



Our intention is to have in-person meetings going forward. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

## Members

- Alderperson Guthrie
- Alderperson Birr
- Thomas Bertram
- Karalyn Peterson
- Nichole Lysne
- Neil Prendergast
- Heidi Oberstadt

## AGENDA

### TRANSPORTATION COMMISSION

---

**Date** May 11, **Location:** 2700 Week Street, Stevens Point  
**and** 2026 or  
**Time:** 5:00 PM Join Zoom Meeting  
<https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

Dial by your location  
+1-312-626-6799

Meeting ID: 875 3903 7302  
Passcode: 123567

---

#### Discussion and Possible Action on:

1. Roll Call.
2. Election of Transportation Commission Chair and Vice Chair.
3. Approval of the March 9, 2026, minutes.
4. Approval of the March and April 2026 Financial/Claims Reports.
5. Approval of proposed Central Transportation route adjustments.
6. Central Transportation Update/Report.
7. Next Meeting Date - June 8, 2026 - 5:00pm
8. Adjournment.

---

**PLEASE TAKE NOTICE** Any person who has special needs while attending this meeting or needs agenda material for this meeting should contact the City Clerk as soon as possible to ensure reasonable accommodations can be made. The City Clerk can be reached by telephone at 715-346-1569, or by mail at 1515 Strongs Ave., Stevens Point WI, 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30am to 4:00pm.

**PLEASE TAKE FURTHER NOTICE** that a quorum of the Common Council may be in attendance at this meeting.

---

**City of Stevens Point  
Transportation Commission Meeting  
March 9, 2026 - 5:00 PM**

2700 Week Street, Stevens Point, Wisconsin  
or via Zoom Teleconferencing

**Minutes**

**1. Roll Call**

Present: Karalyn Peterson

Present via Zoom: Nichole Lysne, Tom Bertram, Ald. Jacqui Guthrie, Heidi Oberstadt, Neil Prendergast

Not Present: Ald. Allison Birr

Others Present: Talin Scheuermann, Tom Carroll

**2. Approval of the January 12, 2026 Minutes**

Motion made by Ald. Jacqui Guthrie seconded by Tom Bertram to approve the January 12, 2026 minutes. All in favor; none opposed. Motion carried.

**3. Approval of the January and February 2026 Financial/Claims Reports**

Motion made by Karalyn Peterson, seconded by Neil Prendergast to approve the January and February 2026 Financial/Claims Reports. All in favor; none opposed. Motion carried.

**4. Central Transportation Update/Report**

Talin Scheuermann provided an overview of current ridership trends, staffing, project planning, and overall system status.

**5. Future Route Planning Discussion**

Discussion on potential minor route adjustments, UWSP partnership opportunities, and ideas for special event service.

**6. Next Meeting Date**

May 11, 2026 – 5:00 PM

**7. Adjournment**

Meeting adjourned at 5:15 PM.

**Report to the Aptil 2026**  
**Meeting of the Transportation Commission**

**Finances:**

Bank Balance as of March 1, 2026	<b>1,691,503.43</b>
Bank Deposits recorded in March 2026	71,761.37
	<hr/> 1,763,264.80

**Checks Issued since the last meeting:**

03/05/2026	8915 Ascendance Truck Centers	Nox Sensors	1,183.13
03/05/2026	8916 Cintas Corp #442	Uniforms/Facility Supplies	130.11
03/05/2026	8917 Courtesy Cab	February Taxi Trips	646.00
03/05/2026	8918 Employee Resource Center Inc	EAP	89.70
03/05/2026	8919 Fastenal Company	Fasteners	76.00
03/05/2026	8920 Halron Lubricants Inc	DEF	1,015.00
03/05/2026	8921 NAPA	Headlights	91.41
03/05/2026	8922 Pomp's Tire Service, Inc.	Tire Disposal Fee	265.00
03/05/2026	8923 UWSP Printing & Design	Flyers	256.00
03/13/2026	8924 Employee	Wages	1,506.23
03/10/2026	8925 United Way of Portage Cty	United Way	24.00
03/10/2026	8926 WI Council 32 Per Capita Tax Trust	Union Dues	447.68
03/10/2026	8927 WI SCTF	Employee Wage Withholding	342.50
03/12/2026	8928 Ascendance Truck Centers	Transmission Parts	1,875.14
03/12/2026	8929 Cintas Corp #442	Uniforms/Facility Supplies	95.97
03/12/2026	8930 City of Stevens Point	Feb. Fuel, WRS, Insurance Preams.	93,017.24
03/12/2026	8931 Mada Custom Apparel	Uniforms	403.00
03/12/2026	8932 Marshfield Clinic	DOT Randoms/ MRO Fee	162.00
03/12/2026	8933 SRF Consulting Group Inc	Transit Center Initiative Planning	5,811.00
03/17/2026	8934 Securian Financial	MN Life Insurance Policy	258.27
03/19/2026	8935 Cintas Corp #442	Uniforms/Facility Supplies	128.61
03/19/2026	8936 Gillig LLC	Lights, Radiator Cap	65.28
03/19/2026	8937 NAPA	Headlights	29.98
03/19/2026	8938 Northway Communications Inc	Radio Battery	139.38
03/19/2026	8939 Spectra Print	Fixed Route Maps	851.65
03/19/2026	8940 Transit Fixed/On-Demand LLC.	Passio monthly subscription	2,469.50
03/19/2026	8941 U.S. Bank	Promo Items, Snow Guards, L-Track	2,449.92
03/27/2026	8942 Employee	Wages	1,506.23
03/24/2026	8943 United Way of Portage Cty	United Way	24.00
03/24/2026	8944 WI Council 32 Per Capita Tax Trust	Union Dues	447.68
03/24/2026	8945 WI SCTF	Employee Wage Withholding	342.50
03/26/2026	8946 Ascendance Truck Centers	Gaskets	38.38
03/26/2026	8947 Cintas Corp #442	Uniforms/Facility Supplies	95.97
03/26/2026	8948 City of Stevens Point	Workers Comp Insurance	2,777.06
03/26/2026	8949 Cummins Sales & Service	Generator Inspection	954.65
03/26/2026	8950 Gillig LLC	AC Belts	971.22
03/26/2026	8951 Heartland Business Systems. LLC	Managed IT	576.27
03/26/2026	8952 Mada Custom Apparel	Uniforms	507.50
03/26/2026	8953 Snap-on Tools	Circuit Tester	52.90
03/26/2026	8954 Wiscolift	Hoist Inspection	392.00
3/2/2026	Delta Dental	Insurance Premiums	981.06
3/9/2026	Colonial Life	Accident Insurance	663.08
3/10/2026	Associated Bank	HSA Group Plan Fee	3.50
3/12/2026	Payroll	Payroll	51,579.35
3/12/2026	Volunteer Reimbursement	Volunteer Reimbursement	2,759.84
3/12/2026	Verizon	Verizon Bill	135.18
3/13/2026	IRS	Payroll Taxes - Fed	15,707.91
3/13/2026	WI Dept of Revenue	Payroll Taxes - State	2,897.07
3/13/2026	Colonial Life	Accident insurance	1,326.16
3/13/2026	Associated Bank	Plan Fund	225.00
3/16/2026	Great America Financ Services	Copier Lease	95.00
3/20/2026	Wisconsin Public	Utilities	4,761.13
3/26/2026	Payroll	Payroll	48,692.32
3/26/2026	Volunteer Reimbursement	Volunteer Reimbursement	2,025.56
3/27/2026	IRS	Payroll Taxes - Fed	15,239.22
3/27/2026	WI Dept of Revenue	Payroll Taxes - State	2,897.07

3/27/2026

Associated Bank

Plan Fund

	225.00
	<u>272,633.94</u>
	<u>1,490,630.86</u>
	6,606.65
	-15,116.51
	<b>1,482,121.00</b>

**Total of checks listed**

**Balance on hand March 31, 2026**

Plus uncleared checks

Less checks previously written clearing this month

**Ending Cash Balance matching Bank Statements**

**Report to the April 2026  
Meeting of the Transportation Commission**

**Finances:**

Bank Balance as of April 1, 2026	1,482,121.00
Bank Deposits recorded in April 2026	748,733.90
	2,230,854.90

**Checks Issued since the last meeting:**

04/01/2026	8955 City of Stevens Point	2025 WiscNet	1,424.67
04/06/2026	8956 Cintas Corp #442	Uniforms / Facility Supplies	130.11
04/06/2026	8957 Gillig LLC	Airbag	116.75
04/06/2026	8958 Kimball Midwest	Fasteners	90.50
04/06/2026	8959 NAPA	Idler Pulley	23.98
04/06/2026	8960 O'Reilly Auto Parts	Brake parts	749.88
04/06/2026	8961 Stevens Point Auto Center	Wheel seals	105.93
04/10/2026	8962 Employee	Wages	1,506.23
04/07/2026	8963 Fairchild Equipment	Forklift Repair/Parts	1,458.25
04/07/2026	8964 United Way of Portage Cty	United Way	24.00
04/07/2026	8965 WI Council 32 Per Capita Tax Trust	Union Dues	447.68
04/07/2026	8966 WI SCTF	Payroll Garnishment	342.50
04/09/2026	8967 Advance Auto Parts	Ball Joints	493.80
04/09/2026	8968 Baker Tilly Virchow Krause, LLP	Financial audit	3,500.00
04/09/2026	8969 Cintas Corp #442	Uniforms / Facility Supplies	95.97
04/09/2026	8970 Courtesy Cab	Subsidized Taxi-March	855.50
04/09/2026	8971 Employee Resource Center Inc	EAP	89.70
04/09/2026	8972 O'Reilly Auto Parts	Brake Job Parts	406.65
04/09/2026	8973 Stevens Point Public Utilities	2" Water	2,326.03
04/09/2026	8974 SRF Consulting Group Inc	Transfer Center Planning	2,090.64
04/09/2026	8975 Stevens Point Auto Center	Filters	80.80
04/09/2026	8976 UWSP Printing & Design	UWSP Orientation Handouts	106.00
04/13/2026	8977 Registration Fee Trust	Vehicle Registration - Bus 527	229.50
04/13/2026	8978 Registration Fee Trust	Vehicle Registration - Bus 528	229.50
04/13/2026	8979 Registration Fee Trust	Vehicle Registration - Bus 529	229.50
04/17/2026	8980 Ascendance Truck Centers	Fuel Line	575.43
04/17/2026	8981 Aspirus Medical Group, Inc.	FIT Testing	810.00
04/17/2026	8982 Baker Tilly Virchow Krause, LLP	Audit	9,201.33
04/17/2026	8983 CDW Government	Phone troubleshooting	191.25
04/17/2026	8984 Cintas Corp #442	Uniforms / Facility Supplies	128.61
04/17/2026	8985 City of Stevens Point	Health Insurance, WRS, Fuel	81,731.84
04/17/2026	8986 FleetPride	Camshaft Kits	32.98
04/17/2026	8987 Gillig LLC	Windshield and Steplight	4,698.87
04/17/2026	8988 Marshfield Clinic	DOT Drug Testing	330.00
04/17/2026	8989 NAPA	Brake Kits / Exhaust hanger	1,254.92
04/17/2026	8990 Stevens Point Auto Center	Oil Filters	107.68
04/17/2026	8991 Transit Fixed/On-Demand LLC.	Passio monthly subscription	911.50
04/24/2026	8992 Employee	Wages	1,506.23
04/21/2026	8993 United Way of Portage Cty	United Way	24.00
04/21/2026	8994 WI Council 32 Per Capita Tax Trust	Union Dues	472.90
04/21/2026	8995 WI SCTF	Payroll Garnishment	548.76
04/23/2026	8996 Rider	Point Plus Refund	45.00
04/23/2026	8997 Cintas Corp #442	Uniforms / Facility Supplies	95.97
04/23/2026	8998 Fairchild Equipment	Annual Lift Inspection	225.97
04/23/2026	8999 Fastenal Company	Grease Zerks	45.73
04/23/2026	9000 Friends of 90FM	Stevens Point Trivia Ad	345.00
04/23/2026	9001 Motors and Controls LLC	Bearing Replacement	77.18
04/23/2026	9002 O'Reilly Auto Parts	Coil, Plug, Pads, Tool	1,579.73
04/23/2026	9003 Stevens Point Auto Center	Wheel Seals/Engine Rebuild Parts	661.18
04/23/2026	9004 U.S. Bank	APTA Conference/Tablet Cases	2,142.59
04/23/2026	9005 Securian Financial	MN Life Insurance Policy	258.27
04/30/2026	9006 Ascendance Truck Centers	Coolant Line	2,006.72
04/30/2026	9007 Badger Heating & Air Conditioning	AC problem	174.08
04/30/2026	9008 Cintas Corp #442	Uniforms / Facility Supplies	167.93
04/30/2026	9009 City of Stevens Point	Gillig Options / Worker Comp Premium	178,658.09
04/30/2026	9010 Ecolane USA Inc- CID 253	Annual Maintenance	8,240.00

04/30/2026	9011 Gillig LLC	Pedal Assembly	911.13
04/30/2026	9012 Heartland Business Systems. LLC	Software as Service	577.74
04/30/2026	9013 Star Business Machines Inc.	Copier Rental/Toner Fee	262.26
04/30/2026	9014 Employee	Conference Meal Reimbursement	72.00
04/30/2026	9015 Zientara	Bus #526 Collision Repair	13,025.95
4/1/2026	Delta Dental	Insurance Premiums	981.06
4/9/2026	Payroll	Payroll	51,043.14
4/9/2026	Volunteer Reimbursement	Volunteer Reimbursement	1,782.48
4/10/2026	IRS	Payroll Taxes - Fed	16,223.27
4/10/2026	WI Dept of Revenue	Payroll Taxes - State	3,005.63
4/10/2026	Colonial Life	Accident insurance	1,326.16
4/10/2026	Associated Bank	HSA Plan Fund	225.00
4/10/2026	Associated Bank	HSA Group Plan Fee	3.50
4/13/2026	Verizon	Verizon Bill	135.18
4/16/2026	Great America Financ Services	Copier Lease	95.00
4/21/2026	Wisconsin Public	Utilities	3,674.28
4/23/2025	Payroll	Payroll	50,528.88
4/23/2025	Volunteer Reimbursement	Volunteer Reimbursement	1,800.56
4/23/2026	IRS	Payroll Taxes - Fed	16,045.59
4/23/2026	WI Dept of Revenue	Payroll Taxes - State	2,976.28
3/27/2026	Associated Bank	HSA Plan Fund	225.00
	<b>Total of checks listed</b>		<u>479,326.90</u>
	<b>Balance on hand April 30, 2026</b>		<u>1,751,528.00</u>
	Plus uncleared checks		207,064.57
	Less checks previously written clearing this month		-6,516.95
	<b>Ending Cash Balance matching Bank Statements</b>		<b>1,952,075.62</b>

## Proposed Route Changes

Effective Date: July 1, 2026

### Route 4 Yellow: New Request Stop Area

Add a request stop area on the outbound portion of Route 4 Yellow.

The bus would travel east on Windy Drive, north on Badger Avenue, west on Songbird Lane, pick up passengers near the apartment complex driveways, and then return to Windy Drive.

The request stop loop is approximately 2.5 minutes. Riders would need to call by :56 after the hour to be picked up on that loop. This information would be posted at the stop location.

This allows service to the area without changing the full route schedule. It also allows ridership to be reviewed before deciding whether a permanent stop is needed.

### Route 8 Orange: West Side Route Adjustment

Add the west side request area into the regular Route 8 Orange route.

The west side of town has been served as a request area and has shown consistent ridership. Route 8 Orange has time available in the current schedule to include this area in the regular route.

While heading south on Water Street, the bus would turn right onto West Clark Street, then travel south on West Pearl Street, east on West Quarry Street, north on West River Drive, and return to West Clark Street.

This change would move some time points earlier by a few minutes while adding regular service to the west side area.

