

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

Zoom Teleconferencing

**February 15, 2021
7:00 PM**

Meeting ID: 829 3715 5646 | Passcode: 455723

By Computer: <https://zoom.us/j/82937155646>

By Phone: +1-312-626-6799

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Consideration and Possible Action on the Following:

5. Consent Agenda:
 - Minutes of the Common Council meeting of January 18, 2021.
 - Minutes and Actions of the Police and Fire Commission meeting of January 5, 2021:
 6. Confirmation of bills.
 - Minutes and Actions of the Park Commission meeting of February 3, 2021:
 4. Approval of request by Recycling Connections to install two temporary recycling displays along the Riverfront for June, July and August of 2021.
 6. Approval of special events, lodge rentals and organized activities.
 - Minutes and Actions of the Board of Water and Sewerage Commissioners meeting of February 8, 2021:
 2. Approval of the February 8, 2021 minutes.
 3. Approval of department claims.
 4. Commission compensation.
 - Minutes and Actions of the Airport Commission meeting of February 8, 2021:
 2. Approval of the minutes of the February 8, 2021 meeting.
 3. Approval of department claims.

- Minutes and Actions of the Transportation Commission of February 8, 2021:
 2. Approval of the January 11, 2021 Transportation Commission minutes.
 3. Approval of the January, 2021 financial/claims report.
 4. CY2021 "Youth Ride Free" summer program.
 - Minutes and Actions of the Personnel Committee meeting of February 8, 2021:
 2. Amendment to Administrative Policy 3.01 Standard Benefits (Securian/Minnesota Mutual Life Insurance).
 3. Elimination of the part-time Travel Trainer position -Central Transportation.
 - Minutes and Actions of the Board of Public Works meeting of February 8, 2021.
 - Minutes and Actions of the Public Policy and General Government meeting of February 8, 2021:
 2. License List.
 3. Request to Hold Event/Street Closing.
 - Minutes and Actions of the Finance Committee meeting of February 8, 2021:
 2. Authorization for the Fire Department to apply for an Assistance to Firefighters Grant for the replacement of SCBA equipment.
 3. Approval of response to the Environmental Protection Agency affirming that the City did not cause the contamination at Pfiffner Pioneer Park.
 4. Request for TIF Funding for Contaminated Soil Excavation/Disposal at the Proposed MSTC Advanced Manufacturing Center.
 6. Approval of Claims Paid.
 - Statutory Monthly Financial Report by Comptroller/Treasurer.
6. To approve the Ordinance Amendments in Section 9.05 as it relates to parking.
 7. Approval of contract award for Project Number 20.052 to Upper Midwest Athletic Construction, Inc. in the not-to-exceed amount of \$80,279.20 for Goerke Tennis Court Resurfacing.
 8. To accept the proposal from Barrientos Design and Consulting for a facility requirement and site identification study for a new Public Works Facility in the amount of \$22,853.00.
 9. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

Zoom Teleconferencing

**January 18, 2021
7:00 PM**

Minutes

1. Roll Call.

Mayor Wiza, Presiding

PRESENT Ald. Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.

EXCUSED Ald. Fishler.

OTHERS PRESENT Clerk Yenter, Attorney Beveridge, C/T Ladick, Chief Finn, Interim Chief Zenner, Assistant Chief Kussow, Dir. Lemke, Dir. Kernosky, Dir. Kremer, Dir. Beduhn, H/R Manager Jakusz, Assistant to the Mayor Frasch, Brandi Makuski – Metro Wire, Alan Hovorka - Stevens Point Journal, Taylor Hale - Portage County Gazette.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a “Public Hearing” must register their request at this time. Those who wish to address the Common Council during a “Public Hearing” are not required to identify themselves until the “Public Hearing” is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Meleesa Johnson, 1703 Division Street, said she is running for re-election in April and discussed what she has accomplished as an Alderperson.

Tyler Paterick, 1508 Illinois Avenue, said he is running as a write in for fifth district alderperson.

5. Presentation to the Council by Louis J. Molepski, Jr., District Attorney on Building Security.

District Attorney Louis Molepski Jr. said there is only security on the second floor of the Courthouse. He is requesting Council to consider putting security apparatuses at both first floor entrances or locking the Strongs Avenue entrance.

Consideration and Possible Action on the Following:

6. Consent Agenda:

Minutes of the Common Council Meeting of December 21, 2020, and of the Special Common Council Meeting of January 7, 2021.

Minutes and Actions of the Police and Fire Commission meeting of December 2, 2020:
5. Confirmation of bills

Minutes and Actions of the Park Commission meeting of January 6, 2021:

- 3. Approval of modified opening of Goerke Community Stadium to organized activities and athletics.**
- 4. Approval of award for hydrologic and hydraulic study (H&H) for Iverson Park restroom replacement to AECOM in the amount of not to- exceed \$19,500.**
- 5. Approval of partnership with Central Wisconsin Wild Ones for installation of erosion control and pollinator plants in a predefined area along the Wisconsin River (south Franklin Street, east of boat slips).**
- 6. Approval of award of Tree Care Quote for 2021.**

Minutes and Actions of the Plan Commission meeting of January 4, 2021:

- 9. December 2020 Monthly Report.**

Minutes and Actions of the Board of Water and Sewerage Commissioners meeting of January 11, 2021:

- 3. Approval of department claims.**
- 4. 2021 Capital Operations & Maintenance Plan.**

Minutes and Actions of the Airport Commission meeting of January 11, 2021:

- 3. Approval of department claims.**

Minutes and Actions of the Transportation Commission meeting of January 11, 2021:

- 2. Approval of the December 14, 2020 Transportation Commission minutes.**
- 3. Approval of the December 2020 financial/claims report.**

Minutes and Actions of the Personnel Committee meeting of January 11, 2021:

- 2. Notice of Employee Seeking Public Office.**
- 3. Amendment to Administrative Policy 2.07 Temporary Assignment.**
- 4. Request to hire LTE (Limited Term Employee) to assist with Edgewater transition.**

Minutes and Actions of the Board of Public Works meeting of January 11, 2021.

Minutes and Actions of the Public Policy and General Government meeting of January 11, 2021:

- 2. License List.**
- 3. Request to Hold Event/Street Closing.**

- Minutes and Actions of the Finance Committee meeting of January 11, 2021:**
- 3. Approval of funding for a social worker to assist Edgewater Manor residents.**
 - 4. Approval of Claims Paid.**

Statutory Monthly Financial Report by Comptroller/Treasurer.

Mayoral Appointments:

- Housing Authority: George Doxtator (re-appoint), term expiring 12-31-2025.**
- Redevelopment Authority: Dave Cooper (re-appoint), term expiring 12-31-2025.**
- Redevelopment Authority: Alderperson Mary Kneebone (re-appoint), term expiring 12-31-2025.**
- Housing Authority: Justin Adamski, term expiring 12-31-2021 (filling the unexpired term of Beveridge).**

Ald. Morrow **moved**, Ald. Johnson seconded, to approve the consent agenda, with item three of the Parks Commission pulled as a requested by Ald Shorr.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski,
Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

Ald. Shorr **moved**, Ald. Zarazua seconded, to approve the plan for the use of Goerke Stadium.

Call for the Vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua,
Nebel, Shorr, Jennings.
Nays: None. Motion adopted.

7. Mayor's Emergency Order extending specific COVID-19 related benefits for employees through June 30, 2021.

Ald. Shorr **moved**, Ald. Nebel seconded, to approve the continued temporary policy.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski,
Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

8. Resolution - Temporary Change to District 1 Polling Location.

Ald. Jennings **moved**, Ald. Nebel seconded, to approve the resolution for a temporary change to the District one polling location.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski,
Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

9. Request from Dan St. Pierre for a conditional use permit to construct a generator and transformer unit at 2217 Rice Street (Parcel ID 281230804201003) for McKinley Elementary School, consistent with Ch. 23.02(1)(b)(3)(f) and Ch. 23.02(1)(d)(4).

Dan St. Pierre, 1900 Polk Street, said their is no immediate plan to remove the house at 2217 Rice Street. The long-term plan is to either move the house off of the parcel or demolish it.

Superintendent Gerlach, 1900 Polk Street, said a long-term solution has not been determined yet.

Ald. Zarazua **moved**, Ald. Kneebone seconded, to approve the request for a conditional use permit to construct a generator and transformer unit at 2217 Rice Street.

Call for the Vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Nebel, Shorr, Jennings.
Nays: None. Motion adopted.

10. Request from the City of Stevens Point to amend the City of Stevens Point Comprehensive Plan Future Land Use Map for the purposes of amending the future land use designation from Multi-Family to Park at 2000 River View Avenue (Parcel ID 281230805410003).

Ald. Johnson **moved**, Ald. Zarazua seconded, to approve the request to amend the future land use map for the purposes of amending the future land use designation from multi-family to park at 2000 River View Avenue.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

11. Request from the City of Stevens Point to rezone 2000 River View Avenue (Parcel ID 281230805410003) from "R-4" Multiple Family I Residential to "C" Conservancy.

Ald. Kneebone **moved**, Ald. Morrow seconded, to approve the rezone from "R-4" multi-family residential to "C" conservancy.

Call for the Vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Nebel, Shorr, Jennings.
Nays: None. Motion adopted.

12. Request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to remove two planned streets to be located within 2000 River View Avenue (Parcel ID 281230805410003).

Ald. Nebel **moved**, Ald. Slowinski seconded, to approve the request to amend the official street map of the city to remove the two planned streets at 2000 River View Avenue.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

13. Request from the City of Stevens Point for a conditional use permit to construct an open air shelter, parking lot and other improvements consistent with Ch. 23.02(1)(a)(3) at 2000 River View Avenue (Parcel ID 281230805410003).

Ald. Zarazua **moved**, Ald. Leek seconded, to approve the request for the conditional use permit for Groholski Park.

Call for the Vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Nebel, Shorr, Jennings.
Nays: None. Motion adopted.

14. Review and Consideration of the 2019 Housing Affordability Report.

Ald. Slowinski **moved**, Ald. Nebel seconded, to approve the report and place it on file.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

15. Ordinance Amendments - Section 9.05 as it relates to parking.

Ald. Nebel **moved**, Ald. Morrow seconded, to approve the ordinance amendments to section 9.05.

Call for the Vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Nebel, Shorr, Jennings.
Nays: None. Motion adopted.

16. Approving a relocation assistance program for Edgewater Manor residents.

Ald. Johnson **moved**, Ald. Jennings seconded, to approve the framework as presented by the Comptroller/Treasurer.

Call for the Vote: Ayes: Jennings, Shorr, Nebel, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion adopted.

17. Rental Subsidy Agreement with GenCap Stevens Point 88, LLC.

Ald. Johnson **moved**, Ald. Morrow seconded, to approve the agreement.

Call for the Vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Nebel, Shorr, Jennings.
Nays: None. Motion adopted.

18. Adjournment.

Adjourned at 8:04 p.m.

CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION
January 5, 2021

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski, Wescott

Also Present: Fire Chief Finn, Police Chief Zenner, Assistant Chief Moody, Assistant Chief Gemza, Interim Assistant Chief Kussow, Lt. Dana Williams, Alderperson Kneebone, Alderperson Johnson, Trevor Howard, Andrew Egan, City Attorney Beveridge, Attorney Dean Dietrich, Brandi – Point Plover Metro Wire

2. **Update on COVID 19 - Police and Fire Departments**

- On January 4th the FD received notification that Portage County Health received 60 doses of the COVID vaccine. AC Gemza attended a meeting which dealt with how the vaccine would be administered. As of January 5th 15 personnel have been vaccinated and the rest will be vaccinated on January 6th. At that point 58% of the Fire Department will be vaccinated.
- COVID cases in Portage County are up about 27.
- The State of Wisconsin website is back to black, which means the virus is considered wide spread.
- Expecting a larger spike in virus cases due to the Christmas season.
- Agreed to move forward with COVID testing which is done at the ADRC.

3. **Update on training officer position – Fire Department**

At the request of Chief Finn, the Stevens Point Common Council approved the creation of a training officer position within the Fire Department. Trevor Howard is the current training officer and he began in this position on September 8, 2020. Trevor began employment at the Fire Department in April of 2010. He is originally from Menomonee, Wisconsin where he was a firefighter for five years before moving to Stevens Point.

4. **Presentation by training officer – Fire Department**

The roles and responsibilities of the training officer:

- **Wisconsin State Legislature SPS 330 laws that govern Fire Departments in the United States.**

Although Trevor Howard is the training officer he also serves as the Department's health and safety officer as described in SPS 330.03. The health and safety officer has the authority and responsibility to recommend corrections of violations of safety and health in the Fire Department and also on fire scenes. In this position he is able to alter, suspend, or terminate activities at the emergency scene when those activities are determined to be unsafe or an imminent hazard.

In the past, there has been an occupational and health committee which has fallen to the way side. This committee will be reinstated and Trevor will be the chair of this committee.

- **National Fire Protection Agency (NFPA) – a set of standards set forth as best practice for fire Departments to follow.**

NFPA refers to guidelines for best practices to follow within the Fire Department. The mission of the NFPA is to provide consensus, code and standards, research, training and education.

- **National Registry of Emergency Medical Technicians – governs licenses as EMS providers at the National Level.**
- **Wisconsin Department of Health Services – governs EMS licenses at the State level.**

Trevor also discussed his position as training officer as it relates to fire training, Technical Rescue and EMS training at the Fire Department.

5. Approval of minutes

Commissioner Moore moved, seconded by Commissioner Kirschling to approve the December 2, December 10 and December 11, 2020 minutes.

Ayes, all; nays, none. Motion carried.

6. Confirmation of bills

Commissioner Wescott moved, seconded by Commissioner Carlson, to approve the confirmation of the December 2020 bills.

Ayes, all; nays, none. Motion carried.

7. Police Chiefs report

COVID-19 related:

- Auxiliary Unit operating in limited capacity.
- Fingerprinting services remain suspended until further notice.
- Patrol continues to work a modified schedule to limit shift change interactions.
- Investigations Bureau and Sworn administrative personnel operating normal scheduling hours.
- Records personnel working a modified schedule limited to one personnel working on location during open hours.
- Police Department lobby remains open to the public.
- Lieutenant Jeremy Mueller remains the Department point of contact for all COVID 19 related communication and FEMA data collection.

Notes of interest:

- The Department has purchased a Drone for use by our Investigation Bureau and SWAT. Detective Drossel successfully completed training for Drone Flight Certification.
- The Investigation Bureau concluded a joint investigation with Plover Police Department that resulted in homicide charges stemming from a fatal drug overdose in the city earlier in the year.
- Investigators concluded a search of a vehicle impounded following a vehicle pursuit involving patrol personnel. Officers discovered an extraordinary amount of evidence that indicated the apprehended suspects were involved in several mail thefts across the state and counterfeit checks. Investigation turned over to the US Postal Inspector.
- The Police Department is pleased to inform the commission that Officer Joe Clark has been issued the Department's Life Saving Award Ribbon from an incident that transpired on November 27th. Officer Clark was dispatched to a call of a female subject having difficulty breathing which transitioned to a pulseless non-breathing subject. Upon arrival Officer Clark began CPR procedures. Upon EMT arrival, Officer Clark continued chest compressions while medical personnel set up equipment to take over lifesaving duties. On December 16th the patient's sister contacted the Police Department to inform that the patient had recovered and was on her way home. She was thankful for all that Officer Clark had done and wished to have him recognized for his performance.

Patrol High Priority Calls:

- Patrol responded to a local hotel on report of a drug overdose. A 25 year old male overdosed on heroin. Friends that were with the male subject administered NARCAN and left prior to officer arrival. The male was transported to St. Michael's.
- Patrol conducted a traffic stop on Frontenac Avenue. Upon stopping, the driver fled on foot. After a short foot chase, the suspect was apprehended and arrested for 3rd offense OWI, Operating after revocation, bail jumping and resisting arrest. Seven other passengers in the vehicle, all with negative law enforcement ideology.
- Patrol observed a vehicle traveling northbound on 2nd Street North at a high rate of speed. Vehicle failed to stop for patrol and a pursuit initiated. Portage County Sheriff Deputies assisted by deploying spike strips north of the city. Deployment was successful and two subjects were arrested on numerous charges.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force incidents 6 (52)

- December 7 – Officers searched a residence for a wanted suspect. Suspect located hiding in a closet. Officers pointed their firearm at the suspect and another officer pointed a Taser at the suspect while issuing orders for the suspect to exit the closet. Suspect taken into custody without incident or injury.
- December 9 - Officer had pursued suspect vehicle through Stevens Point to the north end of town. Portage County deputy was able to successfully deploy road spikes on the vehicle. The vehicle came to a stop soon after and officers pointed their firearms at the suspects during high risk traffic stop and ordered suspects out of the vehicle. Both suspects taken into custody without incident or injury.
- December 10 – Officers were preparing to arrest an individual for domestic battery. The individual was agitated and refusing to cooperate with law enforcement. Officers removed their OC spray and Taser and advised suspect both would be deployed if he continued to resist. The subject then cooperated and was taken into custody without further incident or injury.
- December 14 – Officers were speaking with an intoxicated individual who was trespassing at the library. The individual was uncooperative, swearing and unwilling to listen to the officers' directions. Suspect suddenly got off the table he was sitting on and walked quickly to the officers, with clenched fists, in a threatening manner. The officer pushed on the suspect's shoulder to create space and the suspect initially fell to the ground, mostly likely due to intoxication level. Officer applied pressure back to the subject's shoulder and held him to the ground and applied handcuffs. No injuries.
- December 21 – Officers were attempting to make contact with a subject who had made threats to shoot family members. Officers surrounded the residence and made verbal contact with the subject. Subject exited the residence without further incident and officers took him into custody. Officers did have duty weapons pointed at the suspect until taken into custody. No injury and no weapons located.
- December 22 – Officers attempted to arrest an individual for theft. The suspect, who was intoxicated, refused to listen to commands and demanded officers to shoot him. Subject actively resisted officers and he was directed to the ground. Suspect continued to resist and not comply with orders, holding his hands under his body. Officer verbalized and displayed the use of a Taser. Suspect refused to comply so the Taser was deployed but initially unsuccessful. A second "drive stun" conducted which was successful in gaining compliance. Suspect arrested and handcuffed with no injuries to him or the officers.

Mental health related incidents:

Officers responded to the following:

- 33 welfare checks
- Two emergency Chapter 51 commitments
- Nine voluntary commitments
- Three alcohol commitments

K-9 Unit

- Nine K9 deployments including:
 - Four traffic stops
 - Five building searches
 - Three other agency assists.

Staffing:

- Officer Cody Stankowski remains in the Field Training process and progressing on schedule.
- The Department is conducting background investigations on five applicants for one current opening and one anticipated officer opening.

Training:

- Sergeant Jeremiah Ballew has completed his K9 recertification training from Vohne Liche Kennels in the State of Indiana. We are happy to have him and K9 Barry back on patrol.
- Lt. Williams, Lt. Mueller, Officer Radsek and Officer Schultz successfully completed online training, provided by the State of Wisconsin, concerning recertification process of the Departments Preliminary Breath Test (PBT) machines.

Auxiliary Unit:

- No events for December.

Commissioner Wescott moved, seconded by Commissioner Moore to accept the Police Chief's Report for December 2020.

Ayes, all; nays, none. Motion carried.

8. Fire Chief's Report/EMS report

Training:

- The entire Department completed Advanced Cardiac Life Support (ACLS) refresher. COVID 19 Vaccine Presentation from UWSP Professor Dr. Dresang. This presentation gave our paramedics education on the vaccine and how it works along with the science behind it.

Salvation Army: SPFD personnel volunteered their time to participate in the "public safety red kettle challenge." Our efforts raised \$2,779.61 over six hours.

Significant Events:

- I-39 accident with multiple motor vehicles
- Metro Fire calls (2)
- Structure fires (1)
- Vehicle fires (1)
- Brush, grass, wildland fires (2)
- Cooking fire contained (0)
- Overheated cooking (3)
- Other fires (1)
- Rescue (5)
- EMS assist calls (40)
- False alarm responses (13)
- Hazardous materials responses (9)
- Other responses (2)

- Total fire losses (\$6,000)
- Total Property saved (\$1,085,700)
- Total responses (77)
- Training: Elevator operations; Forcible Entry; Department Policy Review. Total training hours: 355.25.
- Fire inspections: Certificate of occupancy (1); fire alarm inspections (0); general fire inspection (3); general/liquor license inspection (0); re-inspection/liquor license inspection (0); re-inspection (0); sprinkler system (0); complaint inspection (4); special event permit (0); ANSUL/Hood inspections (0); self-certification (0); tent inspection (0); consultation (50); re-inspection certificate of occupancy (1)
Total inspections: 59
- Public Activities: Public Education Announcement on Christmas Tree Safety reached 13,756 people this holiday season.

Commissioner Ostrowski moved, seconded by Commissioner Carlson to accept the Fire Chief's Report for December 2020.

Ayes, all; nays, none. Motion carried.

- 9. Consideration of motion to adjourn into closed session pursuant to Section 19.85 (1) (c), (e), (f) and (g) for the purpose of considering the employment of any public employee over which the commission has jurisdiction, conducting other public business which for competitive reasons requires a closed session, preliminary consideration of specific personnel problems which, if discussed in public, would likely have an adverse effect upon the reputation of persons involved in such problems and conferring with legal counsel who is rendering advice regarding strategy to be adopted by the commission with respect to potential litigation the commission may become involved in, including discussion regarding candidates for Police Chief position, discussion of procedures for disciplinary hearing before the Commission and discussion of concerns regarding staffing in the Fire Department.**

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

10. Adjournment

The meeting adjourned at 4:10 p.m.

REGULAR MEETING MINUTES
Board of Park Commissioners

February 3, 2021 - 6:30 PM

Meeting will be held via Zoom online meeting

[Click to Connect:](#)

Dial in Number: (312)626-6799 Meeting ID: 879 4171 5862 Passcode: 824646

Discussion and Possible Action on:

1. Roll Call

Present: Freckman, Glodosky, Hall, Kirsch, McDonald, Okonek, Przybyliski, Alder Shorr, Alder Slowinski, Alder Zarazua

Excused: Sorenson

Also Present: Director Kremer, Anne Hylla, Ginger Keymer, Steven McKay, Susan Schuller, Karen Sieg

2. Approval of January 6, 2021 meeting minutes

Motion by Hall, second by Przybyliski to approve the January 6, 2021 meeting minutes.

Ayes, all; Nays, none; Motion carried.

3. Approval of SPASH National Honor Society Food Drive Skate Special Event request at Goerke Park on February 5 and 12.

Item #3 pulled from agenda

4. Approval of request by Recycling Connections to install two temporary recycling displays along the Riverfront for June, July and August of 2021.

Motion by Glodosky, second by Alder Zarazua to approve the installation of one temporary recycling display along the riverfront for June, July, and August of 2021.

Ayes, all; Nays, none; Motion carried.

5. Approval of contract award for Project Number 20.052 to Upper Midwest Athletic Construction, Inc. in the not-to-exceed amount of \$80,279.20 for Goerke Tennis Court Resurfacing.

Motion by Shorr, second by Okonek to approve the contract award for Project Number 20.052 to Upper Midwest Athletic Construction, Inc. in the not-to-exceed amount of \$80,279.20 for Goerke Tennis Court Resurfacing.

Ayes, all; Nays, none; Motion carried.

6. Approval of special events, lodge rentals and organized activities.

Motion by Okonek, second by Glodosky to remove the 50 person capacity limit for special events and rentals and replace with recommendations to follow CDC guidelines, mask requirements, and consulting with County Health Department.

Ayes, all; Nays, none; Motion carried.

7. Director's Report

a. Bukolt Playground Project

b. Iverson Restroom Project

c. KB Willett Arena

Director Kremer presented updates on Bukolt Park playground project bid opening next month, Iverson Park Restroom project location findings, K.B. Willett Arena, and the contamination clean-up efforts at the Cultural Commons.

8. Adjournment

Motion by Hall, second by Glodosky to adjourn the meeting at 7:38 pm.

Ayes, all; Nays, none; Motion carried.

**City of Stevens Point
Board of Water and Sewerage Commissioners
February 8, 2021 - 12:00 PM**

**Meeting will be held via a Zoom Meeting URL to connect:
<https://us02web.zoom.us/j/82026885705>
Dial in number: (301) 715-8592
Meeting ID: 820 2688 5705**

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines, and Ray Schmidt

Staff Present: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim, and Jaime Zdroik

Also Present: Angel Gebeau of AECOM, and Bud Flood, resident

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the January 11, 2021 meeting of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the department claims for the month of January 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Commission compensation. - Joel Lemke

Paul asked Joel to place this item on the agenda. Joel's letter states the Commission compensation has not increased since 2014. In 2014 it had been 8 years since the last increase. The action of the Commission at that time, was to adjust compensation to an average of 2% per year to account for inflation over those years.

Paul recommends we agree to increase the Commission Compensation to those listed in Joel's letter. Commission President would go from \$751.68 annually to \$863.44 annually and Commission Members compensation would go from \$630.00 annually to \$723.67 annually, representing a 2% increase over 7 years.

Anna Haines questioned what the rationale is for getting paid to be on the Commission. Joel stated it is actually part of the City charter. The Utility Commission has a lot of fiduciary responsibility overseeing Water, Sewer, Storm, CAN(Fiber), and Airport. Paul said he has been on the Commission for over 30 years and was surprised at first when he received compensation. He believes there is probably a State regulation wanting this Commission to be independent of the people whom get voted into office by the Mayor. The increase is a very conservative increase.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the increase of the Commission Compensation as follows; Commission President from \$751.68 to \$863.44 annually and Commission Members from \$630.00 to \$723.67 annually.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Eric stated that the repiping project at Well 7 is complete and it is back online. Eric provided a Well 4 update stating they are hoping the D.N.R. approves the new well site this month. If that happens, the test well that needs to be drilled to make sure we have good quality water would be designed in March. Then D.N.R. approval for the test well would be this summer and we would actually drill the well in fall. The project is slow moving. The well itself would cost approximately \$250,000. Eric also stated there was \$700,000 budgeted for this project.

6. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all permits for the month of January 2021. The biogas engine was down for rebuild so we did not produce electricity during the month. We were able to utilize the biogas to run our dryer as well as heat some buildings but only produced about 30% of our total heat consumption onsite. Hopefully the generator will be back up and running by the end of the month.

7. Construction and Maintenance Report - Craig Czaikowski

Joel stated the crews have been busy with checking hydrants and wintertime maintenance.

8. Community Area Network Report - Joel Lemke

We have our final billing which takes us up to the contracted amount of \$1.59 million for the school fiber project, so that is complete.

9. Directors Report - Joel Lemke

Nothing discussed.

10. Adjournment

Motion made by Anna Haines to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:32PM

**City of Stevens Point
Airport Commission**

February 8, 2021 - 12:30 PM

**Meeting will be held via a Zoom Meeting URL to connect:
<https://us02web.zoom.us/j/82026885705>
Dial in number: (301) 715-8592
Meeting ID: 820 2688 5705**

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

Staff Present: Joel Lemke, Jason Draheim, Eric Southworth, Chris Lefebvre, Mary Klesmith and Jaime Zdroik

Also Present: Bud Flood, Joe Zag, and Jill Klesmith - residents

2. Approval of Minutes

Motion made by Anna Haines, seconded by Mae Nachman to approve the minutes of the January 11, 2021 meeting of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Anna Haines to approve the department claims for the month of January 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason wanted to commend the Storm crew for their work de-icing the Airport this past week and they are continuing to do so today.

5. Adjournment

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting adjourned: 12:34PM

City of Stevens Point
Transportation Commission Meeting
February 8, 2021 – 4:45 PM

MINUTES

1. **Roll Call.**
Present: Nichole Lysne- Chair, Karalyn Peterson-Vice Chair, Ald. Mary Kneebone, Ald. Thomas Leek, Tom Bertram, Greg Koepel, Marc Christianson

Others Present: Susan Lemke, Talin Scheuermann
2. **Approval of the January 11, 2021 Transportation Commission minutes.**
Karalyn Peterson moved to approve the January 11, 2021 Transportation Commission meeting minutes. Greg Koepel seconded. Ayes all; Nays none; Motion carried.
3. **Approval of the January, 2021 financial/claims report.**
Ald. Mary Kneebone moved to approve the January 2021 financial/claims report. Marc Christianson seconded. Ayes all; Nays none; Motion carried.
4. **CY2021 "Youth Ride Free" summer program.**
Karalyn Peterson moved to approve the summer youth ride free program for CY2021. Ald. Thomas Leek seconded. Ayes all; Nays none; Motion carried.
5. **Next meeting date.**
The next Transportation Commission meeting will be held on March 8, 2021 at 4:45 p.m. via Zoom.
7. **Adjournment.**
The meeting was adjourned by Chair Nichole Lysne at 4:58 p.m.

PERSONNEL COMMITTEE

February 8, 2021 - 6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/82473569436?pwd=czVaUWhyZytMaFo3OHcweIUzMmhZZz09>

Meeting ID: 824 7356 9436

Passcode: 305693

Dial by location

+1 312 626 6799 US (Chicago)

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Alderperson(s) Shorr, Dalton (6:03 p.m.), Leek, Nebel, Zarazua

Others Present: Mayor Wiza, City Attorney Beveridge; Clerk Yenter; Comptroller/Treasurer Ladick; Alderpersons: Kneebone, Jennings, Fishler, Johnson, Morrow, Slowinski; Chief Finn; Interim Assistant Chief Kussow; Directors: Beduhn, Kernosky, Lemke; Community Media; Tricia Church; D. Muntz; Ginger Keymer; Mike Beacom; HR Manager Jakusz

2. Amendment to Administrative Policy 3.01 Standard Benefits (Securian/Minnesota Mutual Life Insurance)

Motion by Alderperson Nebel, second by Alderperson Leek to approve the amendments to Administrative Policy 3.01 - Standard Benefits. Ayes all; nays none. Motion carried.

3. Elimination of the part-time Travel Trainer position - Central Transportation.

Motion by Alderperson Leek, second by Alderperson Nebel to approve the elimination of the part-time Travel Trainer position - Central Transportation. Ayes all, nays none. Motion carried.

4. Adjournment

The meeting was adjourned at 6:14 p.m.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

February 8, 2021 - 6:42 PM

Join Zoom Conference Call Meeting
Dial in #: +1-312-626-6799 US (Chicago)

<https://us02web.zoom.us/j/82473569436>

Meeting ID: 824 7356 9436 | Passcode: 305693

MINUTES

Roll Call

PRESENT Mayor Mike Wiza, C/T Corey Ladick, Dir. Scott Beduhn, Ald. Jeremy Slowinski, Ald. Mary Kneebone, Ald. Shaun Morrow, Ald. Tori Jennings, Ald. Mykeerah Zarazua.

OTHERS PRESENT **Directors:** Joel Lemke, Ryan Kernosky, Dan Kremer.
City Staff: Clerk Yenter, Attorney Beveridge, Fire Chief Finn, Asst. Fire Chief JB Moody, Police Chief Kussow, H/R Manager Jakusz, Deputy C/T Freeberg,
Alderspersons: David Shorr, Cindy Nebel, Meleesa Johnson, Thomas Leek, Polly Dalton, Keely Fishler.
Others Present: Taylor Hale - Portage County Gazette, Brandi Rose - Metro Wire, Drew Potts, Duane Munz, Ginger Keymer, Bob Woehr, Mike Beacom

Informational

1. **Director's Report**
 - a. **Business 51 (Division and Church Streets) Reconstruction**
 - b. **2021 Street Improvement Project**

Ald. Slowinski **moved**, Ald. Morrow seconded, to approve the Director's Report and place it on file.

Call for the Vote: Ayes: All.
 Nays: None. Motion adopted.

Discussion and Possible Action

2. **To approve the Ordinance Amendments in Section 9.05 as it relates to parking.**

Ald. Jennings **moved**, Ald. Kneebone seconded, to approve the Ordinance Amendments in Section 9.05 as they relate to parking.

Call for the Vote: Ayes: All.
 Nays: None. Motion adopted.

3. **To accept the proposal from Barrientos Design and Consulting for a facility requirement and site identification study for a new Public Works Facility in the amount of \$22,853.00.**

Ald. Zarazua **moved**, Ald. Morrow seconded, to accept the proposal from Barrientos Design and Consulting to do a facility study for a new Public Works Facility in the amount not to exceed \$22,853.00.

Call for the Vote: Ayes: All.
 Nays: None. Motion adopted.

Adjourn

Adjourned at 6:59 p.m.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT
February 8, 2021 - 6:14 PM**

Zoom Teleconferencing

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT Ald. Jennings, Nebel, Kneebone, Leek, Fishler.

OTHERS PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; C/T Ladick; Alderpersons: Shorr, Zarazua, Johnson, Slowinski, Dalton, Morrow; Chief Finn; Assistant Chief Moody; Assistant Chief Kussow; Directors: Beduhn, Kernosky, Lemke; H/R Manager Jakusz; Deputy C/T Freeberg; Engineering Administrative Assistant Church; Brandi Makuski – Metro Wire; Taylor Hale - Portage County Gazette; Ginger Keymer; Duane Munz; Drew Potts; Bob Woehr, Mike Beacom.

2. License List:

A. Temporary Extension of Licensed Premise for Pete's Sports Bar, 200 Division Street, Stevens Point on August 28, 2021.

Drew Potts, 258 N Main Street, Amherst, said he plans to have show cars in the blocked off area on Vincent Street. He understands that intoxicants are not allowed in that area. In the past, they used construction cones and caution tape for fencing. Mr. Potts asked if this would be acceptable, if not, a snow fence with steaks could be used.

Assistant Chief Kussow read the City Ordinance in regards to the fencing requirements and stated a snow fence would be acceptable.

Mr. Potts asked if they could designate a smaller area within the parking lot to sell alcohol.

Assistant Chief Kussow replied yes, as long as it is fenced in. He is recommending two auxiliary officers and one contractual officer.

Ald. Kneebone **moved**, Ald. Nebel seconded, to approve with the condition that the

area in which alcohol is served or consumed be fenced and that one contractual officer and two auxiliary personnel be provided by the event managers.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

A. Lexi's Love Benefit Car Show on August 28, 2021. (Recurring)

Ald. Nebel **moved**, Ald. Leek seconded, to approve the request to hold the event for the Lexi's Love Benefit show on August 28.

Call for the vote: ayes, all; nays, none; motion carried.

4. Discussion of the merits of forming a housing taskforce.

Bob Woehr, 727 Second Street, said housing is available within Stevens Point; however, affordable housing is not. He said creating this committee won't accomplish what the desired affect is. Affordable housing can only be addressed by increasing the salaries of the residents.

5. Adjournment.

Adjourned at 6:41 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

February 8, 2021 - 6:55 PM

(or immediately following previously scheduled meeting)

Zoom Teleconferencing

By Computer:

<https://us02web.zoom.us/j/82473569436?pwd=czVaUWhyZytMaFo3OHcweIUzMmhZZz09>

Meeting ID: 824 7356 9436 | Passcode: 305693

By Phone:

Dial in Number: +1-312-626-6799

Meeting ID: 824 7356 9436 | Passcode: 305693

MINUTES

Discussion and Possible Action on:

1. Roll Call

PRESENT Ald. Meleesa Johnson, Jeremy Slowinski, Polly Dalton, Shaun Morrow, David Shorr.

OTHERS PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; C/T Ladick; Alderpersons: Jennings, Nebel, Zarazua, Kneebone, Leek, Fishler; Chief Finn; Asst. Chief Moody; Interim Asst. Chief Kussow; Directors: Beduhn, Kernosky, Lemke; Brandi Makuski – Metro Wire; Taylor Hale - Portage County Gazette; Bob Woehr; Ginger Keymer

2. Authorization for the Fire Department to apply for an Assistance to Firefighters Grant for the replacement of SCBA equipment.

Ald. Slowinski **moved**, Ald. Morrow seconded, to authorize the Fire Department to apply for an Assistance to Firefighters Grant for the replacement of SCBA (Self-Contained Breathing Apparatus) equipment.

Call for the vote: ayes, all; nays, none; motion carried.

3. Approval of response to the Environmental Protection Agency affirming that the City did not cause the contamination at Pfiffner Pioneer Park.

Ald. Dalton **moved**, Ald. Slowinski seconded, to authorize staff to affirm to the Environmental Protection Agency, that the City did not cause the contamination at Pfiffner Pioneer Park.

Call for the vote: ayes, all; nays, none; motion carried.

4. Request for TIF Funding for Contaminated Soil Excavation/Disposal at the Proposed MSTC Advanced Manufacturing Center.

Ald. Morrow **moved**, Ald. Shorr seconded, to approve TIF funding for contaminated soil excavation/disposal at the proposed MSTC Advanced Manufacturing Center.

Call for the vote: ayes, all; nays, none; motion carried.

5. Evaluate one-time funding for the Stevens Point Alliance to promote Downtown area events/activities.

The item was discussed, but no action was taken.

6. Approval of Claims Paid

Ald. Dalton **moved**, Ald. Shorr seconded, to approve the claims paid in the amount of \$13,821,382.87.

Call for the vote: ayes, all; nays, none; motion carried.

7. Adjourn into closed session (approximately 7:30 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Negotiating a development agreement for a possible project in TIF District 10.

Item was pulled, no closed session.

8. Adjournment

Ald. Morrow **moved**, Ald. Slowinski seconded, to adjourn at 7:46 P.M.

Call for the vote: ayes, all; nays, none; motion carried.

COMPTROLLER-TREASURER REPORT
for the period ending December 31, 2020

	Bal December 1, 2020	Receipts	Disbursements	Bal December 31, 2020
GENERAL OPERATING CASH	\$2,061,292.31	\$29,121,718.64	\$20,201,361.85	\$10,981,649.10
UTILITIES & TRANSPORTATION (Cash and Investments)	\$13,042,423.12	\$1,183,446.06	\$2,245,352.16	\$11,980,517.02

INVESTMENTS	Bal December 1, 2020	TRANSFER IN	TRANSFER OUT	Bal December 31, 2020
GENERAL	\$21,886,225.00	\$10,700,000.00	\$0.00	\$32,586,225.00
SPECIAL REVENUE	\$756,824.62	\$0.00	\$0.00	\$756,824.62
DEBT SERVICE	\$0.00	\$53,994.67	\$0.00	\$53,994.67
CAPITAL PROJECTS	\$397,863.42	\$5,099,762.38	\$0.00	\$5,497,625.80
INTERNAL SERVICE	\$2,000,844.39	\$0.00	\$0.00	\$2,000,844.39
TRUST	\$3,219,416.14	<u>\$53,342.53</u>	<u>\$0.00</u>	\$3,272,758.67
TOTALS	<u>\$28,261,173.57</u>	<u>\$15,907,099.58</u>	<u>\$0.00</u>	<u>\$44,168,273.15</u>

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	\$3,880,047.00	\$3,935,628.79	101.43%
POLICE	\$5,700,710.00	\$5,427,988.13	95.22%
FIRE	\$5,507,623.00	\$5,327,916.22	96.74%
PUBLIC WORKS	\$6,250,626.00	\$5,828,653.34	93.25%
PARK & REC	\$2,017,013.00	\$1,852,227.02	91.83%
CAPITAL PROJECTS	\$6,131,094.00	\$6,730,980.59	109.78%
DEBT SERVICE	\$6,645,557.00	\$7,566,847.84	113.86%
YTD TARGET	100.00%		

REVENUES:	BUDGET	YTD	%
GENERAL	\$24,994,619.00	\$23,992,840.09	95.99%

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 9 of Section 9.05(a) of the Revised Municipal Code, **No Parking 8:00 A.M. to 4:00 P.M.** is hereby **amended** to read as follows:

9.05(a) 9 On the north and south sides of Fourth Avenue from Illinois Avenue to a point 353 feet east, except Saturdays, Sundays, and Holidays.

SECTION II: That subsection 12 of Section 9.05(a) of the Revised Municipal Code, **No Parking 8:00 A.M. to 4:00 P.M.** is hereby **amended** to read as follows:

9.05(a) 12 On the north side of College Avenue from Division Street to Reserve Street, except Saturdays, Sundays, and Holidays.

SECTION III: That subsections 15, 48, and 49 of Section 9.05(g) of the Revised Municipal Code, **No Parking** are hereby **repealed**:

SECTION IV: That subsection 18 of Section 9.05(e) of the Revised Municipal Code, **30 Minute Parking** is hereby **repealed**:

SECTION V: That subsection 16 of Section 9.05(e) of the Revised Municipal Code, **30 Minute Parking** is hereby **amended** to read as follows:

9.05(e) 16 On the west side of Second Street from Clark Street to a point 68 feet North, between the hours of 8:00 A.M. and 5:00 P.M.

SECTION VI: That subsection 25 of Section 9.05(k) of the Revised Municipal Code, **Loading Zones** is hereby **amended** to read as follows:

9.05(k) 25 On the west side of Second Street from a point 68 feet north of Clark Street to a point 122 feet north of Clark Street, between the hours of 8:00 A.M. and 5:00 P.M.

SECTION VII: That subsection 1 of Section 9.05(ae) of the Revised Municipal Code, **Four Hour Parking** is hereby **amended** to read as follows:

- 9.05(ae) 1 On the north and south sides of Main Street from Prentice Street to a point 50 feet west of Rogers Street, except Saturdays, Sundays, and Holidays.

SECTION VIII: That subsection 11 of Section 9.05(ag) of the Revised Municipal Code, **Two Hour Parking 7:00 A.M. to 5:00 P.M.** is hereby **created** to read as follows:

- 9.05(ag) 11 All quadrants of Mathius Mitchell Public Square including all parking stalls within Municipal Parking Lot number 9, except for vehicle(s) in which such vehicle owner or driver is present and is actually engaged in the sale or offer for sale of the owner/driver's agricultural produce or other farm products.

SECTION IX: That subsections 43 of Section 9.05(d) of the Revised Municipal Code, **Two Hour Parking** is hereby **repealed**:

SECTION X: That subsection 96 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **repealed**:

SECTION XI: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 27, 2021
Approved: February 15, 2021
Published: February 19, 2021

City of Stevens Point Parks, Recreation & Forestry Department
Goerke Park Tennis Court Resurfacing Project
Rettler Project #: 20.052

CONTRACT "A"- GOERKE PARK TENNIS COURTS RESURFACING - BASE BID				Upper Midwest Athletic Construction		Valley Sealcoat	
Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Unit Price	Extension
DEMOLITION / EARTHWORK / EROSION CONTROL							
1.	Mobilization	L.S.	1	\$2,500.00	\$2,500.00	\$8,000.00	\$8,000.00
2.	Tennis Court Cleaning & Preparation	L.S.	1	\$3,000.00	\$3,000.00	\$3,635.00	\$3,635.00
3.	Crack Repair - Armor Patch	L.F.	1,055	\$20.00	\$21,100.00	\$20.00	\$21,100.00
4.	Tennis Court Resurfacing	S.Y.	3,800	\$7.41	\$28,158.00	\$5.40	\$20,520.00
5.	Tennis Court Striping	L.S.	1	\$4,800.00	\$4,800.00	\$5,180.00	\$5,180.00
MISCELLANEOUS							
6.	In-Kind Donation	L.S.	1	-\$4,000.00	-\$4,000.00	\$0.00	\$0.00

TOTAL CONTRACT "A" - GOERKE PARK TENNIS COURTS RESURFACING - BASE BID

\$55,558.00

\$58,435.00

CONTRACT “A-Alternate 1” - Tennis Court Net Post Replacement			Quantity	Unit Price	Extension	Unit Price	Extension
A-1.1	Sawcut & Remove Existing Net Posts	Each	12	\$300.00	\$3,600.00	\$474.00	\$5,688.00
A-1.2	Tennis Court Net Post Installation & Patching	Each	12	\$700.00	\$8,400.00	\$1,281.00	\$15,372.00

TOTAL CONTRACT "A-Alternate 1" - Tennis Court Net Post Replacement

\$12,000.00

\$21,060.00

VOLUNTARY ALTERNATES							
Upper Midwest Athletic Construction							
1.	Broom finish final coat of acrylic color coat	1	L.S.	\$2,250.00	\$2,250.00		
Valley Sealcoat							
1.	Nusurf instead of acrylic resurfacer	1	L.S.			\$0.00	\$0.00
2.	Hydro blasting instead of power washing, if needed	1	L.S.			\$4,848.00	\$4,848.00

\$2,250.00

\$4,848.00

TOTAL BID

\$69,808.00

\$84,343.00

BID RECOMMENDATION

**PROJECT: CITY OF STEVENS POINT PARKS, RECREATION & FORESTRY DEPARTMENT
GOERKE PARK - TENNIS COURT RESURFACING PROJECT**

FROM: Rettler Corporation, Ross Rettler
TO: City of Stevens Point Parks, Recreation & Forestry Dept., Dan Kremer
DATE: January 19, 2021
RE: Bid Results – Contract ‘A’ – Goerke Park Tennis Court Resurfacing Project

Director Kremer;

The City of Stevens Point, Goerke Park, Tennis Court Resurfacing Project bids were opened on January 19th, 2021.

Bids for Contract ‘A’ Goerke Park Tennis Court Resurfacing Project were received from two (2) contractors. Bids were received from Upper Midwest Athletic Construction, Inc and Valley Sealcoat, Inc.

Qualifying Bids, for Contract ‘A’ Goerke Park Tennis Court Resurfacing Project – Base Bid are as follows:

<i>Upper Midwest Athletic Construction, Inc.</i>	<i>\$55,558.00</i>
<i>Valley Sealcoat, Inc.</i>	<i>\$58,435.00</i>

Upper Midwest Athletic Construction, Inc. is the recommended qualified low bidder for the Contract “A”, Base Bid of \$55,558.00. We are recommending a 15% contingency be maintained on this project. The recommended contractor has exhibited successful completion of similar past projects.

An alternate bid was solicited for (A1) replacing tennis court net posts for all 6 courts and a voluntary alternate bid was provided for a broom finish final coat of acrylic color coat. Rettler Corporation recommends the City of Stevens Point accept the alternate and voluntary alternate bids for the project as follows:

<i>Contract “A – Alternate Bid A1” (Add)</i>	<i>\$12,000.00</i>
<i>Contract “A – Voluntary Alternate” (Add)</i>	<i>\$2,250.00</i>

<i>Total Contract “A” base bid and alternates</i>	<i>\$69,808.00</i>
--	---------------------------

Please contact us if you have questions concerning the bid results and recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ross Rettler', with a stylized flourish at the end.

Ross Rettler, PLA, ASLA
Partner

January 26, 2021

Mr. Scott Beduhn
Public Works Director
City of Stevens Point
1515 Strongs Ave
Stevens Point, WI 54481

**RE: PUBLIC WORKS GARAGE FACILITY REQUIREMENTS PROGRAM & SITE
IDENTIFICATION
Architectural Planning Services Agreement R1**

Dear Scott,

In following with our discussions to date, Barrientos Design is pleased to present this Agreement for the development of a facility requirements program and a candidate site identification effort for a new DPW Garage facility.

PARTIES

The of City of Stevens Point, acting through the Public Works Department, is the Owner of the project. Barrientos Design & Consulting, Inc., is the Architect providing professional design services. The Agreement is effective on the date of the City signature below. The Parties agree to the following.

BACKGROUND

The existing Streets Garage is located on 7.5 acres of land adjacent to Bukolt Park off the River. The Main Garage building has 40,000 SF and there is one addition to the structure. Other Yard facilities include: a cold storage building, salt sheds, fueling station, parking areas, equipment storage and general stockpiles.

The Main Garage was constructed in the 1960's with very few major upgrades having occurred since then, leaving the building in poor condition. Moreover, continued investment in repairs would not be a sound investment and they would these alleviate the crowded working conditions.

To date, the City's future land use plan has designated for the Garage to be vacated so Park and Recreation uses can be expanded in place. Past requests by the DPW for building expansions have been turned down due to the City's intent to eventually vacate the site.

SCOPE OF SERVICES

With the intent of moving off to a new site, the DPW would now like to establish the space needs for optimal operations and determine likely parcel candidates where a full Garage redevelopment could take place. For this, Barrientos Design will provide architectural planning services in two Tasks, Facility Requirements Program, and Candidate Site Identification as described below.

TASKS 1 – FACILITY REQUIREMENTS PROGRAM

The facilities requirements program will quantify the amount of space needed for each room along with key architectural criteria such as heights, clearances and major equipment needs. For Yard functions, this will determine the facility requirements for bulk storage, parking, salting, fueling and stockpiling operations and size the acreage needed. Specific tasks and deliverables will include:

1. Interview key City staff on the operations of parking, repairs, storage, staff support and Yard functions.
2. Onsite, observe the flow of shop operations, vehicles, materials and personnel. Recommend the best relationship network the rooms should have to each other.
3. Intake facility data on: fleet composition, rolling stock, major fixed equipment, parts and bulk storage, mechanics, and operators. Sort out vehicles by those needing heated or cold storage, their weight and size, and their parking stall dimensions.
4. Create a fleet graphic of all vehicles to be parked both in heated and cold storage.
5. Recommend the optimal number of repair bays based on maintenance activity, level of fabrication, mechanics staffed and shop equipment to be used.
6. Project out what growth or changes are expected in the fleet, staff, material, salt and fueling to be used.
7. Develop an Optimal Room Program that identifies the needed space and configuration for the room. Compare recommended square feet against existing square feet and identify increases in SF.
8. Create an Optimal Yard Program identifying the size of yard buildings and the acreage required for movement, storage and expansion.
9. Develop a written facility program detailing the architectural needs of each major function.
10. Create a to-scale plan diagram reflecting the optimal room and yard program sizes and relationships. Compare this diagram against the current building and Yard layout.
11. Estimate an order of magnitude of costs for building and site development costs for an optimal facility.
12. Present the Facility Requirements Program in both a study report document and as a PowerPoint presentation to the City.

TASK 2 – CANDIDITE SITE IDENTIFICATION

Barrientos Design will identify up to eight candidate sites and screen these down to three sites for recommendation of further consideration. Specific tasks and deliverables will include:

- 1) Meet with City staff to establish site selection criteria. These will include items such as:
 - a) Parcel acreage
 - b) Network relationship to City-wide DPW functions and services.
 - c) Direction of City growth of services
 - d) Location of other DPW buildings and yard
 - e) Traffic patterns and roadway capacity
 - f) Roadway access or access points
 - g) Topography and grading
 - h) Stormwater pond potential
 - i) Utility service and connection locations
 - j) Soil type and foundation suitability
 - k) Potential for past hazardous uses and abandoned foundations
 - l) Zoning and Land Use conformance
 - m) Economic development impact of new Garage
 - n) Potential for neighborhood support
- 2) With staff review the City map and assign targeted areas for location.
- 3) The Architect will identify up to eight parcels that generally meet the facility requirements. We will use the GIS system and we will research properties for sale listed on realty sites. No realtor or brokers will be engaged for this stage.
- 4) Gather GIS data on the 8 parcels and for each develop a base area plan indicating general site conditions.
 - a) Plan information will include: parcel lines, curb-cuts, adjacent roadways, existing building footprints, adjacent land uses, topography, soil types and zoning ordinances.
 - b) Create a City area map indicating the candidate sites and note key geographic features.
- 5) Create site plan arrangements that test-fit the parcel's ability to house all the facility functions. One diagram layout for each parcel will be developed for each site. Generate an order of magnitude of costs for each site plan arrangement.
- 6) Review and meet with staff to discuss the merits and drawbacks of each parcel.
- 7) Select three parcels and advance them to a concept level indicating building footprints, yard buildings and functions, paving, retention pond location and roadway access. Within the buildings we will indicate parking stall locations and major dividing walls between shop functions. Site plans will indicate parking stalls, drive lanes, detention pond, fuel station, salt sheds and other cold storage building footprints.
- 8) Estimate construction costs based on these conceptual plans. This will not include cost of land acquisition or environmental costs.

- 9) Create a ranking matrix that numerically rates the merits of each site
- 10) Develop a written narrative assessing the pro's and con's of each parcel and make recommendations for which parcels to pursue.
- 11) Create a Next Step Task list that outlines planning, design and realty actions the City should take next. Create a schedule for these planning activities.
- 12) Present analysis, recommendations and cost estimates in a report format documenting all the above data.
- 13) Prepare for and provide one technical presentation for a public level hearing.

Our services do not include meeting with planning official, communications with Utilities, review of annexation and zoning change processes, meetings and correspondence with the DNR, stormwater planning, wetland identification, traffic engineering, soils investigation and multiple iterations of design options at each parcel.

SCHEDULE

Barrientos Design will provide the scope of works as follows:

Task 1: Facility Requirements Program – two months

Task 2: Candidate Site Identification – two months.

FEE

Barrientos Design will provide the facility condition assessment for a lump sum fee of \$22,853.

Reimbursables will include mileage, document retrieval charges and governmental application fees.

Barrientos Design appreciates this opportunity to work with the Stevens Point City and to apply our significant design knowledge of garages for your benefit.

We will invoice monthly per our project progress and an expect payment within 30 days. Our standard terms and conditions are attached as Exhibit 1.

AGREEMENT

The Owner and Architect agree to the above scope of work and terms, effective the date of the City's acceptance.

BARRIENTOS DESIGN & CONSULTING, INC.





Norman Barrientos, AIA, LEED AP
President

ACCEPTANCE

Stevens Point City Streets Department

Scott Beduhn
Public Work Director

____/____/____
Date