



Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid style meeting may not be reliable.

*The next Airport Commission meeting will be Monday, July 13, 2026 immediately following the Board of Water & Sewerage Commission Meeting.*

**Members**

- Ray Schmidt
- Jeff Bushman
- Carl Rasmussen
- Anna Haines
- Paul Adamski

## AGENDA

### AIRPORT COMMISSION

---

<b>Date and Time:</b>	June 8, 2026 12:30 PM	<b>Location:</b>	Stevens Point Public Utilities 300 Bliss Avenue, Stevens Point, WI
			<u>OR</u>
			<u>Zoom Teleconferencing</u>
			Meeting ID: 820 26885705
			<u>By Computer:</u>
			<a href="https://us02web.zoom.us/j/82026885705">https://us02web.zoom.us/j/82026885705</a>
			<u>By Phone:</u> (303) 715-8592

---

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Written/Verbal Report - *Jason Draheim*
5. Adjournment.

**PLEASE TAKE NOTICE** that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of resolutions, reports and minutes of the Airport Commission Meetings are on file at the Administrative Office of the Water and Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**PLEASE TAKE FURTHER NOTICE** that a quorum of the Common Council may be in attendance at this meeting.

**City of Stevens Point  
Airport Commission  
April 13, 2026 - 12:35 PM**

**Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing  
Meeting ID: 820 26885705**

**By Computer: <https://us02web.zoom.us/j/82026885705>**

**By Phone: (303) 715-8592**

## **MINUTES**

### **Discussion and Possible Action on:**

#### **1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Ray Schmidt and Jeff Bushman

**EXCUSED ABSENCE:** Anna Haines

**ALSO PRESENT:** Joel Lemke, Jennifer Schmeiser, Shane Kohnen, Eric Southworth, Chris Lefebvre, Jason Draheim and Jaime Zdroik

#### **2. Approval of Minutes**

**Motion** made by Jeff Bushman, seconded by Ray Schmidt to approve the February 9, 2026, meeting minutes of the Airport Commission.

***Ayes all. Nays none. Motion carried.***

#### **3. Approval of Department Claims**

**Motion** made by Carl Rasmussen, seconded by Jeff Bushman to approve the department's claims for the months of February and March 2026 as audited and read.

***Ayes all. Nays none. Motion carried.***

#### **4. Updated rates memo - Joel Lemke**

Memo was included in the packet for 2026 lease rates. Joel stated lease rates will be brought back to the Commission again this fall.

**Motion** made by Jeff Bushman, seconded by Carl Rasmussen to approve the 2026 Lease Rates.

***Ayes all. Nays none. Motion carried.***

**5. Written/Verbal Report - Jason Draheim**

Jason thanked Shane's crew for keeping the Airport operating at all times over the winter.

Nex Gen is in progress of clearing trees. It is a federal mandate to have all trees removed that obstruct runways.

**6. Update on agenda requirements related to commission names and duties of the Chair - Joel Lemke**

Joel explained there will be a change to all the agendas. The members of the Committee or Commission will be listed in a box at the top of the agenda. This will allow the public to understand who the voting members are at the meetings. Also, there is a request for the Chair to list the minority in a vote where it is not unanimous.

**7. Adjournment.**

**Motion** made by Ray Schmidt to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting Adjourned: 12:42 P.M.**

**REPORT TO THE MAY 11, 2026**  
**MEETING OF THE AIRPORT COMMISSION**

**FINANCES:**

Bank balance as of April 1, 2026	\$ 39,640.22
Bank deposits recorded in April 2026	\$ 203,272.97
	\$ 242,913.19

**CHECKS ISSUED IN APRIL 2026**

3164	Titan Aviation Fuels	Fuel purchase	37,520.83	
3165	Bushman Electric Crane & Sign	Airport Sign Repair	1,199.70	
3166	City of Stevens Point	2025 WiscNet	328.77	
3168	Employee Resource Center	Monthly EAP Fees	5.98	
3169	Abel Ruga	March Cleaning Services	175.00	
3170	Stevens Point Public Utilities	Verizon iPad charges	10.18	
3171	Baker Tilly Virchow Krause LLP	2025 Audit	1,425.77	
3172	City of Stevens Point	Retirement, insurance, fuel	8,975.83	
3173	Chef's Kitchen	Developers Dinner	1,289.40	
3174	City of Stevens Point	Workers Comp Premiums	623.91	
3175	Heartland Business Systems, LLC	Monthly Bill	133.32	
3176	Securian Financial	MN Life Insurance Policy #002832L	16.00	
3177	Mastercard	Rugs & Internet	468.70	
EFT	Payroll	April 2026	15,715.29	
	Calnan Design Group	Project FireCrest Invoice	1,382.05	
	Bank Fees	Bank Fees	60.49	
	Delta Dental	Premium Charges	71.38	
	Wisconsin Public Service	Utility Charges	3,329.94	
	IRS & WI Dept of Revenue	Payroll Taxes	7,869.56	
	Gen Aviation	Gen Aviation	189.60	
	<b>TOTAL EXPENSES LISTED</b>		\$ 80,791.70	\$ 80,791.70
	<b>BALANCE ON HAND APRIL 30, 2026</b>			\$ 162,121.49
		Balance on Hand		\$ 162,121.49
		Plus checks written after end of month		\$ -
		Plus uncleared checks		\$ 468.70
		Less checks previously written clearing this month		\$ (2,281.25)
	<b>Ending Cash Balance matching Bank Statements</b>			<b>\$ 160,308.94</b>

**REPORT TO THE JUNE 8, 2026**  
**MEETING OF THE AIRPORT COMMISSION**

**FINANCES:**

Bank balance as of May 1, 2026	\$ 160,308.94
Bank deposits recorded in May 2026	\$ 16,218.86
	\$ 176,527.80

**CHECKS ISSUED IN MAY 2026**

3178	Baker Tilly Virchow Krause LLP	2025 Audit	1,769.97
3179	City of Stevens Point	Retirement, insurance & phone	6,964.23
3180	Employee Resource Center	Monthly EAP	5.98
3181	Abel Ruga	April Cleaning Services	175.00
3182	Titan Aviation Fuels	Titan Rewards APR 2026	5.86
3183	Midstate Lock, LLC	Terminal Lock Repair	495.72
3184	Point Heating & Cooling	HVAC Repair	1,017.50
3185	QTpod	Jet-A Dispenser Terminal Repair	2,978.66
3186	Wing Aero Products	Counter supplies	125.44
3187	Schierl Tire & Service	New tires 2016 Ford F250	871.40
3188	Mastercard	ADS-B App Flight Tracking, Rugs & internet	505.61
3189	Securian Financial	MN Life Insurance Policy #002832L	16.00
3190	Baker Tilly Virchow Krause LLP	2025 Audit	152.33
3191	Heartland Business Systems, LLC	Monthly billing for May	71.74
EFT	Payroll	May 2026	9,258.69
	Calnan Design Group	Project FireCrest Invoice	63.30
	Delta Dental	Premium Charges	71.38
	Wisconsin Public Service	Utility Charges	2,897.21
	IRS & WI Dept of Revenue	Payroll Taxes	3,668.96
	Gen Aviation	Gen Aviation	151.74
	<b>TOTAL EXPENSES LISTED</b>		\$ 31,266.72
	<b>BALANCE ON HAND MAY 31, 2026</b>		\$ 145,261.08
		Balance on Hand	\$ 145,261.08
		Plus checks written after end of month	\$ -
		Plus uncleared checks	\$ 729.68
		Less checks previously written clearing this month	\$ (468.70)
	<b>Ending Cash Balance matching Bank Statements</b>		<b>\$ 145,522.06</b>

**April 2026**

**Airport Activity**

- EAA Chapter 75 Meeting April 18<sup>th</sup>
- Bureau of Aeronautics Airports Seminar April 22,23.
- Taxiway lighting project design in progress.
- Legacy crosswind runway designation pending.
- Master plan project in progress.

**Previous Yr. / Present Yr. aircraft movements recorded during business hours.**

<u>2025</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>	<u>2026</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>
January	201	201	January	150	150
February	152	353	February	215	365
March	201	554	March	189	554
April	220	774	April	202	756
May	388	1162	May		
June	427	1589	June		
July	680	2269	July		
August	575	2844	August		
September	592	3436	September		
October	551	3987	October		
November	385	4372	November		
December	204	4576	December		
<b>Total</b>	<b>4576</b>		<b>Total</b>	<b>756</b>	
<b>Average</b>	<b>381</b>		<b>Average</b>	<b>189</b>	
<b>High Mo.</b>	<b>680</b>		<b>High Mo.</b>	<b>215</b>	
<b>Low Mo.</b>	<b>152</b>		<b>Low Mo.</b>	<b>150</b>	

**Previous Yr. / Present Yr. fuel sale comparison by month. All quantities are U.S. Gallons.**

<u>2025</u>	<u>100LL</u>	<u>Jet-A</u>	<u>2026</u>	<u>100LL</u>	<u>Jet-A</u>
January	433.58	1679.8	January	636.75	709.4
February	318.1	817	February	1072.53	851
March	561.4	1156.4	March	1580.71	1579
April	1222.73	1346.2	April	1238.9	1290.4
May	2009.14	3566.4	May		
June	1540.96	2472.4	June		
July	2374.84	3299.3	July		
August	1336.9	2509.9	August		
September	1270.83	1459.7	September		
October	1262.56	3518.2	October		
November	1147.79	1449	November		
December	866.97	725	December		
<b>Total</b>	<b>14345.8</b>	<b>23999.3</b>	<b>Total</b>	<b>4528.89</b>	<b>4429.8</b>
<b>Average</b>	<b>1195.48</b>	<b>1999.942</b>	<b>Average</b>	<b>1132.22</b>	<b>1107.45</b>
<b>High Mo.</b>	<b>2374.84</b>	<b>3566.4</b>	<b>High Mo.</b>	<b>1580.71</b>	<b>1579</b>
<b>Low Mo.</b>	<b>318.1</b>	<b>725</b>	<b>Low Mo.</b>	<b>636.75</b>	<b>709.4</b>

**Hangar Rentals/Availability**

- *Airport Hangars are currently occupied at full capacity. There are currently 22 Individuals interested in basing aircraft at Stevens Point Municipal should space become available.*

**Aircraft Rentals/Instruction Given**

N/A

**Airport Maintenance/Projects (Proposed/Completed)**

- *Fuel System filter changes and meter calibration current.*
- *Vehicular tank meter (VTM) licenses current..*

This report was completed by Jason Draheim. Questions concerning the report or any other related issues can be answered by contacting Jason Draheim by telephone at 715.345.8993, or by e-mail, [jdraheim@stevenspoint.com](mailto:jdraheim@stevenspoint.com).

# Stevens Point Municipal Airport

## Month-End Fuel Report

**To:** Airport Commission

**From:** Jason Draheim, Airport Manager

**Month:** April    **Year:** 2026

(neg difference = fuel gained)  
(pos difference = fuel missing)

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	<u>Total Gal.</u>	<u>Invoiced Gallons Received</u>
<b><u>Prev. Month Jet-A Truck Quantity</u></b>	N/A	2182	N/A	
<b><u>Prev. Month Qty</u></b> (veeder-root)	5674	8852	16708	
<b><u>Purchases</u></b> ( + )	0	0		
<b><u>Sold</u></b> ( - )	1238.9	1290.4	2529.3	
<b><u>Used</u></b> ( - )	10	10	160	
<b><u>Total Qty</u></b> ( = )	4425.1	9733.6	14018.7	
<b><u>Month End Jet-A Truck Quantity</u></b>	N/A	1202	N/A	
<b><u>Month End Qty</u></b> ( - ) (veeter-root)	4452	8536	14190	
<b><u>Difference</u></b> ( = )	-26.9	-4.4	-31.3	

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	
<b><u>Tax exempt Gal.</u></b> (includes used gals)	0		0

### Veeter-Root & Pump Readings

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
This month end inches:	54.02	93.93
This month end temp:	43	44.3
This month end meter:	4452	8536 (tanks only)
Prev month end inches:	65.43	97.57
Prev month end temp:	39.8	43.9
Prev month end meter:	5674	8852 (tanks only)
Price per gal:	5.25	6.5
Inventor gals:	4452	8536
Inventory Value:	<u>\$ 23,373.00</u>	<u>\$ 55,484.00</u>
Total Inventory Value:	<u>\$ 78,857.00</u>	

**May 2026**

**Airport Activity**

- Legacy crosswind runway determination favorable.
- Airfield Mowing operations in progress.
- Taxiway lighting project design in progress.
- Master plan project in progress.

**Previous Yr. / Present Yr. aircraft movements recorded during business hours.**

<u>2025</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>	<u>2026</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>
January	201	201	January	150	150
February	152	353	February	215	365
March	201	554	March	189	554
April	220	774	April	202	756
May	388	1162	May	300	1056
June	427	1589	June		
July	680	2269	July		
August	575	2844	August		
September	592	3436	September		
October	551	3987	October		
November	385	4372	November		
December	204	4576	December		
<b>Total</b>	<b>4576</b>		<b>Total</b>	<b>1056</b>	
<b>Average</b>	<b>381</b>		<b>Average</b>	<b>211</b>	
<b>High Mo.</b>	<b>680</b>		<b>High Mo.</b>	<b>300</b>	
<b>Low Mo.</b>	<b>152</b>		<b>Low Mo.</b>	<b>150</b>	

**Previous Yr. / Present Yr. fuel sale comparison by month. All quantities are U.S. Gallons.**

<u>2025</u>	<u>100LL</u>	<u>Jet-A</u>	<u>2026</u>	<u>100LL</u>	<u>Jet-A</u>
January	433.58	1679.8	January	636.75	709.4
February	318.1	817	February	1072.53	851
March	561.4	1156.4	March	1580.71	1579
April	1222.73	1346.2	April	1238.9	1290.4
May	2009.14	3566.4	May	2133.03	1521
June	1540.96	2472.4	June		
July	2374.84	3299.3	July		
August	1336.9	2509.9	August		
September	1270.83	1459.7	September		
October	1262.56	3518.2	October		
November	1147.79	1449	November		
December	866.97	725	December		
<b>Total</b>	<b>14345.8</b>	<b>23999.3</b>	<b>Total</b>	<b>6661.92</b>	<b>5950.8</b>
<b>Average</b>	<b>1195.48</b>	<b>1999.942</b>	<b>Average</b>	<b>1332.38</b>	<b>1190.16</b>
<b>High Mo.</b>	<b>2374.84</b>	<b>3566.4</b>	<b>High Mo.</b>	<b>2133.03</b>	<b>1579</b>
<b>Low Mo.</b>	<b>318.1</b>	<b>725</b>	<b>Low Mo.</b>	<b>636.75</b>	<b>709.4</b>

**Hangar Rentals/Availability**

- *Airport Hangars are currently occupied at full capacity. There are currently 24 Individuals interested in basing aircraft at Stevens Point Municipal should space become available.*

**Aircraft Rentals/Instruction Given**

N/A

**Airport Maintenance/Projects (Proposed/Completed)**

- *Fuel System filter changes and meter calibration current.*
- *Vehicular tank meter (VTM) licenses current..*

This report was completed by Jason Draheim. Questions concerning the report or any other related issues can be answered by contacting Jason Draheim by telephone at 715.345.8993, or by e-mail, [jdraheim@stevenspoint.com](mailto:jdraheim@stevenspoint.com).

# Stevens Point Municipal Airport

## Month-End Fuel Report

**To:** Airport Commission

**From:** Jason Draheim, Airport Manager

**Month:** May    **Year:** 2026

(neg difference = fuel gained)  
(pos difference = fuel missing)

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	<u>Total Gal.</u>	<u>Invoiced Gallons Received</u>
<b><u>Prev. Month Jet-A Truck Quantity</u></b>	N/A	1202	N/A	
<b><u>Prev. Month Qty</u></b> (veeder-root)	4452	8536	14190	
<b><u>Purchases</u></b> ( + )	0	0		
<b><u>Sold</u></b> ( - )	2133.03	1521	3654.03	
<b><u>Used</u></b> ( - )	10	10	160	
<b><u>Total Qty</u></b> ( = )	2308.97	8207	10375.97	
<b><u>Month End Jet-A Truck Quantity</u></b>	N/A	1707	N/A	
<b><u>Month End Qty</u></b> ( - ) (veeter-root)	2365	6616	10688	
<b><u>Difference</u></b> ( = )	-56.03	-116	-172.03	

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	
<b><u>Tax exempt Gal.</u></b> (includes used gals)	0		0

### Veeter-Root & Pump Readings

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
This month end inches:	33.78	74.34
This month end temp:	60.2	62.6
This month end meter:	2365	6616 (tanks only)
Prev month end inches:	54.02	93.93
Prev month end temp:	43	44.3
Prev month end meter:	4452	8536 (tanks only)
Price per gal:	5.25	6.5
Inventor gals:	2365	6616
Inventory Value:	<u>\$ 12,416.25</u>	<u>\$ 43,004.00</u>
Total Inventory Value:	<u>\$ 55,420.25</u>	