

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

*****AMENDED*****

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT
July 14, 2025 - 6:05 PM
(or immediately following previously scheduled meeting)**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 831 9742 4142 | Passcode: 926754

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Taxicab Company License: Courtesy Cab at 5622 County Road B, Stevens Point, Kathleen Sankey.
 - B. Taxicab Driver License:
 1. Alexander Acosta for Courtesy Cab at 2142 Patch Street, Stevens Point, WI 54481.
 2. Mary Colella for Courtesy Cab at 4101 Hoover Avenue #38, Plover, WI 54467.
 3. Janice Dyer for Courtesy Cab at 420 Sherman Avenue, Stevens Point, WI 54481.
 4. Bruce Fletcher for Courtesy Cab at 5622 County Road B, Stevens Point, WI 54482.
 5. Michelle Kluck for Courtesy Cab at 5283 State Highway 66, Stevens Point, WI 54482.
 6. Robert Komperda for Courtesy Cab at 3080 Lexington Place, Plover, WI 54467.

7. Dennis Provisor for Courtesy Cab at 5675 Crescent View Drive, Stevens Point, WI 54482.
 8. Kathleen Sankey for Courtesy Cab at 5622 County Road B, Stevens Point, WI 54482.
 9. Edmund Sarrazin for Courtesy Cab at 1901 Texas Avenue, Apartment 126, Stevens Point, WI 54481.
 10. Mark Zajackowski for Courtesy Cab at 812 County Road North South, Milladore, WI 54454.
- C. Temporary Class “B” Beer License: Wonderful Water Run, PO Box 465, Plover, Wisconsin 54467, Wonderful Water Run on September 27, 2025 at Pfiffner Pioneer Park, Stevens Point.
 - D. Temporary Class “B” Beer & “Class B” Wine License:
 1. North Central Conservancy Trust, Inc, 301 West Cedar Street, Stevens Point, Bike Ride for Conservation on August 31, 2025 at Bukolt Lodge, 100 Bukolt Avenue, Stevens Point.
 2. ***North Central Conservancy Trust, Inc, 301 West Cedar Street, Stevens Point, NCCT's Annual Harvest Dinner Fundraiser, & Friend-raiser on September 25, 2025 at Pfiffner Building, 425 Franklin Street, Stevens Point.
 - E. Temporary “Class B” Wine License: Stevens Point Downtown Business Improvement District, 1105 Main Street, Suite A, Stevens Point, Stevens Point Downtown Wine Walk on August 15, 2025 at 12 Downtown Locations (See Attached).
3. Request to Hold Event/Street Closing:
 - A. National Night Out on August 5, 2025 (Recurring).
 - B. Wine Walk on August 15, 2025 (Recurring).
 - C. North Central Conservancy Trust Bike Ride for Conservation on August 31, 2025 (New Event).
 - D. Pink Game for Charity with UWSP Athletics on September 10th, 2025 (Recurring).
 - E. Pacelli Homecoming Parade on October 17, 2025 (Recurring).
 - F. Halloween Trick or Treating on October 25, 2025 (Recurring).
 - G. Ki Mobility Company Picnic on August 15, 2026 (Recurring).
 4. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should

contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, July 14, 2025

Taxicab Company License:

1. **Courtesy Cab** at 5622 County Rd B, Stevens Point, Kathleen Sankey.

Taxicab Driver License:

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Temporary Class "B" Beer License:

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Temporary Class "B" Beer & "Class B" Wine License:

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2. North Central Conservancy Trust, Inc, 301 West Cedar Street, Stevens Point, NCCT's Annual Harvest Dinner Fundraiser, & Friend-raiser on September 25, 2025 at Pfiffner Building, 425 Franklin St, Stevens Point.

Temporary "Class B" Wine License:

1. Stevens Point Downtown Business Improvement District, 1105 Main St, Suite A, Stevens Point, Stevens Point Downtown Wine Walk on August 15, 2025 at 12 Downtown Locations (See Attached).

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees
	Background Check	\$
	Total Fees	\$ 120

Part A: Organization Information

1. Organization Name
Stevens Point Downtown Business Improvement District

2. Organization Permanent Address
1105 Main Street Suite A

3. City
Stevens Point

4. State
WI

5. Zip Code
54481

6. Mailing Address (if different from permanent address)

7. FEIN
N/A

8. Date of Organization/Incorporation

9. State of Organization/Incorporation

10. Phone
715-340-3259

11. Email
KristeenCarne@yahoo.com

12. Organization type (check one)

Bona Fide Club Church Fair Association/Agricultural Society Veteran's Organization
 Lodge/Society Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? Yes No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

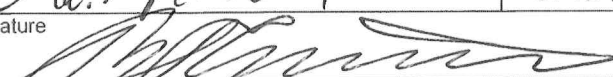
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Cummins	Brian	Chair person	937 760 3494

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Stevens Point Downtown Wine Walk			
2. Dates of Operation 8/15/2025		3. Hours of Operation 3:30pm - 8:00pm	
4. Premises Address Main Street, multiple Locations			
5. City Stevens Point		6. State WI	7. Zip Code 54481
8. County Portage	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Stevens Point		10. Aldermanic District Dist 1
11. Organizer of Event (if not the named applicant) N/A		12. Email and/or Phone Number for Organizer of Event	
13. Organizer Website StevensPointArea.com/DowntownStevensPoint		14. Event Website Facebook	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Main Street, multiple Locations			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<p>READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Cummins		First Name Brian	M.I. P
Title Chair Person	Email brian.cummingspbid@gmail.com		Phone 937-760-3494
Signature 		Date 6/30/25	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Location

Bartender

- ① Arte & Coets — Robyn Dunahue
- ② Lee Ayers Jewelers — Greg Austin
- Graffiti's Sports Pub — Jenica Zetler
- ③ Bria Bella & Co — Tara Mansky
- Classroom Bar — Ceola Coverly
- Sunset Point Winery — Jill Krawczyk
- The Annex @ The Opera House — Steve Woodward
- ④ Green Thumb alternatives — Derek Fintel
- ⑤ Q Artists Cooperative — ~~Erin Prais-Hint~~ Erin Prais-Hint
- The Cabin — Lauren Parliament
- The OUTFIT — Marina Shouts
- ⑥ Lily and Vine Floral — Robert Weiling
- ⑦ Pretty Little Lines — Shay Gillman
- Medical Aesthetics —
- ⑧ Stevens Point CVB — Cassia check
- ⑨ Ashtree Arts — Ashley Megal
- ⑩ Cozy Kitchen — Andrew Hieger
- ⑪ Kindred Spirit Bookstore — Taylor Christianser
- ⑫ Tal's Beauty Bar — Sydney Schindler

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:
DATE:
AMOUNT:
RECEIPT:

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: National Night Out
3. Name of Sponsoring Person or Organization: Stevens Point Police Department
Address: 933 Michigan Ave City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#: 008-1020421157-06
4. Contact Person: Joe Johnson
Phone: 715-341-4103 Email: jjohnson@stevenspoint.com Fax:
Address: Same City: State: Zip Code:
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property:
Free Public Event on City Property:
Private Event:
Other:
6. Event Date(s): August 5, 2025 Event Start Time: 3 pm Event End Time: 6 pm
7. Set Up Date and Time: 12:00 pm on August 5th
8. Event Assembly Location: Seramur Park
Event Dispersal Location (if different from Assembly Location): Same
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 100 Spectators/Attendees: 350 Vehicles: 20 Animals: 2
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street): 1400 Block of East, 1400 block of Reserve, 2000 block of Ellis
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
National Night Out is a law enforcement hosted, free event to build better relationships with the community and neighborhoods. The event will have food, music, and activities for the attendees. There will also be vendors from the City and County providing information that they provide to those interested. The idea behind the event is to have it be like a block party.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Coordinating with the parks department.
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain:
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Joe Johnson, 715-496-0309

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Vendor Displays/Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

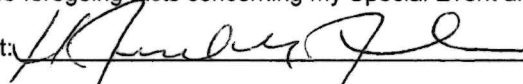
NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

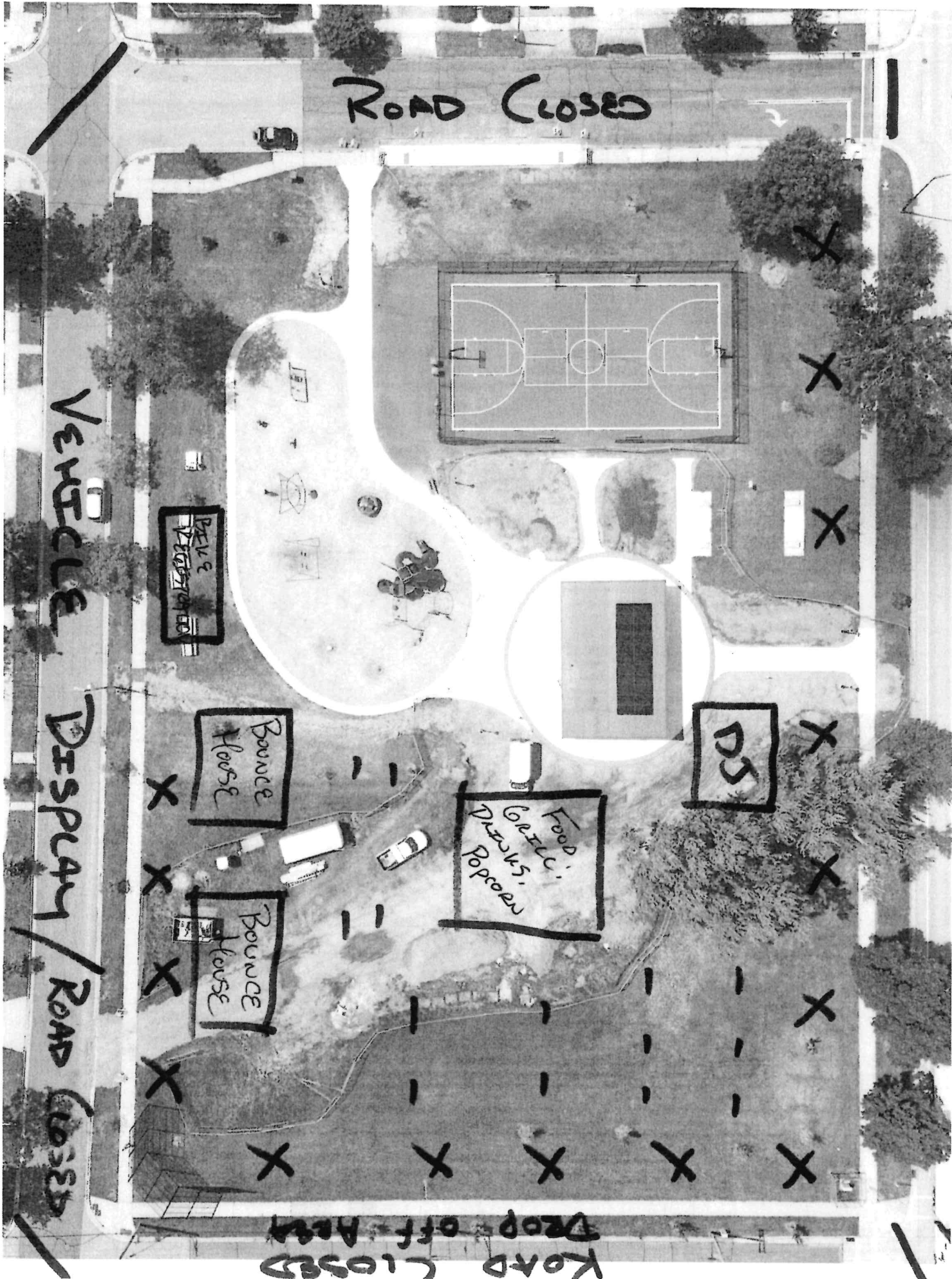
NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 01/10/2025

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



ROAD CLOSED

VEHICLE DISPLAY / ROAD CLOSED

PEW & VENDING

Bounce House

Food Grill, Desserts, Popcorn

Bounce House

DS

ROAD CLOSED
Drop off Area

National Night out 2025 – Stevens Point Police Department

“X” signifies a table setup with activity station for varying city/county departments

“-“signifies picnic tables spread out throughout the east part of the park

There will be an area near the bathroom pavilion where we will have a propane gas grill cooking hotdogs, handing out chips, drinks and also a popcorn station.

The road closures will be manned by Stevens Point Auxiliary allowing residents to come and go that live in that area. We will notify all of the neighbors of the events prior to the event happening. The vehicle display will be on Ellis St. and be aligned so emergency vehicles can leave, if necessary, overflow vehicle displays will be on East and Reserve if needed.

Parking will be in UWSP lot W for those that arrive in vehicles and an auxiliary officers will be present in the parking lot and on Clark St. assisting people with crossing the road to the park.

There will be a bike registration station on the south end of the park run by Community Service Officer Hensel.

We will be in need of road closed barricades at Clark/East, Ellis/East, Ellis/Reserve and Reserve/Clark. We will put up and take down before and after the event. If we could also get 12-15 picnic tables to the park for the event as well, plus 6-8 garbage cans. The cans will be collected and located at a designated location for pick up in the morning.

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:
DATE:
AMOUNT:
RECEIPT:

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: Wine Walk
3. Name of Sponsoring Person or Organization: Stevens Point Downtown Business Improvement District
Address: 1105 A Main Street, Suite A City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#:
4. Contact Person: Kristeen Carne
Phone: 715-340-3259 Email: kristeencarne@yahoo.com Fax:
Address: 1105 Main Street, Suite A City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property: Downtown Event held primarily on Main Street
Free Public Event on City Property:
Private Event: Downtown Event held primarily on Main Street
Other: Downtown Event held primarily on Main Street
6. Event Date(s): August 15, 2025 Event Start Time: 3:30pm Event End Time: 10pm
7. Set Up Date and Time: 2pm August 15, 2025
8. Event Assembly Location: Mathias Mitchell Square and at participating businesses.
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 20-25 Spectators/Attendees: 250 Vehicles: NA Animals: NA
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street):
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Wine Walk is an annual event in the Downtown area with local businesses. Typically there are 20 businesses participating, providing samples of Wisconsin based wines. They serve hors d'oeuvres along with samples and have a licensed bartender on hand for the event. Music finishes off the evening at the Mathias Mitchell Square. We work with Safe Ride Home for this event.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: No Police Service Needed
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Kristeen Carne 715-340-3259 kristeencarne@yahoo.com

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Explanation Here: 400 Sq ft. Tent on the Square and 300 tickets sold for this event.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.


NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 6/30/25

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



Downtown Stevens Point Wine Walk August 15, 2025

- No street closures and all participating businesses are in the Downtown Stevens Point BID

1. Location of the registration tent and musical entertainment. East end of Mathias Mitchell Square.

SPECIAL EVENT PERMIT APPLICATION

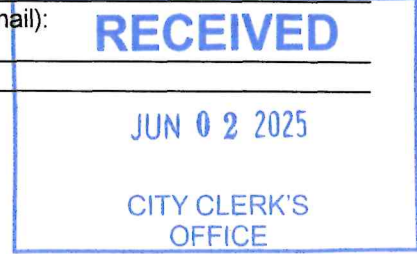
Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

OFFICE USE ONLY:
DATE: 6/2/25
AMOUNT: \$35.00
RECEIPT: 2020216

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: North Central Conservancy Trust Bike Ride for Conservation
3. Name of Sponsoring Person or Organization: North Central Conservancy Trust, Inc. (NCCT)
Address: 301 West Cedar Street City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#: 39-1855857
4. Contact Person: Chris Radford, Executive Director
Phone: 715-344-1910 Email: edncct@gmail.com Fax:
Address: 301 west cedar street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property: Fundraiser for local nonprofit. Bike ride event on Green Circle Trail. Open to the public.
Free Public Event on City Property:
Private Event:
Other:
6. Event Date(s): Sunday August 31, 2025 Event Start Time: 8am Event End Time: 6pm
7. Set Up Date and Time: Sunday August 31, 2025
8. Event Assembly Location: Bukolt Park Lodge
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: Spectators/Attendees: 100-150 Vehicles: 35 Animals: 0
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for attaining and proper placement of barricades): Don't think we would need to block streets off, but we could have crossing guards at select locations as needed.
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
This would be the first "NCCT Bike Ride for Conservation" event. It would be a fundraiser for our 501c3 nonprofit. The event would not be a race, it would be a community biking event, open to the public.
NCCT would charge a registration fee and encourage donations to our nonprofit org. It would also be an event to build awareness for our conservation initiatives in the area.
The event would be open to all ages and skill levels. There will be several distance choices for participants. We would stage at the Bukolt park lodge and use the Green Circle Trail for the event.
15. Describe any additional needs from the City or City Facilities (Fencing, Garbage Cans, City Facilities, Parks, etc.):
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: Police support may be needed at busy intersections if participation reached a level where safe crossing of intersections became a safety concern.
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Chris Radford, 808-214-3018 (cell), edncct@gmail.com



18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Financial Gain Activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715- 344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: sinnert@stevenspoint.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Concession Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Vendor Displays/Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION. HOLD HARMLESS. INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

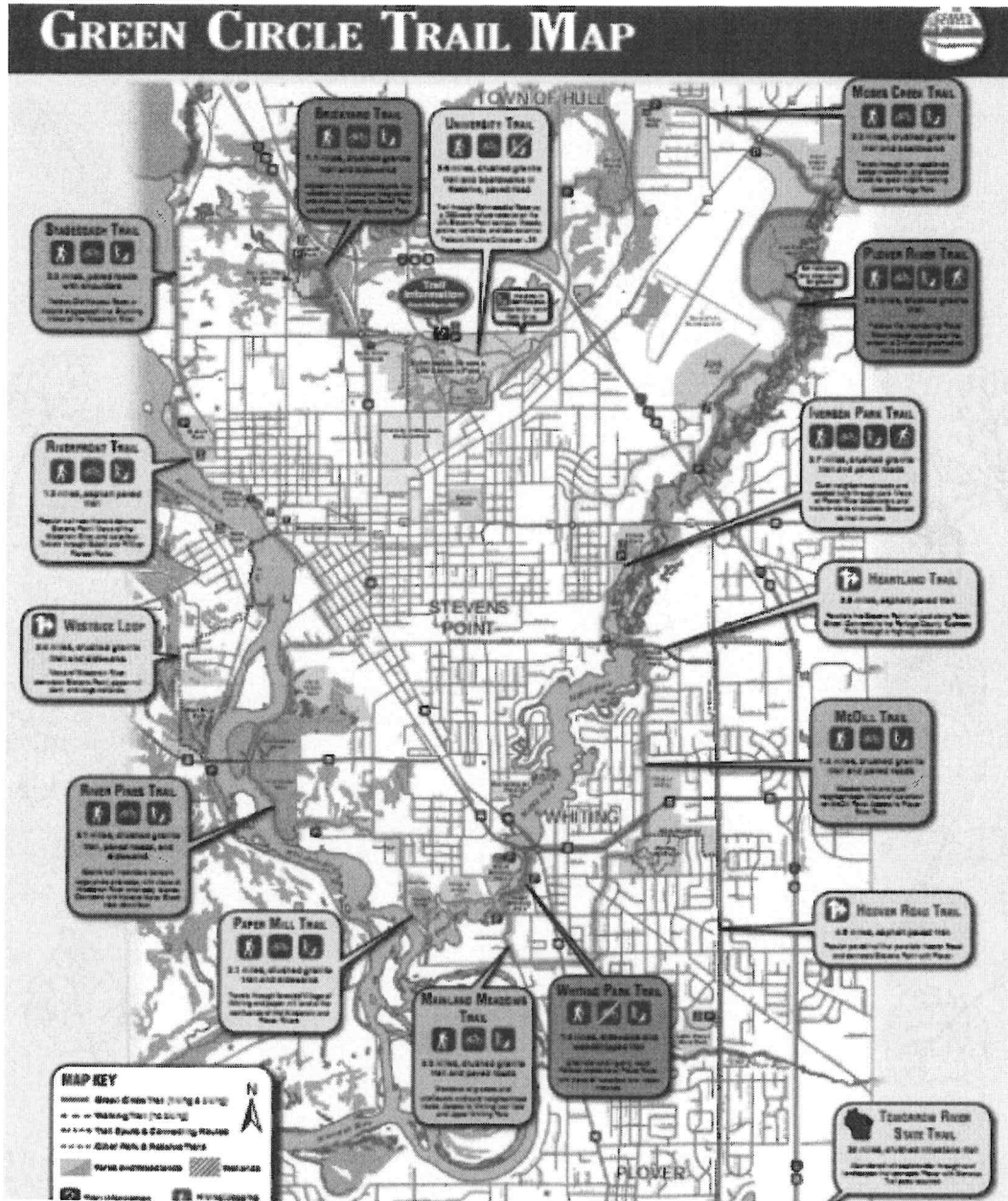
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: *Ch. Paul Executive Director, NECT* Date: 6-2-2025

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

The bike routes could potentially use any and all sections of the green circle trail and a possible ~~starting point~~ vest stop at the NECT office at 301 W. Cedar St. The start/end location would be the Bukolt Park Lodge.



SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) [checked] Small (Less Than 100 Attendees)
Medium (100-500 Attendees) [] Large (500+ Attendees) []

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: [] New Event [checked] Return Event as Previously Presented [] Return Event w/ Changes
2. Name of Event: Pink Game for Charity with UWSP Athletics
3. Name of Sponsoring Person or Organization: Team Schlerl Companies Charitable Giving Fund & UWSP Athletics
Address: 2201 Madison Street City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? [checked] Yes [] No If Yes, Tax Exempt CES#: 028538
4. Contact Person: Kathy Ostrowski
Phone: 715-572-0850 Email: kathy@teamschlerl.com Fax:
Address: 2201 Madison Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
[checked] Athletic Event: Pink Day on Campus to create awareness for students & faculty about the Pink Game for Charity held on Saturday September 13, 2025
[] Financial Gain Event on City Property:
[] Free Public Event on City Property:
[] Private Event:
[] Other:
6. Event Date(s): Wednesday, September 10th, 2025 Event Start Time: 10am Event End Time: 2pm
7. Set Up Date and Time: Wednesday, September 10th 2025, 10am to 2pm
8. Event Assembly Location: 4th Avenue in front of Quandt field house
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: [] Yes [checked] No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 10 Spectators/Attendees: 50-100 Vehicles: 3 Animals: none
11. Site Plan/Map of Event Attached [REQUIRED]: [checked] Yes [] No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? [checked] Yes [] No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for attaining and proper placement of barricades): Closing of 4th Avenue from Isadore to Reserve
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Small event to promote the upcoming Pink Game for Charity UWSP football game. The event is held on UWSP grounds on 4th avenue and in front of Quandt gym. We will close down 4th avenue in order to have our football tossing challenge, as well as other activities to engage the students and faculty. We will also be planning to have Stevie's food truck and city of Stevens Point Bus as well as a local radio station.
15. Describe any additional needs from the City or City Facilities (Fencing, Garbage Cans, City Facilities, Parks, etc.):
We get barricades thru UWSP and have staff stationed at each street with barricades
We do ask for the city to put up the PINK street signs at Isadore and Reserve starting September 8th and leave up for the month of September
16. Police Presence Needed? [] Police [] Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: We will work with campus police
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Kathy Ostrowski
715-572-0850 kathy@teamschlerl.com

RECEIVED

JUN 13 2025

CITY CLERK'S OFFICE

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Alcoholic Beverages Served (Additional Permit Required— Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area of 400 sq ft or greater (Additional Permit Required— Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715- 344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required— Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept— Email the Fire Marshal at: sinnert@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Food Truck on Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17	Vendor Displays/Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Erection of Tents/Temporary Structures— Area of 399 sq ft or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st— Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
				19	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I added Amplification equipment as the radio station does use their speaker system during the remote

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION. HOLD HARMLESS. INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

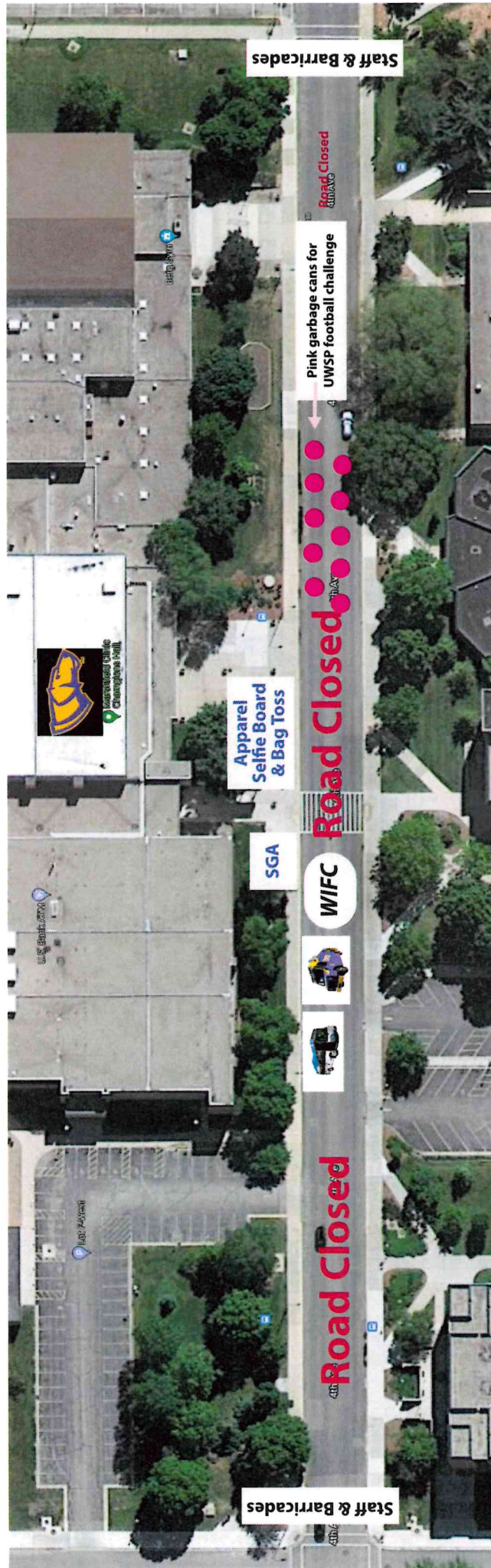
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: [Signature] Date: 6/13/25

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

Pink Day on Campus



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees) Medium (100-500 Attendees) Large (500+ Attendees)

OFFICE USE ONLY: DATE: AMOUNT: RECEIPT:

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: Pacell Homecoming Parade
3. Name of Sponsoring Person or Organization: Pacell Catholic High School
4. Contact Person: Angelo Bruscato, Advisor / Larry Theiss, Principal
5. Event Type: Athletic Event, Financial Gain Event on City Property, Free Public Event on City Property, Private Event, Other: Pacell Homecoming Parade
6. Event Date(s): October 17, 2025 Event Start Time: 4:00 Event End Time: 4:30
7. Set Up Date and Time: October 17, 2025 Set-up/Line-up starts at about 2:45
8. Event Assembly Location: St. Peter Middle School
9. Alternative Location: No if 'Yes' please list location:

(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)

- 10. Estimated Attendance Of: Participants/Vendors: 100 Spectators/Attendees: 250 Vehicles: 15 Animals: 0
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
12. Street Closures Required? Yes No (If 'Yes' Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event: Detailed list of streets to be closed/controlled listed on the attached map.
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed): Following the same parade route as prior years. Approximately 15 vehicles in the parade and a 25-30 person marching band.

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):

16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com) Please Explain:



16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnerf@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17	Vendor Displays/Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Garry Theiss Date: 06/20/2025

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:
DATE:
AMOUNT:
RECEIPT:

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees)
Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: Halloween Trick or Treating
3. Name of Sponsoring Person or Organization: Stevens Point Downtown Business Improvement District
Address: 1105 Main Street, Suite A City: Stevens Point State: Wi Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#:
4. Contact Person: Kristeen Carne
Phone: 715-340-3259 Email: kristeencarne@yahoo.com Fax:
Address: 1105 Main Street, Suite A City: Stevens Point State: Wi Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property:
Free Public Event on City Property:
Private Event:
Other:
6. Event Date(s): October 25, 2025 Event Start Time: 3pm Event End Time: 5pm
7. Set Up Date and Time: October 25, 2025 set up with street closures at 1pm
8. Event Assembly Location:
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 000 Spectators/Attendees: Vehicles: Animals:
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street): Street Closures at: Main Street/ Strongs Avenue and Main Street/ Third Ave 14.
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Street Closures at: Main Street/ Strongs Avenue and Main Street/ Third Ave 14.
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain:
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Kristeen Carne 715-340-3259 kristeencarne@yahoo.com

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11	Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Amplification Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14	Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15	Musical Bands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	16	Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Electricity Needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17	Vendor Displays/Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 6/30/25

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



Downtown Stevens Point Halloween Treat or Treating - October 25, 2025 Street Closure Map

- 1- Closure of Main Street at Strongs Avenue intersection. Strongs Avenue does not need to be closed.
 - 2- Closure of Main Street at 3rd Street entrances.
 - 3- Closure of Main Street at 3rd Street entrances.
 - 4- Closure of Main Street at 2nd Street at the Mitchell Square. 2nd Street – around the Square does not need to close.
- * Main Street closed to vehicle traffic from Strongs Avenue, running west to 2nd Street at the Mitchell Square.

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

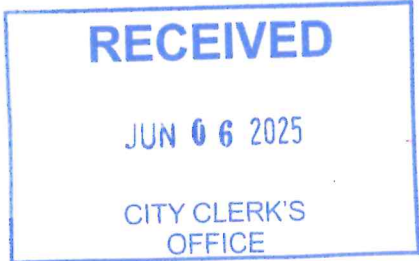
RECEIPT: _____

Application Fee: \$35

- Exempt (Veterans, Schools, Funerals) Small (Less Than 100 Attendees) Medium (100-500 Attendees) Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- 1. Please Select One: New Event Return Event as Previously Presented Return Event w/ Changes
2. Name of Event: Ki Mobility Company Picnic
3. Name of Sponsoring Person or Organization: Ki Mobility
Address: 5201 Woodward Dr City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? Yes No If Yes, Tax Exempt CES#:
4. Contact Person: Renee Stevens
Phone: 715-997-5112 Email: rstevens@kimobility.com Fax:
Address: 5201 Woodward Dr City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
Athletic Event:
Financial Gain Event on City Property:
Free Public Event on City Property:
Private Event: Company picnic for Ki Mobility associates and their families
Other: Company picnic for Ki Mobility associates and their families
6. Event Date(s): Saturday, August 15, 2026 Event Start Time: 3:00 PM Event End Time: 7:00 PM
7. Set Up Date and Time: Friday, August 14, 2026 at 8:00 AM
8. Event Assembly Location: Piffner Pioneer Park
Event Dispersal Location (if different from Assembly Location):
9. Alternative Location: Yes No if "Yes" please list location:
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 15 Spectators/Attendees: 800 Vehicles: 250 Animals:
11. Site Plan/Map of Event Attached [REQUIRED]: Yes No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? Yes No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event: The portion of Crosby Ave that is adjacent to Piffner Park
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Our company picnic is a fun family event that Ki puts on to show our appreciation of our associates. Attendees are Ki associates and their families. We pay for a variety of vendors to be present, including but not limited to; inflatables, food trucks, face paint artists, caricature artists, balloon twisters, and characters in costume. Our own Ki Mobility band plays favorite music in the Piffner bandshell.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Crosby Ave closed on 8/15/26 from 12:00 PM to 7:00 PM for pedestrian safety. We need extra garbage cans plus an additional 8 to prevent overflowing garbage.
16. Police Presence Needed? Police Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: We would greatly appreciate an officer from 3:00 PM to 7:00 PM on 8/15/26.



16. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11 Financial Gain Activity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Amplification Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5 Boats/Snowmobiles/ATVs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14 Horses/Animals	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6 Concession Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15 Musical Bands	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	16 Portable Toilets	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Renee Stevens Digitally signed by Renee Stevens
Date: 2025.06.05 16:01:33 -05'00' Date: 6/3/2025

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

2026 Ki Mobility Company Picnic: Planned Layout Map

Event Date 8/15/2026

