

Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid-style meeting may not be reliable.

**City of Stevens Point
Board of Water and Sewerage Commissioners
August 11, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Water Supply and Distribution Reports - *Eric Southworth*
5. Sewage Treatment Operations Report - *Chris Lefebvre*
6. Construction and Maintenance Report - *Shane Kohnen*
7. Directors Report - *Joel Lemke*
8. Adjournment.

The next Water and Sewerage Commission meeting will be Monday, September 8, 2025 at noon.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewerage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
July 14, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Anna Haines, Mae Nachman and Ray Schmidt

EXCUSED ABSENCE: Carl Rasmussen

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Shane Kohnen, Chris Lefebvre, Jason Draheim, Jaime Zdroik and Ald. Shuda

2. Approval of Minutes

Motion made by Anna Haines, seconded by Mae Nachman to approve the May 12, 2025 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Anna Haines to approve the department claims for the months of May and June 2025 as audited and read.

Ayes all. Nays none. Motion carried.

4. 2024 Audit Presentation by Baker Tilly

Jodi Dobson of Baker Tilly presented the 2024 Audits for Water, Sewer, Storm and Fiber.

WATER: Operating revenues exceed the operating expenses but margins did decrease in 2024. The rate of return for 2024 was at 1.71%. The authorized rate of return is 4.9%. We are currently working on a rate study.

The Water Utility continues to have adequate cash reserves on hand, 8.93 months. We are also continuing to meet our debt coverage, required is 1.10 and we are at 2.56.

Only 22% of the existing infrastructure is financed with outstanding debt. Well below the 50/50 benchmark.

SEWER: Operating revenues outpacing expenses. Operating expenses decreased in 2024 allowing for a little more income. That impacts the cash reserves. The cash reserved increased from 3.05 months of cash on hand in 2023 to 7.65 months of cash on hand. The GFOA recommends a minimum of 3 months cash on hand.

The Sewer Utility has exceeded the required debt coverage for the last five years.

40% of the existing infrastructure is financed with outstanding debt. This is not uncommon with the major upgrades done to the plant. Still below the 50/50 benchmark.

STORM: Operating revenues continue to exceed operating expenses. Storm had 3.66 months of cash on hand in 2024. That is down some due to some investments in capital.

Debt coverage was at 1.43 which meets the 1.10 required.

Stormwater Utility has 31% outstanding debt. Well below the 50/50 benchmark.

FIBER: The graphs for this utility look awkward because it is a relatively new utility. The last two years revenues exceeded expenses. The cash reserves was at 59.29 months of cash on hand.

The Fiber Utility has no debt.

Overall, the utilities are in a good financial position.

Anna questioned the internal control matters. Jodi explained the utility does not have the staff to do a complete segregation of duties. That would be the same for preparing year-end financials.

Motion made by Mae Nachman, seconded by Anna Haines to approve the 2024 Audit for all utilities prepared by Baker Tilly.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Commission reviewed reports.

6. Purchase of new mowing equipment-Joel Lemke

One of the mowers is over 20+ years old and needs to be replaced. It was not listed on the Capital Operations and Maintenance Plan because we didn't want to replace it until it was needed. Research into what it would cost to purchase a new mower that would be comparable to the two new mowers we have would be approximately \$24,000 or less. They will also see what they can get for a trade-in on the current mower.

Motion made by Ray Schmidt, seconded by Anna Haines to purchase a new mower in an amount not to exceed \$24,000.00.

Ayes all. Nays none. Motion carried.

7. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated all permit requirements were met for the months of May and June. We received our new WPDES Permit on July 1st. No major changes, but there will be a large increase in lab analysis for the next five years with more ammonia sampling, but the big cost-wise one will be sampling for PFAS.

On June 8th, we had a hose break on the transport system for the silo. This resulted in losing approximately 4 cubic yards of biosolids on the asphalt. Normally, we could've gotten it cleaned up, but it was raining. The water seeped through the pile and ended up going into the storm drain, causing what would be considered a spill, so it was reported to the DNR. Everything was cleaned up and taken care of as directed by the DNR. We did not realize we had to notify the public, so that was missed. So we did get a notice of noncompliance for it. It is now on the City website. So we are now back in compliance. We are now looking at making that area a containment area so if that happens again, the rainwater would go into the head of the WWTP and not the storm drain. This will involve engineering and construction, so it will take some time. In the meantime, we will put a cover on storm drain to hold water there, and it can be released when we are ready to.

Last Thursday we had a fire in the biosolids dryer. The Fire Department came there and helped us handle that, and they did a phenomenal job. So the biosolids dryer is down while figure out what caused the fire. For now, the biosolids will be taken to the landfill. The biosolids dryer needs to be cleaned out so it can be inspected.

8. Use of unspent wages on contracted services - Joel Lemke

Joel stated we have asked to do this before on specific cases. The most recent was when we lost GIS staff. We are currently three employees down in the utilities and needing to use some contracted services to keep up on things that do get reported like catch basin cleaning.

Joel wanted to bring forward the idea that when we are short on staff that we be able to use the difference of wages and benefits on contracted services so we can keep up.

Paul asked what an approximate cost would be annually for this. Joel said it depends on a lot of things, but approximately \$50,000.00.

Staff is proposing that there be a standing allowance to use contracted services in an amount equal to the unspent wages of any vacancies that may occur to facilitate quick responses to staff shortages.

Motion made by Mae Nachman, seconded by Anna Haines to approve on an ongoing basis, as needed, the use of unspent wages on contracted services.

Ayes all. Nays none. Motion carried.

9. Sewer Service Area Planning Document and Resolution - Joel Lemke

Joel stated the document was worked on by the Stevens Point Urban Area Sewer Service Advisory Committee, Portage County Planning and Zoning, and the North Central Wisconsin Regional Planning Commission.

Joel showed the Commission the map of the new sewer service area.

The boundaries changed a little.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the Sewer Service Area Planning Document and Resolution.

Ayes all. Nays none. Motion carried.

10. Construction and Maintenance Report - Shane Kohnen

Shane stated it has been business as usual for the crews. Repaired some leaks, working on swales on Dan's Drive and other maintenance items. Nothing more to add.

Joel stated one of the contractors on the construction projects had three or four crews working.

Paul commended Shane on his monthly reports.

11. Directors Report - Joel Lemke

We are working on a rate study for water and sewer. This will be brought back to the Commission once it is completed. There will also need to be a public hearing notice as well.

Our annual Consumer Confidence Report is out, and it has its own link on the City's website. Editorial information was taken out because the Public Works Department has a website on construction progress. The CCR will be bi-annually in 2026.

We had our lead and copper inventory filed with the DNR. The inventory provided the DNR with our service laterals and their pipe material type. It also provided them with the private side of the service line for their pipe material type. We have 161 out of over 7,000 on the private side that we don't have an inventory of their service line pipe material type. So we are mailing out letters with required EPA information that state we don't know what material your service line is made of. Please call us and schedule an appointment so we can take a look and take record of it to be in compliance with the EPA.

Joel stated we might have to have another meeting on Wednesday, but he will let the Commissioners know.

12. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:49 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
July 16, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82945883434>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Mae Nachman and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser and Jaime Zdroik

EXCUSED ABSENCE: Carl Rasmussen & Anna Haines

**2. The purchase of property located at and adjacent to 1909 Cypress Avenue -
*Joel Lemke***

Joel showed the Commissioners where the three parcels were located on the map.

These parcels are all property of the Estate of Dave Sobczak, a former employee of ours. The estate came to us because we have had a long-standing acknowledgment of the fact we would like to acquire the property when possible because it is adjacent to us, and we have specific needs for it.

Joel stated Parcel #1 the family would like to donate to us. That parcel has an estimated fair market value of \$3,600. Parcel #2 with the house on it has an estimated fair market value of \$141,600. Parcel #3 has an estimated fair market value of \$16,100. When the family was presented with those dollar amounts, they were fine with it as is and just wanted to proceed with an offer to purchase and a closing with the numbers as prepared. Joel thanked Steve Shepro and Maria Mohr for their work on this.

This item was taken to the Plan Commission, which acted on this item and approved it. They did not approve dollars, just that it was a reasonable acquisition.

So we are requesting funding for this purchase and the accepting of the donation.

Motion made by Ray Schmidt, seconded by Mae Nachman to accept the donation of Parcel #1 for \$3,600.00 and to approve the funding to purchase Parcel #2 in the amount of \$141,600.00 and Parcel #3 in the amount of \$16,100.00.

Ayes all. Nays none. Motion carried.

3. Adjournment.

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:09 P.M.

REPORT TO THE AUGUST 11, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of July 1, 2025

\$ 3,476,745.99

Bank deposits recorded in July 2025

\$ 778,603.14

\$ 4,255,349.13

CHECKS ISSUED JULY 2025:

60283	Warren Worzalla	Salary	\$ 509.68
60284	Mae Nachman	Salary	\$ 64.41
60285	Community Foundation of Central WI	Employee Contribution	10.00
60286	United Way Of Portage County	United Way	67.69
60288	Baker Tilly Virchow Krause LLP	Rate Study, 2024 Audit	5,110.70
60289	City Of Stevens Point	Workers Comp Premiums	1,521.96
60290	Ferguson Waterworks #1476	Nipples	39.00
60291	Kamstrup Water Metering LLC	Annual Software Subscription	2,397.57
60292	Kramar	Annual back flow preventor inspection	1,860.00
60293	NAPA	Supplies for mower. Tools	55.97
60294	Kristopher J Spindler	Reimbursement-Jeans	74.34
60295	American Welding & Gas Inc	Supplies	877.60
60296	H&S Protection Systems Inc	Connect alarm panel to active phone line	87.34
60301	Springbrook Holding Company LLC	Professional Services for Work Orders	660.00
60303	Wood Street Rental LLC	Propane	39.00
60304	Advance Auto Parts	Supplies	18.58
60305	Aspirus Medical Group, Inc.	Wellness Program	49.00
60306	Avineon, Inc.	GIS Support	7,397.51
60308	City Of Stevens Point	Retirement, insurance & fuel, Asphalt & concrete-June 2025	36,689.43
60310	Dolce Digital Imaging	CCR Postcards	750.94
60311	Employee Resource Center	Monthly EAP Fees	50.83
60312	Fastenal Company	Locate paint	676.88
60313	Ferguson Waterworks #1476	Nipples	117.00
60314	First Supply LLC -Plover	PPE	251.70
60315	Gowey Abstract & Title Co.	Refund Check 040088-000, 917 Smith St.	18.10
60317	Hawkins Inc	Chemicals	5,041.01
60318	Jamar Company	Utility Garage Control Update	548.34
60319	Martelle Water Treatment	Aquadene chemicals	7,739.64
60320	Metron-Farnier LLC	Companion Flange	1,063.60
60322	Mastercard	Office supplies, Garage supplies, Rain gear-S. Soltice	1,674.79
60323	Premier Real Estate	Refund Check 041711-000, 3900 Doolittle Dr #3	31.68
60324	Mary Russell	Refund Check 013286-000, 1826 Minnesota Ave	44.20
60325	Securian Financial	MN Life Insurance Policy #002832L	251.23
60326	Spectrum Insurance Group LLC	Annual Vehicle Insurance	14,066.34
60327	Springbrook Holding Company LLC	Annual Maintenance-UB, AR, Cloud, IC, PO, Finance, WO, ESS, PR, Standard Professional Services, Civic Pay Transaction Fee	25,076.44
60328	Vestis	Rugs	46.82
60329	Wimme Sand & Gravel, Inc.	Yard material	391.39
60330	City Of Stevens Point	2025 Street Improvements Project #25-102	59,622.62
60332	Warren Worzalla	Salary	1,097.69
60333	Community Foundation of Central WI	Employee Contribution	10.00
60334	United Way Of Portage County	United Way	67.69
60335	AnSer	After hours answering service	195.00
60338	City Of Stevens Point	2025 Street Improvements Project #25-101	254,005.91
60340	Fastenal Company	PPE & supplies	208.67
60342	INFOSEND INC	Statement & notice printing	3,511.99
60344	SEH INC	Water St. Water Tower Alert Upgrade	575.00
60345	Strand Associates Inc	Professional Services June 1- June 30 2025 Well 12	22,004.49
60346	Teamsters Union Local 662	Union dues	1,753.00
60347	Mastercard	Mower/trimmer bracket, AWS Charges for GIS Server, Supplies for Airport, Garage supplies & tools, Springbrook Conference Expenses, 2025 Conference Registration	4,595.42

60349	City Of Stevens Point	Workers Comp Premiums	1,522.17		
60350	Clark Dietz	Professional Services May 31-June 27 2025 Street Project	1,976.67		
60351	Heartland Business Systems, LLC	Monthly Billing - July	202.83		
60353	SJE	Well 10 Troubleshoot Electrical Issue	592.38		
60354	Kristopher J Spindler	License renewal - K. Spindler	75.64		
60355	Strand Associates Inc	Professional Services June 1-June 30, 2025 Mich Ave Imp	756.67		
60357	Vestis	Rugs	46.82		
60363	Community Foundation of Central WI	Employee Contribution	10.00		
60364	United Way Of Portage County	United Way	67.69		
	Background Checks	Background Checks	14.00		
	Ferguson Waterworks #1476	Invoices paid online	8,583.00		
	Bank Fees	Bank Fees	3,026.03		
	WPS	Utility Charges	39,598.31		
	Payroll	Payroll	101,417.23		
	IRS & DOR PR Tax	Payroll Taxes	47,724.18		
	Verizon Cell & iPad Charges	Phone & iPad Charges	648.68		
	DOR Garnishment	Garnishment	9.66		
	HRA Admin Fees	Admin Fees	30.00		
	TOTAL EXPENSES LISTED			\$ 669,320.15	\$ 669,320.15
	BALANCE ON HAND JULY 31, 2025				\$ 3,586,028.98
		Balance on Hand			\$ 3,586,028.98
		Plus uncleared checks			\$ 18,439.51
		Less checks previously written clearing this month			\$ (76,140.84)
		Ending Cash Balance matching Bank Statements			\$ 3,528,327.65

REPORT TO THE AUGUST 11, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of July 1, 2025
 Bank Deposits recorded in July 2025

\$	6,813,197.54
\$	755,773.09
\$	7,568,970.63

CHECKS ISSUED IN JULY 2025:

60287	Applied Industrial Tech Inc	Supplies	907.50	
60288	Baker Tilly Virchow Krause LLP	2024 Audit, Rate Study	4,872.61	
60289	City Of Stevens Point	Workers Comp Premiums	1,000.27	
60292	Kramar	Annual back flow preventor inspection	600.00	
60296	H&S Protection Systems Inc	Connect alarm panel to active phone line	87.33	
60297	Hach Company	Chemicals	892.74	
60298	Hawkins Inc	Chemicals	516.95	
60299	Mulcahy Shaw Water Inc	TWAS Pumps	2,097.54	
60300	Point of Beginning, Inc.	Soil investigation - New lift station	8,650.00	
60301	Springbrook Holding Company LLC	Professional Services for Work Orders	660.00	
60302	Trojan Technologies	UV Disinfection Replacement	54,930.80	
60305	Aspirus Medical Group, Inc.	Wellness Program	49.00	
60306	Avineon, Inc.	GIS Support	7,397.50	
60308	City Of Stevens Point	Retirement, insurance & fuel	8,418.33	
60309	CV Technology	Supplies	2,342.91	
60311	Employee Resource Center	Monthly EAP Fees	23.92	
60315	Gowey Abstract & Title Co	Refund Check 040088-000, 917 Smith St.	18.24	
60316	Harter's Fox Valley Disposal	Dumpster Service	702.63	
60318	Jamar Company	Utility Garage Control Update	548.33	
60321	NCL of Wisconsin Inc	Lab supplies	666.71	
60322	Mastercard	Rain gear--S. Solstice	79.99	
60323	Premier Real Estate	Refund Check 041711-000, 3900 Doolittle Dr #3	33.80	
60324	Mary Russell	Refund Check 013286-000, 1826 Minnesota Ave	44.77	
60325	Securian Financial	MN Life Insurance Policy #002832L	97.34	
60326	Spectrum Insurance Group LLC	Annual Vehicle Insurance	14,066.33	
60327	Springbrook Holding Company LLC	Annual Maintenance-UB, AR, Cloud, IC, PO, Finance, WO, ESS, PR	14,868.81	
60328	Vestis	Rugs & laundry services	219.13	
60329	Wimme Sand & Gravel, Inc.	Yard material	391.39	
60330	City Of Stevens Point	2024 Street Improvement Project #24-01 June 2025, 2025 Street Improvements Project #25-102	33,583.61	
60336	AT&T	Phone charges	44.98	
60337	BDP Industries	Belts for sludge press	4,378.50	
60338	City Of Stevens Point	2025 Street Improvements Project #25-101	248,659.17	
60343	Lubrication Engineers, Inc.	Lubricant	1,807.17	
60347	Mastercard	AWS Charges for GIS Server, Tools & supplies, clear poly, cleaning supplies, office supplies, AWS charge for IT Pipes, Retirement gift-M. Zalewski, Conference expenses	3,280.46	
60348	Arctic Air Refrigeration	Chiller repair	1,265.00	
60349	City Of Stevens Point	Workers Comp Premiums	1,067.39	
60350	Clark Dietz	Professional Services May 31-June 27 2025 Street Project	494.17	
60351	Heartland Business Systems, LLC	Monthly Billing - July	202.83	
60352	NCL of Wisconsin Inc	Lab supplies	1,103.42	
60355	Strand Associates Inc	Professional Services June 1-June 30, 2025 Mich Ave Imp	189.17	
60356	USA Blue Book	Lab supplies	1,100.83	
60357	Vestis	Rugs & laundry services	219.13	
60358	Waste Mangmt Corporate Services	Cleaning out grit pad	3,690.00	
	HRA	HRA Admin Fee	30.00	
	Verizon Charges	Verizon Charges	584.04	
	WPS Utility Charges	Gas & Electric	26,358.18	
	Sewer Payroll	Payroll	62,295.25	
	Payroll Taxes	Payroll Taxes	4,397.72	
	Bank Fees	Bank Fees	3,026.03	
	TOTAL OF EXPENSES LISTED		\$ 522,961.92	\$ 522,961.92
	BALANCE ON HAND JULY 31, 2025			\$ 7,046,008.71
		Balance on Hand		\$ 7,046,008.71
		Plus uncleared checks		\$ 14,605.27
		Less checks previously written clearing this month		\$ (33,914.04)
	Ending Cash Balance matching Bank Statements			\$ 7,026,699.94

*Additional restricted cash of \$250,000.00 is invested in CDs.

** Lateral Replacement fund \$36,235.85

<u>Less Restricted Balance</u>	\$	(5,263,466.27)
	\$	1,763,233.67

REPORT TO THE AUGUST 11, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of July 1, 2025
 Bank deposits recorded in July 2025

\$	1,281,906.10
\$	278,544.45
\$	1,560,450.55

CHECKS ISSUED JULY 2025:

60282	Malise Beduhn	Salary	\$	572.24
60283	Warren Worzalla	Salary		458.92
60288	Baker Tilly Virchow Krause LLP	2024 Audit		227.85
60289	City Of Stevens Point	Workers Comp Premiums		781.55
60296	H&S Protection Systems Inc	Connect alarm panel to active phone line		87.33
60301	Springbrook Holding Company LLC	Professional Services for Work Orders		660.00
60305	Aspirus Medical Group, Inc.	Wellness Program		49.00
60306	Avineon, Inc.	GIS Support		7,397.49
60307	Badger Daylighting Corp	Clearing of catch basins		12,570.11
60308	City Of Stevens Point	Retirement, insurance & fuel, asphalt & concrete-June 2025		10,352.17
60311	Employee Resource Center	Monthly EAP Fees		11.96
60312	Fastenal Company	Locate paint		338.43
60315	Gowey Abstract & Title Co.	Refund Check 040088-000, 917 Smith St.		8.66
60318	Jamar Company	Utility Garage Control Update		548.33
60322	Mastercard	Supplies		178.21
60324	Mary Russell	Refund Check 013286-000, 1826 Minnesota Ave.		21.14
60325	Securian Financial	MN Life Insurance Policy #002832L		46.44
60326	Spectrum Insurance Group LLC	Annual Vehicle Insurance		14,066.33
60327	Springbrook Holding Company LLC	Annual Maintenance-UB, AR, Cloud, IC, PO, Finance, WO, ESS, PR		14,189.59
60329	Wimme Sand & Gravel, Inc.	Yard material		391.39
60330	City Of Stevens Point	2025 Street Improvements Project #25-102, 2024 Street Improvement Project #24-01 June 2025		184,049.61
60331	Malise Beduhn	Salary		805.49
60338	City Of Stevens Point	2025 Street Improvements Project #25-101		230,032.00
60339	Department of Natural Resources	DNR Certification Renewal-J. Hoffman		70.00
60341	Glodowski Brother's Lawn Care & Landscaping	Hydroseeding swales-Dan's Drive		10,403.00
60347	Mastercard	Jean allowance, AWS charges for GIS Server		568.57
60349	City Of Stevens Point	Workers Comp Premiums		627.94
60350	Clark Dietz	Professional Services May 31-June 27 2025 Street Project		494.16
60351	Heartland Business Systems, LLC	Monthly Billing - July		202.83
60355	Strand Associates Inc	Professional Services June 1-June 30, 2025 Mich Ave Imp		189.16
	Bank Fees	Bank Fees		3,025.99
	Verizon	iPad & cell phone charges		455.14
	Payroll	Payroll		27,510.73
	IRS	Payroll Taxes		2,020.59
	WPS	Monthly Utility Charges		128.36
	TOTAL OF EXPENSES LISTED		\$	523,540.71
	BALANCE ON HAND JULY 31, 2025			\$ <u>1,036,909.84</u>
		Balance on Hand		<u>\$</u> 1,036,909.84
		Plus checks written after the end of this month		<u>\$</u> -
		Plus uncleared checks		<u>\$</u> 27,221.74
		Less checks previously written clearing this month		<u>\$</u> (21,799.89)
		Ending Cash Balance matching Bank Statements		<u>\$</u> 1,042,331.69

REPORT TO THE AUGUST 11, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of July 1, 2025	\$ 361,645.08
Bank deposits recorded in July 2025	\$ 26,687.52
	\$ 388,332.60

CHECKS ISSUED JULY 2025:

60359	WiscNet	Dark fiber services	7,150.00
	TOTAL OF EXPENSES LISTED		\$ 7,150.00
	BALANCE ON HAND JULY 31, 2025		\$ 381,182.60
		Balance on Hand	\$ 381,182.60
		Plus checks written after the end of this month	\$ -
		Plus uncleared checks	
		Less checks previously written clearing this month	
	Ending Cash Balance matching Bank Statements		\$ 381,182.60

WATERWORKS REPORT
FOR JULY 2025
CURRENT YEAR VS. PREVIOUS YEAR

	2024	2025	INCREASE	DECREASE	RECORD HIGH	DATE
Total pumpage, gallons	232,529,000	237,122,000	4,593,000		323,144,000	Jul-02
Daily pumping average, in gallons	7,500,940	7,649,100	148,160			
Peak pumpage, gallons, (date)	8,765,000 (26TH)	10,816,000 (23RD)	2,051,000		13,627,000	7/16/2002
Low pumpage, gallons, (date)	6,022,000 (13TH)	4,701,000 (6TH)		1,321,000	2,095,000 3,802,000	07/18/71 7/20/2019
						◀Record low since 1995 when the utility started providing water to Stora Enso.
Power bill	\$27,025.71	Information not available			\$32,552.26	Jul-23
K.W.H's used	267,702					
Gallons pumped per K.W.H.	869					

**STEVENS POINT WATER DEPARTMENT
CONSUMPTION HISTORY**

(Pumpage x 1,000)

MONTH	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
JANUARY	191,525	190,129	178,957	188,381	138,644	150,622	142,263	147,206	140,438	131,056
FEBRUARY	174,855	200,341	173,997	173,503	135,391	131,127	135,573	132,869	123,311	124,330
MARCH	182,380	197,093	169,879	195,466	150,690	138,327	154,358	148,770	139,881	131,189
APRIL	176,085	194,614	167,050	171,871	146,563	127,470	135,713	133,238	142,367	135,484
MAY	215,675	207,278	208,084	211,721	174,529	149,292	154,346	168,410	141,687	175,174
JUNE	229,512	228,814	284,930	238,070	225,268	181,763	181,220	187,095	175,722	187,693
JULY	237,122	232,529	280,293	261,545	214,800	199,876	199,645	240,487	202,817	185,672
AUGUST		241,404	275,018	251,597	206,429	231,447	210,777	225,280	179,208	167,623
SEPTEMBER		219,734	239,167	227,586	181,626	174,925	169,779	181,556	157,626	151,238
OCTOBER		189,354	177,717	206,986	188,859	170,759	143,805	148,186	151,878	143,498
NOVEMBER		166,568	194,002	191,454	169,636	151,193	135,482	133,317	137,452	126,023
DECEMBER		172,688	182,805	194,570	186,582	139,795	146,329	143,324	133,796	141,554
Grand Total/Yr	1,407,154	2,440,546	2,531,899	2,512,750	2,119,017	1,946,596	1,909,290	1,989,738	1,826,183	1,800,534

**STEVENS POINT WATER DEPARTMENT
WELL 11 PUMPAGE HISTORY**

(Pumpage x 1,000)

MONTH	2025	2024	2023	2022	2021	2020	2019	2018	2017
JANUARY	89,445	89,029	88,937	88,942	83,106	82,287	82,112	88,989	89,079
FEBRUARY	79,592	83,297	79,725	80,355	80,293	83,129	80,253	80,441	80,474
MARCH	88,798	82,726	81,120	88,834	88,768	88,771	88,609	76,469	88,652
APRIL	85,446	86,122	84,933	84,742	86,110	86,022	84,640	86,223	76,187
MAY	89,075	88,543	88,563	88,861	88,978	88,891	88,880	88,968	66,836
JUNE	85,529	90,926	93,567	85,473	86,219	86,029	85,990	86,098	74,224
JULY	93,325	98,263	98,201	89,341	89,195	86,944	88,225	88,869	88,996
AUGUST		98,269	98,201	89,417	88,490	88,902	88,811	88,978	88,973
SEPTEMBER		78,157	88,166	86,525	86,109	86,044	85,974	86,010	86,157
OCTOBER		85,933	88,652	89,828	86,373	88,916	88,841	87,366	89,120
NOVEMBER		76,273	86,218	86,211	86,217	82,881	85,244	85,751	86,441
DECEMBER		89,129	88,973	89,035	89,444	88,909	88,890	87,468	72,909
Grand Total/Yr	611,210	1,046,667	1,065,256	1,047,564	1,039,302	1,037,725	1,036,469	1,031,630	988,048



July 31, 2025

TO: Stevens Point Water and Sewer Commission
RE: Monthly Report

Dear Commissioners:

I will be out of town during the August Commission meeting. This memo will serve as my monthly update to the Commission.

The Wastewater Treatment Facility met all its required limits during the month of July. Our staff has been working diligently with our biosolids processing equipment manufacturers to develop a plan to safely get the biosolids dryer operational within a timely manner.

If you have any questions or would like clarification, I will gladly address them at the September Commission meeting.

Sincerely,

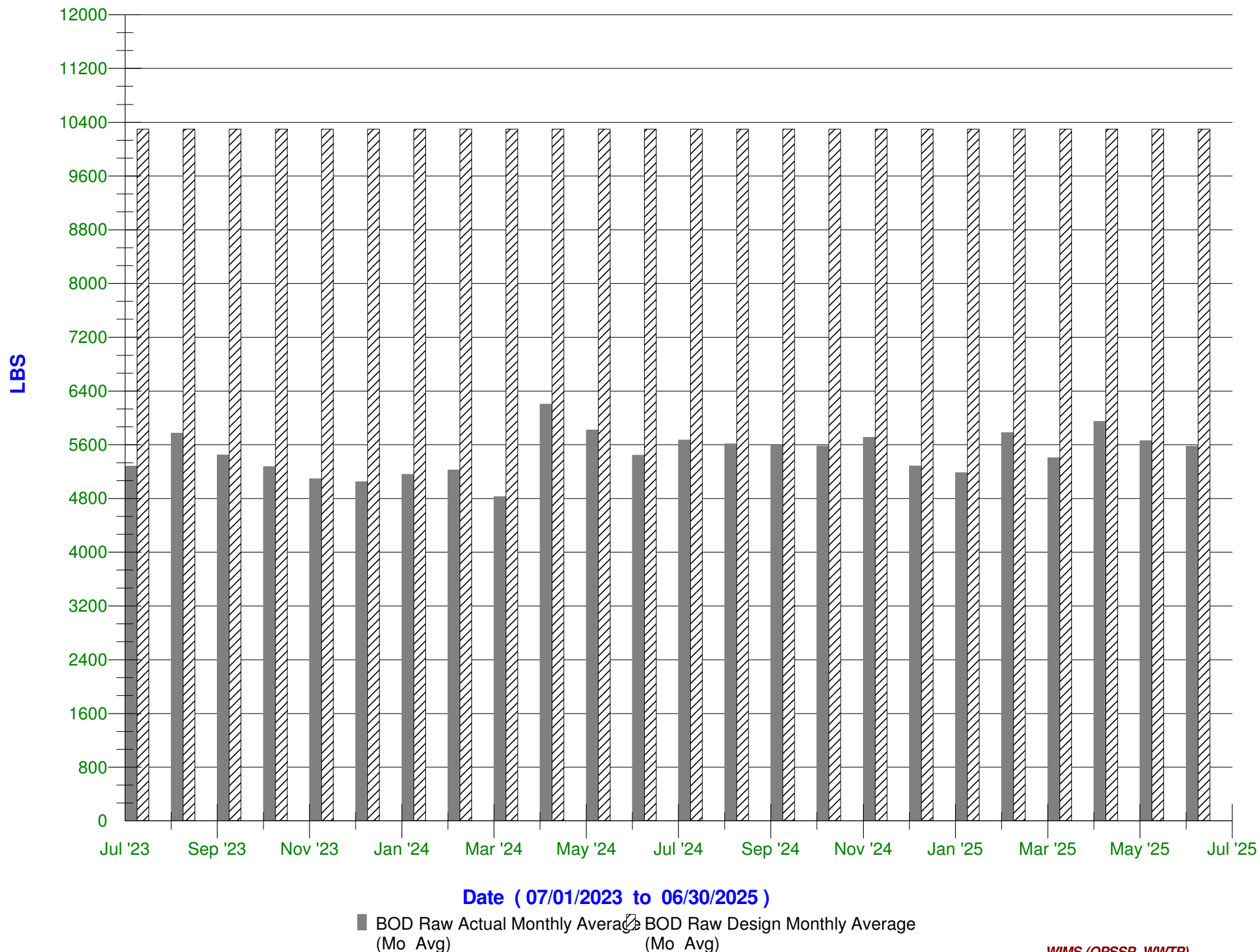
Chris Lefebvre

Final Effluent Discharge Data

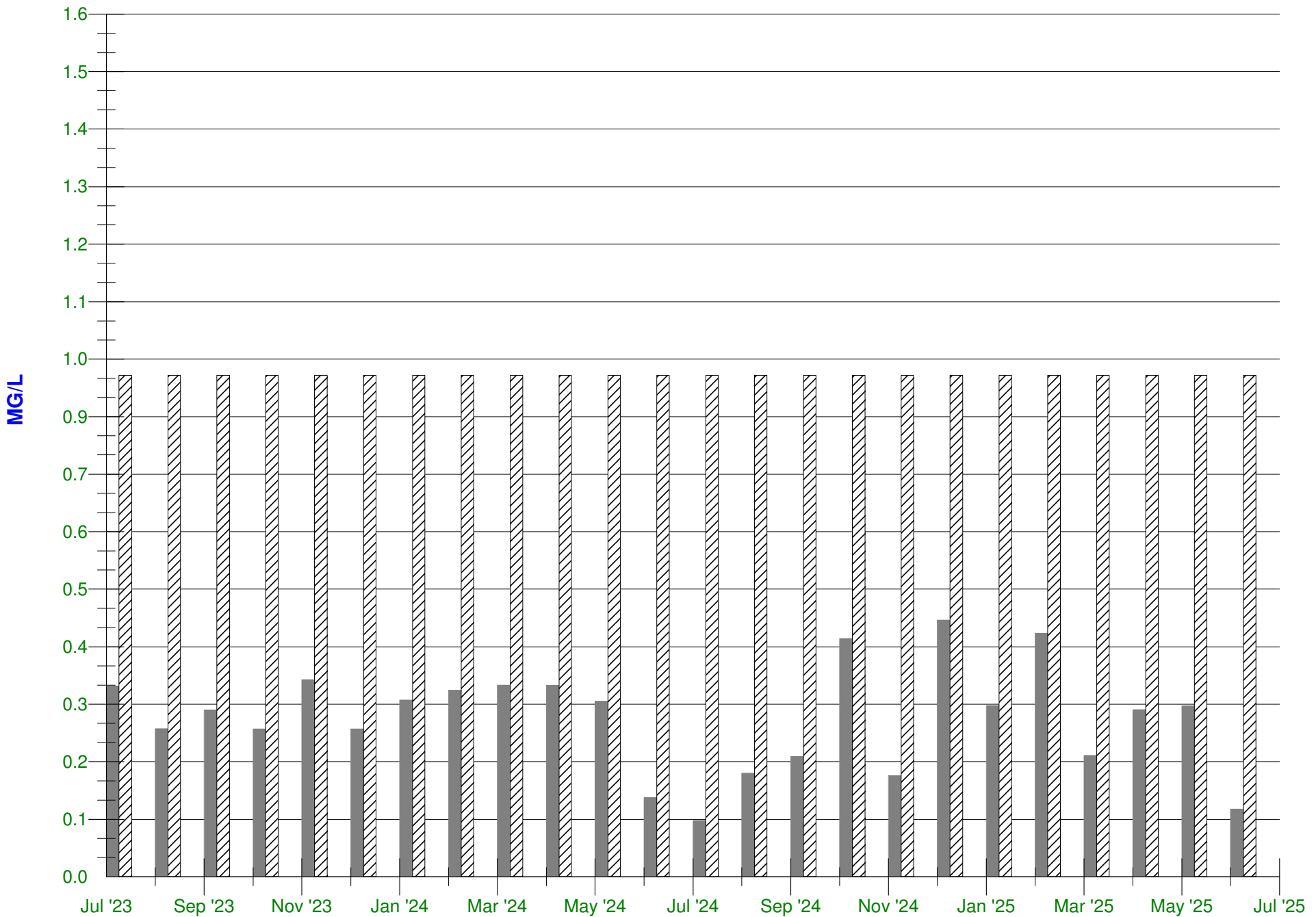
July 2025

Date	Precip INCHES	Sewage Flow		BOD					S.S.					Phosphorus				Fecal	Effluent
		Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	Raw	Final	Coliform	Ammonia
		MGD	MGD	MG/L	CBOD MG/L	Reduct.	Pounds BOD/Day	Pounds CBOD/Day	(ppm)	(ppm)	Reduct.	Pounds SS/Day	Pounds SS/Day	(ppm)	(ppm)	P/Day	P/Day	Final #/100 ml	mg/L
07/01/2025	0.00	2.481	2.565	296	1.86	99	6,125	40	328	2.00	99	6,786.83	43	5.020	0.123	104	3		0
07/02/2025	0.00	2.434	2.508	276	1.95	99	5,603	41	344	2.90	99	6,983.05	61						1
07/03/2025	0.00	2.361	2.453	233	6.53	97	4,588	134	256	3.20	99	5,040.83	65		0.123		3		1
07/04/2025	0.00	2.091	2.173	150	7.68	95	2,616	139	224	3.00	99	3,906.32	54						1
07/05/2025	0.89	2.253	2.357	200	2.68	99	3,758	53	228	2.94	99	4,284.12	58		0.123		2		1
07/06/2025		2.322	2.449	207	2.86	99	4,009	58	240	2.58	99	4,647.72	53						
07/07/2025	0.01	2.417	2.681	305	2.65	99	6,148	59	284	3.39	99	5,724.81	76						
07/08/2025	0.05	2.420	2.802	341	2.91	99	6,882	68	356	2.79	99	7,185.08	65		0.123		3		3
07/09/2025	0.00	2.367	2.783	313	2.69	99	6,179	62	308	2.78	99	6,080.16	65						3
07/10/2025	0.00	2.541	2.942	369	2.56	99	7,820	63	420	2.75	99	8,900.61	67		0.123		3		3
07/11/2025	0.84	2.550	2.888	282	14.54	95	5,997	350	220	1.96	99	4,678.74	47						0
07/12/2025	0.23	2.320	2.620	203	1.73	99	3,928	38	184	1.89	99	3,560.18	41		0.123		3		0
07/13/2025	0.00	2.303	2.600	206	1.85	99	3,957	40	236	2.16	99	4,532.86	47						
07/14/2025	0.00	2.438	2.591	320	2.56	99	6,507	55	264	3.76	99	5,367.89	81						
07/15/2025	0.00	2.428	2.570	341	2.63	99	6,905	56	392	3.92	99	7,937.81	84						3
07/16/2025	0.00	2.463	2.656	250	2.93	99	5,135	65	300	3.76	99	6,162.43	83						6
07/17/2025	0.50	2.360	2.570	358	3.54	99	7,046	76	268	4.55	98	5,274.88	98						6
07/18/2025	0.00	2.290	2.454	277	6.25	98	5,286	128	320	10.39	97	6,111.55	213						2
07/19/2025	0.00	2.173	2.389	239	3.27	99	4,336	65	292	5.60	98	5,291.86	112						5
07/20/2025	0.06	2.177	2.350	230	2.59	99	4,167	51	240	5.00	98	4,357.48	98						
07/21/2025	0.00	2.347	2.535	427	2.78	99	8,353	59	360	2.80	99	7,046.63	59						
07/22/2025	0.00	2.317	2.542	389	3.26	99	7,507	69	288	5.00	98	5,565.25	106						
07/23/2025	0.00	2.437	2.740	311	4.10	99	6,326	94	308	5.20	98	6,259.97	119						
07/24/2025	0.76	2.501	2.777	229	3.21	99	4,771	74	244	5.00	98	5,089.43	116						
07/25/2025	0.42	2.453	2.641								100								
07/26/2025	0.00	2.139	2.272								100								
07/27/2025	0.00	2.229	2.385								100								
07/28/2025	0.00	2.340	2.500								100								
07/29/2025	0.31	2.386	2.570								100								
07/30/2025	0.00	2.289	2.480								100								
07/31/2025											100								
Total	4.07	70.627	76.843	6,751	90	2,365	133,948	1,937	6,904	89.32	3,068	36,776.50	1,910	5.020	0.738	103.872	16.145		34.780
Average	0.14	2.354	2.561	281	4	99	5,581	81	288	3.72	99	5,699.02	80	5.020	0.123	104.000	2.833		2.333
Maximum	0.89	2.55	2.94	426.75	14.54	99.37	8,353.20	350.21	420.00	10.39	100.00	8,900.61	212.65	5.02	0.12	103.87	3.02		6.10
Minimum	0.00	2.09	2.17	150.00	1.73	94.84	2,615.84	37.80	184.00	1.89	96.75	3,560.18	41.30	5.02	0.12	103.87	2.42		0.24

BOD Raw 2 Year History



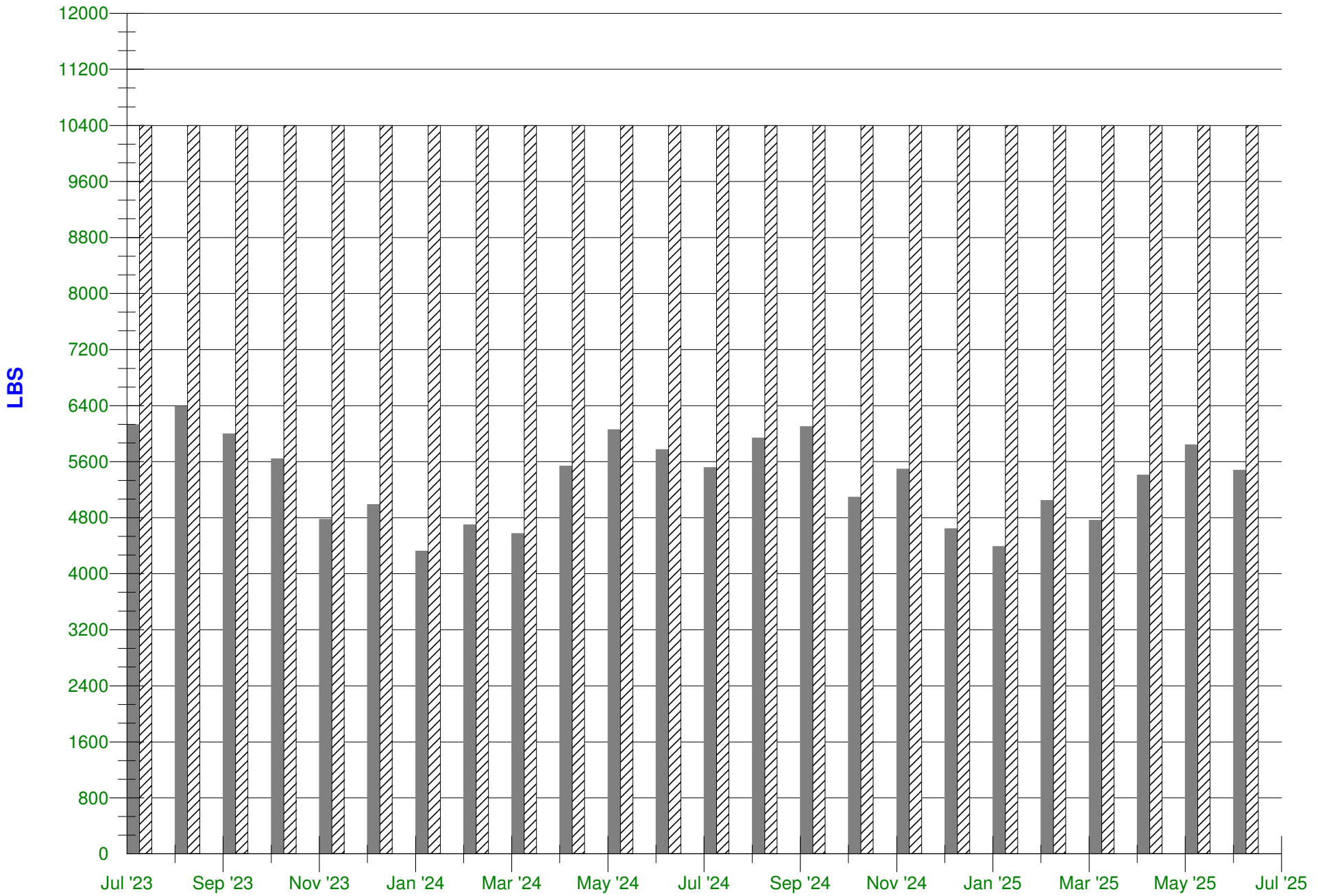
Phosphorus mg/l 2 Year History



Date (07/01/2023 to 06/30/2025)

Effluent Phosphorous Total (Mo Avg)
 Phosphorus Final Limit (Mo Avg)

SS Raw 2 Year History



Date (07/01/2023 to 06/30/2025)

SS Raw Actual Monthly Average (Mo Avg)
 SS Raw Design Monthly Average (Mo Avg)

Sewage Plant Monthly Average

Month	Temperature		Precip.	Sewage Flow		Phosphorus				BOD					Suspended Solids					Power kW	Per Day LBS BOD Removed	Gas Production Per Day CUFT
	Max °F	Min °F	INCHES	Influent MGD	Effluent MGD	Raw Influent		Final Effluent		Raw Influent		Final CBOD Eff.		Reduction	Raw Influent		Final Effluent		Reduction			
				MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	LBS	%	MG/L	LBS	MG/L	LBS	%					
Aug 2024	79	59	5.27	2.424	2.775	4.653	93	0.192	4	276	5,588	4.48	103.72	98	293	5,929	4.09	94.60	99	7,985	5,485	
Sep 2024	78	52	2.90	2.341	2.838	5.408	105	0.223	5	285	5,562	4.61	109.08	98	312	6,082	3.87	91.65	99	7,753	5,453	
Oct 2024	66	40	1.82	2.174	2.174	5.923	106	0.442	8	307	5,572	6.17	111.94	98	281	5,096	5.04	91.47	98	7,290	5,460	
Nov 2024	47	32	4.18	2.277	2.612	5.506	104	0.188	4	299	5,686	8.39	182.73	97	287	5,456	3.98	86.74	98	7,140	5,503	
Dec 2024	30	20	1.66	2.091	2.305	5.654	99	0.476	10	302	5,262	4.33	83.28	99	264	4,599	3.64	70.00	99	6,406	5,179	
Jan 2025	23	11	0.25	2.123	2.395	5.427	94	0.318	6	291	5,157	5.52	110.25	98	247	4,378	4.81	96.00	98	6,587	5,046	
Feb 2025	26	7	0.85	2.073	2.314	6.416	111	0.452	9	332	5,748	7.23	139.59	98	290	5,011	10.05	193.90	96	6,914	5,609	
Mar 2025	46	24	4.88	2.255	2.563	5.675	101	0.225	5	291	5,477	5.62	120.11	98	255	4,805	5.05	107.86	98	6,703	5,356	
Apr 2025	54	33	4.26	2.782	3.173	4.022	90	0.310	8	257	5,958	6.21	164.34	98	232	5,390	7.44	196.96	97	6,433	5,794	
May 2025	67	44	2.15	2.553	2.925	4.437	93	0.317	8	266	5,655	2.83	69.04	99	276	5,868	4.03	98.37	98	7,548	5,586	
Jun 2025	76	58	5.45	2.335	2.682	5.498	106	0.125	3	286	5,565	3.50	78.29	99	282	5,494	2.64	59.12	99	7,320	5,487	
Jul 2025	83	63	4.07	2.354	2.561	5.020	104	0.123	3	281	5,523	3.73	79.76	99	288	5,648	3.72	79.50	99	6,280	5,443	
Minimum	23	7	0.25	2.073	2.174	4.022	90	0.123	3	257	5,157	2.83	69.04	97	232	4,378	2.64	59.12	96	6,280	5,046	
Maximum	83	63	5.45	2.782	3.173	6.416	111	0.476	10	332	5,958	8.39	182.73	99	312	6,082	10.05	196.96	99	7,985	5,794	
Total	674	444	37.74	27.783	31.318	63.638	1,207	3.389	72	3,474	66,753	62.63	352.15	1,178	3,307	63,757	58.36	1,266.18	1,178	84,361	65,401	
Average	56	37	3.15	2.315	2.610	5.303	101	0.283	6	289	5,563	5.22	112.68	98	276	5,313	4.86	105.51	98	7,030	5,450	

July Utility Construction and Maintenance Report

1. Contracted Road/Utility Construction Progress:

- Punch list items for 2024 road project Badger Ave. **complete**
- Maria & Walker (Project 24-01), Integrity in progress, **utilities complete**
- Washington Ave. (Project 25-101), Haas in progress
- Madison St./Monroe St. (Project 25-102), Switlick in progress
- Public Works re-paving Green Ave. to begin this fall (Utility structure adjustments only)
- Public Works re-paving Country Club Dr. to begin August 18 (Utility structure adjustments only)
- Public Works concrete joint repair on CenterPoint Dr. (from Water St. to Strongs Ave.) to begin in August, no utility work
- Village of Park Ridge water main/road project to begin August 11

2. Utility Maintenance Activities:

- Televising, cut, jet, flush as normal
- Contracted Badger Daylighting, cleaned & inspected 136 inlets
- Swale project on Dan's Dr. and Heffron St. **complete**
- Repair/replace various Water, Sanitary, & Storm manholes and catch basins

3. Future Construction and Maintenance Projects:

- Swale Woodland St.
- Phase 2 to complete fiber ring from PD to UWSP
- Fiber connection for UWSP @ Chem-Bio building
- Fiber connection for Portage Co. to Jordan Park
- Fiber connection for Plover to Public Library

4. Emergencies/Pager Calls:

- (6) After hours pager calls in July