

**City of Stevens Point
Board of Water and Sewerage Commissioners
December 8, 2025 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Mae Nachman, Carl Rasmussen, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Eric Southworth, Chris Lefebvre, Shane Kohnen, Jason Draheim, Jaime Zdroik and resident-Jeff Bushman

2. Approval of Minutes

Motion made by Anna Haines, seconded by Ray Schmidt to approve the November 10, 2025, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the department's claims for the month of November 2025 as audited and read.

Ayes all. Nays none. Motion carried.

4. Commissioner compensation - Joel Lemke

Joel's memo in the packet showed what the Commissioners have been paid in previous years and what the pay would be for 2026 with the 2.64% COLA that has been established City-wide.

The Commission's compensation was not always reviewed regularly, so years went by without increases. In approximately 2020, we reviewed it again, comparing it to what other City boards make, like Common Council. That helped us come up to where the pay should be, and we have been applying the cost of living annually since then.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the 2026 Commissioner's compensation with 2.64% cost of living (COLA) increase.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated he would look into why the kilowatts were up with pumpage being down slightly on the reports. Other than that, he had nothing else to add.

6. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated the WWTP met all permit limits for the month of November. He stated the biosolids dryer is up and running. He also explained that the ammonia level is up because they can't biologically remove both ammonia and phosphorus at the same time. Ammonia level is still within permit limits.

7. Construction and Maintenance Report - *Shane Kohnen*

The Commission reviewed the monthly report. Shane stated he had nothing else to add. We are currently in winter operation.

8. Directors Report - *Joel Lemke*

Joel explained to the Commission that he has a memo in the Public Works packet for the meeting tonight regarding an ordinance amendment that would clarify future utility extension projects in the Village of Park Ridge. More details regarding this will be brought back to the Commission next month.

9. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adourned: 12:18 P.M.