

BUSINESS PARK BUSINESS IMPROVEMENT DISTRICT BOARD MEETING

May 16, 2025

9:00 AM

Conference Room
Stevens Point Transit Center
2700 Week Street
Stevens Point WI 54481

1. Roll Call

Present — Jim Anderson, Jeff Ramlow, Mike Trzinski, Debra Marten, Chase Rettler, Dale Steinmetz, Dir. Kivela, Chloe Kreuser

Excused — N/A

Others Present — Associate Planner/Zoning Administrator Kuhn

2. General reports and updates

A. City staff updates

Dir. Kivela - Any other businesses in the area looking for a smaller spaces?

Kuhn - Cell tower, nothing new to report.
PIM for BID 6/4/25 — zoning code rewrite.

B. Executive director report

Kreuser - 65:35 split is accurately accounted.
Mechanism in flag off of HH is not working, quote to come.
Card for flag volunteers. Flags were budgeted for 2 years, in other's experience lifespan is closer to 6 months (with scotch guard applied).
Way finding sign, 105k to redo all.
Jay's lawn care is handling pond water level.
5/27 heartland trail closure — remains walking accessible.

C. Board chair report

N/A

D. Treasurer report

N/A

Discussion and Possible action on:

1. Approve meeting minutes from April 4, 2025.

Steinmetz moved, Ramlow seconded
Ayes: Unanimous
Nays: N/A

2. Upcoming years maintenance projection and deferred maintenance review

Boards on bridge will need to be replaced eventually.
Flag budget will need to be increased.
Discussed future donation to the VFW &/or piece in the Metro Wire.

3. Anderson O'Brien Updates

Laid out steps to dissolve current organization, transfer assets, and amend terms of protective covenants.
Different benchmarks for representation requirements, based on acreage.
Proxy's are allowed.
Chamber of commerce might send a letter advising that BID letter is legitimate.
30-90 days notice needed for meeting of stakeholders.
Personal touch with high-acreage properties might be a good idea to ensure sufficient representation to hold meeting. Petition to hold meeting must be completed first.

July 11th, 9 AM meeting at PCBC. Secondary date 7/18.

Letter should be sent early June.

4. Lake and Pond Solutions Updated Contract

Deferment schedule for ponds. Sticking with Lake and Pond Solutions, not putting out RFP.

5. Adjournment