

**City of Stevens Point
Board of Water and Sewerage Commissioners
June 8, 2026 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, Jeff Bushman & Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Chris Lefebvre, Eric Southworth, Shane Kohlen, Jason Draheim, Jaime Zdroik, Ald. Shuda, residents -Guy Stewart and Michael Miller

2. Approval of Minutes

Motion made by Anna Haines, seconded by Jeff Busman to approve the April 13, 2026, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Jeff Bushman, seconded by Carl Rasmussen to approve the claims for the months of April and May 2026 as audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated that we had a wet April and a dry May. Pumpage increased in May. Last week, crews worked in the evening flushing hydrants, City wide. Hydrant flushing is done annually. This week we are having our annual leak detection survey done. We are in our summer operations.

5. Emergency interconnect agreement with Plover - *Joel Lemke*

Joel explained this is a long-standing agreement with the Village of Plover for interconnection between our communities that can be used during a water supply emergency. There is no specific sunset to the agreement as we have had in the past. There have also been cancellation terms added that would be new to this agreement.

The Village of Plover has already acted on this agreement.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the Emergency Interconnect Agreement with the Village of Plover.

Ayes all. Nays none. Motion carried.

6. Approval of quote to install 12" water main on CTH HH - Joel Lemke

Joel brought up a map showing the Commission where the 8" main and 12" main would be installed.

Plans were reviewed for the installation of utilities with the approval of the project at CTH HH and Hoover. The developer was allowed to install an 8" water main through the site if the materials to install a missing section of 12" water main are provided in order to make our distribution system function better and prepare for the upcoming creation of the pressure zone 2.

Staff requests the approval of the quote from Fahrner Excavating in an amount not to exceed \$23,725 for the installation of 407' of 12" water main on CTH HH east of Hoover Road.

Motion made by Jeff Bushman, seconded by Ray Schmidt to approve the quote from Fahrner Excavating in an amount not to exceed \$23,725 for the installation of 407' of 12" water main on CTH HH east of Hoover Road.

Ayes all. Nays none. Motion carried.

7. Approval of quote for the purchase and installation of an effluent meter at Well 11.

Joel stated this item was a previously approved capital item, but it was not completed in the year it was originally approved, so they are bringing the item back for approval.

Estimates were received to replace an effluent meter at Well 11 that is not functioning properly. The cost to replace and install a meter in this location is estimated at \$26,127.

Motion made by Jeff Bushman, seconded by Anna Haines to approve the quote for the purchase and installation of an effluent meter at Well 11 not to exceed \$26,127.

Ayes all. Nays none. Motion carried.

8. Verbal update on Park Ridge utilities - Joel Lemke

Joel stated this Commission has been in support of allowing utilities to be installed in Park Ridge. If, in the future, the Village of Park Ridge consolidates or becomes part of Stevens Point, it benefits us to have their infrastructure as new as possible. They are working on modifications to the ordinance adopted to allow them leeway to do more infrastructure.

9. Approve and place on file the 2025 CMAR - Chris Lefebvre, Joel Lemke

Joel explained the CMAR is done annually. The final grade was an A.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve and place on file the 2025 Compliance Maintenance Annual Report.

Ayes all. Nays none. Motion carried.

10. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated all permit limits were met for April and May. They tested a phosphorus removal chemical for nitrogen removal. It showed some progress but also had some downfalls. They will be trying other options to see if they kind find one that works better.

Staab Construction is working on the final clarifiers and replacing the influent screw pumps.

11. Construction and Maintenance Report - Shane Kohlen

Shane had nothing to add to the report. They had a lot of maintenance items to do in the spring and the swaling projects did get pushed back because of this.

12. Directors Report - Joel Lemke

Nothing discussed.

13. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:24 P.M.