



Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid style meeting may not be reliable.

The next Airport Commission meeting will be Monday, October 12, 2026 immediately following the Board of Water & Sewerage Commission Meeting.

Members

- Ray Schmidt
- Jeff Bushman
- Carl Rasmussen
- Anna Haines
- Paul Adamski

AGENDA

AIRPORT COMMISSION

Date and Time:	September 14, 2026 12:30 PM	Location:	Stevens Point Public Utilities 300 Bliss Avenue, Stevens Point, WI
			<u>OR</u>
			<u>Zoom Teleconferencing</u>
			Meeting ID: 820 26885705
			<u>By Computer:</u> Zoom Link
			<u>By Phone:</u> (303) 715-8592

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Written/Verbal Report - *Jason Draheim*
5. Adjournment.

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of resolutions, reports and minutes of the Airport Commission Meetings are on file at the Administrative Office of the Water and Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

**City of Stevens Point
Airport Commission
August 10, 2026 - 1:05 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: [Zoom Link](#)

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

Present: Paul Adamski, Carl Rasmussen, Jeff Bushman and Ray Schmidt

Excused Absence: Anna Haines

Also Present: Joel Lemke, Ald. Christianson, Chris Lefebvre, Eric Southworth, Shane Kohnen, Jaime Zdroik, Ald. Shuda and Jodi Dobson-Baker Tilly.

2. Approval of Minutes

Motion made by Jeff Bushman, seconded by Ray Schmidt to approve the June 8, 2026 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Jeff Bushman, seconded by Carl Rasmussen to approve the claims for the months of June and July as audited and read.

Ayes all. Nays none. Motion carried.

4. Audit presentation by Baker Tilly - Joel Lemke

Jodi Dobson of Baker Tilly presented the 2025 Audit.

A five-year trend for operating revenues and expenses was presented to the Commission. Operating revenues show a decrease in total revenues from 2024-2025. The decrease in operating revenues was primarily due to third parties such as the City and other local subsidies were picking up a larger portion of the total costs.

Operating expenses have been relatively stable, especially the last three years. Total expenditures are exceeding the total revenues. Need to look into ongoing revenue streams.

Joel stated that the tax levy contribution is small, the smallest in all the City. Trying to maintain a low levy need. Also, getting to a point of knowing that this is not sustainable.

We do recognize there is a shortfall in the Airport.

Jodi stated having an airport benefits the community, so there is justification for with transfer from the tax levy.

Motion made by Jeff Bushman, seconded by Carl Rasmussen to approve the 2025 Audit presented by Baker Tilly.

Ayes all. Nays none. Motion carried.

5. Petition update - Joel Lemke

Joel explained that the Commission will see a public notice in the paper on Thursday that says that the City of Stevens Point is going to petition the State. To use the monies from State and Federal sources we need to go through this process and part is the public notice/petition. The petition lists the projects. This year the petition only has two items because we reorganized our capital expenditure requests. There will be a Public Hearing on August 24th, 2026. So we can get the petition update filed.

6. Written/Verbal Report - Jason Draheim

The Commission reviewed the monthly reports in the packets.

Jeff questioned if building additional hangars and leasing them out would help bring in more revenue. Joel explained the costs involved with building hangars etc.

7. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 1:20 P.M.

**City of Stevens Point
Airport Commission
August 24, 2026 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: [Zoom Link](#)

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Anna Haines, Jeff Bushman, Ray Schmidt

EXCUSED ABSENCE: Carl Rasmussen

ALSO PRESENT: Jason Draheim, Joel Lemke, Jennifer Schmeiser and Jaime Zdroik

2. Public hearing related to petitioning the Secretary of Transportation for Airport Improvement Aid.

Motion made by Ray Schmidt, seconded by Jeff Bushman to go into public hearing.

Ayes all. Nays none. Motion carried.

Paul asked if anyone had any comments regarding the adoption of the resolution.

Paul stated three separate times, the Public Hearing is still open.

Motion made by Jeff Bushman, seconded by Anna Haines to close the Public Hearing.

Ayes all. Nays none. Motion carried.

3. Adoption of the resolution for petitioning the Secretary of Transportation for Airport Improvement Aid.

Paul clarified that the Secretary of the Department of Transportation as defined in the resolution is the Wisconsin Department of Transportation Secretary. Paul read the resolution thoroughly and determined this is more of a procedural process than anything. Joel explained the reason for the petition.

Motion made by Ray Schmidt, seconded by Jeff Bushman to adopt the resolution for petitioning the Secretary of Transportation for Airport Improvement Aid.

Ayes all. Nays none. Motion carried.

4. Adjournment.

Motion made by Jeff Bushman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:04 P.M.

REPORT TO THE SEPTEMBER 14, 2026
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of August 1, 2026

\$	107,504.57
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Bank deposits recorded in August 2026

\$	49,346.08
\$	156,850.65

CHECKS ISSUED IN AUGUST 2026

3216 Abel Ruga	July Cleaning Services	175.00	
3217 Schierl Tire & Service	Fix loose tire	347.60	
3218 Stevens Point Public Utilities	T-Mobile iPad charges	21.98	
3219 City of Stevens Point	Retirement, insurance, fuel & phone	12,995.68	
3220 Employee Resource Center	Monthly EAP Fees	5.98	
3221 Springbrook Holding Company LLC	Annual maintenance-AR, Cloud, ESS & Payroll	6,855.80	
3222 Titan Aviation Fuels	Fuel purchase	23,031.19	
3223 Multi Media Channels, LLC	Public Hearing Notice	59.44	
3224 Point Heating & Cooling	HVAC Repair	504.90	
3225 Riesterer & Schnell Inc.	Mower repair	685.65	
3226 Titan Aviation Fuels	Fuel purchase	31,053.16	
3227 Mastercard	Memberships, Supplies, Internet & Rugs, Office Supplies	1,115.79	
3228 BlueGlobes LLC	Taxiway bulbs	326.33	
3229 Halron Lubricants Inc	Aircraft oil	280.13	
3230 Heartland Business Systems, LLC	Monthly Billing for August	105.20	
3231 M-B Companies, Inc.	MB5 Plow Caster	1,465.67	
3232 Per Mar Security Services	DSX Maint	88.00	
3233 Securian Financial	MN Life Insurance Policy #002832L	17.21	
3234 Stevens Point Public Utilities	T-Mobile iPad Charges 7/21-8/20/26	21.98	
3235 Multi Media Channels, LLC	Public Hearing Notice	46.22	
EFT Payroll	August 2026	9,503.12	
Bank Fees	Bank Fees	15.62	
Delta Dental	Premium Charges	71.38	
Wisconsin Public Service	Utility Charges	1,830.48	
IRS & WI Dept of Revenue	Payroll Taxes	3,774.56	
Gen Aviation	Gen Aviation	487.80	
TOTAL EXPENSES LISTED		\$ 94,885.87	\$ 94,885.87
BALANCE ON HAND AUGUST 31, 2026			\$ 61,964.78
	Balance on Hand		\$ 61,964.78
	Plus checks written after end of month		\$ -
	Plus uncleared checks		\$ 3,466.53
	Less checks previously written clearing this month		\$ (1,556.07)
	Ending Cash Balance matching Bank Statements		\$ 63,875.24

August 2026

Airport Activity

- Airfield mowing operations in progress.
- Taxiway lighting project in progress.
- Master plan project in progress.

Previous Yr. / Present Yr. aircraft movements recorded during business hours.

<u>2025</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>	<u>2026</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>
January	201	201	January	150	150
February	152	353	February	215	365
March	201	554	March	189	554
April	220	774	April	202	756
May	388	1162	May	300	1056
June	427	1589	June	581	1637
July	680	2269	July	728	2365
August	575	2844	August	612	2977
September	592	3436	September		
October	551	3987	October		
November	385	4372	November		
December	204	4576	December		
Total	4576		Total	2977	
Average	381		Average	372	
High Mo.	680		High Mo.	728	
Low Mo.	152		Low Mo.	150	

Previous Yr. / Present Yr. fuel sale comparison by month. All quantities are U.S. Gallons.

<u>2025</u>	<u>100LL</u>	<u>Jet-A</u>	<u>2026</u>	<u>100LL</u>	<u>Jet-A</u>
January	433.58	1679.8	January	636.75	709.4
February	318.1	817	February	1072.53	851
March	561.4	1156.4	March	1580.71	1579
April	1222.73	1346.2	April	1238.9	1290.4
May	2009.14	3566.4	May	2133.03	1521
June	1540.96	2472.4	June	3375.77	1387.4
July	2374.84	3299.3	July	5208.83	2920.8
August	1336.9	2509.9	August	3186.75	3614.8
September	1270.83	1459.7	September		
October	1262.56	3518.2	October		
November	1147.79	1449	November		
December	866.97	725	December		
Total	14345.8	23999.3	Total	18433.3	13873.8
Average	1195.48	1999.942	Average	2304.16	1734.23
High Mo.	2374.84	3566.4	High Mo.	5208.83	3614.8
Low Mo.	318.1	725	Low Mo.	636.75	709.4

Hangar Rentals/Availability

- *Airport Hangars are currently occupied at full capacity. There are currently 24 Individuals interested in basing aircraft at Stevens Point Municipal should space become available.*

Aircraft Rentals/Instruction Given

N/A

Airport Maintenance/Projects (Proposed/Completed)

- *Fuel System filter changes and meter calibration current.*
- *Vehicular tank meter(VTM) licenses current..*

This report was completed by Jason Draheim. Questions concerning the report or any other related issues can be answered by contacting Jason Draheim by telephone at 715.345.8993, or by e-mail, jdraheim@stevenspoint.com.

Stevens Point Municipal Airport

Month-End Fuel Report

To: Airport Commission

From: Jason Draheim, Airport Manager

Month: August **Year:** 2026

(neg difference = fuel gained)
(pos difference = fuel missing)

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	<u>Total Gal.</u>	<u>Invoiced Gallons Received</u>
<u>Prev. Month Jet-A Truck Quantity</u>	N/A	1223	N/A	
<u>Prev. Month Qty</u> (veeder-root)	2087	2862	6172	
<u>Purchases</u> (+)	4351	7471	11822	11730
<u>Sold</u> (-)	3186.75	3614.8	6801.55	
<u>Used</u> (-)	10	10	20	
<u>Total Qty</u> (=)	3241.25	7931.2	11172.45	
<u>Month End Jet-A Truck Quantity</u>	N/A	1024	N/A	
<u>Month End Qty</u> (-) (veeder-root)	3263	6951	11238	
<u>Difference</u> (=)	-21.75	-43.8	-65.55	
<u>Tax exempt Gal.</u> (includes used gals)	<u>100LL Gal.</u> 0	<u>Jet-A Gal.</u> 0	0	

Veeter-Root & Pump Readings

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
This month end inches:	42.72	77.8
This month end temp:	73.9	73.5
This month end meter:	3263	6951 (tanks only)
Prev month end inches:	30.87	38.8
Prev month end temp:	66.1	67.4
Prev month end meter:	2087	2862 (tanks only)
Price per gal:	5.25	6.5
Inventor gals:	3263	6951
Inventory Value:	<u>\$ 17,130.75</u>	<u>\$ 45,181.50</u>
Total Inventory Value:	<u>\$ 62,312.25</u>	