

This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
January 12, 2026 - 5:00 PM**

Central Transportation
2700 Week Street, Stevens Point, WI

OR

Zoom Teleconferencing

<https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

Phone: 1-646-931-3860
Meeting ID: 875 3903 7302
Passcode: 123567

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of November 10, 2025 minutes.
3. Approval of the November and December 2025 Financial/Claims Reports.
4. Central Transportation update/report — *Talin Scheuermann*
5. Next Meeting Date — *February 9, 2026 5:00pm*
6. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
November 10, 2025 – 5:00 PM**

2700 Week Street, Stevens Point, Wisconsin
or via Zoom Teleconferencing

Minutes

1. Roll Call

Present: Nichole Lysne, Karalyn Peterson, Ald. Allison Birr, Ald. Jacqui Guthrie

Present via Zoom: Tom Bertram

Not Present: Heidi Oberstadt, Neil Prendergast

Others Present: Talin Scheuermann, Tom Carroll

2. Approval of the September 8, 2025 Minutes

Motion made by Karalyn Peterson, seconded by Ald. Jacqui Guthrie to approve the September 8, 2025 minutes. All in favor; none opposed. Motion carried.

3. Approval of the September and October 2025 Financial/Claims Reports

Motion made by Ald. Allison Birr, seconded by Tom Bertram to approve the September and October 2025 Financial/Claims Reports. All in favor; none opposed. Motion carried.

4. Approval to Add Friday, November 21, 2025 as an Additional Free Ride Friday

Motion made by Karalyn Peterson, seconded by Ald. Allison Birr to approve adding Friday, November 21, 2025 as an additional Free Ride Friday. All in favor; none opposed. Motion carried.

5. Approval of 2026 Fare Structure for Central Transportation

Motion made by Ald. Jacqui Guthrie, seconded by Karalyn Peterson to approve the 2026 Fare Structure for Central Transportation. All in favor; none opposed. Motion carried.

6. Next Meeting Date

Monday, December 8, 2025 – 5:00 PM

7. Adjournment

Meeting adjourned at 5:23 PM.

**Report to the January 2026
Meeting of the Transportation Commission**

Finances:

| | |
|---|---------------------|
| Bank Balance as of December 1, 2025 | 1,083,970.23 |
| Bank Deposits recorded in December 2025 | 842,103.73 |
| | <hr/> 1,926,073.96 |

Checks Issued since the last meeting:

| | | | |
|------------|---|---------------------------------------|-----------|
| 12/05/2025 | 8781 Employee | Wages | 1,548.07 |
| 12/02/2025 | 8782 United Way of Portage Cty | United Way | 8.00 |
| 12/02/2025 | 8783 WI Council 32 Per Capita Tax Trust | Union Dues | 434.38 |
| 12/02/2025 | 8784 WI SCTF | Employee wage withholding | 342.50 |
| 12/05/2025 | 8785 Aspirus Medical Group, Inc. | DOT randoms | 53.00 |
| 12/05/2025 | 8786 Baker Tilly Virchow Krause, LLP | Audit billing | 341.40 |
| 12/05/2025 | 8787 Cintas Corp #442 | Uniforms | 95.88 |
| 12/05/2025 | 8788 City of Stevens Point | Workers comp premiums | 2,638.14 |
| 12/05/2025 | 8789 Courtesy Cab | November subsidized can rides | 758.50 |
| 12/05/2025 | 8790 FleetPride | Axle seal | 103.98 |
| 12/05/2025 | 8791 Kimball Midwest | Shop disposables | 111.09 |
| 12/05/2025 | 8792 Midwest Equipment Specialists | Lift inspection | 1,299.00 |
| 12/05/2025 | 8793 NAPA | Bolt | 7.99 |
| 12/05/2025 | 8795 Wisconsin Public Transportation Asso | Annual membership | 1,975.00 |
| 12/11/2025 | 8796 Ascendance Truck Centers | Belts | 261.94 |
| 12/11/2025 | 8797 Employee | 2025 shoe reimbursement | 150.00 |
| 12/11/2025 | 8798 Cintas Corp #442 | Uniforms / Facility Supplies | 165.57 |
| 12/11/2025 | 8799 City of Stevens Point | Insurance premiums, fuel, WRS, PHEP | 76,027.00 |
| 12/11/2025 | 8800 Employee Resource | Monthly EAP services | 89.70 |
| 12/11/2025 | 8801 Marshfield Clinic | DOT Randoms | 158.00 |
| 12/11/2025 | 8802 NAPA | Exhaust parts and deicer | 71.33 |
| 12/11/2025 | 8803 O'Reilly Auto Parts | Alternator bearings | 21.68 |
| 12/11/2025 | 8804 Spectra Print | Route Maps | 851.65 |
| 12/11/2025 | 8805 Police StPtPD | Background check | 15.75 |
| 12/11/2025 | 8806 Transit Fixed/On-Demand LLC. | Passio monthly subscription | 911.50 |
| 12/19/2025 | 8807 Employee | Wages | 1,548.19 |
| 12/16/2025 | 8808 United Way of Portage Cty | United Way | 8.00 |
| 12/16/2025 | 8809 WI Council 32 Per Capita Tax Trust | Union Dues | 432.34 |
| 12/16/2025 | 8810 WI SCTF | Employee wage withholding | 342.50 |
| 12/16/2025 | 8811 Securian Financial | MN Life Insurance Policy | 238.71 |
| 12/19/2025 | 8812 Apex F | Fire extinguisher inspections | 636.10 |
| 12/19/2025 | 8813 Ascendance Truck Centers | Nox Sensors | 1,432.65 |
| 12/19/2025 | 8814 Cintas Corp #442 | Janitorial | 95.88 |
| 12/19/2025 | 8815 Fastenal Company | Bolts | 42.31 |
| 12/19/2025 | 8816 Gillig LLC | Hydraulic Fluid Sensor | 88.38 |
| 12/19/2025 | 8817 Heartland Business Systems. LLC | IT | 324.29 |
| 12/19/2025 | 8818 NAPA | Brakes,Rotors, Wheelbearing,Batteries | 934.94 |
| 12/19/2025 | 8819 Stevens Point Auto Center | Coolant | 88.50 |
| 12/19/2025 | 8820 U.S. Bank | Bus Tickets, Softner Salt, Pens | 553.11 |
| 12/19/2025 | 8821 UWSP Printing & Design | Business Cards | 115.88 |
| 12/30/2025 | 8823 United Way of Portage Cty | United Way | 79.00 |
| 12/30/2025 | 8824 WI Council 32 Per Capita Tax Trust | Union Dues | 432.34 |
| 12/30/2025 | 8825 WI SCTF | Employee wage withholding | 342.50 |
| 12/31/2025 | 8827 Ascendance Truck Centers | Coolant Filters | 137.66 |
| 12/31/2025 | 8828 Cintas Corp #442 | Uniforms / Facility Supplies | 167.68 |
| 12/31/2025 | 8829 City of Stevens Point | Workers Comp Premiums | 2,706.16 |
| 12/31/2025 | 8830 Gillig LLC | Windshield, Torque Arms | 1,981.42 |
| 12/31/2025 | 8831 NAPA | Belts, Bearings | 225.92 |
| 12/31/2025 | 8832 Stevens Point Public Utilities | Water Bill | 3,241.72 |
| 12/1/2025 | Delta Dental | Insurance Premiums | 822.04 |
| 12/4/2025 | Payroll | Payroll | 47,621.29 |
| 12/4/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 2,751.92 |
| 12/5/2025 | IRS | Payroll Taxes - Fed | 15,455.29 |
| 12/5/2025 | WI Dept of Revenue | Payroll Taxes - State | 2,806.67 |
| 12/5/2025 | Associated Bank | Plan Fund | 135.00 |
| 12/8/2025 | Pnp Billpayment | Paratransit Acct Chargeback | 1,000.00 |

| | | | |
|------------|---|-------------------------|-----------------------------------|
| 12/12/2025 | Verizon | Verizon Bill | 135.18 |
| 12/16/2025 | Great America Financ Services | Copier Lease | 95.00 |
| 12/18/2025 | Payroll | Payroll | 63,656.32 |
| 12/18/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 3,142.61 |
| 12/19/2025 | IRS | Payroll Taxes - Fed | 16,015.22 |
| 12/19/2025 | WI Dept of Revenue | Payroll Taxes - State | 2,926.28 |
| 12/19/2026 | Associated Bank | Plan Fund | 1,200.00 |
| 12/19/2025 | Associated Bank | Plan Fund | 135.00 |
| 12/22/2025 | Wisconsin Public Service | Utility Payment | 2,813.85 |
| 12/31/2025 | Payroll | Payroll | 47,689.52 |
| 12/31/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 1,931.37 |
| | Total of checks listed | | <u>314,169.79</u> |
| | Balance on hand December 31, 2025 | | <u>1,611,904.17</u> |
| | Plus uncleared checks | | 17,487.48 |
| | Less checks previously written clearing this month | | -5,476.05 |
| | Ending Cash Balance matching Bank Statements | | <u><u>1,623,915.60</u></u> |

**Report to the December 2025
Meeting of the Transportation Commission**

Finances:

| | |
|---|---------------------|
| Bank Balance as of November 1, 2025 | 1,270,026.08 |
| Bank Deposits recorded in November 2025 | 64,486.11 |
| | <hr/> 1,334,512.19 |

Checks Issued since the last meeting:

| | | | |
|------------|---|--|-----------|
| 11/07/2025 | 8748 Employee | Wages | 1,548.07 |
| 11/04/2025 | 8749 United Way of Portage Cty | United Way | 8.00 |
| 11/04/2025 | 8750 WI Council 32 Per Capita Tax Trust | Union Dues | 458.85 |
| 11/04/2025 | 8751 WI SCTF | Employee wage withholding | 342.50 |
| 11/06/2025 | 8752 Aspirus Medical Group, Inc. | DOT Drug Screen & Physicals | 332.00 |
| 11/06/2025 | 8753 Cintas Corp #442 | Uniforms | 99.18 |
| 11/06/2025 | 8754 City of Stevens Point | Workers comp. premiums | 2,715.28 |
| 11/06/2025 | 8755 Courtesy Cab | Subsidized taxi program | 837.50 |
| 11/06/2025 | 8756 Transit Fixed/On-Demand LLC. | Monthly Passio subscription | 911.50 |
| 11/14/2025 | 8757 Ascendance Truck Centers | Wiring Harness | 53.57 |
| 11/14/2025 | 8758 Cintas Corp #442 | Uniforms | 203.90 |
| 11/14/2025 | 8759 City of Stevens Point | Fuel, WRS, Insurance Prems, Payroll | 82,371.91 |
| 11/14/2025 | 8760 Employee Resource | EAP | 89.70 |
| 11/14/2025 | 8761 Fastenal Company | Bolts | 149.63 |
| 11/14/2025 | 8762 FleetPride | PFTE tape | 3.93 |
| 11/14/2025 | 8763 Halron Lubricants Inc | 85w140 Gear Lube | 849.47 |
| 11/14/2025 | 8764 NAPA | Black Silicone | 16.49 |
| 11/14/2025 | 8765 Seon Systems Sales Inc. | Vmax renewal-bus cameras | 1,275.00 |
| 11/14/2025 | 8766 Weller Truck Parts, LLC | Differentia I- bus 525 | 4,566.62 |
| 11/21/2025 | 8767 Employee | Wages | 1,548.07 |
| 11/18/2025 | 8768 United Way of Portage Cty | United Way | 8.00 |
| 11/18/2025 | 8769 WI Council 32 Per Capita Tax Trust | Union Dues | 434.38 |
| 11/18/2025 | 8770 WI SCTF | Employee Wage Withholding | 342.50 |
| 11/19/2025 | 8771 Securian Financial | MN Life Insurance Policy | 238.71 |
| 11/25/2025 | 8772 Ascendance Truck Centers | Filter Kit | 448.14 |
| 11/25/2025 | 8773 Cintas Corp #442 | Janitorial | 230.28 |
| 11/25/2025 | 8774 Gillig LLC | Hose and Lamp Assembly | 407.69 |
| 11/25/2025 | 8775 Halron Lubricants Inc | Drum Credit | 1,358.00 |
| 11/25/2025 | 8776 Transit Fixed/On-Demand LLC. | Passio Monthly Dues | 911.50 |
| 11/25/2025 | 8777 Star Business Machines Inc. | Quarterly Copier Rental | 203.86 |
| 11/25/2025 | 8778 Stevens Point Auto Center | Oil Filters | 79.68 |
| 11/25/2025 | 8779 U.S. Bank | Lift Switch,Rod,Tablet Case,Office Supplie | 1,236.15 |
| 11/25/2025 | 8780 UWSP Printing & Design | February Bus Passes | 112.80 |
| 11/3/2025 | Delta Dental | Insurance Premiums | 781.48 |
| 11/6/2026 | Payroll | Payroll | 48,105.94 |
| 11/6/2026 | Volunteer Reimbursement | Volunteer Reimbursement | 2,507.05 |
| 11/7/2026 | IRS | Payroll Taxes - Fed | 15,471.74 |
| 11/7/2026 | WI Dept of Revenue | Payroll Taxes - State | 2,798.17 |
| 11/7/2026 | Associated Bank | Plan Fund | 135.00 |
| 11/12/2026 | Verizon | Verizon Bill | 475.16 |
| 11/17/2026 | Great America Financ Services | Copier Lease | 95.00 |
| 11/19/2026 | Wisconsin Public Service | Utility Payment | 2,083.61 |
| 11/20/2026 | Payroll | Payroll | 47,702.23 |
| 11/20/2026 | Volunteer Reimbursement | Volunteer Reimbursement | 2,255.60 |
| 11/21/2026 | IRS | Payroll Taxes - Fed | 15,474.29 |
| 11/21/2026 | WI Dept of Revenue | Payroll Taxes - State | 2,810.58 |
| 11/21/2026 | Associated Bank | Plan Fund | 135.00 |

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|---|---------------------------------|
| Total of checks listed | <hr/> 245,223.71 |
| Balance on hand November 30, 2025 | <hr/> 1,089,288.48 |
| Plus uncleared checks | 5,476.05 |
| Less checks previously written clearing this month | -10,794.30 |
| Ending Cash Balance matching Bank Statements | <hr/> 1,083,970.23 <hr/> |