

These Minutes are unofficial and subject to modification upon review by the Commission at their next meeting.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
SPECIAL MEETING OF AUGUST 20, 2025, at 1:00 PM**

1. Roll Call: Commissioners Behrendt, Kirschling, Mrozek, Pingel

Also Present: Police Chief Kussow, Ast. Chief Rottier, Ast. Chief Williams, HR Manager Fräsch, RB Supervisor Tork

2. Discussion, with possible action, to approve the Police Chief’s job description and hiring profile, and to select the dates for the hiring process.

Commissioner Kirschling moved, seconded by Commissioner Mrozek, to approve the Police Chief hiring profile.

Ayes, all; nays, none. Motion carried.

Commissioner Kirschling moved, seconded by Commissioner Mrozek, to approve the Police Chief job description.

Ayes, all; nays, none. Motion carried.

Commissioner Kirschling moved, seconded by Commissioner Pingel, to approve the selection of dates for the hiring process:

August 22 – open application process

September 19 @ 3:00 p.m. - close application process

Week of September 22 - RB Supervisor Tork to get copies of all applications to Commissioners for review

October 2 – During meeting, PFC to go into closed session to vet candidates who are qualified

Week of October 6 – RB Supervisor Tork to reach out to qualified candidates to schedule interviews

Week of October 13 – Start interview process

Week of December 1 – Make conditional offer with an acceptance or denial by December 5 @ 3:00 p.m. – *The Commission will reserve the right to move on to other candidates.*

3. Adjournment.

The meeting adjourned at 1:53 p.m.