

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

Zoom Teleconferencing

**March 15, 2021
7:00 PM**

Meeting ID: 813 8350 3511 | Passcode: 668490

By Computer: <https://us02web.zoom.us/j/81383503511>

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Consideration and Possible Action on the Following:

5. Consent Agenda:
 - Minutes of the Common Council Meeting of February 15, 2021.
 - Minutes and Actions of the Police and Fire Commission meeting of February 2, 2021:
 2. Memorandum of Understanding with Midstate Technical College.
 5. Confirmation of Bills.
 6. Memorandum of Understanding with IAFF Local 484 extending COVID 19 benefits.
 7. Memorandum of Understanding with Stevens Point Police Officers Organization extending COVID 19 benefits.
 - Minutes and Actions of the Park Commission meeting of March 3, 2021:
 4. Approval of Emerald Ash Borer Biocontrol program in Iverson Park in partnership with the USDA.
 6. Approval of exterior design and location of new restroom building in Iverson Park.
 - Minutes and Actions of the Plan Commission meeting of March 1, 2021:
 2. Report of the January 4, 2021 meeting of the City Plan Commission.
 10. Discussion and possible action on a request from the City of Stevens Point for the acquisition of 1700 Strongs Avenue (Parcel ID 281240832400924).
 11. January 2021 Monthly Report.
 12. Director's Report.

- Minutes and Actions of the Board of Water and Sewerage Commissioners meeting of March 8, 2021:
 2. Approval of the March 8, 2021 minutes.
 3. Approval of department claims.
 4. Award of the Utility Roofing Project, Project #21-09, to Pioneer Roofing in an amount not to exceed \$416,066.55.
 5. Real estate needs associated with the re-location of municipal Well 4, future Well 12.
 - Minutes and Actions of the Airport Commission meeting of March 8, 2021:
 2. Approval of the minutes of the March 8, 2021 meeting.
 3. Approval of department claims.
 - Minutes and Actions of the Transportation Commission of March 8, 2021:
 2. Approval of the February 8, 2021 Transportation Commission minutes.
 3. Approval of the February 2021 financial/claims report.
 4. Approval to move forward with the procurement of three paratransit buses.
 5. Earth Day public transportation ideas.
 - Minutes and Actions of the Personnel Committee meeting of March 8, 2021:
 2. Request to promote employee at Central Transportation (Transit) Division, per Administrative Policy 2.06.
 4. Conducting a pay plan market survey update.
 5. Administrative Policy 1.18 Tobacco, Nicotine, Vapor, and Non-Tobacco Smoking Products.
 - Minutes and Actions of the Board of Public Works meeting of March 8, 2021:
 6. To enter into an agreement with the Wisconsin Department of Transportation for winter maintenance responsibilities for the sidewalk related to the US 10 bridge over I-39.
 - Minutes and Actions of the Public Policy and General Government meeting of March 8, 2021:
 2. License List.
 3. Request to Hold Event/Street Closing.
 - Minutes and Actions of the Finance Committee meeting of March 8, 2021:
 2. Awarding proposal for moving and relocation services for Edgewater Manor residents.
 3. Approval of funding for the acquisition of 1700 Strongs Ave.
 5. Approval of funding for a market survey update to the City pay plan.
 6. Approval of Claims Paid.
 - Statutory Monthly Financial Report by Comptroller/Treasurer.
6. Resolution - Extending the Relaxing the Open Intoxicant Ordinance on Specific Days in the Downtown Area.
 7. Request from the City of Stevens Point for a conditional use permit to construct a fire department training site at 3100 Whiting Avenue (Parcel ID 281230805101005), consistent with Ch. 23.02(1)(a)(3)(a).

8. Request from Tom Owens, representing the Stevens Point Area School District, for a conditional use permit to construct a bus garage addition and other improvements consistent with Ch. 23.02(1)(d)(3)(a) at 1900 Polk Street (Parcel ID 281230804301002).
9. Request from Don Scaffidi, representing Regent Street Apartments LLC, to amend the City of Stevens Point Comprehensive Plan Future Land Use Map for the purposes of amending the future land use designation from Residential to Commercial/Office/Multi-Family at 3707 Stanley Street (Parcel ID 281240827230019).
10. Request from Don Scaffidi, representing Regent Street Apartments LLC, to rezone 3707 Stanley Street (Parcel ID 281240827230019) from "R-2" Single Family Residential to "B-4" Commercial.
11. Request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request adds Section 23.01(14) relating to fencing guidelines that are sought to be transferred from Chapter 30: Building Code to Chapter 23: Zoning Code.
12. Ratification of the 2021-2023 tentative agreement with the Stevens Point Police Officer's Organization.
13. To award the Bituminous Patching Project to American Asphalt in the amount not to exceed \$99,730.76.
14. To award the Curb, Gutter and Sidewalk Project to Fahrner Asphalt Sealers in the amount not to exceed \$53,328.95.
15. To award the site work contract to Green Thumb Sprinklers and Landscaping in the not to exceed amount of \$27,082 for Project # 20.054, Bukolt Park Playground Development.
16. Ordinance Amendment - Section 9.05 as it relates to parking.
17. Preliminary Resolution - 2021 Street Improvements Project #21-01 - Special Assessments for the installation of storm sewer laterals and sidewalk.
18. Approval to award the Utility Roofing Project, Project #21-09, to Pioneer Roofing in an amount not to exceed \$416,066.55.
19. Approval of one-time funding for the Stevens Point Alliance to support downtown area events/activities.
20. Ordinance Amendment: Chapter 2.21 Standing Rules for the Government of the Common Council - Reconsideration of Question.
21. Adjourn into closed session (approximately 7:30 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) and 19.85 (1) (g) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session on the following:
 - A. Negotiating a development agreement for a possible project in TIF District 11.
22. Adjournment.

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

Zoom Teleconferencing

**February 15, 2021
7:00 PM**

Minutes

1. Roll Call.

Mayor Wiza, Presiding

PRESENT Ald. Jennings, Shorr, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.

EXCUSED Ald. Nebel.

OTHERS PRESENT Clerk Yenter, Attorney Beveridge, C/T Ladick, Chief Finn, Interim Chief Zenner, Dir. Lemke, Dir. Kernosky, Dir. Kremer, Dir. Beduhn, H/R Manager Jakusz, Taylor Hale - Portage County Gazette, Duane Munz, Marla Schultz, Ginger Keymer.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Keith Kedrowski, 1536 Water Street, said the City of Stevens Point is the only municipality in Portage County that still holds their meetings via zoom. He said there is increased PPE for COVID protection and asked the Council to consider having meetings in-person again. Mr. Kedrowski said in person meetings benefit those who want to engage in their local government but cannot due to not having the technology or not being tech savvy enough to access the meetings.

Marla Schultz, 2032A Center Street, said she is running for fifth district alderperson. She said if elected she will communicate frequently with her constituents, work on having better roads, improve city parks and making sure there is affordable and senior housing.

Consideration and Possible Action on the Following:

5. Consent Agenda:

Minutes of the Common Council meeting of January 18, 2021.

Minutes and Actions of the Police and Fire Commission meeting of January 5, 2021:

6. Confirmation of bills.

Minutes and Actions of the Park Commission meeting of February 3, 2021:

4. Approval of request by Recycling Connections to install two temporary recycling displays along the Riverfront for June, July and August of 2021.
6. Approval of special events, lodge rentals and organized activities.

Minutes and Actions of the Board of Water and Sewerage Commissioners meeting of February 8, 2021:

2. Approval of the February 8, 2021 minutes.
3. Approval of department claims.
4. Commission compensation.

Minutes and Actions of the Airport Commission meeting of February 8, 2021:

2. Approval of the minutes of the February 8, 2021 meeting.
3. Approval of department claims.

Minutes and Actions of the Transportation Commission of February 8, 2021:

2. Approval of the January 11, 2021 Transportation Commission minutes.
3. Approval of the January, 2021 financial/claims report.
4. CY2021 "Youth Ride Free" summer program.

Minutes and Actions of the Personnel Committee meeting of February 8, 2021:

2. Amendment to Administrative Policy 3.01 Standard Benefits (Securian/Minnesota Mutual Life Insurance).
3. Elimination of the part-time Travel Trainer position Central Transportation.

Minutes and Actions of the Board of Public Works meeting of February 8, 2021.

Minutes and Actions of the Public Policy and General Government meeting of February 8, 2021:

2. License List.
3. Request to Hold Event/Street Closing.

Minutes and Actions of the Finance Committee meeting of February 8, 2021:

2. Authorization for the Fire Department to apply for an Assistance to Firefighters Grant for the replacement of SCBA equipment.
3. Approval of response to the Environmental Protection Agency affirming that the City did not cause the contamination at Pfiffner Pioneer Park.
4. Request for TIF Funding for Contaminated Soil Excavation/Disposal at the Proposed MSTC Advanced Manufacturing Center.
6. Approval of Claims Paid.

Statutory Monthly Financial Report by Comptroller/Treasurer.

Ald. Johnson **moved**, Ald. Fishler seconded, to approve the consent agenda as presented.

Call for the Vote: Ayes: Jennings, Shorr, Zarazua, Johnson, Slowinski, Kneebone, Leek,
Dalton, Fishler, Morrow.
Nays: None. Motion adopted.

6. To approve the Ordinance Amendments in Section 9.05 as it relates to parking.

Ald. Slowinski **moved**, Ald. Jennings seconded, to approve the ordinance amendment in Section 9.05 as it relates to parking.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson,
Zarazua, Shorr, Jennings.
Nays: None. Motion adopted.

7. Approval of contract award for Project Number 20.052 to Upper Midwest Athletic Construction, Inc. in the not-to-exceed amount of \$80,279.20 for Goerke Tennis Court Resurfacing.

Ald. Shorr **moved**, Ald. Johnson seconded, to approve the contract.

Call for the Vote: Ayes: Jennings, Shorr, Zarazua, Johnson, Slowinski, Kneebone, Leek,
Dalton, Fishler, Morrow.
Nays: None. Motion adopted.

8. To accept the proposal from Barrientos Design and Consulting for a facility requirement and site identification study for a new Public Works Facility in the amount of \$22,853.00.

Ald. Johnson **moved**, Ald. Kneebone seconded, to approve the proposal from Barrientos Design and Consulting for a facility requirement and site identification study for a new Public Works Facility in the amount of \$22,853.00.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson,
Zarazua, Shorr, Jennings.
Nays: None. Motion adopted.

9. Adjournment.

Adjourned at 7:17 p.m.

CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION
February 2, 2021

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski, Wescott

Also Present: Fire Chief Finn, Assistant Chief Rottier, Assistant Chief Moody, Assistant Chief Gemza, Interim Assistant Chief Kussow, Lt. Dana Williams, Alderperson Kneebone, Trevor Howard, Attorney Dean Dietrich, Rick Anderson, Hobbes, Ginger Keymer, Benjamin Nusz, Colleen Kane, Bobbi Damrow, Michael Leischner – WSAU, Thomas Leek, Brandi – Point Plover Metro Wire

2. **Memorandum of Understanding with Mid-State Technical College**

The Stevens Point Fire Department and Mid-state Technical College have a new 10 year collaborative agreement that will expand local and regional training offerings in fire protection and emergency services. The training will take place at 3100 Whiting Avenue, which is property currently owned by the City of Stevens Point. The site's location will allow for training to occur closer to regional career and volunteer fire departments.

Assistant Chief Moody reported the training center will allow the Stevens Point Fire Department to have many different fire and technical rescue training props on site which will enhance Fire Department personnel, in-house and across the region. The training site will prepare current and future firefighters through real life scenarios and state-of-the art training techniques.

Mid-State's involvement in the project stemmed from listening sessions, meetings and surveys conducted by the college to identify solutions to better serve its surrounding communities. Mid-state's role in bringing the projection to fruition includes providing training on site and procuring needed equipment to support state-of-the art fire learning experiences.

President Wescott said the Stevens Point Fire Department's unique collaboration with Mid-State Technical College is a great regional development for training emergency public protection professionals. He also said the training will positively impact the health and safety of the entire region.

The training center will be available to neighboring departments for training use. The first training will primarily focus on meeting the entry level and advanced training needs of Mid-State District fire departments. Facility development will be evaluated and prioritized every year through fire department and college collaboration.

Next steps in the agreement call for additional collaboration between Stevens Point Fire Department and Mid-State Technical College's School of Protective & Human Services to create training calendars and identify and acquire necessary equipment. Training at the new center could begin as early as this summer.

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to authorize President Wescott to sign the Memorandum of Understanding as presented.

Ayes, all; nays, none. Motion carried.

3. Update on COVID 19 - Police and Fire Departments

- The Chief intends to have a meeting on February 3rd and then send a memo to all Fire Department personnel explaining how the Fire Department will start reopening. These changes will take effect February 8th.
- March 1 will begin doing fire inspections.
- Regional review of hospitals:
 - 81.7% of beds are in use
 - 87.2% of ICU beds are in use
 - 15.4% of ventilators are in use
- The highest group of COVID patients is between 20 to 29 years of age. There have been 1,500 positive cases reported.
- The next closest group is 50 to 59 years of age. There have been 889 positive cases reported.
- Continue with COVID testing at the ADRC. This is done on Thursdays between 1:00 p.m. and 5:00 p.m.
- The FD is purchasing reusable masks which allow medics to speak clearer. The medic can clean the mask after every use.
- The PD is fully staffed but working a modified schedule in both patrol and records bureau to limit contact.

4. Approval of minutes

Commissioner Wescott moved, seconded by Commissioner Carlson to approve the January 5 and January 12, 2021 minutes.

Ayes, all; nays, none. Motion carried.

5. Confirmation of bills

• Update on 2020 operating budgets

Update on 2020 operating budgets:

- Police Department used 95% of their operating budget.
- Fire Department used 99% of their operating budget.
- EMS used 93% of their operating budget.

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to approve the confirmation of the January 2021 bills.

Ayes, all; nays, none. Motion carried.

6. Memorandum of Understanding with IAFF Local 484 extending COVID 19 benefits

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to authorize President Wescott to sign the Memorandum of Understanding as presented.

Ayes, all; nays, none. Motion carried.

7. Memorandum of Understanding with Stevens Point Police Officers Organization extending COVID 19 benefits

Commissioner Moore moved, seconded by Commissioner Ostrowski, to authorize President Wescott to sign the Memorandum of Understanding as presented.

Ayes, all; nays, none. Motion carried.

8. Select dates to interview Police Chief Candidates

The Commission will interview police chief candidates via zoom on February 10, 2021 at 10:00 a.m. and 1:00 p.m.

9. President's Report

Nothing to report.

**10. Police Chiefs report
COVID-19 related:**

- Auxiliary Unit operating in limited capacity.
- Fingerprinting services remain suspended until further notice.
- Patrol continues to work a modified schedule to limit shift change interactions.
- Investigations Bureau and Sworn administrative personnel operating normal scheduling hours.
- Records personnel working a modified schedule limited to one personnel working on location during open hours.
- Police Department lobby remains open to the public.
- Lieutenant Jeremy Mueller remains the Department point of contact for all COVID 19 related communication and FEMA data collection.

Notes of interest:

- On January 28th Officer Radsek, in conjunction with the Salvation Army, conducted the annual "Point in Time" search for homeless individuals in our community. Search starts at 3:00 a.m. in hopes of locating individuals at risk.
- On January 27th WAOV conducted an extensive interview concerning our K9 program. Event coordinated by PIO Williams and interviews included the chief of police and both K9 units. Airing will be February 18th.

High Priority Calls:

- Officers received report of a missing and endangered 14 year old female. Juvenile was located 11 days later in Wisconsin Rapids.
- Officers responded to a drug overdose at a local hotel. Two other female subjects left the room prior to police arrival. EMS administered Narcan to a male subject who recovered. Investigation continues.
- Officers responded to a suspicious death at St. Michael's Hospital. Male had transported a female subject back from the Milwaukee area. Upon arrival in Stevens Point, the male subject was unable to wake the female. The male

eventually transported the unresponsive female to St. Michael's where it was determined she was deceased. Investigation continues as death potentially is drug related.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force incidents 9 (9)

- January 4th – Officers were conducting room clearing at a residence where a known suspect had locked himself inside. The suspect had active arrest warrants and officers had their service weapons out prior to clearing the residence. K9 Fala also was utilized with an announcement made that the K9 would enter if the suspect did not give up. The suspect surrendered without incident or injury.
- January 8th – Officers conducted a high risk stop on a vehicle wanted in questioning reference a road rage incident where the suspect reportedly displayed a gun through the window to the other party involved. Following protocols of conducting a high risk stop, officers displayed firearms. The suspect was taken into custody without incident.
- January 9th – Officers were attempting to detain a female who was uncooperative during a harassment investigation. The female actively resisted officers' attempts to secure her and the officers were required to apply pressure to the suspect's wrists during handcuffing. No injuries.
- January 11th – During an attempt to arrest following a disturbance, a female subject actively resisted, including biting an officer. Officers required to apply pressure holds to subdue in handcuffs. During transport to the county jail, the suspect began kicking the cage and camera system in the squad and causing damage. The officer applied a hobble restraint to stop the suspect from kicking the cage. Hobble restraint secures the feet to a rope to the handcuffs, not allowing the suspect to extend their legs completely. Officer reported minor injuries due to bite and vehicle camera was damaged.
- January 13th – Officers applied pressure to the wrists and legs of a juvenile while the juvenile actively resisted officers' attempts to place him in handcuffs as he destroyed several items of property inside his own residence. The juvenile was handcuffed eventually without injury.
- January 13th – Officers were looking for suspect who had fled from a stolen vehicle. The suspect was located shortly thereafter attempting to conceal himself. Officers displayed firearms and a taser during arrest. Suspect taken into custody without incident or injury.
- January 21st – Officers were attempting to make contact with a subject who was agitated and known to resist police. Subject previously witnessed damaging items with a hockey stick, of which officers believed he was still in possession of. Upon locating, officer displayed a taser and pointed at the suspect. Suspect actively resisted officers. One officer used a compliance hold, pressure to the wrist, in order to get the subject into handcuffs. No injuries reported and the subject was taken into custody without further incident.
- January 23rd – Officers were attempting to arrest an individual on a probation warrant. The suspect refused to comply or follow officer commands. The subject had to be picked up by officers and lowered to the ground on his stomach so officers could secure the subject with handcuffs. No injuries.
- January 24th – Officers were tracking an individual wanted for auto theft. Suspect crashed the vehicle and fled on foot. Officers used K9 Barry to follow the tracks and located the subject hiding in a garage. Officers gave announcements to surrender or K9 would be released. Suspect surrendered peacefully and was arrested without incident or injury.

Mental health related incidents:**Officers responded to the following:**

- 35 welfare checks
- Four emergency Chapter 51 commitments
- Nine voluntary commitments
- One alcohol commitment

K-9 Unit

- Fifteen K9 deployments including:
 - Seven traffic stops
 - Eight building searches
 - Six other agency assists
 - Two successful track apprehensions

Staffing:

- Officer Cody Stankowski remains in the Field Training process and progressing on schedule. Anticipated solo patrol on February 7th.
- The department has extended conditional offers of employment to Cole O'Neil and Josh McLouth. Targeted starting date of February 22nd
- School resource officer Kris Marchel began his new position this month at Ben Franklin Junior High. He replaced Officer Matt Drossel who transitioned into the Investigation Bureau.

Training:

- 2021 firearms schedule has been completed. Six range instructions have been scheduled which will include cold weather shoot, room clearing with shield, vehicle contacts, orientation for new handguns, state qualification, low light shoot and retirement shoot/qualification.
- Department 2020 fall in-service has been rescheduled for April 2021. Topics of learning will include:
 - Four hour state mandated bi-annual emergency vehicle operation and contacts (EVOC)
 - One hour legal update District Attorney's office
 - One hour presentation by Mark Young on inclusivity/diversity/equality
 - Two hours de-escalation/intervention training – Lt. Brooks/Lt. Johnson

Auxiliary Unit:

- No events for January.
- Monthly meeting was held January 21st. This was the first in person meeting since March 2020.
- Events are planned for February which will utilize auxiliary personnel.

Commissioner Wescott moved, seconded by Commissioner Moore to accept the Police Chief's Report for January 2021.

Ayes, all; nays, none. Motion carried.

11. Fire Chief's Report/EMS report

St. Michael's 24/7 Cardiac Catheterization Lab Opens: On January 26th St. Michael's Hospital will offer emergency cardiac catheterizations. This procedure being offered in our community will reduce the times that the ambulance must leave the county so patients can receive the emergency cardiac catheterization procedure.

De-escalation training: Special thanks to off duty SPPD Officer Kristi Ahrens and Kathy Hartman from NAMI of Portage/Wood Counties. They both came to Stevens Point Fire Department to train personnel on de-escalation techniques for patients with mental illness.

Difficult Airway Training: Firefighter Shane Westphal, with help from Training Officer Trevor Howard and Medical Director Michael Clark, conducted a difficult airway training for all three crews. The training had different airway stations.

- Surgical airway using swine trachea donated by Peoples Meat Market.
- Using suction to clear a vomitus airway for intubation.
- Oxygenation technique station. Thank you to MSTC for loaning us the use of their oxylator.

Handtevy train the trainer: The Stevens Point Fire Department hosted a small train the trainer class for our new pediatric resuscitation system that combines customization, consultation, education and organization. This program will assist all of Portage County EMS to respond and treat any pediatric call rapidly and accurately with ease. SPFD will have four instructors to keep personnel and other services current with pediatric care standards. The Handtevy program lead is FF/Paramedic Ben Molnar with support from training officer Trevor Howard. The other instructors are FF/Paramedic Jason Pettis and FF/Paramedic Ross Oestreich.

Significant events:

- MABAS request from Rudolph Fire Department at 4614 Clover Road – box alarm
- MSTC MOU on our training site
- Metro Fire calls (2)
- Structure fires (3)
- Vehicle fires (1)
- Brush, grass, wildland fires (0)
- Cooking fire contained (1)
- Overheated cooking (0)
- Other fires (3)
- Rescue (4)
- EMS assist calls (41)
- False alarm responses (7)
- Hazardous materials responses (8)
- Other responses (2)
- Total fire losses (\$250.00)
- Total Property saved (\$1,409,550)
- Total responses (70)
- Training: Basic elevator operations; FDNY Rescue Company 1 & 2; Forcible entry training. Total training hours: 302.5.
- Fire inspections: Certificate of occupancy (0); fire alarm inspections (0); general fire inspection (26); general/liquor license inspection (0); re-inspection/liquor license inspection (0); re-inspection (1); sprinkler system (0); complaint inspection (0); special event permit (0); ANSUL/Hood inspections (1); self-certification (0); tent inspection (0); consultation (0); re-inspection certificate of occupancy (0)
Total inspections: 28
- Public Activities: No public activities due to COVID 19.

Commissioner Wescott moved, seconded by Commissioner Kirschling to accept the Fire Chief's Report for January 2021.

Ayes, all; nays, none. Motion carried.

12. **Consideration of motion to adjourn into closed session pursuant to Section 19.85 (1) (c) and (f) of the Wisconsin Statutes for the purpose of considering employment or performance evaluation data of any public employee over which the Commission has jurisdiction and preliminary consideration of specific personnel problems which if discussed in public would likely have a substantial adverse effect upon the reputation of any person involved in such problems including discussion regarding scheduling of disciplinary hearing before the Commission, and discussion of administrative review of fire department operations.**

The commission will adjourn from closed session without reconvening into open session.

Commissioner Wescott moved, seconded by Commissioner Carlson, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

REGULAR MEETING MINUTES

Board of Park Commissioners

March 3, 2021 - 6:30 PM

Meeting will be held via Zoom online meeting

[Click to Connect:](#)

**Dial in Number: (312)626-6799 Meeting ID: 821 9680 7091 Passcode:
121212**

Discussion and Possible Action on:

1. Roll Call

Present: Freckmann, Glodosky, Hall, Kirsch, McDonald, Okonek, Przybylski, Alder Shorr, Sorenson, Alder Zarazua

Excused: Alder Slowinski

Also Present: Director Kremer, Kate Gullickson, Scott Halvorsen, Todd Ernster, Gregg Trudell, Christopher Deegn, Ellen Natchke, Ginger Keymer

2. Approval of February 3, 2021 meeting minutes

Motion by Okonek, second by Glodosky to approve the February 3, 2021 meeting minutes.

Ayes, all; Nays, none; Motion carried.

3. Presentation on Emerald Ash Borer Biocontrol program for Iverson Park presented by the United States Department of Agriculture

Presented by Ellen Natchke

4. Approval of Emerald Ash Borer Biocontrol program in Iverson Park in partnership with the USDA

Motion by Okonek, second by Kirsch to approve the Emerald Ash Borer Biocontrol program in Iverson Park in partnership with the USDA.

Ayes, all; Nays, none; Motion carried.

5. Award of site work contract to Green Thumb Sprinklers and Landscaping in the not-to-exceed amount of \$27,082 for Project # 20.054, Bukolt Park Playground Development.

Motion by Okonek, second by Alder Zarazua to award the site work contract to Green Thumb Sprinklers and Landscaping in the not-to-exceed amount of \$27,082 for Project # 20.054, Bukolt Park Playground Development.

6. Approval of exterior design and location of new restroom building in Iverson Park.

Motion by Glodosky, second by Hall to approve exterior design and location of new restroom building in Iverson Park.

Ayes, all; Nays, none; Motion carried.

7. Division Reports:

a. Recreation (Kate)

b. Forestry Department (Todd)

c. Parks Department (Scott)

8. Director's Report

a. Plover River Crossing Project Update

b. Departmental Covid Response Update

9. Adjournment.

Motion by Glodosky, second by Okonek to adjourn the meeting at 7:55 pm.

Ayes, all; Nays, none; Motion carried.

REPORT OF CITY PLAN COMMISSION

March 1, 2021 – 6:00 PM
Zoom Conference Call Meeting

PRESENT: Mayor Wiza, Alderperson Kneebone, Commissioner Cooper, Commissioner Hoppe, Commissioner Rice, and Commissioner Arntsen.

ALSO PRESENT: Director Kernosky, Associate Planner/Zoning Administrator Kuhn, City Attorney Beveridge, Training Officer Howard, Alderperson Jennings, Alderperson Shorr, Alderperson Johnson, Alderperson Leek, Alderperson Dalton, Alderperson Morrow, Philip Schobert, and unidentified audience members via Virtual Zoom Meeting.

INDEX:

1. Roll call.

Discussion and possible action on the following:

2. Report of the January 4, 2021 meeting of the City Plan Commission
3. Public Hearing and action on a request from the City of Stevens Point for a conditional use permit to construct a fire department training site at 3100 Whiting Avenue (Parcel ID 281230805101005), consistent with Ch.23.02(1)(a)(3)(a).
4. Public Hearing and action on a request from Tom Owens, representing the Stevens Point Area School District, for a conditional use permit to construct a bus garage addition and other improvements consistent with Ch.23.02(1)(d)(3)(a) at 1900 Polk Street (Parcel ID 281230804301002).
5. Public Hearing and action on a request from Don Scaffidi, representing Regent Street Apartments LLC, to amend the City of Stevens Point Comprehensive Plan Future Land Use Map for the purposes of amending the future land use designation from Residential to Commercial/Office/Multi-Family at 3707 Stanley Street (Parcel ID 281240827230019).
6. Public Hearing and action on a request from Don Scaffidi, representing Regent Street Apartments LLC, to rezone 3707 Stanley Street (Parcel ID 281240827230019) from "R-2" Single Family Residential to "B-4" Commercial.
7. Public Hearing and action on a request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request adds Section 23.01(14) relating to fencing guidelines that are sought to be transferred from Chapter 30: Building Code to Chapter 23: Zoning Code.
8. Request from Lineage Logistics, LLC for a conditional use permit to allow for meat packing to occur at the premise of 5700 E M Copps Drive (Parcel ID 281230801120001).
9. Request from Jim Anderson for a conceptual subdivision plat review of a proposed 31-lot subdivision to be located at 5498 Golla Road (Parcel ID 020240826-13.05).
10. Discussion and possible action on a request from the City of Stevens Point for the acquisition of 1700 Strong's Avenue (Parcel ID 281240832400924).
11. January 2021 Monthly Report.
12. Director's Report.
13. Adjourn.

-
1. Roll call.

Present: Wiza, Kneebone, Cooper, Rice, Hoppe, Arntsen

Excused: Haines

Discussion and possible action on the following:

2. Report of the January 4, 2021 meeting of the City Plan Commission

Motion by Commissioner Cooper to approve the report of the January 4, 2021 Plan Commission meeting; seconded by Commissioner Hoppe.

Motion carried 6-0.

3. Public Hearing and action on a request from the City of Stevens Point for a conditional use permit to construct a fire department training site at 3100 Whiting Avenue (Parcel ID 281230805101005), consistent with Ch.23.02(1)(a)(3)(a).

Associate Planner/Zoning Administrator Kuhn reviewed the request for the City's Fire Department to utilize 3100 Whiting Avenue as a training site. The phased project would include site improvements such as a classroom and storage building, and multiple training areas, including but not limited to fixed concrete burn cells, extrication pad, a trench rescue area, and more. After reviewing the site layout, project overview, and site photographs, staff recommended approval for the request with conditions outlined in the staff report.

Commissioners had the following comments:

1. Inquired on whether there were concerns for run-off into the wetlands towards the west, to which staff confirmed that stormwater management would mitigate any run-off.
2. Inquiry as to whether the neighbors would be notified of burns, to which Training Officer Howard noted that it would not be the intention to notify for training on site as it would occur during normal business hours, as well as not having any intention to run lights or sirens. Night and weekend trainings could occur rarely.
3. Inquiry as to whether a condition could be added to notify neighbors of burns post a certain evening hour, to which there was an extended discussion to review hours, distance of notification, and proper burn conditions.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Alderperson Jennings (District One) inquiry as to the type of material that would be burned on site.

Training Officer Howard, with the Stevens Point Fire Department, briefly explained that they typically burned clean materials, such as straw or palettes. Occasionally, they did do mock-room burns which included room furniture.

Mayor Wiza noted that larger or significant events would be made public, but they wanted to avoid spectators.

Motion by Mayor Wiza to approve the request from the City of Stevens Point for a conditional use permit to construct a fire department training site at 3100 Whiting Avenue (Parcel ID 281230805101005), consistent with Ch.23.02(1)(a)(3)(a) with the following:

1. **The applicant shall submit a parking lot layout plan that shows the stall configuration for the two parking lots. Such plan shall be subject to the review and approval of Community Development**

staff meeting applicable parking lot, ADA parking and landscaping guidelines as outlined in applicable chapters of the City's Municipal Code.

2. A stormwater management plan shall be produced that is subject to the review and approval of the Utilities Department meeting applicable stormwater management requirements.
3. An erosion control permit shall be applied for and obtained prior to any land disturbance, subject to the review and approval of the Utilities Department.
4. All fire hydrants located on the training site shall be equipped with backfill prevention.
5. Access to fire sprinkler system connections shall remain unobstructed for fire-related purposes.
6. Proposed fencing shall be subject to the review and approval of Community Development staff meeting applicable Zoning and Building Code requirements.
7. All applicable building permits shall be applied for and obtained prior to commencement of construction.
8. Staff shall have the authority to approve minor changes to the site plan.
9. Live burn exercises that occur between the hours of 6:00pm and 8:00am Monday through Sunday shall result in the City's Fire Department notifying property owners within a 200 foot distance of the subject property of such exercises. Notification shall be sent to the property owners via the United States Postal Service.

seconded by Commissioner Arntsen.

Motion carried 6-0.

4. Public Hearing and action on a request from Tom Owens, representing the Stevens Point Area School District, for a conditional use permit to construct a bus garage addition and other improvements consistent with Ch.23.02(1)(d)(3)(a) at 1900 Polk Street (Parcel ID 281230804301002).

Associate Planner/Zoning Administrator Kuhn reviewed the request for several improvements at Benjamin Franklin High School and adjacent bus garage. The improvements would include an addition to the bus garage, parking lot resurfacing, a new generator, and interior remodeling improvements. After going through the project overview, proposed addition, and site photographs, staff recommended approval for the request with conditions outlined in the staff report.

Mayor Wiza declared the public hearing open.

Philip Schobert (300 Polk Street) stated concerns for a negative increase in traffic patterns due to the improvements, to which staff stated that no additional traffic was expected to occur on the site.

Mayor Wiza declared the public hearing closed.

Motion by Commissioner Cooper to approve the request from Tom Owens, representing the Stevens Point Area School District, for a conditional use permit to construct a bus garage addition and other improvements consistent with Ch.23.02(1)(d)(3)(a) at 1900 Polk Street (Parcel ID 281230804301002) with the following:

1. The proposed fencing shall meet applicable fencing standards, subject to the review and approval of Community Development staff meeting applicable Zoning and Building Code requirements.
2. Access to the proposed fire sprinkler system connections shall occur for Fire Department purposes.
3. Any water connections required for the proposed fire sprinkler system shall require the review and approval of the Utilities and Public Works Department.

4. **An erosion control permit is required for the resurfacing of the school and bus garage parking lots, subject to the review and approval of the Utilities Department meeting applicable erosion control guidelines.**
5. **All applicable building permits shall be applied for and obtained prior to commencement of construction.**
6. **Staff shall have the authority to approve minor changes to the site plan.**

seconded by Commissioner Rice

Motion carried 6-0.

5. Public Hearing and action on a request from Don Scaffidi, representing Regent Street Apartments LLC, to amend the City of Stevens Point Comprehensive Plan Future Land Use Map for the purposes of amending the future land use designation from Residential to Commercial/Office/Multi-Family at 3707 Stanley Street (Parcel ID 281240827230019).

Associate Planner/Zoning Administrator Kuhn reviewed the request to amend the Future Land Use Map for future land designation from residential to commercial at 3707 Stanley Street, specifically for the future expansion of the neighboring car dealership. While the proposed use was not finalized, additional parking and a showcase area had been identified as a possibility. Staff was agreeable to the request as it created a more compatible land use configuration for the area as the future land use and zoning of the property would match.

Commissioners had the following comments:

1. Noted that while the expansion of the business was positive, it also resulted in the removal of trees. Inquiry as to whether the trees would be replaced. Staff stated that landscaping would largely depend on the finalized use, which could also require an additional Conditional Use Permit.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Motion by Commissioner Hoppe to approve the request from Don Scaffidi, representing Regent Street Apartments LLC, to amend the City of Stevens Point Comprehensive Plan Future Land Use Map for the purposes of amending the future land use designation from Residential to Commercial/Office/Multi-Family at 3707 Stanley Street (Parcel ID 281240827230019); seconded by Alderperson Kneebone.

Motion carried 6-0.

6. Public Hearing and action on a request from Don Scaffidi, representing Regent Street Apartments LLC, to rezone 3707 Stanley Street (Parcel ID 281240827230019) from "R-2" Single Family Residential to "B-4" Commercial.

Associate Planner/Zoning Administrator Kuhn briefly explained that the current request was a follow-up the one just approved. In terms of review of the property, all performance standards had been met to rezone from R-2 Single Family Residential to B-4 Commercial.

Mayor Wiza declared the public hearing open.

Alderperson Leek (District Eight) requested clarification on the ownership of the property, to which it was provided.

Mayor Wiza declared the public hearing closed.

Alderperson Leek (District Eight) also stated concern for the removal of the existing trees, to which staff stated that any use would need to meet the appropriate landscaping requirements based on the future use.

Motion by Commissioner Alderperson Kneebone to approve the request from Don Scaffidi, representing Regent Street Apartments LLC, to rezone 3707 Stanley Street (Parcel ID 281240827230019) from "R-2" Single Family Residential to "B-4" Commercial with the following:

- 1. The applicant shall combine the subject property (3707 Stanley Street) with 3733 Stanley Street by producing a certified survey map that is reviewed and approved by Community Development Department staff.**
- 2. The applicant shall submit a building permit application for any proposed improvements to the subject property, subject to the review and approval of Community Development staff meeting applicable Zoning Code requirements.**

seconded by Commissioner Arntsen

Motion carried 6-0.

- 7. Public Hearing and action on a request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request adds Section 23.01(14) relating to fencing guidelines that are sought to be transferred from Chapter 30: Building Code to Chapter 23: Zoning Code.**

Director Kernosky explained that through the process of rewriting the Building Code, staff had determined that it would be more appropriate to have the Fencing Standards transferred into the Zoning Code. The language of the Fencing Standards itself would not change.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Motion by Alderperson Kneebone to approve the request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request adds Section 23.01(14) relating to fencing guidelines that are sought to be transferred from Chapter 30: Building Code to Chapter 23: Zoning Code; seconded by Commissioner Hoppe.

Motion carried 6-0.

- 8. Request from Lineage Logistics, LLC for a conditional use permit to allow for meat packing to occur at the premise of 5700 E M Copps Drive (Parcel ID 281230801120001).**

Director Kernosky stated that while the Site Plan Review had already occurred in December 2020, the public hearing for a Conditional Use Permit had not been brought forward at that time due to a logistical error.

Staff clarified that while the request was mislabeled on the agenda, the Public Hearing had been published correctly.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Alderperson Kneebone inquired for clarification that the goods being processed would come in frozen and be disbursed frozen, to which Mayor Wiza confirmed that the intention would not be to have raw or unfrozen items processed.

Motion by Mayor Wiza to approve the request from Lineage Logistics, LLC for a conditional use permit to allow for meat packing to occur at the premise of 5700 E M Copps Drive (Parcel ID 281230801120001) with the following:

1. A sampling manhole shall be constructed near the E M Copps Drive Right-of-Way for wastewater sampling of the packaging processing plant, subject to the review and approval of Utilities Department staff meeting applicable wastewater standards.
2. The applicant shall enter into a revocable occupancy easement agreement to allow stormwater management facilities to be located in the E M Copps Right-of-Way.
3. Occupancy standards shall be met for the proposed packaging processing plan, subject to the review and administration of the Building Inspections Division of the Community Development Department meeting applicable Commercial Building Code requirements.
4. Building permits shall be applied for and approved prior to commencement of construction.
5. Staff shall have the authority to approve minor changes to the site plan.

seconded by Commissioner Cooper.

Motion carried 6-0.

9. Request from Jim Anderson for a conceptual subdivision plat review of a proposed 31-lot subdivision to be located at 5498 Golla Road (Parcel ID 020240826-13.05).

It was clarified that the item was not a public hearing, therefore any testimony already received would be forwarded to the Community Development Department.

Director Kernosky provided the following details for the conceptual subdivision:

1. Would consist of 31 lots within the Town of Hull.
 - a. Annexation would need to occur.
 - b. Varying lot sizes of .66-1.4 acres
 - c. Cost for running main utilities to the area.
 - d. Boundary Agreement would need to be implemented.
2. Intention to keep area as natural as possible as it abutted Forest Creek.
 - a. City would not provide any additional roadways or access points.
 - b. Within Wellhead Protection B. Staff was more supportive of the potential municipal subdivision, rather than within the Town of Hull, as to reduce the concentration of wells and septic.
 - c. Concerns with shoestring annexation. However, in conversations with the Department of Administration, they were more receptive to the annexation due to potential reduction of concentration of wells and septic.
3. Staff was looking for feedback or concerns regarding the design, layout, density, or overall site.

Commissioners made the following comments:

1. Clarification requested to where the existing utilities extended to, to which staff provided.
2. Clarification requested on who would carry the costs of extending utilities, to which staff clarified that it would depend on how the development would unfold, but typically the developer would be responsible for running utilities within the development itself.
3. Supportive of sewer subdivisions, but concern with costs in running additional utilities so far north.

4. Concern stated for larger lot sizes, especially when there could be mixed-use developments to increase density, such as zero lot line buildings.

Mayor Wiza asked for comments from the audience.

Alderson Shorr (District Two) stated similar concerns for increased costs to the taxpayer for running the proposed infrastructure.

Mayor Wiza stated that any new infrastructure needed to be able to pay for itself in perpetuity.

Alderson Morrow (District Eleven) noted that the subdivision would help protect the wellhead, as well as offer additional areas for housing within the City, as they were losing residents to the Town of Hull.

Alderson Jennings (District One) disagreed with Alderson Morrow and stated concerns for the subdivision and stated that the City needed to focus on development that paid for itself, built wealth, and was sustainable. The presented design did none of that and could sour relations with the Town of Hull.

Alderson Johnson (District Five) in agreement with Alderson Jennings, further added that the development needed to pay for itself, and the infrastructure was a long-term liability. Especially when the City needed to replace a lot of its existing roadways, and where there were additional opportunities to build within existing City limits.

Mayor Wiza reiterated that any new infrastructure needed to be able to pay for itself in perpetuity.

Director Kernosky confirmed that value for acre in terms of density would need to be taken into consideration, as well ensuring that the development paid for itself over time.

No action was taken.

10. Discussion and possible action on a request from the City of Stevens Point for the acquisition of 1700 Strongs Avenue (Parcel ID 281240832400924).

Director Kernosky explained that the Redevelopment Authority was in the process of acquiring 1700 Strongs Avenue from the County, a former church and dance studio, which had been acquired because of foreclosure and subsequent tax forfeiture action. While there were several interested parties that the Authority was working with to redevelop the property, the first step would be to seek approval from the Plan Commission to acquire the property. Potential amendments to the Comprehensive Plan and Zoning Map would be forthcoming depending on the type of development that could occur.

Mayor Wiza reiterated the importance of developing the property to get it back onto the tax roll.

Alderson Kneebone added that the justification for having the City own the property, was to more closely control the type of development that would go into the building, as they could then assure that the use would be complimentary to the surrounding neighborhood.

Motion by Alderson Kneebone to approve the request from the City of Stevens Point for the acquisition of 1700 Strongs Avenue (Parcel ID 281240832400924); seconded by Commissioner Hoppe.

Motion carried 6-0.

11. January 2021 Monthly Report

Director Kernosky stated that while permitting was consistent with January 2020, valuation was up mainly due in part to the issuance of the Marshfield Clinic addition permit. However, the upwards trend was expected to continue because of residents investing into their existing homes.

Motion by Commissioner Cooper to accept the January 2021 Monthly Report and place it on file; seconded by Alderson Kneebone.

Motion carried 6-0.

12. Director's Report

Director Kernosky highlighted several updates, but his full memorandum had been included in the Agenda Packet. It contained:

- a. Developmental Updates
- b. Special Project Updates
- c. Public Policy Updates
- d. Economic Development Updates

13. Adjourn.

Meeting adjourned at 7:23 PM.

A recording of this meeting can be viewed/heard at: <https://stevenspoint.com/365/AgendasMinutesVideos>

Community Development Report - January 2021

Construction Report

New Construction	# of Permits	Location	Declared Valuation	Fees
Single Family	-	-	-	-
Multi-Family	-	-	-	-
Commercial/Industrial	1	Marshfield Clinic Addition (ELE) 4100 HWY 66	\$3,000,000.00	\$1,973.80
	1	Revelations Garage 1309 Dubay Ave	\$66,000.00	\$734.14

Additions or Alterations	# of Permits	Declared Valuation	Fees
Residential	73	\$383,042.00	\$5,089.60
Commercial	20	\$649,422.00	\$8,123.90

Monthly Permits	Monthly Valuation	Monthly Fees	YTD Permits	YTD Valuation	YTD Fees
95	\$4,098,464.00	\$15,921.44	95	\$4,098,464.00	\$15,921.44
			2020	\$2,155,902.13	\$19,357.06
			2019	\$418,517.71	\$5,939.91
			2018	\$3,581,443.00	\$42,609.04

Violation Report

Exterior Structure Complaints	
Multiple Exterior Property Violations	0
Exterior Property Violations	0
Accumulation of Rubbish or Garbage	3
Grass or Weeds	0
Improper Parking of Vehicles	6
Improper Storage of Refuse or Refuse Carts	1
Snow and Ice	93
Storage of Household Items Outside	5
Unlicensed or Inoperable Vehicles	0
Unsanitary Conditions	0
Exterior Building or Structure Violations	1
Defective Sidewalks, Driveways	0
Defective Protective Treatment	0
Defective Exterior Walls, Roofs, Windows, Doors	0
Interior Structure Complaints	
Multiple Interior Structure Violations	0
Interior Structure Violations	0
Multiple Violations	
General Case	38
Other Violations	
Rodent or Pest Violations	0
Fire Prevention Violations	0
No Heat Violation	0
Electrical Violations	0
Nuisance Violations	0
Mechanical Violations	0
Signage Violations	0
Plumbing Violations	0
Improper Occupancy: Multi-Family Dwelling	0
Improper Occupancy: Residential Dwelling	0
Visibility Obstruction Violations	0
Unlawful Animal	0
Land Use Violations	0
Loss of Pre-existing Use Status	0
Work w/o Historic Preservation Review	0
Work Without Permit	3
Open Permit Status	0
Total Violations / Total Service Fees Billed	150 \$3,750
2/150 Tagged or Verbal, 2/2 Remedied = 100% Compliance	

City of Stevens Point
Board of Water and Sewerage Commissioners
March 8, 2021 - 12:00 PM
Meeting will be held via a Zoom Meeting URL to connect:
<https://us02web.zoom.us/j/82026885705>
URL Dial in number: (301) 715-8592
Meeting ID: 820 2688 5705

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

Staff Present: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the February 8, 2021 meeting of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month of February 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Award of the Utility Roofing Project, Project #21-09, to Pioneer Roofing in an amount not to exceed \$416,066.55 - Joel Lemke

Joel explained the Capital Operations and Maintenance Plan for 2021 included these roofing projects. One project is for two roofs at the WWTP and the other is for a new roof at Well 11.

Bids were received for the roofing projects. The lowest bid for both projects was from Pioneer Roofing. The WWTP roofing project came in just over what was estimated and approved previously in the 2021 Capital Operations & Maintenance Plan. The estimated amount was \$105,000.00, Pioneer's bid came in at \$111,349.00. The Well 11 roofing project was estimated at \$350,000.00 and came in at \$250,448.00 which was well under the estimated amount.

Joel stated that staff is still working on the legal remedy in regards to the failure of the current roof of Well 11 but regardless the roof needs to be replaced.

Staff recommends awarding the roofing project to Pioneer Roofing in an amount not to exceed \$416,066.55 which includes the usual 15% contingency.

Joel also explained the addendum and what it included.

Motion made by Carl Rasmussen, seconded by Anna Haines to award the Utility Roofing Project, Project #21-09 to Pioneer Roofing in an amount not to exceed \$416,066.55.

Ayes all. Nays none. Motion carried.

5. Real estate needs associated with the re-location of municipal Well 4, future Well 12 - Joel Lemke/Eric Southworth

Joel explained that he will have to take an item to the Plan Commission for the acquisition of land for the relocation of Well 4, which will be known as Well 12. A map of the the potential new Well 12 site was included in the packet. Joel explained that there are a couple of properties that could be acquired in part, or whole for the future Well 12 site.

Joel stated even though all land acquisition's need to go through the Plan Commission, it is utility spending so he wanted Commission approval as well.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to give staff approval to seek permission from the Plan Commission to acquire land in the area indicated for municipal Well 12.

Ayes all. Nays none. Motion carried.

6. Water Supply and Distribution Reports - Eric Southworth

Eric stated we are currently working on the end of year reporting.

7. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all permits for the month of February.

It was a challenging month with an upset caused by some low influent strength and cold temperatures. They are working with Donohue & Associates on a solution for this in the future planning. The biogas engine was rebuilt the last week in February. We did produce 4 percent of our own electricity and 60 percent of our own heat.

8. Construction and Maintenance Report - Craig Czaikowski

Craig stated they just finished up checking hydrants. Now they will be working on repairing hydrants and they will also be working on some improvements needed with the fiber as well. There were a few water main breaks last month.

9. Community Area Network Report - Joel Lemke

Nothing to report.

10. Directors Report - Joel Lemke

Nothing to report.

11. Adjournment.

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:29PM

**City of Stevens Point
Airport Commission
March 8, 2021 - 12:30 PM
Meeting will be held via a Zoom Meeting URL to connect:
<https://us02web.zoom.us/j/82026885705>
URL Dial in number: (301) 715-8592
Meeting ID: 820 2688 5705**

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

Staff Present: Joel Lemke, Jason Draheim, Eric Southworth, Chris Lefebvre, Craig Czaikowski, Mary Klesmith and Jaime Zdroik

2. Approval of Minutes

Motion made by Anna Haines, seconded by Ray Schmidt to approve the minutes of the February 8, 2021 meeting of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the department claims for the month of February 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated it was a very standard month and jet traffic is picking up.

Ray Schmidt asked in regards to the fence project at the Airport, he wondered if the black color fence was approved. Jason stated black fencing has been submitted to the FAA so we will see what is approved.

5. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:33PM

City of Stevens Point
Transportation Commission Meeting
March 8, 2021 – 4:45 PM
MINUTES

1. Roll Call.

Present: Nichole Lysne- Chair, Karalyn Peterson-Vice Chair, Ald. Mary Kneebone, Ald. Thomas Leek, Tom Bertram, Greg Koepel, Marc Christianson
Others Present: Susan Lemke, Talin Scheuermann, Kevin O'donnell

2. Approval of the February 8, 2021 Transportation Commission minutes.

Tom Bertram moved to approve the February 8, 2021 Transportation Commission meeting minutes. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

3. Approval of the February 2021 financial/claims report.

Karalyn Peterson moved to approve the February 2021 financial/claims report. Thomas Leek seconded. Ayes all; Nays none; Motion carried.

4. Approval to move forward with the procurement of three paratransit buses.

Karalyn Peterson made a motion to approve moving forward with the procurement of three paratransit buses. Ald. Mary Kneebone seconded. Ayes all; Nays none; Motion carried.

5. Earth Day public transportation promotional idea.

Central Transportation's Mobility Coordinator, Kevin O'Donnell presented ideas to promote public transportation during the week of April 19, 2021. Kevin outlined a number of exciting promotional ideas and requested consideration be given to allowing free rides on Earth Day, Thursday, April 22, 2021. He also suggested conducting a raffle for a drawing at the end of the week for bus passes. Greg Koepel suggested personalizing the promotional information by suggesting places to go and things to do that are on the bus routes Ald. Mary Kneebone discussed bringing this promotion to student radio as well as requesting time on the "Mayor's Minute" program. Marc Christianson suggested providing statistics on the economic value of public transportation, would be beneficial. Ald. Mary Kneebone moved to approve free rides for all fixed route bus riders on Earth Day, Thursday, April 22, 2021 and to use bus passes for raffle prizes. Greg Koepel seconded. Ayes all; Nays none; Motion carried.

6. Staff Update

Kevin O'donnell – Interim Mobility Coordinator
Neil Petersen – PM Supervisor start date 3/9/21

7. Next meeting update

The next Transportation Commission meeting will be held on April 12, 2021 at 4:45 p.m. via Zoom.

8. Adjournment.

The meeting was adjourned by Chair Nichole Lysne at 5:31 p.m.

PERSONNEL COMMITTEE

March 8, 2021 - 6:05 PM

Zoom Teleconferencing

Join Zoom Meeting

<https://us02web.zoom.us/j/85270667536?pwd=RTdnYW4xZEYxbEpQM09nRVF4MjMwdz09>

Meeting ID: 852 7066 7536 | Passcode: 873304

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Alderpersons Shorr, Dalton, Zarazua, Leek

Excused: Alderperson Nebel

Others Present: Mayor Wiza; C/T Ladick; City Attorney Beveridge; Clerk Yenter; Alderpersons Kneebone, Fishler, Jennings, Slowinski, Morrow, Johnson; Directors Kremer, Kernosky, Beduhn, Lemke; Chief Zenner; AC Gemza; Lt. Williams; Ginger Keymer; Tricia Church, Nancy Roppe; Bob Woehr; Kathy Johnson; WSAU; HR Manager Jakusz

2. Request to Promote employee at Central Transportation (Transit) Division, per Administrative Policy 2.06.

Motion by Alder Zarazua to approve the internal promotion at Central Transportation, second by Alder Dalton. Ayes all, nays none. Motion carried.

3. 2021 - 2023 tentative agreement with the Stevens Point Police Officers Organization.

Motion by Alder Leek, second by Alder Dalton to recommend ratification of the 2021-2023 tentative agreement with the Stevens Point Police Officer's Organization. Ayes all, nays none. Motion carried.

4. Conducting a pay plan market survey update.

Motion by Alder Zarazua, second by Alder Leek to approve conducting a pay plan market survey update. Ayes all, nays none. Motion carried.

5. Administrative Policy 1.18 Tobacco, Nicotine, Vapor, and Non-Tobacco Smoking Products.

Motion by Alder Dalton, second by Alder Zarazua to approve Administrative Policy 1.18, Tobacco, Nicotine, Vapor and Non-Tobacco Smoking Products. Ayes all, nays none. Motion carried.

6. Adjournment.

Meeting adjourned at 7:03 p.m

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

March 8, 2021 - 7:03 PM

Zoom Teleconferencing

Meeting ID: 852 7066 7536 | Passcode: 873304

By Computer:

<https://us02web.zoom.us/j/85270667536?pwd=RTdnYW4xZEYxbEpQM09nRVF4MjMwdz09>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Roll Call

PRESENT Mayor Mike Wiza, C/T Corey Ladick, Dir. Scott Beduhn, Ald. Jeremy Slowinski, Ald. Mary Kneebone, Ald. Shaun Morrow, Ald. Tori Jennings, Ald. Mykeerah Zarazua.

OTHERS PRESENT **Directors:** Joel Lemke, Ryan Kernosky, Dan Kremer.
City Staff: Clerk Yenter, Attorney Beveridge, C/T Ladick, Interim Chief Zenner, Admin Lieutenant Dana Williams, Asst. Fire Chief Joe Gemza, Deputy C/T Carrie Freeberg, H/R Manager Jakusz, .
Alderspersons: David Shorr, Meleesa Johnson, Thomas Leek, Polly Dalton, Keely Fishler.
Others Present: Joe and Nancy Roppe - 925 Smith Street, Michael Leischner - 1608 Brawley Street, Bob Woehr - 727 Second Street, Ginger Keymer - 1816 Lincoln Avenue, Amy Canfield - AECOM, (Kathy Johnson & Kelly Guay - Sunset Point Winery, Troy Hojnacki - Graffidi's, Pat Dunn - Sugar Bar, Craig Cook - Fall Line Outfitters, Benjamin Nusz - Mid-State Technical College - all for Downtown Business Assoc.)

Informational

1. **Director's Report**
 - a. **2021 Streets Improvement Project**
 - b. **Plover River Crossing Trail Project**

Ald. Shaun Morrow **moved**, Ald. Jeremy Slowinski seconded, to approve the Director's Report and place it on file.

Call for the Vote: Ayes: Mike Wiza, Jeremy Slowinski, Mary Kneebone, Corey Ladick, Shaun Morrow, Tori Jennings, Mykeerah Zarazua.
Nays: None. Motion adopted.

2. **AECOM - Update on the Business 51 Project**

Discussion and Possible Action

3. **To award the Bituminous Patching Project to American Asphalt of Wisconsin out of Mosinee in the amount not to exceed \$99,730.76.**

Ald. Slowinski **moved**, Ald. Morrow seconded, to the award the Bituminous Patching Project to American Asphalt of Wisconsin in the amount not to exceed \$99,730.76.

Call for the Vote: Ayes: None.
Nays: None. Motion adopted.

4. **To award the Curb, Gutter and Sidewalk Project to Fahrner Asphalt Sealers out of Plover in the amount not to exceed \$53,328.95.**

Ald. Mary Kneebone **moved**, Ald. Shaun Morrow seconded, to award the Curb, Gutter and Sidewalk Project to Fahrner Asphalt Sealers in the amount not to exceed \$53,328.95.

Call for the Vote: Ayes: Mike Wiza, Jeremy Slowinski, Mary Kneebone, Corey Ladick, Shaun Morrow, Tori Jennings, Mykeerah Zarazua.
Nays: None. Motion adopted.

5. To accept the Ordinance Amendments in Section 9.05 as it relates to Parking.

Ald. Jeremy Slowinski **moved**, Ald. Mykeerah Zarazua seconded, to accept the Ordinance Amendments in Section 9.05 as it relates to parking.

Call for the Vote: Ayes: Mike Wiza, Jeremy Slowinski, Mary Kneebone, Corey Ladick, Shaun Morrow, Tori Jennings, Mykeerah Zarazua.
Nays: None. Motion adopted.

6. To enter into an agreement with the Wisconsin Department of Transportation for winter maintenance responsibilities for the sidewalk related to the US 10 bridge over I-39.

Ald. Tori Jennings **moved**, Ald. Mykeerah Zarazua seconded, to approve the agreement with the Wisconsin Department of Transportation for winter maintenance responsibilities for the sidewalk related to the US 10 bridge.

Call for the Vote: Ayes: Mike Wiza, Jeremy Slowinski, Mary Kneebone, Corey Ladick, Shaun Morrow, Tori Jennings, Mykeerah Zarazua.
Nays: None. Motion adopted.

7. Presentation from the parking group regarding overnight parking considerations.

Adjourn

Adjourned at 7:59 p.m.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT
March 8, 2021 - 6:00 PM**

Zoom Teleconferencing

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT Ald. Jennings, Kneebone, Leek, Fishler.

EXCUSED Ald. Nebel.

OTHERS PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; C/T Ladick; Alderpersons: Shorr, Zarazua, Johnson, Slowinski, Dalton, Morrow; Asst. Chief Gemza; Interim Chief Zenner; H/R Manager Jakusz; Lt. Williams; Directors: Beduhn, Kernosky, Kremer, Lemke; Eng. Administrative Assistant Church; Michael Leischner - WSAU; Ginger Keymer; Tyler Paterick.

2. License List:

A. Temporary Class "B"/"Class B" License (Picnic): Wisconsin League of Musky Anglers for Wisconsin League of Musky Anglers - Sign Up Meeting on May 18, 2021.

Ald. Fishler **moved**, Ald. Leek seconded, to approve the temporary Class B picnic license for the Wisconsin League of Musky Anglers.

Call for the vote: ayes, all; nays, none; motion carried.

B. Temporary Extension of Licensed Premise for Stevens Point Ice Hawks, 801 Badger Avenue, Stevens Point on May 27 - 29, 2021.

Ald. Kneebone **moved**, Ald. Fishler seconded, to approve the temporary extension of licensed premise for Stevens Point Ice Hawks, 801 Badger Avenue.

Call for the vote: ayes, all; nays, none; motion carried.

C. Secondhand Jewelry/Secondhand Article/Pawnbroker License: Lee Ayers Jewelers, 1044 Main Street, Stevens Point, Leon Ayers, owner.

Ald. Fishler **moved**, Ald. Thomas Leek seconded, to approve the secondhand jewelry/secondhand article/pawnbroker license for Lee Ayers Jewelers.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:
A. Mosey Leppen Classic Tournament on May 27 - 29, 2021. (Recurring)
B. Midwest Modified Car Show on May 29, 2021. (Recurring)

Ald. Leek **moved**, Ald. Kneebone seconded, to approve the request to hold event/street closure for the Mosey Leppen Classic Tournament on May 27 - 29 and Midwest Modified Car Show on May 29.

Call for the vote: ayes, all; nays, none; motion carried.

4. Ordinance Amendment: Chapter 2.21 Standing Rules for the Government of the Common Council - Reconsideration of Question.

Ald. Kneebone **moved**, Ald. Leek seconded, to amend the ordinance proposal striking the language "the next day (with the exceptions for holidays or unexpected closures)" and substitute the language in Statute 62.09(8)(C).

Call for the vote: ayes, majority; nays, minority; motion carried.

Ald. Leek **moved**, Ald. Kneebone seconded, to approve the ordinance with the language changes.

Call for the vote: ayes, majority; nays, minority; motion carried.

5. Adjournment.

Adjourned at 6:31 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

March 8, 2021 - 7:05 PM

(or immediately following previously scheduled meeting)

Zoom Teleconferencing

Meeting ID: 852 7066 7536 | Passcode: 873304

By Computer: <https://us02web.zoom.us/j/85270667536>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Discussion and Possible Action on:

1. Roll Call

PRESENT Ald. Slowinski, Morrow, Shorr, Johnson, and Dalton

OTHERS PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; C/T Ladick; Alderpersons: Jennings, Zarazua, Kneebone, Leek, Fishler; Asst. Fire Chief Gemza; Interim Chief Zenner; Directors: Beduhn, Kernosky, Kremer, Lemke; Deputy C/T Freeberg; HR Manager Jakusz; Tricia Church; Kelly Guay; Bob Woehr; Troy Hojnacki; Craig Cook; Pat Dunn; Benjamin Nusz; Ginger Keymer

2. Awarding proposal for moving and relocation services for Edgewater Manor residents.

Ald. Dalton **moved**, Ald. Morrow seconded, to accept the proposal from Larry's Helping Hand for moving and relocation services for Edgewater manor residents.

Call for the vote: ayes, Ald. Morrow, Shorr, Johnson, and Dalton; nays, none; Ald. Slowinski abstained. Motion carried.

3. Approval of funding for the acquisition of 1700 Strong's Ave.

Ald. Slowinski **moved**, Ald. Dalton seconded, to approve the funding for the acquisition of 1700 Strong's Avenue, with money to come from the City Property Fund.

Ginger Keymer, 1816 Lincoln, questioned what made up the \$24,000 in delinquent taxes. C/T Ladick stated that it includes taxes for the 4 different taxing jurisdictions and a variety of special charges.

Call for the vote: ayes, all; nays, none; motion carried.

4. Evaluate one-time funding for the Stevens Point Alliance to support Downtown area events/activities.

Kelly Guay, Stevens Point Alliance, spoke to reasons why the Alliance is requesting the money.

Ald. Slowinski **moved**, Ald. Dalton seconded, to approve a one-time funding of \$5,000 to the Stevens Point Alliance to support the Downtown area events/activities.

Call for the vote: ayes, Ald. Slowinski, Johnson, Dalton; nays, Morrow, Shorr; motion carried.

5. Approval of funding for a market survey update to the City pay plan.

Ald. Shorr **moved**, Ald. Dalton seconded, to approve funding for a market survey update to the City pay plan in the amount of \$8,500 coming from the Contracted Personnel Services line item in the budget.

Call for the vote: ayes, all; nays, none; motion carried.

6. Approval of Claims Paid

Ald. Slowinski **moved**, Ald. Morrow seconded, to approve the claims paid in the amount of \$9,267,519.62.

Call for the vote: ayes, all; nays, none; motion carried.

7. Adjourn into closed session (approximately 7:30 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Negotiating a development agreement for a possible project in TIF District 11.

Ald. Slowinski **moved**, Ald. Shorr seconded, to adjourn into closed session at 8:49 P.M.

Roll Call: Ayes: Ald. Slowinski, Morrow, Shorr, and Johnson; Nays: Dalton; Motion carried.

8. Adjournment.

Adjourn in closed session at 9:23 P.M.

COMPTROLLER-TREASURER REPORT
for the period ending January 31, 2021

	Bal January 1, 2021	Receipts	Disbursements	Bal January 31, 2021
GENERAL OPERATING CASH	\$10,981,649.10	\$14,869,812.69	\$21,424,013.45	\$4,427,448.34
UTILITIES & TRANSPORTATION (Cash and Investments)	\$11,980,517.02	\$1,438,221.55	\$1,191,820.82	\$12,226,917.75

INVESTMENTS	Bal January 1, 2021	TRANSFER IN	TRANSFER OUT	Bal January 31, 2021
GENERAL	\$32,932,105.25	\$4,429,748.94	\$0.00	\$37,361,854.19
SPECIAL REVENUE	\$820,085.70	\$0.00	\$0.00	\$820,085.70
DEBT SERVICE	\$53,996.36	\$0.00	\$0.00	\$53,996.36
CAPITAL PROJECTS	\$5,498,903.15	\$0.00	\$0.00	\$5,498,903.15
INTERNAL SERVICE	\$2,008,616.00	\$0.00	\$0.00	\$2,008,616.00
TRUST	\$3,453,081.77	\$0.00	\$0.00	\$3,453,081.77
TOTALS	<u>\$44,766,788.23</u>	<u>\$4,429,748.94</u>	<u>\$0.00</u>	<u>\$49,196,537.17</u>

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	\$4,018,922.00	\$486,032.57	12.09%
POLICE	\$5,653,446.00	\$475,145.08	8.40%
FIRE	\$5,567,003.00	\$472,150.78	8.48%
PUBLIC WORKS	\$6,290,108.00	\$314,639.54	5.00%
PARK & REC	\$2,023,093.00	\$100,441.68	4.96%
CAPITAL PROJECTS	\$6,288,000.00	\$153,769.31	2.45%
DEBT SERVICE	\$7,169,701.00	\$5,171,888.13	72.14%
YTD TARGET	8.33%		

REVENUES:	BUDGET	YTD	%
GENERAL	\$24,994,619.00	\$12,809,785.98	51.25%

RESOLUTION

WHEREAS, the COVID-19 pandemic has had a severe negative impact on business in the Stevens Point area, particularly bars and restaurants; and

WHEREAS, numerous bar and restaurant owners in the Downtown area have expressed an interest in a temporary relaxing of open intoxicant ordinances so as to allow for alcoholic beverages purchased downtown to be consumed outdoors within that general area; and

WHEREAS, providing patrons of Downtown bars and restaurants to consume alcohol purchased at those locations outdoors and off-premises will facilitate the practicing of social distancing and reduce the likelihood of transmitting the COVID-19 virus; and

WHEREAS, the Wisconsin Department of Health Services issued Emergency Order #3 on October 6th, 2020 which limits indoor occupancy and the COVID-19 pandemic is affecting our community well into the coming year;

NOW THEREFORE BE IT RESOLVED that the Stevens Point Common Council hereby declares as follows:

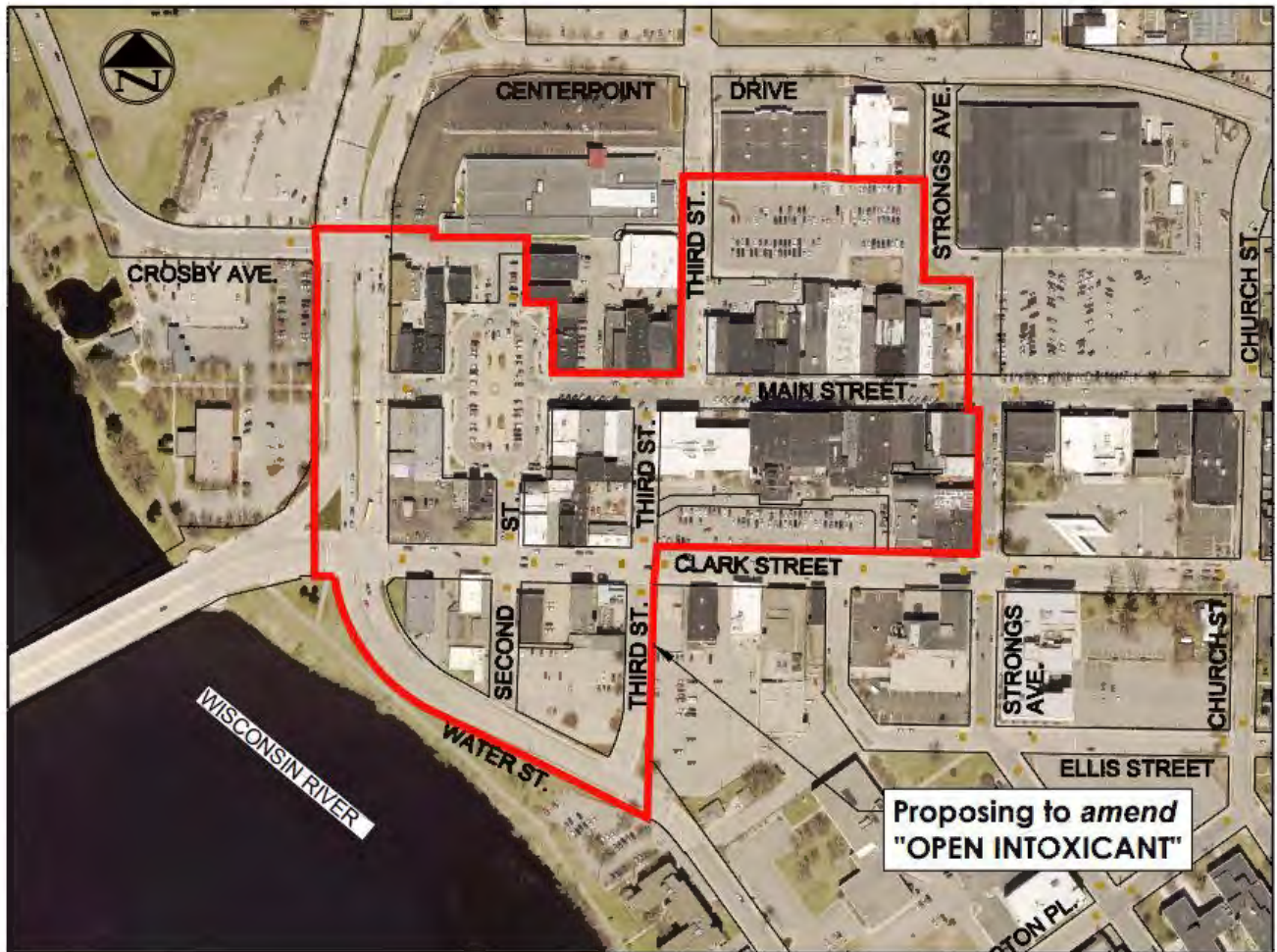
1. Pursuant to the language of Revised Municipal Code section 24.03 permitting the Common Council to create exceptions to the prohibition on open intoxicants on public ways, the provisions of RMC 24.03 shall not apply to the Downtown area defined on the attached Exhibit A from the effective date of this Resolution until October 31st, 2021. This exception shall apply from 12:00 P.M. until 9:00 P.M. daily and shall expire at 9:00 P.M. on Sunday, October 31st, 2021. This exception shall not apply to glass containers.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: March 11, 2021
Adopted: March 15, 2021

Exhibit A



RESOLUTION

[CONDITIONAL USE PERMIT – 3100 WHITING AVENUE – OPERATE A FIRE DEPARTMENT TRAINING SITE]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **3100 Whiting Avenue (Parcel ID 281230805101005)**, and described as PRT E 1/2 SWNE LYG W OF GB & W RR ROW; SUBJ TO DEED REST IN 662293 S5 T23 R8 123/74 688/849-59, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to operate a fire department training site with the following conditions:

1. The applicant shall submit a parking lot layout plan that shows the stall configuration for the two parking lots. Such plan shall be subject to the review and approval of Community Development staff meeting applicable parking lot, ADA parking and landscaping guidelines as outlined in applicable chapters of the City's Municipal Code.
2. A stormwater management plan shall be produced that is subject to the review and approval of the Utilities Department meeting applicable stormwater management requirements.
3. An erosion control permit shall be applied for and obtained prior to any land disturbance, subject to the review and approval of the Utilities Department.
4. All fire hydrants located on the training site shall be equipped with backfill prevention.
5. Access to fire sprinkler system connections shall remain unobstructed for fire-related purposes.
6. Proposed fencing shall be subject to the review and approval of Community Development staff meeting applicable Zoning and Building Code requirements.
7. All applicable building permits shall be applied for and obtained prior to commencement of construction.
8. Staff shall have the authority to approve minor changes to the site plan.
9. Live burn exercises that occur between the hours of 6:00pm and 8:00am Monday through Sunday shall result in the City's Fire Department notifying property owners within a 200 foot distance of the subject property of such exercises. Notification shall be sent to the property owners via the United States Postal Service.

Approved: _____

Mike Wiza, Mayor

Attest: _____

Kari Yenter, City Clerk

Dated: March 1, 2021
Adopted: March 15, 2021

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – 1900 POLK STREET – CONSTRUCT A BUS GARAGE ADDITION]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **1900 Polk Street (Parcel ID 281230804301002)**, and described as PRT S1/2 SW1/4 S4 T23R8 LYG WLY WATER ST ALSO VAC CLARA&SCRIBNER CRT & EX 24,750 SQ FT CONV TO CITY FOR ST 452/428 521/187 EX HWY-734/52 743587 769073 801722RES, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to construct a bus garage addition with the following conditions:

1. The proposed fencing shall meet applicable fencing standards, subject to the review and approval of Community Development staff meeting applicable Zoning and Building Code requirements.
2. Access to proposed fire sprinkler system connections shall occur for Fire Department purposes.
3. Any water connections required for the proposed fire sprinkler system shall require the review and approval of the Utilities and Public Works Departments.
4. An erosion control permit is required for the resurfacing of the school and bus garage parking lots, subject to the review and approval of the Utilities Department meeting applicable erosion control guidelines.
5. All applicable building permits shall be applied for and obtained prior to commencement of construction.
6. Staff shall have the authority to approve minor changes to the site plan.

Approved:

Mike Wiza, Mayor

Attest:

Kari Yenter, City Clerk

Dated: March 1, 2021
Adopted: March 15, 2021

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[FUTURE LAND USE AMENDMENT – 3707 STANLEY STREET – CHANGE FROM RESIDENTIAL TO COMMERCIAL/OFFICE/MULTI-FAMILY]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **3707 Stanley Street (Parcel ID 281240827230019)**, and described as PRT W1/2 W1/2 FRAC NWS27T24R8 COM 50'E&1055.6' N OF FRAC SWNW;NE ALG SL HY 66,558'-POB;TH S,327';TH E, 210';NW453'MOL TO SL HY 66; SW 130'-POB 872891, City of Stevens Point, Portage County, Wisconsin, is hereby granted a future land use amendment of the subject property from Residential to Commercial/Office/Multi-Family.

Approved:

Mike Wiza, Mayor

Attest:

Kari Yenter, City Clerk

Dated: March 1, 2021
Adopted: March 15, 2021

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[REZONE – 3707 STANLEY STREET – REZONE FROM “R-2” SINGLE FAMILY RESIDENTIAL TO “B-4” COMMERCIAL]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **3707 Stanley Street (Parcel ID 281240827230019)**, and described as PRT W1/2 W1/2 FRAC NWS27T24R8 COM 50'E&1055.6' N OF FRAC SWNW;NE ALG SL HY 66,558'-POB;TH S,327';TH E, 210';NW453'MOL TO SL HY 66; SW 130'-POB 872891, City of Stevens Point, Portage County, Wisconsin, is hereby granted a rezone of the aforementioned property from “R-2” Single Family Residential to “B-4” Commercial with the following conditions:

1. The applicant shall submit a building permit application for any proposed improvements to the subject property, subject to the review and approval of Community Development staff meeting applicable Zoning Code requirements.

Approved:

Mike Wiza, Mayor

Attest:

Kari Yenter, City Clerk

Dated: March 1, 2021
Adopted: March 15, 2021

Drafted by: Adam Kuhn
Return to: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Chapter 23 of the Revised Municipal Code – Zoning Ordinance – Fencing Guidelines]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 23.01(10), Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point, shall be amended as follows:

Exceptions to yard and setback requirements.

- 1) Every part of a required yard shall be open to the sky unobstructed with any building or structure unless otherwise stipulated in this ordinance and ordinary projections of skylights, sills, belt courses, fire escapes, cornices and ornamental features projecting not to exceed thirty-six (36) inches and the usual steps.
- 2) An accessory building which is located ten or more feet from the principal building may be located in a rear or side yard provided it is not more than 15' high and is not nearer than 3 feet to any lot line unless otherwise stated, except that when an accessory building has an entrance on an alley, such entrance shall be located not less than 10 feet from the nearest alley right-of-way line.
- 3) Fences, walls not enclosing a structure, and hedges may be located within the required setback or yard as allowed ~~in Chapter 30 of the Revised Municipal Code.~~ **meeting applicable fencing, wall and landscaping guidelines.**
- 4) An existing open porch within a required setback or yard may be remodeled or rebuilt to an enclosed non-habitable vestibule entrance-way (which may include closet space) when projecting not more than one-fourth (1/4) of the width of the residence.

SECTION II: That Section 23.01, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point, shall be amended to insert fencing guidelines to Section 23.01(13), with subsequent code sections in Section 23.01 being carried down into the following subsection as follows:

14) Fencing Standards

- a) **No fence shall rise over two feet in height above the level of the public sidewalk or land surface within 20 feet of any two or more adjoining streets and ten feet parallel and**

perpendicular to a driveway so as to interfere with traffic visibility across from any corner. Fences shall not be permitted within ten feet of any street or alley right-of-way in such manner as to interfere with traffic visibility. In no case shall a fence with less than 50 percent of its surface uniformly open and unobstructed in any area exceed three feet in height in that part of a yard within ten feet of a street or alley right-of-way.

- b) A maximum fence height of ten feet in the rear yard. On corner lots, a maximum six foot high fence in the rear yard street setback shall be permitted with at least a two foot setback along the portion of the rear yard adjoining the street. Clear vision triangles along streets, alleys, and driveways must be adhered to.
- c) Fences not prohibited above are permitted in a required side or front yard provided such fence or wall, other than a retaining wall, shall not be higher than six feet.
- d) No fences shall be constructed of materials that may be hazardous to children of tender years (including barbed wire, razor wire, electric fences).
- e) Fences and walls must be sound and well maintained. Broken materials, peeling paint, rotted wood are not permitted. Use of scrap or salvaged materials or materials that are not uniform or homogenous are not allowed. The applicant may appeal to the Common Council if there is a disagreement about the quality of the fence.
- f) Fences constructed prior to the adoption of fencing guidelines shall be grandfathered with the exception of materials or conditions.
- g) Exceptions from this section shall be permitted upon approval of a site plan review by the Plan Commission and the Common Council. Review shall include site characteristics including ingress/egress, parking lot design and configuration, building location, property use, and other factors that the Plan Commission and Common Council deem necessary. The Plan Commission and Common Council may attach conditions to the approval.

14-15) Parking Standards

- a) Applicability
 - 1) Unless specifically exempted in this Zoning Code, all existing and proposed development shall provide parking facilities and manage access in accordance with this Zoning Code.
 - 2) With the exception of restriping a parking area or other vehicular use area which does not result in a reconfiguration of the parking spaces, any modification to existing parking facilities shall conform to the requirements of this Zoning Code.
 - 3) Buildings and uses lawfully existing as of the effective date of this Zoning Code may be renovated or repaired without providing additional parking facilities, provided there is no increase in gross floor area or change in use of existing floor area that would increase parking demand.

SECTION III: That this ordinance shall take effect upon passage and publication.

Approved:

Mike Wiza, Mayor

Attest:

Kari Yenter, City Clerk

Dated: March 1, 2021

Adopted: March 15, 2021

Drafted By: Adam Kuhn

Return To: City Clerk

Tentative Agreement for Ratification
City of Stevens Point
To
The Stevens Point Police Officers Organization
February 2, 2021

1. Article 3 – Hours – Put the Permanent Shift Schedule Side Agreement into the contract language.

2. Article 3 – Hours – (J) Resource Officer

Eliminate language beginning on line 17 “neither” through remaining language of the paragraph. Replace with:

SRO assigned to summer hours shall be allowed to submit time off selections upon notification of summer duty assignment. SRO will have one week to complete scheduled time off selections. These scheduled time off selections shall have no impact on staffing levels or granting time off to officers regularly assigned to either Patrol or the Investigation Bureau.

All other discretionary time off requests shall follow established policy in regard to manpower for the assigned workgroup.

Summer hours shall be defined as the expected timeframe commonly referred to as “summer break” and unexpected events which no longer require the SRO to be assigned to a school.

3. Article 4- Overtime

3. All overtime will be paid or given as compensatory time off at the option of the officer, as specified by the Federal Fair Labor Standards Act **subject to the limitations outlined in #4 below**. The maximum accumulation of compensatory time allowed will be 480 hours after which employees will be required to take payment for overtime hours. All compensatory time earned prior to 01-01-99 will be grandfathered, but employees will not be able to add to said amount until the accumulation falls below the 480-hour maximum cap.

4. **An employee may, at his/her option, request that the City pay out any amount of his/her accumulated comp time he/she has earned within the current calendar year.** The employer shall provide notice of comp time balances to the employee no later than November 15th each year. **Employees may carry over current year earned comp time at the employee’s choice by notification to the employer no later than December 1st each year, otherwise it will be paid out.** Any requests received after

December 1st of each year will be denied for carry-over. The rate of payment will be at the employee's current hourly rate. The maximum amount of comp time hours an employee is allowed to accumulate is 480 hours. If an employee has 480 hours of comp time and earns overtime in the current pay period, the employee will be paid automatically for the overtime worked within the current pay period. Comp time accumulated and carried over from prior calendar year(s) may only be taken as time off with two exceptions. Exception one, if an employee is terminated, for any reason, the City shall pay out all earned and accumulated comp time regardless of the accumulation date. The employee will pay all employee required WRS contributions for prior year and current year earned comp time (WRS contribution rate is based on the year earned). This payment shall be paid separate from the employee's final paycheck at the employee's hourly rate of pay at the time of payment. Exception two, when an employee retires, his/her earned and accumulated comp time will be rolled over into a Post-Employment Health Plan (PEHP).

(for implementation purposes) all current comp time balances as of the ratification of the 2021-2023 contract shall be considered current year earnings and eligible for payout no later than December 1st, 2021. Any remaining balance as of December 2nd, 2021 shall be considered carry-over.

4. Article 20 - Compensation for Continuing Education - Insert City Admin Policy Language

All educational reimbursements and payments are limited to a maximum amount determined by IRS regulations, currently \$5,250.00, for each employee per calendar year. The maximum amount shall be the amount, regardless of whether or not part or all of the amount is a working condition benefit per IRS regulations, that is excludable from wages for tax reporting purposes. Amounts excludable as a working condition do not affect the maximum amount reimburseable by the City.

(The parties will work on separate communication that will grandfather what the parties believe is one employee currently in a program. The Union will survey its membership to see if any others are in a current program for grandfather consideration).

5. Article 41 – Term of Agreement – Modify to read as follows:

Term: This Agreement shall become effective as of January 1, 2021, and remain in full force and effect through December 31, 2023, and shall renew itself for an additional one-year period thereafter unless either party pursuant to this article, has notified the other party in writing that it desires to alter or amend this Agreement at the end of the contract period. Only wages shall be retro active.

Bargaining Procedure: The parties to this Agreement shall meet by September 1, 2023, to exchange proposals for a successor to this entire Agreement.

6. Wages

Increase Wage Scale as follows for the Officer position:

Modify Wage Scale for Officer position moving the 12 year Step to 7 years.

Effective 1/1/2021	2.5%
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Effective 1/1/2022	2.5%
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Effective 1/1/2023	2.5%
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Increase Wage Scale as follows for the Sergeant and Lieutenant positions:

Effective 1/1/2021	2.75%
--------------------	-------

Effective 1/1/2022	2.75%
--------------------	-------

Effective 1/1/2023	2.75%
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Add a new provision for Lateral Hires to read as follows:

A Lateral Transfer Candidate (LTC) is defined as an individual seeking employment with the Department who is currently employed at another law enforcement agency, is certified and meets the standards for employment for the City of Stevens Point Police Department. When considering an LTC with prior law enforcement experience for vacancies, the Chief shall have the authority and discretion, based on prior years' experience, education and additional skills to determine singly or in combination the rate of pay and vacation eligibility accrual that may be granted to such qualified LTC upon hire. Any consideration shall not exceed seven (7) years of full time sworn law enforcement experience. No other contractual benefits or privileges are extended to recognize prior service. Lateral entry officers shall be subject to the probationary period.

If the LTC does not successfully complete his/her probationary period, vacation leave advanced at the time of hire will not be available for pay-out at separation of employment. Any of the advanced vacation leave that was used by the LTC during his/her probationary period prior to separation of employment shall be paid back to the City via payroll deduction or other method agreed upon by the City and LTC. Other benefits will be paid or withheld pursuant to the terms of this Agreement.



October 30th, 2020

FROM: City Bargaining Team

RE: TA's – 2020 CBA Negotiation - SPPOO

PROPOSED TENTATIVE AGREEMENTS

Based on the meetings which have occurred, the Tentative Agreements are as follows:

1. Article 4, Section C – Court Appearances

Court time shall be defined as follows: Any duty-related pretrial, trial, preliminary trial, mental health hearing, juvenile hearing, probation/parole hearing, civil hearing/trial, pretrial conference, administrative review or other judicial function.

2. Article 18 – Training,

Section G – Firearms Training:

Officers use. All officers who attend training on off-duty time shall receive a minimum of two (2) hours pay at time and one-half (1 ½) the normal hourly rate or compensatory time off at the discretion of the employee. However, provided in the case of budget necessity, the Chief of Police shall have discretion.

Section K 2 – Officers Assigned to 4-On, 4-Off, 12-Hour Patrol Schedule

- a. Maximum of twelve (12) days per calendar year for officers and a maximum of sixteen (16) Days per calendar year for officers involved in ~~HSS~~ SWAT and Negotiators Assignments;

Section P:

Correct misspelling from “rime” to “time”.

3. Article 19 – Field Training Officers

Section D – Eliminate as the department does not have two Sgts. on a shift and has not in some time. Re-letter following sections as needed after D is removed.

4. Article 21 – Compensation for Assuming Superior Ranking Officer's Duties:

Any officer ~~being of patrolman or ranking officer status,~~ who is assigned by written personnel order, the duties of a superior officer shall be ~~advanced to the next pay grade~~ paid at the current rate of pay for the assigned position for the duration of the assignment. Payment shall being with the first day of assignment. The City shall reserve the right of attrition.

5. Article 23 – Grievance Procedure, Section D – Steps in the Procedure:

1. Step 1:The aggrieved employee shall present the grievance orally to another Assistant Chief.

6. Article 29 – Testing and Promotions, Section B – Promotions:

All newly appointed Lieutenants and ~~Police~~ Sergeants shall be considered probationary appointments under the following terms as applicable:

1. Lieutenants and sergeants of regular appointment.

2 and 3: delete language – promotions should come from within the bargaining unit. Outside applicants should only be considered if no bargaining unit member applies for the promotion.

3. In the case of a probationary lieutenant or sergeant who Police.

4. In the case of a probationary lieutenant or sergeant who City.

7. Incorporate side letter for canine officers into contract.

8. Article 19 – Field Training Officers

C. An FTO Supervisor shall be awarded 12 hours of compensatory time as FTO Supervisor compensation for completing the majority of Step 1, 2, or 3 of the FTO process when assigned and actively engaged in the supervising each FTO and Probationary Officer or completion of an assigned Supervisor Field Training program designed for new supervisor transition. (Six (6) hours of compensatory time shall be awarded for Step 4.) There shall be no proration of the 12 hours of FTO Supervisor compensation for any given step.

Andrew Beveridge
City Attorney

2021 Bituminous Patching Project #21-03 (Quest #7555451)

Owner: City of Stevens Point

02/23/2021 09:00 AM CST

					American Asphalt of Wisconsin	
Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension
1	204.01	Removing Pavement	S.Y.	50	\$55.76	\$2,788.00
2	305.012	Base Aggrergate Dense (1-1/4 Inch)	TON	20	\$24.75	\$495.00
3	390.0203	Base Patching Asphaltic (>10 sq. yds.)	S.Y.	1460	\$47.22	\$68,941.20
4	390.0203	Base Patching Asphaltic (< or = 10 sq. yds.)	S.Y.	140	\$57.13	\$7,998.20
5	690.015	Sawcutting Asphalt	L.F.	2000	\$3.25	\$6,500.00
		Base Bid Total:				\$86,722.40
		Base Bid Plus 15% Contingency:				\$99,730.76

2021 Curb, Gutter, and Sidewalk Repair Project #21-05
Owner: City of Stevens Point
02/23/2021 10:00 AM CST

Line Item	Item Code	Item Description	UofM	Quantity	Fahrner Asphalt Sealers		Sommers Construction		S.D. Ellenbecker Inc.		Pember Companies, Inc.		Wroblewski Concrete	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	204.01	Removing Pavement	S.Y.	20	\$6.00	\$120.00	\$22.50	\$450.00	\$18.00	\$360.00	\$36.00	\$720.00	\$18.00	\$360.00
2	204.015	Removing Curb & Gutter	L.F.	170	\$3.00	\$510.00	\$12.00	\$2,040.00	\$4.00	\$680.00	\$9.50	\$1,615.00	\$10.00	\$1,700.00
3	204.0155	Removing Concrete Sidewalk	S.Y.	450	\$8.25	\$3,712.50	\$18.00	\$8,100.00	\$18.00	\$8,100.00	\$30.00	\$13,500.00	\$20.00	\$9,000.00
4	390.0203	Base Patching Asphaltic	S.Y.	30	\$115.00	\$3,450.00	\$110.00	\$3,300.00	\$120.00	\$3,600.00	\$120.00	\$3,600.00	\$97.45	\$2,923.50
5	416.016	Concrete Driveway (6-inch)	S.Y.	20	\$80.00	\$1,600.00	\$69.75	\$1,395.00	\$75.00	\$1,500.00	\$65.00	\$1,300.00	\$102.00	\$2,040.00
6	601.0324	Concrete Curb & Gutter (24-inch)	L.F.	70	\$33.00	\$2,310.00	\$40.00	\$2,800.00	\$48.00	\$3,360.00	\$38.00	\$2,660.00	\$45.00	\$3,150.00
7	601.0411	Concrete Curb & Gutter (30-inch) Type D	L.F.	50	\$43.00	\$2,150.00	\$40.00	\$2,000.00	\$48.00	\$2,400.00	\$39.00	\$1,950.00	\$46.00	\$2,300.00
8	602.0405	Concrete Sidewalk (4-inch)	S.F.	3450	\$7.15	\$24,667.50	\$7.25	\$25,012.50	\$7.00	\$24,150.00	\$6.25	\$21,562.50	\$9.00	\$31,050.00
9	602.0415	Concrete Sidewalk (6-inch)	S.F.	590	\$7.70	\$4,543.00	\$7.75	\$4,572.50	\$8.00	\$4,720.00	\$8.25	\$4,867.50	\$11.25	\$6,637.50
10	602.0515	Curb Ramp Detectable Warning Field (Natural Patina)	S.F.	20	\$38.00	\$760.00	\$40.00	\$800.00	\$55.00	\$1,100.00	\$58.00	\$1,160.00	\$55.00	\$1,100.00
11	625.01	Topsoil	S.Y.	150	\$10.00	\$1,500.00	\$12.00	\$1,800.00	\$24.00	\$3,600.00	\$24.00	\$3,600.00	\$15.00	\$2,250.00
12	627.02	Mulching	S.Y.	150	\$1.00	\$150.00	\$4.00	\$600.00	\$4.00	\$600.00	\$4.00	\$600.00	\$4.00	\$600.00
13	628.6505	Soil Stabilizer Type A	S.Y.	150	\$1.00	\$150.00	\$4.00	\$600.00	\$4.40	\$660.00	\$4.40	\$660.00	\$3.00	\$450.00
14	630.014	Seed Mixture No. 40	S.Y.	150	\$1.00	\$150.00	\$4.00	\$600.00	\$4.80	\$720.00	\$4.80	\$720.00	\$3.00	\$450.00
15	690.015	Sawcutting Asphalt	L.F.	200	\$3.00	\$600.00	\$7.00	\$1,400.00	\$7.00	\$1,400.00	\$3.20	\$640.00	\$6.00	\$1,200.00
		Base Bid Total:				\$46,373.00		\$55,470.00		\$56,950.00		\$59,155.00		\$65,211.00
		Base Bid Plus 15% Contingency:				\$53,328.95		\$63,790.50		\$65,492.50		\$68,028.25		\$74,992.65

BID RECOMMENDATION

**PROJECT: CITY OF STEVENS POINT PARKS, RECREATION & FORESTRY DEPARTMENT
BUKOLT PARK – PLAYGROUND DEVELOPMENT PROJECT**

FROM: Rettler Corporation, Ross Rettler
TO: City of Stevens Point Parks, Recreation & Forestry Dept., Dan Kremer
DATE: February 18, 2021
RE: Bid Results – Contract 'A' – Bukolt Park Playground Development Project

Director Kremer;

The City of Stevens Point, Bukolt Park, Playground Development Project bids were opened on February 18th, 2021.

Bids for Contract 'A' Bukolt Park Playground Development Project were received from six (6) contractors. Bids were received from Green Thumb Sprinklers & Landscaping, LLC., Stuczynski Trucking & Excavating, LLC., Altmann Construction Company, LLC., Scott Lamers Construction, LLC., Pember Companies, Inc., and Fahrner Excavating, Inc.

**Qualifying Bids, for Contract 'A' Bukolt Park Playground Development Project – Base Bid
are as follows:**

<i>Green Thumb Sprinklers & Landscaping, LLC.</i>	<i>\$20,270.00</i>
<i>Altmann Construction Company, LLC.,</i>	<i>\$31,827.75</i>
<i>Stuczynski Trucking & Excavating, LLC.</i>	<i>\$32,451.80</i>
<i>Scott Lamers Construction, LLC.</i>	<i>\$34,396.00</i>
<i>Pember Companies, Inc</i>	<i>\$45,668.75</i>
<i>Fahrner Excavating, Inc.</i>	<i>\$49,865.30</i>

Green Thumb Sprinklers & Landscaping, LLC. is the recommended qualified low bidder for the Contract "A", Base Bid of \$20,270.00. We are recommending a 15% contingency be maintained on this project. The recommended contractor has exhibited successful completion of similar past projects.

An alternate bid was solicited for (A1) storm sewer installation. Rettler Corporation recommends the City of Stevens Point accept the alternate bid for the project as follows:

<i>Contract "A – Alternate Bid A1" (Add)</i>	<i>\$3,280.00</i>
Total Contract "A" base bid and alternates	\$23,550.00

Please contact us if you have questions concerning the bid results and recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ross Rettler', with a stylized flourish at the end.

Ross Rettler, PLA, ASLA
Partner

City of Stevens Point - Parks, Recreation & Forestry Department
Bukolt Park - Playground Development Project
Bid Date: February 18, 2021 at 11:00 A.M.

CONTRACT "A" - GENERAL SITE CONSTRUCTION - BASE BID

				Green Thumb Sprinklers & Landscaping		Stuczynski Trucking & Excavating		Altmann Construction		Scott Lamers Construction		Pember Companies		Fahrner Excavating	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
TENNIS COURT RESURFACING															
1.	Mobilization	L.S.	1	\$1,200.00	\$1,200.00	\$6,650.00	\$6,650.00	\$9,500.00	\$9,500.00	\$2,500.00	\$2,500.00	\$14,000.00	\$14,000.00	\$7,863.00	\$7,863.00
2.	General Demolition	L.S.	1	\$400.00	\$400.00	\$500.00	\$500.00	\$1,185.00	\$1,185.00	\$4,250.00	\$4,250.00	\$600.00	\$600.00	\$2,100.00	\$2,100.00
3.	Common Excavation	L.S.	1	\$2,850.00	\$2,850.00	\$6,525.00	\$6,525.00	\$3,450.00	\$3,450.00	\$4,250.00	\$4,250.00	\$7,625.00	\$7,625.00	\$12,550.00	\$12,550.00
4.	Landscape Topsoil - Screened	L.S.	1	\$900.00	\$900.00	\$1,075.00	\$1,075.00	\$920.00	\$920.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
5.	Landscape Restoration	L.S.	1	\$1,900.00	\$1,900.00	\$500.00	\$500.00	\$2,320.00	\$2,320.00	\$2,250.00	\$2,250.00	\$2,900.00	\$2,900.00	\$4,080.00	\$4,080.00
6.	Erosion Control - Silt Fence	L.F.	175	\$3.00	\$525.00	\$3.00	\$525.00	\$2.29	\$400.75	\$3.00	\$525.00	\$2.50	\$437.50	\$3.50	\$612.50
7.	Erosion Control - Silt Fence Outlet	EACH	1	\$500.00	\$500.00	\$250.00	\$250.00	\$175.00	\$175.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$250.00	\$250.00
8.	Erosion Control - Maintenance	L.S.	1	\$300.00	\$300.00	\$500.00	\$500.00	\$200.00	\$200.00	\$1.00	\$1.00	\$50.00	\$50.00	\$500.00	\$500.00
9.	Erosion Control - Type-B Inlet Protection	EACH	1	\$100.00	\$100.00	\$100.00	\$100.00	\$225.00	\$225.00	\$250.00	\$250.00	\$100.00	\$100.00	\$150.00	\$150.00
10.	Concrete Washout	L.S.	1	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$175.00	\$175.00	\$350.00	\$350.00	\$250.00	\$250.00	\$500.00	\$500.00
PAVEMENT STRUCTURE															
11.	5" Reinforced Concrete Thickened Edge Walk	S.F.	940	\$6.40	\$6,016.00	\$8.75	\$8,225.00	\$8.55	\$8,037.00	\$11.00	\$10,340.00	\$9.00	\$8,460.00	\$12.65	\$11,891.00
12.	5" Reinforced Concrete	S.F.	480	\$5.80	\$2,784.00	\$8.41	\$4,036.80	\$6.75	\$3,240.00	\$11.00	\$5,280.00	\$5.50	\$2,640.00	\$10.56	\$5,068.80
13.	6" Dense Graded Base, 3/4", Beneath Reinforced Concrete	S.Y.	225	\$10.20	\$2,295.00	\$11.40	\$2,565.00	\$10.00	\$2,250.00	\$4.00	\$900.00	\$14.25	\$3,206.25	\$8.00	\$1,800.00
MISCELLANEOUS															
14.	In-Kind Donation	L.S.	1		\$0.00		\$0.00	-\$250.00	-\$250.00		\$0.00		\$0.00	-\$500.00	-\$500.00

\$20,270.00	\$32,451.80	\$31,827.75	\$34,396.00	\$45,668.75	\$49,865.30
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ALTERNATE "A1" – STORM SEWER

1.	4" Perforated Underdrain w/ Sock	L.F.	210	\$12.00	\$2,520.00	\$15.00	\$3,150.00	\$16.00	\$3,360.00	\$15.00	\$3,150.00	\$22.00	\$4,620.00	\$19.00	\$3,990.00
2.	4" PVC, SDR-35, Storm Sewer Pipe	L.F.	95	\$8.00	\$760.00	\$15.00	\$1,425.00	\$23.00	\$2,185.00	\$10.00	\$950.00	\$25.00	\$2,375.00	\$30.00	\$2,850.00

\$3,280.00	\$4,575.00	\$5,545.00	\$4,100.00	\$6,995.00	\$6,840.00
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				\$23,550.00		\$37,026.80		\$37,372.75		\$38,496.00		\$52,663.75		\$56,705.30
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Basic exterior finishes:

WALLS:	Split face concrete block, 8" walls and 12" corners
BLOCK TRIM:	Color: Sherwin Williams 6182 Ethereal White (warm light gray)
SOFFIT AND FASCIA:	Metal, color: Mocha or Dark Gray
ROOFING :	Asphalt shingles, Color :charcoal
TRIM:	Composite strand board (LP Smartboard)); site painted: Sherwin Williams 6144 Dapper Dan or complementary wall color
WINDOWS:	¼" laminate glass, frosted or textured
DOORS	Fiberglass. Color to match trim
Preliminary Block color	Sherwin Williams 6108 Latte – Final color decisions will be made during construction

Rational for decision:

We have found painted block is a durable finish that can be repainted easily if vandalized versus sandblasting porous material. This also keeps the building less moist by creating an exterior vapor barrier. Trim will be a wood textured composite stranded siding material that will be painted on site. We recommend fiberglass exterior doors and frames to eliminate rusting.

We felt the painted block color (Sherwin Williams: Latte) would be more complimentary to the other buildings in the park. The final color selection will be made during the construction phase of the project.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 176 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **repealed**:

SECTION II: That subsection 32 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here To Corner** is hereby **repealed**:

SECTION III: These ordinance changes shall take effect upon passage and publication:

Approved: _____

Mike Wiza, Mayor

Attest: _____

Kari Yenter, City Clerk

Dated: February 17, 2021
Approved: March 15, 2021
Published: March 19, 2021

PRELIMINARY RESOLUTION

RESOLVED, by the Common Council of the City of Stevens Point, Wisconsin:

SECTION I. The Common Council of the City of Stevens Point hereby declares its intention to exercise its police power under Section 66.0703(1)(a), Wisconsin Statutes, to levy special assessments upon property within the following described area for special benefits conferred upon such property by improvement to such areas:

A. FOR INSTALLATION OF STORM SEWER LATERALS - PROJECT # 21-01.

- 1) All property fronting upon both sides of ***Fifth Avenue*** from its intersection with Front Street to its intersection with Second Street.
- 2) All property fronting upon both sides of ***Forest Street*** from its intersection with Franklin Street to its intersection with Bukolt Avenue.
- 3) All property fronting upon both sides of ***West Street*** from its intersection with Fourth Avenue to its intersection with Bukolt Avenue.
- 4) All property fronting upon both sides of ***First Street*** from its intersection with Second Street to its intersection with Bukolt Avenue.
- 5) All property fronting upon both sides of ***Bukolt Avenue*** from its intersection with Second Street to its intersection with Meadow Street.
- 6) On property fronting upon a portion of the west side of ***Frederick Street*** from its intersection with Fifth Avenue to its intersection with Bukolt Avenue.

B. FOR INSTALLATION OF SIDEWALK - PROJECT # 21-01.

- 1) On property fronting upon a portion of the north and south sides of ***Fifth Avenue*** from its intersection with Front Street to its intersection with Forest Street.
- 2) On property fronting upon a portion of the east side of ***First Street*** from its intersection with Second Street to its intersection with Portage Street.
- 3) On property fronting upon the east side of ***Frederick Street*** from its intersection with Fifth Avenue to its intersection with Bukolt Avenue.

SECTION II.

- A. The public improvement described in Section I.A shall include the installation of storm sewer laterals in said street or portion thereof. The public improvement does not include installation of laterals between the right of way line and the house; this part of the lateral is located on private property and is not included in the assessment. The public improvement will terminate the lateral at the right of way line/property line.
- B. The public improvement described in Section I.B shall include the installation of sidewalk in said street or portion thereof.

SECTION III. The total amount assessed against the properties in the defined assessment district shall not exceed 100% of the cost of the improvement. The Common Council determines that the improvement constitutes an exercise of the police power and the amount assessed against each parcel shall be based on actual cost.

SECTION IV. The manner and method of payment will be determined in the final resolution.

SECTION V. The Board of Public Works will prepare a report which shall consist of:

- A. Preliminary Plans and specifications for the improvements.
- B. The estimated cost of the proposed improvements.
- C. Schedule of proposed assessments.

SECTION VI. When the report is completed, the Board of Public Works shall file a copy of the report with the City Clerk.

SECTION VII. Upon receiving the Report of the Board of Public Works, the Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed assessment district, the time and place at which the report may be inspected, and the time and place of the public hearing in the matters contained in the preliminary resolution and the report. This notice shall be published as a Class I notice and a copy shall be mailed, at least ten (10) days before the hearing to every interested party.

SECTION VIII. The hearing shall be held in the Council Chambers in the County-City Building at a time set by the City Clerk in accordance with Section 66.0703(7)(a), Wisconsin Statutes.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: March 2, 2021
Adopted: March 15, 2021
Publish: March 19, 2021



March 3, 2021

Water and Sewerage Commissioners:

The approved Capital Operations and Maintenance plan for 2021 includes two roofing projects. One project is for two roofs at the Wastewater Treatment Facility and the other project is for a new roof at Well 11. The approved Capital plan approved expenditures for those two locations in the amounts of \$105,000 and \$350,000 respectively.

On February 23, 2021, we publicly opened bids and read aloud the results. The results are shown on the attached bid tabulation.

The lowest bid (qualified and responsive) was presented by Pioneer Roofing.

The wastewater component of that bid amounts to \$111,349.00, just slightly over our estimate.

The well 11 component of the bid amounts to \$250,448.00, which is well under our estimate.

Staff has developed an approach and understanding on our legal remedy to the failure of the current roof that we look forward to discussing with the Commission.

We respectfully request permission to award the Utility Roofing Project, project 21-09, to Pioneer Roofing in an amount not to exceed \$416,066.55 which includes the usual 15% contingency.

Sincerely,

Joel Lemke
Director of Public Utilities

Contractor	Base Bid 1			Base Bid 2			Addendum 1		Base Bid 1 + Base Bid 2 with Line Item Add (Metal Wall W/Windows)
	A	B	Total Base Bid 1	A	B	Total Base Bid 2	Option 1 (Metal Wall Without Windows)	Option 2 (Metal Wall W/Windows)	
Mauer Roofing	\$127,328.84	\$30,971.16	\$158,300.00	\$236,941.19	\$75,258.81	\$312,200.00	\$22,900.00	\$23,600.00	\$494,100.00
Pioneer Roofing	\$79,914.00	\$32,235.00	\$111,349.00	\$150,516.00	\$83,310.00	\$233,826.00	\$18,719.00	\$16,622.00	\$361,797.00
Oshkosh Industrial	\$104,100.00	\$30,496.00	\$134,596.00	\$177,318.00	\$92,382.84	\$269,700.84	\$16,100.00	\$18,990.00	\$423,286.84
Northern Metal Roofing	\$96,656.00	\$32,827.00	\$129,483.00	\$153,092.00	\$83,964.00	\$237,056.00	\$12,700.00	\$14,500.00	\$381,039.00

Sept 1, 2020

Finance Committee and City Council Members,

While the Federal government has provided some aid to small business, being forced to close our doors for months while big box stores remained open has put major financial strain on our locally owned mom and pop shops. Stevens Point Alliance would like to thank the city for helping not only our members but all small businesses in the city with the grant money you made available.

The Stevens Point Alliance is requesting your consideration for financial assistance to be used in the promotion and marketing of Downtown Stevens Point. Now more than ever we need to push forward to bring back the customers and businesses we lost over the past months.

Over the past several years we have been working to bring some much-needed changes to the downtown. We purchased the dock and kayak system and which the city helped to install it on the Wisconsin River in Pfiffner Park. This dock is heavily used and has been a great addition to help people connect to the downtown area from the river. This past winter, with your help, we installed the ice-skating rink on the square, and that was a huge success!

This year we had to think quick on our feet to try to get folks to come downtown. With the council's help, the open intoxicant and café seating ordinances were relaxed. The Alliance paid for all the musicians, except a few, for the Notes@Night event held Wednesdays on the square and just purchased the lights that were hung around the square. Additions like these are what helps bring customers to downtown, proven by the people that have come out to enjoy it. We hope to do it again next summer.

As with all business this year, we have struggled as an organization, our membership is down because of COVID.

But we can, and should, do more to help our struggling small businesses. Downtown Stevens Point has a lot to offer and has something for just about everyone to enjoy. We should be drawing tourists AND continue to create more beautiful space and shops for the residents of Point to enjoy daily. However, The Stevens Point Alliance cannot do it alone. We appreciate your help in the past and are asking for help in the future. We need your help. Therefore, we are asking the City of Stevens Point for a grant up to \$20,000 to assist with marketing and promotion of downtown. This is the heart of our city and we should all be working together for improvement and sustainability.

Thank you for your consideration,

The Stevens Point Alliance.

To whom it may concern,

On Sept 7th 2020, the Stevens Point Alliance-Downtown (SPA) a non-profit 501c6 organization, requested financial help from the city. The request letter was sent to 4 alderpersons, as we were instructed to do and evidently was never brought forward through the proper channels for consideration in the 2021 budget. (Attached)

We are asking for the financial help to promote, market and hopefully hold some events downtown, bringing customers into the heart of the city. We have been told (by one of yours) that our organization is not professional enough. Which is exactly why we have asked the for help.

We already work 40 plus hours a week running our own businesses, we cannot take on the duties of a Marketing Manager to promote one of the cities greatest asset. Many organizations the city chooses to financially support, that organization is their only job.

With that said, we are asking that you might take action on this request for funding now. This is our second year in asking for help, but this year more than ever, it is needed. In 2020 we could not do any fundraising, including the membership dues that were suspended because of COVID. Yet we still had costs to maintain the organization. Just like any other business we have insurance, legal expenses, accountant, and IT personnel.

The SPA purchased the Edison Lights for the square and hired the performers for "Notes at Night" This was a \$4000.00 endeavor but was much needed to keep businesses alive. This not only helped in sales, but it paid performers that otherwise were not getting gigs. It brought back waitresses to serve the tables outdoors, they once again were employed and able to get tips which they rely on. It also gave the residents something to look forward to in such a grim year.

We are the organization that puts on the "City" parades (2) each year along with other events. These are costly endeavors. The SPA is the only organization that concentrates solely on the city's downtown.

The SPA has given the City the dock for the riverfront cost of \$18,000 and the base for the Ice Rink \$800.00, "Notes at Night" and the Edison Lights in the past 3 years. We would like to keep the Notes at Night event going in 2021, maybe banners on our light poles welcoming folks to our downtown. These types of things are only made possible if the downtown flourishes, fundraisers can be done and we have a great social media presence. If we are to compete with other cities like Marshfield, Wausau, Waupaca and even Appleton, we need to move forward sooner rather than later. We cannot wait till we might get funding from a BID in a few years.

We have continued to work with the city to form a BID, but we will not have that funding available till probably 2023, if it goes through, the city tried once before and it failed. Keep in mind the BID is nothing more than an additional tax on the already stretched businesses. We would appreciate some financial help bridging the gap until the BID monies would be there. Help the SPA continue to exist, realize its goals of strengthening existing businesses, build a better environment for new options and try to pull people from surrounding areas to enjoy your city's downtown. You have the opportunity to help make a good downtown become a great downtown.

Thank you for your consideration,

Stevens Point Alliance-Downtown

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point, do ordain as follows:

SECTION I. Section 2.21 of the Municipal Code of the City of Stevens Point, is hereby amended to read as follows:

2.21 RECONSIDERATION OF QUESTION. It shall be in order for any member who voted in the affirmative on any question which was adopted, or for any member who voted in the negative when the number of affirmative votes was insufficient for adoption, to move a reconsideration of such vote, at the same day as the meeting in which the motion to be reconsidered was decided or within the period of time afforded under § 62.09 (8)(C). A motion to reconsider is out of order when the motion to which it is applied can be renewed or when the desired result can be achieved via any other type of parliamentary procedure or action. A motion to reconsider shall require three-fourths majority to pass. A motion to reconsider having been lost shall not be again in order.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: March 2, 2021
Adopted: March 15, 2021
Published: March 19, 2021