

**City of Stevens Point  
Board of Water and Sewerage Commissioners  
April 13, 2026 - 12:00 PM**

**Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR  
Zoom Teleconferencing**

**Meeting ID: 820 26885705**

**By Computer: <https://us02web.zoom.us/j/82026885705>**

**By Phone: (303) 715-8592**

## **MINUTES**

### **Discussion and Possible Action on:**

#### **1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Ray Schmidt and Jeff Bushman

**EXCUSED ABSENCE:** Anna Haines

**ALSO PRESENT:** Joel Lemke, Jennifer Schmeiser, Shane Kohlen, Eric Southworth, Chris Lefebvre, Jason Draheim, Jaime Zdroik, Guy Stewart-Resident and Michael-Resident

#### **2. Approval of Minutes**

**Motion** made by Ray Schmidt, seconded by Carl Rasmussen to approve the February 9, 2026, meeting minutes of the Board of Water & Sewerage Commission.

***Ayes all. Nays none. Motion carried.***

#### **3. Approval of Department Claims**

**Motion** made by Jeff Bushman, seconded by Ray Schmidt to approve the claims for the months of February and March 2026 as audited and read.

***Ayes all. Nays none. Motion carried.***

#### **4. Water Supply and Distribution Reports - *Eric Southworth***

Eric stated the decrease in pumpage for February and March, is probably due to the paper mill being down for maintenance of their printing machine. Annual City-wide hydrant flushing will occur May 11– 14th. That is also Public Works week and that will be held at the Airport this year.

#### **5. Approval to purchase "Mr. Manhole" equipment - *Joel Lemke***

Joel referenced the memo included in the packet and showed a picture of the equipment to the Commissioners. Joel explained that when we are working with the City on, paving only, projects. Currently, we rebuild the manholes in preparation for

projects, even if the manholes haven't failed or shown signs of failing. This equipment would allow us to cut manholes out through the pavement very efficiently. This will allow us to save money by not having to rebuild manholes whenever they repave roads but only when the manholes actually fail.

The Commission asked what the approximate life of this equipment would be. Staff estimates approximately 20 years. This equipment is designed to work with our existing skid-steer.

**Motion** made by Carl Rasmussen, seconded by Jeff Bushman to approve the purchase of the Mr. Mahole rehabilitation/maintenance equipment and accessories for an amount not to exceed \$62,000.00 from Critex LLC.

***Ayes all. Nays none. Motion carried.***

**6. Sewage Treatment Operations Report - *Chris Lefebvre***

Chris stated all permit limits were met for the months of February and March. We are still working on the removal of ammonia. We should be good through the warm months but still working on a solution for the cold months. During the ice storm, the WWTP and 9 lift stations were out of power. We were short-staffed during this time and Chris thanked Shane and his crew for stepping in and assisting during this time.

**7. Construction and Maintenance Report - *Shane Kohnen***

Shane had nothing to add to the reports included in the packet. The Commission questioned if the Park Ridge project was complete. Shane stated it was other than maybe some punch list items.

**8. MS4 Report - *Joel Lemke***

Joel stated Eric completed the MS4 report this year. The MS4 was included in the packet for review. There was a first-time audit of the storm water system by the DNR. The MS4 permit just needs to be approved and filed.

Carl questioned whether McDill Pond could be treated as a unique watershed? Joel stated this could be studied in the future with the Stormwater Master Plan.

**Motion** made by Carl Rasmussen, seconded by Ray Schmidt to approve the MS4 Report.

***Ayes all. Nays none. Motion carried.***

**9. Update on agenda requirements related to commission names and duties of the Chair - *Joel Lemke***

Joel explained there will be a change to all the agendas. The members of the Committee or Commission will be listed in a box at the top of the agenda. This will allow the public to understand who the voting members are at the meetings. Also, there is a request for the Chair to list the minority in a vote where it is not unanimous.

**10. Directors Report - *Joel Lemke***

Joel complemented staff on doing a great job during the ice storm.

Joel mentioned we applied for Pre-Disaster Flood & Resilience Program. We applied because the BRIC Grant was canceled. Due to legal action, the courts stated the federal government needs to fund the BRIC Grants that were previously approved. So now we have both grants. These grants have separate scopes. They have scopes that could build on each other. Joel will be talking with Wisconsin Emergency Management that oversees the PDFR Grant. We will talk to the DNR that is overseeing the BRIC grant to see if we can make two discrete projects and leverage both of them.

**11. Adjournment.**

**Motion** made by Ray Schmidt to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting Adjourned: 12:35 P.M.**