



Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Alderperson Christianson
- Alderperson Guthrie
- Alderperson Keymer
- Alderperson Olson
- Alderperson Birr
- Alderperson Donahue
- Alderperson Kneebone
- Alderperson Shuda
- Alderperson Lang
- Alderperson Moldenhauer
- Alderperson Morrow

AGENDA

COMMON COUNCIL MEETING

Date and Time:	June 15, 2026 7:00 PM	Location:	Community Room 933 Michigan Avenue, Stevens Point, WI
			<u>OR</u> <u>Zoom Teleconferencing</u> Meeting ID: 834 0800 2424 Passcode: 543875 By Computer: Zoom Link By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.
5. Presentation to the Mayor and Council: Maria Mohr - Assistant Assessor - Assessor's Annual report.

Consideration and Possible Action on the Following:

6. Consent Agenda:
 - a. Minutes of the Common Council Meeting of May 18, 2026 and Special Common Council Meeting on May 26, 2026.
 - b. Actions of the Police and Fire Commission meeting of June 2, 2026:
 3. Approval of Minutes.
 4. Confirmation of Bills.
 5. Discussion, with possible action, to approve Officer Larsen Biadasz from probation status to permanent status with completion of the

- 18-month probationary period, effective June 14, 2026.
6. Discussion, with possible action, to approve Officer Ryan Flowerette from probation status to permanent status with completion of the 18-month probationary period, effective June 19, 2026.
 7. Discussion, with possible action, to approve Officer Bianca Patino from probation status to permanent status with completion of the 18-month probationary period, effective June 19, 2026.
 8. Discussion, with possible action, to approve the hiring of Alex Mancheski as a Probationary Police Officer/Recruit with Training, with the Stevens Point Police Department on July 6, 2026, pending successful completion of both the psychological and medical screening.
 9. Discussion, with possible action, to approve the hiring of Jenna Rogers as a Police Officer/Recruit without Training, with the Stevens Point Police Department, pending successful completion of both the psychological and medical screening. Expected start date of August 6, 2026, with the expected start date of the 720-hour Law Enforcement Academy on August 7, 2026, at Mid-State Technical College.
 10. Discussion, with possible action, to support advancement of Stevens Point Police Department officers 48 and 49 funding request originally approved positions by the Common Council in October 2018.
 11. Acknowledgment of Sgt. JD Ballew and K9 Barry on being the 2026 recipients of the Green Bay Packers Protect & Serve Award and \$2000 grant.
 13. Discussion, with possible action, to move forward with the WI-TF1 MOU Agreement with the City and the Stevens Point Fire Department.
 15. Discussion, with possible action, to move forward with the employment of new Probationary Firefighter/Paramedic Megan Sprague.
 16. Discussion, with possible action, per Article 19 - Salaries, Section D of the Agreement between the City and L484, on starting a new employee above the start rate with documentation of relevant experience.
- c. Actions of the Park Commission meeting of June 3, 2026:
3. Presentation by UWSP Athletics regarding first-year alcohol sales, and consideration of ongoing authorization for alcohol sales during Pointer home football and hockey games at Community Stadium and KB Willett Arena.
- d. Minutes and Actions of the Special Plan Commission meeting of May 20, 2026 and Plan Commission meeting of June 1, 2026:
2. Report of the May 4, 2026 meeting of the City Plan Commission.
 4. A request from Mylena Oliveira, representing 7B Stevens Point 385, LLC, for a site plan review to construct a principal structure on the property located at 532 Division Street (Parcel ID 281240829401025), consistent with 23.02(2)(f)(5)(b).
 7. April 2026 Monthly Report.
 8. Director's Report.
- e. Actions of the Board of Water and Sewerage Commissioners meeting of June 8, 2026:
2. Approval of minutes.

3. Approval of department claims.
 5. Emergency interconnect agreement with Plover.
 6. Approval of quote to install 12" water main on CTH HH.
 7. Approval of quote for the purchase and installation of an effluent meter at Well 11.
 9. Approve and place on file the 2025 CMAR.
- f. Actions of the Airport Commission meeting of June 8, 2026:
 2. Approval of minutes.
 3. Approval of department claims.
 - g. Actions of the Transportation Commission of June 8, 2026:
 2. Approval of May 11, 2026 minutes.
 3. Approval of the May 2026 Financial/Claims Reports
 4. Discussion and possible action on Yellow Route Parkdale/Songbird Loop options.
 - h. Minutes and Actions of the Personnel Committee meeting of June 8, 2026:
 2. Director Lemke requests creation of additional Foreman position and removal of Lead Operator.
 - i. Minutes of the Board of Public Works meeting of June 8, 2026.
 - j. Minutes and Actions of the Public Policy and General Government meeting of June 8, 2026:
 2. License List.
 3. Request to Hold Event/Street Closing.
 - k. Minutes and Actions of the Finance Committee meeting of June 8, 2026:
 4. Approval of funding for the purchase of a mastic machine for making street repairs.
 6. Approval of funding for the replacement of windows at the Portage County Library's downtown location.
 7. Approval of Claims Paid.
 - 9a: Approval of property acquisition related to Business 51 as discussed in closed session.
 - l. Statutory Monthly Financial Report by Comptroller/Treasurer.
 - m. Mayoral Appointments.
 - Sustainability Commission (alternate #1) - Dr. Erin Redman to fill the unexpired term of Doug Stingle expiring December 31, 2027.
7. To award the 2026 Street Improvement - West Scott Street Project #26-102 to Earth Inc. out of Arpin, WI for an amount not to exceed \$626,005.95.
 8. Resolution - A request from Mylena Oliveira, representing 7B Stevens Point 385, LLC, for a conditional use permit to construct a principal structure on the property located at 532 Division Street (Parcel ID 281240829401025), consistent with Ch. 23.02(2)(f)(5)(a).
 9. A request from the City of Stevens Point to enter into an easement agreement with the Wisconsin Public Service Corporation for the property located at 4401 State Highway 66 (Parcel ID 281240823230001).
 10. A request from the City of Stevens Point to recommend adoption of the Portage County Bicycle & Pedestrian Plan.

11. A request from the City of Stevens Point to recommend adoption of the Portage County Safety Action Plan.
12. Discussion on a Citywide Facilities Study - Request for Proposals
13. Resolution - Transportation Funding.
14. Ordinance Amendment - Section 2.01: Moving the Common Council meeting to a start time of 6:00 p.m.
15. Ordinance Amendment - Section 14.14: Chickens, Ducks, Rabbits, and Bees.
16. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**May 18, 2026
7:00 PM**

OR

Zoom Teleconferencing

Agenda

1. Roll Call.

Present:

Ald. Christianson, Keymer, Olson, Birr, Donahue, Kneebone, Shuda, Lang, Moldenhauer, Lang.

Excused:

Ald. Guthrie.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Air-Force Veteran, Ald. Kneebone, spoke about May being National Military Appreciation Month, the importance of honoring the flag code, as well as reminding those of the Memorial Day Service on May 25, 2026 at 11:00 a.m in Pfiﬀner Park.

Luke Winecki, 822 Saint Paul Street, spoke in favor of an in-person absentee voting location at the University of Stevens Point for the November 2026 election.

Asher Munar, 3713 Paige Street, spoke in favor of an in-person absentee voting location at the University of Stevens Point for the November 2026 election.

Sam Laude, 1252 Franklin Street, spoke in favor of an in-person absentee voting location at the University of Stevens Point for the November 2026 election.

5. Presentation to the Mayor and Council: Keith Krueger - Deputy Director, with Cadets Buss and Zimmerman – Overview of WI National Guard Challenge Academy.

Wisconsin National Guard Challenge Academy, Deputy Director Keith Krueger, gave a brief overview of the academy and cost.

Cadet Zimmerman and Cadet Buss spoke about their experience prior to entering into the program, the environment and phases of the program, and how the academy has impacted them.

Consideration and Possible Action on the Following:

- 6. Consent Agenda:**
 - a. Minutes of the Common Council Meeting of April 20, 2026 and Special Common Council Meeting of April 21, 2026.**
 - b. Actions of the Police and Fire Commission meeting of May 5, 2026:**
 - 3. Election of Commission President and Secretary. Following the election, the President will appoint liaisons to the Police Department and Fire Department.**
 - 4. Approval of Minutes.**
 - 5. Confirmation of Bills.**
 - 6. Discussion, with possible action, to approve vacation carryover of 133.50 hours for Assistant Chief Dana Williams for 2026-2027 (PFC may approve over 80.00 hours on a case-by-case basis).**
 - 9. Discussion, with possible action, to move forward with the new Public Safety Center and Station #3.**
 - c. Actions of the Park Commission meeting of May 6, 2026:**
 - 3. Approval of three-year building lease to provide recreation rentals and concession sales in Iverson and Bukolt Parks with Northward Adventures.**
 - 4. Approval of a three-year winter sports rental and concession sales agreement for the Parker Building and Iverson All-Purpose lodge with Northward Adventures.**
 - 5. Update and review of the pedestrian path concept and permitting for Mead Park.**
 - 7. Selection of a Chairperson for the Board of Park Commissioners.**
 - 8. Selection of a Vice-Chairperson for the Board of Park Commissioners.**
 - d. Minutes and Actions of the Plan Commission meeting of May 4, 2026:**
 - 2. Report of the April 6, 2026 meeting of the City Plan Commission.**
 - 12. Discussion on Forest Creek Subdivision - Phase 2 Development Strategy and Proposed RFP Process.**
 - 13. March 2026 Monthly Report.**
 - 14. Director's Report.**
 - e. Actions of the Transportation Commission of May 11, 2026:**
 - 2. Election of Transportation Commission Chair and Vice Chair.**
 - 3. Approval of the March 9, 2026 Minutes.**
 - 4. Approval of the March and April 2026 Financial/Claims Reports.**
 - 5. Approval of Proposed Central Transportation Route Adjustments (Orange Route only).**
 - f. Minutes and Actions of the Personnel Committee meeting of May 11, 2026:**
 - 2. Request to renew onsite annual flu vaccine services with Aspirus Health Group, Inc.**
 - 3. Request to approve M3's Proposal to Enhance Fiduciary Oversight and Investment Management for City Retirement Plans.**
 - 4. Employee seeking Public Office per Policy 1.10 Employee Participation in Political Activity- (2) Non-Partisan Activity.**
 - g. Minutes and Actions of the Special Board of Public Works meeting of May 5, 2026 and the Board of Public Works meeting of May 11, 2026:**
 - 1. To select a Chairperson for the Board of Public Works Meetings.**
 - 2. To select a Vice-Chairperson for the Board of Public Works Meetings.**

- h. **Minutes and Actions of the Public Policy and General Government meeting of April 13, 2026:**
 - 2. License List.
 - 3. Request to Hold Event/Street Closing.
 - 4. A Request to approve a temporary extension of the public intoxicants ordinance to allow service and consumption of alcoholic beverages until 12:00 a.m. (midnight) on June 12, 2026, in conjunction with the submitted Special Event Permit Application for Point Pride.
- i. **Minutes and Actions of the Finance Committee meeting of May 11, 2026:**
 - 5. Approval of funding for services related to applying for a grant for construction of a dual use storm shelter and garage for the Police and Forestry Departments.
 - 7. Approval of exercising an option to buy back the property at Third and Portage streets, Parcel ID 281-2408-32-2029-63.
 - 8. Approval of a capital reallocation related to the Business 51 South project.
 - 9. Approval of change order with AECOM for Business 51 South design services.
 - 10. Approval of change order with AECOM for Business 51 North design services.
 - 11. Approval of Claims Paid.
 - 12. Discussion on the proposed combined Public Safety Training Facility and Fire Station at parcel ID 281-2308-01-3100-02 (Unaddressed parcel on Badger Avenue) and approval of a capital reallocation of \$960,000 for the project.
- j. **Statutory Monthly Financial Report by Comptroller/Treasurer.**

Ald. Olson requested to pull 6.g. for a further discussion.

Ald. Shuda moved, Ald. Christianson seconded, to approve the consent agenda with item 6.g. pulled out.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Kneebone, Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

Ald. Christianson moved, Ald. Morrow seconded, to approve item 6.g.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr, Keymer, Christianson.
Nays: Olson. Motion carried.

7. Reconsideration request from Alderperson Keymer regarding Police and Fire Commission appointment vote from April 21, 2026.

Mayor Wiza gave a brief overview of the reconsideration procedure and clarified that a 2/3 majority vote would be needed.

Ald. Morrow moved, Ald. Birr seconded, to approve the request.

Call for the vote: Ayes: Christianson, Keymer, Birr, Kneebone, Shuda, Moldenhauer, Morrow.
Nays: Olson, Donahue, Lang. Motion failed.

8. Mayoral Appointment: - Police and Fire Commission – Appoint Ronald Springer for a 5-

year term expiring April 30, 2031.

9. Ordinance Amendments - To approve the ordinance amendments in Chapter 9, Section 9.05, as they relate to parking, and Section 9.19 as it relates to ATV/UTV Routes.

Ald. Keymer moved, Ald. Morrow seconded, to approve the amendment.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Shuda,
Moldenhauer, Morrow.

Nays: Kneebone, Lang. Motion carried.

10. To award the Business 51 - North Segment Project #26-105 to Chippewa Concrete Services out of Chippewa Falls for an amount not to exceed \$17,442,621.34.

Ald. Christianson moved, Ald. Lang seconded, to approve the award.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Olson, Keymer, Christianson.

Nays: None. Motion carried.

11. Resolution - A request from Bailey Voigt, representing I-39 Properties LLC, for a modified sign variance request to install a freestanding sign on the property located at 5101 Woodward Drive (Parcel ID 281240835300053), consistent with Ch. 25.14.

Ald. Keymer moved, Ald. Olson seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Kneebone,
Shuda, Lang, Moldenhauer, Morrow.

Nays: None. Motion carried.

12. Resolution - Hearing and action on a request from Benjamin Nusz, representing Mid-State Technical College, for conceptual plan approval of a proposed development on an unaddressed parcel bounded by Badger Avenue (Parcel ID 281230801310002), consistent with Ch. 23.02(4)(b)(5).

Mayor Wiza made a point of clarification that the public hearing had already taken place and this agenda item is only a request.

Ald. Morrow moved, Ald. Moldenhauer seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Olson, Keymer, Christianson.

Nays: None. Motion carried.

13. Resolution - A request from Benjamin Nusz, representing Mid-State Technical College, for a conditional use permit to operate a technical college facility on an unaddressed parcel bounded by Badger Avenue (Parcel ID 281230801310002), consistent with Ch. 23.02(1)(c)(3)(d).

Ald. Moldenhauer moved, Ald. Kneebone seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Kneebone,
Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

14. Resolution - A request from Paul Gnan, representing the Central Wisconsin Lutheran High School, for a conditional use permit to operate a parochial high school on the property located at 5225 Heffron Court (Parcel ID 281230802200031), consistent with Ch. 23.02(1)(c)(3)(d).

Ald. Donahue spoke about adding another conditional item to include a privacy fence along the southern edge of the property and referenced a document given to the alderpersons the document to be added to the minutes.

Ald. Donahue moved, Ald. Moldenhauer seconded, to amend the resolution with the added condition requiring a minimum 6-foot privacy fence along the south property line for the entire length of the south property line.

Call for the vote: ayes, all; nays, none; motion carried.

Ald. Keymer moved, Ald. Morrow seconded, to approve the resolution as amended.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Olson, Keymer, Christianson.
Nays: None. Motion carried.

15. Resolution - A request from Tyler Ignatowski, representing Little Captain LLC, to rezone the property located at 2928 Stanley Street (Parcel ID 281240828402021) from the "R-LD" Low-Density Residence District to the "R-4" Multiple Family I Residence District.

Ald. Birr moved, Ald. Moldenhauer seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Kneebone,
Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

16. Ordinance Amendment - Section 33.03: Municipal Court Judge & Section 33.05 Municipal Court Procedures.

Ald. Shuda moved, Ald. Birr seconded, to approve the amendment.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Olson, Keymer, Christianson.
Nays: None. Motion carried.

17. Ordinance Amendment - Section 24.01: Prohibited Use of the 911 System.

Ald. Lang moved, Ald. Kneebone seconded, to approve the amendment.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Kneebone,

Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

18. Resolution authorizing submittal of a Federal Emergency Management Agency grant application.

Ald. Lang moved, Ald. Morrow seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Birr,
Olson, Keymer.
Nays: Donahue, Christianson. Motion carried.

19. Disallowance of Claim-Central Wisconsin Mutual and Insurance Company and Jill Presser-Property damage due to Police SWAT mutual aid call.

Ald. Morrow moved, Ald. Keymer seconded, to deny the claim.

Call for the vote: Ayes: Christianson, Keymer, Olson, Birr, Donahue, Kneebone,
Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

20. Disallowance of Claim-Emma Manzke-Electrical damage due to tree branch that fell.

Ald. Christianson moved, Ald. Moldenhauer seconded, to deny the claim.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Olson, Keymer, Christianson.
Nays: None. Motion carried.

21. Adjournment.

Adjourned at 8:15 p.m.

**CITY OF STEVENS POINT
SPECIAL COMMON COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**May 26, 2026
6:00 PM**

OR

Zoom Teleconferencing

Agenda

1. Roll Call.

Present:

Ald. Christianson, Guthrie, Keymer, Olson, Birr, Donahue, Kneebone, Shuda.

Ald. Lang arrival at 6:04 p.m.

Ald. Moldenhauer arrival at 6:03 p.m.

Ald. Morrow arrival at 6:03 p.m.

Consideration and Possible Action on the Following:

2. Resolution - Establishing Alternate In-Person Absentee Voting Location.

Clerk Pagel gave a brief overview of state statute 6.855 governing in-person absentee voting sites.

Attorney Beveridge spoke about communication from the Republican Party of Portage county, to be included within minutes. Attorney Beveridge discussed the statute stating that an in-person absentee voting site is to be as near to the Municipal Clerks office as practicable as well as the allowance of multiple sites, conclusion can be drawn that multiple sites are meant to address overcrowding and long lines and not to allow for geographical coverage. Attorney Beveridge also clarified that should an alternate site be utilized that no function relating to voting or returning absentee ballots are to be conducted within the Municipal Clerks office.

Ella Jordahl, 809 Grant Street, Madison,WI, spoke against the resolution as written and in favor of the additional in-person absentee voting location at the University of Wisconsin Stevens Point for the November 2026 election.

Luke Winecki, 822 Saint Paul Street, spoke against the resolution as written and in favor of the additional in-person absentee voting location at the University of Wisconsin Stevens Point for the November 2026 election.

Jayden Winecki, 822 Saint Paul Street, spoke against the resolution as written and in favor of the additional in-person absentee voting location at the University of Wisconsin Stevens Point for the November 2026 election.

Deputy City Clerk Shannon Eckels, 1200 Franklin Street, spoke in favor of the resolution as written.

Ald. Keymer moved, Ald. Morrow seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr
Olson, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

3. Designation of Official Newspaper.

Ald. Morrow moved, Ald. Lang seconded, to approve the designation.

Calls for the vote: Ayes: Christianson, Guthrie, Keymer, Olson, Birr, Donahue,
Kneebone, Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

4. To award the bid for construction of the New City Hall for City of Stevens Point project, including base building and all alternates, to Miron Construction Co., Inc out of Neenah, WI for an amount not to exceed \$14,802,329.30.

- a. Base Bid - Complete Construction of Base Building**
- b. Alternate No. 1 - Parking Garage**
- c. Alternate No. 2 - Rooftop Patio**
- d. Alternate No. 3 - Generator w/ Backup**
- e. Alternate No. 4 - Solar Panels (base bid)**
- f. Alternate No. 5 - Solar Panels (parking)**
- g. Alternate No. 6 - Bird Friendly Glass**
- h. Alternate No. 7 - Irrigation System**

Ald. Christianson and Ald. Guthrie made a request to divide the question for individual discussion and vote.

Mayor Wiza spoke about Leed Certification and handed out a document, to be included with the minutes.

Ald. Lang moved, Ald. Moldenhauer seconded, to approve item 4a for the base bid with the alternates discussed separately.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Olson, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

Ald. Christianson moved, Ald. Keymer seconded, to deny alternate 1 - parking garage for the construction of the new city hall.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Olson, Birr, Donahue,
Kneebone, Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

Ald. Morrow moved, Ald. Lang seconded, to approve alternate 2 - rooftop patio for the construction of the new city hall.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Birr.
Nays: Shuda, Kneebone, Donahue, Olson, Keymer, Guthrie,

Christianson. Motion failed.

Ald. Keymer moved, Ald. Morrow seconded, to approve alternate 3 - generator with backup for the construction of the new city hall.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Olson, Birr, Donahue,
Kneebone, Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

Ald. Moldenhauer moved, Ald. Lang seconded, to approve alternate 4 - solar panel base bid for the construction of the new city hall.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr
Olson, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

Ald. Kneebone moved, Ald. Birr seconded, to approve alternate 6 - bird-friendly glass for the construction of the new city hall.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Olson, Birr, Donahue,
Kneebone, Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

Ald. Morrow moved, Ald. Moldenhauer seconded, to approve alternate 7 - irrigation system for the construction of the new city hall.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr,
Keymer, Christianson.
Nays: Olson, Guthrie. Motion carried.

5. * To award the contract for third party Special Inspections (Soil Compaction Testing/Construction Materials Testing), as required per the Commercial Building Code, with ECS Midwest LLC out of De Pere WI for a do not exceed amount of \$165,000.**

Ald. Keymer moved, Ald. Christianson seconded, to approve the award.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Olson, Birr, Donahue,
Kneebone, Shuda, Lang, Moldenhauer, Morrow.
Nays: None. Motion carried.

6. Approval of a Task Order with Stantec Environmental for remedial action oversight during construction for the New City Hall project.

Ald. Christianson moved, Ald. Moldenhauer seconded, to approve the task order.

Call for the vote: Ayes: Morrow, Moldenhauer, Lang, Shuda, Kneebone, Donahue, Birr
Olson, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

7. Adjournment.

Adjourned at 7:56 p.m.

Susan Pagel

From: RPPC WI <rppcwi@gmail.com>
Sent: Tuesday, May 26, 2026 1:31 PM
To: Mike Wiza; Susan Pagel
Subject: 2026-05-26 Resolution at Special Common Council Session
Attachments: 20260526_Establish Alt Absentee Location 2026 - General Election.pdf; 2024-11-05 Results.pdf

Mayor Wiza, Clerk Pagel, and Stevens Point City Council - I reviewed the attached draft resolution, "Establishing Alternate In-Person Absentee Voting Location...", scheduled to be discussed tonight. As drafted, the Republican Party of Portage County (RPPC) supports the resolution. The draft resolution appears to follow the provisions of Wisconsin Statute 6.855.

However, the RPPC learned special interest groups may be influencing the council to modify the resolution to include a location at UWSP. Such action appears to directly violate the expressed statutory language stated in part, "The designated site shall be **located as near as practicable to the office of the municipal clerk or board of election commissioners** and **no site may be designated that affords an advantage to any political party.**"

The partial list attached of the 2024 partisan election results clearly shows that locating early voting at UWSP significantly favors the Democratic Party. In addition, other public buildings are available to the City located closer to the office of the municipal clerk.

Thank you,

Brian Cychosz
Chair, Republican Party of Portage County

RESOLUTION

**Establishing Alternate In-Person Absentee Voting Location
for August 11 and November 3, 2026, Elections**

WHEREAS, voting is a right which forms the foundation of a healthy democracy; and

WHEREAS, the goal of the Stevens Point City Clerk's Office is that each eligible voter will be able to cast a ballot and have that ballot counted; and

WHEREAS, municipalities may elect to designate an alternative site for electors to request and vote an in-person absentee ballot; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Stevens Point chooses to make in-person absentee voting more accessible by establishing the following in-person absentee voting location and hours for the August 11, 2026, Election:

City Hall – First Floor Conference Room, 1515 Strongs Avenue

7:30 a.m. to 4:00 p.m., Monday through Friday, July 28, 2026, through August 6, 2026.

7:30 a.m. to 5:00 p.m., Friday, August 7, 2026.

and the following in-person absentee voting location and hours for November 3, 2026, Election:

City Hall – First Floor Conference Room, 1515 Strongs Avenue

7:30 a.m. to 4:00 p.m., Monday through Thursday, October 20, 2026, through October 29, 2026.

7:30 a.m. to 5:00 p.m., Friday, October 23 and October 30, 2026

This resolution shall take effect upon Council approval and remain in place until October 30, 2026.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Susan Pagel, City Clerk

Dated: May 18, 2026

Adopted: May 26, 2026

City of Stevens Point - Wards 7-9

Statistics

TOTAL

Ballots Cast - Total

1,238

President / Vice President

Vote For 1

TOTAL

DEM Kamala D. Harris / Tim Walz

800

REP Donald J. Trump / JD Vance

404

DEM Tammy Baldwin

816

REP Eric Hovde

374

DEM Rebecca Cooke

829

REP Derrick Van Orden

380

DEM Collin McNamara

780

REP Patrick Testin

427

DEM Vinnie Miresse	793
REP Bob Pahmeier	404

LEED certification fees

The cost of LEED includes registration and certification fees.



VB Parks + Recreation (<https://www.usgbc.org/projects/vb-parks-recreation>) | LEED Certified | Photo: Yuzhu Zheng Photography

LEED registration and certification fees

Choose from the rating systems and programs in the tables below to review registration and certification fees. Fees apply to all LEED rating system versions unless otherwise noted.

- The registration fee is a flat fee paid upfront at the time of registration, and rates are based on the fee schedule published at the time of registration.
- The certification fee is based on the project's rating system and size. It is calculated and paid when the project team submits documentation for review. The fees cover the preliminary and final reviews for either review path (standard or split review).

Included with LEED fees

- Access to the Arc platform: all projects in LEED Online have automatic access to Arc at no additional cost; log in to Arc (<http://arcskoru.com/>) and link to the project.
- A dedicated LEED Coach: newly registered projects can request access to a dedicated LEED Coach. LEED Coaches possess over a decade of experience in green building and LEED, providing assistance with questions throughout the LEED certification process.
- Award-winning customer service: our customer service team has received 13 awards since 2013, including "Customer Service Team of the Year" from the American Business Awards and the International Business Awards.

Policies

Payment policies are available in the Guide to LEED Certification ([https://www.usgbc.org/guide-LEED-](https://www.usgbc.org/guide-LEED-certification)

[certification](https://www.usgbc.org/guide-LEED-certification)) and payment questions are available in the Help Center (<https://support.usgbc.org/hc/en-us/articles/4417277216915-Payment>). If you need assistance, contact us ([/contactus](https://support.usgbc.org/hc/en-us/articles/4417277216915-Payment)).

([/resources/usgbc-cookie-statement](https://www.usgbc.org/resources/usgbc-cookie-statement))

Member discounts

USGBC members receive discounted pricing. Discounts depend on the membership status of either the owner or the project administrator for a specific LEED project.

Projects outside of the US

- Canada: The pricing for projects located in Canada can be found on [cagbc.org](https://www.cagbc.org/) (<https://www.cagbc.org/>). The Canada Green Building Council supports the Canadian market with certification. Member pricing applies to USGBC members and CAGBC members.
- Projects will be invoiced at the exchange rate of the following:
 - 1 USD = 0.88 EUR
 - 1 USD = 66.47 INR
 - 1 USD = 1.33 CAD

Building Design and Construction fees

Building Design and Construction fees per building	Silver, Gold and Platinum level members	Organizational level members or nonmembers		
Registration	\$1,350	\$1,700		
Precertification				
Flat fee (per building)	\$4,500	\$5,600		
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000	\$6,000		
Combined Certification Review: Design and Construction	Rate	Minimum	Rate	Minimum
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.064/sf	\$3,200	\$0.076/sf	\$3,825
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.062/sf	\$16,000	\$0.074/sf	\$19,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) excluding parking): 500,000 - 749,999 sq ft	\$0.056/sf	\$31,000	\$0.067/sf	\$37,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	

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Split Review: Design

Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.053/sf	\$2,600	\$0.062/sf	\$3,075
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.050/sf	\$13,250	\$0.060/sf	\$15,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.046/sf	\$25,000	\$0.055/sf	\$30,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	

Split Review: Construction

Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.018/sf	\$875	\$0.020/sf	\$1,025
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.017/sf	\$4,500	\$0.020/sf	\$5,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.016/sf	\$8,500	\$0.018/sf	\$10,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	

*Projects that have at least 60% square footage classified as Warehouse and Distribution space receive 20% off standard certification fees.

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affirm your consent and continue to use our website. For more information, please view our [Cookies Statement](#)

(<resources/usgbc-cookie-statement>).

Supplemental review (appeal) fee \$700/credit

Expedited review \$700/credit
 (<https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited>)

Formal Inquiries

Project CIRs \$250/credit
 (<https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling>)

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for



all credits instead of the previous separate fees for 'simple' vs 'complex' credits. LEED (/leed) PERFORM (/perform) Credentials (/credentials) Advocacy (<https://www.usgbc.org/about/advocacy>) Membership

Interior Design and Construction fees

Interior Design and Construction fees per space	Silver, Gold and Platinum level members	Organizational level members or nonmembers		
Registration	\$1,350	\$1,700		
Combined Certification Review: Design and Construction	Rate	Minimum	Rate	Minimum
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.042/sf	\$2,150	\$0.052/sf	\$2,525
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.040/sf	\$10,500	\$0.047/sf	\$13,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.034/sf	\$20,000	\$0.040/sf	\$23,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000	\$12,000		
Split Review: Design				
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.036/sf	\$1,800	\$0.043/sf	\$2,125

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Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.034/sf	\$9,000	\$0.040/sf	\$10,750
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.029/sf	\$17,000	\$0.035/sf	\$20,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	
Split Review: Construction				
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.012/sf	\$600	\$0.015/sf	\$700
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.011/sf	\$3,000	\$0.013/sf	\$3,750
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.010/sf	\$5,500	\$0.011/sf	\$6,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	
Appeals *				
Supplemental review (appeal) fee	\$700/credit			
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited)	\$700/credit			

Formal Inquiries

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Project CIRs \$250/credit
 (<https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling>)

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for all credits instead of the previous separate fees for 'simple' vs 'complex' credits.

Building Operations and Maintenance fees (LEED v4)

Operations and Maintenance fees per building	Silver, Gold and Platinum level members		Organizational level members or nonmembers	
Registration	\$1,350		\$1,700	
Certification Review	Rate	Minimum	Rate	Minimum
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.042/sf	\$2,150	\$0.052/sf	\$2,525
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.040/sf	\$10,500	\$0.047/sf	\$13,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.034/sf	\$20,000	\$0.040/sf	\$23,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	

*Projects that have at least 60% square footage classified as Warehouse and Distribution space receive 20% off standard certification fees.

Appeals *

Supplemental review (appeal) fee \$700/credit
 Expedited review \$700/credit
 (<https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited>)

Formal Inquiries

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 (/resources/usgbc-cookie-statement).

Project CIRs \$250/credit
 (<https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling>)

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for all credits instead of the previous separate fees for 'simple' vs 'complex' credits.

Building Operations and Maintenance fees (LEED v4.1 and LEED v5)

Operations and Maintenance fees per building	Silver, Gold and Platinum level members	Organizational level members or nonmembers		
Registration	\$1,350	\$1,700		
Precertification				
Flat fee (per building)	\$4,500	\$5,600		
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000	\$6,000		
Certification review	Rate	Minimum	Rate	Minimum
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.026/sf	\$1,275	\$0.030/sf	\$1,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.024/sf	\$6,500	\$0.028/sf	\$7,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.020/sf	\$12,000	\$0.024/sf	\$14,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000	\$12,000		

Appeals *

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Expedited review \$700/credit
 (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited)

Formal Inquiries

Project CIRs \$250/credit
 (https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling)

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for all credits instead of the previous separate fees for 'simple' vs 'complex' credits.

Neighborhood Development fees

Neighborhood and Development fees	First 20 acres	21-100 acres	101-400 acres
Registration	\$1,680 (for all)		
Smart Location and Linkage (SLL) Prerequisite Review (Optional for LEED v2009)	\$2,520 (for all)		
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000 (for all)		
Smart Location and Linkage (SLL) and Neighborhood Pattern and Design (NPD) Prerequisite Review (Optional for LEED v4)	\$5,600 (for all)		
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000 (for all)		
Initial Stage Review	\$20,160	\$400/acre	\$250/acre
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$30,000 (for all)		
Subsequent Stage Review	\$11,200	\$400/acre	\$250/acre
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$18,000 (for all)		
Appeals	\$600 per credit (for all)		
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$600 per credit (for all)		

All LEED-ND projects larger than 400 acres must contact GBCI (<http://www.gbci.org/contact>) about

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All projects are subject to the Initial Stage Review fee, which includes both a Preliminary and Final Review with GBCI. Projects are only subject to a Subsequent Stage Review fee if they have previously successfully completed a stage of LEED ND certification and are returning for another round of review.

Residential fees

Note: Additional fees will be charged by the verification team—contact your team for more information.

Residential fees	Silver, Gold and Platinum level members	Organizational or non-members
Precertification for v4.1 Multifamily and Core & Shell		
Flat fee (per building)	\$4,500	\$5,600
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000	\$6,000
Single Family (per home)		
Registration (1-25 homes)	\$150	\$225
Registration (>25 homes)	\$50	\$125
Certification (1 home)	\$225	\$300
Certification (per batch submittal)	\$175 per batch	\$225 per batch
	plus \$50 per home	plus \$75 per home
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$1,000 per project	\$1,000 per project
Appeals	\$175 per project	
Formal Inquiries (Project CIRs (https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling))	\$220 per credit	
Multifamily (per building)		
Registration	\$900	\$1,200
Certification (0-49 Units)	\$0.035 per sf	\$0.045 per sf
Certification (>50 Units)	\$0.030 per sf	\$0.040 per sf
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$10,000 per project	\$10,000 per project
Appeals: Complex credits (https://support.usgbc.org/hc/en-us/articles/4417287453843-Expediting-the-review-process#complex)	\$800 per credit	

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Appeals: Credits (<https://support.usgbc.org/hc/en-us/articles/4417287453843#difference>) \$500 per credit

Appeals: Expedited review (<https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited>) \$500 per credit

Formal Inquiries

Project CIRs (<https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling>) \$220 per credit

Cities and Communities fees

Cities and Communities fees	Silver, Gold and Platinum level members	Organizational or nonmembers
Registration		
Cities	\$1,350	\$1,700
Communities	\$2,800	\$5,600
Precertification		
Flat fee	\$8,950	\$11,200
Expedited Review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited)	\$6,000	\$6,000
Certification Review		
Existing Cities (flat fee)*	\$8,000	\$8,000
Plan and Design Communities, Existing Communities, Plan and Design Cities		
First 20 acres	\$11,200	\$14,000
21-100 acres (per additional acre)	\$400	\$500
101-400 acres (per additional acre)	\$250	\$315
More than 400 acres	Contact (https://www.usgbc.org/contactus)	Contact (https://www.usgbc.org/contactus)
Expedited Review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited)	\$12,000	\$12,000
Appeals	600/credit	\$750/credit
Recertification		
Existing Cities (every 5 years, flat fee)	\$8,000	\$8,000

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Plan and Design Communities, Existing Communities, Plan and Design Cities (every 5 years, flat fee)	\$11,200	\$14,000
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*International projects: Contact us (<https://nam10.safelinks.protection.outlook.com?url=https%3A%2F%2Fsupport.usgbc.org%2Fhc%2Fen-us%2Frequests%2Fnew&data=05%7C02%7Cnknx%40usgbc.org%7C8b4453721efe4d0d972208dd78593e95>) pricing

Recertification fees (performance-based)

Recertification fees per building	Silver, Gold and Platinum level members		Organizational level members or nonmembers	
Registration (fee waived for projects that maintain annual data)	\$1,350		\$1,700	
Recertification review/valid for 3 years	Rate	Minimum	Rate	Minimum
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): less than 250,000 sq ft	\$0.026/sf	\$1,275	\$0.030/sf	\$1,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 250,000 - 499,999 sq ft	\$0.024/sf	\$6,500	\$0.028/sf	\$7,500
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 500,000 - 749,999 sq ft	\$0.020/sf	\$11,500	\$0.024/sf	\$14,000
Project gross floor area (https://www.usgbc.org/glossary#gross-floor-area-gfa) (excluding parking): 750,000 sq ft or greater	Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)		Calculate pricing (https://www.usgbc.org/tools/leed-certification/pricing-tool)	
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000		\$12,000	
Appeals *				
Supplemental review (appeal) fee	\$700/credit			
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited)	\$700/credit			

Formal Inquiries

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Project CIRs \$250/credit
 (<https://support.usgbc.org/hc/en-us/articles/4526830606355-LEED-requirements-and-other-guidance#ruling>)

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for all credits instead of the previous separate fees for 'simple' vs 'complex' credits.

LEED Zero fees

LEED Zero fees	Silver, Gold and Platinum level members	Organizational level members or nonmembers
Registration	\$0	\$0
Certification review (valid for 3 years)		
0 – 499,999 sq ft	\$1,680	\$2,250
500,000 sq ft or greater	\$2,800	\$3,350

Campus fees

Campus fees	Silver, Gold and Platinum level members	Organizational level members or nonmembers
Campus Approach (Master Site)		
Master Site registration	\$1,350	\$1,700
Each campus project registration	\$1,350/building or space	\$1,700/building or space
Precertification Review		
Master Site	Cannot be submitted for precertification	
Each campus project	20% off standard precertification fees	
Combined Review: Design and Construction & Operations and Maintenance		
Master Site	\$1,680	\$2,250
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$12,000	\$12,000
Each campus project	20% off standard certification fees	
Split Review: Design		
Master Site	\$1,350	\$1,700
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000	\$6,000
Each campus project	20% off standard certification fees	

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Split Review: Construction

Master Site	\$560	\$840
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$6,000	\$6,000
Each campus project	20% off standard certification fees	

Group Certification Approach

Group Certification Approach	Silver, Gold and Platinum level members	Organizational level members or nonmembers
Registration	\$1,350/building	\$1,700/building
Precertification Review	20% off standard certification fees, calculated per building	
Group project certification	20% off standard certification fees, calculated per building	

All projects (Campus and Group)

Appeals *

Supplemental review (appeal) fee	\$700/credit
Expedited review (https://support.usgbc.org/hc/en-us/articles/4404512440595-Submitting-a-project-for-review#expedited) (reduce from 20-25 business days to 10-12, available based on GBCI review capacity)	\$700/credit

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for all credits instead of the previous separate fees for 'simple' vs 'complex' credits.

Volume Program fees

Volume fees	Gold and Platinum level members*
Program Admission Fee	\$12,000
Prototype Fee	\$32,000
Volume Projects Fee	
Interior Design and Construction	\$2,000/project
Building Design and Construction	\$4,000/project
Additional fees or services	
Additional credit, re-precertified credit, additional credit approach, or CIR Review (prototype)	\$1,200
Individual credit or CIR Review (volume project)	\$600
Supplemental review (appeal) fee	\$700/credit

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Additional or customized training Remediation plan (if required)	\$6,000

*Only available for Gold and Platinum members. Contact us (mailto:leedvolume@gbci.org) to learn more.

*March 27, 2026: The supplemental review (appeal) fees are now consolidated into a single flat fee for all credits instead of the previous separate fees for 'simple' vs 'complex' credits.

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LEED

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- LEED credit library (<https://www.usgbc.org/credits>)
- Guide to LEED certification (<https://www.usgbc.org/guide-LEED-certification>)

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- LEED Green Associate (<https://www.usgbc.org/credentials/leed-green-associate>)
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- LEED Green Rater (<https://www.usgbc.org/credentials/leed-green-rater>)
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




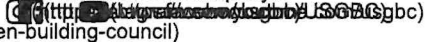
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- Become a member (<https://www.usgbc.org/membership>)
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- Become an advocate

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- LEED project directory (<https://www.usgbc.org/projects>)
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Career development (https://www.usgbc.org/professionals/career-development)	(https://usgbc.quorum.us/jointheawg/) Volunteer (https://www.usgbc.org/volunteer/leed-committees)	LEED project promotion (https://www.usgbc.org/leed/tools/post-certification) Center for Green Schools (https://centerforgreenschools.org/)
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These Minutes are unofficial and subject to modification upon review by the Commission at their next meeting.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF JUNE 2, 2026, at 1:00 PM**

1. Roll Call: Commissioners Behrendt, Kirschling, Pingel

Also Present: Police Chief Orgon, Fire Chief Moody, Ast. Chief Williams, Ast. Chief Zvara, Ast. Chief Luchini, DC Ewing, Officer Biadasz, Officer Flowerette, Officer Patino, RB Supervisor Tork

2. President's Report

Congratulations to Assistant Chief Dana Williams on 29 years with the Stevens Point Police Department.

3. Approval of Minutes

Commissioner Pingel moved, seconded by Commissioner Behrendt.

Ayes, all; nays, none. Motion carried.

4. Confirmation of Bills

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, to approve Officer Larsen Biadasz from probation status to permanent status with completion of the 18-month probationary period, effective June 14, 2026.

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

6. Discussion, with possible action, to approve Officer Ryan Flowerette from probation status to permanent status with completion of the 18-month probationary period, effective June 19, 2026.

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

- 7. Discussion, with possible action, to approve Officer Bianca Patino from probation status to permanent status with completion of the 18-month probationary period, effective June 19, 2026.**

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

- 8. Discussion, with possible action, to approve the hiring of Alex Mancheski as a Probationary Police Officer/Recruit with Training, with the Stevens Point Police Department on July 6, 2026, pending successful completion of both the psychological and medical screening.**

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

- 9. Discussion, with possible approval, to approve the hiring of Jenna Rogers as a Police Officer/Recruit without Training, with the Stevens Point Police Department, pending successful completion of both the psychological and medical screening. Expected start date of August 6, 2026, with the expected start date of the 720-hour Law Enforcement Academy on August 7, 2026, at Mid-State Technical College.**

Commissioner Kirschling moved, seconded by Commissioner Pingel. (Start dates and location updated to August 3, 2026, with the expected start date of the 720-hour Law Enforcement Academy on August 4, 2026, at Fox Valley Technical College.)

Ayes, all; nays, none. Motion carried.

- 10. Discussion, with possible action, to support advancement of Stevens Point Police Department officers 48 and 49 funding request originally approved positions by the Common Council in October 2018.**

Commissioner Kirschling moved, seconded by Commissioner Behrendt.

Ayes, all; nays, none. Motion carried.

- 11. Acknowledgment of Sgt. JD Ballew and K9 Barry on being the 2026 recipients of the Green Bay Packers Protect & Serve Award and \$2000 grant.**

Commissioner Pingel moved, seconded by Commissioner Behrendt, to accept the \$2000 grant from the Green Bay Packers.

Ayes, all; nays, none. Motion carried.

12. Police Chief Report

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

13. Discussion, with possible action, to move forward with the WI-TF1 MOU Agreement with the City and the Stevens Point Fire Department.

Commissioner Pingel moved, seconded by Commissioner Kirschling.

Ayes, all; nays, none. Motion carried.

14. Discussion, with possible action, to move forward with an MOU for participation in the regional food truck inspection program with several Fox Valley FDs.

Item is tabled until next month.

15. Discussion, with possible action, to move forward with the employment of new Probationary Firefighter/Paramedic Megan Sprague.

Commissioner Pingel moved, seconded by Commissioner Behrendt.

Ayes, all; nays, none. Motion carried.

16. Discussion, with possible action, per Article 19 - Salaries, Section D of the Agreement between the City and L484, on starting a new employee above the start rate with documentation of relevant experience.

Commissioner Pingel moved, seconded by Commissioner Kirschling.

Ayes, all; nays, none. Motion carried.

17. Fire Chief/EMS Report/EM Report

Commissioner Kirschling moved, seconded by Commissioner Pingel.

Ayes, all; nays, none. Motion carried.

18. Adjournment

Meeting adjourned at 1:44 p.m.

**MEETING MINUTES
Board of Park Commissioners
June 3, 2026 - 6:30 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

[Zoom Teleconferencing](#)

Meeting ID: 867 1491 9659 | Passcode: 685966

By Computer: [Join](#)

By Phone: +1-312-626-6799 (US Chicago)

Discussion and Possible Action on:

1. Roll Call.

2. Approval of May 6, 2026 meeting minutes

Motion to approve minutes of May 6, 2026 meeting as written by Disher, second by Przyblyski; passed 10-0.

3. Presentation by UWSP Athletics regarding first-year alcohol sales, and consideration of ongoing authorization for alcohol sales during Pointer home football and hockey games at Community Stadium and KB Willett Arena.

Motion to approve ongoing approval of alcohol sales in Goerke Park by UWSP Athletics with an annual report of sales and incidents and staff review by Guthrie, second by Glodosky; passed 10-0.

4. Director's Report

- No park commission meeting in July
- Cultural Commons garden and Pfiffner Pioneer Park contamination update
- Downtown square water fountain update

5. Adjournment.

Meeting adjourned at 7:00pm.



MINUTES

CITY PLAN COMMISSION

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Rice
- Commissioner Schade Stroik
- Commissioner Schuler

Date and Time: June 1, 2026
6:00 PM

Location: Community Room
933 Michigan Avenue, Stevens
Point, WI

OR

Zoom Teleconferencing

Opening Section:

1. Roll Call

- Meeting called to order at 6:00 P.M.
- Members present: Mayor Wiza, Commissioners Arntsen, Rice, Schade Stroik, Schuler, Beacom (joined via zoom at 6:05 p.m.).
- Members excused: Alder Kneebone.

Discussion and Possible Action on:

2. Report of the May 4, 2026 meeting of the City Plan Commission.

- Background: Minutes of the May 4, 2026, meeting of the City Plan Commission were included in the agenda packet.
- Motion: Schade Stroik moves to accept the meeting minutes.
- Second: Schuler seconds the motion.
- Vote: Unanimous approval.

3. Public Hearing and action on a request from Mylena Oliveira, representing 7B Stevens Point 385, LLC, for a conditional use permit to construct a principal structure on the property located at 532 Division Street (Parcel ID 281240829401025), consistent with Ch. 23.02(2)(f)(5)(a).

- Background: Associate Planner & Zoning Administrator Kuhn provides an overview of the request.
- Public Hearing: Mayor Wiza declares the public hearing open. None wishing to speak, public hearing closed.
- Motion: Schuler moves to approve the conditional use permit with staff recommendations.
- Second: Schade Stroik seconds the motion.

- Vote: Motion fails with 3 votes in favor (Wiza, Schuler, Schade Stroik) and 3 against (Beacom, Arntsen, Rice).
4. **A request from Mylena Oliveira, representing 7B Stevens Point 385, LLC, for a site plan review to construct a principal structure on the property located at 532 Division Street (Parcel ID 281240829401025), consistent with 23.02(2)(f)(5)(b).**
 - Background: Associate Planner & Zoning Administrator Kuhn provides an overview of the request.
 - Discussion: Mylena Oliveira answered questions from the commission.
 - Motion: Schuler moves to approve the site plan.
 - Second: Wiza seconds the motion.
 - Vote: Motion carries with 5 votes in favor and 1 against (Arntsen).
 5. **A request from the City of Stevens Point to enter into an easement agreement with the Wisconsin Public Service Corporation for the property located at 4401 State Highway 66 (Parcel ID 281240823230001).**
 - Background: Associate Planner & Zoning Administrator Kuhn provides an overview of the request.
 - Motion: Wiza moves to approve the easement.
 - Second: Schade Stroik seconds the motion.
 - Vote: Unanimous approval.
 6. **A request from the City of Stevens Point to recommend adoption of the Portage County Bicycle & Pedestrian Plan.**
 - Background: Associate Planner & Zoning Administrator Kuhn provides an overview of the request.
 - Motion: Schade Stroik moves to recommend the adoption of the Portage County Bicycle & Pedestrian Plan.
 - Second: Schuler seconds the motion.
 - Vote: Motion carries with 5 votes in favor and 1 against (Beacom).
 7. **April 2026 Monthly Report.**
 - Background: Monthly reports are included in the agenda packet.
 8. **Director's Report.**
 - Background: Director Kivela gave a verbal report.

Closing Section:

9. **Adjourn**

- Meeting adjourned at 6:46 P.M.



MINUTES

CITY PLAN COMMISSION

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Rice
- Commissioner Schade Stroik
- Commissioner Schuler

Date and Time: May 20, 2026
6:00 PM

Location: Community Room
933 Michigan Avenue, Stevens
Point, WI

OR

[Zoom Teleconferencing](#)

Opening Section:

1. Roll Call

- Meeting called to order at 6:00 P.M.
- Members present: Alder Kneebone, Commissioners Arntsen, Beacom, Rice, Schade Stroik, Schuler.
- Members excused: Mayor Wiza.

Discussion and Possible Action on:

1. Discussion on Comprehensive Plan Update Process and Progress

- Background: Neighborhood Planner/Economic Development Specialist Klesmith provides an update on the Comprehensive Plan progress.
- Discussion: Sam Wessel, Senior Planner/Assistant Director of the Northcentral Wisconsin Regional Planning Commission, provides information regarding the Comprehensive Plan update process and progress.

2. Review of Comprehensive Plan Chapter 2: Natural, Agricultural, and Cultural Resources

- Background: Neighborhood Planner/Economic Development Specialist Klesmith provides overviews of each of the changes.
- Discussion:
 - Sam Wessel, Senior Planner/Assistant Director of the Northcentral Wisconsin Regional Planning Commission, provides information regarding the proposed changes in Chapter 2 of the Comprehensive Plan and receives feedback from the commission.
 - Ginger Keymer, Third District Alderperson, suggests including portions in

an appendix if it were to be removed from the chapter.

- Savannah Heiber, 5272 Forest Circle South, suggests including what criteria had to be met to achieve different designations or awards.
- Andrea Olson, Fourth District Alderperson, asks about whether the city still has the awards or if they were only for specific years.
- Lynn Markham, 302 Georgia Street N, speaks about the importance of land acknowledgment statements. She also provides a handout highlighting loss of trees within developments. She proposes adding a policy that would include provisions regarding tree retention and suggests other word changes in Chapter 2.
- Christine Mechenich, 4416 Second St, gives feedback about the goals and objections section of chapter 2 in relation to water preservation.

3. Review of Comprehensive Plan Chapter 3: Housing

- Background: Neighborhood Planner/Economic Development Specialist Klesmith provides overviews of each of the changes.
- Discussion:
 - Sam Wessel, Senior Planner/Assistant Director of the Northcentral Wisconsin Regional Planning Commission, provides information regarding the proposed changes in Chapter 3 of the Comprehensive Plan and receives feedback from the commission.
 - Andrea Olson, Fourth District Alderperson, speaks about which comes first; amenities or housing and the correlation of housing to jobs. She speaks about the needs of existing neighborhoods when considering new developments.
 - Christine Mechenich, 4416 Second St, speaks about the goals and objectives portion and the addition of quality of life stipulations.

Closing Section:

1. Adjournment

- Meeting adjourned at 9:11 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
June 8, 2026 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, Jeff Bushman & Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Chris Lefebvre, Eric Southworth, Shane Kohlen, Jason Draheim, Jaime Zdroik, Ald. Shuda, residents -Guy Stewart and Michael Miller

2. Approval of Minutes

Motion made by Anna Haines, seconded by Jeff Busman to approve the April 13, 2026, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Jeff Bushman, seconded by Carl Rasmussen to approve the claims for the months of April and May 2026 as audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated that we had a wet April and a dry May. Pumpage increased in May. Last week, crews worked in the evening flushing hydrants, City wide. Hydrant flushing is done annually. This week we are having our annual leak detection survey done. We are in our summer operations.

5. Emergency interconnect agreement with Plover - *Joel Lemke*

Joel explained this is a long-standing agreement with the Village of Plover for interconnection between our communities that can be used during a water supply emergency. There is no specific sunset to the agreement as we have had in the past. There have also been cancellation terms added that would be new to this agreement.

The Village of Plover has already acted on this agreement.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the Emergency Interconnect Agreement with the Village of Plover.

Ayes all. Nays none. Motion carried.

6. Approval of quote to install 12" water main on CTH HH - Joel Lemke

Joel brought up a map showing the Commission where the 8" main and 12" main would be installed.

Plans were reviewed for the installation of utilities with the approval of the project at CTH HH and Hoover. The developer was allowed to install an 8" water main through the site if the materials to install a missing section of 12" water main are provided in order to make our distribution system function better and prepare for the upcoming creation of the pressure zone 2.

Staff requests the approval of the quote from Fahrner Excavating in an amount not to exceed \$23,725 for the installation of 407' of 12" water main on CTH HH east of Hoover Road.

Motion made by Jeff Bushman, seconded by Ray Schmidt to approve the quote from Fahrner Excavating in an amount not to exceed \$23,725 for the installation of 407' of 12" water main on CTH HH east of Hoover Road.

Ayes all. Nays none. Motion carried.

7. Approval of quote for the purchase and installation of an effluent meter at Well 11.

Joel stated this item was a previously approved capital item, but it was not completed in the year it was originally approved, so they are bringing the item back for approval.

Estimates were received to replace an effluent meter at Well 11 that is not functioning properly. The cost to replace and install a meter in this location is estimated at \$26,127.

Motion made by Jeff Bushman, seconded by Anna Haines to approve the quote for the purchase and installation of an effluent meter at Well 11 not to exceed \$26,127.

Ayes all. Nays none. Motion carried.

8. Verbal update on Park Ridge utilities - Joel Lemke

Joel stated this Commission has been in support of allowing utilities to be installed in Park Ridge. If, in the future, the Village of Park Ridge consolidates or becomes part of Stevens Point, it benefits us to have their infrastructure as new as possible. They are working on modifications to the ordinance adopted to allow them leeway to do more infrastructure.

9. Approve and place on file the 2025 CMAR - Chris Lefebvre, Joel Lemke

Joel explained the CMAR is done annually. The final grade was an A.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve and place on file the 2025 Compliance Maintenance Annual Report.

Ayes all. Nays none. Motion carried.

10. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated all permit limits were met for April and May. They tested a phosphorus removal chemical for nitrogen removal. It showed some progress but also had some downfalls. They will be trying other options to see if they kind find one that works better.

Staab Construction is working on the final clarifiers and replacing the influent screw pumps.

11. Construction and Maintenance Report - Shane Kohnen

Shane had nothing to add to the report. They had a lot of maintenance items to do in the spring and the swaling projects did get pushed back because of this.

12. Directors Report - Joel Lemke

Nothing discussed.

13. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:24 P.M.

REPORT TO THE MAY 11, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of April 1, 2026
 Bank deposits recorded in April 2026

\$	7,378,321.77
\$	588,083.91
\$	7,966,405.68

CHECKS ISSUED APRIL 2026:

61089	Kirk or Katharina Hahn	Refund Check 042345-000, 109 Green Ave. No.	28.02
61090	Premier Real Estate Mgmt	Refund Check 042444-000, 3908 Doolittle Dr. #1	43.20
61092	City Of Stevens Point	2025 WiscNet	876.72
61094	Community Foundation of Central WI	Employee Contribution	10.00
61095	United Way Of Portage County	United Way	93.00
61096	Aspirus Medical Group, Inc.	Wellness Program	79.00
61097	Batteries Plus LLC	Batteries for Well 11	275.70
61098	Employee Resource Center Inc	Monthly EAP	50.83
61099	Mobile Small Engine Repair	Parts for Well 11 mower	138.99
61101	Point Supply	Cleaning supplies	48.42
61102	Strand Associates Inc	Professional Services Well 12	20,567.55
61103	Vestis	Rugs	52.87
61104	Debra Fiegen	Refund Check 012930-000, 2940-42 Algoma St.	58.61
61106	Baker Tilly Virchow Krause LLP	2025 Audit	5,559.76
61109	City Of Stevens Point	Retirement, insurance & fuel	23,282.70
61110	Complete Control Inc.	Troubleshoot chiller	1,306.00
61113	Fastenal Company	Meter shop bolts	354.20
61114	First Supply LLC -Plover	Vacuum breaker kit for garage bathroom	8.53
61117	Hawkins Inc	Chemicals	3,745.48
61118	Infosend Inc.	Statement & notice printing	3,409.05
61120	Metron-Farnier LLC	Meters & shipping	29,891.40
61122	Municipal Environmental Group-Water Divis	Annual membership	2,000.00
61123	NAPA	Wiper blades	11.49
61125	Werner Electric Supply	Locate paint	19.08
61126	WI State Laboratory of Hygiene	Fluoride testing	31.00
61129	Malise Beduhn	Salary	338.72
61130	Community Foundation of Central WI	Employee Contribution	10.00
61131	United Way Of Portage County	United Way	93.00
61132	AnSer	After hours answering service	342.40
61135	Batteries Plus LLC	Batteries	229.75
61136	Boardman & Clark LLP	Professional Services for Hydro Purchases	6,492.50
61137	City Of Stevens Point	Workers Comp Premiums, Training-J. Pliska, A. Bula, S. Solstice	1,716.94
61138	Core & Main LP	Inventory	607.54
61141	Dolce Printing	Business cards	286.67
61146	Heartland Business Systems, LLC	Monthly Bill	355.53
61147	Kamstrup Water Metering LLC	Annual Leak Detector Software	1,008.03
61149	NAPA	Parts for wellfield mower	51.97
61151	Mastercard	Shop/garage/office supplies, toner return	664.97
61152	Public Serv Commission Of Wi	Rate Study Charges	459.88
61154	Securian Financial	MN Life Insurance Policy #002832L	312.31
61155	Eric Southworth	Jean allowance	142.39
61156	Teamsters Union Local 662	Union Dues	1,955.00
61157	Mastercard	Zoom WorkPlace Annual, AWS Charge for GIS Server, Water Supplies, New docks for laptops, Shop supplies, Dolly for 1909 Cypress	1,797.08
61158	USA Blue Book	Chemicals	782.85
61159	Vestis	Rugs	52.87
61160	City Of Stevens Point	2022 Revenue Bonds	86,240.63
61163	Central States H & W Fund	Health Insurance Premiums	36,654.75
61164	Dakota Electric Services Inc	Check EM Lights	67.00
61166	Fastenal Company	Locate paint	217.15

61167	John Fabick Tractor Co	Parts for skid steer	1,569.12		
61169	Martelle Water Treatment	Aquadene-chemicals	5,702.54		
61170	NAPA	Vinyl fuel tubing	14.07		
61172	Plaski Disposal	Dumpster Services	75.00		
61173	Strand Associates Inc	Professional Services March 2026 Michigan Ave	10,400.00		
61174	Wisconsin DNR	Operator Cert-Alex Bula	25.00		
61176	AWWA - Annual	Membership Renewal - Greg Schanen	298.00		
61177	Batteries Plus LLC	Lights for Well 11	647.50		
61178	City Of Stevens Point	Training - J. Pliska, A. Bula, S. Solstice	10.00		
61179	Core & Main LP	Inventory & supplies	8,722.00		
61181	Hawkins Inc	Chemicals	6,684.34		
61182	Vestis	Rugs	52.87		
	Water Bond Payment	Bond Payment	160,000.00		
	Flex Spending Accounts	FSA Fees	14.00		
	Flex Spending Accounts	FSA Contributions	3,086.40		
	Colonial Life	Colonial Life Premiums	238.78		
	Bank Fees	Bank Fees	1,573.85		
	WPS	Utility Charges	13,025.73		
	Payroll	Payroll	42,521.31		
	IRS & DOR PR Tax	Payroll Taxes	48,068.60		
	Verizon Cell & iPad Charges	Phone & iPad Charges	1,041.90		
	HRA Admin Fees	Admin Fees	30.00		
	TOTAL EXPENSES LISTED			\$ 536,622.54	\$ 536,622.54
	BALANCE ON HAND APRIL 30, 2026				\$ 7,429,783.14
		Balance on Hand		\$ 7,429,783.14	
		Plus uncleared checks		\$ 75,079.98	
		Less checks previously written clearing this month		\$ (42,293.58)	
		Ending Cash Balance matching Bank Statements			\$ 7,462,569.54

REPORT TO THE JUNE 8, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of May 1, 2026
 Bank deposits recorded in May 2026

\$	7,462,569.54
\$	256,878.32
\$	7,719,447.86

CHECKS ISSUED MAY 2026:

61184	Community Foundation of Central WI	Employee contribution	10.00
61185	United Way Of Portage County	United Way	93.00
61187	Arrow Investments	Refund Check 042579-000, 1017 Sixth Ave	45.23
61188	Batteries Plus LLC	Batteries	22.95
61190	Check Inn Properties LLC	Refund Check 040060-000, 1016 Portage St	45.22
61192	Dolce Printing	Meter cards & door hangers	161.00
61196	Ruekert Mielke Inc	Professional Service 10/28-11/28/25 New pressure zone pre-design	7,500.00
61198	WI State Laboratory of Hygiene	Fluoride testing	31.00
61199	Zimbrick Inc.	Chevy Blazer	45,036.50
61201	Aquatic Informatics Inc	Tokay support	1,840.00
61202	Aspirus Medical Group, Inc.	Wellness Program	139.00
61205	Baker Tilly Virchow Krause LLP	2025 Audit, Rate Study	7,807.36
61206	Boardman & Clark LLP	Professional Services for hydro purchase	953.75
61208	CORE & MAIN LP	Inventory, Supplies	7,633.65
61210	Dakota Electric Services Inc	Replace 9 EMT LTS, rewire bathroom 1909 Cypress	2,701.67
61211	eGauge Systems LLC	Energy meter at Well 11	555.44
61212	Employee Resource Center Inc	Monthly EAP	50.83
61217	Jack Henry & Assoc	Payment scanner annual software fee	1,979.66
61222	Strand Associates Inc	Professional Services March 1-March 31 Well 12	22,742.64
61223	Transpariclean	Window cleaning	275.00
61225	Complete Office of WI	Casters for office chairs	63.52
61227	City Of Stevens Point	Retirement, insurance, fuel & phone	24,240.58
61228	CORE & MAIN LP	Retrofit kits & shipping	2,479.48
61230	Ferguson Waterworks #1476	Inventory for Storm	9,900.00
61232	Star Business Machines	Quarterly maintenance	333.99
61234	Vestis	Rugs	52.87
61235	US Postmaster	40 rolls of Forever Stamps	3,120.00
61236	Community Foundation of Central WI	Employee contribution	10.00
61237	United Way Of Portage County	United Way	93.00
61238	3K Custom Apparel	Employee shirt order	435.50
61239	AnSer	After hours answering service	195.00
61243	Fastenal Company	Job supplies	66.18
61244	Ferguson Waterworks #1476	Inventory, meter couplings	9,190.50
61245	INFOSEND INC	Statement & notice printing	2,585.45
61246	Elizabeth Lamb	Refund Check 011932-000, 1532 Clark St	36.37
61249	Northern Lake Services Inc	2026 Quarterly Drinking Water	61.83
61251	Mastercard	Supplies for truck, hose fittings, office supplies	947.77
61252	Dawn Portzen	Refund Check 042447-000, 719 Union St	19.31
61253	Reinders Inc	Restoration Supplies	170.75
61254	Securian Financial	MN Life Insurance Policy #002832L	329.97
61257	Teamsters Union Local 662	Union Dues	1,955.00
61258	Mastercard	AWS charge for GIS server, Paint wands for locates, shop tools, Conference expenses & meeting supplies, Metro Wire Subscription	4,519.14
61260	Vestis	Polo's - Joel Lemke	279.96
61262	Baker Tilly Virchow Krause LLP	Rate Study	2,665.49
61265	Heartland Business Systems, LLC	Monthly billing for May	191.30
61266	John Fabick Tractor Co	Back hoe #8 maintenance	2,687.07
61268	Multi Media Channels, LLC	Flushing notice	18.23
61270	Public Serv Commission Of Wi	2026 Rate Study	2,201.41
61271	Strand Associates Inc	Professional Services April 1-30 2026 Michigan Ave	5,666.67
61273	Vestis	Rugs	53.37

61274	Water Environment Federation	WEF Membership-Joel Lemke	383.00	
	1909 Cypress	Water/Sewer	107.65	
	Flex Spending Accounts	FSA Fees	14.00	
	Flex Spending Accounts	FSA Contributions	1,649.14	
	Colonial Life	Colonial Life Premiums	238.78	
	Bank Fees	Bank Fees	2,258.33	
	WPS	Utility Charges	33,017.15	
	Payroll	Payroll	42,665.99	
	IRS & DOR PR Tax	Payroll Taxes	47,290.52	
	Verizon Cell & iPad Charges	Phone & iPad Charges	381.63	
	HRA Admin Fees	Admin Fees	30.00	
	TOTAL EXPENSES LISTED			\$ 302,229.80
	BALANCE ON HAND MAY 31, 2026			\$ 302,229.80
		Balance on Hand		\$ 7,417,218.06
		Plus uncleared checks		\$ 7,417,218.06
		Less checks previously written clearing this month		\$ 29,052.57
				\$ (69,089.92)
		Ending Cash Balance matching Bank Statements		\$ 7,377,180.71

REPORT TO THE MAY 11, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of April 1, 2026
 Bank Deposits recorded in April 2026

\$	7,240,875.87
\$	706,180.69
\$	7,947,056.56

CHECKS ISSUED IN APRIL 2026:

61089	Kirk or Katharina Hahn	Refund Check 042345-000, 109 Green Ave. No.	39.99
61090	Premier Real Estate Mgmt	Refund Check 042444-000, 3908 Doolittle Dr. #1	43.65
61091	Andritz Separation Inc.	Rotary Blade	13,279.88
61092	City Of Stevens Point	2025 WiscNet	876.72
61096	Aspirus Medical Group, Inc.	Wellness Program	79.00
61098	Employee Resource Center Inc	Monthly EAP	26.91
61100	Steve Otte	Sewer backup @ 2917 Simonis St	525.00
61103	Vestis	Rugs & laundry services	236.99
61104	Debra Fiegen	Refund Check 012930-000, 2940-42 Algoma St.	103.47
61105	Aquachem of America Inc.	Chemicals, polymer	25,762.40
61106	Baker Tilly Virchow Krause LLP	2025 Audit	4,074.05
61108	CDW Government	Troubleshoot Sewer Dept SCADA connections to call manager	510.00
61109	City Of Stevens Point	Retirement, insurance & fuel	9,492.53
61112	Energenecs Inc	Maintenance Biogas Flare	2,241.00
61115	Hach Company	Chemicals	1,274.53
61116	Harter's Fox Valley Disposal	Dumpster services	750.22
61117	Hawkins Inc	Chemicals	585.55
61119	Marathon County Treasurer/Solid Waste	Sludge hauling	649.35
61121	Midwest Pump Works	Parts for Janick Circle Lift Station	36.56
61124	NCL of Wisconsin Inc	Lab supplies	734.15
61126	WI State Laboratory of Hygiene	PFAS Testing	950.00
61127	Menke Motor Co Inc	2026 GMC Sierra	52,092.50
61128	Menke Motor Co Inc	2026 GMC Sierra	51,835.50
61133	AT&T	Phone charges	44.98
61134	Badgerland Windows	Window install-lab	3,985.00
61136	Boardman & Clark LLP	Professional Services for Hydro Purchases	6,492.50
61137	City Of Stevens Point	Workers Comp Premiums, Training-J. Pliska, A. Bula, S. Solstice	1,132.48
61139	Cummins Sales & Service	Troubleshoot Baldor Trailer, Troubleshoot Generator	1,355.32
61140	Dakota Electric Services Inc	Generator hook up	301.50
61142	Donohue & Associates, Inc.	Engineering Services - Lift Station Replacement	1,837.37
61143	Endress & Hauser Inc.	New pump temp sensor	1,624.98
61144	Tyler Gilliam	Jean allowance	153.92
61145	Grainger	Supplies	123.73
61146	Heartland Business Systems, LLC	Monthly Bill	355.53
61148	Midstate Lock & Safe LLC	Service call/new door knob	282.50
61150	NCL of Wisconsin Inc	Lab supplies	596.72
61151	Mastercard	Breakroom chairs, supplies	822.74
61152	Public Serv Commission Of Wi	Rate Study Charges	459.89
61154	Securian Financial	MN Life Insurance Policy #002832L	17.20
61157	Mastercard	AWS Charge for IT Pipes, supplies, drivers side mirror Truck #2, Seals for cake feed hopper, AWS Charge for GIS Server, Conference Expenses	4,060.39
61159	Vestis	Rugs & laundry services	236.99
61160	City Of Stevens Point	2019 Revenue Bonds, 2025 Revenue Bonds	53,145.40
61161	NCL of Wisconsin Inc	Chemicals	314.00
61162	Trojan Technologies	Cleaner	1,394.08
61163	Central States H & W Fund	Health Insurance Premiums	19,576.05
61168	MacQueen Equipment	Collections televising equipment	24,934.43
61171	NCL of Wisconsin Inc	Lab supplies	748.20
61173	Strand Associates Inc	Professional Services March 2026 Michigan Ave	2,600.00
61178	City Of Stevens Point	Training - J. Pliska, A. Bula, S. Solstice	10.00
61180	Grainger	Seal kit, supplies	795.08
61182	Vestis	Rugs & laundry services	236.99
	Sewer Bond	Payment	381,609.70
	Flexible Spending Accounts	FSA Fees	14.00
	HRA	HRA Admin Fee	30.00
	Verizon Charges	Verizon Charges	1,051.09
	WPS Utility Charges	Gas & Electric	25,761.32

Sewer Payroll	Payroll	67,381.07	
Payroll Taxes	Payroll Taxes	4,452.18	
Bank Fees	Bank Fees	1,573.85	
TOTAL OF EXPENSES LISTED		<u>\$ 775,711.13</u>	\$ 775,711.13
BALANCE ON HAND APRIL 30, 2026			\$ 7,171,345.43
	Balance on Hand		\$ 7,171,345.43
	Plus uncleared checks		\$ 61,131.96
	Less checks previously written clearing this month		\$ (27,451.73)
	Ending Cash Balance matching Bank Statements		<u>\$ 7,205,025.66</u>

<u>Less Restricted Balance</u>	\$ (5,717,584.33)
	\$ 1,487,441.33

*Additional restricted cash of \$250,000.00 is invested in CDs.

** Lateral Replacement fund \$170,293.80

REPORT TO THE JUNE 8, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of May 1, 2026
 Bank Deposits recorded in May 2026

\$	7,205,025.66
\$	354,866.86
\$	7,559,892.52

CHECKS ISSUED IN MAY 2026:

61186	Applied Industrial Tech Inc	New transporter hoses for biosolids silo	2,874.28
61187	Arrow Investments	Refund Check 042579-000, 1017 Sixth Ave	45.93
61190	Check Inn Properties LLC	Refund Check 040060-000, 1016 Portage St	45.67
61193	First Aid Corp	Nitrile gloves	623.94
61194	Ingersoll Rand Co	Service & parts	2,714.25
61197	Stevens Point Public Utilities	Quarterly Water Charges	1,359.95
61200	ANDRITZ Separation Inc.	Parts	11,082.64
61202	Aspirus Medical Group, Inc.	Wellness Program	139.00
61203	AT&T	Phone charges	44.98
61204	Badger Heating & Air Conditioning	Industrial Park LS heater	195.18
61205	Baker Tilly Virchow Krause LLP	Rate study, 2025 Audit	5,962.99
61206	Boardman & Clark LLP	Professional Services for hydro purchase	953.75
61207	CDW Government	Troubleshoot Sewer Dept SCADA	1,147.50
61209	CV Technology	Fire suppression bottle recycling	1,100.00
61210	Dakota Electric Services Inc	Replace 9 EMT LTS, fix bad wiring for powering UV	1,109.51
61212	Employee Resource Center Inc	Monthly EAP	26.91
61213	Hach Company	Lab supplies, parts needed after ice storm	4,201.35
61214	Harter's Fox Valley Disposal	Dumpster services	770.62
61215	Hawkins Inc	Chemicals	580.65
61216	IEP Technologies, LLC	Explosion panel sensors	599.06
61219	Motors And Controls of Wisconsin LLC	Final product conveyer motor rehab	659.52
61220	NCL of Wisconsin Inc	Lab supplies	329.54
61221	Olsen Safety Equipment Corp	Calibration gas for confined space meters	606.84
61223	Transpariclean	Window cleaning	275.00
61224	WI State Laboratory of Hygiene	PFAS Testing	550.00
61226	Menke Motor Co Inc	2026 GMC Sierra 2500HD #1GD1ULE76TF201656	75,255.50
61227	City Of Stevens Point	Retirement, insurance, fuel & phone	10,549.96
61231	Roto-Rooter Sewer & Drain	Backup - 416 Deanna's Way	570.00
61233	Truckshop USA	Parts for trucks 21 & 23	1,160.00
61234	Vestis	Rugs & laundry services	246.44
61238	3K Custom Apparel	Employee shirt order	181.50
61240	Applied Industrial Tech Inc	Silo transports hoses	12,693.35
61241	Badger Laboratories, Inc.	Nitrate testing	56.00
61242	Brenntag Great Lakes LLC	Ferric chloride	16,096.95
61246	ELIZABETH LAMB	Refund Check 011932-000, 1532 CLARK ST	58.84
61250	Pace Analytical Services Inc	2nd Quarter Mercury Samples	467.00
61251	Mastercard	Engineer ruler	46.44
61252	Dawn Portzen	Refund Check 042447-000, 719 Union St	30.94
61254	Securian Financial	MN Life Insurance Policy #002832L	17.20
61255	SJE	Troubleshoot SCADA	2,012.70
61256	Spee Dee Delivery Service Inc.	Shipping charges	11.71
61258	Mastercard	AWS charge for GIS server, office supplies, sludge judge part, parts & supplies, GFCI outlets, paint wands for locates, AWS IT Pipes	1,099.17
61259	USA Blue Book	Lab supplies	307.28
61261	Badger Laboratories, Inc.	Fecal coliform testing	367.50
61262	Baker Tilly Virchow Krause LLP	2025 Audit, Rate Study	2,506.76
61263	Adam Clark	Central States Conference Reimbursement	683.68
61264	Donohue & Associates, Inc.	Engineering Services - Lift Station Replacement	3,674.74
61265	Heartland Business Systems, LLC	Monthly billing for May	191.30
61267	Marathon County Treasurer/Solid Waste	Sludge hauling	4,258.81
61269	NCL of Wisconsin Inc	Lab supplies	660.00
61271	Strand Associates Inc	Professional Services April 1-30 2026 Michigan Ave	1,416.67
61272	Truckshop USA	Bed liner for Truck #32	850.00
61273	Vestis	Rugs & laundry services	249.13
	Flexible Spending Accounts	FSA Fees	14.00
	HRA	HRA Admin Fee	30.00
	Verizon Charges	Verizon Charges	307.48
	WPS Utility Charges	Gas & Electric	31,967.43
	Sewer Payroll	Payroll	64,968.31

Payroll Taxes	Payroll Taxes	4,211.51	
Bank Fees	Bank Fees	<u>2,258.32</u>	
TOTAL OF EXPENSES LISTED		\$ 277,475.68	\$ 277,475.68
BALANCE ON HAND MAY 31, 2026			\$ 7,282,416.84
	Balance on Hand		\$ 7,282,416.84
	Plus uncleared checks		\$ 18,688.95
	Less checks previously written clearing this month		\$ (61,147.39)
	Ending Cash Balance matching Bank Statements		\$ 7,239,958.40

Less Restricted Balance	\$ (5,317,723.50)
	\$ 1,922,234.90

*Additional restricted cash of \$250,000.00 is invested in CDs.

** Lateral Replacement fund \$194,180.49

**REPORT TO THE MAY 11, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of April 1, 2026
Bank deposits recorded in April 2026

\$	3,287,349.98
\$	268,281.91
\$	3,555,631.89

CHECKS ISSUED APRIL 2026:

61092	City Of Stevens Point	2025 WiscNet	876.72	
61093	Jeff Hoffman	Jean allowance	126.58	
61096	Aspirus Medical Group, Inc.	Wellness Program	79.00	
61098	Employee Resource Center Inc	Monthly EAP	11.96	
61104	Debra Fiegen	Refund Check 012930-000, 2940-42 Algoma St.	43.26	
61106	Baker Tilly Virchow Krause LLP	2025 Audit	3,139.09	
61107	Beaver Of WI Inc	Parts for Truck #33	781.00	
61109	City Of Stevens Point	Retirement, insurance & fuel	5,297.53	
61111	Corporate Billing LLC	Parts for truck #38	1,469.74	
61114	First Supply LLC -Plover	Supplies for Patch St. job	13,566.37	
61129	Malise Beduhn	Salary	304.91	
61137	City Of Stevens Point	Workers Comp Premiums, Training - J. Pliska, A. Bula, S. Solstice	620.43	
61141	Dolce Printing	Business cards	57.33	
61146	Heartland Business Systems, LLC	Monthly Bill	355.53	
61151	Mastercard	Phone cords	7.89	
61153	Schichtel's Nursery, Inc.	Tree planting	12,735.00	
61154	Securian Financial	MN Life Insurance Policy #002832L	12.48	
61157	Mastercard	AWS Charge for GIS Server	467.63	
61160	City Of Stevens Point	2022 Revenue Bonds	69,118.75	
61163	Central States H & W Fund	Health Insurance Premiums	9,313.20	
61173	Strand Associates Inc	Professional Services March 2026 Michigan Ave	2,600.00	
61175	Adams Sales & Service	Towing charges for Truck #38	395.00	
61178	City Of Stevens Point	Training - J. Pliska, A. Bula, S. Solstice	10.00	
	Flexible Spending Account	Fees	3.50	
	Bond Payment	Bond Payment	110,000.00	
	Bank Fees	Bank Fees	1,573.85	
	Verizon	iPad & cell phone charges	856.89	
	Payroll	Payroll	19,927.45	
	IRS	Payroll Taxes	2,006.36	
	WPS	Monthly Utility Charges	1,294.58	
	TOTAL OF EXPENSES LISTED		\$ 257,052.03	\$ 257,052.03
	BALANCE ON HAND APRIL 30, 2026			\$ 3,298,579.86

	Balance on Hand	\$ 3,298,579.86
	Plus uncleared checks	\$ 25,825.74
	Less checks previously written clearing this month	\$ (10,037.50)
	Ending Cash Balance matching Bank Statements	\$ 3,314,368.10

**REPORT TO THE JUNE 8, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of May 1, 2026
Bank deposits recorded in May 2026

\$	3,314,368.10
\$	116,989.55
\$	3,431,357.65

CHECKS ISSUED MAY 2026:

61183	Malise Beduhn	Salary	97.76
61187	Arrow Investments	Refund Check 042579-000, 1017 Sixth Ave	21.58
61189	Bushman Electric Inc	New storm main	1,160.00
61190	Check Inn Properties LLC	Refund Check 040060-000, 1016 Portage St.	16.69
61191	County Materials Corp	New storm mains	812.00
61195	Lincoln Contractors Supply Inc	New storm mains	327.00
61202	Aspirus Medical Group, Inc.	Wellness Program	139.00
61205	Baker Tilly Virchow Krause LLP	2025 Audit	4,363.56
61210	Dakota Electric Services Inc	Replace 9 EMT LTS	796.66
61212	Employee Resource Center Inc	Monthly EAP	11.96
61218	League of Wisconsin Municipalities	2026 Membership Dues	1,000.00
61223	Transpariclean	Window cleaning	275.00
61227	City Of Stevens Point	Retirement, insurance, fuel & phone	5,272.79
61229	County Materials Corp	Concrete for Patch St. Project	609.00
61238	3K Custom Apparel	Employee shirt order	78.00
61246	Elizabeth Lamb	Refund Check 011932-000, 1532 Clark St.	12.00
61247	Leaves Inspired Tree Nursery LLC	Trees	4,844.50
61248	McKay Nursery Co	Trees	6,046.25
61254	Securian Financial	MN Life Insurance Policy #002832L	12.48
61258	Mastercard	Paint wands for locates, AWS charge for GIS server	499.41
61262	Baker Tilly Virchow Krause LLP	2025 Audit	335.37
61265	Heartland Business Systems, LLC	Monthly billing for May	191.30
61271	Strand Associates Inc	Professional Services April 1-30 2026 Michigan Ave	1,416.66
61275	WI DNR - Environmental Fees	2026 MS4 Permit -Fac ID750045120	4,000.00
	Flexible Spending Account	Fees	3.50
	Background Check	Background Check	7.00
	Bank Fees	Bank Fees	2,258.31
	Verizon	iPad & cell phone charges	181.16
	Payroll	Payroll	18,468.98
	IRS	Payroll Taxes	2,065.24
	WPS	Monthly Utility Charges	1,040.07
	TOTAL OF EXPENSES LISTED		\$ 56,363.23
	BALANCE ON HAND MAY 31, 2026		\$ 3,374,994.42

	Balance on Hand	\$ 3,374,994.42
	Plus uncleared checks	\$ 6,493.01
	Less checks previously written clearing this month	\$ (25,825.74)
	Ending Cash Balance matching Bank Statements	\$ 3,355,661.69

REPORT TO THE MAY 11, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of April 1, 2026

\$ 391,507.21

Bank deposits recorded in April 2026

\$ 310.96

\$ 391,818.17

CHECKS ISSUED APRIL 2026:

61165 Elexco

Inventory

875.00

TOTAL OF EXPENSES LISTED

\$ 875.00

\$ 875.00

BALANCE ON HAND APRIL 30, 2026

\$ 390,943.17

Balance on Hand

\$ 390,943.17

Plus checks written after the end of this month

\$ -

Plus uncleared checks

\$ 875.00

Less checks previously written clearing this month

\$ (151.05)

Ending Cash Balance matching Bank Statements

\$ 391,667.12

REPORT TO THE JUNE 8, 2026
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of May 1, 2026		\$ 391,667.12
Bank deposits recorded in May 2026		\$ 325.24
		\$ 391,992.36

CHECKS ISSUED MAY 2026:

61258	Mastercard	Paint wands for locates	\$ 42.89	
	Payroll	Payroll-May	\$ 707.42	
	TOTAL OF EXPENSES LISTED		\$ 750.31	\$ 750.31
	BALANCE ON HAND MAY 31, 2026			\$ 391,242.05
		Balance on Hand		\$ 391,242.05
		Plus checks written after the end of this month		\$ -
		Plus uncleared checks		\$ 42.89
		Less checks previously written clearing this month		\$ (875.00)
		Ending Cash Balance matching Bank Statements		\$ 390,409.94

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Stevens Point Wastewater Treatment Facility

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Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	2.1233	x	291	x	8.34	=	5,157
February	2.0730	x	332	x	8.34	=	5,748
March	2.2551	x	291	x	8.34	=	5,477
April	2.7824	x	257	x	8.34	=	5,958
May	2.5529	x	261	x	8.34	=	5,552
June	2.3351	x	286	x	8.34	=	5,565
July	2.3488	x	283	x	8.34	=	5,536
August	2.3102	x	289	x	8.34	=	5,571
September	2.3183	x	314	x	8.34	=	6,073
October	2.1992	x	313	x	8.34	=	5,741
November	2.0859	x	281	x	8.34	=	4,897
December	2.0622	x	310	x	8.34	=	5,330

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	5.23	x	90	=	4.707
		x	100	=	5.23
Design BOD, lbs/day	10300	x	90	=	9270
		x	100	=	10300

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

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3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?
 Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

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6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

- Yes
- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Landfill leachate and pre-consumer food wastes are accepted. Volumes are limited to not affect plant processes

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Stevens Point Wastewater Treatment Facility

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	6	1	0	0
February	25	22.5	7	1	0	0
March	25	22.5	6	1	0	0
April	25	22.5	6	1	0	0
May	25	22.5	2	1	0	0
June	25	22.5	3	1	0	0
July	25	22.5	3	1	0	0
August	25	22.5	4	1	0	0
September	25	22.5	5	1	0	0
October	25	22.5	5	1	0	0
November	25	22.5	4	1	0	0
December	25	22.5	5	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2025-07-06

- No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No

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<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	10	1	0	0
March	30	27	5	1	0	0
April	30	27	7	1	0	0
May	30	27	4	1	0	0
June	30	27	2	1	0	0
July	30	27	3	1	0	0
August	30	27	5	1	0	0
September	30	27	6	1	0	0
October	30	27	6	1	0	0
November	30	27	5	1	0	0
December	30	27	5	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	52	52		0					0
February	52	52		0					0
March	52	52		0					0
April	52	52	31.708	0	23.033	40.867	23.833	39.1	0
May	52	52	41.517	0	43.433	44.167	31.9	46.567	0
June	52	52	27.493	0	41.4	36.967	30.9	.707	0
July	52	52	2.633	0	.796	1.928	4.232	3.574	0
August	52	52	5.766	0	6.09	5.212	5.024	6.736	0
September	52	52	10.119	0	10.21	9.914	11.71	8.642	0
October	52	52	18.018	0	15.68	5.472	17.38	33.54	0
November	52	52	30.158	0	32.74	27.02	29.83	31.04	0
December	52	52	21.275	0	40.86	31.768	6.774	5.696	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.93	0.318	1	0
February	.93	0.452	1	0
March	.93	0.225	1	0
April	.93	0.310	1	0
May	.93	0.268	1	0
June	.93	0.086	1	0
July	.93	0.000	1	0
August	.93	0.388	1	0
September	.93	0.280	1	0
October	.93	0.238	1	0
November	.93	0.020	1	0
December	.93	0.258	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Stevens Point Wastewater Treatment Facility

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 003 - CLASS B DIGESTER EFFLUENT

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

Outfall No. 005 - CLASS A HEAT DRIED CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75					2.3									0	0
Cadmium		39	85					.36									0	0
Copper		1500	4300					380									0	0
Lead		300	840					7.7									0	0
Mercury		17	57					.38									0	0
Molybdenum	60		75					8.4								0		0
Nickel	336		420					12								0		0
Selenium	80		100					5								0		0
Zinc		2800	7500					460									0	0

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Outfall No. 004 - CLASS B DIGESTED CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75							6.3					5.4		0	0
Cadmium		39	85							.58					1.1		0	0
Copper		1500	4300							570					800		0	0
Lead		300	840							12					7.1		0	0
Mercury		17	57							.71					.7		0	0
Molybdenum	60		75							14					17	0		0
Nickel	336		420							15					17	0		0
Selenium	80		100							7					2	0		0
Zinc		2800	7500							910					1100		0	0

Outfall No. 002 - CLASS B DIGESTED LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

Outfall No. 006 - CLASS A CAKE FROM STORAGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75												5.9		0	0
Cadmium		39	85												1.3		0	0
Copper		1500	4300												620		0	0
Lead		300	840												12		0	0
Mercury		17	57												.72		0	0
Molybdenum	60		75												13	0		0
Nickel	336		420												13	0		0
Selenium	80		100												5.7	0		0
Zinc		2800	7500												710		0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)

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<ul style="list-style-type: none"> ○ 1 (10 Points) ○ > 1 (15 Points) <p>3.1.4 Were biosolids land applied which exceeded the ceiling limit?</p> <ul style="list-style-type: none"> ○ Yes (20 Points) ● No (0 Points) <p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
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4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	005
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2025 - 06/30/2025
Density:	0
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Heat Drying
Process Description:	All seven samples taken were <10MPN/g TS.

Outfall Number:	005
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	10/01/2025 - 12/31/2025
Density:	0
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Heat Drying
Process Description:	All seven samples taken were <10MPN/g TS.

Outfall Number:	005
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	12/01/2025 - 12/31/2025
Density:	0
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Heat Drying
Process Description:	All seven samples taken were <10MPN/g TS.

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Outfall Number:	006	0
Biosolids Class:	A	
Bacteria Type and Limit:	Fecal Coliform	
Sample Dates:	10/01/2025 - 12/31/2025	
Density:	667	
Sample Concentration Amount:	MPN/G TS	
Requirement Met:	Yes	
Land Applied:	Yes	
Process:	Heat Drying	
Process Description:	All Seven samples taken were <1000 MPN/g TS.	
<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No </p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p>		
Outfall Number:	005	
Method Date:	05/15/2025	
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids	
Requirement Met:	Yes	
Land Applied:	No	
Limit (if applicable):	>90	
Results (if applicable):	93.6	
Outfall Number:	005	
Method Date:	12/22/2025	
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>90	
Results (if applicable):	96	
Outfall Number:	005	
Method Date:	12/22/2025	
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids	
Requirement Met:	Yes	
Land Applied:	No	
Limit (if applicable):	>90	
Results (if applicable):	96	

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Outfall Number:	006	0
Method Date:	12/22/2025	
Option Used To Satisfy Requirement:	Drying With Unstabilized Solids	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>90	
Results (if applicable):	94.2	
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> < 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">○ Excellent● Very good○ Good○ Fair○ Poor <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;">All equipment is maintained as stated in the O&M manuals.</div>	

Compliance Maintenance Annual Report

Stevens Point Wastewater Treatment Facility

Last Updated: Reporting For:
6/1/2026 **2025**

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

CHRISTOPHER D LEFEBVRE

Certification No:

32611

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
---	---

<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. <p>Advanced Certification:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year. 	
---	--

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Jen Schmeiser"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="715-345-5267"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="jschmeiser@stevenspoint.com"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2025"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2025"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>													
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="3,939,910.53"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="3,939,910.53"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">+</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="53,060.95"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 150px;" type="text" value="3,939,910.53"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="3,939,910.53"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="53,060.95"/>	
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 150px;" type="text" value="3,939,910.53"/>											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="3,939,910.53"/>											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="53,060.95"/>											

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 2,479,649.80

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,513,321.68

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

Screw pump replacement and UV disinfection replacement

3.3 What amount should be in your Replacement Fund?

\$ 1,513,321.68

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Biological Nutrient Removal Optimization	\$2,000,000	2026

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	14,141	384
February	12,867	172
March	12,671	70
April	14,337	61
May	11,106	68
June	10,388	58
July	12,561	66
August	11,836	57
September	11,487	49
October	12,695	69
November	13,903	76
December	16,688	176
Total	154,680	1,306
Average	12,890	109

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	190,539	65.82	2,895	159.87	1,192	12,420
February	210,978	58.04	3,635	160.94	1,311	14,058
March	157,009	69.91	2,246	169.79	925	3,341
April	199,099	83.47	2,385	178.74	1,114	7,065
May	193,461	79.14	2,445	172.11	1,124	1,097
June	178,340	70.05	2,546	166.95	1,068	443
July	204,601	72.81	2,810	171.62	1,192	698
August	228,323	71.62	3,188	172.70	1,322	5,911
September	216,873	69.55	3,118	182.19	1,190	4,064
October	207,510	68.18	3,044	177.97	1,166	5,452
November	200,273	62.58	3,200	146.91	1,363	10,019
December	189,537	63.93	2,965	165.23	1,147	10,718
Total	2,376,543	835.10		2,025.02		75,286
Average	198,045	69.59	2,873	168.75	1,176	6,274

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

We plan to install power monitoring devices on the incoming power to better understand how and when we use power.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2022

By Whom:

UW-Milwaukee

Describe and Comment:

The UW-Milwaukee engineering department conducted a facility wide energy assessment.

Part of the facility

Year:

By Whom:

Describe and Comment:

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance
- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map

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A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
 A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="30"/>	% of system/year
Root removal	<input type="text" value="12"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="5"/>	% of system/year
Manhole inspections	<input type="text" value="28"/>	% of system/year
Lift station O&M	<input type="text" value="10"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="1"/>	% of system/year

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Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

31.31	Total actual amount of precipitation last year in inches
37.04	Annual average precipitation (for your location)
141.34	Miles of sanitary sewer
14	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
2.554	Average daily flow in MGD (if available)
3.173	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.01	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.2	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **				
	Date	Location	Cause	Estimated Volume
0	6/8/2025 12:00:00 AM - 6/8/2025 10:00:00 AM	301 Bliss Ave, Stevens Point, WI 54481	Rain, Broken Sewer, Broken Sewer, Equipment Failure	837

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

Additional safety piping was added to the hose bends on the biosolids transporter to reinforce the hose material. We are also designing a containment area around the silo to prevent any further issues.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

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<div data-bbox="133 205 1461 260" style="border: 1px solid black; height: 26px;"></div> <p>5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please describe:</p> <div data-bbox="133 438 1461 493" style="border: 1px solid black; height: 26px;"></div> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <div data-bbox="121 535 1461 590" style="border: 1px solid black; padding: 2px;">There was no change in I/I in 2025.</div> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <div data-bbox="121 632 1461 686" style="border: 1px solid black; padding: 2px;">Sump pump inspections, televising, and lining to reduce I/I when problems are found.</div>
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Grading Summary

WPDES No: 0029572

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

**City of Stevens Point
Airport Commission
June 8, 2026 - 12:30 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, Jeff Bushman and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Chris Lefevbre, Eric Southworth, Shane Kohlen, Jason Draheim, Jaime Zdroik, Ald. Shuda, residents - Guy Stewart and Michael Miller

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the April 13, 2026 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Jeff Bushman, seconded by Ray Schmidt to approve the claims for the months of April and May 2026 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated in May we gained crosswind runway funding, and we will be moving into our Master-plan Project.

5. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:27 P.M.

REPORT TO THE MAY 11, 2026
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of April 1, 2026	\$ 39,640.22
Bank deposits recorded in April 2026	\$ 203,272.97
	\$ 242,913.19

CHECKS ISSUED IN APRIL 2026

3164	Titan Aviation Fuels	Fuel purchase	37,520.83	
3165	Bushman Electric Crane & Sign	Airport Sign Repair	1,199.70	
3166	City of Stevens Point	2025 WiscNet	328.77	
3168	Employee Resource Center	Monthly EAP Fees	5.98	
3169	Abel Ruga	March Cleaning Services	175.00	
3170	Stevens Point Public Utilities	Verizon iPad charges	10.18	
3171	Baker Tilly Virchow Krause LLP	2025 Audit	1,425.77	
3172	City of Stevens Point	Retirement, insurance, fuel	8,975.83	
3173	Chef's Kitchen	Developers Dinner	1,289.40	
3174	City of Stevens Point	Workers Comp Premiums	623.91	
3175	Heartland Business Systems, LLC	Monthly Bill	133.32	
3176	Securian Financial	MN Life Insurance Policy #002832L	16.00	
3177	Mastercard	Rugs & Internet	468.70	
EFT	Payroll	April 2026	15,715.29	
	Calnan Design Group	Project FireCrest Invoice	1,382.05	
	Bank Fees	Bank Fees	60.49	
	Delta Dental	Premium Charges	71.38	
	Wisconsin Public Service	Utility Charges	3,329.94	
	IRS & WI Dept of Revenue	Payroll Taxes	7,869.56	
	Gen Aviation	Gen Aviation	189.60	
	TOTAL EXPENSES LISTED		\$ 80,791.70	\$ 80,791.70
	BALANCE ON HAND APRIL 30, 2026			\$ 162,121.49
		Balance on Hand		\$ 162,121.49
		Plus checks written after end of month		\$ -
		Plus uncleared checks		\$ 468.70
		Less checks previously written clearing this month		\$ (2,281.25)
	Ending Cash Balance matching Bank Statements			\$ 160,308.94

REPORT TO THE JUNE 8, 2026
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of May 1, 2026	\$ 160,308.94
Bank deposits recorded in May 2026	\$ 16,218.86
	\$ 176,527.80

CHECKS ISSUED IN MAY 2026

3178	Baker Tilly Virchow Krause LLP	2025 Audit	1,769.97
3179	City of Stevens Point	Retirement, insurance & phone	6,964.23
3180	Employee Resource Center	Monthly EAP	5.98
3181	Abel Ruga	April Cleaning Services	175.00
3182	Titan Aviation Fuels	Titan Rewards APR 2026	5.86
3183	Midstate Lock, LLC	Terminal Lock Repair	495.72
3184	Point Heating & Cooling	HVAC Repair	1,017.50
3185	QTpod	Jet-A Dispenser Terminal Repair	2,978.66
3186	Wing Aero Products	Counter supplies	125.44
3187	Schierl Tire & Service	New tires 2016 Ford F250	871.40
3188	Mastercard	ADS-B App Flight Tracking, Rugs & internet	505.61
3189	Securian Financial	MN Life Insurance Policy #002832L	16.00
3190	Baker Tilly Virchow Krause LLP	2025 Audit	152.33
3191	Heartland Business Systems, LLC	Monthly billing for May	71.74
EFT	Payroll	May 2026	9,258.69
	Calnan Design Group	Project FireCrest Invoice	63.30
	Delta Dental	Premium Charges	71.38
	Wisconsin Public Service	Utility Charges	2,897.21
	IRS & WI Dept of Revenue	Payroll Taxes	3,668.96
	Gen Aviation	Gen Aviation	151.74
	TOTAL EXPENSES LISTED		\$ 31,266.72
	BALANCE ON HAND MAY 31, 2026		\$ 145,261.08
		Balance on Hand	\$ 145,261.08
		Plus checks written after end of month	\$ -
		Plus uncleared checks	\$ 729.68
		Less checks previously written clearing this month	\$ (468.70)
	Ending Cash Balance matching Bank Statements		\$ 145,522.06

CITY OF STEVENS POINT
TRANSPORTATION COMMISSION MINUTES
June 8, 2026
2700 Week Street, Stevens Point, WI

The Transportation Commission meeting was called to order at 5:00 p.m.

1. Roll Call

Present: Alderperson Guthrie, Alderperson Birr, Neil Prendergast, and Karalyn Peterson.

Present via Zoom: Thomas Bertram

Not Present: Nichole Lysne, Heidi Oberstadt.

Also Present: Tom Carroll and Talin Scheuermann.

2. Approval of May 11, 2026 minutes.

Alderperson Guthrie moved to approve the May 11, 2026 minutes. Alderperson Birr seconded the motion.

Call for the vote: ayes, all; nays, none; motion carried.

3. Approval of the May 2026 Financial/Claims Reports

Alderperson Guthrie moved to approve the May 2026 Financial/Claims Reports. Karalyn Peterson seconded the motion.

Call for the vote: ayes, all; nays, none; motion carried.

4. Discussion and possible action on Yellow Route Parkdale/Songbird Loop options.

Alderperson Guthrie made a motion to approve adding the Parkdale/Songbird loop to the Yellow Route as a permanent inbound route segment. Alderperson Birr seconded the motion.

Call for the vote: ayes, all; nays, none; motion carried.

5. Central Transportation Update/Report.

6. Next Meeting Date

The next meeting is scheduled for July 13, 2026 5:00pm.

7. Adjournment

The meeting was adjourned at 5:13 p.m.

PERSONNEL COMMITTEE
June 8, 2026 - 6:00 PM
Community Room
933 Michigan Avenue, Stevens Point, WI
OR
Zoom Teleconferencing
MINUTES

Discussion and Possible Action on:

1. Roll Call.

Present: Kneebone, Lang, Birr, Donahue, Olson.

2. Director Lemke requests creation of additional Foreman position and removal of Lead Operator.

Director Lemke gave an overview of the request.

Ald. Lang moved, Ald. Donahue seconded, to approve the request.

Call for the vote: ayes, all; nays, none; motion carried.

3. Adjournment.

Adjourned at 6:02 P.M.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING June 8, 2026 - 6:03 PM Community Room 933 Michigan Avenue, Stevens Point, WI

MINUTES

Roll Call

- PRESENT** Vice-Chairperson Ald. Shaun Morrow, Ald. Marc Christianson, Ald. Ginger Keymer, Ald. Mary Kneebone, and Ald. Dean Shuda.
- EXCUSED** Chairperson, Mayor Mike Wiza
- ABSENT** Chris Tiffany
- OTHERS PRESENT** **Directors:** Scott Beduhn - Public Works, Joel Lemke - Public Utilities and Transportation.
City Staff: Police Chief, Ed Orgon, Fire Chief, Jb Moody, C/T, Corey Ladick, City Clerk, Susan Pagel, Human Resource Manager, Sandy Frasch, and Finance Manager, Marcy Peterson.
Alderspersons: Jacqui Guthrie - District 2, Andrea Olson - District 4, Allison Birr - District 5, Joe Donahue - District 6, Sam Lang - District 9, and Matt Moldenhauer - District 10.

Informational

1. **Director's Report**
 - a. **Division and Church Streets Reconstruction Project.**
 - b. **Michigan Avenue Underpass.**

Director Beduhn reported that there is a pre-construction meeting for the Business 51 Northside Project this Wednesday, Jun 10th.

Ald. Christianson **moved**, Ald. Shuda **seconded**, to accept the Director's Report and place it on file.

Call for the Vote: Ayes: **All**
Nays: **None**; Motion **Carried**

Discussion and Possible Action

2. **To award the 2026 Street Improvement Project - West Scott Street #26-102 to Earth Inc. out of Arpin, WI for an amount not to exceed \$626,005.95.**

Ald. Kneebone **moved**, Ald. Keymer **seconded**, to award the 2026 Street Improvement Project - West Scott Street #26-102 to Earth Inc. out of Arpin, WI, for an amount not to exceed \$626,005.95.

Call for the Vote: Ayes: **All**
 Nays: **None**; Motion **Carried**

Adjourn

Adjourned at **6:09 p.m.**

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
June 8, 2026 - 6:07 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Discussion and Possible Action on:

1. Roll Call.

Present:

Ald. Guthrie, Keymer, Donahue, Lang, Moldenhauer.

2. License List:

A. Temporary Class "B" Beer License:

- 1. CREATE Portage County, 1300 Maria Drive Suite B, Stevens Point for Levitt AMP Stevens Point Music Series on July 23, 30, and August 6, 13, 20, 2026, at Pfiffner Pioneer Park, 1100 Crosby Avenue, Stevens Point.**
- 2. Mid-State Roller Derby, PO Box 728, Stevens Point for Roller Derby Games on July 11, 2026 & August 15, 2026, at K.B. Willett Arena, 1000 Minnesota Avenue, Stevens Point.**

B. Class "B" Beer Renewal: Stevens Point Youth Baseball Association, 4601 State Highway 66, Stevens Point for license period beginning July 1, 2026.

C. Class "B" Beer & "Class C" Wine Renewals:

- 1. Crazy Taco Express, 301 Division Street, Stevens Point for period beginning July 1, 2026.**
- 2. Franny's Family Restaurant, 5720 Windy Drive, Suite D, Stevens Point for period beginning July 1, 2026.**
- 3. Point Market and Vietnamese Restaurant, 3511 Church Street, Stevens Point for period beginning July 1, 2026.**

D. "Class B" Beer & Liquor (Combination) Licenses Renewals:

- 1. CREATE Portage County, 1300 Maria Drive Suite B, Stevens Point for license period beginning July 1, 2026.**
- 2. El Mezcal at 5741 Windy Dr. Suite E, Stevens Point for license period beginning July 1, 2026.**

3. **Frank & Ernie's at 925 Second Street, Stevens Point for license period beginning July 1, 2026.**
 4. **Guu's on Main at 1140 Main Street, Stevens Point for license period beginning July 1, 2026.**
 5. **Little White Inn at 441 Second Street North, Stevens Point for license period beginning July 1, 2026.**
 6. **Pointers Pub at 1327 Second Street, Stevens Point for license period beginning July 1, 2026.**
 7. **Tokyo Steak House at 1617 Academy Ave, Stevens Point for license period beginning July 1, 2026.**
- E. Reserve "Class B" Beer & Liquor (Combination) Licenses Renewal: Pointers Pub at 1327 Second Street, Stevens Point for license period beginning July 1, 2026.**
- F. "Class A" Intoxicating Liquor & Class "A" Fermented Malt Beverage License Renewal: West Side Mobil, 232 West Clark Street, Stevens Point for license period beginning July 1, 2026.**

Ald. Keymer spoke about striking agenda item 2D6 from the record.

No concerns from law enforcement.

Ald. Guthrie moved, Ald. Donahue seconded, to approve agenda items 2A through 2C.

Call for the vote: ayes, all; nays, none; motion carried.

No concerns from law enforcement.

Ald. Lang moved, Ald. Moldenhauer seconded, to approve agenda items 2D through 2F.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

- A. North Central Conservancy Trust Bike Ride for Conservation on August 8, 2026 (Recurring).**
- B. The Stevens Point Area YMCA Costume 5K Dash/Fun Run on October 24, 2026 (New Event).**
- C. National Night Out on August 4, 2026 (Recurring).**

Ald. Moldenhauer moved, Ald. Guthrie seconded, to approve the events.

Call for the vote: ayes, all; nays, none; motion carried.

4. Ordinance Amendment - Section 2.01: Moving the Common Council meeting to a start time of 6:00 p.m.

Ald. Guthrie moved, Ald. Moldenhauer seconded, to approve the amendment.

Call for the vote: ayes, all; nays, none; motion carried.

5. Ordinance Amendment - Section 14.14: Chickens, Ducks, Rabbits, and Bees.

Ald. Lang spoke about subsections i, ii, and iii and requested that they be changed and questioned the language of 20 cubic feet.

Ald. Lang moved, Ald. Guthrie seconded, to approve the amendment.

Call for the vote: ayes, 1; nays, 4; motion denied.

Call for the roll call vote: Ayes: Keymer.

Nays: Moldenhauer, Lang, Donahue, Guthrie. Motion denied.

6. Adjournment.

Adjourned at 6:27 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

June 8, 2026 - 6:27 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 897 1885 3443 | Passcode: 645006

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Non-Action Items:

1. Roll Call.

PRESENT Ald. Christianson, Morrow, Shuda, Keymer and Guthrie
OTHERS C/T Ladick, Attorney Beverage, Directors Beduhn, Lemke and Kivela;
PRESENT Fire Chief Moody, Alderpersons Kneebone, Lang, Birr, Olson,
Donahue and Moldenhauer, Clerk Pagel, Deputy C/T Peterson

2. Chairperson's Opening Remarks.

Ald. Christianson informed the committee that a request for proposal for a facilities study is nearing completion and he feels this study will assist in future decision making.

3. Review of 2025 budget overages.

Comptroller Ladick reviewed the 2025 budget overages. Overall the City completed 2025 under budget but there were a few departments that went over budget. Public Works was over budget primarily due to the consumption of salt and the IT Dept was over budget due primarily to the increase in software license fees. More detailed information is available in the memo included in the meeting packet.

Discussion and Possible Action on:

4. Approval of funding for the purchase of a mastic machine for making street repairs.

Ald. Keymer moved, Ald. Morrow seconded, to approve funding for the purchase of a mastic machine for making street repairs.

Call for the vote: ayes, all; nays, none; motion carried.

5. Approval of funding for the demolition of 809 Division St. (Former UW-Credit Union Building)

Ald. Keymer moved, Ald. Shuda seconded, to table this agenda item.

Call for the vote: ayes, all; nays, none; motion carried.

6. Approval of funding for the replacement of windows at the Portage County Library's downtown location.

Ald. Morrow moved, Ald. Guthrie seconded, to approve the funding for the replacement of windows at the Portage County Library's downtown location.

Call for the vote: ayes, all; nays, none; motion carried.

7. Approval of Claims Paid.

Ald. Shuda moved, Ald. Morrow seconded, to approve the claims paid.

Call for the vote: ayes, all; nays, none; motion carried.

8. Adjourn into closed session (approximately 6:50 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Negotiating real estate acquisition related to the Business 51 project.

Ald. Morrow moved, Ald. Guthrie seconded, to move to closed session as per WI SS 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session to negotiate real estate acquisitions related to the Business 51 project.

Roll call vote: Ayes: Morrow, Shuda, Keymer, Guthrie and Christianson. Nays: none; meeting moved to closed session.

9. Reconvene for Possible Action on the above-referenced closed session items.

Ald. Morrow moved, Ald. Keymer seconded, to move to open session.

Roll call vote: Ayes: Shuda, Keymer, Guthrie, Christianson and Morrow. Nays, none; meeting moved to open session.

Ald. Shuda moved, Ald. Keymer seconded, to proceed with the acquisition offer for 1725 Fourth Avenue as discussed in closed session.

Call for the vote: ayes, all; nays, none; motion carried.

Closing Section:

10. Adjournment

Meeting adjourned at 7:26 pm.

COMPTROLLER-TREASURER REPORT
for the period ending April 30, 2026

	Bal April 1, 2026	Receipts	Disbursements	Bal April 30, 2026
GENERAL OPERATING CASH	\$1,523,864.64	\$11,883,096.60	\$8,776,816.58	\$4,630,144.66
UTILITIES & TRANSPORTATION (Cash and Investments)	\$19,819,816.05	\$2,767,936.52	\$2,101,737.59	\$20,486,014.98
INVESTMENTS	Bal April 1, 2026	TRANSFER IN	TRANSFER OUT	Bal April 30, 2026
GENERAL	\$43,643,464.82	\$564,251.97	\$3,500,000.00	\$40,707,716.79
SPECIAL REVENUE	\$870,837.81	\$0.00	\$0.00	\$870,837.81
DEBT SERVICE	\$893,275.47	\$0.00	\$0.00	\$893,275.47
CAPITAL PROJECTS	\$7,282,229.97	\$1,500,000.00	\$0.00	\$8,782,229.97
INTERNAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
TRUST	\$4,533,389.91	<u>\$0.00</u>	<u>\$0.00</u>	\$4,533,389.91
TOTALS	<u>\$57,223,197.98</u>	<u>\$2,064,251.97</u>	<u>\$3,500,000.00</u>	<u>\$55,787,449.95</u>

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	\$4,940,300	\$1,651,985	33.44%
POLICE	\$6,965,020	\$2,209,269	31.72%
FIRE	\$7,480,711	\$2,627,627	35.13%
PUBLIC WORKS	\$7,100,074	\$2,274,549	32.04%
PARK & REC	\$2,558,343	\$684,749	26.77%
CAPITAL PROJECTS	\$16,522,680	\$4,287,078	25.95%
DEBT SERVICE	\$12,327,501	\$12,771,806	103.60%
YTD TARGET	33.33%		

REVENUES:	BUDGET	YTD	%
GENERAL	\$30,626,805	\$16,927,831	55.27%

Application Form

Name: Erin Redman

Address: 2324 Ellis St. Stevens Point, WI 54481

Phone: [REDACTED]

Email: [REDACTED]

Indicate which board(s), commission(s), and/or committee(s) you are interested in serving on.

Sustainability Commission

Please write a brief description of your background and why you are interested in serving (attach extra sheets if necessary):

I have a PhD in sustainability from Arizona State University and have spent decades working in the field as an educator, researcher, and advocate. I am currently the sustainability education director and professor at University of Wisconsin-Stevens Point, where I lead the doctoral program in sustainability.

Please return the completed application and a copy of your resume to:

City of Stevens Point City Clerk’s Office
1515 Strong’s Avenue, Stevens Point WI, 54481

**City of Stevens Point
Attn: City Clerk’s Office
1515 Strongs Ave.
Stevens Point, WI 54481**

Stevens Point

Boards, Commissions, & Committees Application



Interested in Local Government?

Are you interested in local government or do you want to contribute to your community? Consider serving on a city board, commission, or committee. As a representative serving on one of the City's boards, commissions or committees, you will focus on community needs requiring your dedication, vision, experience, and enthusiasm. Ultimately, the City of Stevens Point's Common Council has the legal responsibility to carry out decisions that affect the welfare of the entire community; however, the boards, commissions and committees play a significant role in the process of deciding what goes in front of the Common Council. So if you are interested in local government and want to serve your community, the City of Stevens Point's boards, commissions and committees may be a good fit for you.

What are the eligibility requirements?

Applicants must be eligible voters and *reside within the Stevens Point city limits*. Please review all details of specific vacancies, as some may have different requirements or require specific representation.

How do I know if I was or was not appointed to a board, commission, or committee?

If appointed to one of the boards, commissions, or committees, you will be notified. The City Clerk's Office will contact you to come in and sign an oath of office.

How do I apply?

Please complete the application form on the reverse side and return to the City Clerk's Office at 1515 Strongs Avenue, Stevens Point, WI 54481. You may also complete the application online at stevenspoint.com. Typically, appointments are made during April or May of each year; however, vacancies vary. Please check out our list of current vacancies

located on stevenspoint.com or by contacting the City Clerk's Office at: (715)346-1569

What boards, commissions, and committees can I be appointed to?

Board of Appeals:

- Hears and makes decisions on appeals where it is alleged that there is an error in any requirement, decision, or determination made.
- Authorizes variances and disability variances.
- Citizen Positions: 5 (3 year term)
- Alternative Positions: 2 (3 year term)

Redevelopment Authority:

- Prepares redevelopment and urban renewal plans.
- Carries out redevelopment and urban renewal projects within the corporate limits of the city.
- Develops and implements redevelopment plans.
- Administers economic development and housing loans.
- Adopts rules for the transaction of its business and keeps a record of its resolutions, transactions, findings, and determinations.
- Establishes rehabilitation and design standards.
- Assembles and disposes of land, including the taking of real estate through eminent domain.
- Demolishes and/or rehabilitates substandard structures.
- Participates in real estate development and commercial revitalization.
- Citizen Positions: 4-6 (position availability varies) (5 year term)

Historical Preservation/Design Review Commission:

- Designates historic structures, historic sites, and the designation of historic districts within

the city limits, subject to approval by the common council.

- Regulates construction, reconstruction, alteration, and demolition within designated districts.
- Cooperates with the State of Wisconsin historic preservation officer and the state historic preservation review board in attempting to include properties designated as landmarks or landmark sites, or historic districts, in the National Register of Historic Places and the State Register of Historic Places.
- Solicits and receives funds for historic preservation in the city.
- Citizen Positions: 5 (3 year term)
- Alternates: 2 (3 year term)

Housing Authority:

- Carries out duties designed by the Community Development Authority.
- Citizen Positions: 3-5 (position availability varies) (5 year term)

Board of Park Commissioners:

- Develops policies concerning the operation of the parks and recreation facilities, subject to approval by the common council.
- Acquires and/or maintains parks and green spaces, conservation areas, park buildings, the community pool, KB Willett ice rink, City cemeteries, boat ramps, and other parks, recreation and forestry facilities and public property.
- Aids in long-range planning, strategic planning, and setting service standards for the Parks, Recreation and Forestry Department.
- Citizen Positions: 8 (3 year term)

Plan Commission:

- Advises the city council on comprehensive planning and land use issues.
- Prepares and administers a comprehensive plan while providing leadership and insight

into opportunities and challenges that confront the community.

- Makes reports and recommendations relating to the plan and development of the city to public officials and agencies, public utility companies, civic, educational, professional, and other organizations and citizens.
- Recommends, to the mayor or council, programs for public improvements and the financing thereof.
- Has such powers as may be necessary to enable it to perform its functions and promote municipal planning.
- Reviews requests for annexation, certified surveys, conditional uses, public right-of-way vacations, and rezoning.
- Performs planned unit development reviews, site, building, and landscape reviews, subdivision plat reviews, and map reviews.
- Citizen Positions: 5 (3 year term)

Board of Review:

- Has broad powers with respect to assessments within their jurisdictions.
- Acts upon any and all protests filed by taxpayers or taxing districts.
- Reviews and equalizes assessments established by the assessor.
- Adds to the assessment rolls any property omitted by the assessor for the current year.
- Has the power to add to the assessment rolls for taxation property which the board believes has been erroneously exempted from taxation.
- Has the power to subpoena witnesses and administer oaths.
- Citizen Positions: 5 (5 year term)
- Alternate Positions: 2 (3 year term)

Transportation Commission:

- Reviews and advises the Mayor and Common Council and adopts rules for the control and operation of the specific utility.
- Citizen Positions: 5 (3 year term)

Board of Water & Sewage Commissioners:

- Makes recommendations to the Common Council and adopts rules for the control and operation of the specific utility.
- Citizen Positions: 5 (5 year term)

Bicycle - Pedestrian Street Safety Commission:

- Advises the Common Council on updates, maintenance, and implementation of the Portage County Countywide Bicycle & Pedestrian Plan and the Transportation Element of the Comprehensive Plan.
- Promotes the integration of bicycling and walking in the City of Stevens Point's planning.
- Makes recommendations concerning the capital and operating budget to identify pedestrian and bicycle needs, services, programs, or facilities.
- With prior authorization from the City, develops and distributes informational, educational, and promotional materials for bicyclists, pedestrians, and motorists.
- Citizen Positions: 5 (3 year term)
- Alternate Positions: 1 (3 year term)

Police and Fire Commission:

- Organizes and supervises the police and fire departments and prescribes rules and regulations for their control and management.
- Citizen Positions: 5 (5 year term)

Weed Commissioner:

- Investigates the presence of noxious weeds in the city.
- Destroys, or has destroyed, noxious weeds in the most economical manner.
- Investigates the presence of noxious weeds. the complete killing of weeds or the killing of weed plants above the surface of the ground.
- Plans and organizes an effective roadside management program.
- Monitors weed conditions within the county to effectuate the weed control and eradication

policies and programs of the County and the State.

- Is a certified pesticide applicator, and maintains knowledge of proper chemicals and methods of application and enforce noxious weed laws.
- Coordinates the activities of part-time help in carrying out the County's weed control and eradication programs; including assigning work, training, motivation, and checking results.
- Operates, maintains, and repairs spraying equipment and trucks.
- Investigates and handles complaints within an area of responsibility according to established regulations and in a manner consistent with County regulations and policies.
- Maintains proper records of chemical applications, equipment, and materials.
- Prepares reports, and performs various other related duties in the area of responsibility.

Tourism Commission:

- Administers the room tax fund in accordance with state law.
- Reviews grants requests for room tax funds that promote tourism in the City.

Deer Management Committee:

- Oversees the Urban Wildlife Abatement programs for the City of Stevens Point.
- Focuses primarily on whitetail deer and geese within the city.

Administrative Appeals Board:

- Hears and rules on appeals from initial administrative determinations or decisions of City officers, employees, agents, agencies, committees, boards, and commissions. This primarily includes property maintenance violations.

Erin (Frisk) Redman

I. ACADEMIC EXPERTISE

Educating for sustainability; understanding unconscious bias; social justice, equity, diversity, and inclusivity; social knowledge regarding pro-environmental behaviors; international collaborations focused on sustainability solutions.

II. EDUCATION

- PhD** Sustainability, Arizona State University (ASU), Arizona, 2013
Dissertation Title: *Developing, Implementing, and Evaluating Sustainability Education through the Integration of Behavioral Science into Pedagogy and Practice*
Committee: Dr. Kelli Larson (Chair), Dr. Hallie Eakin (Member), Dr. Katherine Spielmann (Member)
- MS** Sustainable Systems, Slippery Rock University (SRU), Pennsylvania, 2007
Thesis: *Educating for Sustainability through Nature Play at McKeever Environmental Learning Center.*
Committee: Dr. Paulette Johnson (Chair), Dr. Dale Stewart (Member), Fran Bires (Director at McKeever)
- BS** Major: Biology, Minor: Business, Northland College, Wisconsin, 2005

III. WORK EXPERIENCE

- 2019-Current *Director & Associate Professor*, Educational Sustainability Doctoral Program & Graduate Certificate in Education for Equity & Inclusion, School of Education, College of Professional Studies, University of Wisconsin Stevens Point.
- 2019-2020 *Sustainability Consultant*, Traid.org/uk. Primary Duties: Collaborate on TRAIID's new newsletter and toolkit: <https://www.traid.org.uk/integrating-sustainability/>
- 2017-2019 *Research Associate*, Leuphana University of Luneburg, Germany. Primary Duties: Collaborate with faculty in Germany, Ireland, China, and Mexico to implement Sustainability professional development programs for in-service primary school teachers.
- 2016-2018 *Assistant Research Professor*, School of Sustainability, Arizona State University (ASU). Special appointment to lead Sustainability education programs with Kwame Nkrumah University of Science and Technology and to write grants, such as the National Science Foundation PIRE grant.
- 2014-2016 *Program Manager*, Walton Sustainability Solutions Initiatives, Sustainability Teachers' Academy, ASU. Primary Duties: Develop, implement, and evaluate sustainability education professional development workshops for K-12 teachers nationwide.
- 2013-2015 *Assistant Professor (tenure eligible & full-time)*, Universidad Nacional Autónoma de México (UNAM), León, Guanajuato, México. Primary Duties: Craft proposal for a new undergraduate program in sustainability, write grants, conduct research, publish, and teach undergraduate courses.
- 2008-2013 Arizona State University, Doctoral Assistantships/Fellowships:
Teaching Assistant, School of Sustainability. Course: 'Society and Sustainability' (SOS 320).
Graduate STEM Fellow in K-12 Education (GK-12 Fellowship). National Science Foundation, Sustainability Science for Sustainable Schools project. Primary Duties: Collaboratively develop & implement sustainability education programs in local high schools.
Research Assistant, National Science Foundation, Long-Term Ecological Research, *Ecology Explorers*. Primary Duties: Education outreach on urban ecology.
- 2007 *Graduate Assistant*, Slippery Rock University, Pennsylvania Center for Environmental Education. Primary Duties: Develop online education materials that can be used by K-12 educators.

IV. PUBLICATIONS

Peer-Reviewed:

- Cordaro, J. A., Murphy, C., & Redman, E. (2025). Bridging STEM education and sustainability: Insights from Pennsylvania educators. *Education Sciences*, 15(3), 282. <https://doi.org/10.3390/educsci15030282>
- Wilson, Potter-Nelson, Gaffney, Redman, & Rudinger (2023). Post-COVID-19 visions: A new work-life model. *Journal of Emergency Management*, Vol. 21, No. 3. <https://doi.org/10.5055/jem.0688>
- Redman, A., & Redman, E. (2022). Possibilities for sustainable household waste management: A case study from Guanajuato, Mexico. *Cleaner Waste Systems*, 2, 100016. <https://doi.org/10.1016/j.clwas.2022.100016>
- Redman, Murphy, Mancilla, Mallon, Kater-Wettstaedt, Barth, Ortiz-Martinez, Smith, & Kelly, (2021). International Scaling of Sustainability Continuing Professional Development for In-Service Teachers. *Interdisciplinary Journal of Environmental and Science Education*, 17(3), e2243.
- Murphy, C., Smith, G., Mallon, B., & Redman, E. (2020). Teaching about sustainability through inquiry-based science in Irish primary classrooms: the impact of a professional development programme on teacher self-efficacy, competence and pedagogy. *Environmental Education Research*, 1-25. <https://doi.org/10.1080/13504622.2020.1776843>
- Redman, E., Wiek, A., & Redman, A. (2018). Continuing Professional Development in Sustainability Education for K-12 Teachers- Principles, Programs, Applications, Outlook. *Journal of Education for Sustainable Development*, 12(1), 59-80. <https://doi.org/10.1177/2455133318777182>
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- Non Peer-Reviewed:
- Redman, E., (2025). Transformative learning in educational sustainability as collective resilience and resistance. European Educational Research Association, NW 30 Environmental and Sustainability Research Education, Social Justice and Intercultural Education: <https://blog.eera-ecer.de/transformative-learning/>
- Redman, E., (2020, April). Integrating sustainability into our classrooms, curriculum, and community. TRAIID, Education Quarterly, London, UK. https://issuu.com/traid/docs/traid_education_newsletter_issue1_april2020
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- Elser, M., Pollari, L., Frisk, E. & Wood, M. (2011). Linking Curriculum and Learning to Facilities: Arizona State University's GK-12 Sustainable Schools Program. *Educational Facility Planner*, Vol 45, Issue 3.

V. GRANTS & AWARDS

Funded:

- 2025 Sentry Connected Communities Project. PI: Redman. Amount: \$33,950.
- 2021 Tommy G. Thompson Speaker Awards: Scholar Rescue Fund. PI's: Dr. Uzeyer Ogurly, Dr. Erin Redman, Dr. Lynda Fernholz. Amount: \$13,750.
- 2018 Global Consortium for Sustainability Outcomes. Title: Developing a scalable sustainability education model through the refinement, expansion, and iterative assessment. PI: M. Barth; Project manager: E. Redman. Amount: \$125,000
- 2015 Wells Fargo Regional Sustainability Teachers' Academy. Principle Investigator (PI): E. Redman Amount: \$500,000
- 2013 UNAM Research Grant: Programa de Apoyo a Proyectos de Investigación e Innovación Tecnológica (PAPIIT). Title: Entender las motivaciones para las conductas de los residentes de León, Guanajuato, México en el manejo de sus residuos para poder impulsar conductas más sostenibles. PI: E. Redman. Amount: \$151,239 pesos
- 2012 The Graduate College Dissertation Fellowship Award, ASU. Amount: \$17,000 + tuition & health insurance
- 2011 The Neely Foundation Food and Agriculture Sustainability Research Grant, ASU. Title: Educating Youth on Food Systems Sustainability. PI: E. Redman Amount: \$1,750
- 2011 Innovation Challenges Grant, ASU. Title: Producing Fruit and Vegetable (FAV) Bags through Women-Run Cooperatives in Rural El Salvador. PIs: E. Redman, A. Redman and C. DeGroot. Amount: \$2,000
- 2010 Graduate & Professional Student Association (GPSA) Jumpstart Grant, ASU. Title: Empowering Women and Protecting the Planet through the development of Women-run Cooperatives in Rural El Salvador. PIs: E. Redman, A. Redman and C. DeGroot. Amount: \$500

Unfunded:

- 2016 *United States Department of Education*, Title III, Part F, Hispanic-Serving Institutions (HSI) STEM and Articulation Program. Title: Success, Engagement, and Transfer in Science, Technology, Engineering and Mathematics. Amount: \$4,575,550. 00. Score: 97.7 out of 100; PI: Dr. Anil Kapoor, Phoenix College; Co-PIs: M. McGraw; E. Ortiz; Senior Personnel: E. Redman
- 2016 *National Oceanic and Atmospheric Administration* (NOAA). Title: Strengthening the Public's and K-12 Students' Environmental Literacy for Community Resilience. PI: E. Redman; Co-PIs: N. Grimm, C. Boone, C. Redman Amount: \$499,280
- 2015 *APS Foundation* (Limited Submission). Title: Sustainability Science for the STEM classroom. PI: E. Redman Amount: \$99,821
- 2014 *USAID Partnerships for Enhanced Engagement in Research* (PEER). Title: Integrating Responsible Innovation & Sustainability into Agrigenomics Research. PI: E. Redman; Co-PI: H. Shimada (UNAM Agrigenomics faculty) Amount: \$80,000
- 2013 *Programa de Apoyo a Proyectos para la Innovación y Mejoramiento de la Enseñanza* (PAPIME). Title: Creando una Educación Superior para la Sostenibilidad por Medio de Pedagogía Innovadora. PI: E. Redman Amount: \$104,555 pesos
- 2013 *Proyectos de Desarrollo Científico para Atender Problemas Nacionales* (CONACYT). Title: Analisis de la Mezcla de Tecnologías de Cocinas en el Contexto de Optimizar los Resultados para la Salud y el Cambio Climático. PI: E. Redman

Awards:

- 2022 Research Fellow in Equity and Inclusivity, Inclusive Excellence Institute, UWSP.
- 2016 Community Engagement Award, Office of Knowledge Enterprise Development, ASU. Awarded for engaging K-12 teachers and students in sustainability education.
- 2014 Invited to join the *Sistema Nacional de Investigadores (SNI)*, 2014. *SNI* is an organization of Mexico's leading research scientists supported through financing from the federal government.
- 2013 President's Award for Sustainability, ASU. For significant contributions to the Sustainability Science for Sustainable Schools Project (an education-outreach program).

VI. CONFERENCES & SYMPOSIUMS

**Erin Redman is the presenter for all, but in some cases, co-presenters are listed.*

- 2025 *Association for the Advancement of Sustainability in Higher Education (AASHE)*. Title: Understanding the Long-Term Impact of Educational Sustainability Degrees. In-person presentation, MN, Oct. 23rd.
- 2025 *European Conference on Educational Research (ECER)*. Title: Multiyear study on Students' Transformative Learning Journey through an Educational Sustainability Doctoral Program. In-person presentation, Belgrade, Serbia, September 9-12th.
- 2024 *International Transformative Learning Conference (ITLC)*. Title: Deliberate Phases of Transformative Learning Theory Applied to an Educational Sustainability Doctoral Program. In-person presentation, Sienna, Italy, September 11th-13th.
- 2023 *North American Association for Environmental Education (NAAEE)*; Title: Decolonizing Sustainability Competencies through Connected Communities. Virtual, Recorded for On-Demand, September. Co-presenters: Keahau Kimokeo & Meagan Jones (University of Hawaii-Maui College).
- 2023 *North American Association for Environmental Education (NAAEE)*; Title: Empowering Teachers as Change Agents in Sustainability. Virtual, Recorded for On-Demand, September. Co-Presenter: Yue Li.
- 2023 *MIT Symposium for Advancing Climate Education*; Invited Panelist for session entitled: Pedagogical and Curricular Innovations; Boston, MA, April 2023.
- 2023 *Cambridge Panel*, Title: Sustainability in Schools; Invited Presenter, January 19th.
- 2022 *Global Conference on Sustainability in Higher Education (AASHE)*; Title: Sustainability Graduate Studies: Where, Why, and How; October 18th. Co-Presenters: Ivy Gerbis (Director of Curriculum and Academic Services for the School of Sustainability), Joseph Dorsey (Patel College of Global Sustainability at the University of South Florida), & Aaron Allen (University of North Carolina Greensboro)
- 2022 *German Center for Research and Innovation, New York*: International Panel on Opportunities and Obstacles in Education for Sustainable Development. International Cooperation in Education, Frankfurt Germany. Virtual Panel Presentation; February 24th. Co-Presenters: Annika Wilmers, Rose Marie Ylimaki, Frances Julia Riemer, Katja Brundiers, Lydia Kater-Wettstadt
- 2021 *Synergistic Approach to the Design of Living Space*, Title: Window of Opportunity: Creating a Hopeful Future Following the COVID-19 Disaster. Poltava V.G. Korolenko National Pedagogical University; April 27th; <https://minds.wisconsin.edu/handle/1793/82260>. Co-Authors: Shari Wilson, Jessica Gaffney, Belinda Rudinger, Elizabeth Potter-Nelson

- 2021 *Global Conference on Sustainability in Higher Education (AASHE)*, Virtual. Title (Presentation 1): Sustainably Revisioning the Future: Insights to Build Upon from the COVID-19 Pandemic; Title (Presentation 2): Collaborative Back-Casting for Audacious Sustainability Visions; October 12-14th.
- 2021 *Aspiring Educators of Wisconsin Social Justice Conference*, Virtual. Title: Backcasting and Future Visioning for a Just Transition towards Sustainability, April 17th.
- 2021 *National Science Teachers Association (NSTA)*, Virtual. Title: Integrating Sustainability into STEM Education, April 21st. Co-Presenters: Elizabeth Potter-Nelson and Rachael Rost.
- 2020 *North American Association for Environmental Education (NAAEE)*, Virtual. Adapting Visioning and Back-casting for a Place-based Sustainability Course Online, October 13th. Co-Presenter: Dr. Franzen
- 2020 *Wisconsin Association for Environmental Education (WAAEE)*, Virtual. Global Survey on Post-COVID 19 Futures, November 6th and 7th.
- 2020 *Global Conference on Sustainability in Higher Education (AASHE)*, Virtual. Increasing Access to Sustainability Education Through Online Programs, October 25th.
- 2020 *8th International Conference on Sustainable Development (ICSD)*, Virtual. Strategically Re-designing the Future in the Time of the Covid-19 Disease Outbreak, September 20-21st.
- 2019 *Fritz-Haber Institute Sessions: "The Future of our Climate,"* Berlin Germany. Title: Engaging in Climate Solutions. May 9th.
- 2019 *International Symposium "Research on Teacher Education for Sustainable Development- Insights, Perspectives and Future Directions,"* Vetcha, Germany. Title: International Application of Intensive, Project-based Sustainability Professional Development for In-Service Primary School Teachers. March 21.
- 2018 *IV Annual Conference on Education for Sustainability*, Bogota, Colombia. Title: Educators are Change Agents. November 22nd.
- 2016 *Intel International Science & Engineering Fair (ISEF)*, Phoenix, AZ. Title: Sustainability Science for the STEM Classroom. May 9th.
- 2015 *Association for the Advancement of Sustainability in Higher Education (AASHE)*, Minneapolis, MN. Title: Engaging K-12 educators in Sustainability Science: Case study on urban sustainability systems. Oct. 26-27.
- 2015 *North American Association for Environmental Education (NAAEE)*, San Diego, CA. Title: Fostering Change in the Places We Live: Sustainability Education in Cities. Oct. 15-17.
- 2014 *Association for the Advancement of Sustainability in Higher Education (AASHE)*, Portland, OR. Title: Educating for Sustainability in through diverse interventions at the Largest University in Mexico (UNAM). Oct. 26-29.
- 2014 *Foro: Equidad de Género*, León, Guanajuato, México. Presentation Title: Lecciones para la equidad de género de un proyecto de producción descentralizado en El Salvador, February 7.
- 2012 *Annual Green Schools National Conference*, Denver, CO. Title: Educating for Sustainability: Competencies & Practices for Transformative Action, February 27-29.

VII. TEACHING

University of Wisconsin, Stevens Point (UWSP), United States:

2023/25 *Special Topics Change Agents for Social Justice (EDSU 990)*

- 2023/25 *Applied Residency: Costa Rica (EDSU 919):* International, in-person course taught in Costa Rica, focused on cross-cultural learning with all cohorts in the doctoral program.
- 2022/24 *Applied Residency: Wisconsin (EDSU 919):* In-person course with doctoral students in Wisconsin.
- 2021/22/25 *Philosophical and Theoretical Foundations of Sustainability Leadership in Education (EDSU 810)*
- 2022/23/24 *Social Justice for a Sustainable Society (EDSU 820)*
- 2019/20/21/23/24 *Historical and Philosophical Foundations of Education for Sustainability (EDSU 908)*
- 2020/2022 *Place-Based Approaches within the Global Community Context (EDSU 710/910):* Co-taught with Dr. Becca Franzen
- 2019/2020 *Pluralism for Educators (EDUC 205)*
- 2019/20/21/22 *Research Methods for Sustainability II (EDSU 906)*
- 2020 *Special Topics: Professional Writing for Sustainability (EDSU 990)*

Escuela Nacional de Estudios Superiores (ENES) of the Universidad Nacional Autónoma de México (UNAM), León, Guanajuato, México:

- 2013/2014 *Culture, Society & the Environment:* This undergraduate course was required for the students majoring in intercultural development and focused on human-environmental interactions.
- 2014 *Sustainable Development:* This undergraduate course was taken by students majoring in agribusiness as their principal exposure to the Sustainable challenges of that sector.
- 2014 *Socio-Ecological Systems:* This undergraduate was the first elective open to students of all majors at the university.
- 2014 *Economics & the Environment:* This undergraduate course was required for students majoring in industrial economics.

VIII. SERVICE

Advising & Mentoring of Students:

- 2023-current Advisor for two Graduate Assistants for the Educational Sustainability Doctoral Program
- 2019-current Program Advisor for students in the Educational Sustainability Doctoral Program
- 2020-current Reviewer for the Institutional Review Board (UWSP, IRB)
- 2019-current Dissertation Chair for students in the EdD program.
- 2021-25 Taught more than 30 credits of Independent Study (EDSU 996) for doctoral students.
- 2019-24 Served on the UWSP/School of Education Assessment Committee

Outreach:

- Participant in Community Sub-Committee on the Alliance for Equity and Inclusion for the Stevens Point School District
- Invited talk at Arizona State University; Title: Developing reliable and valid survey instruments (September 8th, 2021)
- Co-founder: Sustain our World Enterprise, LLC; organization that works on FAVE bag project & education scholarship program for youth in rural El Salvador (2008-2019).

Reviews:

- Editorial board member for the International Journal of Environmental and Science Education (IJESE)
- Reviewed articles for the following peer-reviewed journals: Sustainability; Environmental Education Research (EER); Sustainability MDPI; Sustainability Science; Sustainability: Science, Practice, & Policy; Education Sciences; Agriculture and Food Economics; International Electronic Journal of Elementary Education; Entreciencias: Dialogos en la Sociedad del Conocimiento; and The Handbook of Higher Education for Sustainable Development.

Other University and Community Service:

- Partner on the *Connected Communities* project sponsored by the Sentry Foundation (2022-current)
- Developed & launched the Equity and Inclusion in Education Graduate Certificate for UWSP (2022-2023)
- Assessed the General Education Program Courses & Learning outcomes for UWSP (Fall 2022)
- Organized Inclusivity Scholarship Community Fundraiser (June 2022)
- Member of ECDC co-sponsorship team for refugees that are resettled in Stevens Point & Wausau (2022)
- Wisconsin Public Radio Interview on Educational Sustainability Program: How to Teach Sustainability (2025)
- Arizona PBS news interview on Sustainability Teachers' Academy (starts at minute 9):
<https://www.youtube.com/watch?v=LeAyWi3cmQs>

IX. PROFESSIONAL REFERENCES

1. Dr. Kym Buchanan, State Department, former Assistant Dean at UWSP
 - a. Email Address: [REDACTED]
 - b. Phone Number: [REDACTED]
 - c. Relationship: He was Assistant Dean that first hired me and he was my faculty mentor for my first year at UWSP. We have continued to collaborate on sustainability courses.
2. Dr. Lynda Fernholz, former Assistant Dean at UWSP (2019-2024)
 - a. Email Address: [REDACTED]
 - b. Phone Number: [REDACTED]
 - c. Relationship: She was Assistant Dean at the School of Education during my first five years at UWSP.
3. Dr. Rachael Rost-Allen, Sustainability Education and Engagement Coordinator at Johnson Community College
 - a. Email Address: [REDACTED]
 - b. Phone number: [REDACTED]
 - c. Relationship: She served as the Educational Sustainability Program Graduate Assistant under my supervision from September 2020-June 2023 and has co-taught with me for several years.

2026 Street Improvements - West Scott Street Project #26-102 (#10127650)

Owner: City of Stevens Point

06/02/2026 10:00 AM CDT

Line Item	Item Code	Item Description	UofM	Quantity	Earth Inc.		A-1 Excavating LLC		Switlick & Sons Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	Mobilization	LS	1	\$45,000.00	\$45,000.00	\$35,000.00	\$35,000.00	\$225,000.00	\$225,000.00
2	2	Common Excavation	CY	896	\$30.00	\$26,880.00	\$30.00	\$26,880.00	\$16.00	\$14,336.00
3	3	Rock Excavation - Utility Trench (Undistributed)	CY	100	\$100.00	\$10,000.00	\$1.00	\$100.00	\$20.00	\$2,000.00
4	4	Utility Demolition	LS	1	\$15,000.00	\$15,000.00	\$13,000.00	\$13,000.00	\$10,000.00	\$10,000.00
5	5	Excavation Below Subgrade (EBS)(Undistributed)	CY	275	\$20.00	\$5,500.00	\$25.00	\$6,875.00	\$28.00	\$7,700.00
6	6	Concrete Sidewalk Removal	SF	320	\$5.00	\$1,600.00	\$2.00	\$640.00	\$1.00	\$320.00
7	7	Prepare Foundation for Asphaltic Paving	LS	1	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00
8	8	Biaxial Geogrid (Undistributed)	SY	1741	\$5.00	\$8,705.00	\$3.00	\$5,223.00	\$3.00	\$5,223.00
9	9	Dense Graded Base, 1 1/4-in	CY	891	\$40.00	\$35,640.00	\$50.00	\$44,550.00	\$28.00	\$24,948.00
10	10	Dense Graded Base, 3/4-in	CY	26	\$70.00	\$1,820.00	\$100.00	\$2,600.00	\$28.00	\$728.00
11	11	Granular Backfill, Imported (Undistributed)	LF	1870	\$20.00	\$37,400.00	\$1.00	\$1,870.00	\$16.00	\$29,920.00
12	12	HMA Pavement - 3MT 58-28 S, 2.25-in.	TON	225	\$120.00	\$27,000.00	\$125.00	\$28,125.00	\$115.00	\$25,875.00
13	13	HMA Pavement - 4MT 58-34 S, 1.75-in.	TON	175	\$130.00	\$22,750.00	\$135.00	\$23,625.00	\$125.00	\$21,875.00
14	14	Concrete Sidewalk, 4-in.	SF	44	\$14.00	\$616.00	\$50.00	\$2,200.00	\$20.00	\$880.00
15	15	Concrete Driveway, 6-in.	SF	166	\$12.00	\$1,992.00	\$45.00	\$7,470.00	\$25.00	\$4,150.00
16	16	HMA Pavement Driveways - 4MT 58-34 S, 3-in.	TON	60	\$200.00	\$12,000.00	\$215.00	\$12,900.00	\$130.00	\$7,800.00
17	17	Mountable Curb and Gutter, 36-in.	LF	35	\$66.00	\$2,310.00	\$50.00	\$1,750.00	\$130.00	\$4,550.00
18	18	Special Bedding (Undistributed)	LF	100	\$30.00	\$3,000.00	\$10.00	\$1,000.00	\$16.00	\$1,600.00
19	19	Class "B" Bedding	LF	1280	\$18.00	\$23,040.00	\$1.00	\$1,280.00	\$11.00	\$14,080.00
20	20	Drain Basin with Casting, 24-in	EA	2	\$5,500.00	\$11,000.00	\$5,000.00	\$10,000.00	\$3,000.00	\$6,000.00
21	21	Storm Sewer Pipe, Perforated, Corrugated HDPE, Class III-A 12-in	LF	40	\$110.00	\$4,400.00	\$100.00	\$4,000.00	\$75.00	\$3,000.00
22	22	PVC Sanitary Lateral, SDR 35, 6-in.	LF	350	\$70.00	\$24,500.00	\$140.00	\$49,000.00	\$85.00	\$29,750.00
23	23	PVC Sanitary Sewer, SDR 35, 8-in.	LF	590	\$73.00	\$43,070.00	\$130.00	\$76,700.00	\$85.00	\$50,150.00
24	24	Sanitary Sewer Manhole, with Casting, 48-in. DIA	EA	3	\$7,300.00	\$21,900.00	\$6,100.00	\$18,300.00	\$5,000.00	\$15,000.00
25	25	New Manhole Casting Final Adjustment (Core and Pour Method)	EA	3	\$2,000.00	\$6,000.00	\$1,300.00	\$3,900.00	\$600.00	\$1,800.00
26	26	Adjust Existing Structure	EA	2	\$1,800.00	\$3,600.00	\$1,100.00	\$2,200.00	\$500.00	\$1,000.00
27	27	Adjust Existing Catch Basin	EA	3	\$1,500.00	\$4,500.00	\$1,100.00	\$3,300.00	\$500.00	\$1,500.00
28	28	PVC Watermain, C900, 6-in.	LF	30	\$220.00	\$6,600.00	\$150.00	\$4,500.00	\$70.00	\$2,100.00
29	29	PVC Watermain, C900, 8-in.	LF	560	\$85.00	\$47,600.00	\$150.00	\$84,000.00	\$70.00	\$39,200.00
30	30	Polyethylene Water Service Lateral, 1-in.	LF	340	\$95.00	\$32,300.00	\$150.00	\$51,000.00	\$70.00	\$23,800.00
31	31	Fire Hydrant Assembly	EA	1	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00
32	32	Insulation, 4-in.	SF	96	\$10.00	\$960.00	\$10.00	\$960.00	\$3.00	\$288.00
33	33	Temporary Water Service	LS	1	\$8,800.00	\$8,800.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
34	34	Temporary Mailboxes	EA	14	\$100.00	\$1,400.00	\$400.00	\$5,600.00	\$150.00	\$2,100.00
35	35	Seed Restoration	SY	810	\$12.00	\$9,720.00	\$8.00	\$6,480.00	\$12.00	\$9,720.00
36	36	Water for Seeded Areas	MGAL	5	\$50.00	\$250.00	\$50.00	\$250.00	\$5.00	\$25.00
37	37	Erosion Control	LS	1	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00
38	38	Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00
39	39	Staking	LS	1	\$12,000.00	\$12,000.00	\$9,100.00	\$9,100.00	\$15,000.00	\$15,000.00
Base Bid Total:						\$544,353.00		\$587,378.00		\$639,418.00
Base Bid with Contingency:						\$626,005.95		\$675,484.70		\$735,330.70

RESOLUTION

[CONDITIONAL USE PERMIT – 532 DIVISION STREET – CONSTRUCT A PRINCIPAL STRUCTURE WITH “B-TID5’ STREET SETBACKS]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 532 Division Street (Parcel ID 281240829401025) and described as LOT1 CSM#824-3-182 AND 2'ON DIVISION X 258.65' DES 351/595 BNG PRT NWSE & SW SE S29 T24 R8 ESMT-346/447-48 1.18A M/L 815685, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to construct a principal structure with more than five feet of street setback off of Division Street.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Susan Pagel, City Clerk

Dated: June 1, 2026
Adopted: June 15, 2026

Committee: Plan Commission
Drafted by: Adam Kuhn
Return to: City Clerk



5/13/2026

Wisconsin Public Service Corporation
P.O. Box 19001
Green Bay, WI 54307-9001
www.wisconsinpublicservice.com

CITY OF STEVENS POINT AIRPORT

***1515 Strong Ave
Stevens Point, Wisconsin, 54481***

Dear Customer:

In an effort to provide improved service and reliability Wisconsin Public Service Corporation is planning on rebuilding the electric facilities on your property at ***4435A State Highway 66, in the City of Stevens Point, County of Portage, State of Wisconsin.*** This work involves replacing underground electric cables and above-ground equipment, such as pedestals and transformers on your property in locations shown on the attached easement which, when executed, would grant us the right to install and maintain the necessary facilities.

I have enclosed two copies of the easement for your review. The exhibit is only temporary until the final one can be completed. When the final exhibit is complete, we will send it along with a copy of the easement for your review. After you review the exhibit, the document will be recorded with the Office of the Register of Deeds. Signing this document will allow Wisconsin Public Service Corporation to install facilities on your property in the location described in the easement.

Please note that the Public Service Commission entitles you to a minimum of five days to examine the materials provided. However, you have the option to waive the five-day review period and sign and return the easement at any time.

*You will note that the documents **require** you to sign them in the presence of a **Notary Public**.* Please make the necessary arrangements to meet with a Notary Public in your vicinity and have the Notary sign the documents where indicated. All signatures and blanks filled in must be completed in **BLACK INK** to be accepted by the Register of Deeds for recording.

Please return one of the documents to me in the pre-paid envelope provided at your earliest convenience. The second document is for your records. Installation cannot be scheduled until the completed document has been received.

Please contact me if you have any questions regarding the easement. Please refer to Work Request **WMIS-3499030**.

Ana Rivera-Groe- Right of Way Agent
Wisconsin Public Service Corporation
(920) 433-1151

Ana.RiveraGroe@wisconsinpublicservice.com | A subsidiary of the WEC Energy Group

Enclosed

3343983

Easement

THIS INDENTURE is made this _____ day of _____, _____, by and between CITY OF STEVENS POINT AIRPORT ("Grantor") and WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of Lot 1 of Certified Survey Map No. 10340 Recorded in the Portage County Register of Deeds Volume 46 of Certified Survey Maps on Page 70 as Document 781619, being part of the Southeast Quarter of the Southwest Quarter (SE ¼ - SW ¼) and the Southwest Quarter of the Southeast Quarter (SW ¼ - SE ¼) of Section 22 Township 24 North, Range 8 East, in the City of Stevens Point, County of Portage, State of Wisconsin, as shown on the attached Exhibit "A".

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Tax Parcel Identification Number
(PIN)

281-24-0823230001

1. **Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written

CITY OF STEVENS POINT AIRPORT

Organization name

Sign Name

Print name & title

Sign Name

Print name & title

STATE)
OF _____)

)SS

COUNTY)
OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____ CITY OF STEVENS POINT AIRPORT, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name

Print Name

Notary Public, State of

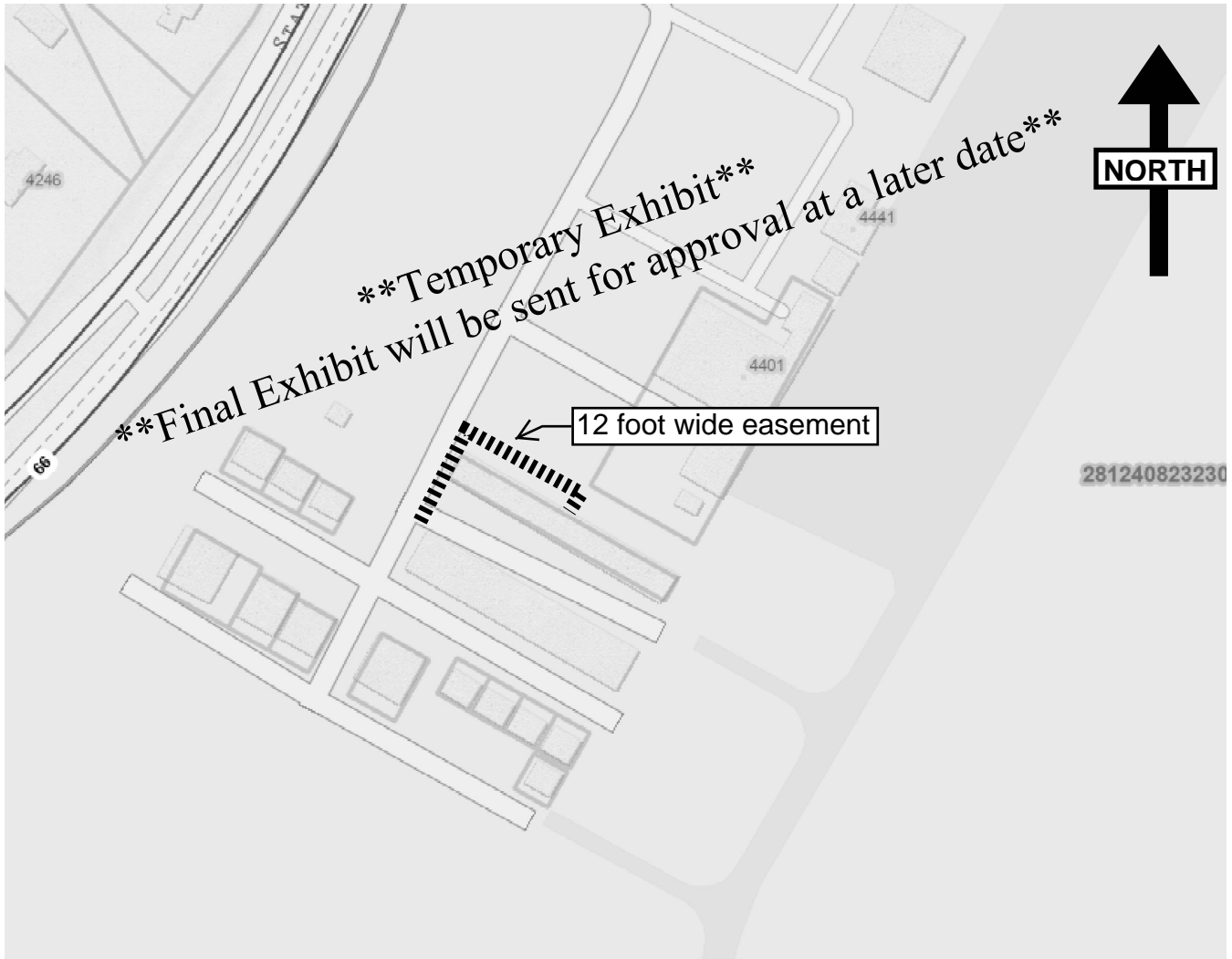
My Commission expires:

This instrument drafted by: Ana Rivera-Groe
Wisconsin Public Service Corporation

REMS Entity ID	WR Number	Document ID	REMS Formatted Number
1494285	WMIS-3499030	3343983	INT11-494-285

Temporary Exhibit "A"

Not to Scale - For Reference Only



Doc ID: 3343983

County: Portage

WR Number WMIS-3499030

Tax Parcel Number: 281-24-0823230001

Date: 4/29/2026



MEMORANDUM

To: Common Council

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: June 15, 2026

RE: Adoption of the Portage County Safety Action Plan & Bicycle and Pedestrian Plan

Bicycle & Pedestrian Plan: Earlier this year, the City's Plan Commission & Bicycle and Pedestrian Street Safety Commission (BPSSC) have been reviewing the draft County Bicycle and Pedestrian Plan. Feedback received by the two Commissions, along with the governing bodies of our partnering communities through the Safe Streets and Roads for All (SS4A) Program, have been sent to the contracted consultant to edit the Plans accordingly.

A series of changes have occurred with both plans, and staff are ready to go through the approval process of adopting the Plan. The Plan Commission and BPSSC have recommended adoption of the Bicycle & Pedestrian Plan over the last month. All other partnering communities are going through their approval process, with the goal of the Portage County Board taking final action during their July or August meeting.

Please review the proposed Bicycle & Pedestrian Plan and be ready to provide comments. If you have any questions, please let me know.

View County Bicycle & Pedestrian Plan [here](#).

Safety Action Plan: A second deliverable of the SS4A program was the adoption of a safety action plan. The intention of the County Safety Action Plan is to serve as a guide to coordinate safety investments on roadways within Portage County. This Plan focuses more on capital improvements for all road users. The BPSSC has recommended adoption of this Plan during their June 11th meeting.

View Draft Safety Action Plan [here](#).

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To: Common Council

From: Jarod Kivela, Director of Community Development

Date: June 11, 2026

RE: Citywide Facilities Study – Request for Proposals

Late last year and earlier this year, the Common Council discussed and directed staff to pursue a comprehensive Citywide Facilities Study. Funding for the study was approved through the Finance Committee and Common Council as part of the 2026 budget process.

To develop the Request for Proposals (RFP), staff convened a working group consisting of Community Development staff, two alders, and one community member. The working group met to review the scope of work, define project goals, and shape the evaluation criteria prior to the document being finalized.

RFP OVERVIEW

The RFP solicits proposals from qualified consulting firms to complete the following core tasks:

- Inventory of all City-owned buildings and properties (using as much information as we already have + their own that they collect).
- General building condition assessments (structural, mechanical, electrical, plumbing, accessibility)
- Intake and analysis of departmental facility plans
- Cross-departmental analysis to identify consolidation opportunities and efficiencies
- A prioritization framework and phased Citywide Facilities Plan
- Owner-directed evaluations and assessments (\$10,000 set-aside for targeted studies)
- Optional: a facility planning and decision-support tool (alternate bid item)

The total project budget is \$125,000, inclusive of the owner-directed evaluation allowance and exclusive of the alternate item.

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REASON FOR COUNCIL REVIEW

While it is not standard practice to bring RFPs before the Council prior to posting, staff found it appropriate in this instance given that the study was specifically requested and championed by alders. Bringing the RFP forward for a pre-posting review provides the Council an opportunity to view the scope and approach before the document is publicly released.

Following the Council meeting, staff intends to post the RFP. The posting period will be open for four weeks. Staff will also send courtesy notification emails to consulting firms known to perform this type of work in order to generate as much interest and competition as possible.

ACTION REQUESTED

Staff requests the Council review the attached RFP prior to posting. No formal action is required.

REQUEST FOR PROPOSALS (RFP)

Citywide Facilities Inventory, Planning, and Development Strategy

1. Introduction

The City of Stevens Point is soliciting proposals from qualified consulting firms to conduct a comprehensive assessment of existing City facilities and to support the development of a long-term, citywide Facilities Plan. The selected Consultant will inventory all buildings, assess their condition, review departmental plans, and create an integrated, data-driven framework for future facility planning, development, and investment.

The City of Stevens Point budget for this project is \$125,000.

2. Project Goals

The goals of this project are to:

- Develop a complete inventory and understanding of all City-owned buildings and facilities.
- Assess present and future needs across departments.
- Identify opportunities for consolidation, shared facilities, or coordinated development.
- To estimate the cost of and provide a list of critical repairs, replacements, and sustainability opportunities or upgrades
- Establish standardized tools and phased strategies to guide long-term capital planning.

3. Scope of Work

The Consultant shall perform, at minimum, the following tasks:

Task 1: Inventory of City Buildings and Properties

1. Utilize the City's Insured Value list as the base dataset to create a comprehensive inventory of all buildings and related properties.
2. Group properties by Department and summarize their essential functions.
3. For each property, prepare the following documentation:
 - Location maps
 - Parcel plans
 - Building diagram plans
 - Narrative summaries of building conditions, construction dates, and current usage

4. Document the assignment and number of staff and vehicles housed at each building, including operational roles as applicable.
5. Inventory major fixed equipment assigned to each building, including their function and condition where available.

Task 2: Building Condition Assessment

The Consultant shall determine based upon value, function, or other criteria a level of condition assessment to balance cost and scope. The Consultant **shall include in their proposal** the assumption for “Building Tier” and a description of the level of assessment (e.g. full walk through and assessment, partial walk through, review of available maintenance records and staff interviews, etc.) that will be provided as part of the service.

- Identify the current physical condition of each building, including structural, mechanical, electrical, plumbing, and accessibility components.
- Identify emerging needs, deferred maintenance, and anticipated renovation requirements.

Task 3: Intake and Analysis of Departmental Plans

- Collect and review all departmental building-related plans including expansions, renovations, relocations, and proposed new sites.
- Summarize these plans into a consistent format for cross-departmental evaluation.

Task 4: Cross-Departmental Analysis

- Compare departmental plans to identify:
 - Opportunities for shared development or co-location
 - Redundancies or conflicts
 - Potential efficiencies or cost savings

Task 5: Prioritization Framework

- Develop a ranking of departmental facility plans based on criteria such as urgency, service impact, safety, compliance, operational efficiency, and long-term strategic value.
- Present a recommended priority list for near-term and long-term planning.

Task 6: Future Phasing and Comprehensive Facilities Plan

- Develop phased recommendations for future facility development and improvement.
- Outline strategic phases for the City's long-term Facilities Plan, incorporating known needs and projected growth.

Task 7: Owner directed evaluations and assessments

To address current facility and operational issues the City of Stevens Point will allocate \$10,000 of the total budget towards owner directed evaluations and assessments. These evaluations and assessments may include, but are not limited to:

- Evaluate the feasibility to reuse or repurpose an existing private facility for a public use. (e.g. The City is interested in purchasing a property adjacent to an existing City facility to control the property for a potential future use but has no immediate need of the facility.)
- Assess an existing private site or facility for the potential to repurpose for City use. (e.g. The city may consider the purchase of an existing facility as a temporary or permanent relocation of a department or operation.)
- Evaluate the potential disposal or repurposing of an existing City facility or property. (E.g. The city purchased a property years ago but may not need the property any longer for whatever purpose it was purchased for.)

Task 8 (Alternate Item): Facility Planning and Decision-Support Tool

- This is an alternate item that may or may not be selected by the City.
- Provide the City with a user-friendly tool—such as a spreadsheet, database, or GIS-enabled platform—that will:
 - Track building inventory and conditions
 - Support identification of future project needs
 - Enable scenario planning and options analysis
 - Assist with capital planning and long-term facility strategy
 - The tool must be compatible with existing City software and not require the purchase of addition software or any subscription cost.

4. Deliverables

The Consultant shall provide at minimum:

- Comprehensive facilities inventory and documentation package
- Building condition reports
- Staff and equipment assignment dataset
- Departmental plan summary and cross-analysis report
- Priority ranking framework and recommendations
- Final Comprehensive City Facilities Plan with recommended phases
- All GIS, CAD, or digital files created as part of the work

- Facility planning tool with all required licenses or specifications (if Alternate selected by Owner)

5. Proposal Requirements

Proposals shall include:

- Cover letter and firm introduction
- Description of the firm's relevant experience
- Proposed methodology for completing the Scope of Work
- Project team qualifications and resumes
- Proposed project schedule
- Cost proposal with a detailed fee breakdown including an estimate of labor hours and expenses.
 - Provide a description of the tool separate detailed fee for the Alternate (Task 8).
- At least three references for similar work completed within the last five years.

The proposal shall not be subject to a page limit; however, lengthy proposals are subject to grading as per the evaluation criteria.

6. Evaluation Criteria and Scoring Matrix

Proposals will be evaluated based on the following weighted criteria. The maximum possible score is **100 points**.

A. Scoring Matrix

Evaluation Category	Weight (Points)	Evaluation Criteria
1. Understanding of Scope & Methodology	20 points	Clarity, detail, and feasibility of the work plan; understanding of project complexity; alignment with City goals.
2. Relevant Experience & Qualifications	20 points	Experience with municipal facility planning, asset management, building assessment, and cross-departmental planning.
3. Project Team & Key Personnel	15 points	Qualifications, certifications, and experience of assigned personnel; team structure; availability.
4. Proposed Tool & Technical Capabilities	15 points	Functionality, usability, and innovation of the planning tool; compatibility with City systems.
5. Cost Proposal	15 points	Cost competitiveness, clarity of fee structure, and value relative to scope.
6. Project Schedule & Capacity to Perform	10 points	Feasibility of timeline, staffing plan, and demonstrated capacity to meet deadlines.
7. Compliance and Responsiveness	5 points	Proposal contains all required items and is presented in a manner that is clear and concise and absent of excess and irrelevant materials.

Total: 100 Points

B. Detailed Criteria

1. Understanding of Scope & Methodology — 20 points

- Completeness of approach to inventory development, condition assessment, and departmental planning review.
- Soundness of analytical methods and quality-control processes.
- Demonstrated grasp of City goals and constraints.

2. Relevant Experience & Qualifications — 20 points

- Experience with similar municipal or large public agency projects.
- Quality and relevance of past work examples.
- Familiarity with building systems, ADA standards, and capital planning.

3. Project Team & Key Personnel — 15 points

- Expertise of key staff (planners, engineers, GIS experts, architects, etc.).
- Strength of organizational structure.
- Availability throughout the project period.

4. Proposed Tool & Technical Capabilities — 15 points

- Ability to track conditions, forecast needs, and conduct scenario planning.
- Integration with GIS and potential City systems.
- User-friendliness and sustainability for long-term City use.

5. Cost Proposal — 15 points

- Transparency and completeness of budget.
- Competitive pricing relative to similar projects.
- Justification for major cost components.

6. Project Schedule & Capacity — 10 points

- Realistic timeline with clear milestones.
- Firm capacity to initiate work promptly and maintain progress.
- History of on-time delivery for comparable projects.

7. Compliance and Responsiveness — 5 points

- Adherence to RFP submission requirements.

- Completeness and clarity of proposal document.
- Concise presentation of information, generally lacking in extraneous, unrelated, and unnecessary information.

C. Optional Interview / Presentation (If Used by City)

If shortlisted, firms may be invited for an interview or presentation. The City may assign an additional **10 evaluation points (used only for ranking finalists)** based on presentation clarity, team communication, and ability to address City questions.

7. Selection and Award

All interested parties are requested to provide a response containing all required elements herein to the City by the deadline given. A selection committee will review and evaluate all proposals using the evaluation criteria listed above. The award will be given to the Consultant whose proposal receives the highest overall score. If the selection committee chooses to invite firms for interviews/presentations, the score shall include the additional evaluation points identified above.

8. Schedule

The City anticipates the following timeline (subject to change):

- **RFP Issued:** _____
- **Questions Due:** _____
- **Proposals Due:** _____
- **Consultant Selection:** _____
- **Project Start:** _____

9. Submission Instructions

Proposals must be submitted electronically (or in the format specified) to:

Jarod Kivela
Director of Community Development
1515 Strongs Avenue
Stevens Point, WI 54481
jkivela@stevenspoint.com

C:\Users\beduhn\Desktop\REQUEST FOR PROPOSALS - Facilities Study v3.docx



Transportation Funding Resolution

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including city and village streets, county highways, and town roads; and

WHEREAS, Wisconsin's economy, rooted in manufacturing, agriculture, and tourism, relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration ("wheel") taxes; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system, largely constructed in the 1950s and 1960s, and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE BE IT RESOLVED that, the Common Council of the City of Stevens Point, strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;
3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin’s transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor’s office, all members of the Wisconsin State Senate and Assembly representing districts within the City of Stevens Point, and the League of Wisconsin Municipalities.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Susan Pagel, City Clerk

Dated: May 4, 2026
Adopted: June 15, 2026

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection (1) of Section 2.01 of the Revised Municipal Code pertaining to Meetings, is hereby **amended** to read as follows:

2.01 MEETINGS.

(1) Regular. The stated regular meetings of the common council shall be held at the council chamber on the third Monday in each month at 6:00 p.m. except that the first annual or organization meeting of each new council shall be held on the third Tuesday in April of each year. If the third Monday falls on a recognized city holiday, the Regular Council meeting will be held the Tuesday following the third Monday.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Susan Pagel, City Clerk

Dated: June 8, 2026
Approved: June 15, 2026
Published: June 25, 2026



To: Common Council

From: Jarod Kivela, Director of Community Development

Date: June 10, 2026

RE: Bee Ordinance Amendment — Hive Count and Size Standards

THE SKINNY (additional details below): Stevens Point has had bees in the community for years without enforcement issues. We are formalizing standards that reflect what is already working/being utilized in the City. A maximum of 4 hives per property is consistent with peer cities and matches existing local practice. A 20 cubic foot per-hive size limit is a generous ceiling - a fully built-up standard residential hive runs about 7–9 cubic feet, so no typical beekeeper comes close to hitting it, but there are new hives that run a bit bigger. The limit we are suggesting exists to prevent truly outsized or commercial-scale setups on residential lots, not to constrain normal hobby beekeeping. If hive technology evolves to the point where the standard needs revisiting, staff will bring that back to Council. In the meantime, we are confident these numbers are the right ones.

Long Version:

A few alders raised questions during initial review regarding the basis for maximum number of hives permitted per residential property and the maximum size per hive. Staff has conducted additional research and consulted with a local beekeeping expert to ensure the proposed standards are well-grounded and defensible.

Recommended Standards

Staff recommends the following:

- Maximum hives per residential property: 4
- Maximum size per hive: 20 cubic feet

These standards reflect national peer city practice, local conditions, and input from an industry expert.

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Hive Count - Maximum of 4

A maximum of 4 hives per residential property is consistent with the range most municipalities allow. Common benchmarks nationally include 2 hives (Denver, Milwaukee) to 5 hives (Chicago), placing Stevens Point in the middle of the typical range. The 4-hive cap also reflects existing local practice. The City currently has approximately 10–12 properties that keep bees. A small number of those properties have historically maintained 2-4 hives. Staff is aware of no enforcement issues related to bees. Selecting 4 as the maximum acknowledges and accommodates established practice while setting a clear and reasonable upper limit.

Hive Size - Maximum of 20 Cubic Feet

The 20 cubic foot per-hive maximum was initially drawn from the City of Boston's ordinance, which uses the same cap. Staff's research confirms this is a generous but appropriate ceiling when measured against the standard hive types in use today.

Standard Langstroth Hive

The vast majority of residential beekeepers, particularly first-time keepers, use the 10-frame Langstroth hive, the industry standard for over 150 years. The hive body has a footprint of approximately 19 $\frac{7}{8}$ " x 16 $\frac{1}{4}$ " and is built by stacking boxes of varying depths:

- Deep boxes (9 $\frac{5}{8}$ " tall) - used at the base as the brood chamber; most hives use 1–2
- Medium boxes (6 $\frac{5}{8}$ " tall) - stacked above the brood boxes for honey storage (supers)
- Shallow boxes (5 $\frac{3}{4}$ " tall) - occasionally used for specialty honey production
- Extra-deep boxes - an emerging option some beekeepers are beginning to use in place of standard deeps

A fully built-up, actively managed Langstroth hive, 2 deep brood boxes plus 3–4 medium honey supers, typically measures between 7 and 9 cubic feet. To reach 20 cubic feet, a beekeeper would need to stack approximately 10–12 boxes, which is structurally impractical and well outside any normal residential setup. The 20 cubic foot cap therefore functions as a reasonable upper ceiling for the Langstroth, not a constraint on normal practice.

Top Bar Hives

Top bar hives are a horizontal-style alternative with no stacked boxes. There is no single standard size, but a well-configured top bar hive typically runs 40–48 inches long, 15–18 inches wide, and 10–12 inches deep, approximately 10–14 cubic feet. Larger custom builds are possible. The 20 cubic foot maximum accommodates most top bar configurations with room to spare.

Primal Bee Hives

The Primal Bee hive is a newer, insulated design developed in Switzerland that mimics a natural tree cavity for superior thermal efficiency. Its brood chamber alone is equivalent in volume to three stacked Langstroth deep boxes, and a fully configured Primal Bee hive with honey supers could approach or exceed 20 cubic feet. Staff understands that if this hive type becomes more widely adopted, the size standard may need revisiting. That is addressed in the Forward-Looking Provision section below.

Expert Input

Staff consulted with Shannon Stich, owner of Buzz Shack honey farm and a member of the Wisconsin Honey Producers Association (WHPA). Buzz Shack has been in operation for six years. Shannon's guidance reinforced the importance of allowing adequate space for colonies to live, hives to flourish, and honey to be produced. Her input was considered in finalizing the 20 cubic foot standard as a generous but defined ceiling.

Looking Forward

Beekeeping equipment continues to evolve. New hive designs, such as the Primal Bee, are gaining traction among hobbyists and may eventually exceed the 20 cubic foot standard. The 20 cubic foot maximum is intended to be a generous ceiling for current common hive types, not a permanent barrier to innovation. If hive technology changes such that legitimate residential beekeeping requires larger configurations, staff will bring forward a recommended ordinance amendment to the Council for consideration at that time.

Conclusion

Staff recommends adoption of the 4-hive maximum and 20 cubic foot per-hive size limit as proposed. These standards are consistent with peer city practice, accommodate all common hive types in use today with meaningful headroom, and reflect both local conditions and expert input. The City's existing beekeeping community of approximately 10–12 properties has operated without issue under informal practice, and the proposed ordinance formalizes reasonable standards to guide future permitting.



Memo

Mark Kordus
Neighborhood Improvement Coordinator

Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1554
mkordus@stevenspoint.com

To: Public Policy and General Government Committee
From: Mark Kordus – Neighborhood Improvement Coordinator
CC: Jarod Kivela, Susan Pagel, Andrew Beveridge
Date: 6/2/26
Subject: Proposed Ordinance Amendments Modifying Chapter 14.14(6) Chicken Licensing Requirements and Allowing for Bee Keeping by Right

Currently City ordinance allows for the issuance of chicken permits by right, assuming they meet the provisions of the code. These proposed changes clarify some of the required items such as site plans with dimensional setbacks, and material type for coops and fencing consistent with other sections of code. It also gives the right enter the property for an inspection; no different than any other permit the City would issue related to buildings and setbacks. It would also require the owner to maintain the required annual State licensure. These changes are recommended based upon site plans that were typically lacking information, and then the ability to field verify if there were concerns, or complaints about the chicken permit.

It would also add the keeping of bees by right, incorporating the standard provisions that were previously issued as special permit and then approved by the City Council. It would codify these provisions and allow the permit to be issued by staff, if all conditions are met.

The permit fee would increase from \$10.00 to \$50.00 which is a one-time fee, representing actual staff time involved in review and approval. It would also include the ability for the permit to be revoked upon request of the Code Official and a hearing of the Administrative Appeals Committee, rather than the City Council, as that is one of their primary functions.

(6) Chickens, Ducks, Rabbits, and Bees

- (a) Any person may apply for a permit to keep up to five (5) chickens, ducks, **quail**, or rabbits under this subsection. Only one such permit per household may be issued under this subsection.
- (b) Permits under this subsection may be issued by the City ~~Clerk's office~~ upon review and subject to verification by the Code Official, including on-site inspections, if deemed necessary throughout the permit lifecycle, provided that the following conditions are met:
- i. The applicant has registered with the Wisconsin Department of Agriculture, Trade and Consumer Protection as a "Livestock Premises Registration Application." The applicant is responsible for maintaining compliance with any and all, requirements of the State registration, as part of, and to keep in full effect this City licensure.
 - ii. The applicant provides a written description, including pertinent dimensional standards, material types for both fencing and enclosures, to be utilized for construction, and drawings of the proposed enclosure and its placement on the applicant's property. This shall include any applicable measurements and setbacks distances, sufficient to determine compliance with all dimensional standards.
 - iii. The applicant certifies that he or she shall abide by the following restrictions:
 - (i) No roosters shall be kept.
 - (ii) No animals shall be slaughtered upon the applicant's premises.
 - (iii) The animals shall be provided with a covered enclosure and must be kept in the covered enclosure ~~and/or~~ a fenced enclosure at all times.
 - (iv) No enclosure shall be located closer than 25 feet to any primary residential dwelling structure (including garage, if attached) on ~~an~~ adjacent lots.
 - (v) ~~That the provisions of RMC 21.03(16)(b)1.a. through 21.03(16)(b)1.f. and Chapter 14 of the RMC shall be satisfied. The enclosure and fence must comply with the following municipal code provisions; Chapter 21 for exterior enclosure standards and Chapter 23 for fencing standards.~~
 - (vi) ~~The applicant pays a \$10.00 licensing fee.~~
- (c) ~~Any permit issued under this subsection may be revoked by affirmative vote of the Common Council at any time upon application by the Building Inspector and a showing that the permit holder is in violation of one or more of the provisions of subsection 2.c. Beekeeping~~
- i. The owner agrees to comply with all provisions of Wisconsin Statute 94.76 and Wisconsin Department of Agriculture Trade and Consumer Protection ATCP Chapter 21.13 regarding beekeeping and transportation of bees.
 - ii. Permits under this subsection may be issued by the City upon review and subject to verification by the Code Official, including on-site inspections, if deemed necessary throughout the permit lifecycle, provided that the

following conditions are met:

- (i) No apiary may keep more than four (4) hives on a residential lot. No hive shall exceed twenty (20) cubic feet in volume.
 - (ii) No hive shall be located closer than three (3) feet from any property line. No hive shall be located closer than ten (10) feet from a public sidewalk or twenty-five (25) feet from a principal building on an abutting lot.
 - (iii) A constant supply of water shall be provided for all hives.
 - (iv) A flyway barrier at least six (6) feet in height shall shield any part of a property line that is within twenty-five (25) feet of a hive. The flyway barrier shall consist of a wall, fence, dense vegetation or a combination thereof, and it shall be positioned to transect both legs of a triangle extending from an apex at the hive to each end point of the part of the property line to be shielded.
 - (v) The applicant for the license notifies all residents of adjoining properties and provides evidence of said notification.
 - (vi) The applicant provides a written description, including pertinent dimensional standards, material types for both fencing and enclosures, to be utilized for construction, and drawings of the proposed enclosure and its placement on the applicant's property. This shall include any applicable measurements and setbacks distances, sufficient to determine compliance with all dimensional standards.
- (d) Any permit issued under this above subsection (6) will be subject to a \$50.00 licensing fee, and it may be revoked by affirmative vote of the Administrative Appeal Committee at any time, upon application by the Code Official demonstrating that the permit holder is in continued violation of one or more of the provisions of this section, or maintaining a public nuisance.

14.14(7)

Farm, Dangerous, or wild animals.

- (a) Prohibition. No person shall keep, maintain, or have in his possession or under his control or sell or convey within the city, except as provided below, any farm or dangerous or wild animal. Farm or dangerous or wild animal means and includes any animal which is not naturally tame or which, because of its size, vicious nature, or other characteristic could constitute a danger to human life or property if the animal is not contained on its premises, or any animal associated with a farming operation.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 14.14(6) of the Revised Municipal Code, Animal Care and Licensing, is hereby **modified** to read as follows:

(6) Chickens, Ducks, Rabbits, and Bees

(a) Any person may apply for a permit to keep up to five (5) chickens, ducks, quail, or rabbits under this subsection. Only one such permit per household may be issued under this subsection.

(b) Permits under this subsection may be issued by the City upon review and subject to verification by the Code Official, including on-site inspections, if deemed necessary throughout the permit lifecycle, provided that the following conditions are met:

(1) The applicant has registered with the Wisconsin Department of Agriculture, Trade and Consumer Protection as a "Livestock Premises Registration Application." The applicant is responsible for maintaining compliance with any and all, requirements of the State registration, as part of, and to keep in full effect this City licensure.

(2) The applicant provides a written description, including pertinent dimensional standards, material types for both fencing and enclosures, to be utilized for construction, and drawings of the proposed enclosure and its placement on the applicant's property. This shall include any applicable measurements and setbacks distances, sufficient to determine compliance with all dimensional standards.

(3) The applicant certifies that he or she shall abide by the following restrictions:

(i) No roosters shall be kept.

(ii) No animals shall be slaughtered upon the applicant's premises.

(iii) The animals shall be provided with a covered enclosure and must be kept in the covered enclosure and/or a fenced enclosure at all times.

(iv) No enclosure shall be located closer than 25 feet to any primary residential dwelling structure (including garage, if attached) on adjacent lots.

(v) The enclosure and fence must comply with the following municipal code provisions; Chapter 21 for exterior enclosure standards and Chapter 23 for fencing standards.

(c) Beekeeping

(1) The owner agrees to comply with all provisions of Wisconsin Statute 94.76 and Wisconsin Department of Agriculture Trade and Consumer Protection ATCP Chapter 21.13 regarding beekeeping and transportation of bees.

- (2) Permits under this subsection may be issued by the City upon review and subject to verification by the Code Official, including on-site inspections, if deemed necessary throughout the permit lifecycle, provided that the following conditions are met:
- (i) No apiary may keep more than four (4) hives on a residential lot. No hive shall exceed twenty (20) cubic feet in volume.
 - (ii) No hive shall be located closer than three (3) feet from any property line. No hive shall be located closer than ten (10) feet from a public sidewalk or twenty-five (25) feet from a principal building on an abutting lot.
 - (iii) A constant supply of water shall be provided for all hives.
 - (iv) A flyway barrier at least six (6) feet in height shall shield any part of a property line that is within twenty-five (25) feet of a hive. The flyway barrier shall consist of a wall, fence, dense vegetation or a combination thereof, and it shall be positioned to transect both legs of a triangle extending from an apex at the hive to each end point of the part of the property line to be shielded.
 - (v) The applicant for the license notifies all residents of adjoining properties and provides evidence of said notification.
 - (vi) The applicant provides a written description, including pertinent dimensional standards, material types for both fencing and enclosures, to be utilized for construction, and drawings of the proposed enclosure and its placement on the applicant's property. This shall include any applicable measurements and setbacks distances, sufficient to determine compliance with all dimensional standards.
- (d) Any permit issued under this above subsection (6) will be subject to a \$50.00 licensing fee, and it may be revoked by affirmative vote of the Administrative Appeal Committee at any time, upon application by the Code Official demonstrating that the permit holder is in continued violation of one or more of the provisions of this section, or maintaining a public nuisance.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Susan Pagel, City Clerk

Dated: June 10, 2026
Approved:
Published: