



Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid style meeting may not be reliable.

The next Airport Commission meeting will be Monday, DATE immediately following the Board of Water & Sewerage Commission Meeting.

Members

- Ray Schmidt
- Jeff Bushman
- Carl Rasmussen
- Anna Haines
- Paul Adamski

AGENDA

AIRPORT COMMISSION

Date and Time:	August 10, 2026 12:30 PM	Location:	Stevens Point Public Utilities 300 Bliss Avenue, Stevens Point, WI
			<u>OR</u>
			<u>Zoom Teleconferencing</u>
			Meeting ID: 820 26885705
			By Computer: Zoom Link
			By Phone: (303) 715-8592

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Audit presentation by Baker Tilly - *Joel Lemke*
5. Petition update - *Joel Lemke*
6. Written/Verbal Report - *Jason Draheim*
7. Adjournment.

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of resolutions, reports and minutes of the Airport Commission Meetings are on file at the Administrative Office of the Water and Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

**City of Stevens Point
Airport Commission
June 8, 2026 - 12:30 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, Jeff Bushman and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Chris Lefevbre, Eric Southworth, Shane Kohnen, Jason Draheim, Jaime Zdroik, Ald. Shuda, residents - Guy Stewart and Michael Miller

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the April 13, 2026 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Jeff Bushman, seconded by Ray Schmidt to approve the claims for the months of April and May 2026 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated in May we gained crosswind runway funding, and we will be moving into our Master-plan Project.

5. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:27 P.M.

REPORT TO THE JULY 13, 2026
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of June 1, 2026

\$	145,522.06
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Bank deposits recorded in June 2026

\$	30,448.24
\$	175,970.30

CHECKS ISSUED IN JUNE 2026

3192	Abel Ruga	May Cleaning Services	175.00		
3193	City of Stevens Point	Retirement, insurance, phone & fuel	7,091.91		
3194	Employee Resource Center	Monthly EAP fees	5.98		
3195	Metal Crafters Inc.	Plow repairs	200.00		
3196	Per Mar Security Services	Gate 8 control panel repair	203.00		
3197	Point Supply	Janitorial supplies	490.06		
3198	Titan Aviation Fuels	Hangar Door Repair	1,950.00		
3199	Walt's Petroleum Service Inc.	Fuel farm filter change/meter calibration	13,007.08		
3200	Securian Financial	MN Life Insurance Policy #002832L	17.21		
3201	Mastercard	Quick Books Annual Subscription, rugs & internet, gloves, supplies	2,053.06		
3202	Total Aviation Hangar Door Services	Hangar Door Repair	1,950.00		
3203	Titan Aviation Fuels	Fuel purchase	41,252.33		
3204	Heartland Business Systems, LLC	Monthly billing - June	75.09		
EFT	Payroll	June 2026	9,459.80		
	Delta Dental	Premium Charges	71.38		
	Wisconsin Public Service	Utility Charges	1,952.45		
	IRS & WI Dept of Revenue	Payroll Taxes	3,756.24		
	Gen Aviation	Gen Aviation	219.24		
TOTAL EXPENSES LISTED			\$ 83,929.83	\$	83,929.83
BALANCE ON HAND JUNE 30, 2026				\$	92,040.47

Balance on Hand	\$	92,040.47
Plus checks written after end of month	\$	-
Plus uncleared checks	\$	43,580.48
Less checks previously written clearing this month	\$	(729.68)
Ending Cash Balance matching Bank Statements	\$	134,891.27

REPORT TO THE AUGUST 10, 2026
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of July 1, 2026

\$ 134,891.27

Bank deposits recorded in July 2026

\$ 50,295.72

\$ 185,186.99

CHECKS ISSUED IN JULY 2026

3205	Kramar	Annual back flow preventer inspection	100.00
3206	Summit Fire Protection	Annual Alarm Monitoring	908.85
3207	Employee Resource Center	Monthly EAP Fees	5.98
3208	Abel Ruga	June Cleaning Services	175.00
3209	Stevens Point Public Utilities	T-Mobile iPad Charges 3/21/26-6/20/26	65.94
3210	Baker Tilly US LLP	2025 Audit	578.84
3211	City of Stevens Point	Retirement, insurance, fuel & phone	7,514.39
3212	Point Heating & Cooling	HVAC Maint.	1,423.06
3213	Mastercard	Rugs & Internet, Office supplies, Batteries, Supplies	1,466.42
3214	ULINE	Janitorial/Office Supplies	192.69
3215	Heartland Business Systems, LLC	Monthly Invoice for July	89.65
EFT	Payroll	July 2026	15,134.25
	Delta Dental	Premium Charges	71.38
	Wisconsin Public Service	Utility Charges	1,576.24
	IRS & WI Dept of Revenue	Payroll Taxes	6,269.54
	Gen Aviation	Gen Aviation	285.78

TOTAL EXPENSES LISTED

\$ 35,858.01 \$ 35,858.01

BALANCE ON HAND JULY 31, 2026

\$ 149,328.98

Balance on Hand **\$ 149,328.98**

Plus checks written after end of month **\$ -**

Plus uncleared checks **\$ 1,556.07**

Less checks previously written clearing this month **\$ (43,380.48)**

Ending Cash Balance matching Bank Statements

\$ 107,504.57

June 2026

Airport Activity

- Annual Dream Flights Foundation event June 22nd.
- Airfield mowing operations in progress.
- Taxiway lighting project design in progress.
- Master plan project in progress.

Previous Yr. / Present Yr. aircraft movements recorded during business hours.

<u>2025</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>	<u>2026</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>
January	201	201	January	150	150
February	152	353	February	215	365
March	201	554	March	189	554
April	220	774	April	202	756
May	388	1162	May	300	1056
June	427	1589	June	581	1637
July	680	2269	July		
August	575	2844	August		
September	592	3436	September		
October	551	3987	October		
November	385	4372	November		
December	204	4576	December		
Total	4576		Total	1637	
Average	381		Average	273	
High Mo.	680		High Mo.	581	
Low Mo.	152		Low Mo.	150	

Previous Yr. / Present Yr. fuel sale comparison by month. All quantities are U.S. Gallons.

<u>2025</u>	<u>100LL</u>	<u>Jet-A</u>	<u>2026</u>	<u>100LL</u>	<u>Jet-A</u>
January	433.58	1679.8	January	636.75	709.4
February	318.1	817	February	1072.53	851
March	561.4	1156.4	March	1580.71	1579
April	1222.73	1346.2	April	1238.9	1290.4
May	2009.14	3566.4	May	2133.03	1521
June	1540.96	2472.4	June	3375.77	1387.4
July	2374.84	3299.3	July		
August	1336.9	2509.9	August		
September	1270.83	1459.7	September		
October	1262.56	3518.2	October		
November	1147.79	1449	November		
December	866.97	725	December		
Total	14345.8	23999.3	Total	10037.7	7338.2
Average	1195.48	1999.942	Average	1672.95	1223.03
High Mo.	2374.84	3566.4	High Mo.	3375.77	1579
Low Mo.	318.1	725	Low Mo.	636.75	709.4

Hangar Rentals/Availability

- *Airport Hangars are currently occupied at full capacity. There are currently 24 Individuals interested in basing aircraft at Stevens Point Municipal should space become available.*

Aircraft Rentals/Instruction Given

N/A

Airport Maintenance/Projects (Proposed/Completed)

- *Fuel System filter changes and meter calibration current.*
- *Vehicular tank meter (VTM) licenses current..*

This report was completed by Jason Draheim. Questions concerning the report or any other related issues can be answered by contacting Jason Draheim by telephone at 715.345.8993, or by e-mail, jdraheim@stevenspoint.com.

Stevens Point Municipal Airport

Month-End Fuel Report

To: Airport Commission

From: Jason Draheim, Airport Manager

Month: June **Year:** 2026

(neg difference = fuel gained)
(pos difference = fuel missing)

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	<u>Total Gal.</u>	<u>Invoiced Gallons Received</u>
<u>Prev. Month Jet-A Truck Quantity</u>	N/A	1707	N/A	
<u>Prev. Month Qty</u> (veeder-root)	2365	6616	10688	
<u>Purchases</u> (+)	8304	0		
<u>Sold</u> (-)	3375.77	1387.4	4763.17	
<u>Used</u> (-)	10	10	160	
<u>Total Qty</u> (=)	7283.23	6925.6	5764.83	
<u>Month End Jet-A Truck Quantity</u>	N/A	1003	N/A	
<u>Month End Qty</u> (-) (veeder-root)	7324	6006	14333	
<u>Difference</u> (=)	-40.77	-83.4	-124.17	

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
<u>Tax exempt Gal.</u> (includes used gals)	0	0

Veeter-Root & Pump Readings

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
This month end inches:	81.25	68.54
This month end temp:	80.2	79.9
This month end meter:	7324	6006 (tanks only)
Prev month end inches:	33.78	74.34
Prev month end temp:	60.2	62.6
Prev month end meter:	2365	6616 (tanks only)
Price per gal:	5.25	6.5
Inventor gals:	7324	6006
Inventory Value:	<u>\$ 38,451.00</u>	<u>\$ 39,039.00</u>
Total Inventory Value:	<u>\$ 77,490.00</u>	

July 2026

Airport Activity

- EAA Airventure July 14-23.
- Airfield mowing operations in progress.
- Taxiway lighting project 30% design/formulation meeting July 16.
- Master plan project in progress.

Previous Yr. / Present Yr. aircraft movements recorded during business hours.

<u>2025</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>	<u>2026</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>
January	201	201	January	150	150
February	152	353	February	215	365
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April	220	774	April	202	756
May	388	1162	May	300	1056
June	427	1589	June	581	1637
July	680	2269	July	728	2365
August	575	2844	August		
September	592	3436	September		
October	551	3987	October		
November	385	4372	November		
December	204	4576	December		
Total	4576		Total	2365	
Average	381		Average	338	
High Mo.	680		High Mo.	728	
Low Mo.	152		Low Mo.	150	

Previous Yr. / Present Yr. fuel sale comparison by month. All quantities are U.S. Gallons.

<u>2025</u>	<u>100LL</u>	<u>Jet-A</u>	<u>2026</u>	<u>100LL</u>	<u>Jet-A</u>
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July	2374.84	3299.3	July	5208.83	2920.8
August	1336.9	2509.9	August		
September	1270.83	1459.7	September		
October	1262.56	3518.2	October		
November	1147.79	1449	November		
December	866.97	725	December		
Total	14345.8	23999.3	Total	15246.5	10259
Average	1195.48	1999.942	Average	2178.07	1465.57
High Mo.	2374.84	3566.4	High Mo.	5208.83	2920.8
Low Mo.	318.1	725	Low Mo.	636.75	709.4

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Stevens Point Municipal Airport

Month-End Fuel Report

To: Airport Commission

From: Jason Draheim, Airport Manager

Month: July **Year:** 2026

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(pos difference = fuel missing)

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	<u>Total Gal.</u>	<u>Invoiced Gallons Received</u>
<u>Prev. Month Jet-A Truck Quantity</u>	N/A	1003	N/A	
<u>Prev. Month Qty</u> (veeder-root)	7324	6006	14333	
<u>Purchases</u> (+)	0	0	0	
<u>Sold</u> (-)	5208.83	2920.8	8129.63	
<u>Used</u> (-)	10	10	20	
<u>Total Qty</u> (=)	2105.17	4078.2	6183.37	
<u>Month End Jet-A Truck Quantity</u>	N/A	1223	N/A	
<u>Month End Qty</u> (-) (veeder-root)	2087	2862	6172	
<u>Difference</u> (=)	18.17	-6.8	11.37	

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
<u>Tax exempt Gal.</u> (includes used gals)	0	0

Veeter-Root & Pump Readings

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
This month end inches:	30.87	38.8
This month end temp:	66.1	67.4
This month end meter:	2087	2862 (tanks only)
Prev month end inches:	81.25	68.54
Prev month end temp:	80.2	79.9
Prev month end meter:	7324	6006 (tanks only)
Price per gal:	5.25	6.5
Inventor gals:	2087	2862
Inventory Value:	<u>\$ 10,956.75</u>	<u>\$ 18,603.00</u>
Total Inventory Value:	<u>\$ 29,559.75</u>	