

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

March 9, 2026 - 6:00 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 886 0536 1089 | Passcode: 565810

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Temporary Class “B” Beer & “Class B” Wine License:
 1. St. Peters Catholic Church at 800 Fourth Avenue, Stevens Point. St. Peters Annual Parish Picnic on June 14th, 2026, at 708 First Street, Stevens Point.
 2. Boys & Girls Club of Portage County at 941 Michigan Avenue, Stevens Point. Taste of the Vineyard on April 24th, 2026, at 3733 Stanley Street, Stevens Point.
 3. Boys & Girls Club of Portage County at 941 Michigan Avenue, Stevens Point. Portage County Taste of Wine & Cheese on April 24th, 2026, at 4501 Highway 66, Stevens Point.
 - B. Change of Agent: GPM Southeast, LLC, 8565 Magellan Parkway, Suite 400, Richmond, VA 23227; Amanda Minta, 2601 Forest Drive, Trailer 67, Plover, WI 54467; agent at RStore #4487, 5485 US Highway 10 East, Stevens Point, replacing Nathan Eckhardt.
3. Request to Hold Event/Street Closing:
 - A. Trivia Parade on April 17, 2026 (Recurring).

- B. Stevens Point Downtown Walk Don't Run on May 9, 2026 (New Event).
 - C. Cruz with the Cops on May 30, 2026 (New Event).
 - D. CREATE's Levitt AMP Music Series on June 4, 11, 18, 25, July 9, 16, 23, 30 and August 6, 13, 20, 2026 (Recurring).
- 4. Beekeeper Permits:
 - A. Thomas Leek, 1253 Franklin Street.
 - 5. Adjournment.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
MONDAY, MARCH 9, 2026

Temporary Class “B” & “Class B” Wine License:

1. St. Peters Catholic Church at 800 Fourth Avenue, Stevens Point. St. Peters Annual Parish Picnic on June 14th, 2026, at 708 First Street, Stevens Point.
2. Boys & Girls Club of Portage County at 941 Michigan Avenue, Stevens Point. Taste of the Vineyard on April 24th, 2026, at 3733 Stanley Street, Stevens Point.
3. Boys & Girls Club of Portage County at 941 Michigan Avenue, Stevens Point. Portage County Taste of Wine & Cheese on April 24th, 2026, at 4501 Highway 66, Stevens Point.

Change of Agent:

1. GPM Southeast, LLC, 8565 Magellan Parkway, Suite 400, Richmond, VA 23227; Amanda Minta, 2601 Forest Drive, Trailer 67, Plover, WI 54467; agent at RStore #4487, 5485 US Highway 10 East, Stevens Point, replacing Nathan Eckhardt.

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

OFFICE USE ONLY:	
DATE:	<u>3/2/20</u>
AMOUNT:	<u>\$35</u>
RECEIPT:	<u>200021377</u>

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
 Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
- Name of Event: Trinity Parade
- Name of Sponsoring Person or Organization: WVSS - Friends of 90 FM
 Address: 3520 Burr Oak Ct City: Plover State: WI Zip Code: 54467
 Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#: _____
- Contact Person: Jim Oliva
 Phone: 715-321-0601 Email: cheez@dwave.net Fax: _____
 Address: 3520 Burr Oak Ct City: Plover State: WI Zip Code: 54467
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
 Athletic Event: _____
 Financial Gain Event on City Property: _____
 Free Public Event on City Property: _____
 Private Event: _____
 Other: Parade
- Event Date(s): April 17 Event Start Time: 4:00 Event End Time: ~~4:45~~
- Set Up Date and Time: April 17 3:30 PM
- Event Assembly Location: LOT Q
 Event Dispersal Location (if different from Assembly Location): P.J. Jacobs parking lot
- Alternative Location: Yes No if "Yes" please list location: _____
 (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
- Estimated Attendance Of:
 Participants/Vendors: 60 Spectators/Attendees: 300 Vehicles: 12 Animals: ?
- Site Plan/Map of Event Attached [REQUIRED]: Yes No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required: Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
- List of Street Blocks to Close for Event (Event Organizer is responsible for attaining and proper placement of barricades): Attached
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Parade
- Describe any additional needs from the City or City Facilities (Fencing, Garbage Cans, City Facilities, Parks, etc.):
Police Control of Traffic
- Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: _____
- Emergency On-Site Contact Person (Please list full name, phone number and email):
Jim Oliva 715-321-0601

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment <i>Maybe</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: hopfenspergerj@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17	Vendor Displays/Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input type="checkbox"/>	<input checked="" type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: _____

Date: 3/2/26

*****Signature of Approval*****

Signature of City Clerk: _____

Date: _____

To: City of Stevens Point

From: Friends of 90FM, WWSP 90FM Radio, Jim Oliva (Co-Chairperson of Trivia)

Re: Trivia Parade Permit

Date: March 2, 2026

We are again asking permission to hold a Trivia Parade prior to the 2026 Trivia Contest on WWSP 90FM radio. We will again be registering teams in advance at the 90FM studios, and will ask Trivia teams to be in the parade on April 17. We would like to start the parade at 4:00 P.M. in the parking lot on Illinois Avenue (lot Q). The route that the parade would follow would be the same as last year, it follows:

Illinois avenue north to Maria Drive, Turn left.
West on Maria Drive to Isadore Street, Turn left.
South on Isadore Street to Portage Street, Turn left.
East on Portage Street to Phillips Street, Turn right.
South on Phillips Street to College Avenue, Turn left.
East on College Street to Reserve, Turn left.
North on Reserve to High Street, Turn right.
East on High to Fremont Street, Turn right.
South on Fremont to Simms Avenue, Turn left.
East on Simms into the P.J. Jacobs parking lot.

The parade should last about 1 hour, from beginning to end. We ask that the above route be approved. If there are any questions, please contact Jim Oliva at 321-0601.

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:
DATE:
AMOUNT:
RECEIPT:

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: Stevens Point Downtown Walk Dont Run
3. Name of Sponsoring Person or Organization: Stevens Point Downtown Business Improvement District
Address: 1105 Main Street, Suite A City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#:
4. Contact Person: Kristeen Carne
Phone: 715-340-3259 Email: kristeencarne@yahoo.com Fax:
Address: 1105 Main Street, Suite A City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property: Downtonw area
Free Public Event on City Property:
Private Event:
Other:
6. Event Date(s): May 9, 2026 Event Start Time: 9am Event End Time: 2pm
7. Set Up Date and Time: May 9, 2026 9am-2pm
8. Event Assembly Location: Primarily Main Street in downtown Stevens Point - throughout downtown
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 0 Spectators/Attendees: 500 Vehicles: NA Animals: NA
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street): Street Closures at: Main St Strongs Ave, Main St/ Third Ave, Main St and at Entrance to Malthias Mitchell Public Square
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Walk will begin at Strongs Ave to the Square. Encourage people to walk and not run so they can enjoy the views downtown, shopping, eating and drinking. All age groups and abilities encouraged. Premise of the walk is to keep people downtown while raising funds for the BID/MSTC Scholarship funds/foundation
Participants will receive a tote to use for shopping along the way. Fun and games will be at the parking lot following the walk.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: On hand for crowd control and assist with presence
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Kristeen Carne 715-340-3259 kristeencarne@yahoo.com

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Vendor Displays/Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.


NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

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BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 2/16/26

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



Downtown Stevens Point Walk May 9, 2026, Street Closure Map

- 1- Closure of Main Street at Strongs Avenue and Main Street
- 2- Closure of Main Street at 3rd Street entrances.
- 3- Closed at The Mathias Mitchell Public Square entrance.

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees) Medium (100-500 Attendees) Large (500+ Attendees)

OFFICE USE ONLY: DATE: AMOUNT: RECEIPT:

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: Cruz With The Cops
3. Name of Sponsoring Person or Organization: Stevens Point Police Department
4. Contact Person: Benjy Gaboda
5. Event Type: Athletic Event, Financial Gain Event on City Property, Free Public Event on City Property, Private Event, Other: Fundraiser for K9 Unit - Car Show and Food
6. Event Date(s): 05/30/2026 Event Start Time: 10 Event End Time: 3
7. Set Up Date and Time: 5/30/2026 at 7 am - clean up will be by 4 pm
8. Event Assembly Location: Goerke Park - Rec Center and Softball Diamond Parking Lot
9. Alternative Location: No if "Yes" please list location:
10. Estimated Attendance Of: Participants/Vendors: 200 Spectators/Attendees: 300 Vehicles: 200 Animals: K9 Dogs
11. Site Plan/Map of Event Attached [REQUIRED]: Yes
12. Street Closures Required? No
13. List of Street Blocks to Close for Event: Sims Avenue - Parks Department to provide barricades
14. Briefly Describe Your Event: Car show and food concessions and basket raffles to support Stevens Point K9.
15. Describe any additional needs from the City or City Facilities: Working with Stevens Point PD and FD for event logistics.
16. Police Presence Needed? No
17. Emergency On-Site Contact Person: Benjy Gaboda - 715-340-7878

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715- 344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: sinnert@stevenspoint.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Electricity Needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Vendor Displays/Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Explanation Here:

Animals are police K9's

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Benjy Gaboda Date: 2.12.26

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



- Event Location
- Sims Avenue will be closed from Michigan Avenue



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

OFFICE USE ONLY:
DATE: 2/10/20
AMOUNT: \$35
RECEIPT: 191569049

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: CREATE's Levitt AMP Music Series
3. Name of Sponsoring Person or Organization: CREATE Portage County
Address: 1300 Maria Drive, Suite B City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#: 456-0003182695-05
4. Contact Person: Kristin Hubbard Dostal
Phone: (715) 496-5608 Email: kristind@createportagecounty.org Fax:
Address: 1300 Maria Drive, Suite B City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property:
Free Public Event on City Property: Concert
Private Event:
Other:
6. Event Date(s): June 4 June 11 June 18 June 25 July 9 July 16 July 23 July 30 August 6 August 13 August 20 Event Start Time: 6PM Event End Time: 10PM
7. Set Up Date and Time: 12PM
8. Event Assembly Location: Pfiffner Park Pavillion
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 30 Spectators/Attendees: 2000 Vehicles: 15 Animals:
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for attaining and proper placement of barricades):
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
CREATE's Levitt AMP Music Series returns for its 10th year at Pfiffner Park. This music series features diverse demographics of music genres.
Thousands of people join us on The Levitt Lawn to celebrate music, culture, and food.
15. Describe any additional needs from the City or City Facilities (Fencing, Garbage Cans, City Facilities, Parks, etc.):
We will need several wheeled garbage cans placed throughout the park. I believe there was around 10 in previous years.
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: We are required to have police presence at this event.
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Greg Diekroeger, 715-347-7446, greg@eventurespresents.com

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: sinnert@stevenspoint.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Concession Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Musical Bands	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Vendor Displays/Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.


NON-DISCRIMINATION. HOLD HARMLESS. INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

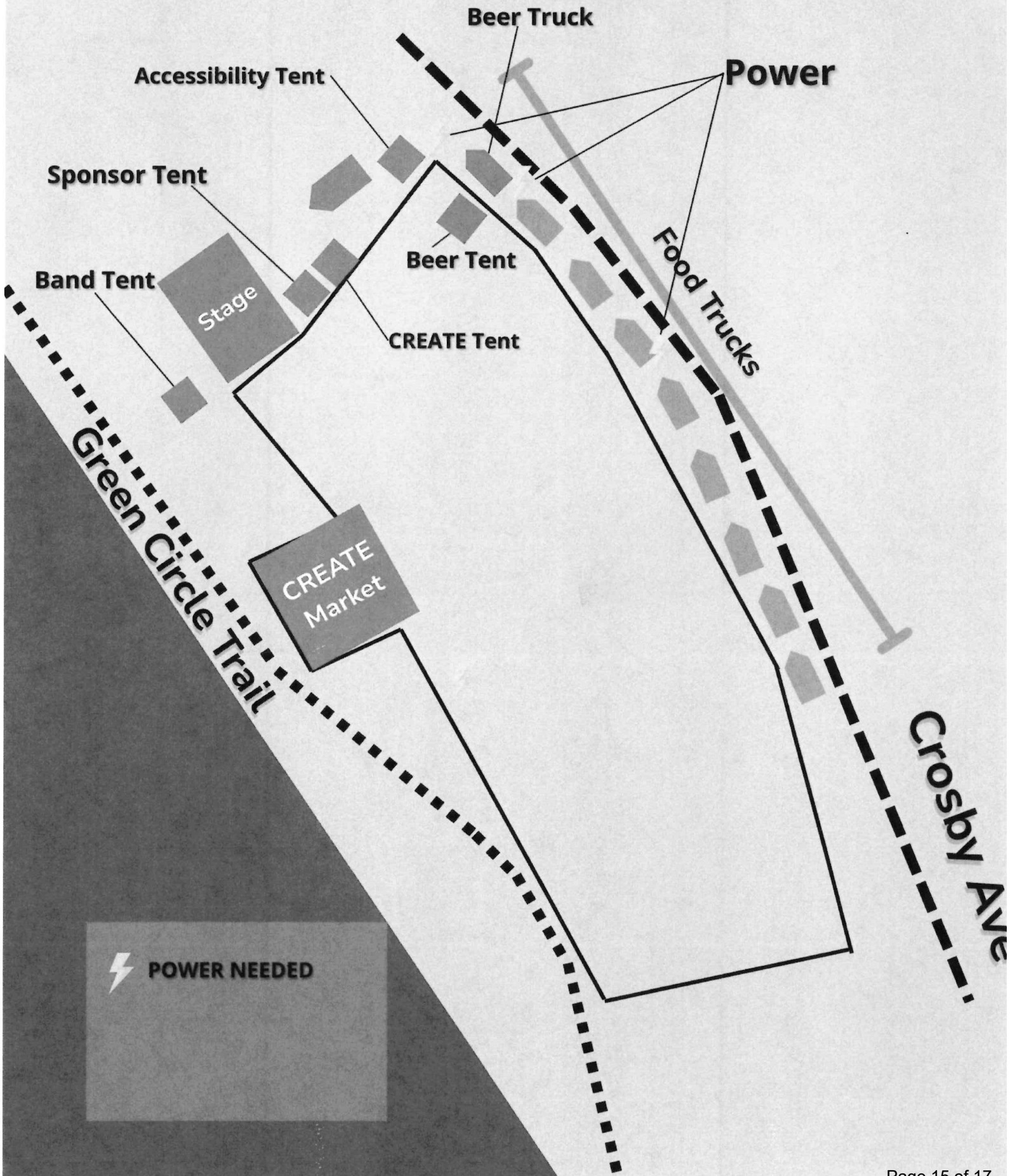
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 2-10-26

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

2026 Levitt AMP Series Festival Map





Animal Permit
City of Stevens Point
Copy of Application

Reference # BNB-2026-0001
Date: 2/16/2026 6:14:20 PM

Owner Information

Name: Thomas Leek
Address: 1253 Franklin St Stevens Point City, WI 54481
Mailing Address: 1253 Franklin St Stevens Point, WI 54481
Phone #: [REDACTED]
Email: [REDACTED]

Animal Information

Permit Type	# of Bee Hives	# of Chickens	Livestock Registration #
Beekeeping	2		

Fee: \$10.00

Depiction of the property and proposed location of two hives at 1253 Franklin Street



Bees will go here
(the distances to property lines and buildings exceed the minimum)

The open yard I own next to 1253 Franklin Street is flanked by a series of garages to the west and houses to the south. I would like to place two beehives 25 feet from the garages of 1245 Franklin, about 15 feet from my garage, and about 35 feet from the southern property line. The two beehives will be 20" long, 16" wide, and 22" tall at about 4 cubic feet each.

