

**CITY OF STEVENS POINT**  
**BOARD OF PUBLIC WORKS MEETING**  
**March 8, 2021 - 6:25 PM**  
**(or immediately following previously scheduled meeting)**

**Zoom Teleconferencing**

Meeting ID: 852 7066 7536 | Passcode: 873304

**By Computer:**

<https://us02web.zoom.us/j/85270667536?pwd=RTdnYW4xZEYxbEpQM09nRVF4MjMwdz09>

**By Phone:** +1-312-626-6799 (US Chicago)

**(A quorum of the City Council may attend this meeting)**

**AGENDA**

**Roll Call**

**Informational**

1. Director's Report
  - a. 2021 Streets Improvement Project
  - b. Plover River Crossing Trail Project
2. AECOM - Update on the Business 51 Project

**Discussion and Possible Action**

3. To award the Bituminous Patching Project to American Asphalt of Wisconsin out of Mosinee in the amount not to exceed \$99,730.76.
4. To award the Curb, Gutter and Sidewalk Project to Fahrner Asphalt Sealers out of Plover in the amount not to exceed \$53,328.95.
5. To accept the Ordinance Amendments in Section 9.05 as it relates to Parking.
6. To enter into an agreement with the Wisconsin Department of Transportation for winter maintenance responsibilities for the sidewalk related to the US 10 bridge over I-39.
7. Presentation from the parking group regarding overnight parking considerations.

**Adjourn**

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strong's Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



**Public Works**  
Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650

Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

March 3, 2021

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Beduhn

## 1. Engineering Division

- **Sidewalk Continuation**
  - Staff is still working through the finalization of a sidewalk prioritization model and preparing a draft of the Sidewalk Continuation Plan report.
- **Stanley Street at North Point Drive Intersection Improvements:**
  - Nothing new to report.
- **TAP Grant**
  - All work related to the TAP Grant is complete.
  - Staff continues to work on finalizing the project, including working with the DOT on reimbursements.
- **East Park Commerce Center**
  - The contractor has completed all utility work and the temporary road. All remaining work will be completed in the spring.
- **Country Club Drive**
  - Nothing new to report.
- **Business 51 (Division and Church Streets) Reconstruction**
  - The second round of public involvement has begun.
  - Live Q&A sessions were held March 2, 2021 and March 4, 2021 to review the alternatives being brought forward.
  - The Public comment period continues through March 14, 2021.
- **2020 Street Improvement Project**
  - All work has been completed. The contractor will return in the spring to address any remaining punch list items and warranty issues.
- **2020 Road Resurfacing Project**
  - All work has been completed. The contractor will return in the spring to address any remaining punch list items and warranty issues.

- **McDill Monitoring and Control Project**
  - Bid approval was granted by the DNR on February 5, 2021.
    - An official grant award is anticipated for early this month.
    - After the grant award is received work can officially begin.
- **2020 Alley Improvement Project**
  - Engineering staff is working to identify an expanded alley improvement to be bid in the late winter.
    - Staff will be asking to encumber the capital funds set aside for alley improvements for 2020 to be used in the 2021 project.
- **2020 Fall Paving Project**
  - All work has been completed although we anticipate returning in the spring to touch of the swales along Kozy Street as may be necessary by placing additional topsoil and grass seed.
- **2021 Road Resurfacing Project**
  - A public informational meeting for this project was held on Tuesday, February 16, 2021.
  - The engineering is nearly complete, and the project will be advertised for bids soon.
  - Staff anticipates that bid opening will occur the week of March 29, 2021.
- **2021 Streets Improvement Project**
  - The project is currently out for bid, with the bid opening scheduled for Tuesday, March 16, 2021.
  - There will be a preliminary resolution for special assessments related to sidewalk and storm sewer laterals brought forward at this month's council meeting.
- **Plover River Crossing Trail Project**
  - Geotechnical field work is complete, and a report of the findings should be received later this month.
- **Additional Miscellaneous Projects:**
  - The Engineering Department continues to work on improving the data management for public information as well as internally for decision making and planning for future capital projects.
  - Public Works is working in collaboration with Sara Brish at the Stevens Point Area Convention and Visitors Bureau on the replacement of existing wayfinding signs.
    - Sara has acquired grant funding to assist with the cost of purchasing the signs.
    - Signs should be ordered soon and received and installed this spring.
  - Engineering Staff continues gathering survey data and researching right of way for proposed 2021 and 2022 roadway projects.
  - Over the past few years staff have been actively working on replacing older energy consuming street lighting and that effort continues in 2021.
    - Staff has identified several areas for LED lighting upgrades which should be completed later this year.

- Bids were received for the annual Bituminous Patching Contract.
  - American Asphalt was once again the sole bidder.
  - Staff recommends accepting the bid.
- Bids were received for the annual Sidewalk Repair Project.
  - A total of five bids were received, the most in recent history.
  - Staff recommends accepting the bid from Farhner Asphalt Sealers.
- WisDOT has submitted a revised Memorandum of Understanding with regards to snow removal on the HWYs 10/66 bridge over I39.
  - WisDOT has addressed the various design concerns that were expressed early in the project.
  - WisDOT has also proposed some aesthetic upgrades that will benefit the City.
  - As currently proposed, staff would be willing to accept the responsibility for snow removal.
    - Staff recommends accepting the revised Memorandum of Agreement for Winter maintenance responsibilities.

## 2. **Streets Division**

- **Street work**
  - Continued Garbage and Recycling operations.
  - Sign work continued.
  - Streetlight maintenance continued.
  - Building maintenance and repair.
  - Patching Continued.
  - Repairs of Equipment continued.
  - Winter Snow and Ice control Operations continued.
  - Hauled Snow to Iverson/E Maria.
- **Equipment maintenance/garage**
  - There was a total of 129 repair orders completed in the month of February. When broken down by department there was:

|             |    |
|-------------|----|
| Water       | 3  |
| Engineering | 1  |
| Inspection  | 1  |
| Police      | 15 |
| Parks       | 17 |
| Fire        | 1  |
| Streets     | 91 |

- **Signs, posts, barricades, and flags**
  - 161 signs were replaced or added, 2 because of accidents, 2 for maintenance, 2 were moved, 1 was vandalized, 46 had an ordinance change, 43 new signs installed, 8 were replace and 57 were updated.
  - 7 poles were replaced or added, 1 because of accidents, 4 for usual maintenance and 2 were moved.
  - Put out and took down voting signs for Spring Election.
  - Replaced red bulb on traffic lights at Hoover Ave. & HWY HH.

- **Garbage/recycling/yard waste/drop-off**
  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular solid waste collection completed.
  - Regular recycling collection completed.
  - City drop-off operations were completed.
- **Leave**
  - 160 hours of sick, 293 hours of vacation time was utilized, 16 hours of funeral pay and 160 hours unpaid time.

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**Public Works**

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March 3, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Contract Award Recommendation  
Bituminous Patching Project  
Project 21-03

Bids for the annual Bituminous Patching Project were received on February 23, 2021. As has historically been the case with this project, again only one bid was received. The single bid, submitted by American Asphalt, totaled \$86,722.40 and is summarized in the attached bid tabulation. This year's bid is approximately 5 percent higher than American's bid from last year. Although the bid is higher than last year's the increase was anticipated, the bid is in line with the engineer's estimate for the work.

It is staff's recommendation that the project be awarded to American Asphalt in an amount not to exceed \$99,730.76, including a 15 percent contingency.

If there are any questions, please do not hesitate to contact me.

Thank you.

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**2021 Bituminous Patching Project #21-03 (Quest #7555451)****Owner: City of Stevens Point****02/23/2021 09:00 AM CST**

|                  |                  |                                             |             |                 | <b>American Asphalt of Wisconsin</b> |                    |
|------------------|------------------|---------------------------------------------|-------------|-----------------|--------------------------------------|--------------------|
| <b>Line Item</b> | <b>Item Code</b> | <b>Item Description</b>                     | <b>UofM</b> | <b>Quantity</b> | <b>Unit Price</b>                    | <b>Extension</b>   |
| 1                | 204.01           | Removing Pavement                           | S.Y.        | 50              | \$55.76                              | \$2,788.00         |
| 2                | 305.012          | Base Aggregate Dense(1-1/4 Inch)            | TON         | 20              | \$24.75                              | \$495.00           |
| 3                | 390.0203         | Base Patching Asphaltic(>10 sq. yds.)       | S.Y.        | 1460            | \$47.22                              | \$68,941.20        |
| 4                | 390.0203         | Base Patching Asphaltic(< or = 10 sq. yds.) | S.Y.        | 140             | \$57.13                              | \$7,998.20         |
| 5                | 690.015          | Sawcutting Asphalt                          | L.F.        | 2000            | \$3.25                               | \$6,500.00         |
|                  |                  | <b>Base Bid Total:</b>                      |             |                 |                                      | <b>\$86,722.40</b> |
|                  |                  | <b>Base Bid Plus 15% Contingency:</b>       |             |                 |                                      | <b>\$99,730.76</b> |

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March 3, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Contract Award Recommendation  
Curb, Gutter and Sidewalk Repair Project  
Project 21-05

Bids for the annual Curb, Gutter and Sidewalk Repair Project were received on February 23, 2021. A total of five bids were received, the most we have received in recent years. The bids are summarized in the attached bid tabulation.

While the bids were very competitive, the lowest bid was submitted by Fahrner Asphalt Sealers out of Plover. Fahrner's bid is nearly 10 percent lower than the engineer estimate for the work and approximately 16 percent lower than the next lowest bid. While we have not worked with Fahrner on any concrete projects in the past, Fahrner has been in the business of concrete repair for several years and staff believes they are qualified and capable of performing the work. The City has regularly worked with Fahrner on asphalt maintenance and repair issues.

It is staff's recommendation that the project be awarded to Fahrner Asphalt Sealers in an amount not to exceed \$53,328.95, including a 15 percent contingency.

If there are any questions, please do not hesitate to contact me.

Thank you.

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2021 Curb, Gutter, and Sidewalk Repair Project #21-05  
Owner: City of Stevens Point  
02/23/2021 10:00 AM CST

| Line Item | Item Code | Item Description                                    | UofM | Quantity | Fahrner Asphalt Sealers |             | Sommers Construction |             | S.D. Ellenbecker Inc. |             | Pember Companies, Inc. |             | Wroblewski Concrete |             |
|-----------|-----------|-----------------------------------------------------|------|----------|-------------------------|-------------|----------------------|-------------|-----------------------|-------------|------------------------|-------------|---------------------|-------------|
|           |           |                                                     |      |          | Unit Price              | Extension   | Unit Price           | Extension   | Unit Price            | Extension   | Unit Price             | Extension   | Unit Price          | Extension   |
| 1         | 204.01    | Removing Pavement                                   | S.Y. | 20       | \$6.00                  | \$120.00    | \$22.50              | \$450.00    | \$18.00               | \$360.00    | \$36.00                | \$720.00    | \$18.00             | \$360.00    |
| 2         | 204.015   | Removing Curb & Gutter                              | L.F. | 170      | \$3.00                  | \$510.00    | \$12.00              | \$2,040.00  | \$4.00                | \$680.00    | \$9.50                 | \$1,615.00  | \$10.00             | \$1,700.00  |
| 3         | 204.0155  | Removing Concrete Sidewalk                          | S.Y. | 450      | \$8.25                  | \$3,712.50  | \$18.00              | \$8,100.00  | \$18.00               | \$8,100.00  | \$30.00                | \$13,500.00 | \$20.00             | \$9,000.00  |
| 4         | 390.0203  | Base Patching Asphaltic                             | S.Y. | 30       | \$115.00                | \$3,450.00  | \$110.00             | \$3,300.00  | \$120.00              | \$3,600.00  | \$120.00               | \$3,600.00  | \$97.45             | \$2,923.50  |
| 5         | 416.016   | Concrete Driveway (6-inch)                          | S.Y. | 20       | \$80.00                 | \$1,600.00  | \$69.75              | \$1,395.00  | \$75.00               | \$1,500.00  | \$65.00                | \$1,300.00  | \$102.00            | \$2,040.00  |
| 6         | 601.0324  | Concrete Curb & Gutter (24-inch)                    | L.F. | 70       | \$33.00                 | \$2,310.00  | \$40.00              | \$2,800.00  | \$48.00               | \$3,360.00  | \$38.00                | \$2,660.00  | \$45.00             | \$3,150.00  |
| 7         | 601.0411  | Concrete Curb & Gutter (30-inch) Type D             | L.F. | 50       | \$43.00                 | \$2,150.00  | \$40.00              | \$2,000.00  | \$48.00               | \$2,400.00  | \$39.00                | \$1,950.00  | \$46.00             | \$2,300.00  |
| 8         | 602.0405  | Concrete Sidewalk (4-inch)                          | S.F. | 3450     | \$7.15                  | \$24,667.50 | \$7.25               | \$25,012.50 | \$7.00                | \$24,150.00 | \$6.25                 | \$21,562.50 | \$9.00              | \$31,050.00 |
| 9         | 602.0415  | Concrete Sidewalk (6-inch)                          | S.F. | 590      | \$7.70                  | \$4,543.00  | \$7.75               | \$4,572.50  | \$8.00                | \$4,720.00  | \$8.25                 | \$4,867.50  | \$11.25             | \$6,637.50  |
| 10        | 602.0515  | Curb Ramp Detectable Warning Field (Natural Patina) | S.F. | 20       | \$38.00                 | \$760.00    | \$40.00              | \$800.00    | \$55.00               | \$1,100.00  | \$58.00                | \$1,160.00  | \$55.00             | \$1,100.00  |
| 11        | 625.01    | Topsoil                                             | S.Y. | 150      | \$10.00                 | \$1,500.00  | \$12.00              | \$1,800.00  | \$24.00               | \$3,600.00  | \$24.00                | \$3,600.00  | \$15.00             | \$2,250.00  |
| 12        | 627.02    | Mulching                                            | S.Y. | 150      | \$1.00                  | \$150.00    | \$4.00               | \$600.00    | \$4.00                | \$600.00    | \$4.00                 | \$600.00    | \$4.00              | \$600.00    |
| 13        | 628.6505  | Soil Stabilizer Type A                              | S.Y. | 150      | \$1.00                  | \$150.00    | \$4.00               | \$600.00    | \$4.40                | \$660.00    | \$4.40                 | \$660.00    | \$3.00              | \$450.00    |
| 14        | 630.014   | Seed Mixture No. 40                                 | S.Y. | 150      | \$1.00                  | \$150.00    | \$4.00               | \$600.00    | \$4.80                | \$720.00    | \$4.80                 | \$720.00    | \$3.00              | \$450.00    |
| 15        | 690.015   | Sawcutting Asphalt                                  | L.F. | 200      | \$3.00                  | \$600.00    | \$7.00               | \$1,400.00  | \$7.00                | \$1,400.00  | \$3.20                 | \$640.00    | \$6.00              | \$1,200.00  |
|           |           | Base Bid Total:                                     |      |          |                         | \$46,373.00 |                      | \$55,470.00 |                       | \$56,950.00 |                        | \$59,155.00 |                     | \$65,211.00 |
|           |           | Base Bid Plus 15% Contingency:                      |      |          |                         | \$53,328.95 |                      | \$63,790.50 |                       | \$65,492.50 |                        | \$68,028.25 |                     | \$74,992.65 |

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February 17, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments

The Ordinance Amendment of Section 9.05(g)176, repealing No Parking, and the Amendment of Section 9.05(j)32, repealing No Parking Here To Corner, are the result of continued efforts organizing and streamlining the Code of Ordinances to be consistent with what is currently signed and enforced in the field.

If there are any questions, please do not hesitate to contact me.

Thank you.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE  
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That subsection 176 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **repealed**:

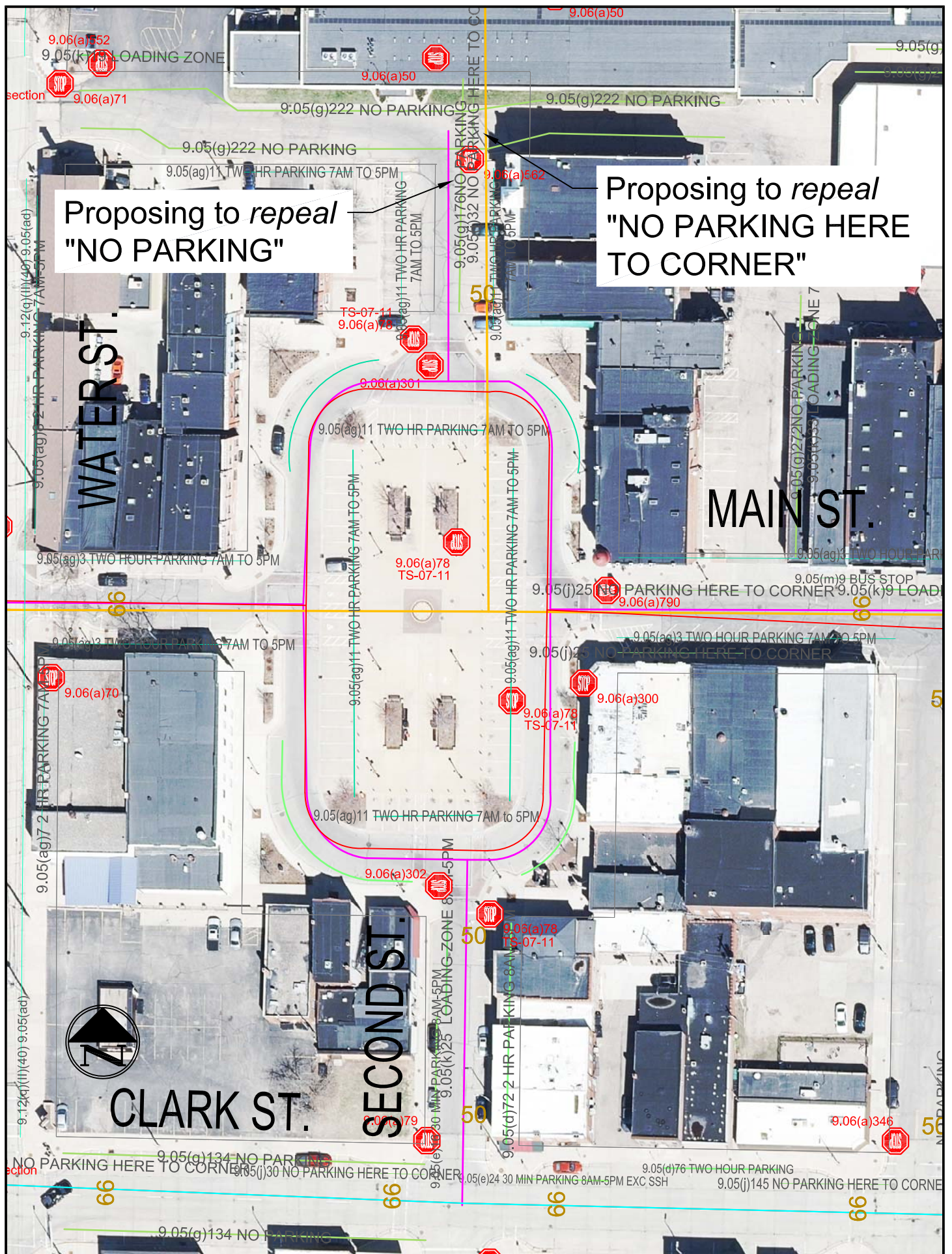
**SECTION II:** That subsection 32 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here To Corner** is hereby **repealed**:

**SECTION III:** These ordinance changes shall take effect upon passage and publication:

Approved: \_\_\_\_\_  
Mike Wiza, Mayor

Attest: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: February 17, 2021  
Approved: March 15, 2021  
Published: March 19, 2021



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March 3, 2021

To: Board of Public Works  
From: Scott Beduhn, Director of Public Works  
Re: WisDOT Memorandum of Understanding  
Winter Maintenance Responsibility  
US 10 Bridge over I-39

Some of you may recall this item from early last year. The Wisconsin DOT is once again asking if the City will consider taking on the responsibilities of winter sidewalk maintenance for the US 10 bridge after bridge is redecked. The bridge project is currently scheduled for 2022.

When WisDOT first made the request there were numerous concerns regarding the sidewalk design that would make snow removal challenging. Since then, WisDOT engineers have worked to address the City's concerns. At this time staff feels that our concerns have all been addressed and the challenges that existed in the initial design have all been corrected.

The only potential concern that exists now is that the bridge itself is still located in the Town of Hull. While the roadway on both sides of the interstate is within the City of Stevens Point, the bridge does currently remain in Hull. However, as the City continues to expand its pedestrian and bicycle infrastructure, the City is increasing its role in winter maintenance activities in the area. Since the Hoover overpass was completed in 2017 City staff has provided the snow removal along the sidewalk and multi-use path. With the completion of the multi-use path along Walter Street in 2020, the City is now providing winter maintenance there as well. While still in planning and design, the City has already committed to winter maintenance for the proposed Plover River Crossing Trail when it is completed. The City will also have some winter maintenance responsibilities for sidewalk in the Bridge project area that do lie within the City limits.

It is staff's recommendation that the City accept winter maintenance responsibility for the bridge. City staff is already committed to snow removal in the area and will likely be crossing the bridge with the appropriate equipment to maintain other areas of responsibility. The additional work, therefore, should be minimal. However, the benefit to City residents will be significant.

In exchange for accepting the winter maintenance responsibility, WisDOT has agreed to provide concrete, at their expense, in median areas that were originally planned to be asphalted. As these median areas will become the City's responsibility upon project completion, the concrete should reduce the City's ongoing summer maintenance. In addition, WisDOT is agreeable to utilizing colored concrete if the City would prefer something more aesthetically pleasing.

If there are any questions, please do not hesitate to contact me.

Thank you.

# **Memorandum of Agreement**

between

WisDOT, North Central Region

And the

City of Stevens Point

for

Sidewalk Maintenance within the I-39 / US 10 EB Interchange

January 7th, 2020

## **Purpose**

This Memorandum of Agreement (Agreement) outlines the roles and responsibilities between the Wisconsin Department of Transportation (WisDOT) and the City of Stevens Point (City) for performing winter maintenance activities on the pedestrian facilities to be constructed in the interchange area of I-39 and US 10 under the upcoming WisDOT Project ID 1166-06-75.

## **Background**

WisDOT is developing a project (Project ID 1166-06-05/75) that will rehabilitate the US 10 structure B-49-24 that passes over I-39. The original structure was built in 1968 and needs rehabilitation to extend its service life. The structure needs to be re-decked as a part of the rehabilitation. WisDOT has found that there is a safety concern involving pedestrians at the existing southbound ramp terminal. WisDOT proposes that moving the pedestrian facility to the center of the structure will allow for all pedestrians to be given signal protected movements at the interchange ramps, while still providing the needed capacity for high volume vehicular movements.

At a recent Public Involvement Meeting (PIM), WisDOT did receive written comments that spoke in favor of placing the pedestrian facility in the center of the structure.

Winter maintenance of the sidewalk through the interchange was historically performed by Portage County (County). Throughout the WisDOT North Central Region sidewalk maintenance, including snow removal is the responsibility of the community and is outside the scope of work typically performed by the County through the State/County Routine Maintenance Agreement (RMA). This has resulted in the sidewalk receiving a low priority for snow removal. WisDOT has received complaints regarding the accessibility of the interchange sidewalk during the winter months. In addition, pedestrians using the sidewalks in the interchange and US 10 corridor area have an expectation of consistency in winter maintenance practices throughout the corridor.

## **Maintenance Responsibility of Pedestrian Facilities**

The bridge rehabilitation project requires the replacement of the sidewalk facility, and therefore requires that winter maintenance issues and responsibilities be addressed to comply with federal funding requirements.

The interchange area itself is in the Town of Hull (Town), however the interchange area is bordered to the east and west by the City. When the City annexed commercial properties along US 10 into the City, the interchange area was not included in the annexation. This has created an unusual situation in that the sidewalk in the interchange area does not provide connectivity to the portions of the Town that lie east of the interchange. The sidewalk in the interchange does serve both residents and businesses in the City by connecting to the sidewalks that lie within the City on the east and west sides of the interchange.

WHEREAS WisDOT will be rehabilitating the US 10 structure B-49-24, currently scheduled to be let for construction in 2021. The rehabilitation will include the replacement of the existing pedestrian facilities within the interchange area. A current safety concern has been identified with the location and width of the existing sidewalk on the south side of the US 10 structure. This issue can be most effectively addressed by relocating the new sidewalk to the center of the US 10 structure and increasing the width of the sidewalk to 10-feet to accommodate both pedestrians and bicyclists

WHEREAS WisDOT will be relocating of the sidewalk and increasing sidewalk width to improve current functionality and safety to the current users. WisDOT requests that the City provide snow removal on the sidewalk through the interchange area to provide consistent, efficient and safe pedestrian/bicycle transportation through this area.

THEREFORE, the Parties hereby agree as follows:

### **Terms and Conditions**

WisDOT shall:

- 1) Rehabilitate structure B-49-24, including replacement of the existing 5-foot-wide sidewalk with a 10-foot-wide sidewalk located in the center of the structure. Work will include infrastructure and signal modifications at the ramp terminals to accommodate the changes. WisDOT will bear all design and construction costs related to this change.
- 2) Monitor the safety and operation of the ramp terminals, study and propose modifications if necessary.

The City shall:

- 3) Assume winter maintenance responsibilities for the sidewalk in the interchange area. Winter maintenance activities shall be performed to maintain a minimum of a 5-foot-wide section of the 10-foot-wide sidewalk area, in conformance with time restraints consistent with other City maintained pedestrian facilities. The remaining sidewalk area may be used for snow storage until such time that physical constraints require the removal of snow from this area.
- 4) Throughout the winter maintenance season, if storage of additional snow in the sidewalk snow storage area outlined above becomes problematic, coordinate with the County for the City to remove stored snow from the sidewalk area and off the structure and roadway within the interchange area with minimal disruption to US 10 traffic.

### **Agreement Duration & Termination**

This Agreement authorizes the described facilities and state/municipal responsibilities to remain within effect in the I-39 / US 10 interchange area for as long as the terms of this Agreement and WisDOT's pedestrian accommodation policy are both met but may be terminated by the parties for any reason. There is no official end date.

In the event it is deemed necessary to terminate this Agreement, all parties are required to agree to the terms thereof. Written notice shall be provided by WisDOT to the City within 90 days of agreement of termination.

### **No Limitation on Police Power**

Nothing herein shall limit, in any way, WisDOT's authority to regulate US 10 and/or I-39.

### **Governing Law**

This Agreement shall be construed according to the internal laws of the State of Wisconsin.

### **Approvals**

The parties indicate agreement to this Agreement with their signatures below. The Agreement shall be effective upon the date of the last party to sign the document. Updates to the Agreement will be made as needed, and effective only upon signature by both parties.

---

Mike Wiza  
Stevens Point Mayor

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Date

---

Michael Wendt, Systems Planning Manager  
WisDOT NC Region

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Date