

Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid style meeting may not be reliable.

**City of Stevens Point  
Board of Water and Sewerage Commissioners  
July 14, 2025 - 12:00 PM**

**Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR  
Zoom Teleconferencing**

**Meeting ID: 820 26885705**

**By Computer: <https://us02web.zoom.us/j/82026885705>**

**By Phone: (303) 715-8592**

**AGENDA**

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. 2024 Audit Presentation by Baker Tilly
5. Water Supply and Distribution Reports - *Eric Southworth*
6. Purchase of new mowing equipment-*Joel Lemke*
7. Sewage Treatment Operations Report - *Chris Lefebvre*
8. Use of unspent wages on contracted services - *Joel Lemke*
9. Sewer Service Area Planning Document and Resolution - *Joel Lemke*
10. Construction and Maintenance Report - *Shane Kohnen*
11. Directors Report - *Joel Lemke*
12. Adjournment.

***The next Water and Sewerage Commission meeting will be Monday, August 11, 2025 at noon.***

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewerage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point  
Board of Water and Sewerage Commissioners  
May 12, 2025 - 12:00 PM**

**Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR  
Zoom Teleconferencing**

**Meeting ID: 820 26885705**

**By Computer: <https://us02web.zoom.us/j/82026885705>**

**By Phone: (303) 715-8592**

## **MINUTES**

### **Discussion and Possible Action on:**

#### **1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

**ALSO PRESENT:** Joel Lemke, Jennifer Schmeiser, Eric Southworth, Shane Kohnen, Chris Lefebvre, and Jaime Zdroik

**EXCUSED ABSENCE:** Mae Nachman

#### **2. Approval of Minutes**

**Motion** made by Carl Rasmussen, seconded by Anna Haines to approve the April 14, 2025 meeting minutes of the Board of Water & Sewerage Commission.

***Ayes all. Nays none. Motion carried.***

#### **3. Approval of Department Claims**

**Motion** made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the month of April 2025 as audited and read.

***Ayes all. Nays none. Motion carried.***

#### **4. Water Supply and Distribution Reports - *Eric Southworth***

Eric stated that April was a wet month and the mill was offline for a couple of days, so that is probably why the usage is down from last year. Annual hydrant flushing starts tonight and goes through Thursday night. Next week, our annual leak detection services will come in and listen to all of our hydrants to help detect leaks throughout the system.

#### **5. Sewage Treatment Operations Report - *Chris Lefebvre***

Chris stated that the WWTP met all permit requirements for the month of April. Everything is running well. Our influent flows were up quite a bit due to the rainfall in April. We did have our DNR Inspection. This is done every three years. We were in

compliance. We do need to add our overflow emergency response plan to the CMOM document, but that was the only deficiency found.

**6. Construction and Maintenance Report - *Shane Kohnen***

Shane stated he had nothing to add to his written report other than to explain he had the water main breaks added as high-impact leaks due to the impact they had on traffic since they were on Church Street.

**7. Directors Report - *Joel Lemke***

Anna asked Joel to give an update on fluoride in our drinking water. Joel stated we need to wait and see what requirements will come our way with regard to whether we continue or discontinue adding fluoride to our water system. We aren't required to fluoridate our water, we do it as a community and it is a community decision. We started fluoridating our water in the 50's per Council action and then stopped by referendum. In the mid to late 70's, we started again through Council action, and we've been doing it ever since. As regulations change, we will obviously follow them.

The June 9, 2025 Commission meeting is canceled. The next meeting will be July 14, 2025.

**8. Adjournment.**

**Motion** made by Ray Schmidt to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting Adjourned: 12:14 P.M.**

**REPORT TO THE JUNE 9, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

**WATER DEPARTMENT**

**FINANCES:**

Bank balance as of May 1, 2025  
 Bank deposits recorded in May 2025

\$	3,898,202.46
\$	201,790.75
\$	4,099,993.21

**CHECKS ISSUED MAY 2025:**

60090	Central States H & W Fund	Health Insurance Premiums	37,429.18
60091	City Of Stevens Point	Workers Comp Premiums	1,483.19
60092	First Supply LLC -Plover	Inventory	253.20
60093	Idexx Laboratories Inc	Lab supplies	774.06
60095	Petty Cash	Conference expenses, Postage	455.59
60100	USA Blue Book	Padlock	36.48
60101	Vestis	Rugs	46.82
60102	ZMAC Transportation Solutions	Refund Check 028007-000, 1101 Brilowski Rd Ste A	43.64
60104	Employee Resource Center	Monthly EAP Fees	50.83
60105	Ferguson Waterworks #1476	Meter coupling	866.50
60106	Springbrook Holding Company LLC	Civic Pay Transaction Fee	1,641.00
60110	Mae Nachman	Salary	64.41
60112	Community Foundation of Central WI	Employee Contribution	10.00
60113	United Way Of Portage County	United Way	67.69
60114	Aspirus Medical Group, Inc.	Wellness Education	34.00
60115	Avineon, Inc.	GIS Support	91.67
60116	Baker Tilly Virchow Krause LLP	2024 Audit	14,495.09
60117	CDW Government	Switch phone for A. Bula	42.50
60118	CORE & MAIN LP	Measuring insert with bearing	290.96
60122	Lou's Gloves	PPE	106.00
60123	Mastercard	Allen wrench, Office & cleaning supplies, Well supplies, Steel toed waterproof boots	607.37
60124	Securian Financial	MN Life Insurance Policy #002832L	224.42
60125	Springbrook Holding Company LLC	Professional Services for work orders	800.00
60126	USA Blue Book	Lab supplies	649.33
60127	Warning Lites of Appleton Inc.	Traffic control for utility work	1,710.80
60128	WI State Laboratory of Hygiene	Fluoride testing	31.00
60129	Wimme Sand & Gravel, Inc.	Yard material	463.91
60130	Aspirus Medical Group, Inc.	Wellness Program	127.50
60131	City Of Stevens Point	Retirement, insurance, IT, fuel & phone	23,785.55
60132	First Supply LLC -Plover	Inventory	83.76
60133	Wolter, Inc.	Supplies for Utility Garage	999.40
60135	Metron-Farnier LLC	Meters/shipping	21,180.76
60138	Candlewood Property Management	Refund Check 041737-000, 1412 River View Ave	11.75
60139	CDW Government	New laptop - Jaime Z	771.75
60140	Edward Haasl	Refund Check 005285-000, 2801 Indiana Ave	2.06
60142	Hawkins Inc	Chemicals	3,754.77
60143	INFOSEND INC	Statement & notice printing	2,460.89
60144	Jamar Company	Replaced actuator, UV Eye Replacement	1,072.47
60146	Strand Associates Inc	Professional Services 4/1-4/20/25 Well #12	15,695.65
60147	Vestis	Rugs	46.82
60152	Community Foundation of Central WI	Employee Contribution	10.00
60153	United Way Of Portage County	United Way	67.69
60154	AnSer	After hours answering service	185.00
60155	Clark Dietz	Professional Services 3/29-4/25 2025 Street Project	7,674.06
60156	Heartland Business Systems, LLC	Monthly Billing	405.58
60158	Metron-Farnier LLC	Metron meters & shipping	23,780.64
60161	Strand Associates Inc	Professional Services 4/1-4/30, 2025 Michigan Ave Improvements	426.67
60162	Teamsters Union Local 662	Union Dues	1,888.00
60163	Mastercard	Paint wand & bug spray, Misc job materials, AWS for GIS Server, Flags for locates, Payment scanner annual software maintenance, Notary stamp, Shop supplies, WIAWWA, Conference & training expenses, Treat bags for Public Works Days	6,347.52
	Background Check	Background Check	7.00

Bank Fees	Bank Fees	1,952.76	
WPS	Utility Charges	22,976.71	
Payroll	Payroll	35,470.96	
IRS & DOR PR Tax	Payroll Taxes	46,090.61	
Verizon Cell & iPad Charges	Phone & iPad Charges	691.59	
DOR Garnishment	Garnishment	9.66	
HRA Admin Fees	Renewal & Admin Fees	30.00	
<b>TOTAL EXPENSES LISTED</b>		<u>\$ 280,777.22</u>	<u>\$ 280,777.22</u>
<b>BALANCE ON HAND MAY 31, 2025</b>			<u>\$ 3,819,215.99</u>
	Balance on Hand		\$ 3,819,215.99
	Plus uncleared checks		\$ 6,347.52
	Less checks previously written clearing this month		<u>\$ (38,527.09)</u>
	<b>Ending Cash Balance matching Bank Statements</b>		\$ 3,787,036.42

**REPORT TO THE JULY 14, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

**WATER DEPARTMENT**

**FINANCES:**

Bank balance as of June 1, 2025  
 Bank deposits recorded in June 2025

\$	3,786,774.59
\$	243,697.26
\$	4,030,471.85

**CHECKS ISSUED JUNE 2025:**

60165	Mae Nachman	Salary	64.41
60166	Community Foundation of Central WI	Employee Contribution	10.00
60168	3K Custom Apparel	Employee T-shirts, Hats for employees	374.75
60170	American Asphalt Of WI	Asphalt patch for water main break on Division St.	6,730.00
60171	Batteries Plus LLC	Batteries	88.25
60172	Jerry or Laurie Bybee	Refund Check 025332-000, 711 Union St.	119.10
60173	Candlewood Investments LLC	Refund Check 041738-000, 1414 River View Ave.	12.55
60174	Central States H & W Fund	Health Insurance Premiums	52,264.62
60175	Myranda Cherney	Refund Check 040768-000, 2835 Soo Marie Ave.	67.90
60176	City Of Stevens Point	Workers Comp Premiums	1,491.88
60178	Dakota Supply Group	Inventory-Pipe	348.73
60179	eGauge Systems LLC	Energy meter	1,742.51
60180	Employee Resource Center	Monthly EAP Fees	50.83
60181	Esch Construction Supply, Inc.	Job Tools	1,448.52
60182	Fastenal Company	PPE	153.46
60183	Ferguson Waterworks #1476	Inventory	4,713.00
60185	H&S Protection Systems Inc	Annual Well 11 Alarm Monitoring	1,024.68
60188	Lincoln Contractors Supply Inc	Job Tools	582.60
60189	LiveWire Systems, LLC	Axis transit server replacement	1,666.80
60190	Martelle Water Treatment	Aquadene Chemicals	7,144.18
60192	Metron-Farnier LLC	2" companion flange	1,700.00
60194	NAPA	Grease fittings, battery for truck #24	257.47
60198	Ruekert Mielke Inc	Professional services for new pressure zone pre-design	3,914.70
60201	USA Blue Book	Chemicals	414.25
60202	Van Horn Nissan of Stevens Point LLC	Maintenance on Leaf car #14	25.93
60203	Vestis	Rugs	46.82
60204	Water Environment Federation	WEF Membership-Joel Lemke	364.00
60205	Westrum Leak Detection	2025 Leak Detection Survey	7,300.00
60206	WI Central	Sanitary Pipe Line Lease	125.00
60207	Joel Lemke	AWWA ACE Conference expenses Joel Lemke	1,189.00
60208	Jared Batzler	Refund Check 041246-000, 1417 Briggs St.	71.69
60209	City Of Stevens Point	2025 Street Improvement Project #25-101 April & May 2025, 2024 Street Improvement Project #24-01 April & May 2025	245,203.06
60210	Ronald Radoll	Refund Check 016313-000, 3725 Jordan Lane	53.91
60211	Jeremy Schroeder	Refund Check 024003-000, 3328 Alder St.	145.85
60213	Aspirus Medical Group, Inc.	Wellness Education	34.00
60214	Baker Tilly Virchow Krause LLP	2024 Audit, Rate Study	3,720.00
60215	Batteries Plus LLC	Battery for garage door opener	4.49
60216	CDW Government	Troubleshoot Jaime's Phone	170.00
60217	Central Door Solutions, LLC	Garage door repairs	852.67
60218	City Of Stevens Point	Retirement, fuel, phone, insurance	23,041.85
60219	Cooper Oil Company Inc	Grease	197.70
60220	Fastenal Company	PPE	68.83
60223	Hawkins Inc	Lab supplies	3,939.27
60224	Integrity Fire Protection Inc.	Annual Fire Line Inspection - Utility Garage & Well 11	434.67
60225	Jamar Company	Troubleshoot chiller, replacement of exhaust damper, Test CO2 & NO2 Alarms	1,512.59
60227	Multi Media Channels, LLC	Flushing Notice	29.17
60228	Mastercard	Wire & couplings, Office supplies, supplies for Utility Garage, Amazon Prime renewal	392.21
60230	Springbrook Holding Company LLC	Civic Pay Transaction Fee	1,314.00
60231	Star Business Machines	Troubleshoot Jen's Printer	180.00
60232	Strand Associates Inc	Professional Services May 1-May 31, 2025 - Well #12	23,615.68

60234	Vestis	Rugs	46.82		
60235	WI State Laboratory of Hygiene	Fluoride Testing	31.00		
60236	Aspirus Medical Group, Inc.	Wellness Program	90.00		
60237	Malise Beduhn	Salary	247.61		
60238	Warren Worzalla	Salary	692.53		
60241	Ferguson Waterworks #1476	Inventory	20,300.00		
60242	H&S Protection Systems Inc	Update Alex number in alarm panel at office	25.00		
60243	INFOSEND INC	Statement & notice printing	2,695.42		
60244	John Fabick Tractor Co	#8 Backhoe Service	1,324.86		
60248	US Postmaster	20 rolls of Forever Stamps	1,460.00		
60250	Vestis	Work shirts	176.81		
60251	Community Foundation of Central WI	Employee Contribution	10.00		
60252	United Way Of Portage County	United Way	67.69		
60253	AnSer	After hours answering service	165.00		
60254	Securian Financial	MN Life Insurance Policy #002832L	251.23		
60255	Teamsters Union Local 662	Union Dues	1,753.00		
60257	Clark Dietz	Professional Services April 26-May 30 2025 Street Imp	915.00		
60260	Heartland Business Systems, LLC	Monthly Billing	204.33		
60261	Metron-Farnier LLC	Gaskets	154.79		
60263	Kristopher J Spindler	Boot allowance, Jean reimbursement	171.40		
60264	Strand Associates Inc	Professional Services May 1-May 31, 2025 Michigan Ave Imp, Professional Services 12/1/24-5/31/25 2024 Street Imp	833.34		
60265	Mastercard	Tools, conference expenses, AWS charge for GIS server, supplies	1,898.10		
60268	US Postmaster	CCR Mailing	2,841.73		
60269	Aquatic Informatics Inc	Tokay Support	1,600.00		
60270	Central States H & W Fund	Health Insurance Premiums	32,870.12		
60271	Dakota Electric Services Inc	Troubleshoot GFI Circuit	76.18		
60272	Jamar Company	Removed leaking circulation pump & resealed, Upgrade controls at Utility Garage	1,866.67		
60274	Metron-Farnier LLC	Meters/shipping	28,267.75		
60275	Multi Media Channels, LLC	Subscription Renewal	129.00		
60276	Northern Lake Services Inc	Drinking water required testing	153.60		
60277	TACHICK LLC	Refund Check 036848-000, 717 Walker St.	153.16		
60279	Vestis	Rugs	46.82		
60281	Petty Cash	Office supplies & stamps	24.82		
	Bank Fees	Bank Fees	1,292.37		
	WPS	Utility Charges	11,044.81		
	Payroll	Payroll	41,720.70		
	IRS & DOR PR Tax	Payroll Taxes	49,863.32		
	Verizon Cell & iPad Charges	Phone & iPad Charges	661.36		
	DOR Garnishment	Garnishment	9.66		
	HRA Admin Fees	Renewal & Admin Fees	30.00		
	<b>TOTAL EXPENSES LISTED</b>			\$ 606,583.58	\$ 606,583.58
	<b>BALANCE ON HAND JUNE 30, 2025</b>				\$ 3,423,888.27
		Balance on Hand			\$ 3,423,888.27
		Plus uncleared checks			\$ 76,169.77
		Less checks previously written clearing this month			<u>\$ (6,347.52)</u>
		<b>Ending Cash Balance matching Bank Statements</b>			\$ 3,493,710.52

**REPORT TO THE JUNE 9, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**  
**SEWAGE DEPARTMENT**

**FINANCES:**

Bank Balance as of May 1, 2025  
 Bank Deposits recorded in May 2025

\$	6,869,538.27
\$	362,770.94
\$	7,232,309.21

**CHECKS ISSUED IN MAY 2025:**

60090	Central States H & W Fund	Health Insurance Premiums	26,700.82	
60091	City Of Stevens Point	Workers Comp Premiums	1,048.61	
60094	NCL of Wisconsin Inc	Lab supplies	890.78	
60095	Petty Cash	Lunch for WET testing	6.32	
60096	Rasmussen Plumbing & Heating	Lateral replacement fund payment	2,849.59	
60099	Stevens Point Public Utilities	Quarterly Water Charges	2,197.32	
60101	Vestis	Rugs & laundry services	218.39	
60102	ZMAC Transportation Solutions	Refund Check 028007-000, 1101 Brilowski Rd Ste A	38.52	
60103	Badgerland Windows	Down payment for replacement of windows in lab office	3,500.00	
60104	Employee Resource Center	Monthly EAP Fees	23.92	
60108	Staab Construction Corp	UV Replacement	76,095.00	
60109	Wayne's Drains LLC	Fix sewer lateral bored through by AT&T	738.50	
60111	NOL-TEC Systems Inc.	Valve	359.37	
60114	Aspirus Medical Group, Inc.	Wellness Education	34.00	
60115	Avineon, Inc.	GIS Support	91.67	
60116	Baker Tilly Virchow Krause LLP	2024 Audit	12,448.41	
60117	CDW Government	Switch phone for A. Bula	42.50	
60120	Fastenal Company	Supplies	132.08	
60121	Hawkins Inc	Chemicals	580.65	
60123	Mastercard	Steel toed waterproof boots, supplies-Shelly	173.94	
60124	Securian Financial	MN Life Insurance Policy #002832L	76.99	
60125	Springbrook Holding Company LLC	Professional Services for work orders	800.00	
60129	Wimme Sand & Gravel, Inc.	Yard material	463.91	
60130	Aspirus Medical Group, Inc.	Wellness Program, Drug & Alcohol Testing	274.00	
60131	City Of Stevens Point	Retirement, insurance, IT, fuel & phone	11,108.02	
60134	Chris Lefebvre	Boot allowance	125.00	
60136	AT&T	Phone Charges	44.98	
60137	Brenntag Great Lakes LLC	Ferric Chloride	15,915.01	
60138	Candlewood Prop Management	Refund Check 041737-000, 1412 River View Ave	12.75	
60139	CDW Government	New laptop - Jaime Z	771.75	
60141	Harter's Fox Valley Disposal	Dumpster Service	702.63	
60144	Jamar Company	Replaced actuator, UV Eye Replacement	1,072.46	
60145	McMaster-Carr Supply Co	Discharge Chute	651.97	
60147	Vestis	Rugs & laundry services	219.13	
60148	WI DNR - Environmental Fees	Annual lab certification fee	19,934.60	
60149	Mark Zalewski	2024-25 Boot Allowance	250.00	
60155	Clark Dietz	Professional Services 3/29-4/25 2025 Street Project	1,918.51	
60156	Heartland Business Systems, LLC	Monthly Billing	405.58	
60159	Schierl Inc	Service work for Truck #35	780.80	
60160	Staab Construction Corp	UV Replacement - Payment No. 2	65,930.00	
60161	Strand Associates Inc	Professional Services 4/1-4/30, 2025 Michigan Ave Imp	106.67	
60163	Mastercard	Push mower, flags for locates, AWS IT pipes, office supplies, muriatic acid & supplies	2,487.23	
60164	Vacuum, Pump & Compressor, Inc.	Repair kit for Brewery pumps	5,409.70	
	Badger Labs	Invoice	60.00	
	HRA	HRA Admin Fee	30.00	
	Verizon Charges	Verizon Charges	602.30	
	WPS Utility Charges	Gas & Electric	23,851.89	
	Sewer Payroll	Payroll	60,108.63	
	Payroll Taxes	Payroll Taxes	3,995.72	
	Bank Fees	Bank Fees	1,952.74	
	<b>TOTAL OF EXPENSES LISTED</b>		<b>\$ 348,233.36</b>	<b>\$ 348,233.36</b>
	<b>BALANCE ON HAND MAY 31, 2025</b>			<b>\$ 6,884,075.85</b>
		Balance on Hand		<b>\$ 6,884,075.85</b>
		Plus uncleared checks		<b>\$ 18,402.24</b>
		Less checks previously written clearing this month		<b>\$ (15,012.33)</b>
		<b>Ending Cash Balance matching Bank Statements</b>		<b>\$ 6,887,465.76</b>

**Less Restricted Balance** \$ (5,710,481.46)  
 \$ 1,176,984.30

\*Additional restricted cash of \$250,000.00 is invested in CDs.  
 \*\* Lateral Replacement fund \$36,235.85

**REPORT TO THE JULY 14, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**  
**SEWAGE DEPARTMENT**

**FINANCES:**

Bank Balance as of June 1, 2025  
 Bank Deposits recorded in June 2025

\$	6,887,465.76
\$	852,888.87
\$	7,740,354.63

**CHECKS ISSUED IN JUNE 2025:**

60168	3K Custom Apparel	Employee T-shirts, Hats for employees	250.00
60172	Jerry or Laurie Bybee	Refund Check 025332-000, 711 Union St.	104.93
60173	Candlewood Investments LLC	Refund Check 041738-000, 1414 River View Ave.	13.55
60174	Central States H & W Fund	Health Insurance Premiums	9,119.01
60175	Myranda Cherney	Refund Check 040768-000, 2835 Soo Marie Ave.	99.75
60176	City Of Stevens Point	Workers Comp Premiums	992.47
60177	CT Laboratories	Biosolids Analysis	454.00
60179	eGauge Systems LLC	Energy meter	1,742.51
60180	Employee Resource Center	Monthly EAP Fees	23.92
60181	Esch Construction Supply, Inc.	Job Tools	1,448.52
60184	First Aid Corp	Black nitrile gloves	358.18
60186	Hach Company	Lab supplies	1,023.13
60187	Hawkins Inc	Chemicals	556.15
60189	LiveWire Systems, LLC	Axis transit server replacement	1,666.80
60191	MC Tools and Repair LLC	Sewer jetting parts	394.27
60193	Midstate Lock & Safe LLC	WWTP Garage Doors	520.00
60195	NCL of Wisconsin Inc	Lab supplies	3,072.39
60196	Pace Analytical Services Inc	2nd Quarter Mercury Samples	567.80
60197	PBBS Equipment Corp	Replace actuator	1,984.27
60199	Service Motor Company	Mower filters	56.61
60200	Spee Dee Delivery Service Inc.	Shipping Charges	25.46
60203	Vestis	Rugs & laundry services	219.13
60206	WI Central	Sanitary Pipe Line Lease	125.00
60208	Jared Batzler	Refund Check 041246-000, 1417 Briggs St.	98.00
60209	City Of Stevens Point	2024 Street Improvement Project #24-01 April & May 2025, 2025 Street Imp Project #25-101 April & May	229,106.43
60210	Ronald Radoll	Refund Check 016313-000, 3725 Jordan Lane	58.82
60211	Jeremy Schroeder	Refund Check 024003-000, 3328 Alder St.	234.15
60212	Airgas USA, LLC	Nitrogen	2,563.36
60213	Aspirus Medical Group, Inc.	Wellness Education	34.00
60214	Baker Tilly Virchow Krause LLP	Rate study, 2024 Audit	2,280.00
60216	CDW Government	Troubleshoot Jaime's Phone	170.00
60217	Central Door Solutions, LLC	Garage door repairs	852.67
60218	City Of Stevens Point	Retirement, fuel, phone, insurance	9,338.36
60219	Cooper Oil Company Inc	Fuel for lawn mower	9.50
60221	H&S Protection Systems Inc	Replacement batteries	108.00
60222	Harter's Fox Valley Disposal	Dumpster Service	702.63
60224	Integrity Fire Protection Inc.	Annual Fire Line Inspection - WWTP & Utility Garage	703.67
60225	Jamar Company	Replacement exhaust damper, Test CO2 & NO2 Alarms, Troubleshoot Chiller	1,512.58
60226	MacQueen Equipment	Televising Equipment	139.49
60229	Kathleen Prior	Lateral Replacement Fund Payment	485.00
60233	Verona Safety Supply	Repair Tripod Winch	1,350.00
60234	Vestis	Rugs & laundry services	219.13
60236	Aspirus Medical Group, Inc.	Wellness Program	90.00
60239	AT&T	Phone charges	44.98
60240	Donohue & Associates, Inc.	Engineering Services-Lift Station Replacement	46,737.40
60245	McMaster-Carr Supply Co	Pipe Support DAF	529.07
60246	Mulcahy Shaw Water Inc	DAF Pump Rebuild Kit	4,531.20
60247	NAPA	Fan belts	161.94
60249	Staab Construction Corp	UV Replacement	3,040.00
60254	Securian Financial	MN Life Insurance Policy #002832L	97.34
60256	Aquachem of America Inc.	Aquachem	15,180.00
60257	Clark Dietz	Professional Services April 26-May 30 2025 Street Imp	228.75
60258	First Supply LLC -Plover	Heat pump mechanical seal	670.48
60259	H&S Protection Systems Inc	Annual alarm monitoring-Treatment Plant	1,803.00
60260	Heartland Business Systems, LLC	Monthly Billing	204.33
60262	NCL of Wisconsin Inc	Lab supplies	898.59

60264	Strand Associates Inc	Professional Services 12/1/24-5/31/25 2024 Street Imp,	208.33	
		Professional Services May 1-May 31, 2025 Michigan Ave		
		Imp		
60265	Mastercard	Regulator rebuild kit, AWS charge for GIS Server, LED	2,352.03	
		Lights, AWS-IT Pipes, Conference Expenses		
60266	E&B Scale Services, Inc.	Maintenance	150.00	
60267	Grainger	Supplies	167.28	
60270	Central States H & W Fund	Health Insurance Premiums	9,119.01	
60271	Dakota Electric Services Inc	Troubleshoot GFI Circuit	76.18	
60272	Jamar Company	Upgrade controls at Utility Garage, Removed leaking	1,866.67	
		circulation pump & resealed		
60277	TACHICK LLC	Refund Check 036848-000, 717 Walker St.	222.33	
60278	USA Blue Book	UVT Sensor	2,577.63	
60279	Vestis	Rugs & laundry services	219.13	
60280	Aquachem of America Inc.	Aquachem	15,180.00	
60281	Petty Cash	Conference expenses - A. Clark	183.60	
	Replacement Fund	Transfer	474,649.80	
	HRA	HRA Admin Fee	30.00	
	Verizon Charges	Verizon Charges	559.04	
	WPS Utility Charges	Gas & Electric	22,163.71	
	Sewer Payroll	Payroll	58,561.76	
	Payroll Taxes	Payroll Taxes	4,022.74	
	Bank Fees	Bank Fees	1,292.36	
	<b>TOTAL OF EXPENSES LISTED</b>		<u>\$ 942,602.32</u>	<u>\$ 942,602.32</u>
	<b>BALANCE ON HAND JUNE 30, 2025</b>			<u>\$ 6,797,752.31</u>
		Balance on Hand		<u>\$ 6,797,752.31</u>
		Plus uncleared checks		<u>\$ 33,847.47</u>
		Less checks previously written clearing this month		<u>\$ (18,402.24)</u>
		<b>Ending Cash Balance matching Bank Statements</b>		<u><u>\$ 6,813,197.54</u></u>

<b>Less Restricted Balance</b>	\$ (5,256,618.24)
	\$ 1,556,579.30

\*Additional restricted cash of \$250,000.00 is invested in CDs.

\*\* Lateral Replacement fund \$36,235.85

**REPORT TO THE JUNE 9, 2025  
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

**STORM WATER DEPARTMENT**

**FINANCES:**

Bank balance as of May 1, 2025  
Bank deposits recorded in May 2025

\$	1,389,928.05
\$	112,021.16
\$	1,501,949.21

**CHECKS ISSUED MAY 2025:**

60091	City Of Stevens Point	Workers Comp Premiums	643.74	
60097	Reinders Inc	Lawn seed mix	325.50	
60098	Schichtel's Nursery, Inc.	Tree planting	12,222.00	
60104	Employee Resource Center	Monthly EAP Fees	14.95	
60114	Aspirus Medical Group, Inc.	Wellness Education	34.00	
60115	Avineon, Inc.	GIS Support	91.66	
60116	Baker Tilly Virchow Krause LLP	2024 Audit	12,439.02	
60117	CDW Government	Switch phone for A. Bula	42.50	
60119	Dave's Body Shop II	Truck #33	1,481.98	
60123	Mastercard	Chain oil, steel toed waterproof boots	169.61	
60124	Securian Financial	MN Life Insurance Policy #002832L	41.24	
60125	Springbrook Holding Company LLC	Professional Services for work orders	800.00	
60129	Wimme Sand & Gravel, Inc.	Yard material	463.90	
60130	Aspirus Medical Group, Inc.	Wellness Program	127.50	
60131	City Of Stevens Point	Retirement, insurance, IT, fuel & phone	7,483.42	
60139	CDW Government	New laptop - Jaime Z	771.75	
60144	Jamar Company	UV Eye Replacement, Replaced Actuator	1,072.46	
60148	WI DNR - Environmental Fees	2025 MS4 Permit	4,000.00	
60150	McKay Nursery Co	Trees	15,174.75	
60151	Jason Pliska	Boot allowance	250.00	
60155	Clark Dietz	Professional Services 3/29-4/25 2025 Street Project	1,918.51	
60156	Heartland Business Systems, LLC	Monthly Billing	405.58	
60157	Jeff Hoffman	Jean allowance	55.37	
60161	Strand Associates Inc	Professional Services 4/1-4/30, 2025 Michigan Ave Imp	106.66	
60163	Mastercard	Flags for locates, AWS GIS Server	550.80	
	Bank Fees	Bank Fees	1,952.74	
	Verizon	iPad & cell phone charges	508.28	
	Payroll	Payroll	27,781.89	
	IRS	Payroll Taxes	2,419.98	
	WPS	Monthly Utility Charges	474.13	
	<b>TOTAL OF EXPENSES LISTED</b>		\$ 93,823.92	\$ 93,823.92
	<b>BALANCE ON HAND MAY 31, 2025</b>			\$ 1,408,125.29

	Balance on Hand	\$ 1,408,125.29
	Plus checks written after the end of this month	\$ -
	Plus uncleared checks	\$ 550.80
	Less checks previously written clearing this month	\$ (7,193.70)
	<b>Ending Cash Balance matching Bank Statements</b>	<b>\$ 1,401,482.39</b>

**REPORT TO THE JULY 14, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

**STORM WATER DEPARTMENT**

**FINANCES:**

Bank balance as of June 1, 2025  
 Bank deposits recorded in June 2025

\$	1,401,482.39
\$	133,907.45
\$	1,535,389.84

**CHECKS ISSUED JUNE 2025:**

60168	3K Custom Apparel	Employee T-shirts	238.00
60169	Affordable Tree Service	Removal of trees on Dan's Drive for swales	1,950.00
60174	Central States H & W Fund	Health Insurance Premiums	18,778.87
60176	City Of Stevens Point	Workers Comp Premiums	685.41
60180	Employee Resource Center	Monthly EAP Fees	11.96
60181	Esch Construction Supply, Inc.	Job Tools	1,448.52
60189	LiveWire Systems, LLC	Axis transit server replacement	1,666.80
60209	City Of Stevens Point	2025 Street Improvement Project #25-101 April & May 2025,	172,372.34
		2024 Street Improvement Project #24-01 April & May	
60210	Ronald Radoll	Refund Check 016313-000, 3725 Jordan Lane	24.76
60213	Aspirus Medical Group, Inc.	Wellness Education	34.00
60214	Baker Tilly Virchow Krause LLP	2024 Audit	720.00
60216	CDW Government	Troubleshoot Jaime's Phone	170.00
60217	Central Door Solutions, LLC	Garage door repairs	852.66
60218	City Of Stevens Point	Retirement, fuel, phone, insurance	6,091.76
60220	Fastenal Company	Supplies	1.84
60224	Integrity Fire Protection Inc.	Annual Fire Line Inspection - Utility Garage	108.66
60225	Jamar Company	Replacement exhaust damper	1,512.56
60228	Mastercard	Waterproof boots - Jason, Tools & supplies	273.45
60236	Aspirus Medical Group, Inc.	Wellness Program	90.00
60237	Malise Beduhn	Salary	247.61
60238	Warren Worzalla	Salary	692.53
60254	Securian Financial	MN Life Insurance Policy #002832L	42.79
60257	Clark Dietz	Professional Services April 26-May 30 2025 Street Imp	228.75
60260	Heartland Business Systems, LLC	Monthly Billing	204.33
60264	Strand Associates Inc	Professional Services May 1-May 31, 2025 Michigan Ave Imp,	208.33
		Professional Services 12/1/24 to 5/31/25 Street Improvement	
60265	Mastercard	AWS charge for GIS Server	465.86
60270	Central States H & W Fund	Health Insurance Premiums	18,778.87
60271	Dakota Electric Services Inc	Troubleshoot GFI Circuit	76.17
60272	Jamar Company	Removed leaking circulation pump & resealed, upgrade controls at Utility Garage	1,866.66
60273	Metal Crafters Inc	Parts for Storm Vac Truck #33	12,120.29
60277	TACHICK LLC	Refund Check 036848-000, 717 Walker St.	55.25
	Bank Fees	Bank Fees	1,292.35
	Verizon	iPad & cell phone charges	448.42
	Payroll	Payroll	30,050.62
	IRS	Payroll Taxes	2,703.01
	WPS	Monthly Utility Charges	169.40
	<b>TOTAL OF EXPENSES LISTED</b>		<b>\$ 276,682.83</b>
	<b>BALANCE ON HAND JUNE 30, 2025</b>		<b>\$ 1,258,707.01</b>
		Balance on Hand	\$ 1,258,707.01
		Plus checks written after the end of this month	\$ -
		Plus uncleared checks	\$ 23,749.89
		Less checks previously written clearing this month	\$ (550.80)
	<b>Ending Cash Balance matching Bank Statements</b>		<b>\$ 1,281,906.10</b>

**REPORT TO THE JUNE 9, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

**FIBER (COMMUNITY AREA NETWORK)**

**FINANCES:**

Bank balance as of May 1, 2025		\$ 361,249.50
Bank deposits recorded in May 2025		\$ 254.20
		\$ 361,503.70

**CHECKS ISSUED MAY 2025:**

60163	Mastercard	Flags for locates	103.30	
	<b>TOTAL OF EXPENSES LISTED</b>		\$ 103.30	\$ 103.30
	<b>BALANCE ON HAND MAY 31, 2025</b>			\$ 361,400.40
		Balance on Hand		\$ 361,400.40
		Plus checks written after the end of this month		\$ -
		Plus uncleared checks		\$ 103.30
		Less checks previously written clearing this month		
	<b>Ending Cash Balance matching Bank Statements</b>			\$ 361,503.70

**REPORT TO THE JULY 14, 2025**  
**MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

**FIBER (COMMUNITY AREA NETWORK)**

**FINANCES:**

Bank balance as of June 1, 2025		\$ 361,503.70
Bank deposits recorded in June 2025		\$ 244.68
		\$ 361,748.38

**CHECKS ISSUED JUNE 2025:**

<b>TOTAL OF EXPENSES LISTED</b>	\$ -		\$ -
<b>BALANCE ON HAND JUNE 30, 2025</b>			\$ 361,748.38
Balance on Hand			\$ 361,748.38
Plus checks written after the end of this month			\$ -
Plus uncleared checks			
Less checks previously written clearing this month			\$ (103.30)
<b>Ending Cash Balance matching Bank Statements</b>			\$ 361,645.08



# Stevens Point Utilities

## Audit Results - December 31, 2024

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### Audit process summary

- > Auditor responsibilities include:
  - > Understanding processes, transactions and balances
  - > Identify key risks and design audit procedures
  - > Complete audit testing to obtain evidence to issue audit opinion
- > Managements' responsibilities include:
  - > Establish and maintain controls over financial reporting
  - > Provide all data for financial statements, including disclosures
  - > Provide us with written representations, attached to the Reporting & Insights
- > Audit approach
  - > Focus on key transaction cycles, areas with significant estimates or any changes
  - > Areas include: cash & investments, revenues & receivables, disbursements, payroll, pensions & OPEBs, long-term debt, capital assets, net position, financial reporting and disclosures
- > Result: Financial statements received an unmodified opinion

### Internal control matters

- > Auditor assists with preparation of year end adjustments and financial statements - reported as a material weakness

### Required communications

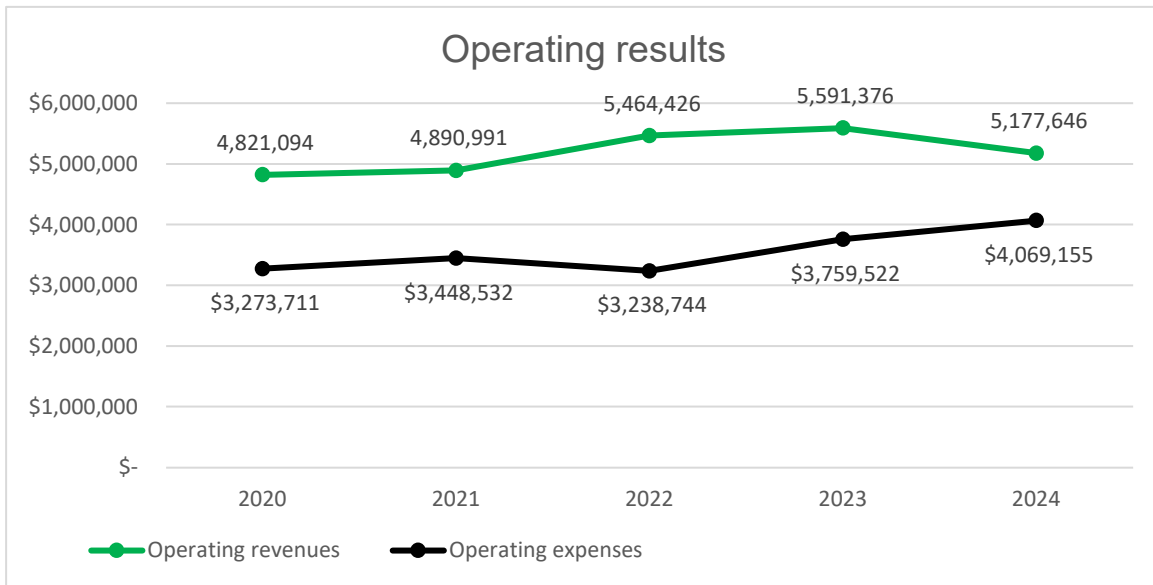
- > Accounting policies - no concerns
- > Accounting estimates - no concerns
- > No difficulties, audit findings or issues
- > No disagreements, unusual transactions or consultations
- > We did identify adjustments during the audit; included in the Reporting & Insights
- > No non-compliance, fraud or going concern noted



# Stevens Point Utilities - Water

## Audit Results - December 31, 2024

	Current Year	Prior Year
Actual Rate of Return	1.71%	4.46%
Authorized Rate of Return	4.90%	4.90%



### Unrestricted Reserves

	2020	2021	2022	2023	2024
Year end balance	\$ 2,933,457	\$ 1,996,077	\$ 2,779,975	\$ 4,705,266	\$ 3,854,092
Months on hand	7.30	4.90	6.10	10.10	8.93

### Debt Coverage

	2020	2021	2022	2023	2024
Actual	4.02	3.96	3.54	3.26	2.56
Required	1.10	1.10	1.10	1.10	1.10

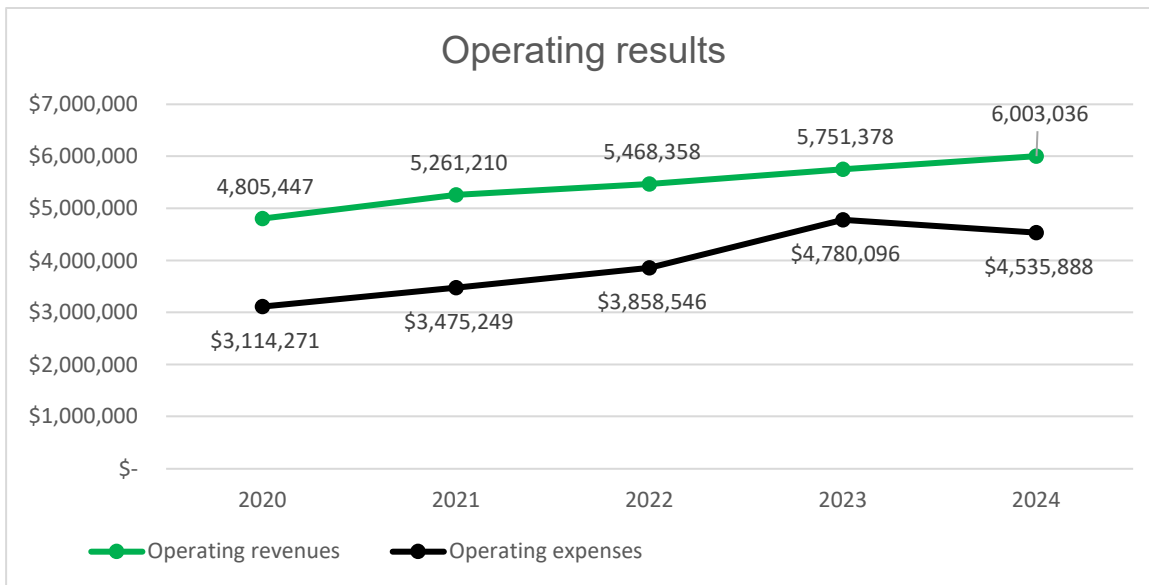
### Investment in Capital





# Stevens Point Utilities - Sewer

## Audit Results - December 31, 2024



### Unrestricted Reserves

	2020	2021	2022	2023	2024
Year end balance	\$ 828,357	\$ 1,935,376	\$ 1,061,647	\$ 1,461,290	\$ 3,826,231
Months on hand	<b>2.07</b>	<b>4.41</b>	<b>2.33</b>	<b>3.05</b>	<b>7.65</b>

### Debt Coverage

	2020	2021	2022	2023	2024
Actual	<b>1.64</b>	<b>1.79</b>	<b>1.70</b>	<b>1.43</b>	<b>1.70</b>
Required	1.25	1.25	1.25	1.25	1.25

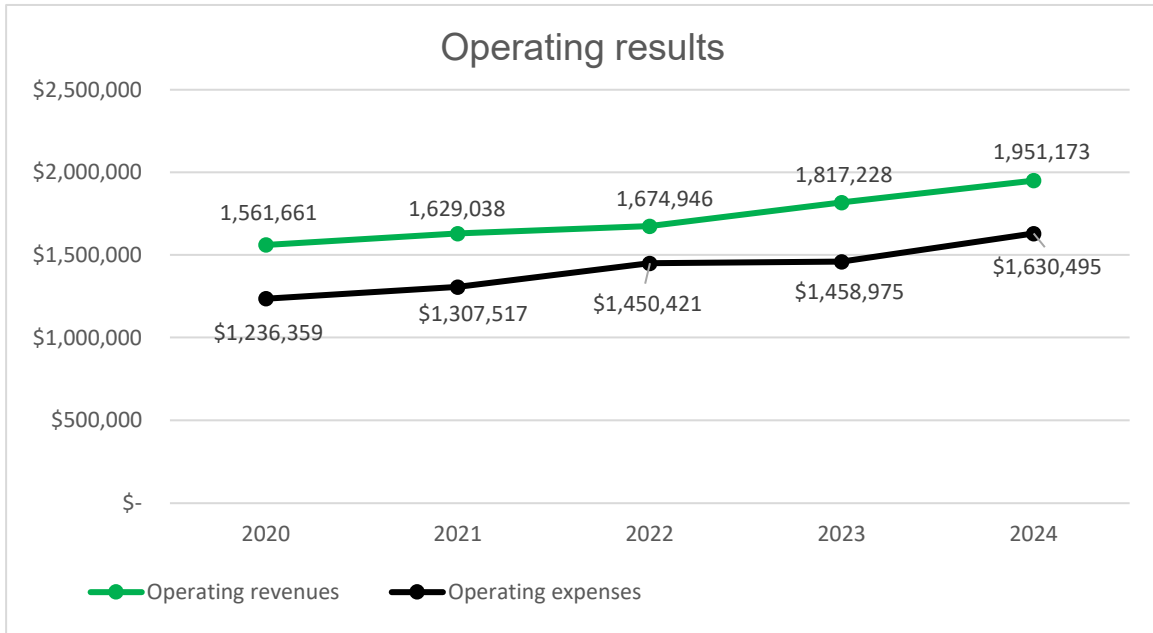
### Investment in Capital





# Stevens Point Utilities - Stormwater

## Audit Results - December 31, 2024



### Unrestricted Reserves

	2020	2021	2022	2023	2024
Year end balance	\$ 435,329	\$ 704,747	\$ 1,350,321	\$ 1,793,598	\$ 594,677
Months on hand	<b>3.35</b>	<b>5.19</b>	<b>9.67</b>	<b>11.84</b>	<b>3.66</b>

### Debt Coverage

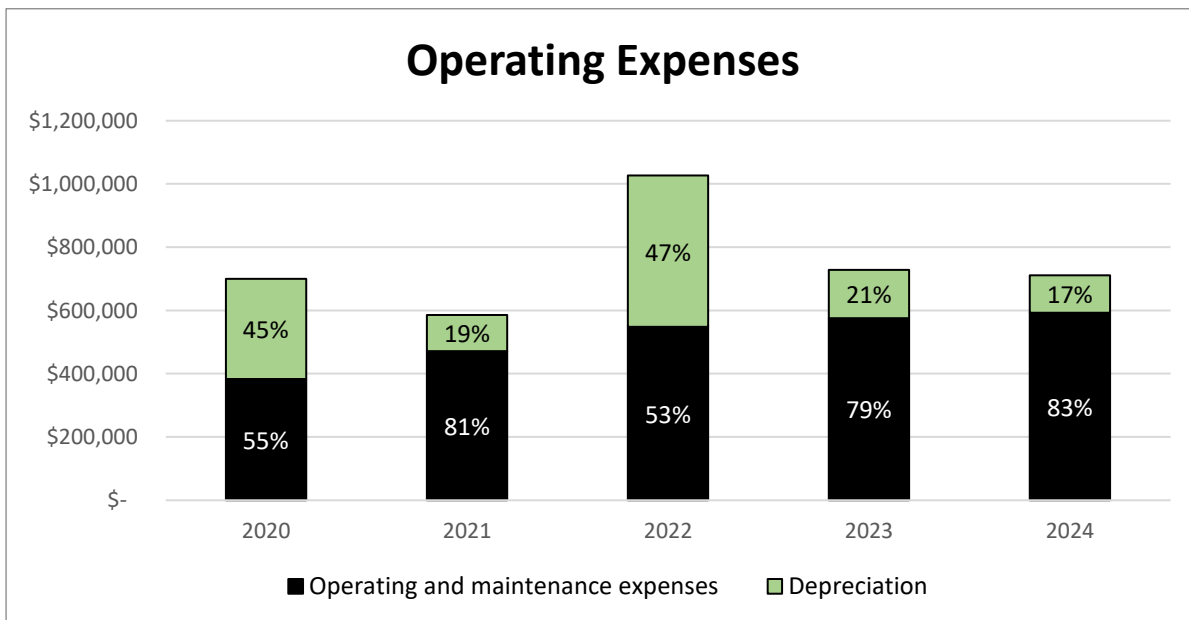
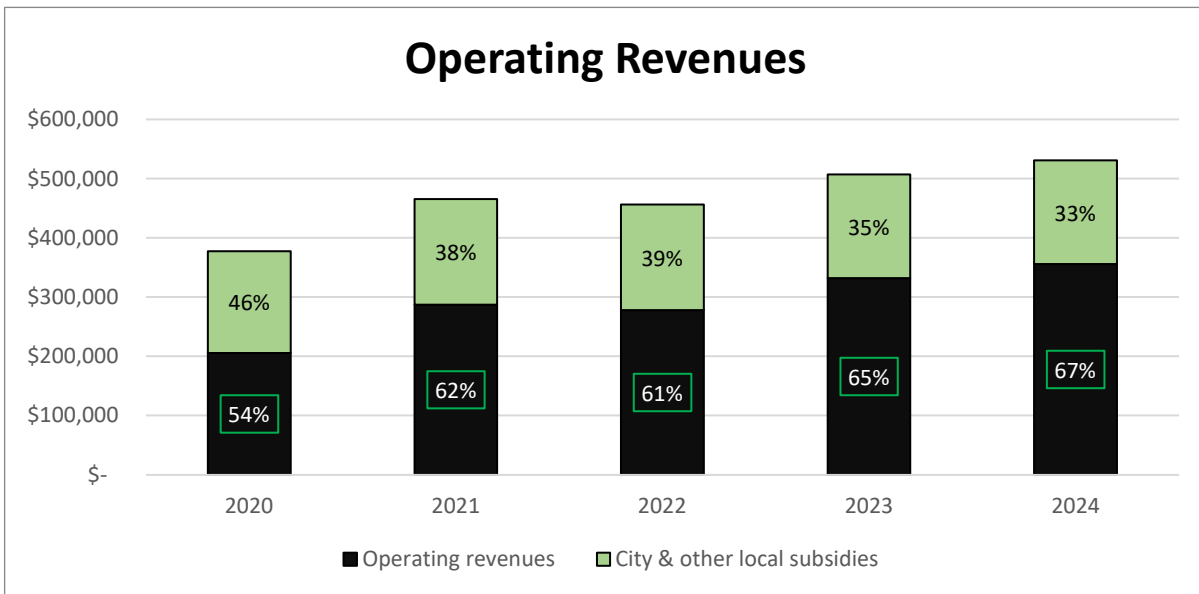
	2020	2021	2022	2023	2024
Actual	<b>4.97</b>	<b>2.24</b>	<b>1.12</b>	<b>1.51</b>	<b>1.43</b>
Required	1.10	1.10	1.10	1.10	1.10

### Investment in Capital



# City of Stevens Point - Airport

## Audit Results - December 31, 2024



### Unrestricted Reserves

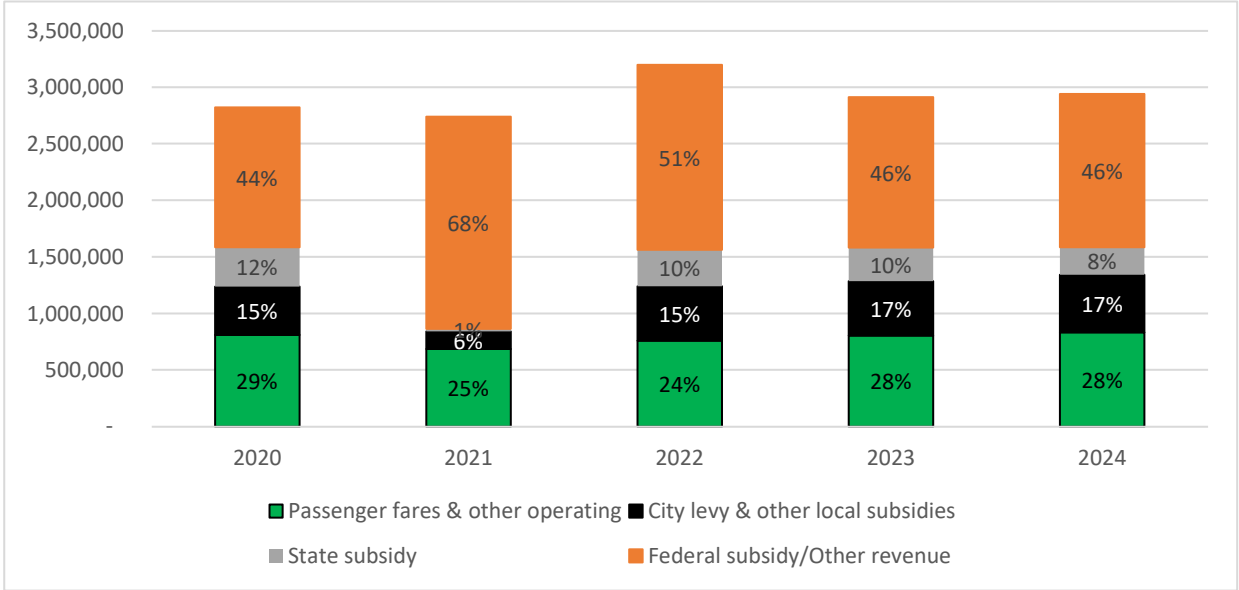
	2020	2021	2022	2023	2024
Year end balance	\$ 371,382	\$ 364,093	\$ 269,575	\$ 177,413	\$ 132,723
Months on hand	11.62	9.26	5.90	3.70	2.69



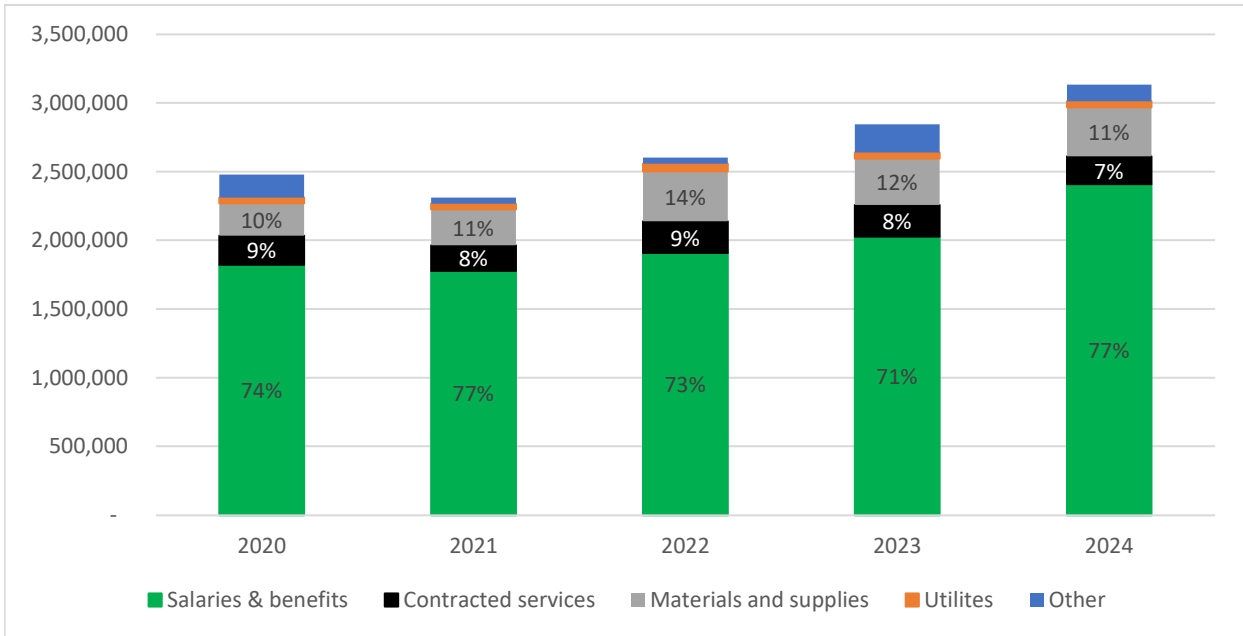
# City of Stevens Point - Transit

## Audit Results - December 31, 2024

### Operating Revenues



### Operating Expenses

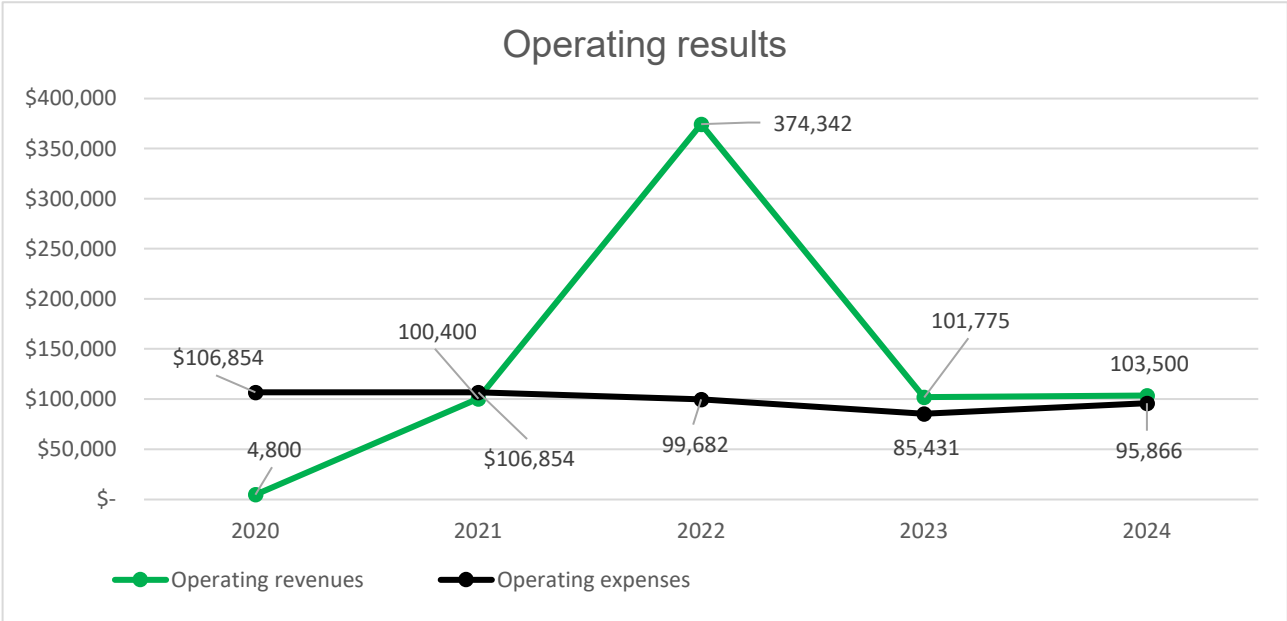


	Revenues	Expenses	Excess/ (Deficiency)
Current Year	\$ 2,939,512	\$ 3,132,143	\$ (192,631)
Prior Year	\$ 2,912,174	\$ 2,842,603	\$ 69,571



# Stevens Point Utilites - Fiber

## Audit Results - December 31, 2024



### Unrestricted Reserves

	2020	2021	2022	2023	2024
Year end balance	\$ 70,230	\$ 269,008	\$ 381,519	\$ 444,242	\$ 511,378
Months on hand	<b>175.58</b>	<b>32.15</b>	<b>12.23</b>	<b>52.38</b>	<b>59.29</b>

### Investment in Capital

Equity, 100%

**STEVENS POINT, WISCONSIN  
WATERWORKS REPORT**

**FOR MAY 2025**

**CURRENT YEAR VS. PREVIOUS YEAR**

	<b>2024</b>	<b>2025</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>RECORD HIGH</b>	<b>DATE</b>
<b>Total pumpage, gallons</b>	207,278,000	215,675,000	8,397,000		269,361,000	May-98
<b>Daily pumping average, in gallons</b>	6,686,390	6,957,260	270,870			
<b>Peak pumpage, gallons, (date)</b>	8,036,000 (17TH)	10,143,000 (13TH)	2,107,000		12,475,000	5/27/1998
<b>Low pumpage, gallons, (date)</b>	4,162,000 (14TH)	4,702,000 (25TH)	540,000		2,030,000	05/31/70
<b>Power bill</b>	\$21,665.36	\$20,849.13		\$816.23	\$23,472.57	May 2023 New Record High
<b>K.W.H's used</b>	222,843	222,213		630	3,510,000	5/11/1996 ◀Record low since 1995 when the utility started providing water to Stora Enso.
<b>Gallons pumped per K.W.H.</b>	930	971	41			

**STEVENS POINT, WISCONSIN  
WATERWORKS REPORT**

**FOR JUNE 2024**

**CURRENT YEAR VS. PREVIOUS YEAR**

	2024	2025	INCREASE	DECREASE	RECORD HIGH	DATE
Total pumpage, gallons	228,814,000	229,512,000	698,000		304,550,000	Jun-88
Daily pumping average, in gallons	7,678,000	7,646,190		31,810		
Peak pumpage, gallons, (date)	8,764,000 (14TH)	9,433,000 (23RD)	669,000		12,930,000	6/23/1988
Low pumpage, gallons, (date)	6,812,000 (30TH)	6,004,000 (30TH)		808,000	2,570,000	06/02/70
Power bill	\$25,956.24	\$27,055.92	\$1,099.68		\$29,781.00	Jun-23
K.W.H's used	247,638	252,680	5,042		4,002,000	6/23/2017
Gallons pumped per K.W.H.	924	908		16		◀Record low since 1995 when the utility started providing water to Stora Enso.

**STEVENS POINT WATER DEPARTMENT  
CONSUMPTION HISTORY**

*(Pumpage x 1,000)*

<b>MONTH</b>	<b>2025</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
JANUARY	191,525	190,129	178,957	188,381	138,644	150,622	142,263	147,206	140,438	131,056
FEBRUARY	174,855	200,341	173,997	173,503	135,391	131,127	135,573	132,869	123,311	124,330
MARCH	182,380	197,093	169,879	195,466	150,690	138,327	154,358	148,770	139,881	131,189
APRIL	176,085	194,614	167,050	171,871	146,563	127,470	135,713	133,238	142,367	135,484
MAY	215,675	207,278	208,084	211,721	174,529	149,292	154,346	168,410	141,687	175,174
JUNE	229,512	228,814	284,930	238,070	225,268	181,763	181,220	187,095	175,722	187,693
JULY		232,529	280,293	261,545	214,800	199,876	199,645	240,487	202,817	185,672
AUGUST		241,404	275,018	251,597	206,429	231,447	210,777	225,280	179,208	167,623
SEPTEMBER		219,734	239,167	227,586	181,626	174,925	169,779	181,556	157,626	151,238
OCTOBER		189,354	177,717	206,986	188,859	170,759	143,805	148,186	151,878	143,498
NOVEMBER		166,568	194,002	191,454	169,636	151,193	135,482	133,317	137,452	126,023
DECEMBER		172,688	182,805	194,570	186,582	139,795	146,329	143,324	133,796	141,554
<b>Grand Total/Yr</b>	<b>1,170,032</b>	<b>2,440,546</b>	<b>2,531,899</b>	<b>2,512,750</b>	<b>2,119,017</b>	<b>1,946,596</b>	<b>1,909,290</b>	<b>1,989,738</b>	<b>1,826,183</b>	<b>1,800,534</b>

**STEVENS POINT WATER DEPARTMENT  
WELL 11 PUMPAGE HISTORY**

*(Pumpage x 1,000)*

<b>MONTH</b>	<b>2025</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
JANUARY	89,445	89,029	88,937	88,942	83,106	82,287	82,112	88,989	89,079
FEBRUARY	79,592	83,297	79,725	80,355	80,293	83,129	80,253	80,441	80,474
MARCH	88,798	82,726	81,120	88,834	88,768	88,771	88,609	76,469	88,652
APRIL	85,446	86,122	84,933	84,742	86,110	86,022	84,640	86,223	76,187
MAY	89,075	88,543	88,563	88,861	88,978	88,891	88,880	88,968	66,836
JUNE	85,529	90,926	93,567	85,473	86,219	86,029	85,990	86,098	74,224
JULY		98,263	98,201	89,341	89,195	86,944	88,225	88,869	88,996
AUGUST		98,269	98,201	89,417	88,490	88,902	88,811	88,978	88,973
SEPTEMBER		78,157	88,166	86,525	86,109	86,044	85,974	86,010	86,157
OCTOBER		85,933	88,652	89,828	86,373	88,916	88,841	87,366	89,120
NOVEMBER		76,273	86,218	86,211	86,217	82,881	85,244	85,751	86,441
DECEMBER		89,129	88,973	89,035	89,444	88,909	88,890	87,468	72,909
<b>Grand Total/Yr</b>	<b>517,885</b>	<b>1,046,667</b>	<b>1,065,256</b>	<b>1,047,564</b>	<b>1,039,302</b>	<b>1,037,725</b>	<b>1,036,469</b>	<b>1,031,630</b>	<b>988,048</b>



July 10, 2025

MEMO

RE: Mower replacement

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Commissioners,

One of the Department mowers is in need of replacement. We currently have 3 riding mowers, all of which are basically the same. We house one at the Utilities campus, one at well 9 (for the wellfield, and one at well 11.) The oldest one is kept at well 9 and is more than 20 years old, we believe. This is the one we propose to replace since we are starting to see quite a bit of need for service work on it.

Research into replacement mowers indicates that we can purchase a similar mower to the two newer mowers (60" deck, zero turn Kubota, diesel power) for \$24,000 or less. We will also see what we can get for a possible trade-in on the current mower.

We respectfully request permission to purchase a replacement mower for an amount not to exceed \$24,000.

Best Regards,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke  
Director

# Final Effluent Discharge Data

May 2025

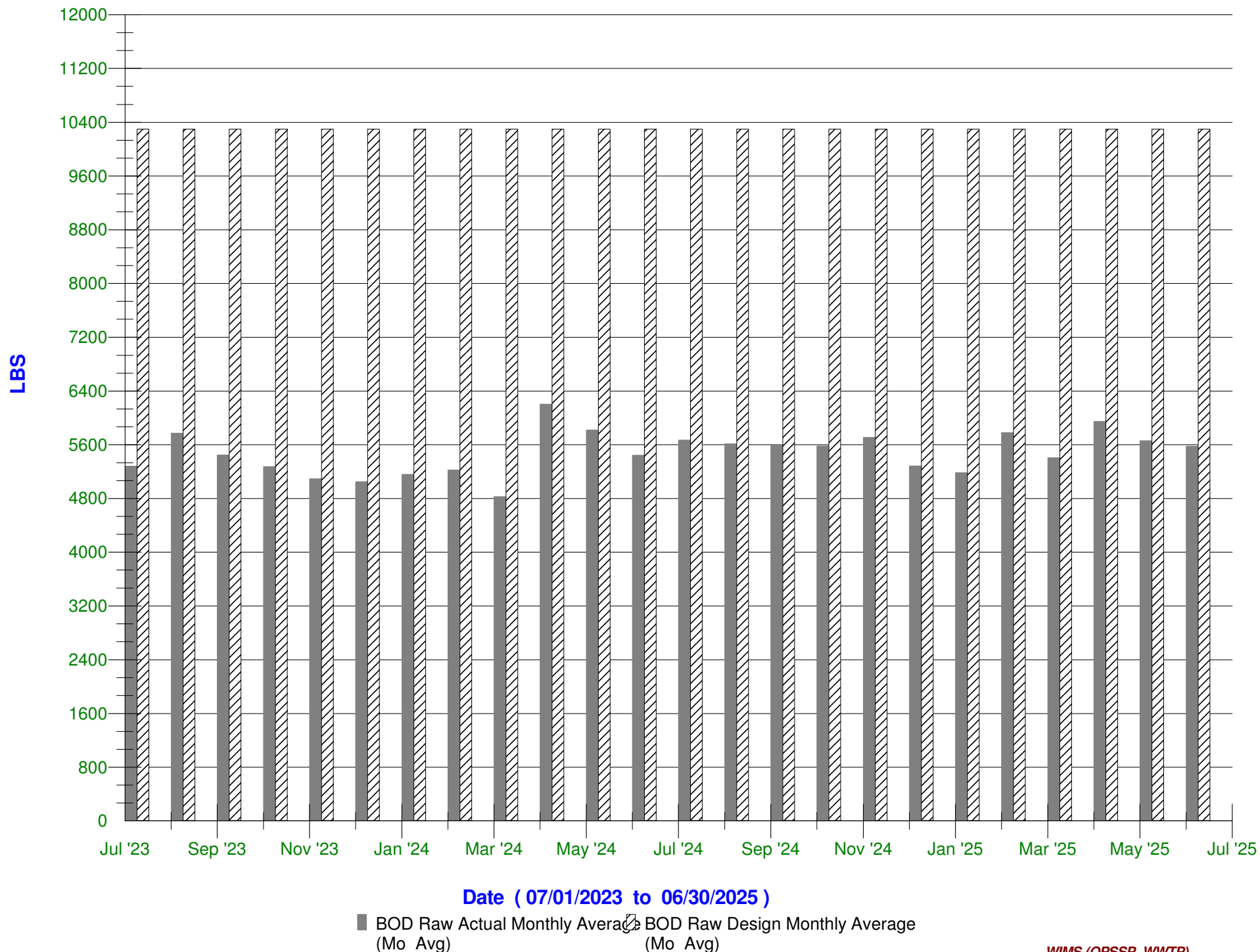
Date	Precip INCHES	Sewage Flow		BOD					S.S.					Phosphorus				Fecal	Effluent
		Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	Raw	Final	Coliform	Ammonia
		MGD	MGD	MG/L	CBOD MG/L	Reduct.	Pounds BOD/Day	Pounds CBOD/Day	(ppm)	(ppm)	Reduct.	Pounds SS/Day	Pounds SS/Day	(ppm)	(ppm)	P/Day	P/Day	Final #/100 ml	mg/L
05/01/2025	0.12	3.184	3.631	293	5.11	98	7,780	155	236	8.52	96	6,266.88	258					340	
05/02/2025	0.48	3.083	3.650	264	4.61	98	6,788	140	176	6.19	96	4,525.35	188						
05/03/2025	0.08	2.825	3.383	175	2.65	98	4,123	75	136	5.80	96	3,204.23	164	3.830	0.330	90	9		41
05/04/2025	0.00	2.824	3.321	150	1.79	99	3,533	50	272	3.66	99	6,406.19	101	3.560	0.690	84	19		43
05/05/2025	0.00	2.884	3.290	236	3.28	99	5,676	90	188	4.42	98	4,521.88	121	4.730	0.420	114	12		47
05/06/2025	0.00	2.896	3.197	263	3.19	99	6,352	85	356	5.10	99	8,598.34	136						
05/07/2025	0.00	2.767	3.136	297	3.10	99	6,854	81	364	5.30	99	8,399.95	139						
05/08/2025	0.00	2.699	3.076	296	3.67	99	6,663	94	256	5.40	98	5,762.47	139					8	
05/09/2025	0.00	2.701	3.004	229	3.76	98	5,159	94	244	4.30	98	5,496.43	108	4.200	0.440	95	11		43
05/10/2025	0.00	2.517	2.830	263	2.44	99	5,521	58	180	3.75	98	3,778.52	89	3.800	0.250	80	6		46
05/11/2025	0.00	2.543	2.862	191	2.09	99	4,051	50	172	2.16	99	3,647.88	52	3.940	0.230	84	5		43
05/12/2025	0.00	2.687	3.037	310	4.31	99	6,947	109	316	5.10	98	7,081.43	129						
05/13/2025	0.00	2.769	3.130	311	3.49	99	7,182	91	332	5.39	98	7,667.03	141						
05/14/2025	0.00	2.741	3.089	279	2.46	99	6,378	63	248	4.60	98	5,669.27	119						
05/15/2025	0.00	2.752	2.958	314	2.75	99	7,207	68	284	3.21	99	6,518.28	79	5.580	0.380	128	9	248	39
05/16/2025	0.31	2.615	2.665	237	4.21	98	5,169	94	292	3.60	99	6,368.26	80						
05/17/2025	0.05	2.316	2.439	212	1.34	99	4,095	27	204	1.80	99	3,940.35	37						
05/18/2025	0.00	2.282	2.405	276	1.71	99	5,253	34	268	2.35	99	5,100.54	47	4.360	0.195	83	4		27
05/19/2025	0.00	2.393	2.588	296	1.80	99	5,907	39	332	3.14	99	6,625.93	68	4.550	0.230	91	5		30
05/20/2025	0.00	2.394	2.735	330	3.03	99	6,589	69	236	5.74	98	4,711.97	131						
05/21/2025	0.65	2.475	2.971	366	2.68	99	7,555	66	268	4.71	98	5,531.92	117						
05/22/2025	0.28	2.467	2.936	364	2.20	99	7,489	54	456	4.61	99	9,382.10	113					82	
05/23/2025	0.00	2.365	2.812	274	4.80	98	5,404	113	280	3.40	99	5,522.75	80	5.240	0.250	103	6		44
05/24/2025	0.00	2.148	2.577	200	4.80	98	3,583	103	260	2.75	99	4,657.72	59	4.740	0.195	85	4		47
05/25/2025	0.00	2.093	2.499	197	1.64	99	3,439	34	184	2.00	99	3,211.83	42	4.710	0.195	82	4		48
05/26/2025	0.00	2.234	2.637	228	1.64	99	4,248	36	244	2.00	99	4,546.10	44						
05/27/2025	0.00	2.382	2.864	292	1.81	99	5,801	43	592	2.99	99	11,760.60	71						
05/28/2025	0.00	2.296	2.852	290	2.01	99	5,553	48	284	4.00	99	5,438.21	95						
05/29/2025	0.07	2.336	2.799	308	2.11	99	6,001	49	324	4.41	99	6,312.25	103						
05/30/2025	0.00	2.343	2.771	260	1.90	99	5,081	44	300	2.60	99	5,862.19	60						
05/31/2025	0.11	2.130	2.540	233	1.35	99	4,139	29	260	2.00	99	4,618.69	42						
<b>Total</b>	<b>2.15</b>	<b>79.141</b>	<b>90.684</b>	<b>8,234</b>	<b>88</b>	<b>3,066</b>	<b>175,518</b>	<b>2,185</b>	<b>8,544</b>	<b>125.00</b>	<b>3,050</b>	<b>181,135.53</b>	<b>3,150</b>	<b>53.240</b>	<b>3.805</b>	<b>1,118.133</b>	<b>94.728</b>	<b>678.000</b>	<b>498.200</b>
<b>Average</b>	<b>0.07</b>	<b>2.553</b>	<b>2.925</b>	<b>266</b>	<b>3</b>	<b>99</b>	<b>5,662</b>	<b>70</b>	<b>276</b>	<b>4.03</b>	<b>98</b>	<b>5,843.08</b>	<b>102</b>	<b>4.437</b>	<b>0.317</b>	<b>93.250</b>	<b>7.833</b>	<b>169.500</b>	<b>41.500</b>
<b>Maximum</b>	<b>0.65</b>	<b>3.18</b>	<b>3.65</b>	<b>366.00</b>	<b>5.11</b>	<b>99.42</b>	<b>7,780.49</b>	<b>154.74</b>	<b>592.00</b>	<b>8.52</b>	<b>99.49</b>	<b>11,760.60</b>	<b>258.01</b>	<b>5.58</b>	<b>0.69</b>	<b>128.07</b>	<b>19.11</b>	<b>340.00</b>	<b>48.20</b>
<b>Minimum</b>	<b>0.00</b>	<b>2.09</b>	<b>2.41</b>	<b>150.00</b>	<b>1.34</b>	<b>97.60</b>	<b>3,438.76</b>	<b>27.26</b>	<b>136.00</b>	<b>1.80</b>	<b>95.74</b>	<b>3,204.23</b>	<b>36.61</b>	<b>3.56</b>	<b>0.20</b>	<b>79.77</b>	<b>3.91</b>	<b>8.00</b>	<b>27.00</b>

# Final Effluent Discharge Data

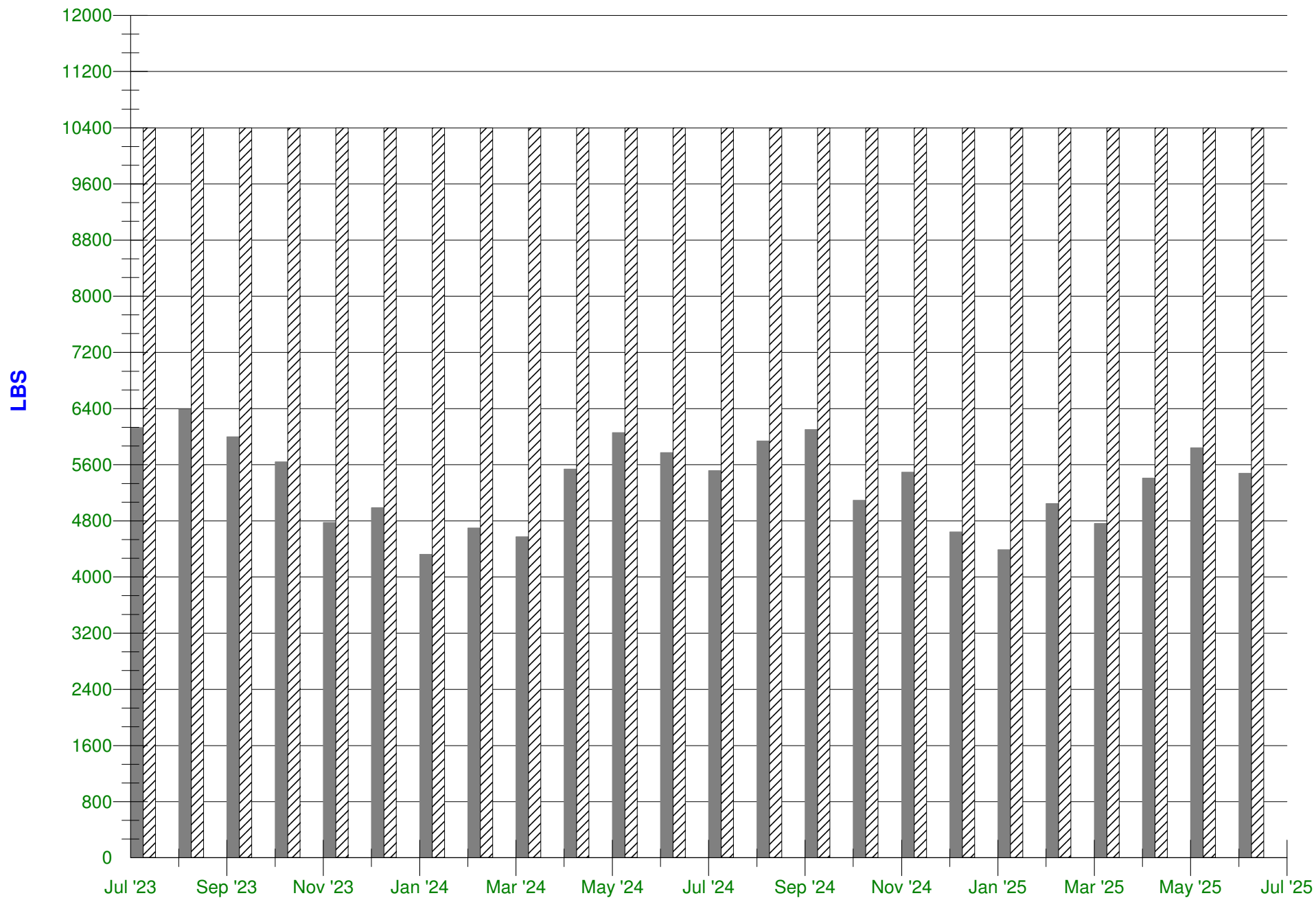
June 2025

Date	Precip INCHES	Sewage Flow		BOD					S.S.					Phosphorus				Fecal Coliform Final #/100 ml	Effluent Ammonia mg/L
		Raw MGD	Final MGD	Raw MG/L	Final CBOD MG/L	% Reduct.	Raw Pounds BOD/Day	Final Pounds CBOD/Day	Raw (ppm)	Final (ppm)	% Reduct.	Raw Pounds SS/Day	Final Pounds SS/Day	Raw (ppm)	Final (ppm)	Raw Pounds P/Day	Final Pounds P/Day		
06/01/2025	0.00	2.174	2.568	200	1.22	99	3,626	26	196	2.20	99	3,553.71	47	4.160	0.110	75	2	62	41
06/02/2025	0.00	2.360	2.755	273	1.30	100	5,373	30	296	2.99	99	5,825.99	69						
06/03/2025	0.00	2.456	2.860	334	1.45	100	6,841	35	284	1.98	99	5,817.18	47	5.730	0.160	117	4		44
06/04/2025	0.72	2.394	2.797	283	1.60	99	5,650	37	276	1.93	99	5,510.60	45	6.020	0.200	120	5		42
06/05/2025	0.00	2.326	2.719	277	6.61	98	5,373	150	228	2.50	99	4,422.94	57						
06/06/2025	0.05	2.305	2.699	298	4.03	99	5,729	91	388	2.80	99	7,458.80	63						
06/07/2025	0.00	2.155	2.485	196	1.57	99	3,523	33	408	3.00	99	7,332.86	62						
06/08/2025	0.00	2.197	2.608	221	2.04	99	4,049	44	300	1.96	99	5,496.89	43	4.300	0.120	79	3	5	41
06/09/2025	0.48	2.273	2.776	446	2.54	99	8,455	59	328	1.99	99	6,217.84	46	6.140	0.210	116	5		38
06/10/2025	0.27	2.269	2.745	357	18.33	95	6,756	420	368	3.80	99	6,963.83	87						
06/11/2025	0.00	2.363	2.743	306	4.27	99	6,030	98	264	2.20	99	5,202.76	50	5.300	0.120	104	3		32
06/12/2025	0.00	2.315	2.730	257	4.08	98	4,962	93	224	2.17	99	4,324.79	49						
06/13/2025	0.05	2.144	2.646	289	3.66	99	5,168	81	196	2.37	99	3,504.67	52						
06/14/2025	0.11	2.014	2.497	250	4.30	98	4,199	90	228	1.39	99	3,829.66	29						
06/15/2025	0.00	2.086	2.583	271	3.72	99	4,715	80	336	2.16	99	5,845.47	47	5.080	0.094	88	2	2	31
06/16/2025	0.00	2.335	2.829	291	4.32	99	5,667	102	292	1.18	100	5,686.38	28	5.730	0.094	112	2		
06/17/2025	0.18	2.427	2.789	284	4.27	98	5,748	99	272	3.17	99	5,505.60	74						32
06/18/2025	0.00	2.327	2.767	383	4.50	99	7,433	104	360	2.55	99	6,986.58	59	5.970	0.110	116	3		30
06/19/2025	0.03	2.262	2.711	329	4.13	99	6,207	93	312	2.60	99	5,885.90	59						
06/20/2025	0.73	2.376	2.847	291	3.41	99	5,766	81	208	2.75	99	4,121.69	65						
06/21/2025	0.00	2.169	2.606	267	3.62	99	4,830	79	292	3.80	99	5,282.12	83						
06/22/2025	0.00	2.203	2.324	221	2.74	99	4,060	53	240	3.43	99	4,409.52	66	4.830	0.094	89	2	3	1
06/23/2025	0.00	2.380	2.515	310	2.49	99	6,153	52	304	3.97	99	6,034.16	83	6.240	0.094	124	2		1
06/24/2025	0.87	2.436	2.600	350	2.44	99	7,111	53	436	3.62	99	8,857.88	78	6.480	0.094	132	2		1
06/25/2025	0.31	2.471	2.634	300	2.39	99	6,182	53	304	3.40	99	6,264.87	75						
06/26/2025	0.81	2.634	2.968	368	2.04	99	8,084	50	244	2.99	99	5,360.08	74						
06/27/2025	0.65	2.666	2.824	290	1.77	99	6,448	42	220	1.80	99	4,891.58	42						
06/28/2025	0.00	2.476	2.566	228	1.83	99	4,708	39	208	2.80	99	4,295.17	60						
06/29/2025	0.02	2.508	2.599	200	1.75	99	4,183	38	204	0.60	100	4,267.01	13						
06/30/2025	0.17	2.551	2.660	203	2.59	99	4,319	57	248	5.20	98	5,276.28	115						
											100								
<b>Total</b>	<b>5.45</b>	<b>70.052</b>	<b>80.450</b>	<b>8,573</b>	<b>105</b>	<b>2,964</b>	<b>167,350</b>	<b>2,360</b>	<b>8,464</b>	<b>79.30</b>	<b>3,071</b>	<b>64,432.84</b>	<b>1,768</b>	<b>65.980</b>	<b>1.500</b>	<b>1,272.696</b>	<b>33.668</b>	<b>72.000</b>	<b>332.920</b>
<b>Average</b>	<b>0.18</b>	<b>2.335</b>	<b>2.682</b>	<b>286</b>	<b>4</b>	<b>99</b>	<b>5,578</b>	<b>79</b>	<b>282</b>	<b>2.64</b>	<b>99</b>	<b>5,481.09</b>	<b>59</b>	<b>5.498</b>	<b>0.125</b>	<b>106.000</b>	<b>2.917</b>	<b>18.000</b>	<b>27.833</b>
<b>Maximum</b>	<b>0.87</b>	<b>2.67</b>	<b>2.97</b>	<b>446.00</b>	<b>18.33</b>	<b>99.57</b>	<b>8,454.74</b>	<b>419.63</b>	<b>436.00</b>	<b>5.20</b>	<b>100.00</b>	<b>8,857.88</b>	<b>115.36</b>	<b>6.48</b>	<b>0.21</b>	<b>131.65</b>	<b>4.86</b>	<b>62.00</b>	<b>44.10</b>
<b>Minimum</b>	<b>0.00</b>	<b>2.01</b>	<b>2.32</b>	<b>196.00</b>	<b>1.22</b>	<b>94.87</b>	<b>3,522.65</b>	<b>26.13</b>	<b>196.00</b>	<b>0.60</b>	<b>97.90</b>	<b>3,504.67</b>	<b>13.01</b>	<b>4.16</b>	<b>0.09</b>	<b>75.43</b>	<b>1.82</b>	<b>2.00</b>	<b>0.55</b>

# BOD Raw 2 Year History



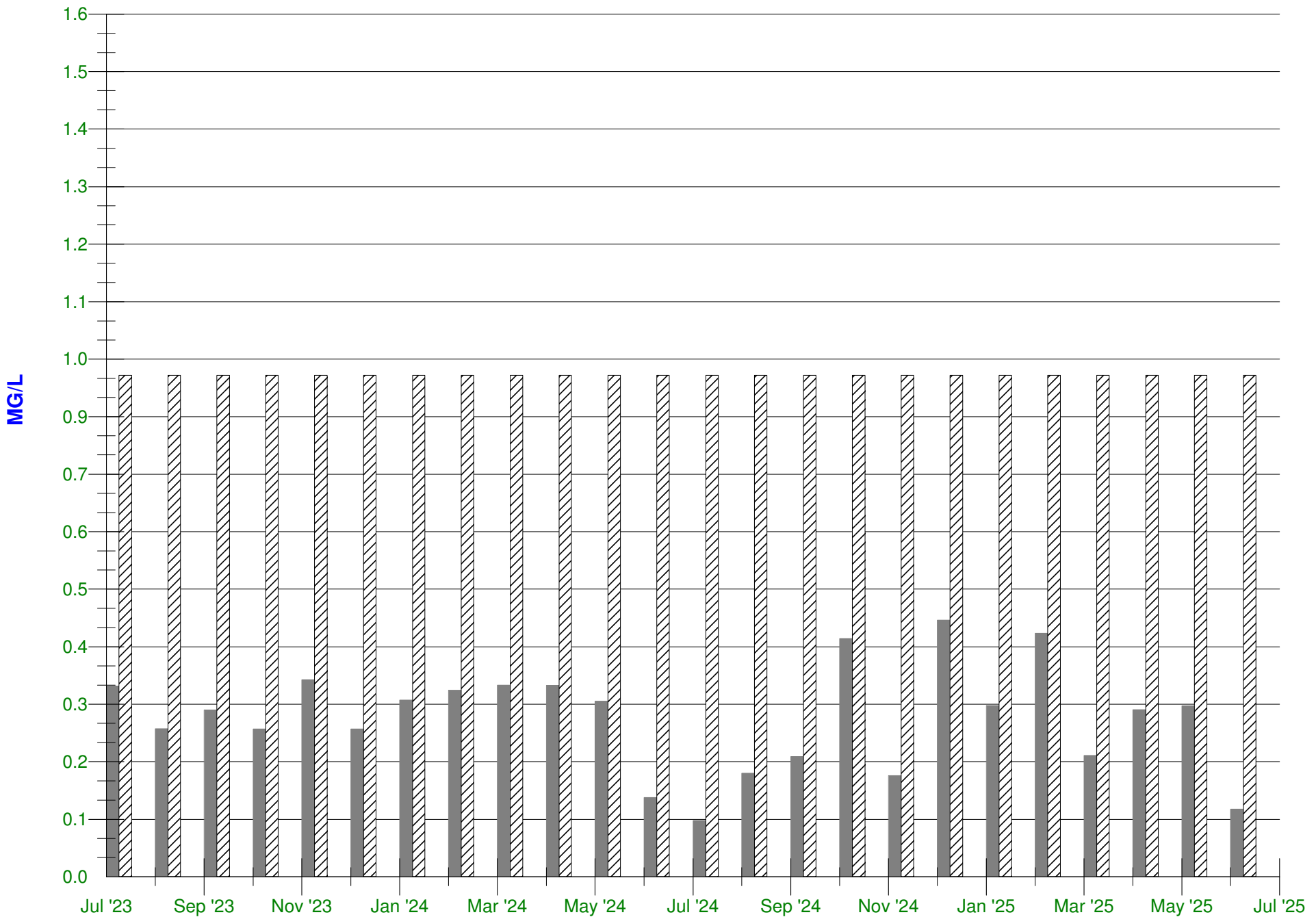
# SS Raw 2 Year History



Date (07/01/2023 to 06/30/2025)

■ SS Raw Actual Monthly Average (Mo Avg)    ▨ SS Raw Design Monthly Average (Mo Avg)

# Phosphorus mg/l 2 Year History



Date ( 07/01/2023 to 06/30/2025 )

Effluent Phosphorous Total (Mo Avg)
  Phosphorus Final Limit (Mo Avg)

## Sewage Plant Monthly Average

Month	Temperature		Precip. INCHES	Sewage Flow		Phosphorus				BOD					Suspended Solids					Power kW	Per Day LBS BOD Removed	Gas Production Per Day CUFT
	Max °F	Min °F		Influent MGD	Effluent MGD	Raw Influent		Final Effluent		Raw Influent		Final CBOD Eff.		Reduction	Raw Influent		Final Effluent		Reduction			
					MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	LBS	%	MG/L	LBS	MG/L	LBS	%				
Jul 2024	80	60	4.20	2.602	2.642	4.276	92	0.104	2	262	5,683	5.65	124.41	98	255	5,544	3.95	86.97	98	5,880	5,559	
Aug 2024	79	59	5.27	2.424	2.775	4.653	93	0.192	4	276	5,588	4.48	103.72	98	293	5,929	4.09	94.60	99	7,985	5,485	
Sep 2024	78	52	2.90	2.341	2.838	5.408	105	0.223	5	285	5,562	4.61	109.08	98	312	6,082	3.87	91.65	99	7,753	5,453	
Oct 2024	66	40	1.82	2.174	2.174	5.923	106	0.442	8	307	5,572	6.17	111.94	98	281	5,096	5.04	91.47	98	7,290	5,460	
Nov 2024	47	32	4.18	2.277	2.612	5.506	104	0.188	4	299	5,686	8.39	182.73	97	287	5,456	3.98	86.74	98	7,140	5,503	
Dec 2024	30	20	1.66	2.091	2.305	5.654	99	0.476	10	302	5,262	4.33	83.28	99	264	4,599	3.64	70.00	99	6,406	5,179	
Jan 2025	23	11	0.25	2.123	2.395	5.427	94	0.318	6	291	5,157	5.52	110.25	98	247	4,378	4.81	96.00	98	6,587	5,046	
Feb 2025	26	7	0.85	2.073	2.314	6.416	111	0.452	9	332	5,748	7.23	139.59	98	290	5,011	10.05	193.90	96	6,914	5,609	
Mar 2025	46	24	4.88	2.255	2.563	5.675	101	0.225	5	291	5,477	5.62	120.11	98	255	4,805	5.05	107.86	98	6,703	5,356	
Apr 2025	54	33	4.26	2.782	3.173	4.022	90	0.310	8	257	5,958	6.21	164.34	98	232	5,390	7.44	196.96	97	6,433	5,794	
May 2025	67	44	2.15	2.553	2.925	4.437	93	0.317	8	266	5,655	2.83	69.04	99	276	5,868	4.03	98.37	98	7,548	5,586	
Jun 2025	76	58	5.45	2.335	2.682	5.498	106	0.125	3	286	5,565	3.50	78.29	99	282	5,494	2.64	59.12	99	7,320	5,487	
Minimum	23	7	0.25	2.073	2.174	4.022	90	0.104	2	257	5,157	2.83	69.04	97	232	4,378	2.64	59.12	96	5,880	5,046	
Maximum	80	60	5.45	2.782	3.173	6.416	111	0.476	10	332	5,958	8.39	182.73	99	312	6,082	10.05	196.96	99	7,985	5,794	
Total	671	441	37.87	28.031	31.399	62.894	1,195	3.370	72	3,455	66,914	64.54	396.79	1,177	3,275	63,653	58.59	1,273.65	1,177	83,961	65,517	
Average	56	37	3.16	2.336	2.617	5.241	100	0.281	6	288	5,576	5.38	116.40	98	273	5,304	4.88	106.14	98	6,997	5,460	

City of Stevens Point  
Department of  
Public Utilities &  
Transportation



Joel C Lemke  
Director  
Phone: 715-345-5266  
jlemke@stevenspoint.com

July 10, 2025

MEMO

RE: Unspent wages

---

Commissioners,

In the past we have requested to spend dollars equal to the amount of wage and benefits that go unspent after a resignation or other termination of an employee for the purposes of contracted services. Those contracted services help us stay ahead of different tasks and maintenance items in the absence of staff.

Currently we are proposing to use contracted services to clean catch basins since we are down two staff in the construction/maintenance part of the Department.

Staff is proposing that there be a standing allowance to use contracted services in an amount equal to the unspent wages of any vacancies that may occur to facilitate quick responses to staff shortages.

Best Regards,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke  
Director

**City of Stevens Point  
Department of  
Public Utilities &  
Transportation**



**Joel C Lemke  
Director  
Phone: 715-345-5266  
jlemke@stevenspoint.com**

July 10, 2025

MEMO

RE: Sewer Service Area Planning

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Commissioners,

Attached is a resolution for the adoption of the "Stevens Point Urban Area Sewer Service Area Plan 2040" document. This 117 page document can be found by navigating to [StevensPoint.com/SSA](http://StevensPoint.com/SSA). I have attached the first section of the plan to this memo to introduce you to the document and it's contents.

The new document was worked on by the Stevens Point Urban Area Sewer Service Advisory Committee, Portage County Planning and Zoning Department, and the North Central Wisconsin Regional Planning Commission over the course of many months.

We respectfully request approval of the resolution and associated "Stevens Point Urban Area Sewer Service Area Plan 2040" document.

Best Regards,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke  
Director

**RESOLUTION**

A Resolution wherein the Common Council of the City of Stevens Point adopts the Stevens Point Urban Area Sewer Service Area Plan 2040 Update.

**WHEREAS**, The City of Stevens Point adopted the current Sewer Service Area Plan in 2007 as required by the Federal Clean Water Act legislation and State Administrative Code N.R. 121 to protect water quality; and

**WHEREAS**, in order to continue compliance with these regulations the Stevens Point Urban Area Sewer Service Advisory Committee, with assistance from the North Central Wisconsin Regional Planning Commission has undertaken the necessary planning process to update the Stevens Point Urban Area Sewer Service Area Plan; and

**WHEREAS**, through meetings of the Advisory Committee, including a public hearing, information was provided, analyzed, and considered for inclusion in the Plan Update; and

**WHEREAS**, the Plan Update identifies environmentally sensitive areas and proposes environmentally sound sewer service extension goals, objectives, and policies that will protect water quality within the sewer service area boundary; and

**WHEREAS**, the Plan Update also identifies policies and procedures to make future amendments to the Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Stevens Point, Wisconsin having considered the input of the Stevens Point Urban Area Sewer Service Advisory Committee and comments heard at the public hearing, hereby adopts the Stevens Point Urban Area Sewer Service Area Plan 2040 Update.

ADOPTED: \_\_\_\_\_  
Mike Wiza, Mayor

ADOPTED: \_\_\_\_\_  
Sue Pagel, Clerk



# STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN 2040 UPDATE

**Final Draft for Approvals (v3.0)**

*Prepared with the assistance of the North Central Wisconsin Regional Planning Commission*



## STEVENS POINT URBAN AREA SEWER SERVICE AREA PLAN 2040

prepared for:

Stevens Point Urban Area Sewer Service Advisory Committee

by:

North Central Wisconsin Regional Planning Commission

Approved by Advisory Committee on :

August 22, 2023

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This Plan was prepared at the request and under the supervision of the Stevens Point Urban Area Sewer Service Advisory Committee and Portage County Planning & Zoning Department by the North Central Wisconsin Regional Planning Commission (NCWRPC). For more information, contact:

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION  
210 McCLELLAN STREET, SUITE 210  
WAUSAU, WI 54403



Telephone: 715-849-5510

FAX: 715-849-5110

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[www.ncwrpc.org](http://www.ncwrpc.org)

## TABLE OF CONTENTS

			<u>PAGE</u>
SECTION	1	INTRODUCTION	1
	1.1	Purpose	1
	1.2	Description of the Study Area	2
	1.3	Reasons for Update to 2007-2027 SSA Plan	2
	1.4	Federal and State Legislative Framework	3
	1.5	Water Quality Management Roles and Responsibilities	3
	1.6	Interrelationships: Sewer Service Area Plan, Facilities Plans and Wisconsin River Watershed Plans	4
	1.6.1	Watershed Plans	5
	1.6.2	Facilities Plans	6
	1.6.3	Sewer Service Area Plans	6
	1.7	Guidelines for Preparation of the SSA Plan	6
	1.8	Overview of Planning Process and Public Involvement	6
SECTION	2	LOCAL PLANS FOR WASTEWATER FACILITIES	10
	2.1	Background on Facilities Plans	10
	2.2	Existing Wastewater Treatment & Collection Systems	10
	2.2.1	City of Stevens Point Collection and Treatment System	11
	2.2.2	Village of Plover Collection and Treatment System	12
	2.2.3	Village of Whiting Collection and Treatment System	14
	2.3	Status of the Local Wastewater Facilities Plans	14
	2.4	Planning Considerations for Non-Sewered Areas	15
SECTION	3	AREAWIDE WATER QUALITY MANAGEMENT PLANNING AND LOCAL WATER QUALITY CONDITIONS	17
	3.1	Background on AWQMP Planning	17
	3.2	Wisconsin River Total Maximum Daily Load (TMDL)	18
	3.3	Discussion of Water Conditions in the Stevens Point Area	19
	3.3.1	Wisconsin River Basin	20
	3.3.2	Mill Creek Watershed	21
	3.3.3	Little Plover/Plover River Watershed	21
SECTION	4	PLANNING AREA GROWTH PROJECTIONS	23
	4.1	Introduction	23
	4.2	Historical Population Growth	23
	4.3	Population Projections	24
	4.4	Urban Area Land Use Projections	25

	4.4.1	Introduction	25
	4.4.2	Residential Land Requirements	26
	4.4.2A	Average Household Size	26
	4.4.2B	Average Residential Density	27
	4.4.2C	Residential Land Requirements	27
	4.4.3	Commercial and Industrial Land Requirements	28
	4.4.4	Public and Institutional Land Requirements	29
	4.4.5	Park and Outdoor Recreation Land Requirements	29
	4.4.6	Right-of-Way Land Requirements	30
	4.4.7	Allowance for Market Factors	30
	4.4.8	Total Urban Area Land Requirements	31
	4.4.9	Infill and Redevelopment of Vacant Lands	31
	4.4.10	SSA Additional Land Area Needs By Community 2040	32
SECTION	5	ENVIRONMENTALLY SENSITIVE AREAS	31
	5.1	Delineation of Environmentally Sensitive Areas	33
	5.2	Floodways	35
	5.3	Wetlands	35
	5.4	Steep Slopes	36
	5.5	Protection of ESAs and Related Areas	38
SECTION	6	URBAN AREA COMPREHENSIVE PLANS	40
	6.1	Introduction	40
	6.2	Urban Area Comprehensive Plans	40
SECTION	7	SEWER SERVICE AREA PLAN GOALS, OBJECTIVES & POLICIES	43
	7.1	Introduction	43
	7.2	Goals of the Sewer Service Area Plan	43
	7.3	Additional Sewer Service Policies	45
	7.3.1	Selection of Development Limitations Criteria Which Will Identify Lands Not Conducive to Sewered Development	45
	7.3.2	Specific Exceptions for Areas with Use Restrictions	45
	7.3.3	Specific Exceptions for Areas with Physical Limitations	46
	7.3.4	Individual Jurisdiction Policies	47
	7.3.5	Gaining Access to Serviceable Land	47
	7.3.6	Replacement of Existing Sewers	47
	7.3.7	Designated Health Hazard Conditions in Sewer Service Area	47
	7.3.8	Undesignated Health Hazard Areas	48
SECTION	8	SEWER SERVICE AREA BOUNDARY PLAN	49
	8.1	Introduction	49

	8.2	2040 Sewer Service Area Boundary Map	49
SECTION	9	PLAN IMPLEMENTATION AND INSTITUTIONAL PROCEDURES	53
	9.1	Introduction	53
	9.2	Procedures and Review Requirements for Sewer Extensions	53
	9.3	Review of Plumbing Plans Submitted for State Approval	54
	9.4	Other Reviews	56
	9.5	Procedures and Standards for Amending the Sewer Service Area Boundary	56
	9.5.1	Boundary Amendment Procedures	56
	9.5.2	Boundary Amendment Standards	60
	9.6	Other Plan Amendments	61
	9.7	Appeals	61
	9.8	Notification of Large-Scale On-Site Waste Disposal Systems	62
	9.9	Sewer Service Area Plan Update	62
	9.10	Institutional Structure for Continuing Plan Implementation	62
	9.11	Public Participation and Hearing Requirements	63

#### List of Maps

	1	Study Area	8
	2	Water Quality Plan Relationships	9
	3	Environmentally Sensitive Areas	37
	4	2040 Sewer Service Area Boundary Map	52

#### List of Figures

	1	WRB Total Maximum Daily Load (TMDL)	19
	2	Sewer Extension Review Flowchart	55
	3	Type I Amendment Process Flowchart	57
	4	Type II Amendment Process Flowchart	58

#### List of Tables

	1	Capacity/Loading Info. Area Treatment Plants	10
	2	Pop. Trends 1970-2020 Stevens Point Area	24
	3	WI DOA Projected Pop. For Stevens Point Urban	25
	4	WI DOA Projected Pop. For Adjacent Towns	25
	5	Projected Change in Ave. Persons Per Household	26
	6	Average Residential Development Density	27
	7	Residential Land Requirements for Urban Core	28

8	Commercial Land Requirements for Urban Core	28
9	Industrial Land Requirements for Urban Core	29
10	Public/Institutional Land Requirements for Urban Core	29
11	Park/Outdoor Rec. Land Requirements for Urban Core	30
12	ROW Land Requirements for Urban Core	30
13	Total Additional Land Area Requirements for Urban Core	31
14	Additional Land Area Needs by Community for Urban Core	32
15	Environmentally Sensitive Area (ESA) Guidelines	34
16	Sewer Service Area Boundary Allocations	51

## Appendix

- A. Stevens Point Urban Area Sewer Service Advisory Committee Bylaws
- B. Planning Process Documentation
- C. Community Future Land Use Maps
- D. Community Sewer System Maps
- E. Previous SSA Boundary Map

## **SECTION 1.0 INTRODUCTION**

### **1.1 PURPOSE**

This plan updates and supersedes the 2007-2027 Steven Point Urban Area Sewer Service Area Plan, which is a formal element of Wisconsin's Areawide Water Quality Management Plan (AWQMP) for the Wisconsin River Basin. This plan was prepared by the North Central Wisconsin Regional Planning Commission (NCWRPC) with the support of the Portage County Planning & Zoning Department. This plan delineates the sewer service boundary for the Stevens Point Urban Area and lists the institutional structures, policies and procedures to implement the Sewer Service Area Plan.

The sewer service boundary identifies the geographic land area within which sanitary sewer service is acceptable, including delineation of environmentally sensitive areas to be excluded from sewered development to protect water quality, and intergovernmental jurisdictional issues and processes to enable cost-effective sewer service through the year 2040.

In addition to delineating a sewer service boundary, the Sewer Service Area Plan provides a framework for future planning at each individual municipal level. The data, trends, projections and findings developed in this Plan are consistent with the community plans for the City of Stevens Point, the Villages of Park Ridge, Plover and Whiting, and the Towns of Linwood, Hull, Plover and Stockton. The goals and policies updated during this planning process update and supersede those of the previous sewer service area plan and are to be used in the development of local policies concerning land use within these communities.

The Sewer Service Area Plan:

- establishes the geographic boundaries for possible sanitary sewer service to the year 2040;
- updates the existing institutional structure and processes for reviewing boundary and plan amendments and for conducting conformance reviews for sewer extensions at the local level;
- serves as a framework for community land development decisions;
- identifies environmentally sensitive areas (ESA) excluded from publicly sewered development to protect water quality in accordance with federal law and state statutes and administrative code. ESA delineations influence community development patterns, directing growth outside of these areas to protect water quality. Preserving environmental amenities also enhances and builds upon existing social, cultural and economic value in local communities.
- is a formal element of Wisconsin's Areawide Water Quality Management Plan and its implementation is therefore required to be in conformance with the state's water quality management plans and Wisconsin River Total Maximum Daily Load (TMDL) documents and implementation plans.

## **1.2 DESCRIPTION OF THE STUDY AREA**

The planning area for the Stevens Point Urban Area 2040 Sewer Service Area Plan is shown in Map 1. This area includes the communities with public sewer systems, the City of Stevens Point and the Villages of Plover and Whiting, along with the surrounding communities into which sewer service might be extended over the time horizon of the plan. These communities include the Towns of Linwood, Hull, Plover and Stockton. The Village of Park Ridge is currently served by the Stevens Point system. All of the communities lie within Portage County. The planning area identifies the area of study for data collection and mapping and encompasses a total land area of approximately 124,330 acres. An understanding of the growth and development trends affecting the surrounding communities is necessary for a good planning process.

## **1.3 REASONS FOR AN UPDATE TO THE 2007-2027 SEWER SERVICE AREA PLAN**

The existing sewer service area plan was not causing any issues for new developments in the urban area and no boundary amendments have been required. However, the plan is reaching its planning horizon, and local officials deemed it was time for an update. This would allow for the reassessment of new development over last 15 years and account for current growth trends.

For example, both the previous Sewer Service Area Plan and local community comprehensive plans identify that future development will expand into “good agricultural land” around the fringe of the urban area.

Since the previous SSA plan, some additional “good agricultural land” has been developed, primarily in relation to continued expansion of the Portage County Business Park and the Crossroads Commons retail center just to the east of Interstate 39. However, this has been relatively limited, consisting of primarily lower tier ag-lands that would require intensive irrigation. The bulk of the prime ag-land lies further east of the urban area.

Long-term as the urban area continues to grow, it will likely experience the need to expand further into some of these prime agricultural lands. This factor is recognized in the sewer service area planning. Good agricultural lands are specifically not defined as environmentally sensitive areas for the purposes of the SSA plan based on findings that development limitations on these lands are not deemed significant enough to preclude sewered development and are not restricted from the sewer service area. This is not to detract from the importance and value of these types of lands to the culture and economy of the County and local communities. Preservation and protection of ag-lands remains a local policy decision that is implemented through comprehensive planning, zoning and the Wisconsin Farmland Preservation Program.

## **1.4 FEDERAL AND STATE LEGISLATIVE FRAMEWORK**

Federal legislation for areawide water quality planning was enacted under the Federal Water Pollution Control Act Amendment of 1972 (Public Law 92-500), commonly known as the Clean Water Act and subsequent amendments in 1977 and 1987. These Acts set the framework for state and national water quality management programs with the goal of making the nation's waters safe for fish and aquatic life uses, recreational use, and human consumption (e.g., fishable, swimmable and drinkable). Congress mandated that this goal be achieved through a comprehensive program of water quality planning, municipal wastewater treatment facilities, and a national discharge permit program for municipal and industrial wastewater discharges. A key section of the Act(s) requires the preparation and implementation of Areawide Water Quality Management Plans.

Pursuant to these congressional mandates, the Wisconsin Legislature created chapters 281.11, 281.12 and 283.83 of the Wisconsin Statutes which gives the Wisconsin Department of Natural Resources (WDNR) the state-level authority to act in the role of a delegated agency for the USEPA in the implementation of the Clean Water Act. Under this authority, Chapter NR121 of the Wisconsin Administrative Code was established specifying the policies, procedures and requirements for Wisconsin's Areawide Water Quality Management Plan program.

Under this framework, the USEPA together with the state of Wisconsin, has designated three water quality planning areas: Dane County, the seven county Southeastern Wisconsin Regional Planning Area, and the Fox Valley Water Quality Planning Area. Within these "designated planning areas" every community with sanitary sewer is required to participate in sewer service area planning. Outside of these heavily populated metropolitan areas, there are 26 "undesignated" sewer service areas with populations over 10,000. In the Central Wisconsin River Basin, sewer service area planning is conducted by Marshfield, Merrill, Stevens Point, Wausau and Wisconsin Rapids. All plans (often referred to as 208 or sewer service area (SSA) plans) developed under this program must be approved by the WDNR and certified as amendments to the state's AWQMP through formal action by USEPA.

## **1.5 WATER QUALITY MANAGEMENT PLANNING ROLES AND RESPONSIBILITIES**

Under NR 121.03 (8) "designated management agency" means any agency in an areawide water quality management plan having responsibility for implementing specific plan policies or duties. This may be done through direct activities of the designated management agency or through delegation to other agencies or units of government. Within the context of the Stevens Point Urban Area Sewer Service Area Plan, the following agencies are involved:

City of Stevens Point/Village of Plover/Village of Whiting – As owners of the local wastewater treatment facilities, these communities serve as the designated management agencies for the purpose of sewer service area planning. The municipal wastewater utilities provide primary oversight of sewer service area administration; however, their Council/Boards have final approval authority.

Stevens Point Urban Area Sewer Service Advisory Committee - is made up of representatives from the City of Stevens Point, the Villages of Park Ridge, Plover and Whiting, and the surrounding towns, including: Linwood, Hull, Plover and Stockton. The advisory committee provides oversight on the development of the Sewer Service Area Plan updates and continues to act on recommendations for boundary amendments other plan amendments (non-boundary) and plan updates. See the Appendix for the Bylaws created to provide the organizational structure for the committee.

Portage County Planning and Zoning Department - acts as the administrative agent for the Sewer Service Area Plan implementation. Responsibilities include reviewing proposed sewer extensions for plan compliance and providing recommendations regarding service area amendments.

North Central Wisconsin Regional Planning Commission (NCWRPC) - conducts plan update development processes for the sewer service area plan. Acts as a neutral third party in coordinating between the communities and Portage County.

## **1.6 INTERRELATIONSHIPS: SEWER SERVICE AREA PLANS, FACILITIES PLANS, WISCONSIN RIVER WATERSHED PLANS**

In Wisconsin, the WDNR is the delegated agency for Clean Water Act implementation. WDNR implements water quality programs in part through the Areawide Water Quality Management Plan (AWQMP) Framework, which is a compilation of guidance and programs to implement the Clean Water Act.

Certain elements have individual processes that are automatically certified as part of the state's AWQMP, and other elements are transmitted in annual letters from the WDNR to the USEPA as formal updates to the state's AWQMP. This process varies in terms of public participation, time frames and procedures. All elements are connected, and the Agency strives for consistency and continuity of programs for quality resource management.

Federal regulations (40 CFR 130.6) require that the AWQMP Programs address the following elements:

- Total maximum daily loads—learn more about [TMDLs](https://dnr.wi.gov/topic/tmdls/).  
(<https://dnr.wi.gov/topic/tmdls/>)

- Effluent limitations—effluent limits are covered under the [WPDES program](#) administered by WDNR. (<https://dnr.wi.gov/topic/Wastewater/DischargeTypes.html>)
- Municipal and industrial waste treatment—see DNR’s [Wastewater Program](#) for more information. (<https://dnr.wi.gov/topic/wastewater/>)
- Nonpoint source management and control—learn more about DNR’s [Nonpoint Source Pollution Program](#). (<https://dnr.wi.gov/topic/Nonpoint/aboutNPSprogram.html>)
- Management agencies—see information about applicable laws, policies, guidance, and memoranda of agreement/understanding. [[Regional Planning Agency and local SSA Planning](#)]. (<https://dnr.wi.gov/topic/SurfaceWater/planning/ssaplanning.html>)
- Implementation measures—DNR implements various measures to carry out the AWQMP within the individual [water quality programs](#). (<https://dnr.wi.gov/topic/SurfaceWater/index.html>)
- Dredge or fill program—DNR certifies dredge and fill permits (issued by the US Army Corps of Engineers) through its §401 certification program.
- Ground water—visit DEQ’s [Ground Water Program](#) for more information. (<https://dnr.wi.gov/topic/Groundwater/index.html>)
- [Watershed plans](#)—learn more about assessments and surface water planning. (<https://dnr.wi.gov/topic/surfacewater/wqmplanning.html>)

These elements are addressed in numerous programs that span WDNR’s water division. Additional components of the state’s AWQMP include integrated reports, administrative rules, surface water monitoring and assessment programs, water quality standards and wastewater treatment programs.

Locally, these elements are reflected through a variety of planning requirements, including: watershed plans, facilities plans and sewer service area plans. The relationships between these plans within Central Wisconsin is described below and illustrated in Map 2.

### 1.6.1 WATERSHED PLANS

The Central Wisconsin River Basin is one of 32 major river basins in the State. The basin is comprised of the watersheds for each of the tributaries that drain into the Wisconsin River. Watershed plan development is on-going around the state in the highest priority areas based on the levels of water quality impairment. The primary purpose of watershed plans is as a management guide for federal, state and local actions such as grant awards, conditions for waste treatment discharge permits and identification of specific local planning and action recommendations.

## 1.6.2 FACILITIES PLANS

In contrast with the regional character of watershed plans, the facilities plans are limited to a local area within a major river basin. The facilities plans deal with the planning and preliminary design related to the construction of municipal sewage treatment plants. Through a systematic evaluation of alternatives, the facilities plan is intended to assure that only cost-effective and environmentally sound treatment facilities are constructed.

## 1.6.3 SEWER SERVICE AREA PLANS

The Sewer Service Area Plan is also a local area plan that outlines procedures, land areas and decision criteria for ensuring cost-effective provision of public sanitary sewer. Unlike the facilities plan, which is an engineering plan for the treatment plant and collection system, the Sewer Service Area Plan identifies land areas projected for development with public sewer based on population projections, community growth trends and natural resource constraints.

## 1.7 GUIDELINES FOR PREPARATION OF THE SEWER SERVICE AREA PLAN

- 1) The Sewer Service Area Plan shall be consistent with the requirements of Wisconsin Administrative Code NR121 "Areawide Water Quality Management Plans".
- 2) The Plan shall be generally consistent with the land use policies and recommendations of locally adopted comprehensive plans.
- 3) The Stevens Point Urban Area Sewer Service Advisory Committee shall oversee the development of the Plan and be responsible for all public policy aspects of the Plan.
- 4) Opportunities for public participation, including a public hearing per NR121.08, will be provided as part of the development of the Sewer Service Area Plan.
- 5) Portage County Planning and Zoning will serve as the designated agent for administration of sewer extension reviews and sewer service area amendments.

## 1.8 OVERVIEW OF PLANNING PROCESS AND PUBLIC INVOLVEMENT

This Sewer Service Area Plan update was conducted by the North Central Wisconsin Regional Planning Commission (NCWRPC) in conjunction with Portage County. Development was overseen by the Stevens Point Urban Area Sewer Service Advisory Committee which is made up of duly designated representatives of each community in the service area, as follows:

- Joel Lemke, City of Stevens Point
- Steve Kunst, Village of Plover
- Jake Wilcox, Village of Whiting

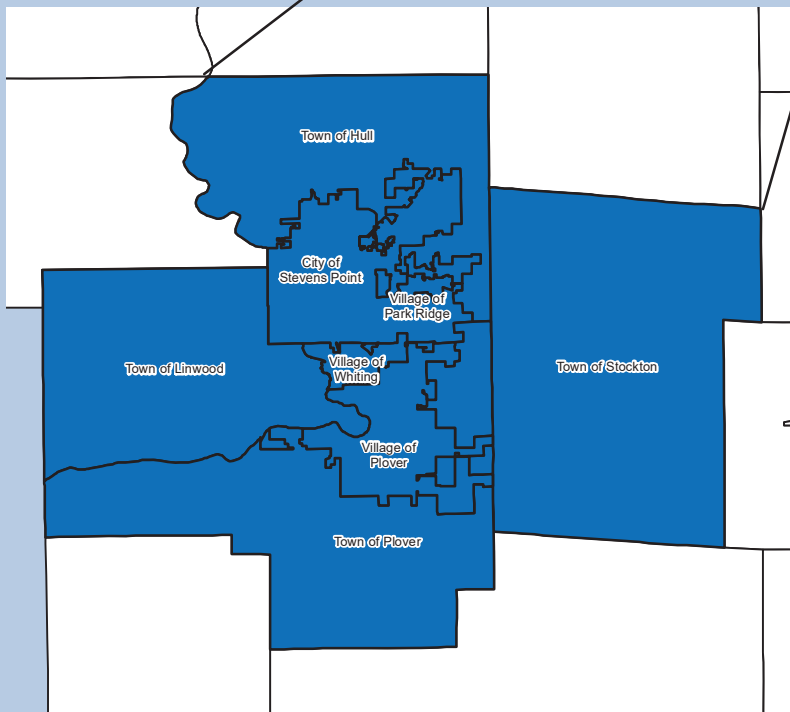
- Steve Menzel, Village of Park Ridge
- Dave Wilz, Town of Hull
- Howard Krieski, Town of Linwood
- James Garbe, Town of Plover
- Jeanne Dodge, Town of Stockton

The process involved planning meetings of the Advisory Committee to develop a draft plan update. The committee also held a formal public hearing on the proposed plan. The committee meetings and the public hearing were open to the public and posted per Portage County standard notice procedures. Documentation of these meetings can be found in Appendix B.

The final plan adoption process involves the local communities moving the plan through committees/commissions to full Board/Council at regularly scheduled, open and noticed meetings. Approval process documentation will be added to Appendix B as it is completed.

**DRAFT**

Map 1  
Stevens Point Urban Area Sewer Service Area  
Study Area



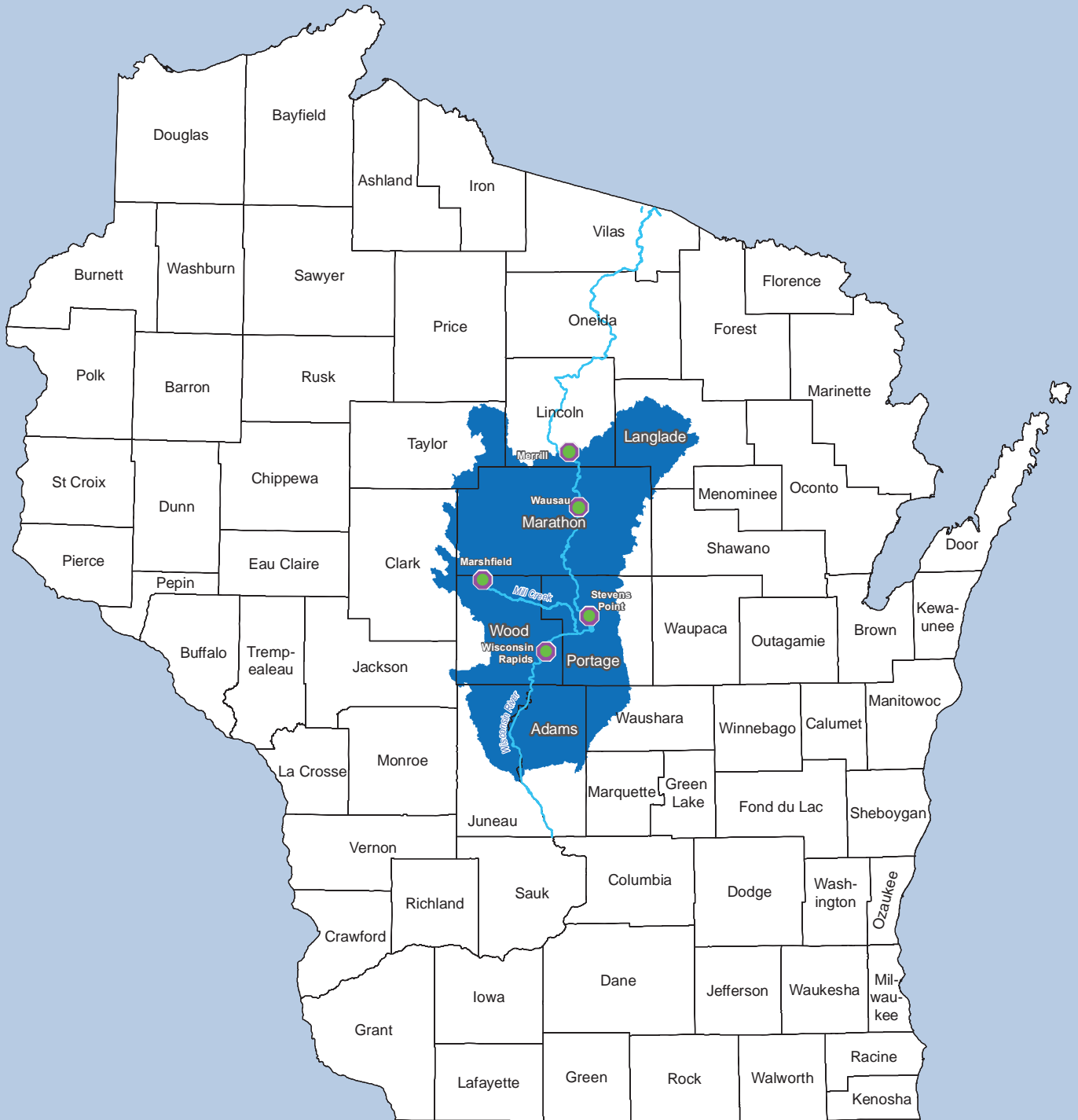
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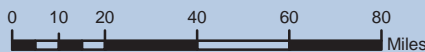


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- Facilities plans for municipal wastewater treatment
- Sewer Service Area Plans
- County Boundaries
- Central Wisconsin River Basin Planning Area



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# **May Utility Construction and Maintenance Report**

## **1. Contracted Construction Progress:**

- Punch list items for 2024 road projects (Badger Ave, and Forest Creek) still to be completed in 2025
- Maria & Walker (Project 24-01), Integrity in progress
- Washington Ave. (Project 25-101), Haas in progress
- Madison St./Monroe St. (Project 25-102), Switlick anticipated start date June 2

## **2. Utility Maintenance Activities:**

- Televising, cut, jet, flush as normal
- Swale project on Dan's Dr. and Heffron St. in progress
- Flush water main dead ends
- Fix hydrants in need of repair (found during flushing)

## **3. Future Construction and Maintenance Projects:**

- Swale Woodland St.
- Phase 2 to complete fiber ring from PD to UWSP
- Fiber connection for Portage Co. to Jordan Park
- Fiber connection for Plover to Public Library

## **4. Emergencies/Pager Calls:**

- (9) After hours pager calls in May
- (2) water main breaks
  - Prentice St. (South of Sentry)
  - Division St. (700 Block)

# **June Utility Construction and Maintenance Report**

## **1. Contracted Construction Progress:**

- Punch list items for 2024 road project Badger Ave still to be completed
- Maria & Walker (Project 24-01), Integrity in progress, utilities completed
- Washington Ave. (Project 25-101), Haas in progress
- Madison St./Monroe St. (Project 25-102), Switlick in progress
- Public Works re-paving of Green Ave. to begin this fall
- Public Works concrete joint repair on CenterPoint Dr. (from Water St. to Strongs Ave.) to begin in August

## **2. Utility Maintenance Activities:**

- Televising, cut, jet, flush as normal
- Swale project on Dan's Dr. and Heffron St. in progress
- Jet galvanized/corrugated drain tile @ Michigan St. underpass (needs replacement)
- Repair/replace various Water, Sanitary, & Storm manholes and catch basins

## **3. Future Construction and Maintenance Projects:**

- Swale Woodland St.
- Phase 2 to complete fiber ring from PD to UWSP
- Fiber connection for Portage Co. to Jordan Park
- Fiber connection for Plover to Public Library

## **4. Emergencies/Pager Calls:**

- (12) After hours pager calls in June
- Repair hydrant hit by a car @ 1548 Academy Ave.
- (2) water main breaks
  - 2501 Church St.
  - 1008 Soo Marie