

AMENDED

**CITY OF STEVENS POINT
BOARD OF PUBLIC WORKS**

December 14, 2020 - 7:05 PM

Join Zoom Conference Call Meeting

Dial in #: +1-312-626-6799 US (Chicago)

<https://us02web.zoom.us/j/89704297632?pwd=bnZlelNVaU1MSVpJWGFWaVNUbktUQT09>

Meeting ID: 897 0429 7632 | Passcode: 756399

(A quorum of the City Council may attend this meeting)

AGENDA

Roll Call

Informational

1. Director's Report
 - a. 2021 Streets Improvement Project

Discussion and Possible Action

2. To accept the Ordinance Amendments in Section 9.05 as it relates to parking.
3. To award the McDill Dam Monitoring and Control Project #20-14 to Van Ert Electric out of Wausau in the amount not to exceed \$109,017.70
4. Approval to negotiate a contract with Rettler Corporation for professional services related to the Plover River Crossing Trail Project pending the Finance Committee and Council approval.

Adjourn

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:

Phone: 715-346-1561

Fax: 715-346-1650

Streets Department:

Phone: 715-346-1537

Fax: 715-346-1687

December 8, 2020

DIRECTOR OF PUBLIC WORKS REPORT
Scott Beduhn

1. Engineering Division

- **Sidewalk Continuation**
 - Staff is still working through the finalization of a sidewalk prioritization model.
- **Stanley Street at North Point Drive Intersection Improvements:**
 - Nothing new to report.
- **TAP Grant**
 - All work related to the TAP Grant is complete.
 - Staff are working with the DOT on reimbursements and finalizing the project.
- **East Park Commerce Center**
 - The contractor has completed all utility work and the temporary road. All remaining work will be completed in the spring.
- **Country Club Drive**
 - Nothing new to report.
- **Business 51 (Division and Church Streets) Reconstruction**
 - AECOM and City staffs are working to further develop the alternatives based upon the input from the first round of public involvement.
 - A stakeholder group was held on November 12, 2020 to review the public Q&A sessions and online survey results.
 - Additional social media posts will be going on in December.
- **2020 Street Improvement Project**
 - All work has been completed.
- **2020 Road Resurfacing Project**
 - All work has been completed.

- **McDill Monitoring and Control Project**
 - Bids were received December 10, 2020.
 - A total of 2 bids were received. The lowest responsible bidder was Van Ert Electric out of Wausau, WI in the amount of \$94,798.00.
 - As this project is a partnership with the McDill Lake District, the Lake District will also be holding a meeting to accept the bid prior to the City Council meeting of December 21, 2020.
- **2020 Alley Improvement Project**
 - Engineering staff is working to identify an expanded alley improvement to be bid in the late winter.
 - Staff will be asking to encumber the capital funds set aside for alley improvements for 2020 to be used in the 2021 project.
- **2020 Fall Paving Project**
 - All work has been completed although we anticipate returning in the spring to touch of the swales along Kozy Street as may be necessary by placing additional topsoil and grass seed.
- **2021 Streets Improvement Project**
 - Gremmer Associates is working diligently on the preliminary engineer which should be presented to staff later this month.
 - The first of two public involvement meetings is anticipated to take place early in the new year to begin the dialog with impacted property owners and stakeholders.
- **Additional Miscellaneous Projects:**
 - The Engineering Department continues to work on improving the data management for public information as well as internally for decision making and planning for future capital projects.
 - Public Works is working in collaboration with Sara Brish at the Stevens Point Area Convention and Visitors Bureau on the replacement of existing wayfinding signs.
 - Sara has acquired grant funding to assist with the cost of purchasing the signs.
 - Engineering Staff continues gathering survey data and researching right of way for proposed 2021 and 2022 roadway projects.
 - The Engineering Department in partnership with the Parks Department has prepared and issued a Request for Proposals for professional services related to the Plover River Crossing Trail.

2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Building maintenance and repair.
- Crackfill Operations continued.
- Patching Continued.
- Repairs of Equipment continued.
- Concrete Operations continued.
- Painting Operations concluded.
- Hung Holiday decorations.
- Hauled Leaves and Grass.

- **Equipment maintenance/garage**

- There were a total of 89 repair orders completed in the month of November. When broken down by department there were;

Water	0
Engineering	0
Inspection	0
Police	12
Parks	21
Fire	3
Streets	53

- **Signs, posts, barricades, and flags**

- 76 signs were replaced or added, 1 because of an accident, 1 for maintenance, 2 were moved, 16 had an ordinance change, 8 were replaced and 48 were updated.
- 7 poles were replaced or added, 5 for usual maintenance and 2 were moved.
- Put up and took down flags for Veterans Day.
- Put out and also picked up barrels w/ rings and signs for November election.
- Put up Christmas lights and decorations.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 221.5 hours of sick, 849 hours of vacation time was utilized and 24 hours of Funeral pay.

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November 30, 2020

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments

The Ordinance Amendment of Section 9.05(aa)(3)i, amending Permit Parking is a result of adjusting the permitted parking stalls accordingly upon installation of the dumpster corral within Municipal Parking Lot 22.

The Ordinance Amendment of Section 9.05(ag)10, creating Two Hour Parking 7:00 A.M to 5:00 P.M. is a result of having the Code of Ordinances being consistent with what is currently signed and enforced in the field.

If there are any questions, please don't hesitate to contact me.

Thank you.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection i of Section 9.05(aa)(3) of the Revised Municipal Code, **Permit Parking** is hereby **amended** to read as follows:

9.05(aa)(3) i Fourteen (14) permit parking spaces within Municipal Parking Lot No. 22 along the west side of the 1200 Block of Third Court north of Main Street.

SECTION II: That subsection 10 of Section 9.05(ag) of the Revised Municipal Code, **Two Hour Parking 7:00 A.M. to 5:00 P.M.** is hereby **created** to read as follows:

9.05(ag) 10 On the north side of Main Street from a point 35 feet east of Prentice Street to a point 50 feet west of Rogers Street, except Saturdays, Sundays, and Holidays.

SECTION III: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: December 1, 2020
Approved: December 21, 2020
Published: December 24, 2020



MUNICIPAL PARKING LOT 22



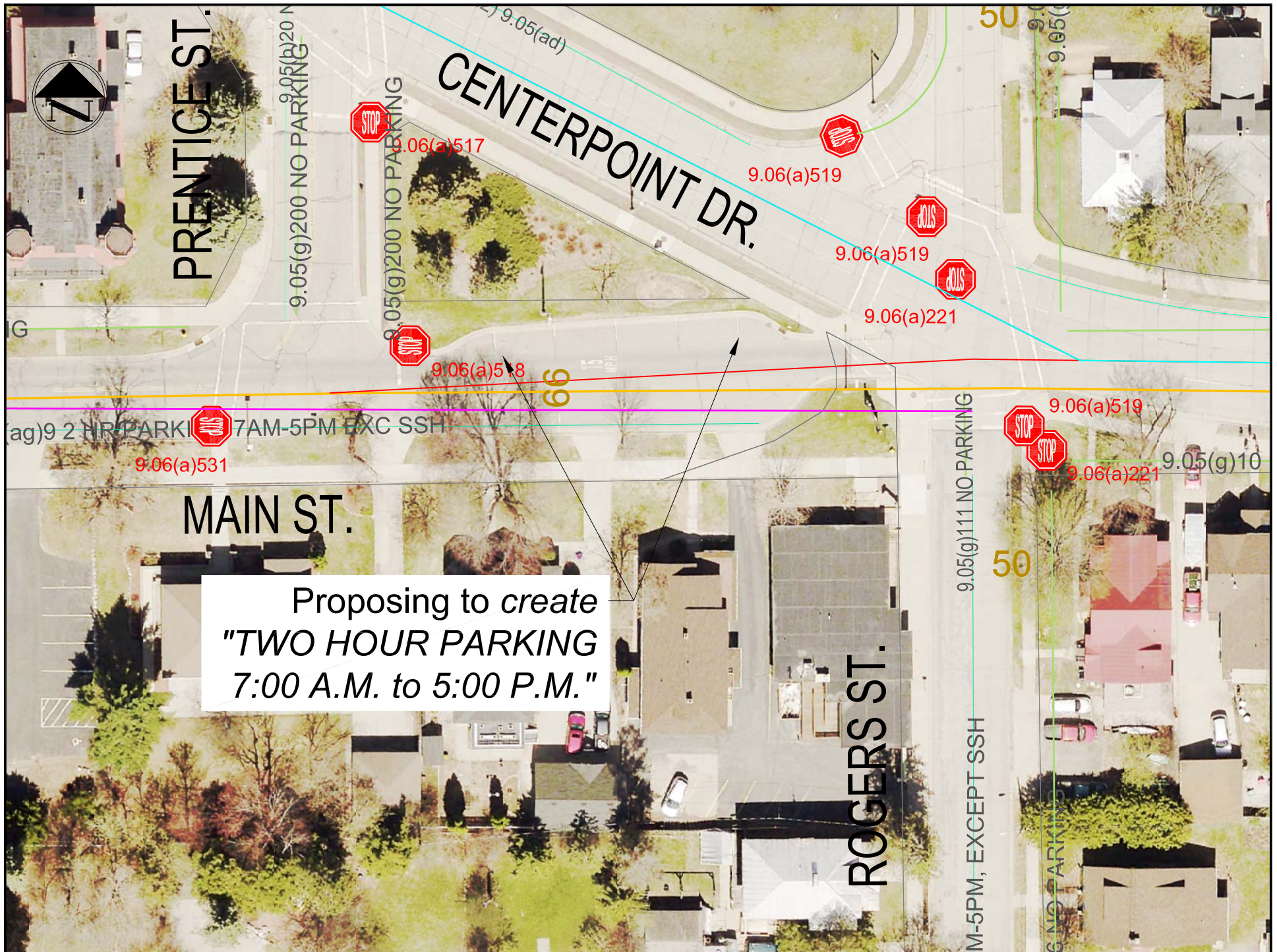
Proposing to *amend*
"PERMIT PARKING"

THIRD COURT

MAIN ST.

9.05(hg)3 TWO HOUR PARKING

9.05(m)9 BUS STOP



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December 10, 2020

To: Board of Public Works
McDill Inland Lake and Rehabilitation District

From: Scott Beduhn, Director of Public Works 

Re: Contract Award Recommendation
McDill Dam Monitoring and Control Project
Project 20-14

Bids for the McDill Dam Monitoring and Control Project were received on December 10, 2020. A total of 2 bids were received and are summarized in the attached bid tabulation. The bidding was very competitive with the difference in bid prices being less than \$3,000. The apparent low bidder is Van Ert Electric out of Wausau, WI with a bid of \$94,798.00. Van Ert's bid is considerably higher than the engineer's estimate for the project of about \$60,000, but with 50 percent DNR grant funding is still within the project budget of \$52,000 (\$40,000 from the City of Stevens Point and \$12,000 from the Lake District) even when including engineering fees of \$6,100.

Staff believes that Van Ert is a responsible bidder and is capable of performing the work as identified in the contract documents. Even though the bid exceeds the engineer's estimate there are no concerns regarding the qualifications of the contractor. It is staff's recommendation that the project be awarded to Van Ert Electric in an amount not to exceed \$109,017.70, including a 15 percent contingency.

If there are any questions, please do not hesitate to contact me.

Thank you.

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2020 McDill Dam Monitoring and Control System Project (#7405838)

Owner: Stevens Point WI, City of

Solicitor: Stevens Point WI, City of

12/10/2020 10:00 AM CST

					Van Ert Electric		Current Technologies Inc	
Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
1	SPV.0105.01	Supervisory Control and Data Acquisition System	L.S.	1	\$94,798.00	\$94,798.00	\$97,500.00	\$97,500.00
Base Bid Total:						\$94,798.00		\$97,500.00
Contingency (15%):						\$14,219.70		\$14,625.00
Total Bid with Contingency:						\$109,017.70		\$112,125.00

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December 9, 2020

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Consultant Selection
Plover River Crossing Trail

In anticipation of a 2022 TAP Grant application for the Plover River Crossing Trail, the Engineering Department, in partnership with the Parks Department, prepared and issued a Request for Proposal (RFP) for Professional Services related to the trail design and construction.

While the critical path for achieving a 2022 TAP Grant application is the completion of geotechnical work which must be done while the ground is frozen, it is staff's intent to take a more holistic approach to achieving this goal. Therefore, it is our desire to get a consultant on board to assist with the scope of geotechnical work (location, quantity and depth of soil borings) as well as coordination and oversight of the work in the field. This firm will also be our partner throughout the trail project. Given the tight timeframe, having an engineer under contract at the beginning ensures that the geotechnical work meets the anticipated needs of the engineer and should prevent the need for additional work which may not be possible if conditions are no longer favorable. This process also allows us to request estimates for future phases of the work so that we can better understand and properly budget for the entire project and not just individual elements.

Two proposals were received in response to the RFP. The firms that proposed were Rettler Corporation and MSA Professional Services, Inc. While both firms submitted outstanding proposals, each demonstrating strong capabilities and experience to complete the project, fee estimates between the two did vary. Rettler's total estimated fee is \$183,200 while MSA is estimating \$153,400. It is interesting to note that the additional fees from Rettler are attributable to additional time allocated to initial concept design with subsequent work phases being nearly identical between the two firms.

The proposals were reviewed by staff, with the selection team consisting of Directors Kremer, Kernosky, Lemke and Beduhn and Project Manager Skibinski. Scoring between the two proposals was very close, however, in the end, the five-person selection team unanimously chose Rettler Corporation. In that selection, it was generally agreed that the addition hours (and fee) associated with concept design are beneficial and desirable to the City of Stevens Point and believed to be more in line with our internal ideas for the work. Even with the higher fee estimate, the total fee is still within the planning estimate for the project. Staff is therefore requesting approval to negotiate a contract for professional services for the Plover River Trail Crossing Project with Rettler Corp.

If there are any questions, please do not hesitate to contact me.

Thank you.