

City of Stevens Point
Board of Water and Sewerage Commissioners
October 12, 2020 - 12:00 PM

Meeting will be held via a Zoom Meeting URL to connect:
<https://us02web.zoom.us/j/82026885705> Dial in number: (301) 7158592
Meeting ID: 820 2688 5705

Present: Paul Adamski, Carl Rasmussen, Anna Haines, and Ray Schmidt

Excused Absence: Mae Nachman

Others: Joel Lemke, Eric Southworth, Mary Klesmith, Craig Czaikowski, Chris Lefebvre, Jason Draheim and Jaime Zdroik

MINUTES

Discussion and Possible Action on:

1. Approval of September 14, 2020 minutes

Carl Rasmussen questioned why the attendance for meetings is not showing up on the top like it has in the past. Joel explained that it is probably something with the new software being used for agendas/minutes and that he would look into it.

Motion made by Anna Haines, seconded by Ray Schmidt to approve the minutes of the September 14, 2020 meeting of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

2. Approval of Department Claims

Anna Haines questioned the Wisconsin Public Service checks. Mary Klesmith explained the partial bills for WPS and that she is working with her contact at WPS on getting the monthly invoicing in a timely manner. Carl Rasmussen wanted clarification on a check written to Mobile Small Engine for repairing a jumping jack.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month of September as audited and read.

Ayes all. Nays none. Motion carried.

3. Water Supply and Distribution Reports - Eric Southworth

Eric stated Well 5 was officially abandoned last week. Our department will be working on the demolishing of that building within the next two months. The same company whom abandoned Well 5 will be coming back to work on Well 7. They will

be repiping the interior of the well in order to get the meter in the building. Next month Eric is hoping to have an update on the Well 4 Project. The Well 4 Project consists of relocating the point and the casing to get better water quality.

4. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all of its permits for the month of September. The biogas engine has been running a little better than previous months, helping produce 30% of our own electricity and 80% of our own heat with the dryer operating. We did finish up the roofs on the influent building and the UV buildings.

5. Construction and Maintenance Report - Craig Czaikowski

Craig stated the crews are working on finishing up on projects and preparing for winter operations.

A. Collection System Sewer Report

A monthly report was provided in the packet.

B. Stormwater Operations

Nothing discussed.

6. Community Area Network Report - Joel Lemke

Joel stated the school fiber project is near completion. We are looking into extending the infrastructure to Portage County Highway Facility, the Village of Plover, the Riverfront Arts Center and three different Boys & Girls Club locations.

7. Approval to add an additional "Inspection Technician" position - Joel Lemke

Joel explained to the Commission the need for an additional full-time inspector. Prior to 2008 one full-time inspector was responsible for inspecting watermain that was constructed or reconstructed every year. Since that time we have taken over the sewer collection system (160 miles of infrastructure) and the stormwater collection system (60-70 miles of infrastructure) plus the reconstructs were smaller in scope than the reconstruction projects we are doing today. The reconstructs we are doing now are a mile or more, back in 2013 when we first took over both the sewer collection system and stormwater collection system we did 1/4 mile of reconstruction verses the one-mile or more done in recent years.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve adding an additional Inspection Technician position.

Ayes all. Nays none. Motion carried.

8. Approval of reallocation of consulting funds - Joel Lemke

Joel explained there are two projects near completion that Donohue & Associates did the engineering for; WWTP Dewatering, Drying & Digestion Project and the Lift Station Upgrades. The engineering efforts have come in under budget for those two projects. Since we are in need of engineering services for the Facility Plan Amendment, we are requesting the previously authorized dollars be reallocated to go

towards the scope for the Facility Plan Amendment. There is also future potential development in the East Park Commerce Center where we would need the Facilities Plan Amended.

Motion made by Anna Haines, seconded by Carl Rasmussen to approve reallocating funds to the scope of services for a Facility Plan Amendment by Donohue & Associates.

Ayes all. Nays none. Motion carried.

9. Update on the 2020 Construction Projects - Joel Lemke

Joel provided updates on the 2020 projects. Graphs were provided on the WWTP Digestion, Dewatering & Drying Improvements Project and the Lift Station Upgrades Project. The graphs displayed what was paid to date, the contract amount and retainage.

10. Directors Report - Joel Lemke

Channel 12 did some coverage on energy conservation. Joel, Chris and the Mayor were interviewed. They went over the solar power on the new Utilities Garage, the heat pump approach using influent water from the WWTP to heat the garage, and the WWTP Digestion, Dewatering and Drying Improvements Project.

11. Adjournment

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting adjourned: 12:39PM