



AGENDA
ADMINISTRATIVE APPEALS BOARD

Members

- Gary Speckmann
- Alderperson Lang
- Alderperson Kneebone
- Adlerperson Birr
- Chris Tiffany

Date and Time:	September 16, 2026 4:00 PM	Location:	City Conference Room - 1515 Strongs Avenue
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Meeting Items

1. Roll Call.
2. Minutes of the May 13, 2026 meeting.
3. Appeal of notice/service charge for property maintenance violation:
 - a. 1549 Plover Street.
 - b. 1025 Franklin Street.
4. Adjournment.

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

ADMINISTRATIVE APPEALS BOARD
May 13, 2026 - 4:00 PM
City Conference Room - 1515 Strong's Avenue

MINUTES

Meeting Items

1. Roll Call.

The roll call was taken at 4:20 p.m., no change of member's attendance since the meeting was called to order at 4:00 p.m.

Present:

Ald. Birr, Kneebone, Lang, Member Speckmann.

Excused:

Member Tiffany.

2. Election of Chair.

Clerk Pagel called for nominations for Chair of the Administrative Appeals Board.

Ald. Birr nominated Ald. Kneebone as Board Chair.

As there were no further nominations, Clerk Pagel closed nominations.

Ald. Birr moved, Ald. Lang seconded, to close nominations and cast a unanimous ballot for Ald. Kneebone as Board Chair.

Call for the vote: ayes all, nays none. Motion carried.

3. Election of Vice-Chair.

Ald. Kneebone called for nominations for Vice-Chair of the Administrative Appeals Board.

Ald. Kneebone nominated Ald. Birr as Board Vice-Chair.

As there were no further nominations, Ald. Kneebone closed nominations.

Ald. Lang moved, Member Speckmann seconded, to close nominations and cast a unanimous ballot for Ald. Birr as Board Vice-Chair.

Call for the vote: ayes all, nays none. Motion carried.

4. Minutes of the January 21, 2026 meeting.

Member Speckmann moved, Ald. Lang seconded, to approve the minutes.

Call for the vote: ayes, all; nays, none; motion carried.

5. Appeal of notice/service charge for property maintenance violation:

a. 1733 Briggs Street.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Member Speckmann moved, Ald. Lang seconded, to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

b. 1700 Briggs Street.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Carson Edwards spoke about the TV not being their property, roommates being gone for spring break, and calling the Police Department in the past about neighbors' items.

Neighborhood Improvement Coordinator Kordus clarified that this timeline was the week after spring break and that letters regarding issues or citations go to the property owners.

Attorney Beveridge spoke about no expectations about privacy surrounding public spaces for camera surveillance.

Ald. Birr moved, Ald. Lang seconded, to lower the fee to \$84.53 for the nuisance abatement.

Call for the vote: ayes, all; nays, none; motion carried.

c. 1582 Church Street.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Taylor Martens spoke about being on vacation during the snowfall and, at the time of returning, upon preparing to remove the snow the city was clearing.

Ald. Birr moved, Ald. Kneebone seconded, to approve the reduction of the fine to \$52.50.

Call for the vote: ayes, 2; nays, 2; split vote.

Voice Vote requested by Clerk Pagel: Birr, Kneebone, ayes.

Lang, Speckmann, nays. motion fails.

Ald. Lang moved, Ald. Speckmann seconded, to deny the appeal.

Voice Vote : Kneebone, Lang, Speckmann, ayes.

Birr. nays. motion passed.

d. 1700 College Avenue.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Rick Froehlich gave a brief timeline of the events of who was contacted to report the tree down.

Ald. Birr moved, Ald. Lang seconded, to uphold the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

e. 1152 Main Street.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation as well as a background of working with the Business Improvement District Director to work with downtown businesses as well as placing a free salt and sandbox to further assist.

Jennifer Tuggle spoke about being in urgent care.

Ald. Lang moved, Member Speckmann seconded, to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

6. Adjournment.

Adjourned at 4:59 pm.



Deliver To:
City Clerk's Office
Attn: Administrative Appeals Board
1515 Strong's Avenue
Stevens Point, WI 54481
or Email To:
clerk@stevenspoint.com

PROPERTY APPEAL FORM

Enclosed is a notice and/or service charge issued by the Inspection Department of the City of Stevens Point. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. This request must be in writing, in a manner which is legible, or typed and submitted (hard copy or electronically) to the City Clerk's Office. Under City Ordinance 3.56, any person aggrieved by a notice and/or charge issued in connection with any alleged violation may file a request for a hearing with the Administrative Appeals Board for review of the case.

The written or typed appeal must set forth the reasons for contesting the interpretation of City Code of Ordinances and/or the Notice of Noncompliance issued by the Inspection Department. The appeal must be submitted within 30 days after the date of issuance of the notice and/or charge. **While not mandatory, you are highly encouraged to attend the meeting.**

ALL INFORMATION BELOW IS REQUIRED FOR SUBMITTAL PRIOR TO A HEARING REVIEW

ADDRESS OF PROPERTY: 1549 Plover St OWNER OF PROPERTY: Brook Russell
INDIVIDUAL FILING APPEAL: Brook Russell RELATION TO PROPERTY: Self
CONTACT PHONE: [REDACTED] EMAIL ADDRESS: [REDACTED]

ALLEGED VIOLATION: Parked on grass/Debris on property VIOLATION ID #: RAC-226-00359

HAVE YOU SPOKEN WITH THE ISSUING AGENT (REQUIRED): NO ☒ YES ☐ AGENT: _____

RESULTS OF THAT DISCUSSION:

PLEASE STATE THE SPECIFIC REASONS YOU BELIEVE THE ORDINANCE VIOLATION(S) WERE UNFOUNDED, INCORRECT, OR WITHOUT BASIS. PLEASE NOTE THAT YOU MAY ONLY APPEAL THE ORDINANCE DETERMINATION, ANY DISAGREEMENT WITH THE CHARGE AMOUNTS IS NOT A VALID REASON FOR APPEAL, AS THOSE ARE DETERMINED BY ORDINANCE. YOU MAY ATTACH ADDITIONAL SHEETS OR DOCUMENTS AS NEEDED.

Brook Russell
1549 Plover St
Stevens Point, WI 54481

June 25th, 2026

Administrative Appeals Board
City of Stevens Point Department of Community Development
1515 Strong's Avenue
Stevens Point, WI 54481-3594

Subject: Formal Written Appeal of Ordinance Determination

Notice 1 ID: RAC-226-00359 (Invoice #: 202500115) - Vehicle Parked on Grass
Notice 2 ID: RAC-226-00359 (Invoice #: 202500116) - Debris on Property

To the Members of the Administrative Appeals Board,

I am writing to formally dispute and contest the ordinance determinations outlined in the two notices issued to my property at 1549 Plover St, both dated June 4, 2026. For the instructions provided in the official notices, I am submitting this written appeal to request a formal review of these matters. Below are the specific grounds for my appeal regarding each determination:

1. Concerning ID #: RAC-226-00359 (Vehicle Parking Violation)
The notice dated June 4, 2026, alleges a violation of Ordinance 22.01 regarding a vehicle parked on the grass or lawn (referenced in image pgs). I respectfully disagree with this determination for the following reason(s):

- The vehicle was only placed there temporarily for maintenance purposes and was not being stored or permanently parked on the grass.

2. Concerning ID #: RAC-226-00359 (Debris & Yard Waste Violation)
The notice dated June 4, 2026, alleges a violation of Ordinance 21.07(3) and 21.07(5) regarding lawn, debris, and yard waste on the property (referenced in image, 2 pgs). I respectfully dispute this determination based on the following context:

- The items noted as "yard waste" are a part of an active landscaping arrangement/composting process consistent with standard maintenance and do not pose a hazard or community nuisance.
- Consultation and Request for Relief: Because these conditions do not actually violate the code or the terms of the municipal codes cited, or because the context of the property use was misunderstood during inspection, I request that the Administrative Appeals Board rescind these determinations and waive any associated service charges or threatened penalties. Furthermore, as both letters were dated on the same date, they actually have separate inspection dates for an unknown reason. I am assuming to fill for 2 inspections which seems unfair. I feel as if my household is experiencing violations of fair housing under a protected class, as I am a professional in the industry.

Thank you for any consideration given to my appeal. I will have an interest in equally fair housing conditions.

SIGNATURE OF APPELLANT: _____ DATE: 6-25-2026
PRINT NAME: Brook Russell APPELLANT'S ADDRESS: 1549 Plover St

Brook Russell
1549 Plover St
Stevens Point, WI 54481

June 25th, 2026

Administrative Appeals Board
City of Stevens Point Department of Community Development
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Subject: Formal Written Appeal of Ordinance Determinations

- **Notice 1 ID:** RAC-2026-00359 (Invoice #: 202500195) – Vehicle Parked on Grass
 - **Notice 2 ID:** RAC-2026-00353 (Invoice #: 202600196) – Debris on Property
- To the Members of the Administrative Appeals Board,

I am writing to formally dispute and contest the ordinance determinations outlined in the two notices issued to my property at 1549 Plover St, both dated June 4, 2026. Per the instructions provided in the official notices, I am submitting this written appeal to request a formal review of these matters.
Below are the specific grounds for my appeal regarding each determination:

1. Concerning ID #: RAC-2026-00359 (Vehicle Parking Violation)

The notice dated June 4, 2026, alleges a violation of Ordinance 23.01 regarding a vehicle parked on the grass or lawn (referenced in image.png). I respectfully disagree with this determination for the following reason(s):

- The vehicle was only placed there temporarily for maintenance purposes and was not being stored or permanently parked on the grass.

2. Concerning ID #: RAC-2026-00353 (Debris & Yard Waste Violation)

The notice dated June 4, 2026, alleges a violation of Ordinance 21.03(9) and 21.03(5) regarding trash, debris, and yard waste on the property (referenced in image_2.png). I respectfully dispute this determination based on the following context:

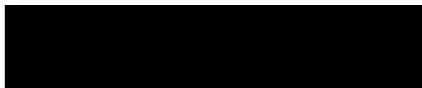
- The items noted as "yard waste" are part of an active landscaping arrangement/composting process compliant with standard maintenance and do not pose a hazard or community nuisance.

Conclusion and Request for Relief

Because these conditions do not accurately violate the spirit or letter of the municipal codes cited, or because the context of the property use was misunderstood during inspection, I request that the Administrative Appeals Board rescind these determinations and waive any associated service charges or threatened penalties. Furthermore, as both letters were dated on the same date, they actually have separate inspection dates for an unknown reason. I am assuming to bill for 2 inspections which seems unfair. I feel as if my household is experiencing violations of fair housing under a protected class, as I am a professional in the industry.

Thank you for your time, consideration, and fair assessment of this appeal. I welcome an inspector to re-verify the property conditions if necessary.

Sincerely,
Brook M. Russell





Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Jarod Kivela & Andrew Beveridge
Date: 9/2/26
Subject: 1549 Plover St. – Cases RAC-20260359 & RAC-20260353

On 5/7/26 we received a complaint from a resident residing to the south of 1549 Plover Street. The complaint about his neighbors were two fold; the first being an excessive amount of trash and junk in the driveway and behind the house, the other was they were parking on his property and on his lawn. He indicated that he had talked to them previously, but without any changes.

I inspected the property on 5/8/26 and did observe refuse and dilapidated items in the rear yard and driveway area. There was no vehicle present but regular use as a parking area was evident based upon the dead grass observed. An order was sent out that same day for the debris on the property RAC-20260353. On 5/11/26 another inspection occurred and the vehicle was observed and a second order was sent for a vehicle parked on the grass (an unapproved hard surface) code case RAC-20260359. No one reached out to our department in the interim, and a reinspection occurred on 6/3/26 for order RAC-20260353 for the debris, which was still present, but the yard waste was removed, a service fee for re-inspection and continued noncompliance was sent the following day, the vehicle was not present on this day. The following day 6/4/26 a second inspection occurred for order RAC-20260359, and the vehicle was again observed parked on the grass, on what appeared to be the neighbor's property, a service fee for re-inspection and continued noncompliance was sent that same day. On 6/24/26 the property was re-inspected and was found to be in compliance and both cases were closed.

No one contacted our office through this entire process, or after the initial orders or subsequent service fees were issued.



5/8/26



6/3/26



5/11/26



6/4/26



Thursday, June 4, 2026

ID #: RAC-2026-00353
INVOICE #: 202600196

BROOK M. HAASL
1549 PLOVER ST
STEVENS POINT, WI 54481

**NOTICE AND INVOICE FOR CORRECTING VIOLATION(S):
DEBRIS ON PROPERTY AT 1549 PLOVER ST**

Dear Brook M. Haasl,

An inspection of the property was made on 06/03/2026. As a result of this inspection, the condition described below was observed:

- o Trash and other debris, even if it is bagged must be in the appropriate container if it is outside the dwelling, please correct prior to the due date. Must be corrected by: 06/24/2026
Debris or interior items outside the dwelling: 21.03(9) No owner or occupant of a premise or premise unit shall accumulate rubbish, trash boxes, lumber, scrap metal, appliances, vehicle parts, tires, dilapidated or inoperable items, or any other material or furniture designed for interior use on the premises such that it is exposed to the weather for longer than 24 hours in such a manner that may be unsightly to, incompatible with, or repugnant to the residential or commercial neighborhood. Bulk wood storage shall be adequately supported or stacked so as not to pose a hazard to person or property, and shall not be placed within any accessory structure setback areas, with an exception for up to one face cord of wood for personal use may be stored adjacent to the primary dwelling. This section shall not apply to properties with an active building permit



- o Must be corrected by: 06/24/2026
Yard Waste 21.03(5) a.: 21.03(5) a. Yard waste shall include all leaves, yard and garden debris and brush, including clean woody vegetative material no greater than 4 inches in diameter. This term does not include stumps, roots, shrubs with intact root balls or brush cleared from undeveloped property. b. Yard waste shall be recycled or disposed of by residents at their own cost. The City may provide at certain locations, deposit areas for such yard waste. It shall be unlawful for any person to deposit such yard waste contrary to the regulatory signs at each site specifying methods of disposal. Any person violating the provisions of this section shall be fined.

This is your official notice that you will need to bring the property into compliance by properly abating such violations prior to 06/24/2026. Failure to abate the condition(s) described above will result in the issuance of a

www.stevenspoint.com

ID #: RAC-2026-00353

Page 1 of 2



\$100.00 service charge, as well as, enforcing the penalty provisions described in the Stevens Point Municipal Code, including, but not limited to the issuance of a citation and/or the abatement by the City with the costs of abatement being assessed against the real estate as a special charge.

Please note that work being performed, or slated to be performed, may require a building permit. Inquire with our office to verify if a building permit is needed. Double fees shall be charged if work is commenced prior to the issuance of a permit. If you require assistance or have any additional questions regarding this matter, please contact the issuing inspector. Your cooperation is greatly appreciated. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. The form is available online at stevenspoint.com/neighborhood, or you may request a hard copy from our office. Please note that you may only appeal the ordinance determination. Disagreement with the charge amounts is not a valid reason for appeal, as those are determined by ordinance. Local grants or low interest loans may be available, to check funding and program availability please visit stevenspoint.com/595/Homeowner-Help

As this is a subsequent offense, and the associated fees for the re-inspection and / or abatement of the condition(s) are as follows:

Type	Amount
Inspection after Initial Notice	\$100.00

Balance Due: \$100.00

Sincerely,

Mark Kordus
Neighborhood Improvement Coordinator
mkordus@stevenspoint.com
715-346-1567

RECIPIENTS: Brook M. Haasl

Please remit payment to the City of Stevens Point within 30 days from the date on this notice. Please be informed that if payment has not been received by this date, these fees will be assessed against the real estate as a special charge.

* Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. Please Detach at Dashed Line and Return With Remittance.

Customer Name: BROOK M. HAASL
Customer/Parcel No: 240832101109
Invoice: 202600196

Make Checks payable and Remit to:

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

Amount Due: \$100.00

www.stevenspoint.com

ID #: RAC-2026-00353

Or pay online: stevenspoint.com/invoice

Page 2 of 2



Thursday, June 4, 2026

ID #: RAC-2026-00359

INVOICE #: 202600195

BROOK M. HAASL
1549 PLOVER ST
STEVENS POINT, WI 54481

**NOTICE AND INVOICE FOR CORRECTING VIOLATION(S):
VEHICLE PARKED ON GRASS AT 1549 PLOVER ST**

Dear Brook M. Haasl,

An inspection of the property was made on 06/04/2026. As a result of this inspection, the condition described below was observed:

- All vehicles licensed for use on a public roadway must be parked on an approved hard surface. They cannot be parked on the grass or lawn. Please correct prior to the due date. Must be corrected by: 06/25/2026
parking / driveway surfaces required 23.01(14)(e)(2)(h): 23.01(15)(e)(2)(h) Surfacing Required. Except as provided below, where parking facilities or any other vehicular use area is provided, they shall be surfaced with asphalt bituminous, concrete or dustless material approved by the Administrator, and shall be maintained in a smooth, well-graded condition.



This is your official notice that you will need to bring the property into compliance by properly abating such violations prior to 06/25/2026. Failure to abate the condition(s) described above will result in the issuance of a \$100.00 service charge, as well as, enforcing the penalty provisions described in the Stevens Point Municipal Code, including, but not limited to the issuance of a citation and/or the abatement by the City with the costs of abatement being assessed against the real estate as a special charge.

Please note that work being performed, or slated to be performed, may require a building permit. Inquire with our office to verify if a building permit is needed. Double fees shall be charged if work is commenced prior to the issuance of a permit. If you require assistance or have any additional questions regarding this matter, please contact the issuing inspector. Your cooperation is greatly appreciated. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. The form is available online at [stevenspoint.com/neighborhood](https://www.stevenspoint.com/neighborhood), or you may request a hard copy from our office. Please note that you may only appeal the ordinance determination. Disagreement with the charge amounts is not a valid reason for appeal, as those are determined by ordinance. Local grants or low interest loans may be available, to check



funding and program availability please visit stevenspoint.com/595/Homeowner-Help

As this is a subsequent offense, and the associated fees for the re-inspection and / or abatement of the condition(s) are as follows:

Type	Amount
Inspection after Initial Notice	\$100.00
Balance Due: \$100.00	

Sincerely,

Mark Kordus
Neighborhood Improvement Coordinator
mkordus@stevenspoint.com
715-346-1567

RECIPIENTS: Brook M. Haasl

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* Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. Please Detach at Dashed Line and Return With Remittance.

Customer Name: BROOK M. HAASL
Customer/Parcel No: 240832101109
Invoice: 202600195

Make Checks payable and Remit to:

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

Amount Due: \$100.00

Or pay online: stevenspoint.com/invoice



Deliver To:
City Clerk's Office
Attn: Administrative Appeals Board
1515 Strongs Avenue
Stevens Point, WI 54481

or Email To:
clerk@stevenspoint.com

PROPERTY APPEAL FORM

Enclosed is a notice and/or service charge issued by the Inspection Department of the City of Stevens Point. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. This request must be in writing, in a manner which is legible, or typed and submitted (hard copy or electronically) to the City Clerk's Office. Under City Ordinance 3.56, any person aggrieved by a notice and/or charge issued in connection with any alleged violation may file a request for a hearing with the Administrative Appeals Board for review of the case.

The written or typed appeal must set forth the reasons for contesting the interpretation of City Code of Ordinances and/or the Notice of Noncompliance issued by the Inspection Department. The appeal must be submitted within 30 days after the date of issuance of the notice and/or charge. **While not mandatory, you are highly encouraged to attend the meeting.**

ALL INFORMATION BELOW IS REQUIRED FOR SUBMITTAL PRIOR TO A HEARING REVIEW

ADDRESS OF PROPERTY: 1025 Franklin Street OWNER OF PROPERTY: Kyle and Amalia Priest
INDIVIDUAL FILING APPEAL: Kyle Priest RELATION TO PROPERTY: Owner
CONTACT PHONE: [REDACTED]

ALLEGED VIOLATION: Bulk Waste at Curb Early VIOLATION ID #: RAC-2026-00608
HAVE YOU SPOKEN WITH THE ISSUING AGENT (REQUIRED): NO ☒ YES ☐ AGENT: Unknown

RESULTS OF THAT DISCUSSION:

No name of issuing agent is listed on the invoice letter. No contact has been provided by the City regarding this violation except an unsigned invoice letter.

PLEASE STATE THE SPECIFIC REASONS YOU BELIEVE THE ORDINANCE VIOLATION(S) WERE UNFOUNDED, INCORRECT, OR WITHOUT BASIS. PLEASE NOTE THAT YOU MAY ONLY APPEAL THE ORDINANCE DETERMINATION, ANY DISAGREEMENT WITH THE CHARGE AMOUNTS IS NOT A VALID REASON FOR APPEAL, AS THOSE ARE DETERMINED BY ORDINANCE. YOU MAY ATTACH ADDITIONAL SHEETS OR DOCUMENTS AS NEEDED.

Please see the
attached dispute letter.

SIGNATURE OF APPELLANT: Kyle Priest DATE: 08-14-2026
PRINT NAME: Kyle Priest APPELLANT'S ADDRESS: 1025 Franklin Street

Kyle Priest
1025 Franklin Street
August 14, 2026

Re: Invoice for Services, Bulk Waste at Curb Early at 1025 Franklin Street

On July 22, 2026, I received a letter requesting payment for removal of a bulk waste item placed at the curb outside my property. I am respectfully disputing the ordinance determination on the basis that notification under City Ordinance 21.13 was not fulfilled and therefore requesting a hearing by the Administrative Appeals Board.

The letter received through mail on July 22, 2026 was the only adequate notification that the City provided regarding this issue. In the letter, the City asserts that a notice was placed on the item on the curb prior to removal of the item by the City. Based on the photo provided by the City, this supposed notice was incredibly small and attached to the item so that it was facing the roadway, away from the house. Placing a notice in this manner is not demonstrating that the City was acting in good faith toward its citizens to provide notice that there was an alleged violation of the ordinance. Instead, this notice was placed such that it was not forthcoming or obvious to anyone at my property. This does not fulfill City Ordinance 21.13(1)(e): *Notify the owner, occupant, operator, or agent of the premise or premise unit responsible for compliance with the alleged violation personally or by certified mail addressed to the last known place of residence of the owner, occupant, operator, or agent.*

No attempt was made to provide notice of the alleged violation personally. A multitude of other methods would have been successful, such as place a notice in my mail box, provide notice through the mail, or even simply knock at my door to request the item be moved. However, none of these occurred.

Therefore, I was not allowed the opportunity to remedy the issue, as outlined in City Ordinance 21.13(1)(f): *Any of these aforementioned methods of serving notice shall constitute an order requiring that the then existing violations of this ordinance or of any applicable existing rules or regulations issued pursuant thereto, shall be brought into code compliance after a reasonable time period is allowed for correction, if the person served with such notice does not request a reconsideration or petition for a hearing on the matter in the manner hereinafter provided.*

Additionally, the invoice letter provided by the City is unsigned and does not list a contact to discuss this issue with. Therefore I am unable to discuss this issue with the person responsible for enforcing the City's ordinances.

Had I been notified through adequate methods that the item on the curb needed to be moved this issue would have been taken care of immediately. However, the City did not meet the required notification threshold outlined in the ordinances, and therefore the violation invoice will not be paid.



Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Jarod Kivela & Andrew Beveridge
Date: 9/2/26
Subject: 1025 Franklin St. – Case RAC-2026-0608

On 6/30/26 around 11:00 AM a black shelving unit was observed at the curb at 1700 Briggs St. and a pink slip was left on the item. The item was still present on 7/1/26 and was abated by the City contractor that same day around 8:30 PM, the pink slip was still present on the item. No one had contacted our office regarding the pink tag, or after the abatement service fee was issued, prior to filing the appeal.

The section cited in the appeal appears to be related to violations which are present on the owners property, though the section cited is different than the verbiage in the letter, it does not apply to items placed within the City right of way, as is the case here. If the items were on or within their property, yes they are correct in that is how notice is served. This is considered a public nuisance as it is in the public (City) right of way when items are placed in the boulevard, therefore Section 21.15 applies;

*(1) **Order of Abatement.** If the Code Official determines that a public nuisance exists within the City and that there is imminent danger to the public health, safety, peace, comfort or welfare, he/she may, without notice or hearing, issue an order reciting the existence of a public nuisance constituting imminent danger to the public and requiring immediate action be taken as he/she deems necessary to abate the nuisance. Notwithstanding any other provisions of this subsection, the order shall be effective immediately. Any person to whom such order is directed shall comply with the order immediately.*

As a courtesy we leave a pink tag on the item and give the resident a minimum of 24 hours to address the item or contact our department, or scanned the QR code on the tag to purchase bulk item pick up available to all residents on Monday mornings. Previously the City would simply remove these items and bill the property owner, without any notice.





Wednesday, July 22, 2026

ID #: RAC-2026-00608

INVOICE #: 202600243

KYLE J. PRIEST
1025 FRANKLIN ST
STEVENS POINT, WI 54481

INVOICE FOR SERVICE(S)
BULK WASTE AT CURB EARLY AT 1025 FRANKLIN ST

Dear Kyle J. Priest,

On or about 06/30/26 an order was issued on the above described property, or a violation was abated relating to BULK WASTE AT CURB EARLY. As a result, the associated fees for the preparation of the Order and/or the abatement of the violation(s) are as follows:

○ **Violation**

Debris or interior items outside the dwelling: 21.03(9) No owner or occupant of a premise or premise unit shall accumulate rubbish, trash boxes, lumber, scrap metal, appliances, vehicle parts, tires, dilapidated or inoperable items, or any other material or furniture designed for interior use on the premises such that it is exposed to the weather for longer than 24 hours in such a manner that may be unsightly to, incompatible with, or repugnant to the residential or commercial neighborhood. Bulk wood storage shall be adequately supported or stacked so as not to pose a hazard to person or property, and shall not be placed within any accessory structure setback areas, with an exception for up to one face cord of wood for personal use may be stored adjacent to the primary dwelling. This section shall not apply to properties with an active building permit



Type	Amount
Inspection after Slip	\$75.00
Nuisance Abatement	\$73.00

Balance Due: \$148.00

Case details, as well as abatement photographs, may be requested at communitydevelopment@stevenspoint.com. Please reference the case number or property address. To dispute or contest this letter, a completed Property Appeal Form must be submitted to the Administrative Appeals Board within 30 days. The form is available online at stevenspoint.com/neighborhood, or a hard copy may be requested from our office. Please note that you may only appeal the ordinance determination. Disagreement with the



charge amounts is not a valid reason for appeal, as those are determined by ordinance. Sidewalk snow and ice abatement orders are enforced through City Ordinance 16.06. General refuse and items left at the curb or within the right-of-way, and removed by the City, are enforced through City Ordinances 21.03 and 24.06.

* Please remit payment to the City of Stevens Point within 30 days from the date on this notice. Please be informed that if payment has not been received by this date, these fees will be assessed against the real estate as a special charge.

Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. Please Detach at Dashed Line and Return With Remittance.

Customer Name: KYLE J. PRIEST
Customer/Parcel No: 240829304201
Invoice: 202600243

Make Checks Payable and Remit to:

City of Stevens Point
1515 Strong's Avenue
Stevens Point, WI 54481

Amount Due: \$148.00

Or pay online: stevenspoint.com/invoice