

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

January 11, 2021 - 6:10 PM

(or immediately following previously scheduled meeting)

Zoom Teleconferencing

By Computer:

<https://us02web.zoom.us/j/83130153131?>

Meeting ID: 831 3015 3131 | Passcode: 969170

By Phone:

Dial in Number: +1-312-626-6799

Meeting ID: 831 3015 3131 | Passcode: 969170

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Temporary Class "B"/"Class B" License (Picnic): **Pacelli Catholic Schools** for Cardinal Crusade on February 6, 2021.
 - B. Temporary Class "B"/"Class B" License (Picnic): **Bill Cook Chapter - IWLA** for 57th Annual Winter Jamboree on February 6, 2021.
 - C. Secondhand Jewelry/Secondhand Article/Pawnbroker License: **E-Ways Sales & Pawn**, 845 Akron Dr, Nekoosa, WI 54457, at 3296 Church Street Suite F, Stevens Point.
3. Request to Hold Event/Street Closing:
 - A. D1 Training-Stevens Point and D1 Brewing - May Day 10K walk/run event on May 1, 2021.
4. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, January 11, 2021

Temporary Class "B"/"Class B" Licences

1. Pacelli Catholic Schools, 1301 Maria Dr, Stevens Point, for Cardinal Crusade on February 6, 2021 at 1301 Maria Dr, Stevens Point
2. Bill Cook Chapter – IWLA, PO Box 582, Stevens Point, WI 54482, for 57th Annual Winter Jamboree on February 6, 2021 at 5297 WI-66 Stevens Point, WI 54482

Secondhand Jewelry/Secondhand Article/Pawnbroker Licenses:

1. E-Ways Sales & Pawn, 845 Akron Dr, Nekoosa, WI 54457 at 3296 Church St, Suite F, Stevens Point

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

Answer all questions completely. Please print clearly.
This application must be on file in the City Clerk's Office at least **60 days prior** to the event.

- 1.) Please Check One: ☒ New Event ☐ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☒ Run/Walk ☐ Exhibition ☐ Other _____
- 3.) Name of Event: May Day 10K Date of Event 05.01.2021
- 4.) Name of Sponsoring Organization: D1 Training - Stevens Point & D1 Brewing
Address: 5501 EM Copps Drive City: Stevens Point State: WI Zip Code: 54482
- 5.) Contact Person: Kevin Kirschbaum
Phone: 715-570-2248 Fax: _____ Email: kevin.kirschbaum@d1training.com
Address: same City: _____ State: _____ Zip Code: _____
- 6.) Assembly Time: 9:30 am Start Time: 10 am End Time: 12:00 PM
Specific Location of Event: D1 Training walk/run to D1 Brewing
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☐ Yes ☒ No
List of Street Blocks that will need to be closed: _____
- 8.) Estimated Number of Participants: 200 Spectators: 0 Vehicles: 2 Animals: 0
- 9.) Food Prepared/Served at event? ☐ Yes ☒ No *If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833*
- 10.) Will alcoholic beverages be served? ☐ Yes ☒ No *If yes, contact City Clerk's Office 715-346-1569*
- 11.) Will the event utilize any City Facilities? ☐ Yes ☒ No *Note: Park facilities handled by Parks Dept. 715-346-1531*
- 12.) Check which services are needed: ☒ Police ☐ Auxiliary Officer *Contact Lt. Mueller at jmueller@stevenspoint.com*

Please explain: Food Truck and Beer at D1 Brewing after walk/run

- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No

*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected? ☐ Yes* ☒ No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

- 15.) Will smaller tents or other temporary structures be erected? ☐ Yes ☒ No

- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

We are planning a walk/run event from D1 Training - Stevens Point to D1 Brewing. We will have a social event after at D1 Brewing with food trucks.

18.) Is any other special assistance from the City needed?

We would need volunteer police officers to be at Road Crossing, if needed.

1. Hoover over Patch
2. Frontenac Over Main Street
3. Minnesota over Stanley
4. Maria over Division

Map is attached.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF STEVENS POINT AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ON BEHALF OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Kevin Kirschbaum

Signature of Applicant

12.23.2020

Date

6.2111 miles

Undo last point

Run/Walk 

GPX download

Help

[Elevation Graph](#)

