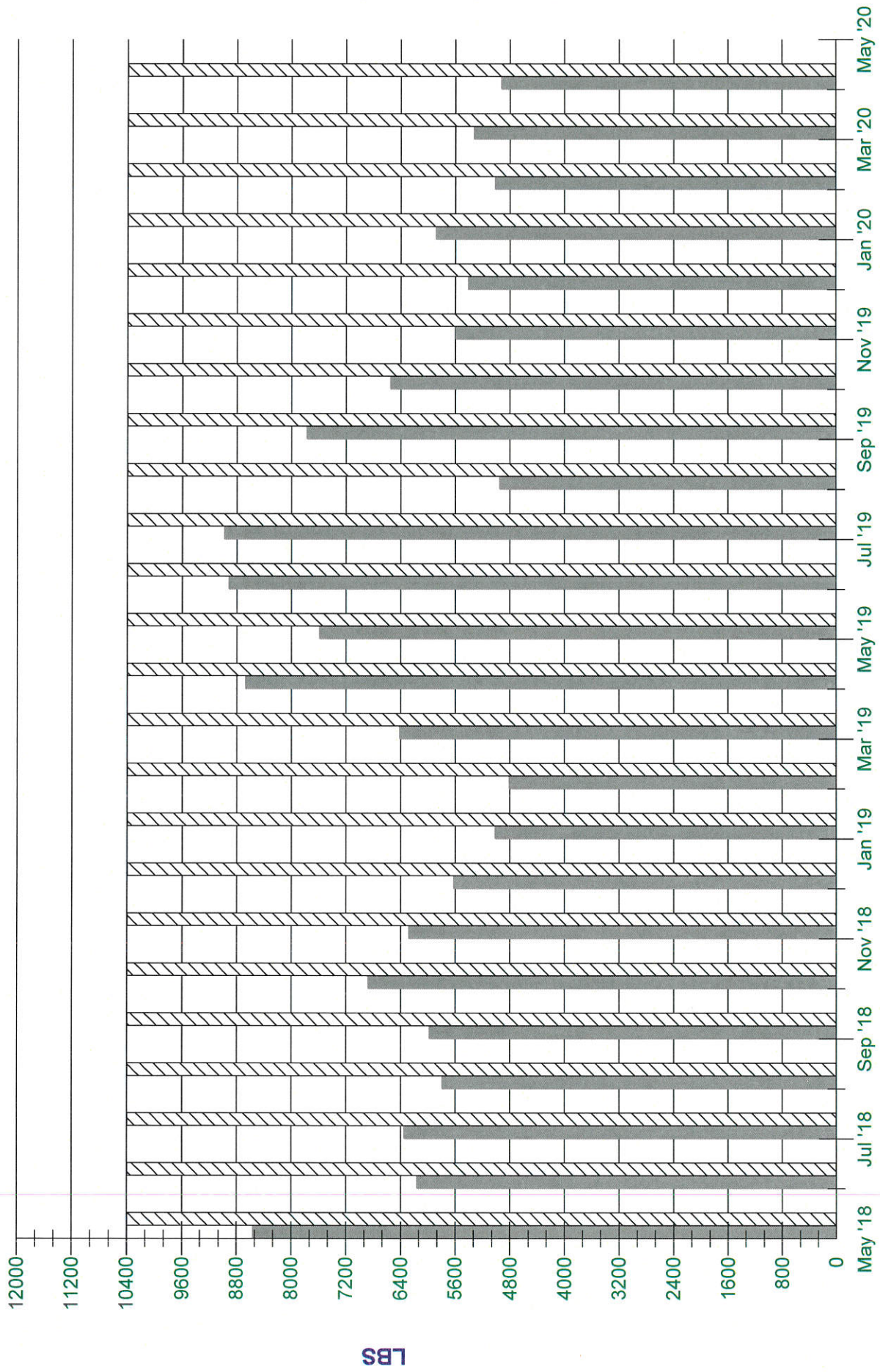


Date (05/01/2018 to 04/30/2020)

■ Effluent Phosphorus Total (Mo Avg)
 ▨ Phosphorus Final Limit (Mo Avg)

WIMS (OPSSP_WWTP)
 Phosphorus 2 Year History

SS Raw 2 Year History

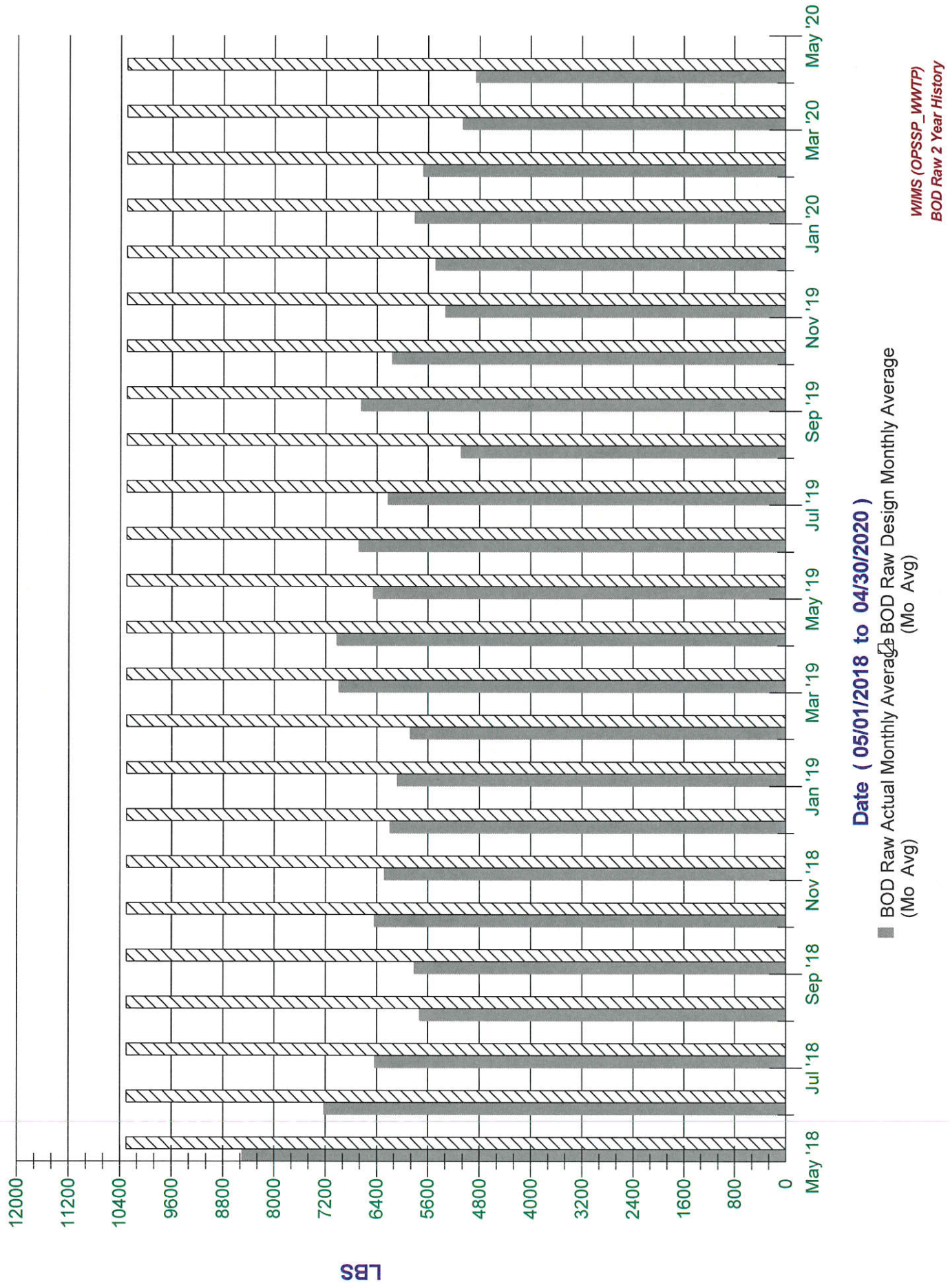


Date (05/01/2018 to 04/30/2020)

■ SS Raw Actual Monthly Average (Mo Avg)
 ■ SS Raw Design Monthly Average (Mo Avg)

WIMS (OPSSP_WWTP)
 SS Raw 2 Year History

BOD Raw 2 Year History

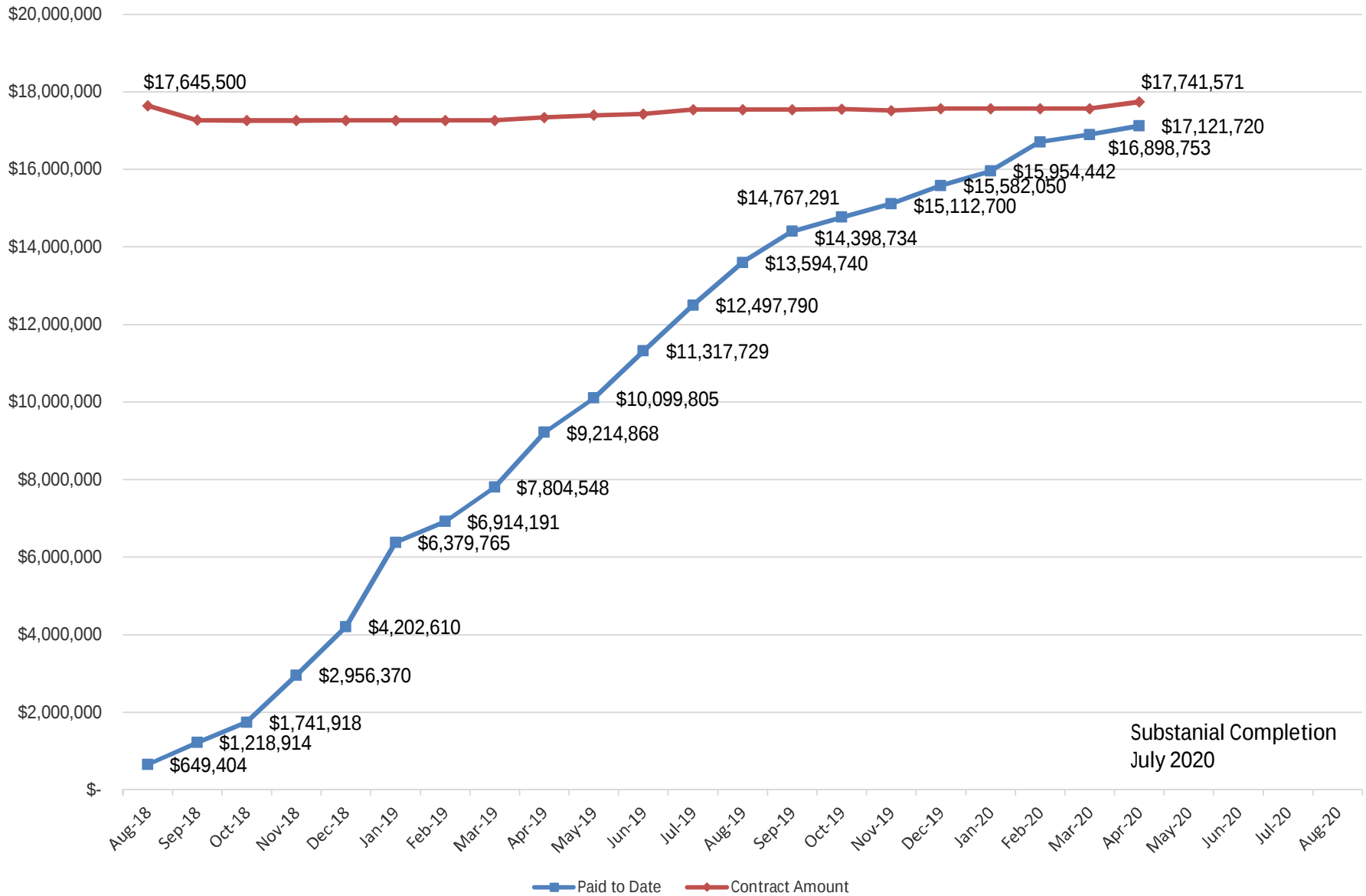


Date (05/01/2018 to 04/30/2020)

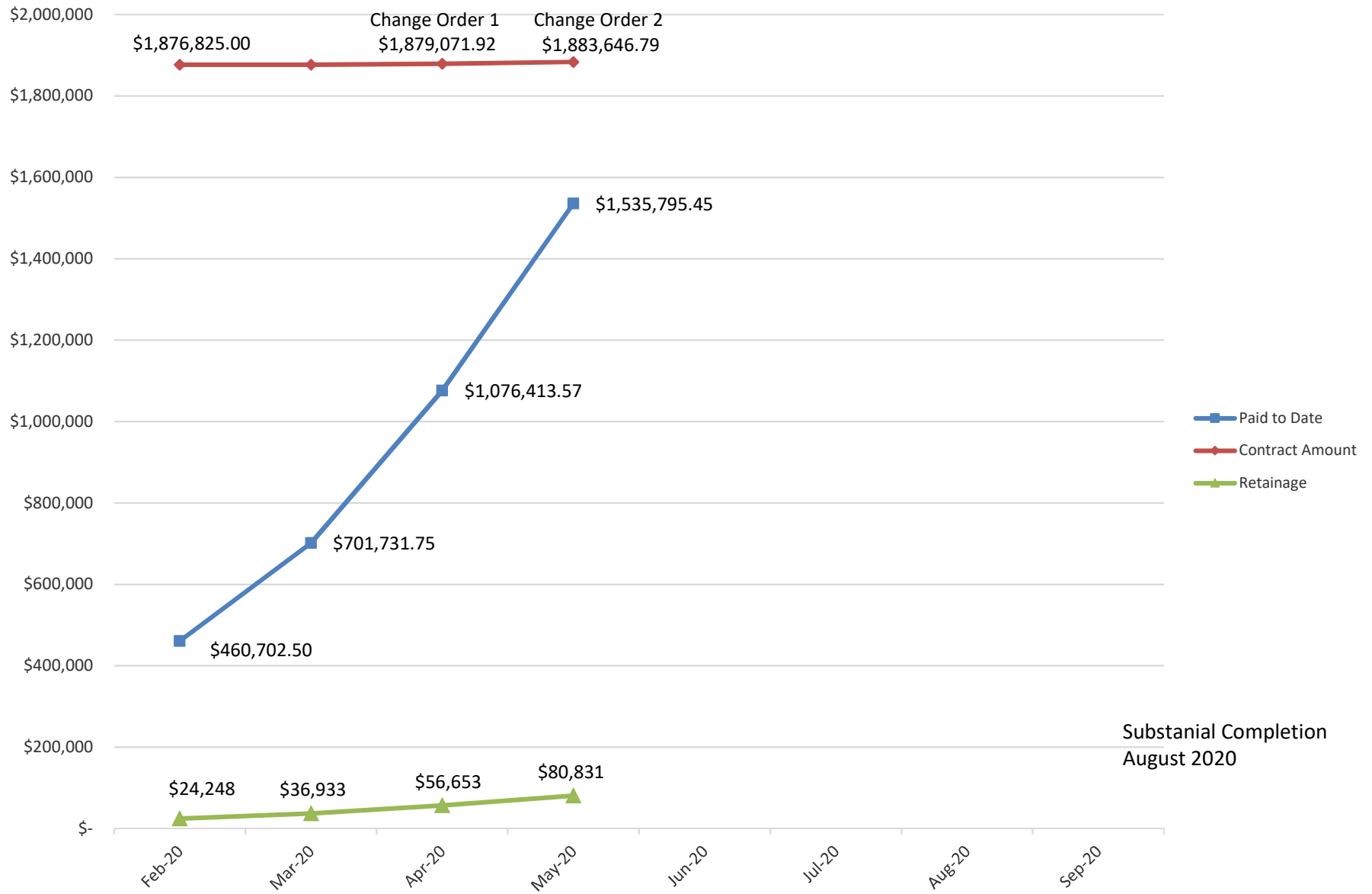
■ BOD Raw Actual Monthly Average BOD Raw Design Monthly Average (Mo Avg)

WIMS (OPSSP_WWTP)
BOD Raw 2 Year History

Stevens Point WWTP Digestion, Dewatering, and Drying Improvements Project Construction Contract Payments



Stevens Point Lift Station Upgrades Project Construction Contract Payments



SEWER REPORT FOR THE MONTH OF APRIL 2020

2020	
39,305	feet of sanitary sewer flushed
32,290	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
11,436	feet of sanitary sewer jetted
-	feet of sewer main televised
-	feet of storm main televised

v.s.

2019	
25,187	feet of sanitary sewer flushed
11,100	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
4,231	feet of sanitary sewer jetted
332	feet of sewer main televised
-	feet of storm main televised

	2020	v.s.	2019
Number of service calls:	2		2

	2020	v.s.	2019
Number of calls that were the City's problem:	0		1

	2020	v.s.	2019
Number of manholes vacuumed for the Water Department:	0		0

List department and how many catch basins/drains vacuumed within city departments:

Department	# hours worked/Vac Manholes-Catch basins
WWTP - High strenght waste pit	3
Well 11 - holding tank vac's	6
Airport - holding tank vac's	1
Transit	6
Sentry Airport - holding tank vac's	3

Other items to report: _____
