

City of Stevens Point
Board of Water and Sewerage Commissioners
March 8, 2021 - 12:00 PM
Meeting will be held via a Zoom Meeting URL to connect:
<https://us02web.zoom.us/j/82026885705>
URL Dial in number: (301) 715-8592
Meeting ID: 820 2688 5705

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

Staff Present: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the February 8, 2021 meeting of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month of February 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Award of the Utility Roofing Project, Project #21-09, to Pioneer Roofing in an amount not to exceed \$416,066.55 - Joel Lemke

Joel explained the Capital Operations and Maintenance Plan for 2021 included these roofing projects. One project is for two roofs at the WWTP and the other is for a new roof at Well 11.

Bids were received for the roofing projects. The lowest bid for both projects was from Pioneer Roofing. The WWTP roofing project came in just over what was estimated and approved previously in the 2021 Capital Operations & Maintenance Plan. The estimated amount was \$105,000.00, Pioneer's bid came in at \$111,349.00. The Well 11 roofing project was estimated at \$350,000.00 and came in at \$250,448.00 which was well under the estimated amount.

Joel stated that staff is still working on the legal remedy in regards to the failure of the current roof of Well 11 but regardless the roof needs to be replaced.

Staff recommends awarding the roofing project to Pioneer Roofing in an amount not to exceed \$416,066.55 which includes the usual 15% contingency.

Joel also explained the addendum and what it included.

Motion made by Carl Rasmussen, seconded by Anna Haines to award the Utility Roofing Project, Project #21-09 to Pioneer Roofing in an amount not to exceed \$416,066.55.

Ayes all. Nays none. Motion carried.

5. Real estate needs associated with the re-location of municipal Well 4, future Well 12 - Joel Lemke/Eric Southworth

Joel explained that he will have to take an item to the Plan Commission for the acquisition of land for the relocation of Well 4, which will be known as Well 12. A map of the the potential new Well 12 site was included in the packet. Joel explained that there are a couple of properties that could be acquired in part, or whole for the future Well 12 site.

Joel stated even though all land acquisition's need to go through the Plan Commission, it is utility spending so he wanted Commission approval as well.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to give staff approval to seek permission from the Plan Commission to acquire land in the area indicated for municipal Well 12.

Ayes all. Nays none. Motion carried.

6. Water Supply and Distribution Reports - Eric Southworth

Eric stated we are currently working on the end of year reporting.

7. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all permits for the month of February.

It was a challenging month with an upset caused by some low influent strength and cold temperatures. They are working with Donohue & Associates on a solution for this in the future planning. The biogas engine was rebuilt the last week in February. We did produce 4 percent of our own electricity and 60 percent of our own heat.

8. Construction and Maintenance Report - Craig Czaikowski

Craig stated they just finished up checking hydrants. Now they will be working on repairing hydrants and they will also be working on some improvements needed with the fiber as well. There were a few water main breaks last month.

9. Community Area Network Report - Joel Lemke

Nothing to report.

10. Directors Report - Joel Lemke

Nothing to report.

11. Adjournment.

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:29PM