

**City of Stevens Point  
Board of Water and Sewerage Commissioners  
January 12, 2026 - 12:00 PM  
Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing  
Meeting ID: 820 26885705**

**By Computer: <https://us02web.zoom.us/j/82026885705>**

**By Phone: (303) 715-8592**

## **MINUTES**

### **Discussion and Possible Action on:**

#### **1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines, Ray Schmidt, Jeff Bushman

**ALSO PRESENT:** Joel Lemke, Jennifer Schmeiser, Eric Southworth, Shane Kohnen, Jason Draheim, Jaime Zdroik, Ald. Lang and Ald. Shuda

#### **2. Approval of Minutes**

**Motion** made by Ray Schmidt, seconded by Carl Rasmussen to approve the December 8, 2025 meeting minutes of the Board of Water & Sewerage Commission.

***Ayes all. Nays none. Motion carried.***

#### **3. Approval of Department Claims**

Staff fielded Commissioners questions on some claims for the month of December.

**Motion** made by Ray Schmidt, seconded by Anna Haines to approve the claims for the month of December 2025 as audited and read.

***Ayes all. Nays none. Motion carried.***

#### **4. Public Hearing/Input on NR 854 document related to Water Supply Service Area Plans - Joel Lemke**

The draft copy of the Water Supply Service Area Plan created by Ruekert-Mielke was included in the meeting packet and reviewed by the Commissioners.

Joel explained this is not the typical public hearing. The D.N.R. simply said it just needed to be added as an agenda item. Allowing the public the opportunity to comment. The reason for this is the NR 854 requirements apply mostly to communities that draw water from the Great Lakes Basin. The D.N.R. stated they will not request or require a copy of the document. State Statues require it to be created.

Joel stated they might refer to this document when planning their second pressure zone. Joel stated this is just the draft copy. This will be brought back for final approval next month.

Ray questioned the elevations listed on page 3 of the report with regard to the second pressure zone. Joel explained that it is slightly elevated as we go east. The tower out there would be higher than the existing towers. Raising the head of the system.

Carl questioned on page 1 the number of wells they had listed. He also stated on page 8 that they reference data from Well 12, but it is not online yet. Eric stated that data was from test sampling and what will be expected once it is online. Carl questioned whether the new pressure zone would be isolated. Joel explained stated there is a recycle component to the zones. You can pump one way and then open a valve to send back the other way as well. Zone 1 is adequate for pumping needs currently. Zone 2 will be designed to also serve Zone 1 if needed.

Carl also questioned the demand for pumpage in 2030 is being significantly higher and if it is the case should the new pressure zone 2 be online prior. Joel stated we will be build ready with design. Then propose to construct first when there is an obvious development that requires it or until we retire debt from Well 11. The design of pressure zone 2 should be ready by the end of 2026.

Carl also questioned emergency connections. Joel explained we have emergency connections to both Plover and Whiting if their systems fail. Neither would be an alternative source of supply for us.

Ray/Carl questioned the population of 27,619 by 2045, according to the City, but the DOA projects the population to decrease. This is in reference to page 11 population and community growth.

Carl had a question on the map that was included. The property in question is outside the service area.

Carl asked about the non-revenue water data included on page 15. 2024 was the biggest increase in non-revenue and questioned why. Carl doesn't feel this figure should be used as a base/reference, it should be treated as an anomaly. Eric stated he thinks that figure might be an error. Joel stated it could be a leak that wasn't detected either.

Carl would like the chart where the PFAS levels are listed to show a column listing the maximum contaminant level. Joel stated they will address how the table reads so it is more user-friendly. Eric and Joel explained testing for PFAS are done at entry points throughout the system.

Joel stated staff will go through the document, make any necessary changes and will bring the final draft next month.

**5. Water Supply and Distribution Reports - *Eric Southworth***

Eric addressed the question from last month's meeting where the monthly report for November showed the kilowatts were up with the pumpage being down. Eric stated he feels it was maintenance operations being down at the wells that caused this. Tomorrow, the lateral for Well 11 is being inspected and flushed. This is done annually. We need two negative bacti samples to get the well back online after the inspection is complete.

**6. Sewage Treatment Operations Report - *Chris Lefebvre***

The Commissioners reviewed the sewage treatment plant monthly report for December. Joel stated they had a successful dryer start up last week, and it is currently still running.

**7. Construction and Maintenance Report - *Shane Kohnen***

The Commissioners reviewed the monthly report included in the packet. Shane had nothing additional to discuss this month.

**8. Directors Report - *Joel Lemke***

Joel had nothing to discuss.

**9. Adjournment.**

**Motion** made by Ray Schmidt to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting Adjourned: 12:40 P.M.**