

AMENDED

CITY OF STEVENS POINT PUBLIC POLICY AND GENERAL GOVERNMENT

September 14, 2020 - 6:20 PM

(or immediately following previously scheduled meeting)

Zoom Conference Call Meeting

URL: <https://us02web.zoom.us/j/82619260709> | Password: 694544 |

Dial in Number: +1 312 626 6799 | Meeting ID: 826 1926 0709

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. License List
 - A. "Class A" Liquor and Class "A" Beer License - **Caravan Wine Shop LLC**, 1221 Second Street.
 - B. "Class A" Liquor and Class "A" Beer License - **Star Spangled Spirits LLC**, 5474 Highway 10 E.
 - C. "Class A" Liquor and Class "A" Beer License - **Stanley Shell Inc.**, 2733 Stanley Street.
3. Request to Hold Event/Street Closing
 - A. 45th Annual Frostbite Road Race, December 5, 2020. (Recurring)
 - B. Supporting Our Police Dept., October 25, 2020 (New)
4. Discussion and creation of a panel charged with producing an overnight parking policy.
5. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strong's Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City

Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, September 14, 2020

“Class A” Liquor and Class “A” Beer Licenses:

1. **Caravan Wine Shop LLC** at 1221 Second Street, Stevens Point for license period beginning September 22, 2020.
2. **Star Spangled Spirits LLC** at 5474 Highway 10 E, Stevens Point for license period beginning September 22, 2020.
3. **Stanley Shell Inc.** at 2733 Stanley Street, Stevens Point for license period beginning September 22, 2020.

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strong's Ave. Stevens Point, WI 54481

Answer all questions completely. Please print clearly.
This application must be on file in the City Clerk's Office at least **60 days** prior to the event.

- 1.) Please Check One: ☐ New Event ☒ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☒ Run/Walk ☐ Exhibition ☐ Other _____
- 3.) Name of Event: 45th Annual Frostbite Road Race Family Date of Event 12/5/20
Walk
- 4.) Name of Sponsoring Organization: Community 1st Bank
- Address: _____ City: _____ State: _____ Zip Code: _____
- 5.) Contact Person: Amy Fox
- Phone: 715-321-4347 Fax: 715-342-2987 Email: afox@spymca.org
- Address: 1000 Division St. City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 7:00am Start Time: 12pm ^{(looking into} End Time: 3pm ^{write start)}
- Specific Location of Event: Start & End St. Pt. Area Ymca → see map
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☒ Yes ☐ No
- List of Street Blocks that will need to be closed: Franklin St. during race
- 8.) Estimated Number of Participants: 250 Spectators: 75 Vehicles: - Animals: N/A
- 9.) Food Prepared/Served at event? ☐ Yes ☒ No *If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833*
- 10.) Will alcoholic beverages be served? ☐ Yes ☒ No *If yes, contact City Clerk's Office 715-346-1569*
- 11.) Will the event utilize any City Facilities? ☐ Yes ☒ No *Note: Park facilities handled by Parks Dept. 715-346-1531*
- 12.) Check which services are needed: ☒ Police ☒ Auxiliary Officer *Contact Lt. Mueller at jmueller@stevenspoint.com*

Please explain: Traffic control & road safety for participants

- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No

*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected? ☐ Yes* ☒ No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

- 15.) Will smaller tents or other temporary structures be erected? ☐ Yes ☒ No

- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

A family & friends Tradition in Central Wisconsin! This road race & family fun walk offers support & promotes physical activity & Community Wellness. A fun event for all ages and supports programming like LiveStrong & Diabetes management.

We are hoping to still be able to hold this event with modifications due to COVID. We are looking into wave start times, or keeping people masked at start. We are also looking into the possibility if the above mentioned won't work of going virtual (But hoping for an actual event)

18.) Is any other special assistance from the City needed?

- Street Closing Signs
- No Parking Signs
- Traffic Vests for volunteers
- Barricades to prevent Traffic on closed road.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF STEVENS POINT AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ON BEHALF OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

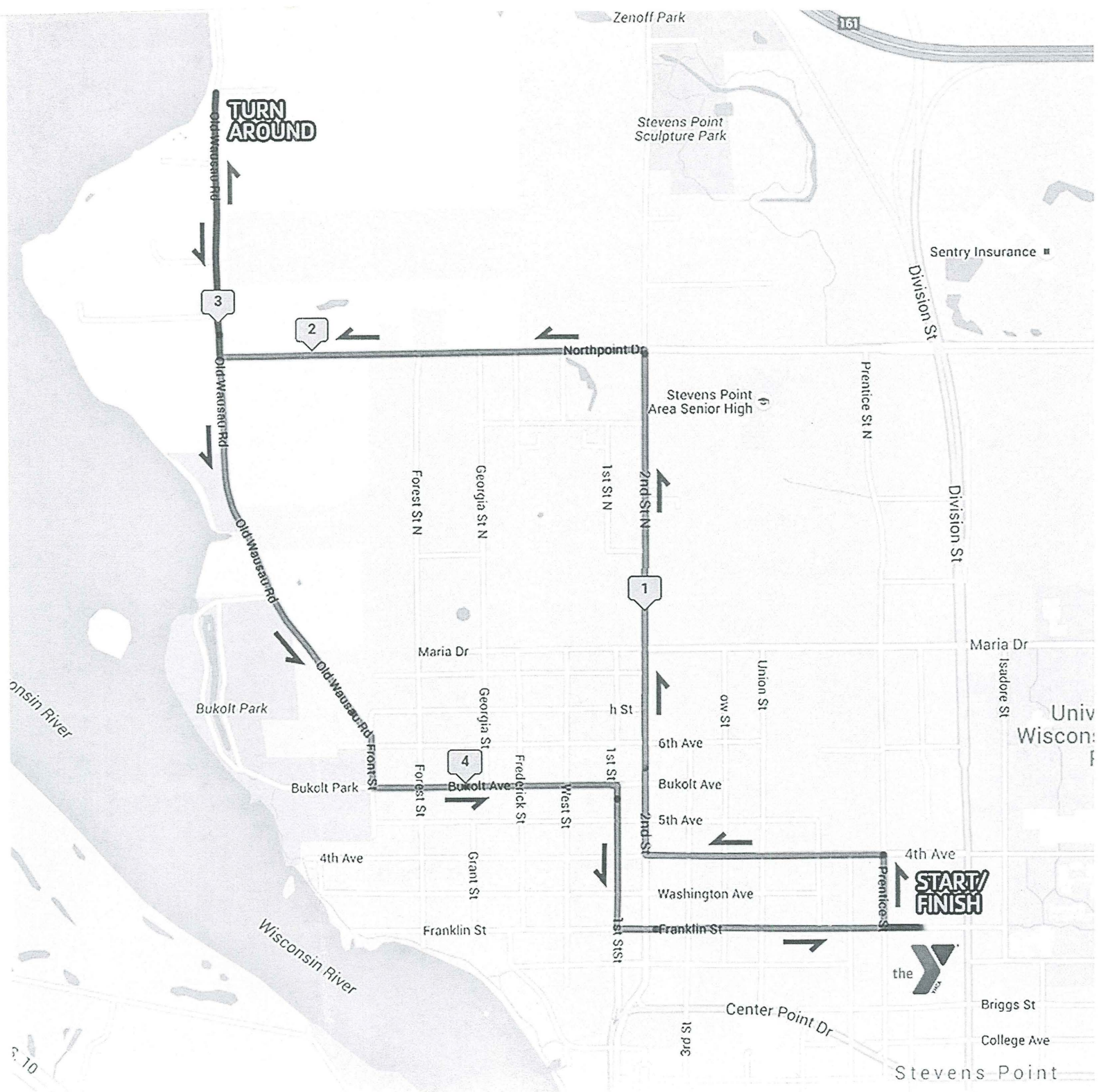


Signature of Applicant



Date





CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strong's Ave. Stevens Point, WI 54481

RECEIVED

SEP 04 2020

**CITY CLERKS
OFFICE**

Answer all questions completely. Please print clearly.

This application must be on file in the City Clerk's Office at least **60 days** prior to the event.

- 1.) Please Check One: ☒ New Event ☐ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☐ Run/Walk ☐ Exhibition ☐ Other _____
- 3.) Name of Event: Supporting Our Police Dept. Date of Event 10-25-20
- 4.) Name of Sponsoring Organization: N/A
- Address: _____ City: _____ State: _____ Zip Code: _____
- 5.) Contact Person: Jane Blanchard
- Phone: 715-592-5065 Fax: 715-592-4556 Email: sjblanchard@wi-net.com
- Address: 6828 Hwy 64 City: Custer State: WI Zip Code: 54423
- 6.) Assembly Time: 11:30-11:45 Start Time: 12pm End Time: 2pm
- Specific Location of Event: Court house - Clark Str
- 7.) Map of the Event Attached? ☐ Yes ☐ No Street Closures Required? ☐ Yes ☒ No
- List of Street Blocks that will need to be closed: _____
- 8.) Estimated Number of Participants: _____ Spectators: _____ Vehicles: _____ Animals: _____
- 9.) Food Prepared/Served at event? ☐ Yes ☒ No If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833
- 10.) Will alcoholic beverages be served? ☐ Yes ☒ No If yes, contact City Clerk's Office 715-346-1569
- 11.) Will the event utilize any City Facilities? ☐ Yes ☒ No Note: Park facilities handled by Parks Dept. 715-346-1531
- 12.) Check which services are needed: ☐ Police ☐ Auxiliary Officer Contact Lt. Mueller at jmueller@stevenspoint.com

Please explain: unsure

- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No

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APPLICATION CONTINUED ON THE BACK

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Rally to support the police.

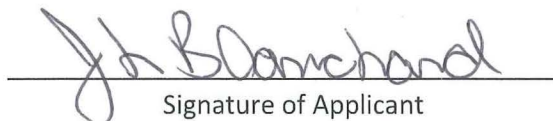
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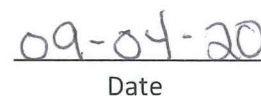
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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:


Signature of Applicant


Date