

**City of Stevens Point
Transportation Commission Meeting
March 8, 2021 - 4:45 PM**

Join Zoom Meeting:

<https://zoom.us/j/91696515819?pwd=U01EM2RPcm42SG5KOWZSQmc1Sm9lQT09>
Meeting ID: 916 9651 5819
Passcode: 123578
Dial by your location:
+1 312 626 6799 US (Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of the February 8, 2021 Transportation Commission minutes
3. Approval of the February 2021 financial/claims report
4. Approval to move forward with the procurement of three paratransit buses
5. Earth Day public transportation promotional ideas
6. Staff update
7. Next meeting date
8. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

City of Stevens Point
Transportation Commission Meeting
February 8, 2021 – 4:45 PM

MINUTES

1. **Roll Call.**
Present: Nichole Lysne- Chair, Karalyn Peterson-Vice Chair, Ald. Mary Kneebone, Ald. Thomas Leek, Tom Bertram, Greg Koepel, Marc Christianson

Others Present: Susan Lemke, Talin Scheuermann
2. **Approval of the January 11, 2021 Transportation Commission minutes.**
Karalyn Peterson moved to approve the January 11, 2021 Transportation Commission meeting minutes. Greg Koepel seconded. Ayes all; Nays none; Motion carried.
3. **Approval of the January, 2021 financial/claims report.**
Ald. Mary Kneebone moved to approve the January 2021 financial/claims report. Marc Christianson seconded. Ayes all; Nays none; Motion carried.
4. **CY2021 "Youth Ride Free" summer program.**
Karalyn Peterson moved to approve the summer youth ride free program for CY2021. Ald. Thomas Leek seconded. Ayes all; Nays none; Motion carried.
5. **Next meeting date.**
The next Transportation Commission meeting will be held on March 8, 2021 at 4:45 p.m. via Zoom.
7. **Adjournment.**
The meeting was adjourned by Chair Nichole Lysne at 4:58 p.m.

REPORT TO THE MARCH 2021
MEETING OF THE TRANSPORTATION COMMISSION
FINANCIAL/CLAIMS REPORT

FINANCES:

Bank Balance as of February 1, 2021

\$ 1,245,793.85

Bank Deposits recorded in February 2021

\$ 16,182.59

\$ 1,261,976.44

CHECKS ISSUED SINCE THE FEBRUARY 2021 MEETING:

6109	Employee Wages	Salaries	761.52
6110	Employee Wages	Salaries	820.89
6111	Employee Wages	Salaries	677.71
6112	Employee Wages	Salaries	84.17
6113	CSPC Ohio Child Support Pymt Central	Child Support	235.38
6114	Edward L Severson	Mileage Reimbursement	600.87
6115	WI Council 32 Per Capita Tax Trust	Union Dues	329.97
6116	Cintas Corp #442	Mats, Towels, Solution, Uniforms	529.49
6117	City of Stevens Point	Workers Comp Premiums	1,998.22
6118	Dolce Digital Imaging & Printing	Bus Passes & Tickets	95.00
6119	Fairchild Equipment	Annual Forklift Inspection	175.50
6120	Mid-State Truck Service Inc	Transmission Diagnostics	187.22
6121	NAPA	Brake Calipers, Disc Pad, Hanger, U-Bolts	93.58
6122	Pomp's Tire Service, Inc.	Tires Dismounted/Mounted & Balanced	78.98
6123	Seon Systems Sales Inc.	VMax Commander Software Renewal	1,020.00 security camera
6124	Star Business Machines Inc.	Copier Maintenance Agreement	80.13
6125	Transfor Corporation	Retractors	114.50
6126	Unemployment Insurance	Unemployment Charges	684.00
6127	Stevens Point Public Utilities	Snow removal	67.12
6128	Employee Wages	Salaries	1,137.05
6129	Employee Wages	Salaries	1,010.62
6130	CSPC Ohio Child Support Pymt Central	Child Support	235.38
6131	Dorothy Tess	Mileage Reimbursement	221.76
6132	WI Council 32 Per Capita Tax Trust	Union Dues	335.49
6133	Cintas Corp #442	Mats, Towels, Solution, Uniforms, Nitrile Gloves	644.69
6134	Courtesy Cab	Courtesy Cab Rides	547.50
6135	Courtesy Carriers, Inc.	Courtesy Carrier SMV	28.00
6136	Dolce Digital Imaging & Printing	Transfer Slips	170.00
6137	Energetix Corp	Random DOT Testing	58.25
6138	Frank's Hardware	Socket Adapter, Drill Bits	10.56
6139	Gillig LLC	Air Filters	66.70
6140	Kimball Midwest	Street Elbows	209.70
6141	Mid-State Truck Service Inc	Turbo, Actuator	4,724.12
6142	Schultz Property Management	Bathroom Rental	200.00
6143	Mastercard	Bus Tickets, Harness Switch Assembly, Computer Cable, Brooms, Air Freshners, Kleenex, Water Pellets, Amazon Prime Sub	1,031.42
6144	Unemployment Insurance	Unemployment Charges	1,368.00
6144	Unemployment Insurance	Unemployment Charges	21.24
6145	City of Stevens Point	Workers Comp Premiums	2,325.66
	Wisconsin Public Service	Utility Payment	2,431.16
	Dept of Justice	Background Record Check	7.00 new employee
	Great America Financial Services	Copier Lease	167.36
	Volunteer Drivers	Mileage Reimbursement	4,550.63
EFT	Payroll	2/4/2021	31,588.88
EFT	Payroll	2/18/2021	33,357.65
	IRS	Payroll Taxes - Fed	20,549.05

WI Dept of Revenue	Payroll Taxes - State	4,099.37	
TOTAL OF CHECKS LISTED		\$ 119,731.49	\$ 119,731.49
BALANCE ON HAND FEBRUARY 28, 2021			\$ 1,142,244.95

	Balance on Hand	\$ 1,142,244.95
	Plus checks written after end of month	
	Less checks from last commission meeting	
	Plus uncleared checks	\$ 5,176.85
	Less checks previously written clearing this month	\$ (57,554.71)
Ending Cash Balance matching Bank Statements		\$ 1,089,867.09