

Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid style meeting may not be reliable.

**City of Stevens Point
Airport Commission
February 9, 2026 - 12:30 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

(or immediately following previously scheduled meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Capital Operations and Maintenance Plan - *Joel Lemke*
4. Approval of Department Claims
5. Written/Verbal Report - *Jason Draheim*
6. Adjournment.

The next Airport Commission meeting will be Monday, March 9, 2026 immediately following the Board of Water & Sewerage Commission Meeting.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Airport Commission Meetings are on file at the Administrative Office of the Water and Sewerage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Airport Commission
January 12, 2026 - 12:40 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, Ray Schmidt and Jeff Bushman

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Eric Southworth, Shane Kohlen, Jason Draheim, Jaime Zdroik, Ald. Lang and Ald. Shuda

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the December 8, 2025, meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Jeff Bushman to approve the department's claims for the month of December 2025 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated there is a survey taking place today on the airfield for the taxiway lighting project to be completed this week. Shane's crew is currently working on changing out the broom on the MB5 snow removal machine.

5. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:42 P.M.

**Public Utilities and Municipal Airport
Capital Operations and Maintenance Plan
2026 Requests and future year plans**



* indicated replacement fund eligibility

Water Requests	Dept. Share	Other Sources	Notes	Year
Reconstruction B-51 N	1,375,000		2 year project from Briggs to Northpoint Dr	2026
Reconstruction B-51 S	800,000		South city limits to Michigan Ave	2026
Reconstruction Michigan Ave Underpass	440,000		Patch St to Dixon St	2026
Purchase of power generation assets	1,250,000	1,250,000	1/2 Split with Wastewater	2026
Design of pressure zone 2 (Tower 3, 3 pump stations)	495,000			2026
Remaining design and construction of well 12	2,600,000			2026
50% of SCADA upgrade (carry-over item)	76,000	76,000	Continued from 2025	2026
Replace Office Vehicle #11 with electric vehicle	55,000			2026
Bulk water fill station replacement panel	15,000			2026
Current Year Request Total	7,106,000	1,326,000		
Future Year Capital Projects:				
Repaint towers 1 and 2				2027
33% of new cold storage facility	250,000	750,000	Shared with Wastewater and Stormwater	2028
Design/Build EV Charing @ Constr. Garage	TBD			2028
Replace (4) Water Service Trucks	TBD		Electric Vehicles	2028
33% of Administration building addition	400,000	1,200,000	Shared with Wastewater and Stormwater	2029
Replace Tractor Backhoe #8	175,000???			2029
Tower 3 and pump station construction - zone 2	7,500,000		Third tower will go on second pressure zone	2030
Wellfield treatment plant	TBD		Potential treatment for wells 6,7,8,9,10	2032
Wastewater Requests	Dept. Share	Other Sources	Notes	Year
Reconstruction B-51 N	1,265,000		2 year project from Briggs to Northpoint Dr	2026
Reconstruction B-51 S	736,000		South city limits to Michigan Ave	2026
Reconstruction Michigan Ave Underpass	405,000		Patch St to Dixon St	2026
Purchase of power generation assets	1,250,000	1,250,000	1/2 Split with Water	2026
Feltz/10-51 lift station replacement	1,993,000		Engineering complete, project awarded, work in 2026	2026
*UV disinfection and final clarifier upgrades			UV Complete, Clarifier work in 2026, total contract 619K	2026
Replace windows in lab office building	8,000			2026
50% of SCADA upgrade	76,000	76,000	Continued from 2025	2026
Replace 3/4 Ton Truck #22 with plow	65,000		WWTP Plow Truck	2026

Replace 3/4 Ton Truck #32 with plow	65,000		Const. Garage Plow Truck	2026
Replace 3/4 Ton Truck #4 with Utility Box	75,000		Collections Service Truck	2026
Envirosight Televising Carriage	25,000		Need large diameter sewer pipe capabilities	2026
*Digester 3 cover coating	TBD		Inside of cover is corroding, needs inspecting	2026
*Remainder of Influent Pump Rehab/Replacement	1,010,000		Retrun of screw 1, work on screw 2 (210,000 of 1,220,000 done)	2026
*Primary Sludge Pump Replacement	100,000			2026
Remainder of security gates/fencing/access control	15,000		New fence and gates were installed. Working on access control	2026
Current Year Request Total	7,088,000	1,326,000		
Future Year Capital Projects:				
Solids building back up generator	250,000			2027
* Aeration upgrade/gate replacement	5,000,000		Selector Basin and Aeration Upgrade	2029
Solar Panel install	280,000		Install along back fence 200KW	2027
*Grit System Rehab	40,000		Gear box/Motor replacement	2027
Replace 3/4 Ton Truck	60,000		Lift Station Truck	2027
Replace Collections Flush Truck #BD	80,000		Estimate	2027
33% of new cold storage facility	250,000	750,000	Shared with Water and Stormwater	2028
Grease receiving equipment	2,500,000		Screening/Seperation	2030
*Automatic Sampler Replacements	50,000		Raw, Primary, Effluent	2028
33% of Administration building addition	400,000	1,200,000	Shared with Water and Stormwater	2029
*Rotary Seals for Biosolids Dryer	65,000			2029
Replace Vactor Truck	500,000		Estimate	2029
*Aeration Blower Replacement	200,000		Replace Blower #3	2031
Stormwater Requests	Dept. Share	Other Sources	Notes	Year
Reconstruction B-51 N	1,210,000		2 year project from Briggs to Northpoint Dr	2026
Reconstruction B-51 S	704,000		South city limits to Michigan Ave	2026
Reconstruction Michigan Ave Underpass	387,000		Patch St to Dixon St	2026
PDFR Grant	75,000		Previously approved	2026
Current Year Request Total	2,376,000	0		
Future Year Capital Projects:				
33% of new cold storage facility	250,000	750,000	Shared with Water and Wastewater	2028
33% of Administration building addition	400,000	1,200,000	Shared with Water and Wastewater	2029
Treatment facility			Near I-39 and Maple Bluff Road	2031
Fiber Requests	Dept. Share	Other Sources	Notes	Year
No current CIP requests				
Current Year Request Total	0	0		
Airport Requests	Dept. Share	Other Sources	Notes	Year
Planning - New Airport Master Plan		472,000	11,800 approved trough City CIP	2026

Design - 12/30 Runway Rehab		200,000	10,000 approved through City CIP	2026
Design - 12/30 Lighting Reconstruction		60,000	3,000 approved through City CIP	2026
Design - Runway Signage Replacement		5,000	250 approved through City CIP	2026
Design - Taxiway A Lighting Reconstruction		120,000	6,000 approved through City CIP	2026
Design - Taxiway B Lighting Reconstruction		40,000	2,000 approved through City CIP	2026
Mowing Implement		33,000	Approved through 2025 City CIP - Encumbered	2026
Current Year Request Total	0	930,000		
Future Year Capital Projects:				
Construction - Taxiway A Lighting	37,500	750,000	BIL, State, Apportionment, Entitlement, Discretionary	2027
Construction - Taxiway B Lighting	7,895	315,789	BIL, State, Apportionment, Entitlement, Discretionary	2027
Construction - Runway 12/30 Rehabilitation	100,000	2,000,000	BIL, State, Apportionment, Entitlement, Discretionary	2028
Construction - Runway 12/30 Lighting Reconstruction	30,000	600,000	BIL, State, Apportionment, Entitlement, Discretionary	2028
Construction - Replace Runway Signage	1,000	20,000	BIL, State, Apportionment, Entitlement, Discretionary	2028
Design - Construction of Taxilane	10,000	200,000	BIL, State, Apportionment, Entitlement, Discretionary	2029
Construction - Taxilane Construction	50,000	1,000,000	BIL, State, Apportionment, Entitlement, Discretionary	2030
Loader replacement	TBD	TBD	Future City CIP request and replacement	TBD
Turf Runway	45,000			TBD
Future - Hangar improvements, suitable for lease	TBD	TBD		TBD

REPORT TO THE FEBRUARY
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of January 1, 2026	\$ 117,017.99
Bank deposits recorded in January 2026	\$ 7,852.06
	\$ 124,870.05

CHECKS ISSUED IN JANUARY 2026

3129	Advanced Physical Therapy	2025 Audiograms	32.00
3130	Baker Tilly Virchow Krause LLP	2025 Transit	56.96
3131	Employee Resource Center	Monthly EAP Fees	5.98
3132	Abel Ruga	December cleaning services	175.00
3133	Securian Financial	MN Life Insurance Policy #002832L	16.00
3134	LiveWire Systems LLC	Installing cameras	2,030.00
3135	Stevens Point Public Utilities	Verizon Ipad charges 11-24-25-12/23/25	10.13
3136	City of Stevens Point	Insurance, retirement, FMLA Source, fuel	11,377.02
3137	City of Stevens Point	IT Invoices	207.06
3138	M-B Companies, Inc.	MB5 Plow Blade	5,753.60
3139	Per Mar Security Services	Gates 2A & 2B Repair	5,169.76
3140	Mastercard	Internet & Rugs	444.33
3141	Mastercard	Supplies	91.66
3142	Heartland Business Systems, LLC	Monthly billing for January	71.03
EFT	Payroll	January 2026	9,641.39
	Delta Dental	Premium Charges	71.38
	Wisconsin Public Service	Utility Charges	5,145.07
	IRS & WI Dept of Revenue	Payroll Taxes	5,888.87
	Gen Aviation	Gen Aviation	95.52
	TOTAL EXPENSES LISTED		\$ 46,282.76
	BALANCE ON HAND JANUARY 31, 2026		\$ 78,587.29
		Balance on Hand	\$ 78,587.29
		Plus checks written after end of month	\$ -
		Plus uncleared checks	\$ 607.02
		Less checks previously written clearing this month	\$ (1,300.91)
	Ending Cash Balance matching Bank Statements		\$ 77,893.40

January 2026

Airport Activity

- Next gen obstruction removal (tree clearing) in progress within the approach surfaces to runways 12 and 30.
- Taxiway lighting project design in progress
- Legacy crosswind runway designation pending.
- Master plan project in progress.

Previous Yr. / Present Yr. aircraft movements recorded during business hours.

<u>2025</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>	<u>2026</u>	<u>AC</u> <u>Movement</u>	<u>Cumulative</u> <u>Movements</u>
January	201	201	January	150	150
February	152	353	February		
March	201	554	March		
April	220	774	April		
May	388	1162	May		
June	427	1589	June		
July	680	2269	July		
August	575	2844	August		
September	592	3436	September		
October	551	3987	October		
November	385	4372	November		
December	204	4576	December		
Total	4576		Total	150	
Average	381		Average	150	
High Mo.	680		High Mo.	150	
Low Mo.	152		Low Mo.	150	

Previous Yr. / Present Yr. fuel sale comparison by month. All quantities are U.S. Gallons.

<u>2025</u>	<u>100LL</u>	<u>Jet-A</u>	<u>2026</u>	<u>100LL</u>	<u>Jet-A</u>
January	433.58	1679.8	January	636.75	709.4
February	318.1	817	February		
March	561.4	1156.4	March		
April	1222.73	1346.2	April		
May	2009.14	3566.4	May		
June	1540.96	2472.4	June		
July	2374.84	3299.3	July		
August	1336.9	2509.9	August		
September	1270.83	1459.7	September		
October	1262.56	3518.2	October		
November	1147.79	1449	November		
December	866.97	725	December		
Total	14345.8	23999.3	Total	636.75	709.4
Average	1195.48	1999.942	Average	636.75	709.4
High Mo.	2374.84	3566.4	High Mo.	636.75	709.4
Low Mo.	318.1	725	Low Mo.	636.75	709.4

Hangar Rentals/Availability

- *Airport Hangars are currently occupied at full capacity. There are currently 22 Individuals interested in basing aircraft at Stevens Point Municipal should space become available.*

Aircraft Rentals/Instruction Given

N/A

Airport Maintenance/Projects (Proposed/Completed)

- *Fuel System filter changes and meter calibration current.*
- *Vehicular tank meter (VTM) licenses current..*

This report was completed by Jason Draheim. Questions concerning the report or any other related issues can be answered by contacting Jason Draheim by telephone at 715.345.8993, or by e-mail, jdraheim@stevenspoint.com.

Month-End Fuel Report

To: Airport Commission

From: Jason Draheim, Airport Manager

Month: January **Year:** 2026

(neg difference = fuel gained)
(pos difference = fuel missing)

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	<u>Total Gal.</u>	<u>Invoiced Gallons Received</u>
<u>Prev. Month Jet-A Truck Quantity</u>	N/A	2131	N/A	
<u>Prev. Month Qty</u> (veeder-root)	8828	4414	15373	
<u>Purchases</u> (+)	0	0		
<u>Sold</u> (-)	636.75	709.4	1346.15	
<u>Used</u> (-)	20	20	160	
<u>Total Qty</u> (=)	8171.25	5815.6	13866.85	
<u>Month End Jet-A Truck Quantity</u>	N/A	1572	N/A	
<u>Month End Qty</u> (-) (veeter-root)	8136	4248	13956	
<u>Difference</u> (=)	35.25	-4.4	30.85	

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>	
<u>Tax exempt Gal.</u> (includes used gals)	0		0

Veeter-Root & Pump Readings

	<u>100LL Gal.</u>	<u>Jet-A Gal.</u>
This month end inches:	89.58	52.1
This month end temp:	7.8	8.4
This month end meter:	8136	4248 (tanks only)
Prev month end inches:	91.28	53.66
Prev month end temp:	16.7	16.5
Prev month end meter:	8828	4414 (tanks only)
Price per gal:	5.25	5.2
Inventor gals:	8136	4248
Inventory Value:	<u>\$ 42,714.00</u>	<u>\$ 22,089.60</u>
Total Inventory Value:	<u>\$ 64,803.60</u>	