



Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Alderperson Keymer
- Alderperson Lang
- Alderperson Donahue
- Alderperson Guthrie
- Alderperson Moldenhauer

AGENDA

PUBLIC POLICY AND GENERAL GOVERNMENT

Date and Time:	June 8, 2026 6:10 PM (or immediately following previously scheduled meeting)	Location:	Community Room 933 Michigan Avenue, Stevens Point, WI <u>OR</u> <u>Zoom Teleconferencing</u> Meeting ID: 897 1885 3443 Passcode: 645006 <u>By Computer:</u> Zoom Link <u>By Phone:</u> +1-312-626-6799 (US Chicago)
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Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Temporary Class "B" Beer License:
 1. CREATE Portage County, 1300 Maria Drive Suite B, Stevens Point for Levitt AMP Stevens Point Music Series on July 23, 30, and August 6, 13, 20, 2026, at Pfiffner Pioneer Park, 1100 Crosby Avenue, Stevens Point.
 2. Mid-State Roller Derby, PO Box 728, Stevens Point for Roller Derby Games on July 11, 2026 & August 15, 2026, at K.B. Willett Arena, 1000 Minnesota Avenue, Stevens Point.
 - B. Class "B" Beer Renewal: Stevens Point Youth Baseball Association, 4601 State Highway 66, Stevens Point for license period beginning July 1, 2026.
 - C. Class "B" Beer & "Class C" Wine Renewals:
 1. Crazy Taco Express, 301 Division Street, Stevens Point for period beginning July 1, 2026.
 2. Franny's Family Restaurant, 5720 Windy Drive, Suite D, Stevens Point for period beginning July 1, 2026.
 3. Point Market and Vietnamese Restaurant, 3511 Church Street, Stevens Point for period beginning July 1, 2026.
 - D. "Class B" Beer & Liquor (Combination) Licenses Renewals:

1. CREATE Portage County, 1300 Maria Drive Suite B, Stevens Point for license period beginning July 1, 2026.
 2. El Mezcal at 5741 Windy Dr. Suite E, Stevens Point for license period beginning July 1, 2026.
 3. Frank & Ernie's at 925 Second Street, Stevens Point for license period beginning July 1, 2026.
 4. Guu's on Main at 1140 Main Street, Stevens Point for license period beginning July 1, 2026.
 5. Little White Inn at 441 Second Street North, Stevens Point for license period beginning July 1, 2026.
 6. Pointers Pub at 1327 Second Street, Stevens Point for license period beginning July 1, 2026.
 7. Tokyo Steak House at 1617 Academy Ave, Stevens Point for license period beginning July 1, 2026.
- E. Reserve "Class B" Beer & Liquor (Combination) Licenses Renewal: Pointers Pub at 1327 Second Street, Stevens Point for license period beginning July 1, 2026.
 - F. "Class A" Intoxicating Liquor & Class "A" Fermented Malt Beverage License Renewal: West Side Mobil, 232 West Clark Street, Stevens Point for license period beginning July 1, 2026.
3. Request to Hold Event/Street Closing:
 - A. North Central Conservancy Trust Bike Ride for Conservation on August 8, 2026 (Recurring).
 - B. The Stevens Point Area YMCA Costume 5K Dash/Fun Run on October 24, 2026 (New Event).
 - C. National Night Out on August 4, 2026 (Recurring).
4. Ordinance Amendment - Section 2.01: Moving the Common Council meeting to a start time of 6:00 p.m.
 5. Ordinance Amendment - Section 14.14: Chickens, Ducks, Rabbits, and Bees.
 6. Adjournment.

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
MONDAY, JUNE 8, 2026

Temporary Class "B" Beer License:

1. CREATE Portage County, 1300 Maria Drive Suite B, Stevens Point for Levitt AMP Stevens Point Music Series on July 23, 30, and August 6, 13, 20, 2026, at Piffner Pioneer Park, 1100 Crosby Avenue, Stevens Point.
2. Mid-State Roller Derby, PO Box 728, Stevens Point for Roller Derby Games on July 11, 2026 & August 15, 2026, at K.B. Willett Arena, 1000 Minnesota Avenue, Stevens Point.

Class "B" Beer Renewal:

1. Stevens Point Youth Baseball Association, 4601 State Highway 66, Stevens Point for license period beginning July 1, 2026.

Class "B" Beer & "Class C" Wine Renewals:

1. Crazy Taco Express, 301 Division Street, Stevens Point for period beginning July 1, 2026.
2. Franny's Family Restaurant, 5720 Windy Drive, Suite D, Stevens Point for period beginning July 1, 2026.
3. Point Market and Vietnamese Restaurant, 3511 Church Street, Stevens Point for period beginning July 1, 2026.

"Class B" Beer & Liquor (Combination) Licenses Renewals:

1. CREATE Portage County, 1300 Maria Drive Suite B, Stevens Point for license period beginning July 1, 2026.
2. El Mezcal at 5741 Windy Dr. Suite E, Stevens Point for license period beginning July 1, 2026.
3. Frank & Ernie's at 925 Second Street, Stevens Point for license period beginning July 1, 2026.
4. Guu's on Main at 1140 Main Street, Stevens Point for license period beginning July 1, 2026.
5. Little White Inn at 441 Second Street North, Stevens Point for license period beginning July 1, 2026.
6. Pointers Pub at 1327 Second Street, Stevens Point for license period beginning July 1, 2026.
7. Tokyo Steak House at 1617 Academy Ave, Stevens Point for license period beginning July 1, 2026.

Reserve "Class B" Beer & Liquor (Combination) Licenses Renewal:

1. Pointers Pub at 1327 Second Street, Stevens Point for license period beginning July 1, 2026.

“Class A” Intoxicating Liquor & Class “A” Fermented Malt Beverage License Renewal:

1. West Side Mobil, 232 West Clark Street, Stevens Point for license period beginning July 1, 2026.

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:
DATE: 5/29/26
AMOUNT: 35.00
RECEIPT: 1000096212

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: North Central Conservancy Trust Bike Ride for Conservation
3. Name of Sponsoring Person or Organization: North Central Conservancy Trust, Inc. (NCCT)
Address: 301 West Cedar Street City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#: 008-1027054433-04
4. Contact Person: Riley Hubanks, Outreach & Development Coordinator
Phone: 715-344-1910 Email: riley@ncctwi.org Fax:
Address: 301 West Cedar Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property: Fundraiser for local nonprofit. Bike ride event on Green Circle Trail: Open to the public.
Free Public Event on City Property:
Private Event:
Other:
6. Event Date(s): Saturday, August 8, 2026 Event Start Time: 8am Event End Time: 3pm
7. Set Up Date and Time: Saturday, August 8, 2026
8. Event Assembly Location: NCCT property north of Bukolt Park, Town of Hull
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: Spectators/Attendees: 100-150 Vehicles: 35 Animals: 0
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for attaining and proper placement of barricades): None
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
This would be the second "NCCT Bike Ride for Conservation" event. It would be a fundraiser for our 501c3 nonprofit. The event would not be a race, it would be a community biking event, open to the public.
NCCT would charge a registration fee and encourage donations to our nonprofit org. It would also be an event to build awareness for our conservation initiatives in the area.
The event would be open to all ages and skill levels. There will be several distance choices for participants. We would stage at NCCT's Property North of Bukolt Park and use the Green Circle Trail for the event.
15. Describe any additional needs from the City or City Facilities (Fencing, Garbage Cans, City Facilities, Parks, etc.):
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: Police presence will not be needed. Last year, participants were able to safely cross roads without an auxiliary officer or police officer.
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Chris Radford, 808-214-3018 (cell), chris@ncctwi.org

*Staging area is on NCCT property,
Town of Hull

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Financial Gain Activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715- 344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: sinnert@stevenspoint.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Vendor Displays/Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION. HOLD HARMLESS. INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

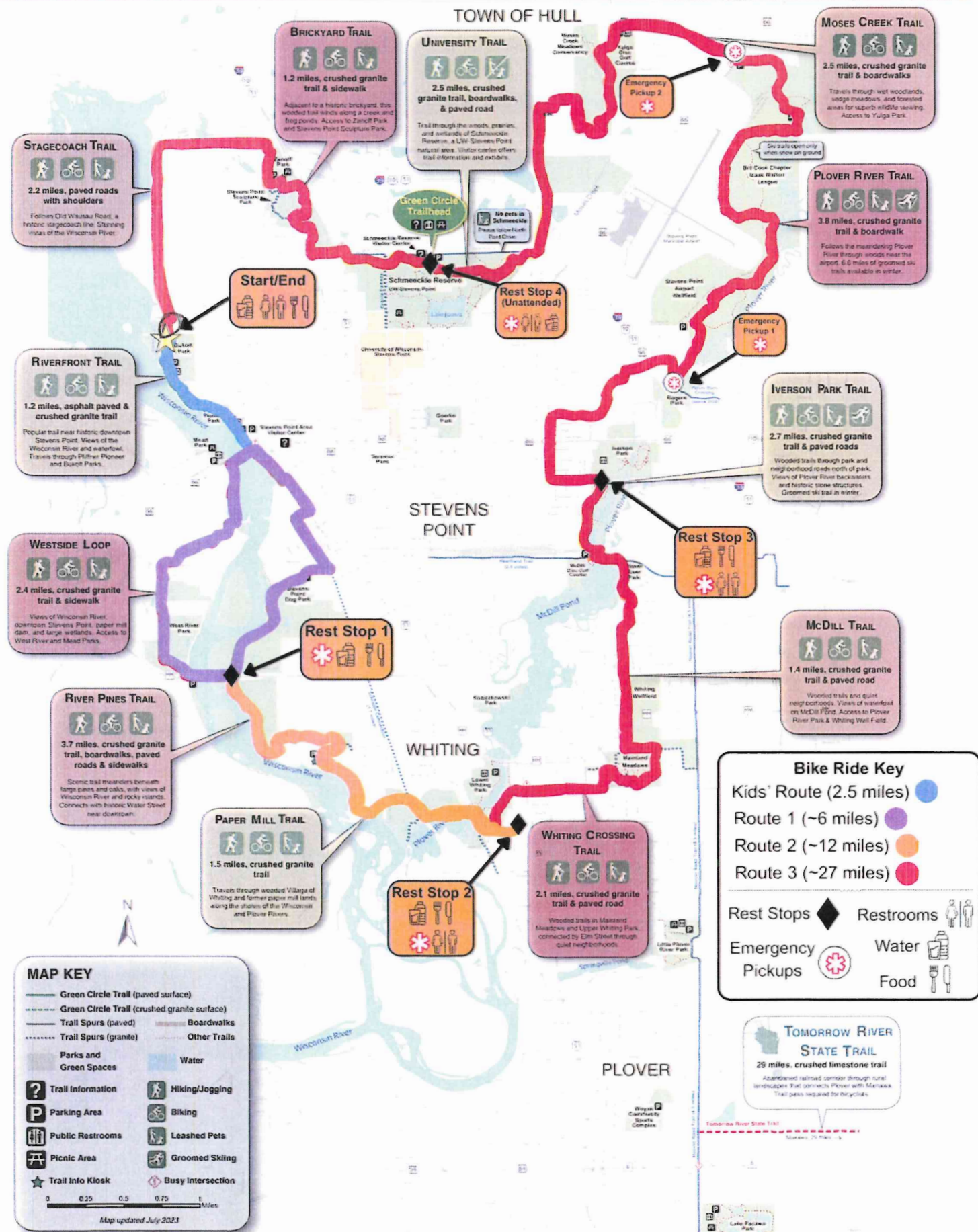
Signature of Applicant: *Chris Ral, NCCT Executive Director* Date: 4-28-2026

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

Bike Ride for Conservation Routes

Map Derived from the Green Circle Trail Map



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

OFFICE USE ONLY:
DATE: 5/13/24
AMOUNT: \$35
RECEIPT: 2000021744

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: [X] New Event [] Return Event as Previously Presented [] Return Event w/ Changes

2. Name of Event: The Stevens Point Area YMCA Costume 5k Dash/Fun Run

3. Name of Sponsoring Person or Organization: Stevens Point Area YMCA

Address: 1000divisionst City: Stevens Point State: WI Zip Code: 54481

Is this a 501 (C-3) non-profit organization? [X] Yes [] No If Yes, Tax Exempt CES#: 008-0000459173-06

4. Contact Person: Jacob Klatkiewicz

Phone: 414-614-9937 Email: jklatkiewicz@spymca.org Fax: N/A

Address: 917 meadow st City: Stevens Point State: WI Zip Code: 54481

5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)

- [X] Athletic Event: Run/Walk
[] Financial Gain Event on City Property:
[] Free Public Event on City Property:
[] Private Event:
[] Other:

6. Event Date(s): October 24th, 2026 Event Start Time: 8:00am Event End Time: 10:00am

7. Set Up Date and Time: October 24th, 2026 at 7:30am

8. Event Assembly Location: Stevens Point Area YMCA

Event Dispersal Location (if different from Assembly Location):

9. Alternative Location: [] Yes [X] No if "Yes" please list location:

(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)

10. Estimated Attendance Of: Participants/Vendors: 200 Spectators/Attendees: 100 Vehicles: 150 Animals: 0

11. Site Plan/Map of Event Attached [REQUIRED]: [X] Yes [] No (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)

12. Street Closures Required? [X] Yes [] No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).

13. List of Street Blocks to Close for Event (Event Organizer is responsible for attaining and proper placement of barricades): Franklin St. (All the streets connecting to franklin will have volunteers and barricades)

14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):

Before our yearly Fall festival begins, we are going to put on a costume 5k Dash/Fun run for the kids. 5k will take place on the longer track, the fun run for the kids will be done in our parking lot. The event should run into our fall festival opening at 10am to 1pm that day.

15. Describe any additional needs from the City or City Facilities (Fencing, Garbage Cans, City Facilities, Parks, etc.):

None

16. Police Presence Needed? [] Police [X] Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com) Please Explain: Help with busy street closures. - Second & First St.

17. Emergency On-Site Contact Person (Please list full name, phone number and email): Jacob Klatkiewicz, 414-614-9937, jklatkiewicz@spymca.org

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715- 344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: hopfensperger@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17	Vendor Displays/Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input type="checkbox"/>	<input checked="" type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION. HOLD HARMLESS. INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Jacob Klatkiewicz Date: 5/13/2026

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
- Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: _____
3. Name of Sponsoring Person or Organization: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
 Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#: _____
4. Contact Person: _____
 Phone: _____ Email: _____ Fax: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
 Athletic Event: _____
 Financial Gain Event on City Property: _____
 Free Public Event on City Property: _____
 Private Event: _____
 Other: _____
6. Event Date(s): _____ Event Start Time: _____ Event End Time: _____
7. Set Up Date and Time: _____
8. Event Assembly Location: _____
 Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: Yes No if "Yes" please list location: _____
 (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
 Participants/Vendors: _____ Spectators/Attendees: _____ Vehicles: _____ Animals: _____
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street): _____
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):

16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: _____
17. Emergency On-Site Contact Person (Please list full name, phone number and email):

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee			10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required —Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)		
2	Alcoholic Beverages Served (Additional Permit Required —Contact City Clerk: 715-346-1569)			11	Financial Gain Activity		
3	Amplification Equipment			12	Fireworks—Please Explain Below: (Additional Permit Required —Contact Fire Department & Ask for Officer on Duty: 715-344-1833)		
4	Amusement Rides/Inflatables (Certificate of Insurance Required —Contact City Clerk’s Office: 715-346-1569)			13	Food Prepared/Served (Additional Permit Required —Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)		
5	Boats/Snowmobiles/ATVs			14	Horses/Animals		
6	Concession Sales			15	Musical Bands		
7	Drive Anything Into the Ground (Utility Location Required \$25 —Contact Parks Department: 715-346-1531)			16	Portable Toilets		
8	Electricity Needed			17	Vendor Displays/Sales		
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.			18	Usage of the Square (Farmers Market Runs May 1st - October 31st —Contact: stevenspointfarmersmarket@gmail.com)		

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

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NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: _____ Date: _____

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____ Page 12 of 17

ROAD CLOSED

VEHICLE DISPLAY / ROAD CLOSED

ROAD CLOSED
Drop off Area

PEV'S
12805709100

Bounce House

Bounce House

Food
Gazelle,
Drinks,
Popcorn

DS

X

X

X

X

X

X

X

X

X

X

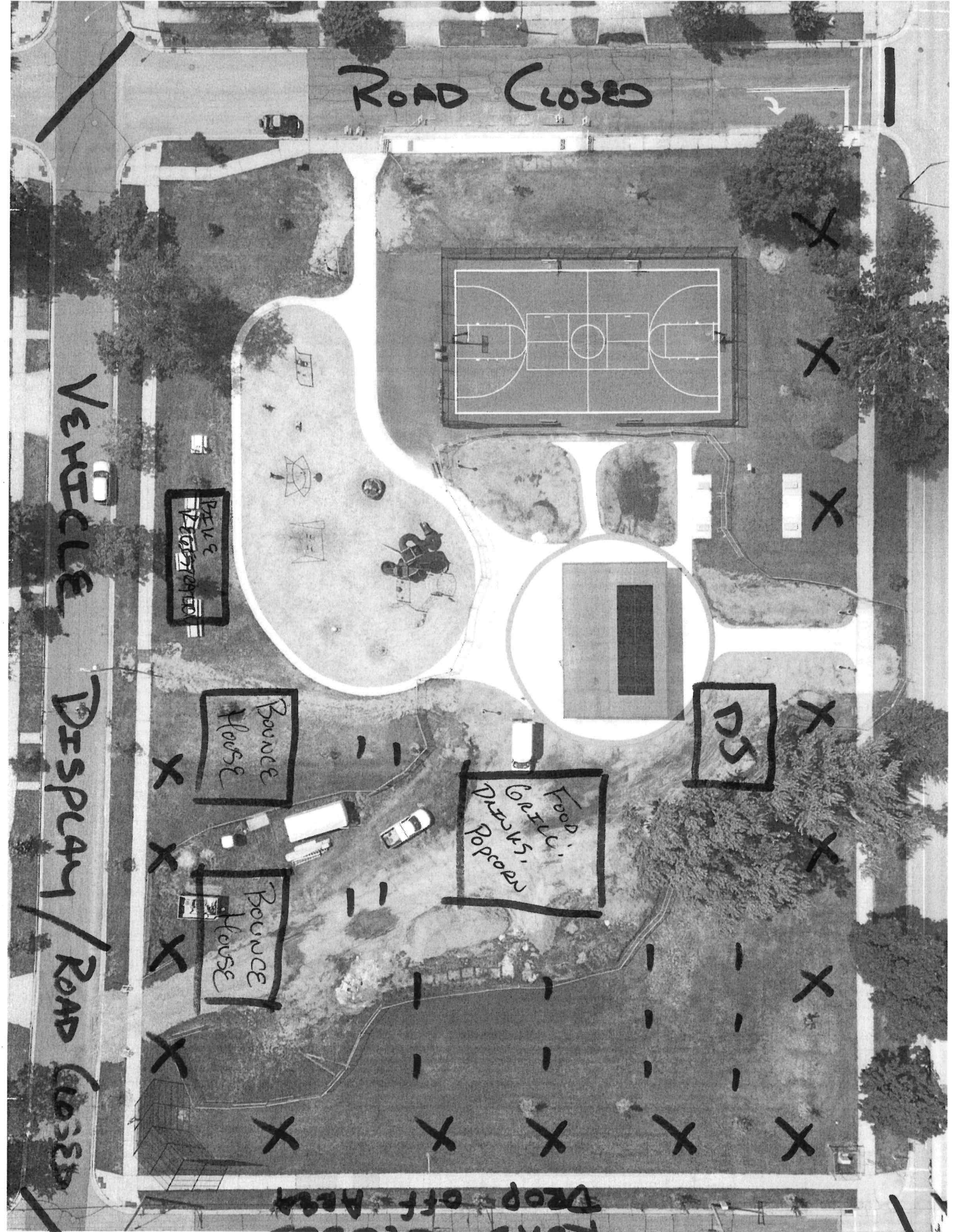
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X



**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection (1) of Section 2.01 of the Revised Municipal Code pertaining to Meetings, is hereby **amended** to read as follows:

2.01 MEETINGS.

(1) Regular. The stated regular meetings of the common council shall be held at the council chamber on the third Monday in each month at 6:00 p.m. except that the first annual or organization meeting of each new council shall be held on the third Tuesday in April of each year. If the third Monday falls on a recognized city holiday, the Regular Council meeting will be held the Tuesday following the third Monday.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Susan Pagel, City Clerk

Dated: June 8, 2026
Approved: June 15, 2026
Published: June 25, 2026



Memo

Mark Kordus
Neighborhood Improvement Coordinator

Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1554
mkordus@stevenspoint.com

To: Public Policy and General Government Committee
From: Mark Kordus – Neighborhood Improvement Coordinator
CC: Jarod Kivela, Susan Pagel, Andrew Beveridge
Date: 6/2/26
Subject: Proposed Ordinance Amendments Modifying Chapter 14.14(6) Chicken Licensing Requirements and Allowing for Bee Keeping by Right

Currently City ordinance allows for the issuance of chicken permits by right, assuming they meet the provisions of the code. These proposed changes clarify some of the required items such as site plans with dimensional setbacks, and material type for coops and fencing consistent with other sections of code. It also gives the right enter the property for an inspection; no different than any other permit the City would issue related to buildings and setbacks. It would also require the owner to maintain the required annual State licensure. These changes are recommended based upon site plans that were typically lacking information, and then the ability to field verify if there were concerns, or complaints about the chicken permit.

It would also add the keeping of bees by right, incorporating the standard provisions that were previously issued as special permit and then approved by the City Council. It would codify these provisions and allow the permit to be issued by staff, if all conditions are met.

The permit fee would increase from \$10.00 to \$50.00 which is a one-time fee, representing actual staff time involved in review and approval. It would also include the ability for the permit to be revoked upon request of the Code Official and a hearing of the Administrative Appeals Committee, rather than the City Council, as that is one of their primary functions.

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 14.14(6) of the Revised Municipal Code, Animal Care and Licensing, is hereby **modified** to read as follows:

(6) Chickens, Ducks, Rabbits, and Bees.

- (a)** Any person may apply for a permit to keep up to five (5) chickens, ducks, or rabbits under this subsection. Only one such permit per household may be issued under this subsection.
- (b)** Permits under this subsection may be issued by the City upon review and subject to verification by the Code Official, including on-site inspections, if deemed necessary throughout the permit lifecycle, provided that the following conditions are met:
 - i.** The applicant has registered with the Wisconsin Department of Agriculture, Trade and Consumer Protection as a "Livestock Premises Registration Application." The applicant is responsible for maintaining compliance with any and all requirements of the State registration, as part of, and to keep in full effect this City licensure.
 - ii.** The applicant provides a written description, including pertinent dimensional standards, material types for both fencing and enclosures, to be utilized for construction, and drawings of the proposed enclosure and its placement on the applicant's property. This shall include any applicable measurements and setbacks distances, sufficient to determine compliance with all dimensional standards.
 - iii.** The applicant certifies that he or she shall abide by the following restrictions:
 - (i)** No roosters shall be kept.
 - (ii)** No animals shall be slaughtered upon the applicant's premises.
 - (iii)** The animals shall be provided with a covered enclosure and must be kept in the covered enclosure and/or a fenced enclosure at all times.
 - (iv)** No enclosure shall be located closer than 25 feet to any primary residential dwelling structure (including garage, if attached) on adjacent lots.
 - (v)** The enclosure and fence must comply with the following municipal code provisions; Chapter 21 for exterior enclosure standards and Chapter 23 for fencing standards.

(c) Beekeeping

- i.** The owner agrees to comply with all provisions of Wisconsin Statute 94.76 and Wisconsin Department of Agriculture Trade and Consumer Protection ATCP Chapter 21.13 regarding beekeeping and transportation of bees.
- ii.** Permits under this subsection may be issued by the City upon review and

subject to verification by the Code Official, including on-site inspections, if deemed necessary throughout the permit lifecycle, provided that the following conditions are met:

- (i) No more than four (4) hives may be kept on a residential lot. No hive shall exceed twenty (20) cubic feet in volume.
 - (ii) No hive shall be located closer than three (3) feet from any property line. No hive shall be located closer than ten (10) feet from a public sidewalk or twenty-five (25) feet from a principal building on an abutting lot.
 - (iii) A constant supply of water shall be provided for all hives.
 - (iv) A flyway barrier at least six (6) feet in height shall shield any part of a property line that is within twenty-five (25) feet of a hive. The flyway barrier shall consist of a wall, fence, dense vegetation or a combination thereof, and it shall be positioned to transect both legs of a triangle extending from an apex at the hive to each end point of the part of the property line to be shielded.
 - (v) The applicant for the license notifies all residents of adjoining properties and provides evidence of said notification.
 - (vi) The applicant provides a written description, including pertinent dimensional standards, material types for both fencing and enclosures, to be utilized for construction, and drawings of the proposed enclosure and its placement on the applicant's property. This shall include any applicable measurements and setbacks distances, sufficient to determine compliance with all dimensional standards.
- (d) Any permit issued under this above subsection (6) will be subject to a \$50.00 licensing fee, and it may be revoked by affirmative vote of the Administrative Appeal Committee at any time, upon application by the Code Official demonstrating that the permit holder is in continued violation of one or more of the provisions of this section, or maintaining a public nuisance.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Susan Pagel, City Clerk

Dated: June 2, 2026
Approved: June 15, 2026
Published: June 25, 2026