



Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Miskowiak
- Commissioner Rice
- Commissioner Schuler

MINUTES

CITY PLAN COMMISSION

Date and Time:	June 2, 2025 6:00 PM	Location:	Community Room 933 Michigan Avenue, Stevens Point, WI
			<u>OR</u>
			<u>Zoom Teleconferencing</u>
			Meeting ID: 893 2322 1024
			Passcode: 265145
			<u>By Computer:</u>
			https://us02web.zoom.us/j/89323221024?pwd=fhrzPfZ0MI2bDLo0OaB
			<u>By Phone:</u> +1-312-626-6799 (US Chicago)

Opening Section:

1. Roll Call

Meeting called to order: 6:00PM

Members Present: Mayor Wiza, Alder Kneebone, Commissioners Arntsen, Miskowiak, Rice, Schuler

Members Excused: Commissioner Beacom

Discussion and Possible Action on:

2. Report of the May 5, 2025 meeting of the City Plan Commission.

- Background: The report of the May 5, 2025 and May 14, 2025 meetings of the City Plan Commission are included in the agenda packet.
- Discussion: Mayor Wiza recommends to take action on items 2 and 3 together.

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

- Motion: Schuler moves to approve the reports of the May 5, 2025 and May 14, 2025 meetings of the City Plan Commission as written.
 - Second: Arntsen seconds.
 - Discussion: No further discussion.
 - Vote: Unanimous approval
3. Report of the May 14, 2025 meeting of the City Plan Commission.
- Background: No further action taken on this item.
4. Public Hearing and action on a request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point. Said request identifies Lilac Court as an existing street on the property located at 1900 Lilac Lane (Parcel ID 281240820140101).
- Background: Associate Planner and Zoning Administrator Kuhn provides background information regarding street network and the request.
 - Discussion: None.
 - Public Hearing:
 - Alder Morrow, District 11, shares that he has spoken with the Harmony Village administrators and shared their positive recommendations for the approval.
 - Motion: Arntsen moves approval of the request.
 - Second: Miskowiak seconds.
 - Discussion: No further discussion.
 - Vote: Unanimous approval.
5. A request from the City of Stevens Point to enter into an Encroachment Agreement with Stevens Point 5609 Carrie Frost WI, LLC on the property located at 5609 Carrie Frost Drive (Parcel ID 281230801300005).
- Background: Director Kivela provides background information regarding the need for the encroachment agreement to support the development of the parcel. No concerns were brought forward by the Director of Public Works or Utilities. Staff would recommend approval.
 - Discussion:
 - Schuler asks for staff to clarify that the development cannot be moved to be built without the encroachment agreement; Kivela confirms that it could not be moved or built without the encroachment agreement.
 - Motion: Rice moves to approve the request as presented.
 - Second: Kneebone seconds.
 - Discussion: No further discussion.
 - Vote: Unanimous approval.
6. A request from the City of Stevens Point to adopt a Public Participation Plan and Resolution to update the City of Stevens Point Comprehensive Plan.
- Background: Klesmith provides background information regarding the Public Participation Plan for the Comprehensive Plan update.

- Motion: Schuler moves to approve the Public Participation Plan and Resolution as written.
- Second: Kneebone seconds.
- Discussion:
 - Schuler commends the efficiency and simplicity of the proposed participation plan.
 - Kneebone comments that the process will be supportive of Common Council participation.
- Vote: Unanimous approval.

7. Staff update: Zoning Code rewrite.

- Background: Kuhn provides a verbal update on the zoning code rewrite, including the schedule of stakeholder meetings and focus areas.
- Discussion: No further discussion.

8. Director's Report.

- Background: Kivela provides a verbal report, including Forest Creek lot sales, development of the former Edgewater Manor site, the former Shopko northern site, the release of the request for proposals for the former Shopko southern sites, the onboarding of two department interns.
- Discussion: No further discussion.

Closing Section:

9. Adjourn

- Meeting adjourned at 6:17PM.

SIGN IN SHEET

PLEASE PRINT LEGIBLY

FAILURE TO PRINT LEGIBLY MAY RESULT IN MISS SPELLED NAMES ON OFFICAL RECORD OF MEETING MINUTES.

NAME:

ADDRESS:

Ginger Keymer	District #3
Jacqui Guthrie	" 2
Marci Christ	" 1
Dean Shuck	" 8

PLEASE RETURN TO SECRETARY, THANK YOU.