

**City of Stevens Point
Board of Water and Sewerage Commissioners
October 14, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Shane Kohnen, Jason Draheim, Jennifer Schmeiser, and Jaime Zdroik

EXCUSED ABSENCE: Paul Adamski

2. Approval of Minutes

Motion made by Anna Haines, seconded by Ray Schmidt to approve the September 8, 2025, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month of September 2025 as audited and read.

Ayes all. Nays none. Motion carried.

4. 1909 Cypress - potential to rent property and distribution of expenses - Joel Lemke

Joel explained the property was purchased using funds from all utilities, Fiber 10%, Water, Sewer & Storm 30% each. The auditors have suggested that until we use the property for a utility-wide purpose, we should keep it in one enterprise. We are proposing the Water Utility take on the entire expense and revenue responsibility.

There does need to be some flooring done and a bathroom updated. We believe a budget of \$20,000 should be adequate to bring the house to good condition. Joel said we would probably recoup that money quickly because the property management company he contacted estimated the monthly rent on the property to be \$1,500 to

\$1,600. Joel stated he had contacted the property management company that the City uses for the information.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve reallocating the expenses and revenues for this property to the Water Utility and to approve a budget of \$20,000 for improvements to the property.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

The Commission reviewed the pumpage reports included in the packet. Carl questioned the amount of the power bill for the month of September.

6. Wellhead protection ordinance proposed updates - Joel Lemke

Joel stated this went before the Plan Commission and was approved.

Joel showed the Commissioners the map of zones and the proposed modifications to each. There are no proposed language changes to the wellhead protection ordinance at this time, just changes to the boundaries of each zone.

Motion made Ray Schmidt, seconded by Anna Haines to approve the wellhead protection overlay zoning modifications to include the changes for the addition of Well 12.

Ayes all. Nays none. Motion carried.

7. Sewage Treatment Operations Report - Chris Lefebvre

The Commission reviewed the reports and memo included in the packet.

Joel informed the Commission that there was another fire in the biosolids dryer, and it is not operational. The system detected the fire and contained/extinguished the fire, so the Fire Department was not called. The equipment manufacturer is looking into the cause of the fires.

We are now hauling in cake/sludge to the landfill until the dryer is back up and running.

8. Approval for emergency repair of aeration basin compressor - Chris Lefebvre/Joel Lemke

Joel explained the process and the importance of the aeration basin compressor.

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the purchase of the already ordered parts and installation for the emergency repair of the aeration basin compressor in the amount of \$34,564.05.

Ayes all. Nays none. Motion carried.

9. Construction and Maintenance Report - Shane Kohnen

Shane had nothing to add to the reports included in the packet other than the construction projects are coming to an end and all utility work is complete on the projects.

The Commissioners asked questions regarding future swale projects. Joel showed the Commission on the map the different project areas etc.

10. Directors Report - Joel Lemke

Joel stated we had our first DNR audit for Stormwater. It went well and was very positive. He doesn't have the report back yet from the DNR.

Joel also explained the importance of street sweeping as it pertains to stormwater and how it positively affects our stormwater permit.

11. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:40 P.M.