



Our intention is to have in-person meetings going forward. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

### Members

- Alderperson Guthrie
- Alderperson Birr
- Thomas Bertram
- Karalyn Peterson
- Nichole Lysne
- Neil Prendergast
- Heidi Oberstadt

## AGENDA

### TRANSPORTATION COMMISSION

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**Date** June 8, **Location:** Central Transportation  
**and** 2026 2700 Week Street, Stevens Point  
**Time:** 5:00 PM

OR

Zoom Teleconferencing

Meeting ID: 875 3903 7302 | Passcode: 123567

By Computer:

<https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

By Phone: +1-312-626-6799 (US Chicago)

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Discussion and Possible Action on:

1. Roll Call.
2. Approval of May 11, 2026 minutes.
3. Approval of the May 2026 Financial/Claims Reports.
4. Discussion and possible action on Yellow Route Parkdale/Songbird Loop options.
5. Central Transportation Update/Report.
6. Next meeting date - July 13, 2026 5:00pm.
7. Adjournment.

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**PLEASE TAKE NOTICE** Any person who has special needs while attending this meeting or needs agenda material for this meeting should contact the City Clerk as soon as possible to ensure reasonable accommodations can be made. The City Clerk can be reached by telephone at 715-346-1569, or by mail at 1515 Strongs Ave., Stevens Point WI, 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30am to 4:00pm.

**PLEASE TAKE FURTHER NOTICE** that a quorum of the Common Council may be in attendance at this meeting.

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CITY OF STEVENS POINT  
TRANSPORTATION COMMISSION MINUTES  
May 11, 2026  
2700 Week Street, Stevens Point, WI

The Transportation Commission meeting was called to order at 5:01 p.m.

1. Roll Call

Present: Alderperson Birr, Thomas Bertram, and Karalyn Peterson. Present via Zoom: Alderperson Guthrie, Nichole Lysne, Neil Prendergast, and Heidi Oberstadt. Also Present: Tom Carroll and Talin Scheuermann. Public Present: Members of the public were present.

2. Election of Transportation Commission Chair and Vice Chair

Thomas Bertram nominated Neil Prendergast for Chair. Neil Prendergast accepted the nomination. Karalyn Peterson seconded the nomination. Nominations were called for three times. No other nominations were received.

Call for the vote: ayes, all; nays, none; motion carried.

Thomas Bertram nominated Nichole Lysne for Vice Chair. Nichole Lysne accepted the nomination. Karalyn Peterson seconded the nomination. Nominations were called for three times. No other nominations were received.

Call for the vote: ayes, all; nays, none; motion carried.

3. Approval of the March 9, 2026 Minutes

Alderperson Birr moved to approve the March 9, 2026 minutes. Thomas Bertram seconded the motion.

Call for the vote: ayes, all; nays, none; motion carried.

4. Approval of the March and April 2026 Financial/Claims Reports

Alderperson Birr moved to approve the March and April 2026 Financial/Claims Reports.

Karalyn Peterson seconded the motion.

Call for the vote: ayes, all; nays, none; motion carried.

5. Approval of Proposed Central Transportation Route Adjustments

Neil Prendergast moved to approve the proposed Central Transportation route adjustments. Karalyn Peterson seconded the motion.

Call for the vote: ayes, Neil Prendergast, Karalyn Peterson, and Heidi Oberstadt; nays, Alderperson Guthrie, Alderperson Birr, Thomas Bertram, and Nichole Lysne; motion failed.

Thomas Bertram moved to approve the route adjustments for the Orange Route only.  
Aldersperson Guthrie seconded the motion.  
Call for the vote: ayes, all; nays, none; motion carried.

#### 6. Central Transportation Update/Report

Superintendent Talin Scheuermann provided an update on Central Transportation, including staffing, ridership, new buses, transfer center planning, and technology updates.

#### 7. Next Meeting Date

The next meeting is scheduled for June 8, 2026, at 5:00 p.m.

#### 8. Adjournment

The meeting was adjourned at 5:46 p.m.

Meeting of the Transportation CommissionFinances:

Bank Balance as of May 1, 2026	<b>1,952,075.62</b>
Bank Deposits recorded in May 2026	196,517.47
	<u>2,148,593.09</u>

Checks Issued since the last meeting:

5/8/2026	9016 Employee	Wages	1,506.23
5/9/2026	9017 United Way of Portage Cty	United Way	24.00
5/9/2026	9018 WI Council 32 Per Capita Tax Trust	Union Dues	472.90
5/9/2026	9019 WI SCTF	Payroll Garnishment	169.38
5/7/2026	9020 Ascendance Truck Centers	Crankcase Filters	5,003.71
5/7/2026	9021 Cintas Corp #442	Facility supplies / Uniforms	131.52
5/7/2026	9022 Gillig LLC	Tie Rods, Slack Adjuster	1,492.57
5/7/2026	9023 TJs Tire and Auto	Tires	2,274.48
5/15/2026	9024 Ascendance Truck Centers	Schematics	118.00
5/15/2026	9025 Baker Tilly Virchow Krause, LLP	Audit	11,422.62
5/15/2026	9026 Cintas Corp #442	Facility supplies / Uniforms	128.61
5/15/2026	9027 City of Stevens Point	Health insurance, WRS, fuel	86,510.96
5/15/2026	9028 Employee Resource Center Inc	EAP monthly	89.70
5/15/2026	9029 FleetPride	Brake parts	1,097.90
5/15/2026	9030 Gillig LLC	Shocks	734.12
5/15/2026	9031 Halron Lubricants Inc	Motor Oil	1,236.00
5/15/2026	9032 Employee	CDL Reimbursement	75.48
5/15/2026	9033 Northway Communications Inc	Antenna, cable	417.12
5/15/2026	9034 Service Motor Company, Inc.	Lawnmower parts	156.36
5/15/2026	9035 SRF Consulting Group Inc	Transit center planning	14,893.69
5/15/2026	9036 Transit Fixed/On-Demand LLC.	Passio monthly subscription	911.50
5/22/2026	9037 Employee	Wages	1,506.23
5/19/2026	9038 United Way of Portage Cty	United Way	24.00
5/19/2026	9039 WI Council 32 Per Capita Tax Trust	Union Dues	472.90
5/19/2026	9040 WI SCTF	Payroll withholding	169.38
5/21/2026	9041 Cintas Corp #442	Facility supplies / Uniforms	95.97
5/21/2026	9042 FleetPride	Brakes	21.21
5/21/2026	9043 Gillig LLC	DEF tank cap	174.46
5/21/2026	9044 NAPA	Slack adjuster	23.96
5/21/2026	9045 Securian Financial	MN Life Insurance Policy	251.94
5/27/2026	9046 Wisconsin Public Transportation Asso	Membership renewal	1,975.00
5/28/2026	9047 Baker Tilly Virchow Krause, LLP	Audit	1,100.00
5/28/2026	9048 Employee	Shoe / conference meal reimbursement	311.00
5/28/2026	9049 Cintas Corp #442	Uniforms	130.11
5/28/2026	9050 City of Stevens Point	Worker's comp premiums	2,886.63
5/28/2026	9051 Courtesy Cab	Subsidized taxi trips for April	950.00
5/28/2026	9052 Gillig LLC	Shocks / Belt assembly	3,576.33
5/28/2026	9053 Heartland Business Systems. LLC	Managed IT services	310.86
5/28/2026	9054 O'Reilly Auto Parts	Core refund, Alternator	54.43
5/28/2026	9055 Employee	Conference Meal reimbursements	161.00
5/28/2026	9056 U.S. Bank	Deisel lubricant and maintenance supplies	2,423.66
5/28/2026	9057 Wisconsin Public Transportation Asso	WIPTA conference registration	1,000.00
5/28/2026	9058 ZEP Sales	Glass cleaner	75.34
5/1/2025	Delta Dental	Insurance Premiums	981.06
5/7/2026	Payroll	Payroll	53,027.37
5/7/2026	Volunteer Reimbursement	Volunteer Reimbursement	2,909.16
5/8/2026	IRS	Payroll Taxes - Fed	17,347.54
5/8/2026	WI Dept of Revenue	Payroll Taxes - State	3,184.54
5/8/2026	Associated Bank	HSA Plan Fund	225.00
5/12/2026	Colonial Life	Accident insurance	1,326.16
5/12/2026	Associated Bank	HSA Group Plan Fee	3.50
5/12/2026	Verizon	Verizon Bill	145.18
5/18/2026	Great America Financ Services	Copier Lease	95.00
5/21/2026	Payroll	Payroll	50,845.41
5/21/2026	Wisconsin Public	Utilities	3,398.03
5/21/2026	Volunteer Reimbursement	Volunteer Reimbursement	2,770.04

5/22/2026	IRS	Payroll Taxes - Fed	16,409.23
5/22/2026	WI Dept of Revenue	Payroll Taxes - State	3,026.15
5/22/2026	Associated Bank	HSA Plan Fund	225.00
	<b>Total of checks listed</b>		<u>302,086.65</u>
	<b>Balance on hand May 31, 2026</b>		<u>1,846,506.44</u>
	Plus uncleared checks		18,614.18
	Less checks previously written clearing this month		-207,064.57
	<b>Ending Cash Balance matching Bank Statements</b>		<b><u>1,658,056.05</u></b>

## **Transportation Commission Report**

### **Yellow Route Parkdale/Songbird Loop**

#### **Background**

Staff previously brought forward a possible change to the Yellow Route to serve the Parkdale/Songbird area. One option discussed was serving the area by request only.

The Transportation Commission did not support the request-only option. One concern was that riders should have clear and regular service if the area is going to be added to the route.

Since then, staff reviewed the Yellow Route timing, current ridership, and possible routing options.

#### **Review**

Staff completed a more in-depth review of the route timing and ridership data. Based on that review, staff believes there is enough time to add a small portion like this to the Yellow Route.

Staff also looked at whether portions of the current Yellow Route could be removed or shortened to make room for the Parkdale/Songbird loop. Areas reviewed included the section between Dunham's and McDonald's, the area near Jefferson School, Crossroads, and parts of the business park.

One option reviewed was cutting off part of the route between Dunham's and McDonald's and using Highway 10 instead. Staff does not recommend this because riders are currently using those stops.

Staff also reviewed other lower-ridership areas. While some stops have lower ridership, those areas still provide value. Crossroads is also part of a partnership with Plover and supports regional access for riders and the community.

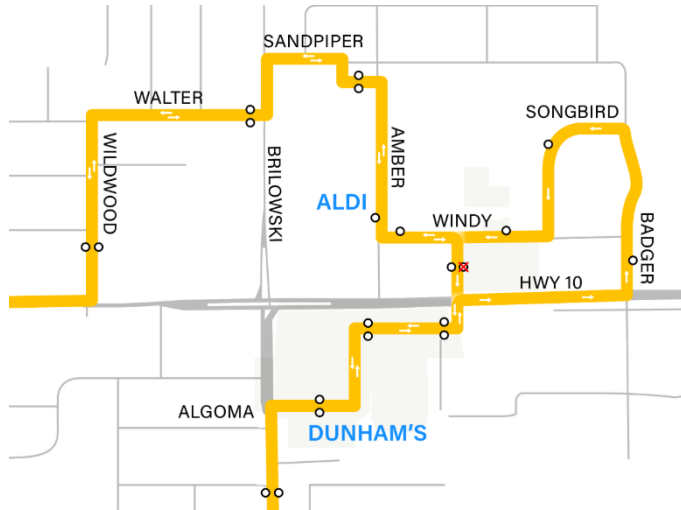
Because of this, staff does not recommend removing larger portions of the current route. The goal is to add service to Parkdale/Songbird while keeping the existing route mostly intact.

## Options

### Option 1: Add the loop inbound

This would serve Parkdale/Songbird while the bus is returning toward downtown and the Transfer Center.

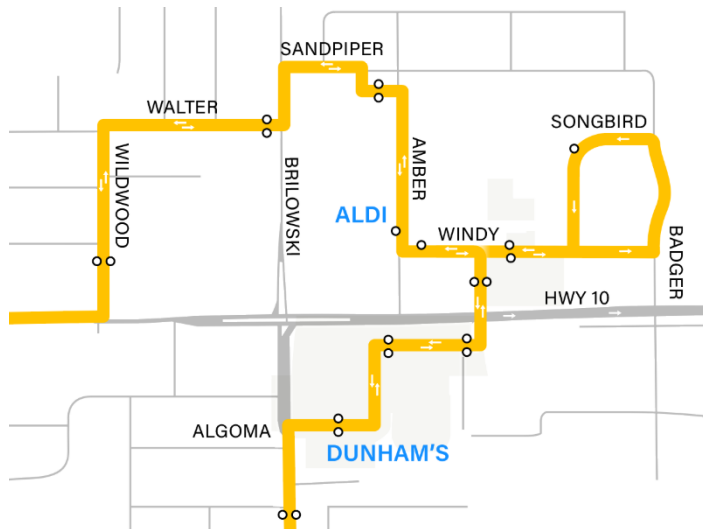
This option has a low impact on the current route timepoints and gives riders strong access to downtown and transfers. It would allow us to use HWY 10 that would be faster on route. It would remove one stop on Elizabeth Avenue. Riders from Parkdale/Songbird going toward the business park would have a longer trip.



### Option 2: Add the loop outbound

This would serve Parkdale/Songbird while the bus is heading out toward the east side shopping and business park areas.

This option keeps all current stops and gives strong access to the business park and east side destinations. The downside is that this option has more impact on route timing, particularly the transfer point in Crossroads.



**Option 3: Add the loop both ways**

This would provide the best service to the Parkdale/Songbird area, but it would also have the largest impact on timing. Staff is concerned this could make the Yellow Route run late more often.

**Staff Recommendation**

Staff recommend adding the Parkdale/Songbird loop to the Yellow Route on the inbound portion of the route.

This option provides regular service to the Parkdale/Songbird area, avoids the request-only model, and has the least impact on the current route schedule.

Staff do not recommend adding the loop both ways at this time due to the risk of regular late running.

**Recommended Motion**

Motion to approve adding the Parkdale/Songbird loop to the Yellow Route as a permanent inbound route segment.