

**City of Stevens Point**  
**Board of Water and Sewerage Commissioners**  
**January 11, 2021 - 12:00 PM**

Meeting will be held via a Zoom Meeting URL to connect:  
<https://us02web.zoom.us/j/82026885705> Dial in number: (301) 715-8592  
Meeting ID: 820 2688 5705

## **MINUTES**

### **Discussion and Possible Action on:**

#### **1. Roll Call**

**Present:** Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

**Also Present:** Joel Lemke, Mary Klesmith, Eric Southworth, Chris Lefebvre, Craig Czaikowski, Jason Draheim, Jaime Zdroik, and Dave Ladick - Stevens Point Resident  
- Stevens Point Pilot Association, Bud Flood - resident

#### **2. Approval of Minutes**

**Motion** made by Ray Schmidt, seconded by Anna Haines to approve the minutes of the December 14, 2020 meeting of the Board of Water & Sewerage Commission.

***Ayes all. Nays none. Motion carried.***

#### **3. Approval of Department Claims**

**Motion** made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the month of December as audited and read.

***Ayes all. Nays none. Motion carried.***

#### **4. 2021 Capital Operations & Maintenance Plan - Joel Lemke**

Joel presented the 2021 Capital Operations & Maintenance Plan to the Commission.

##### **WATER DEPT:**

**Capital Spending Items:** Reconstruction projects \$635,000; Well 4 (reconstruction of well & wellhouse) \$760,000; Well 11 roof \$350,000; Hydrant painting \$35,000; 1/3 of dump truck \$50,000; 1/3 of GPS equipment \$11,000

**Computers & Software:** City Works annual maintenance \$6,667; ESRI annual maintenance \$8,334; Starnik annual maintenance \$18,860; Accela annual maintenance \$22,000

**Training & Education:** Misc. travel & education \$25,000

**GRAND TOTAL OF ALL SECTIONS:** \$1,921,861.00

##### **WASTEWATER DEPT:**

**Capital Spending Items:** Service & Channel Air Building Roofs \$105,000; 2021 Reconstruction Projects \$420,000; 1/3 of GPS equipment \$11,000; 1/3 of dump truck \$50,000; Generator - trailer mounted \$50,000; Building door replacements \$22,000; Grit pump rebuild \$12,500; Intrusion alarm update/repair \$20,000; Lab incubator \$5,000; Biogas engine rebuild \$46,000

**Computers & Software:** Accela annual maintenance fees \$4,550; City Works annual maintenance \$6,667; ESRI annual maintenance \$8,334; Starnik annual maintenance \$18,860; 1/2 of televising software purchase \$11,500

**Training & Education:** Misc. travel & education \$15,000

**GRAND TOTAL OF ALL SECTIONS:** \$806,411.00

##### **STORMWATER DEPT:**

**Capital Spending Items:** Reconstruct projects \$3,285,000; Swale reconstruction projects \$200,000; 1/3 of dump truck \$50,000; 1/3 of GPS equipment \$11,000

**Computers & Software:** Accela annual maintenance \$4,925; City Works annual maintenance \$6,667; ESRI annual maintenance \$8,334; Starnik annual maintenance \$18,860; 1/2 of televising software purchase \$11,500

**Training & Education:** Misc. travel & education \$15,000

**GRAND TOTAL OF ALL SECTIONS:** \$3,611,286.00

Joel will provide a map of where the Stormwater reconstruction project will be. Carl Rasmussen clarified that the only item we would be borrowing for would be the Stormwater reconstruction project.

**Motion** made by Carl Rasmussen, seconded by Anna Haines to approve the 2021 Capital Operations & Maintenance Plan for the Water Department in the amount of \$1,921,861.00; Wastewater Department in the amount of \$806,411.00 and the Stormwater Department in the amount of \$3,611,286.00.

**Ayes all. Nays none. Motion carried.**

**5. Water Supply and Distribution Reports - *Eric Southworth***

Eric stated they are working on the Well 7 Repiping Project that should be completed next week. The crews are flushing the laterals at Well 11. This is done annually.

**6. Sewage Treatment Operations Report - *Chris Lefebvre***

Chris stated the WWTP met all permit requirements for the month of December. They produced 30% of their own electricity and 70% of their own heat. The last week of December the biogas generator had to be shut down because a gasket was leaking. This is why we didn't produce as much electricity this past month.

**7. Construction and Maintenance Report - *Craig Czaikowski***

Craig stated due to the good weather the crews have been replacing valves. They are also taking inventory for end of year. Everything is going well.

**8. Community Area Network Report - *Joel Lemke***

Joel stated we are learning a lot about fiber and the locating, troubleshooting of it. Things are going really well.

**9. Directors Report - *Joel Lemke***

Nothing to report.

**10. Adjournment**

**Motion** made by Ray Schmidt to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting adjourned: 12:31PM**