

This in-person location will meet the legal requirement for our open meetings.
We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
June 9, 2025 - 5:00 PM**

Central Transportation
2700 Week Street
Stevens Point Wisconsin
or

Zoom

<https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

Meeting ID: 875 3903 7302

Passcode: 123567

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of April 14, 2025 minutes
3. Approval of the April and May 2025 Claims Reports
4. Nomination and Election of Transportation Commission Chairperson
5. Nomination and Election of Transportation Commission Vice-Chairperson
6. Updates: Staffing, Funding, and Downtown Planning
7. Approval to provide lifelong bus passes to employees retiring with a minimum of 20 years of service
8. Next Meeting Date - Monday, July 14, 2025, at 5:00 PM
9. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting**

April 14, 2025 - 5:00pm
2700 Week Street, Stevens Point, Wisconsin
Or
Zoom Teleconferencing

Minutes

1. Roll Call

Present: Karalyn Peterson

Present via Zoom: Nichole Lysne, Tom Bertram, Allison Birr, Ald. Dean Shuda

Not Present: Neil Prendergast, Heidi Oberstadt

Others Present: Talin Scheuermann, Tom Carroll

2. Approval of March 10, 2025 minutes.

Tom Bertram made a motion to approve the March 10, 2025 minutes. Karalyn Peterson seconded. All in favor; none opposed. Motion carried.

3. Approval March 2025 Financial/Claims Report.

Ald. Dean Shuda made a motion to approve the March 2025 financial/claims reports. Karalyn Peterson seconded. All in favor; none opposed. Motion carried.

4. Staff Updates

5. Next Meeting Date - June 9, 2025 - 5:00pm.

6. Adjournment

5:10pm

**Report to the April 2025
Meeting of the Transportation Commission**

Finances:

| | |
|--------------------------------------|---------------------|
| Bank Balance as of April 1, 2025 | 1,894,335.70 |
| Bank Deposits recorded in April 2025 | 523,363.41 |
| | <hr/> 2,417,699.11 |

Checks Issued since the last meeting:

| | | | |
|-----------|---|--|-----------|
| 4/3/2025 | 8431 Ascendance | Transmission parts | 1,184.90 |
| 4/3/2025 | 8432 Aspirus Medical Group, Inc. | Athletic Trainer | 135.00 |
| 4/3/2025 | 8433 Cintas Corp #442 | Uniforms / Facility Supplies | 183.96 |
| 4/3/2025 | 8434 Graybar | Spring nut and clips | 24.47 |
| 4/3/2025 | 8435 Midwest Transit Equipment | Spring | 573.32 |
| 4/3/2025 | 8436 Stevens Point Public Utilities | 2" water, sewer, and fire protection | 2,354.76 |
| 4/11/2025 | 8437 Employee | Wages | 1,548.07 |
| 4/11/2025 | 8438 Employee | Wages | 1,576.80 |
| 4/8/2025 | 8439 United Way of Portage Cty | United Way | 8.00 |
| 4/8/2025 | 8440 WI Council 32 Per Capita Tax Trust | Union Dues | 483.32 |
| 4/11/2025 | 8441 Ascendance | Filters | 1,078.30 |
| 4/11/2025 | 8442 Cintas Corp #442 | Uniforms / Facility Supplies | 166.28 |
| 4/11/2025 | 8443 City of Stevens Point | Fuel, Insurance, WRS | 70,819.03 |
| 4/11/2025 | 8444 Courtesy Cab | March subsidized taxi rides | 687.00 |
| 4/11/2025 | 8445 Cummins Sales & Service | Generator inspection | 193.61 |
| 4/11/2025 | 8446 Gillig LLC | Blower motor | 565.62 |
| 4/11/2025 | 8447 Marshfield Clinic | DOT Randoms | 238.00 |
| 4/11/2025 | 8448 PassioTechnologies LLC - CID 253 | March and April monthly | 3,381.00 |
| 4/11/2025 | 8449 Stevens Point Public Utilities | Snow plowing | 81.32 |
| 4/11/2025 | 8450 Stevens Point Auto Center | Speed sensors | 91.63 |
| 4/11/2025 | 8452 Transport Refrigeration, Inc. | A/C controller | 129.71 |
| 4/11/2025 | 8453 Securian Financial | MN Life Insurance Premiums | 1,145.90 |
| 4/17/2025 | 8454 Ascendance | Air filters | 215.75 |
| 4/17/2025 | 8455 Baker Tilly Virchow Krause, LLP | Audit | 134.53 |
| 4/17/2025 | 8456 Cintas Corp #442 | Uniforms / Facility Supplies | 4,015.96 |
| 4/17/2025 | 8457 FleetPride | Brake drum and shoes | 207.80 |
| 4/17/2025 | 8458 Hub City Garage door | Garage door repair Door 10 | 899.92 |
| 4/17/2025 | 8459 Kramar Plumbing | spigot installation | 759.59 |
| 4/17/2025 | 8460 American Welding & Gas Inc | N2 cylinder refill | 725.00 |
| 4/25/2025 | 8461 Employee | Wages | 34.09 |
| 4/25/2025 | 8462 Employee | Wages | 1,548.07 |
| 4/22/2025 | 8463 United Way of Portage Cty | United Way | 1,316.64 |
| 4/22/2025 | 8464 WI Council 32 Per Capita Tax Trust | Union Dues | 8.00 |
| 4/25/2025 | 8465 Employee | Wages | 483.32 |
| 4/25/2025 | 8465 Employee | Wages | 154.41 |
| 4/25/2025 | 8466 Gillig LLC | Stop button/ parts | 1,128.42 |
| 4/25/2025 | 8467 Pomp's Tire Service, Inc. | Tire Mounting Grease | 90.56 |
| 4/25/2025 | 8468 Stevens Point Public Utilities | Snow plowing | 142.31 |
| 4/25/2025 | 8469 Star Business Machines Inc. | Quarterly Billing | 222.38 |
| 4/25/2025 | 8470 Stevens Point Auto Center | Seatbelt adjuster | 41.03 |
| 4/25/2025 | 8471 TJ TJs Tire and Auto | Tires | 1,160.00 |
| 4/25/2025 | 8473 Kaitlyn Wall | WAMM networking event | 124.00 |
| 4/25/2025 | 8474 U.S. Bank | Impact wrench, stator, fan, work light | 3,035.48 |
| 4/1/2025 | Delta Dental | Insurance premiums | 786.80 |
| 4/10/2025 | Payroll | Payroll | 48,130.21 |
| 4/10/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 3,488.70 |
| 3/14/2025 | IRS | Payroll Taxes - Fed | 16,367.90 |
| 4/11/2025 | WI Dept of Revenue | Payroll Taxes - State | 2,928.73 |
| 4/14/2025 | Verizon | Verizon Bill | 135.18 |
| 4/16/2025 | Great America Financ Services | Copier Lease | 95.00 |
| 4/21/2025 | Wisconsin Public Service | Utility Payment | 3,007.96 |
| 4/24/2025 | Payroll | Payroll | 46,380.90 |
| 4/24/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 4,042.35 |
| 4/25/2025 | IRS | Payroll Taxes - Fed | 14,960.73 |
| 4/25/2025 | WI Dept of Revenue | Payroll Taxes - State | 2,626.17 |

Total of checks listed

Balance on hand April 30, 2025

Plus uncleared checks

Less checks previously written clearing this month

Ending Cash Balance matching Bank Statements

2,171,651.22

3,935.57

-5,910.40

2,169,676.39

Meeting of the Transportation CommissionFinances:

| | |
|------------------------------------|---------------------|
| Bank Balance as of May 1, 2025 | 2,169,676.39 |
| Bank Deposits recorded in May 2025 | 115,512.31 |
| | <u>2,285,188.70</u> |

Checks Issued since the last meeting:

| | | | |
|-----------|--|---|-----------|
| 5/1/2025 | 8475 Ascendance | Air and fuel filters | 368.34 |
| 5/1/2025 | 8476 Cintas Corp #442 | Uniforms / Facility Supplies | 123.56 |
| 5/1/2025 | 8477 Friends of 90FM | Trivia ad | 345.00 |
| 5/1/2025 | 8478 Gillig LLC | Stop button and parts | 283.05 |
| 5/1/2025 | 8479 NAPA | Washer pump / Brake calipers | 477.16 |
| 5/1/2025 | 8480 Service Motor Company, Inc. | Oil, filters | 73.98 |
| 5/1/2025 | 8481 Stevens Point Auto Center | Air filter | 18.60 |
| 5/1/2025 | 8482 UWSP Printing & Design | Fare stickers | 4.36 |
| 5/9/2025 | 8483 Employee | Wages | 1,548.07 |
| 5/9/2025 | 8484 Employee | Wages | 1,550.57 |
| 5/6/2025 | 8485 United Way of Portage Cty | United Way | 8.00 |
| 5/6/2025 | 8486 WI Council 32 Per Capita Tax Trust | Union Dues | 483.32 |
| 5/8/2025 | 8487 Securian Financial | MN Life Insurance Policy #002832L | 215.75 |
| 5/8/2025 | 8488 Aspirus Medical Group, Inc. | PT/ Workers comp assessment | 169.00 |
| 5/8/2025 | 8489 Baker Tilly Virchow Krause, LLP | Audit services | 18,542.89 |
| 5/8/2025 | 8490 Cintas Corp #442 | Uniforms / Facility Supplies | 107.62 |
| 5/8/2025 | 8491 City of Stevens Point | April fuel, WRS, insurance, fringe benefits | 71,771.24 |
| 5/8/2025 | 8492 Courtesy Cab | Subsidized taxi rides | 523.50 |
| 5/8/2025 | 8493 Employee Resource | monthly EAP | 92.69 |
| 5/8/2025 | 8494 Fairchild Equipment | Annual scissor lift inspection | 212.85 |
| 5/8/2025 | 8495 Graybar | Fluorescent lamps | 180.40 |
| 5/8/2025 | 8496 Halron Lubricants Inc | DEF | 1,048.80 |
| 5/8/2025 | 8497 Midwest Transit Equipment | Door switch | 319.91 |
| 5/8/2025 | 8498 NAPA | Sway bar links | 51.98 |
| 5/8/2025 | 8499 O'Reilly Auto Parts | Marker lights | 77.04 |
| 5/8/2025 | 8500 PassioTechnologies LLC - CID 253 | Passio Monthly | 911.50 |
| 5/8/2025 | 8501 Stevens Point Auto Center | air filters | 91.00 |
| 5/8/2025 | 8502 ZEP Sales | Floor cleaner | 85.24 |
| 5/16/2025 | 8503 Ascendance | Air filters | 2,424.45 |
| 5/16/2025 | 8504 Cintas Corp #442 | Uniforms / Facility Supplies | 156.73 |
| 5/16/2025 | 8505 City of Stevens Point | IT invoices | 2,159.98 |
| 5/16/2025 | 8506 Gillig LLC | Brake pedal parts | 283.05 |
| 5/23/2025 | 8507 Employee | Wages | 1,548.07 |
| 5/23/2025 | 8508 Employee | Wages | 1,479.33 |
| 5/20/2025 | 8509 United Way of Portage Cty | United Way | 8.00 |
| 5/21/2025 | 8510 WI Council 32 Per Capita Tax Trust | Union Dues | 483.32 |
| 5/22/2025 | 8511 Public Transportation Assc American | Annual membership APTA | 5,000.00 |
| 5/22/2025 | 8512 Cintas Corp #442 | Uniforms / Facility Supplies | 144.47 |
| 5/22/2025 | 8513 Ecolane USA Inc- CID 253 | Annual subscription fee | 8,243.00 |
| 5/22/2025 | 8514 Fastenal Company | Caster cart | 27.92 |
| 5/22/2025 | 8515 FleetPride | Pin and washer | 34.26 |
| 5/22/2025 | 8516 Gillig LLC | Slack adjusters and wipers | 1,227.12 |
| 5/22/2025 | 8517 Heartland Business Systems. LLC | Managed IT monthly billing | 329.78 |
| 5/22/2025 | 8518 U.S. Bank | Facility/Office Supplies - Lawn Fertilizer | 3,018.88 |
| 5/1/2025 | Delta Dental | Insurance premiums | 716.52 |
| 5/8/2025 | Payroll | Payroll | 46,785.25 |
| 5/9/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 2,962.72 |
| 5/9/2025 | IRS | Payroll Taxes - Fed | 15,706.91 |
| 5/9/2025 | WI Dept of Revenue | Payroll Taxes - State | 2,762.69 |
| 5/12/2025 | Verizon | Verizon Bill | 135.18 |
| 5/16/2025 | Great America Financ Services | Copier Lease | 95.00 |
| 5/21/2025 | Wisconsin Public Service | Utility Payment | 2,915.99 |
| 5/22/2025 | Payroll | Payroll | 45,813.07 |
| 5/22/2025 | Volunteer Reimbursement | Volunteer Reimbursement | 2,763.27 |
| 5/23/2025 | IRS | Payroll Taxes - Fed | 15,159.69 |
| 5/23/2025 | WI Dept of Revenue | Payroll Taxes - State | 2,680.45 |

5/28/2025

WI Online Record

Background Check

| | |
|--|----------------------------|
| | 7.00 |
| | <u>264,742.91</u> |
| | <u>2,020,445.79</u> |
| | 6,598.34 |
| | -3,805.86 |
| | <u>2,023,238.27</u> |

Total of checks listed

Balance on hand May 31, 2025

Plus uncleared checks

Less checks previously written clearing this month

Ending Cash Balance matching Bank Statements