

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

REGULAR MEETING
Board of Park Commissioners
June 4, 2025 - 6:30 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

[Zoom Teleconferencing](#)

Meeting ID: 847 1764 8291 | Passcode: 420155

By Computer: [Join](#)

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of May 7, 2025 meeting minutes
3. Approval of master plan concept A and concept B for Zenoff Park.
4. UWSP Athletics requests permission to sell alcohol inside Community Stadium and the KB Willett Arena for Pointer home football and hockey games.
5. Dedicating three existing city-owned properties containing the train display (parcels #281240832403401, 281240832403305, and 281240832403308) to City Park as requested by the Friends of 2713 and John Kedrowski.
6. Naming of parcel #'s 281240832403401, 281240832403305, and 281240832403308 (approximately 1.2 acres) to Leary Park in honor of Herb and Theresa Leary, as requested by the Friends of 2713 and John Kedrowski.
7. Recreation Division presentation by Recreation Superintendent, Anne Hylla.
8. Director's Report
 - Goerke Park Master Plan - next discussion planned for August 6
 - July Park Commission meeting not being held (Riverfront Rendezvous)
 - Plover River Crossing project update
9. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

Agenda Notes

3. Approval of master plan concept A and concept B for Zenoff Park.

The department has not received any additional feedback changes for the two concepts at Zenoff Park. The final versions are included within the packet along with high level, preliminary cost estimates. These cost estimates are given for informational purposes only and are not included in any future budgets currently.

Staff recommendation is to approve both Concept A and Concept B for Zenoff Park master plans.

4. UWSP Athletics requests permission to sell alcohol inside Community Stadium and the KB Willett Arena for Pointer home football and hockey games.

A memo is included in the packet along with a written proposal from UWSP and a memo from the Stevens Point Police Department.

5. Dedicating three existing city-owned properties containing the train display (parcels 281240832403401, 281240832403305, and 281240832403308) to City Park as requested by the Friends of 2713 and John Kedrowski.

A memo and supporting documentation are included in the packet.

6. Naming of parcels 281240832403401, 281240832403305, and 281240832403308 (approximately 1.2 acres) to Leary Park in honor of Herb and Theresa Leary, as requested by the Friends of 2713 and John Kedrowski.

A memo is included in the packet from staff for this item. The supporting documentation for this item is included with the supporting documentation in #5 within the packet.

REGULAR MEETING MINUTES

Board of Park Commissioners

May 7, 2025 - 6:30 PM

Community Room

933 Michigan Avenue, Stevens Point, WI

OR

[Zoom Teleconferencing](#)

Meeting ID: 878 1266 4887 | Passcode: 973550

By Computer: [Join](#)

By Phone: +1-312-626-6799 (US Chicago)

Discussion and Possible Action on:

1. Roll Call.

Present: Alder Broderick, Alder Buse (arrived 6:37 pm), Freckmann, Disher, Alder Keymer, McDonald, Okonek, Przybylski, Sorenson, Winn, Glodosky

Also Present: Dan Kremer, Alder Dean Shuda, Alder Jacqui, Alder Sam Lang, Andy Hoff, Angela Voss, Archie Sawyer, Brad Duckworth, Caden Untiedt, Carl Rosenthal, Cathy Chizzo, Chelsea Pfiffner, Claire Hillmeyer, Danielle Belsky, Deborah McComas, Erik Pfantz, Glenn Avan, Gregg Warren, Hannah Richards, Jacob Sutherland, Jean Cool, Jeff M, Jenny Miller, John Harry, Kathy Budelier, Larue Davidson, Laura Teff, LaVonne Cornell-Swanson, Laura Swanson, Luke Venne, Mark Konkol, Meg Erler, Melanie Patterson, Michelle Konkol, Rachel Phillip, Ryan Aerk, Robin Lipski, Ross Rettler, Signe Untiedt, Steve Chisel, Steve McKay, Tim Schierl, Timmy Cooper, Trina Dorn, William Schmit.

2. Approval of April 2, 2025 meeting minutes

Motion to approve by Disher, second by Keymer; passed 10-0.

3. Awarding of the Don Friday Press Box Renovation Project at Goerke Park.

No action.

4. Inflatable dome depicted on the Goerke Park draft masterplan concept.

Motion to remove the Dome from the next draft of the Goerke Master Plan by Keymer, second by McDonald; passed 10-1. Speakers list for agenda item: Luke Venne, Greg Warren, Melanie Patterson.

5. Including the Parker Building and Rec Center Building (armory) within the next draft of the Goerke Park masterplan.

Motion to retain Parker Building and Rec Center (former armory) on the next draft of the Goerke park master plan by Sorenson, second by Przybylski; passed 11-0. Speakers list for agenda item: Greg Warren, Danielle Belsky, Meg Erler, John Harry, LaVonne Cornell-Swanson, William Schmidt.

6. Southern area of the proposed Goerke Park masterplan (e.g. proposed parking lot, existing hockey rink/ice rink, shotput, discus and green space/parking area.

Motion to approve staff recommendation regarding the southern area of proposed Goerke Park masterplan by Disher (keep hockey and ice rinks in current location, remove hardscape parking lot on southeast corner, keep shotput/discus in same location), second by Winn; passed 11-0. Speakers list for agenda item: Tina Dorn, Rachel Phillips, Carl Rosenthal, Glenn Avan.

7. Proposed bus lane, parking lot drop off and existing softball field area.

Motion to approve a single-lane bus lane, school parking drop off, and small parking between Parker Building and PJs Middle School along Main Street by Keymer, second by Disher; passed 11-0. Speakers list for agenda item: Kathy Beutilair, Archie Sawyer, Trina Dorn.

8. Location of the proposed outdoor aquatic center/pool location within the Goerke Park draft concept plan.

Motion to approve placing a new minimum 50,00 square foot+ aquatic center in center of the park and facing the gaud house to the north by Disher, second by Freckman; passed 11-0.

9. Proposed northern parking lot, prais street drive, playground, basketball court and tennis court areas depicted in the Goerke Park draft concept plan.

Motion to add a buffer between Prais Street and proposed parking lot, and incorporate a playground, pickleball, and basketball in northern area by Disher, second by Glodosky; passed 11-0. Speakers list for agenda item: Andy Hoff, Brad Duckworth, Steve Chisel.

10. Any other items for Goerke Park to include in the next draft master plan concept.

No action. Speakers list for agenda item: William Schmidt.

11. Zenoff Park Master Plan Draft Concepts

No action. Speakers list for agenda item: Brad Duckworth. Zenoff Park plans to be considered for action in June.

12. To select a Chairperson for the Board of Park Commissioners

Motion to nominate John Okonek as chair of Parks Commission by McDonald, second by Glodosky; 11-0.

13. To select a Vice-Chairperson for the Board of Park Commissioners

Motion to nominate Wayne Sorenson as Vice Chair by McDonald, second by Glodosky; passed 11-0.

14. Director's Report

- Downtown Easter Egg Hunt Recap
- Scavenger Hunt Recap
- July Reminder - No Park Commission meeting due to Riverfront Rendezvous

No action.

15. Adjournment.
Meeting adjourned at 8:36 pm.

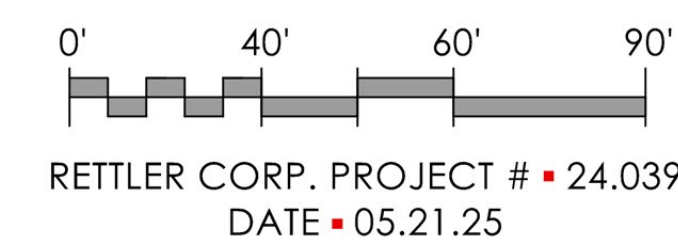
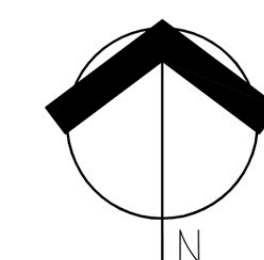


KEYNOTES	
1	200'/215'/200' SYNTHETIC TURF SOFTBALL FIELD (WITH LIGHTING)
2	BLEACHERS (750 SEATS)
3	NEW PARKING LOT (~200 SPACES)
4	DUGOUTS (WITH STORAGE AREA)
5	DOUBLE BULLPEN/BATTING CAGES
6	SCORERS BOOTH
7	SPECTATOR ACCESS
8	MAINTENANCE ACCESS
9	PERIMETER FENCING
10	STORM WATER MANAGEMENT AREA
11	POTENTIAL ADDITIONAL PARKING AREA (40 SPACES)
12	SCULPTURE PARK ENTRANCE
13	CONCOURSE IMPROVEMENTS (CONCRETE)
WETLANDS DELINEATED IN 2016 WIS DNR WETLANDS WIS DNR WETLAND INDICATOR SOILS	



CITY OF STEVENS POINT

ZENOFF PARK ■ SOFTBALL FIELD ADDITION ■ MASTER PLAN ■ DRAFT A
 1001 2ND ST N, STEVENS POINT, WI 54481



RETTLER
 corporation

3317 BUSINESS PARK DRIVE, STEVENS POINT, WI 54482
 TELEPHONE 715-341-2633, FAX 715-341-0431
 EMAIL INFO@RETTLER.COM, WEBSITE WWW.RETTLER.COM

PRELIMINARY COST ESTIMATE

Zenoff Park

Stevens Point, Wisconsin

May 21, 2025

Concept A - Field 4 Development

Rettler Project No.: 24.039



Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
EARTHWORK / DEMOLITION						\$489,000.00
1.	Mobilization	L.S.	1	\$178,000.00	\$178,000.00	
2.	Clearing and Grubbing	L.S.	1	\$15,000.00	\$15,000.00	
3.	General Demolition (building and batting cages)	L.S.	1	\$75,000.00	\$75,000.00	
4.	Remove Existing Hard Surface	S.Y.	9,120	\$2.00	\$18,240.00	
5.	Common Excavation, 12-inch depth	C.Y.	8,942	\$10.00	\$89,420.00	
6.	Strip Topsoil, 6-inch depth	S.Y.	11,200	\$2.50	\$28,000.00	
7.	Place Screened Topsoil, 6-inch depth	S.Y.	7,441	\$3.00	\$22,330.00	
8.	Excavation below Subgrade Allowance	C.Y.	500	\$25.00	\$12,500.00	
9.	Seed/Fertilize/Mulch Common Green Space	S.F.	66,971	\$0.50	\$33,490.00	
10.	Erosion Control	L.S.	1	\$15,000.00	\$15,000.00	
11.	Tracking Pad	EACH	1	\$2,000.00	\$2,000.00	
UTILITIES						\$358,500.00
12.	Stormwater Management Allowance	L.S.	1	\$100,000.00	\$100,000.00	
13.	Storm Sewer	L.F.	600	\$55.00	\$33,000.00	
14.	Storm Control Structure	EACH	1	\$4,500.00	\$4,500.00	
15.	Storm Basin	EACH	6	\$3,000.00	\$18,000.00	
16.	Storm Endwall	EACH	2	\$1,500.00	\$3,000.00	
17.	Site Electrical & Service Allowance	L.S.	1	\$200,000.00	\$200,000.00	
SOFTBALL FIELD (200') (SYNTHETIC TURF)						\$1,269,900.00
18.	Remove Topsoil from Site (8" depth)	S.Y.	5,707	\$3.00	\$17,130.00	
19.	Synthetic Turf w/ Field Markings (infield)	S.F.	16,802	\$6.00	\$100,820.00	
20.	Synthetic Turf w/ Field Markings (outfield)	S.F.	34,559	\$6.00	\$207,360.00	
21.	Synthetic Turf - Finish Drainage Stone, 2" depth	S.Y.	5,707	\$6.00	\$34,250.00	
22.	Synthetic Turf - Base Drainage Stone, 6" depth	S.Y.	5,707	\$12.00	\$68,490.00	
23.	Geotextile Fabric	S.Y.	5,707	\$2.50	\$14,270.00	
24.	12" x 12" Concrete Curb and Nailer (with base course)	L.F.	985	\$35.00	\$34,480.00	
25.	Flat Panel Underdrain 1"x12"	L.F.	2,000	\$12.00	\$24,000.00	
26.	12" HDPE Perforated Socked Storm Pipe w/clear Stone Trench and End Caps	L.F.	380	\$90.00	\$34,200.00	
27.	48" Concrete Manhole	EACH	4	\$4,500.00	\$18,000.00	
28.	Turf Utility Boxes	EACH	4	\$2,000.00	\$8,000.00	
29.	Turf Maintenance Equipment	LS	1	\$25,000.00	\$25,000.00	
30.	Pitcher's Mound/Bases	SET	1	\$4,500.00	\$4,500.00	
31.	Netted Backstop	L.S.	1	\$65,000.00	\$65,000.00	
32.	Fence, Black Vinyl Coated Chain Link, 8-foot high (& Bull Pens)	L.F.	1,221	\$65.00	\$79,370.00	
33.	Fence Gate, Black Vinyl Coated Chain Link, 4' W 8' H	EACH	7	\$2,500.00	\$17,500.00	
34.	Fence Gate, Black Vinyl Coated Chain Link, 12' W x 8' H	EACH	2	\$4,000.00	\$8,000.00	

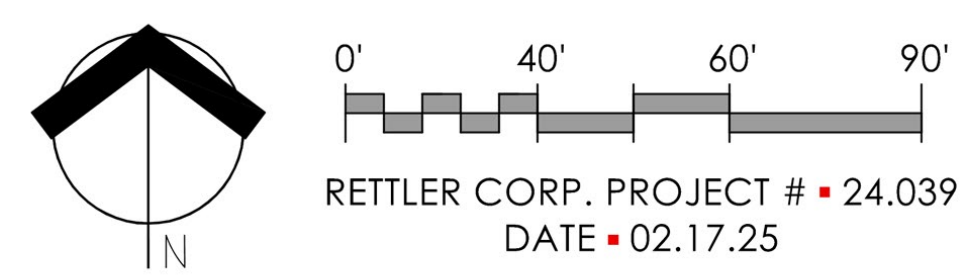
35.	Foul Poles	SET	1	\$12,000.00	\$12,000.00	
36.	Masonry Dugouts with Storage	EACH	2	\$85,000.00	\$170,000.00	
37.	Concrete Dugout Pads and Base Course	EACH	2	\$10,000.00	\$20,000.00	
38.	Scoreboard	EACH	1	\$35,000.00	\$35,000.00	
39.	Bull Pens (Home Plate / Pitching Rubber)	EACH	4	\$2,500.00	\$10,000.00	
40.	Stadium Seating	SEAT	750	\$350.00	\$262,500.00	
SCORER'S BOOTH						\$150,000.00
41.	Scorer's Booth	L.S.	1	\$150,000.00	\$150,000.00	
CONCOURSE/CONCRETE PLAZA						\$243,000.00
42.	Concrete, 5-inch depth (Bleacher Pad)	S.F.	28,870	\$7.50	\$216,530.00	
43.	Dense Graded Base, 6-inch depth	S.Y.	3,529	\$7.50	\$26,470.00	
PARKING (~200 SPACES)						\$428,100.00
44.	Hot Mixed Asphalt, 3.5" depth	S.Y.	9,046	\$25.00	\$226,150.00	
45.	Dense Graded Base, 12-inch depth	S.Y.	9,951	\$12.00	\$119,410.00	
46.	Concrete, 5-inch depth (associated walk)	S.F.	2,501	\$7.00	\$17,510.00	
47.	Dense Graded Base, 6-inch depth (associated walk)	S.Y.	306	\$7.00	\$2,140.00	
48.	Concrete Curb Ramp w/ Detectable Warning Field	EACH	4	\$1,800.00	\$7,200.00	
49.	Striping	L.S.	1	\$2,500.00	\$2,500.00	
50.	24" Curb and Gutter	L.F.	1,220	\$30.00	\$36,600.00	
51.	Parking Lot Lighting	EACH	3	\$5,500.00	\$16,500.00	
DRIVES (SPECTATOR AND MAINTENANCE ACCESS)						\$37,300.00
52.	Hot Mixed Asphalt, 3.5" depth	S.Y.	975	\$25.00	\$24,380.00	
53.	Dense Graded Base, 12-inch depth	S.Y.	1,073	\$12.00	\$12,870.00	
FIELD LIGHTING						\$1,100,000.00
54.	Field Lighting (all diamonds including development of Field 4)	L.S.	1	\$1,100,000.00	\$1,100,000.00	
MISCELLANEOUS SITE AMENITIES						\$38,400.00
55.	Fence Gate, Black Vinyl Coated Chain Link, 12' W x 8' H	EACH	2	\$4,000.00	\$8,000.00	
56.	Perimeter Fence, Black Vinyl Coated Chain Link, 8-foot high	L.F.	236	\$65.00	\$15,340.00	
57.	Landscaping Allowance	L.S.	1	\$15,000.00	\$15,000.00	
SUMMARY						
CONSTRUCTION ITEMS TOTAL:						\$4,114,200.00
CONTINGENCY at 7%:						\$288,000.00
CONSTRUCTION ESTIMATE SUBTOTAL:						\$4,402,200.00
SURVEY & GEOTECHNICAL BORINGS						\$10,000.00
PROJECT SOFT COSTS (DESIGN DEVELOPMENT/ CONSTRUCTION DOCUMENTS / STORMWATER DESIGN / PERMITTING / BIDDING / CONTRACT ADMINISTRATION, CONSTRUCTION OBSERVATION / MANAGEMENT & LAYOUT / STAKING)						\$308,160.00
SUMMARY - PROJECT TOTAL						\$4,720,360.00
Notes:						
Topographic Survey not completed at time of study. Existing base map may impact cost estimate.						
Geotechnical study not completed at time of study. Soil conditions may impact cost estimate.						



KEYNOTES	
1	300' SYNTHETIC TURF SOFTBALL FIELD
2	NEW BLEACHERS (750 SEATS)
3	REPLACE FIELD LIGHTING
4	DUGOUTS (WITH STORAGE AREA)
5	BULLPEN/BATTING CAGES
6	MOVEABLE 200' SOFTBALL OUTFIELD FENCE
7	CONCOURSE IMPROVEMENTS (CONCRETE)
8	RESURFACE EXISTING PARKING LOT
9	PERIMETER FENCING
10	POTENTIAL STORM WATER MANAGEMENT AREA
[Green Shaded Area]	WETLANDS DELINEATED IN 2016
[Yellow Shaded Area]	WIS DNR WETLANDS
[Purple Shaded Area]	WIS DNR WETLAND INDICATOR SOILS



CITY OF STEVENS POINT
 ZENOFF PARK ■ SOFTBALL FIELD ADDITION ■ MASTER PLAN ■ DRAFT B
 1001 2ND ST N, STEVENS POINT, WI 54481



RETTLER
 corporation

3317 BUSINESS PARK DRIVE, STEVENS POINT, WI 54482
 TELEPHONE 715-341-2633, FAX 715-341-0431
 EMAIL INFO@RETTLER.COM, WEBSITE WWW.RETTLER.COM

PRELIMINARY COST ESTIMATE

Zenoff Park

Stevens Point, Wisconsin

May 21, 2025

Concept B - Field 1 Redevelopment

Rettlér Project No.: 24.039



Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
EARTHWORK / DEMOLITION						\$509,800.00
1.	Mobilization	L.S.	1	\$175,000.00	\$175,000.00	
2.	General Demolition (synthetic infield, fencing, lights)	L.S.	1	\$75,000.00	\$75,000.00	
3.	Remove Existing Hard Surface	S.Y.	7,523	\$2.00	\$15,050.00	
4.	Common Excavation, 12-inch depth	C.Y.	10,160	\$10.00	\$101,600.00	
5.	Strip Topsoil, 6-inch depth	S.Y.	17,464	\$2.50	\$43,660.00	
6.	Place Screened Topsoil, 6-inch depth	S.Y.	9,319	\$3.00	\$27,960.00	
7.	Excavation below Subgrade Allowance (25% of asphalt surface)	C.Y.	500	\$25.00	\$12,500.00	
8.	Seed/Fertilize/Mulch Common Green Space	S.F.	83,867	\$0.50	\$41,940.00	
9.	Erosion Control	L.S.	1	\$15,000.00	\$15,000.00	
10.	Tracking Pad	EACH	1	\$2,000.00	\$2,000.00	
UTILITIES						\$260,000.00
11.	Stormwater Management Allowance	L.S.	1	\$100,000.00	\$100,000.00	
12.	Storm Sewer Maintenance	L.S.	1	\$10,000.00	\$10,000.00	
13.	Site Electrical & Service Allowance	L.S.	1	\$150,000.00	\$150,000.00	
BASEBALL/SOFTBALL FIELD (300') (SYNTHETIC TURF)						\$1,712,500.00
14.	Remove Topsoil from Site (8" depth)	S.Y.	9,611	\$3.00	\$28,840.00	
15.	Synthetic Turf w/ Field Markings (infield)	S.F.	18,197	\$6.00	\$109,190.00	
16.	Synthetic Turf w/ Field Markings (outfield)	S.F.	68,302	\$6.00	\$409,820.00	
17.	Synthetic Turf - Finish Drainage Stone, 2" depth	S.Y.	9,611	\$6.00	\$57,670.00	
18.	Synthetic Turf - Base Drainage Stone, 6" depth	S.Y.	9,611	\$12.00	\$115,340.00	
19.	Geotextile Fabric	S.Y.	9,611	\$2.50	\$24,030.00	
20.	12" x 12" Concrete Curb and Nailer (with base course)	L.F.	1,260	\$35.00	\$44,100.00	
21.	Flat Panel Underdrain 1"x12"	L.F.	4,800	\$12.00	\$57,600.00	
22.	12" HDPE Perforated Socked Storm Pipe w/clear Stone Trench and End Caps	L.F.	600	\$90.00	\$54,000.00	
23.	48" Concrete Manhole	EACH	4	\$4,500.00	\$18,000.00	
24.	Turf Utility Boxes	EACH	4	\$2,000.00	\$8,000.00	
25.	Baseball Pitching Rubber & Home Plate W/ Concrete Foundations, Synthetic Turf	SET	1	\$4,500.00	\$4,500.00	
26.	Baseball Bases w/ Concrete Foundations, Synthetic Turf	SET	1	\$2,000.00	\$2,000.00	
27.	Turf Maintenance Equipment	LS	1	\$25,000.00	\$25,000.00	
28.	Netted Backstop	L.S.	1	\$65,000.00	\$65,000.00	
29.	Fence, Black Vinyl Coated Chain Link, 8-foot high	L.F.	1,430	\$65.00	\$92,950.00	
30.	Fence Gate, Black Vinyl Coated Chain Link, 4' W 8' H	EACH	7	\$2,500.00	\$17,500.00	
31.	Fence Gate, Black Vinyl Coated Chain Link, 12' W x 8' H	EACH	2	\$4,000.00	\$8,000.00	
32.	6' Portable Fencing	L.F.	355	\$180.00	\$63,900.00	
33.	Foul Poles	SET	1	\$12,000.00	\$12,000.00	
34.	Masonry Dugouts with Storage	EACH	2	\$85,000.00	\$170,000.00	
35.	Concrete Dugout Pads and Base Course	EACH	2	\$10,000.00	\$20,000.00	

36.	Scoreboard	EACH	1	\$35,000.00	\$35,000.00	
37.	Stadium Seating	SEAT	750	\$350.00	\$262,500.00	
38.	Bull Pens (Home Plate / Pitching Rubber)	EACH	3	\$2,500.00	\$7,500.00	
PARKING (RESURFACE EXISTING) (~200 SPACES)						\$198,300.00
39.	Hot Mixed Asphalt, 3.5" depth (does not include base aggregate)	S.Y.	7,851	\$25.00	\$196,280.00	
40.	Striping	L.S.	1	\$2,000.00	\$2,000.00	
CONCOURSE/CONCRETE PLAZA						\$252,700.00
41.	Concrete, 5-inch depth (associated walk)	S.F.	32,165	\$7.00	\$225,160.00	
42.	Dense Graded Base, 6-inch depth (associated walk)	S.Y.	3,931	\$7.00	\$27,520.00	
FIELD LIGHTING						\$800,000.00
43.	Field Lighting (for all diamonds including the redevelopment of Field 1)	L.S.	1	\$800,000.00	\$800,000.00	
MISCELLANEOUS SITE AMENITIES						\$15,000.00
44.	Landscaping Allowance	L.S.	1	\$15,000.00	\$15,000.00	
SUMMARY						
CONSTRUCTION ITEMS TOTAL:						\$3,748,300.00
CONTINGENCY at 7%:						\$262,390.00
CONSTRUCTION ESTIMATE SUBTOTAL:						\$4,010,690.00
SURVEY & GEOTECHNICAL BORINGS						\$10,000.00
PROJECT SOFT COSTS (DESIGN DEVELOPMENT/ CONSTRUCTION DOCUMENTS / STORMWATER DESIGN / PERMITTING / BIDDING / CONTRACT ADMINISTRATION, CONSTRUCTION OBSERVATION / MANAGEMENT & LAYOUT / STAKING)						\$280,750.00
SUMMARY - PROJECT TOTAL						\$4,301,440.00
Notes:						
Topographic Survey not completed at time of study. Existing base map may impact cost estimate.						
Geotechnical study not completed at time of study. Soil conditions may impact cost estimate.						



Memo

TO: Park Commission
FROM: Dan Kremer, Director of Parks, Recreation, Forestry
DATE: May 30, 2025
RE: UWSP Request to Sell Alcohol at Pointer home football and hockey contests

Brad Duckworth, Athletic Director for the University of Wisconsin–Stevens Point (UWSP), has been in discussions with our department regarding UWSP’s request to sell alcohol at KB Willett Arena and Community Stadium at Goerke Park during ticketed home football and hockey games for UWSP only (this **does not** include any other games for high school contests or other users).

Per City ordinance, alcohol possession and consumption are currently prohibited in Goerke Park. To proceed, UWSP must first receive an exemption from the Park Commission. If approved, UWSP would then be required to obtain an alcohol license through the City Clerk and comply with all state and local regulations.

The exemption request applies only to ticketed home games; alcohol possession or consumption will remain prohibited in all other Goerke Park areas. This type of exemption has precedent, including for UWSP’s annual Spud Bowl, Point Fastpitch’s summer tournament, and the Midwest Roller Derby home bouts.

Staff reviewed UWSP’s written proposal and confirmed it includes the following key commitments:

- Product delivery and setup limited to UWSP’s existing rental periods
- Proper ID checks and sales procedures
- Dedicated cleaning staff for trash and spills
- Security and law enforcement presence
- Payment of 10% of gross sales to the City, consistent with other agreements

UWSP also met with the Stevens Point Police Department to review their plan. The Police Department has provided a memo outlining specific conditions, all of which UWSP has agreed to meet. The memo is included in the packet.

Staff Recommendation:

Approve an exemption to allow UWSP to sell alcohol within KB Willett Arena and Community Stadium at Goerke Park during ticketed home athletic contests, contingent on adherence to the submitted proposal and all conditions outlined in the Police Department’s memo.



Introduction

University of Wisconsin Stevens Point Athletics is committed to expanding the fan experience at home events. The department is seeking approval for a one-year trial, with anticipated renewal upon a successful and safe season, to sell beer at Pointer home football and hockey contests. The option to purchase alcohol is common at collegiate athletic venues all over the country, including in Wisconsin, and we would like to expand this experience to our fans at UW-Stevens Point.

Pre Event Set Up

University of Wisconsin Stevens Point Athletics will transport beer to the venues for each home contest. The beer will not be on premises and not set up for sale until the allotted pregame allowance of time in the facilities prior to our events. Typically, that is two hours and thirty minutes prior to home football and two hours prior to home hockey.

UWSP Athletics is working on what the final design of the designated selling areas would look like; however, we understand and agree we will not have the option of electricity. We are looking at ice bins (coolers) to keep the beer cold. Suggested set up locations are at the end of this proposal.

Ensuring Safety

UWSP Athletics is committed to a safe environment at our home contests. We host approximately 30-35 events a year at Goerke and Willett and an additional 150 contests annually on the campus of UWSP. The ongoing operations of all our contests are discussed weekly to our wide group of gameday stakeholders and daily by UWSP Athletics administration.

ID Plan

Our plan to ensure that anyone consuming alcohol is at least 21 years of age starts with a dedicated ID station. The plan is to have a trained UWSP gameday employee take ID's at an independent station. Once the ID is confirmed the patron will receive a wristband. You must have a wristband to both buy and consume alcohol at all our contests. This allows us to use the alcohol safety plan of "You must have a wristband to have a can".

Max Purchase Plan



UWSP Athletics will implement a “two-can max” selling policy. A patron will only be allowed to purchase two cans at one time. If a patron comes to the stand with a beer in their hand than they will only be allowed to purchase one can. This policy is consistent with American Family Field and as well as other collegiate venues across Wisconsin.

Game Day Safety and Security

Currently, the safety of the crowd at our events at Willett and Goerke is the responsibility of UWSP Athletics. Traditionally, we have 10-15 “yellow jacketed” game day security. Our security team is asked to monitor the actions of our crowd in their sections. This is consistent with our current plan. Our security team will be instructed to monitor consumption and watch for unruly or underage fans consuming alcohol. Additionally, we regularly have law enforcement presence from UWSP and other local security personnel at our home contests.

Discontinuation of Sales

We intend to sell beer from the time the gates open (typically one hour prior to our contest) until the start of the fourth quarter in football and the start of the third period in hockey. This practice is consistent across sporting organizations to give some time between the end of sales and the completion of the contest.

Eviction from Area

Should a guest become unruly, the Athletics Department professional staff member and games management staff will evict the member from the area and deny admission to the game. If the situation escalates to the level of police intervention, the Athletics Department professional staff member will call the officer on duty.

Belligerent Guests

Any guests not abiding by the rules will be evicted from the area and could be denied access to future Pointers events.

Additional Safety Measures

UWSP Athletics is working with the tavern league and others for in stadium “responsible drinking” and “problems with alcohol” messaging. Additionally, UWSP Athletics is exploring membership within the tavern league. This is intended to provide access to the Safe Ride Home program if necessary.

Stadium Cleanup



UWSP Athletics is the only NCAA Division III institution in the country that is a member of the Green Sport Alliance. Additionally, we are the only Student Athlete Advisory Committee nationally that has a subcommittee committed to sustainability. In alliance with our sustainability goals, UWSP Athletics as agreed to canvass the seating areas post contest to pick up any remaining beer cans and ensure their proper recycling.

It is likely both Goerke and Willett may need additional recycling bins at home contests. While we understand there is likely to be more waste at home contests, there is also additional revenue for both the city and UWSP Athletics. This revenue should offset any potential additional costs.

Post Game

UWSP Athletics will remove all excess beer from the venues following each of our home contests. We are not asking the city to store any beer in either Goerke or Willett.

Proposal

UWSP Athletics is asking for a one-year trial to offer beer sales at our home hockey and football contests. Congruently, we are exploring the sale at all home contests on campus. UWSP Athletics understands there will be some learning phases to the introduction of beer sales; however, we are committed to increasing our fan experience and increasing revenue.

UWSP Athletics commits to reporting after the 2025-26 season the successes of this implementation. Following the 2026 season, we may ask for a continuation of the practice assuming both parties see the benefits.

For the 2025-26 seasons, UWSP Athletics will pay the city 10% of gross sales; this is a practice consistent with the rest of your partners.

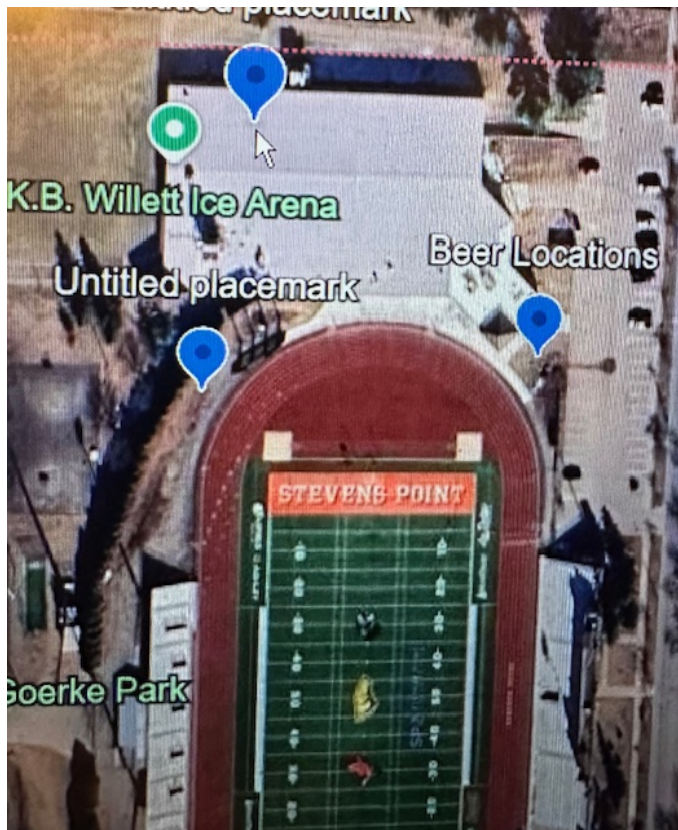
As context, The University of Wisconsin – Madison was the first to globally sell beer at their home football and hockey contests within the Universities of Wisconsin system. They have reported a decrease in alcohol-related incidents. The logic behind this is in consumption type and speed. Without the ability to purchase alcohol fans were drinking more (typically booze) faster and sneaking in booze to contests. By selling and controlling overserving, alcohol ejections and medical incidents are down at Madison.



Proposed Selling Areas

Football – We are proposing selling in the grass area to the west of the scoreboard and and/or to the east of the new building.

Hockey – We are proposing selling behind section I on the west concourse. This is the only area that will not impede current traffic flows. We MAY move operations once the ticket windows have closed to the west lobby for ease around our student section.





Stevens Point Police Department

933 Michigan Avenue
Stevens Point, WI 54481
Phone: 715-346-1500 / Fax: 715-346-1684

*"Innovative Policing through
Partnerships with the Community"*



Robert J. Kussow, Chief of Police

Attn: Parks Commission

On 4-8-25 Brad Duckworth, Director of Athletics for UWSP, reached out to me, Chief Robert Kussow, informing me that they are in the exploratory stages of potentially selling beer at Pointer Games, both on Campus and at their shared city facilities. (Goerke and Willett) Mr. Duckworth requested we get together to discuss the police department's thoughts/feelings on this topic.

On 4-11-25 Ast. Chief Williams and I met with Mr. Duckworth over coffee to speak about the selling of beer at our shared facilities. After our conversation I would be in favor of this idea if the following criteria are met:

1. Obtain the approved liquor license.
2. At least one licensed bartender is present.
3. 2 UWSP Sworn Police Officers assigned to this event as their primary responsibility.
4. No Glass
5. Alcohol remains in the arena.

Professionally,

A handwritten signature in black ink, appearing to read "Robert J. Kussow".

Robert J. Kussow
Chief of Police



Memo

TO: Park Commission
FROM: Dan Kremer, Director of Parks, Recreation, Forestry
DATE: May 30, 2025
RE: Train Display Request for Park Dedication by the Friends of 2713

John Kedrowski, representing the Friends of 2713, has been a long-standing partner of the Parks, Recreation, and Forestry Department, particularly regarding the train display and Veterans Park. Over the past few years, Mr. Kedrowski has expressed interest in formally dedicating the train display site as a city park.

Currently, the property is maintained by the Parks Department, but there is no formal record of it being designated or named as a park. Included in the packet is a written request to dedicate the train display and three adjacent city-owned parcels as a city park from the Friends of 2713 and John Kedrowski.

If approved, this would result in an **ordinance-based** park dedication. While no changes would be made to the deed, Chapter 10 of the City Ordinance would list the property as a designated park. This status restricts future non-park use unless reversed by Park Commission and/or Common Council action in the future.

Key Considerations:

- The train display site is three individual parcels
- One parcel is a former Wyatt Street right-of-way and contains underground utilities (see utility map in packet).
- Survey work is underway due to the upcoming Division Street reconstruction, and the western parcel will require boundary realignment.
- Rezoning may be necessary if the parcels are formally dedicated as parkland.

Proposed Approval Process:

1. Park Commission reviews and recommends approval or denial.
2. If approved, the matter may proceed to Plan Commission for rezoning and parcel mapping adjustments.
3. Final recommendation forwarded to the Common Council for consideration.

Staff Recommendation:

Approve the park dedication request from the Friends of 2713 for the train display parcels.

The City and Friends of 2713 have a longstanding, positive partnership. The Friends maintain a dedicated fund to support site improvements, and the Parks Department provides ongoing maintenance. The Director is a designated representative on the maintenance fund. This location is already viewed by the community as a park and functions as one in practice. Formal dedication aligns with current use and secures its future as a valued community asset.



FRIENDS OF 2713

Working to preserve Stevens Point area rail road history.

4/25/2025

Mr. Kremer:

This letter is in regards to naming the steam train display owned by the city, located on the southeast corner of Monroe St. and Church St. The Friends of 2713 was started in 1995 and continues to the present to maintain the display. We are requesting that the City of Stevens Point designate the land the display sits on a city park. We also request it be named "Leary Park" in honor of Herb and Theresa Leary and the many family members who worked for Soo Line and in 2004 donated \$80,000 to construct a roof over the display. This donation made a significant improvement to the historic presentation of the train while greatly reducing maintenance on Engine 2713 and Caboose 158. The donation also acted as a catalyst to raise additional funds to finish the display.

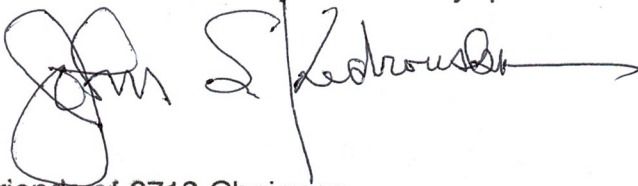
Engine 2713 was donated to the city in 1955 and caboose was added some time in the 1970's. The Stevens Point Common Council designated the train display a local land mark in 1995.

The display sits on a piece of Wyatt Ave. that was vacated when the Church St. underpass was built around 1939. In 1987 an adjacent parcel lying to the east was donated by the SooLine railroad before they stopped train operations in the area.

Some people think that the train display is part of Veterans Park which is located across Church St. to the west. I have not found any documentation to verify that or if the train display has ever been designed a park.

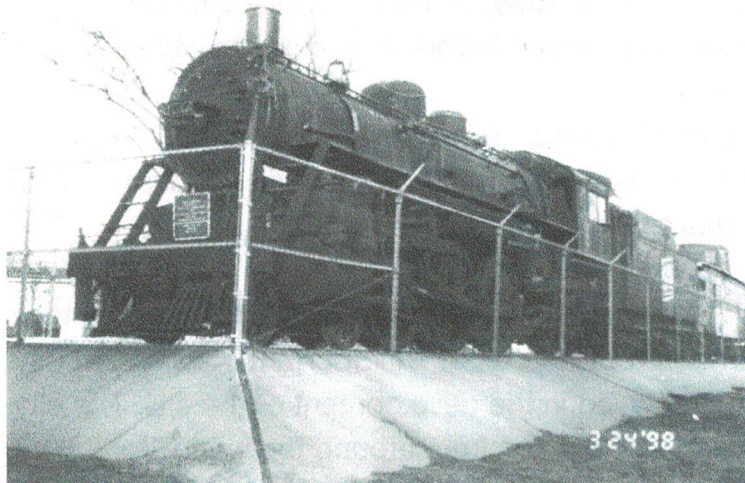
I believe it is time to designate this area "Leary Park" to honor their donation to building a quality train root to protect an important display that pays tribute to the importance the train played in the development of the city. The city can be proud of the display to its citizens and visitors from around the world.

Please contact me if you have any questions.

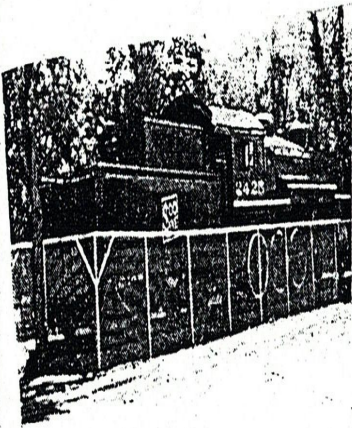


Friends of 2713 Chairman
John Kedrowski
1740 Madison St.
Stevens Point, WI. 54481
715-344-0619
jkedro@sbcglobal.net
website: soo2713.org

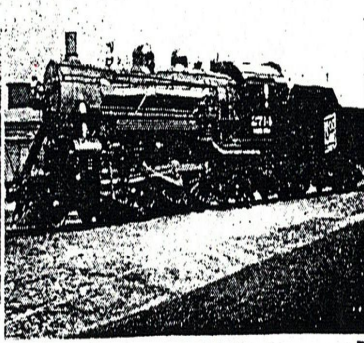
Below are before and after the train roof.



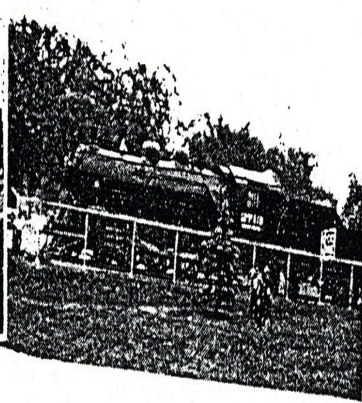
STEAM LOCOMOTIVES – MUSEUM PIECES



Enderlin



Fond du Lac



Stevens Point

THREE CITIES have so far accepted the gift of a retired steam locomotive from the railroad, the cities being Stevens Point, Fond du Lac and Enderlin.

Rather than junk the locomotives, a number were set aside by the railroad for educational purposes, the thought being that future generations could better visualize what it was that pioneered the front end of a train in the era in which the nation expanded so rapidly to its four corners. An era that is now fading after having seen the old steam-type locomotives succumb to the superiority of diesel power.

In each case the locomotive will serve as a monument to changes that created the past and assure the future.

Along with the locomotive for a museum piece the railroad furnished ties and rail for it to rest on. In accepting a locomotive the city agrees to remove the old locomotive from the company right-of-way and assume the job of maintenance. The city also provides a six-foot link wire fence topped with three strands of barbed wire as protection against vandalism.

At Stevens Point the locomotive is on the opposite side of the street from the city park that adjoins the passenger depot and underpass beneath the railroad tracks. The presentation of locomotive 2413 was made to Stevens Point by J. D. Bond, Executive Assistant and Secretary, at a civic gathering June 19th. Mayor

wood burner in 1886 and in 1900 was traveling engineer.

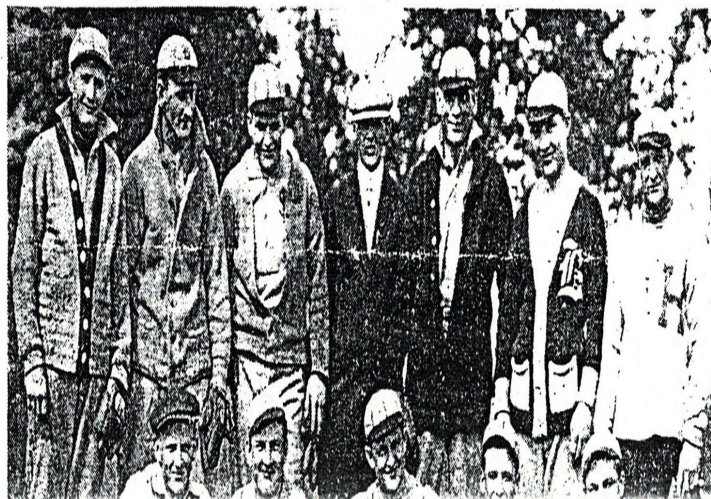
Fond du Lac named July 4th as the day to celebrate the presentation of locomotive 2414 to that city by R. L. Simpson, Vice President and General Manager. The presentation took place in Lakeside Park, where the locomotive has been given a prominent final resting place. Mayor Edwin F. Weis accepted it in the name of the city. His remarks were followed by those of Commissioners Murray and Summerfield, Andre J. Perry, President Association of Commerce, and J. F. Sainsbury, Green Bay, Division Superintendent C. & N. W. Ry. The American Legion firing squad and the color guard participated in the ceremonies.

Enderlin selected July 21st as the day for the presentation of No. 2425.

J. W. Lydon, Advertising Manager, made the presentation and Mayor Smith accepted in the name of her sprightly little city. There the locomotive is resting after its labors, in the park at the rear of the station and opposite the Division Superintendent's office. Roger W. Wright, Trainmaster, emceed the meeting. George Adams, retired locomotive engineer, spoke briefly in behalf of the old employees, many of whom were present.

In all cases the gatherings had the mark of civic celebrations. The proceedings were enlivened by band music. The city band played at Stevens Point. The Military Band at Fond du Lac entertained and at Enderlin the young folks from the High School were generous with their talents on what seemed to the writer the hottest day in Enderlin history.

GENERAL OFFICE BASEBALL TEAM – 1910



Engine

(Continued from page 1)

John Kedrowski, president of Friends of 2713, a nonprofit organization that uses donations to maintain the train and its site, said the organization welcomes the donation. "This will be the most unique train roof in the state," he said.

The city just spent \$48,000 to repaint and patch the train last year, he said. "This would be the perfect time to protect it," he said, adding that the boiler jacket still needs to be painted and some areas need to be touched up again. He said the train needs to be repainted every 10 to 12 years and the cover will increase the interval for the work by two or three times.

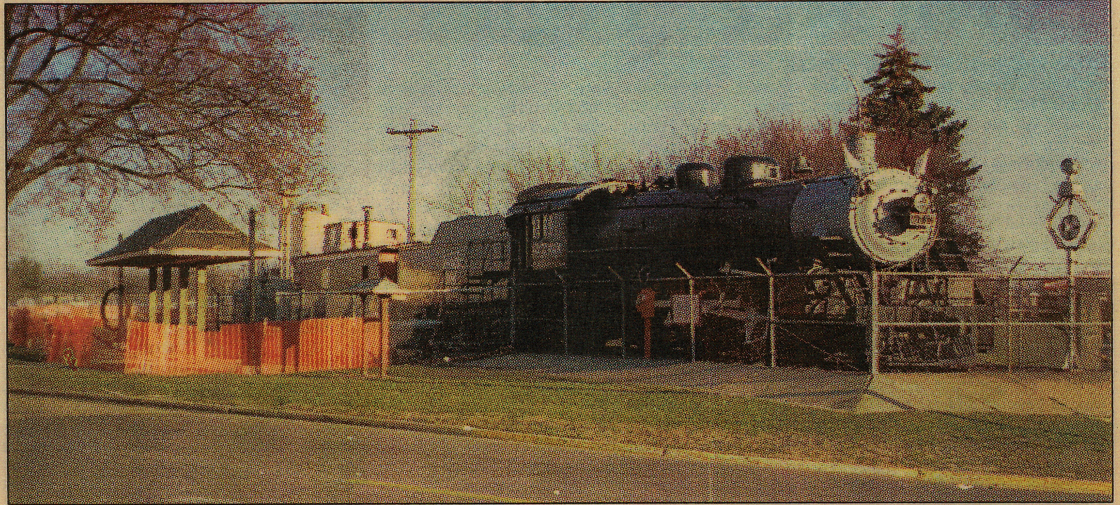
The caboose, which was built in 1893, is attached to the train and especially needs constant paint and touch-up, he said. "The wood splits and we've tried to keep the water off it to protect it but it hasn't always been successful," he said.

Friends of 2713 is working to get additional money to help with enhancements of the site, and Kedrowski said he'll approach the Room Tax Committee to seek additional money from the hotel and motel room tax fund.

That fund helped with the painting, but the committee delayed action on a request to build a roof and small museum at the site.

Kedrowski said the enhancements could make the train a destination site in the city, especially because of the railroad history in the community, which dates to 1871 when Wisconsin Central Railroad built its first tracks through the city.

In conjunction with the train display, Kedrowski said he'd like to create an interpretive trail around the Canadian National



Steam engine No. 2713 will soon have a protective covering built over it, thanks to a donation from Herb Leary, a retired Soo Line Railroad employee. The covering will resemble a depot and match the passenger waiting area shelter under construction on the left, that will provide historical information. (Gazette photo)

Railroad yards, explaining the operations visible in the distance.

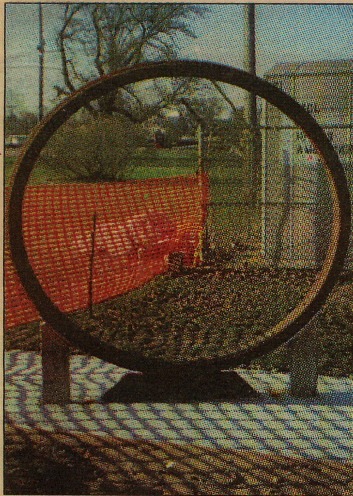
He'd also like to see a lighting system installed near the train to change the scene for the train at night. "That's what the city could do to make it something unique," he said.

In addition to the repainting, Friends of 2713 is working on two other projects at the train, the passenger waiting area and a large wheel, "The Wheel of Momentum." The wheel, Kedrowski said, will be a bulletin board, listing donors who have helped to maintain the train and the site. Metal crafters have donated their work on the wheel, he said.

The wheel itself, he explained, came from steam engine 2719 in Eau Claire, which crashed a few years ago. Engine 2719 is still a working train, while engine 2713 had all its inner workings removed before it was donated to the city, he said. The city exchanged an unneeded wheel to Eau Claire so 2719 could resume running.

Buoyed by the donation, Kedrowski said he hopes Friends of 2713 is able to raise extra money to speed the project along. "This would be a good time for other donations to come in," he said. "We want to make something the whole community can

be proud of." Persons interested in helping with the restoration and enhancement should send donations to the Community Foundation of Portage County, PO Box 968, Stevens Point, WI 54481.



"The Wheel of Momentum," from steam engine No. 2719 from Eau Claire is being constructed to become a bulletin board of donors who have helped to maintain the train and the site. (Portage County Gazette photo)

Engine 2713 will get shelter

By GENE KEMMETER
of The Gazette

Steam engine No. 2713 is going under cover.

The landmark on Stevens Point's south side, after sitting outside at the corner of Church and Monroe streets for decades, will have a roof built over it.

Herb Leary, a retired Soo Line Railroad conductor and brakeman, has offered to construct the roof, providing protection to the engine, which was recently repainted.

Tom Schrader, director of the Stevens

Point Parks and Recreation Department, told the Stevens Point Board of Public Works on Monday, April 12, that Bill Yudchitz of Revelations Architects-Builders had approached him about the roof.

Yudchitz, who is Leary's son-in-law, said Leary asked him to look into the possibility of a roof to protect the old steam engine. Yudchitz said Leary told him "Engines were good to me and never let me down. I can do my part right now."

Leary's donation will provide the cover, but the city and Friends of 2713 will be

asked to cover the cost for sidewalks and other site work to enhance the area.

Yudchitz said the design is a take-off on the old depot in Stevens Point, leaving the opportunity for brick columns and other enhancements to be added later. "There's still some minor tweaking to do," he said, "but we hope to begin shortly. I think it will be a real positive addition to the city."

Schrader said the roof portion will be constructed at no cost to the city and praised the design meant to match railroad shelters.

(See Engine, page 20)

RESOLUTION

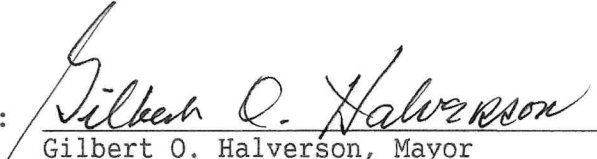
WHEREAS, the Stevens Point Historical Preservation Design Review Commission has held a public hearing on Tuesday, March 7, 1995, on the designation of the south side steam locomotive, tender, and caboose as a locally-designated Historic Landmark, and

WHEREAS, the Commission found the locomotive exemplified and reflected the broad cultural and economic history of the community; and

WHEREAS, after receiving comments, the Commission unanimously recommended the steam locomotive, tender, and caboose be designated as a Local Historic Landmark; now be it

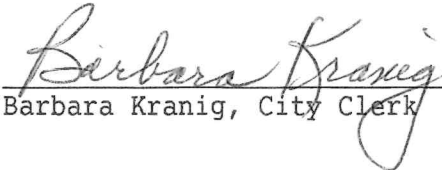
RESOLVED that pursuant to Chapter 22.04, the Stevens Point Common Council hereby declares the south side steam locomotive, tender, and caboose located at the intersection of Monroe Street with Church Street described as Lots 7 & 8 and that part of Lots 9 & 10 lying north of the Wisconsin Central Railroad tracks, Block 8, Helm's Addition AND Lots 1, 2, and 16, Block 9 Helm's addition, AND that portion of Wyatt Avenue south of the southerly line of Monroe Street right-of-way, all in the City of Stevens Point, a locally-designated Historic Landmark.

APPROVED:



Gilbert O. Halverson, Mayor

ATTEST:



Barbara Kranig, City Clerk

Dated: March 13, 1995
Passed: March 13, 1995

RESOLUTION


WHEREAS, the City of Stevens Point owns and maintains the steam locomotive, tender, and caboose located at the intersection of Monroe Street with Church Street described as Lots 7 & 8 and that part of Lots 9 & 10 lying north of the Wisconsin Central railroad tracks, Block 8, Helm's Addition AND Lots 1, 2, & 16, Block 9, Helm's Addition, AND that portion of Wyatt Avenue south of the southerly line of Monroe Street right-of-way, all in the City of Stevens Point; and

WHEREAS, the locomotive, tender, and caboose are in need of preservation and

WHEREAS, the construction of a canopy over the locomotive, tender, and caboose will prolong the life of the locomotive.

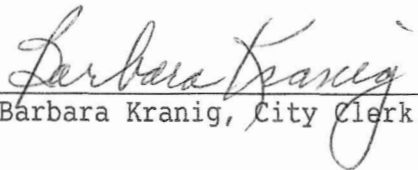
RESOLVED the Mayor is hereby authorized to submit an application for a Statewide Multi-Modal Improvement Program grant for the reconstruction and rehabilitation of the locomotive, tender, and caboose, in the amount of \$45,000 and a second application for the construction of a canopy over the engine and caboose in the amount of \$135,000. It is understood that the 20% local share of the costs of both of these projects shall be entirely borne by private contributions to the City.

APPROVED:



Gilbert O. Halverson, Mayor

ATTEST:



Barbara Kranig, City Clerk

Dated: March 13, 1995
Passed: March 13, 1995

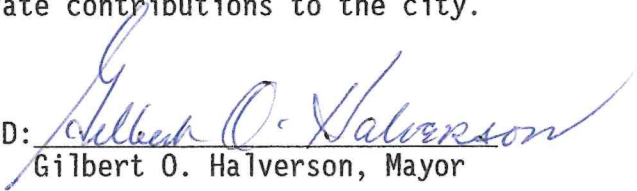
RESOLUTION

WHEREAS, The City of Stevens Point owns and maintains the steam engine and caboose located along Business Highway 51; and

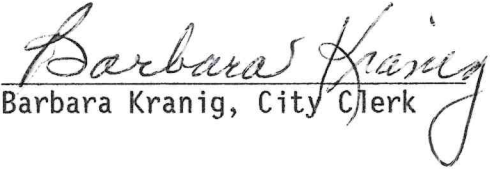
WHEREAS, The engine and caboose are in need of repair;

RESOLVED, The Mayor is hereby authorized to submit an application for a Statewide Multi-Modal Improvement Program grant for the reconstruction and rehabilitation of the engine, caboose, and the construction of a canopy over the engine and caboose. It is understood that the local share of the costs of the project shall be borne by private contributions to the city.

APPROVED:


Gilbert O. Halverson, Mayor

ATTEST:


Barbara Kranig, City Clerk

Dated: February 20, 1995
Passed: February 20, 1995

Mayor Gilbert O. Halverson, presiding

Roll Call: Present: Aldermen Basch, Anderson, Bartkowiak, Rice, Barr, Rackow,
Feldman, Piotrowski, Niedbalski.
Excused: Alderman Gary.
Absent: Alderman Linton.

Also

Present: Attorney Molepske, City Clerk Kranig, Directors Van Alstine,
Gardner, Schrader, Comptroller/Treasurer Schlice, Police
Captain Carpenter, Water/Sewage Administrator Disher,
Tom Weaver [WSPO], Rick Schaber [Journal], Jim Schuh [WIZD].

SOUTHSIDE
STEAM
ENGINE
DESIGNATED
LANDMARK

1. Designation of Southside steam engine as locally designated landmark.

Alderman Rice moved, seconded by Alderman Bartkowiak, to adopt the resolution designating the Southside steam engine as a local landmark.

Roll Call: Ayes all.
Nays none. Motion carried.

2. Approval and prioritizing of grants:

A. Steam engine preservation.

Alderman Rackow moved, seconded by Alderman Niedbalski, to approve the grant application and establish steam engine preservation as priority No. 1.

Roll Call: Ayes: Majority.
Nays: Alderman Piotrowski. Motion carried.

B. Canopy of steam engine

Alderman Niedbalski moved, seconded by Alderman Rice, to approve the grant application and establish the canopy of the steam engine as priority No. 2.

Roll Call: Ayes: Majority.
Nays: Alderman Piotrowski. Motion carried.

C. Highway 10E landscaping projects.


D. Irrigation along Highway #51.

Alderman Anderson moved, seconded by Alderman Feldman, to approve the grant applications and establish Highway 10 east landscaping projects as priority No. 3, and Irrigation along Highway #51 as priority No. 4.


Roll Call: Ayes: Majority.
Nays: Alderman Piotrowski. Motion carried.

4. Adjournment - 6:17 P.M.

APPROVED:


Gilbert O. Halverson, Mayor

ATTEST:


Barbara Kranig, City Clerk

APPROVE
AND
PRIORITIZE
GRANTS
AS
INDICATED

Southside Train Committee
Oct 4, 1995
County Conference Room B

Committee Present: Chairman John Kedrowski , John Schlice, Todd Rice, Ken Taylor absent: Nancy Basch

Also Present: Bob Gary, Cliff Sprague, Anton Andey

Chairman Kedrowski called the meeting to order at 6:30 pm.

The committee reviewed the train status report . It was determined that a couple of things could be done this year by City crews to lessen deterioration of the train while the committee came up with a game plan.

1. Drill holes in the bottom of the tender for drainage
2. Cut down the tree located next to the train with the understanding that replacement trees would be incorporated in the landscaping plan for the area.

Chairman Kedrowski indicated that he found a passenger car at the National Railroad Museum. He had contacted Wisconsin Central Railroad for assistance in making it roadworthy and transporting to Stevens Point. Estimated cost of restoration of the passenger train is \$3000.00 . The committee felt that a site plan should be done to insure that the car would fit into the site properly. Chairman Kedrowski said he had the dimensions of the lot and would draw up a couple of site plans for the committee to consider.

The committee also discussed restoration of the train , caboose along with setting up a fundraising plan. Committee members will be contacting interested organizations and people to help out with the restoration project.

Meeting adjourned 7:41 pm.

SOUTHSIDE TRAIN COMMITTEE
FEBRUARY 9, 1995
At Southside Train 2:30 p.m.

Committee Present : Chairman Todd Rice , Alderman Nancy Basch, Ken Taylor, C/T John Schlice

Others Present: Mayor Gil Halverson, Ald Elbert Rackow, Dir Tom Schrader, Frank Skierka, Bill Basch, Will Kennedy

The committee meet at the Southside Train at 2:30 p.m. . Because of the cold weather the meeting was moved to Frank's Transmission (across the street from train). Chairman Rice called the meeting to order at 2:35 p.m.

1. Recommendation on designation of train as local landmark.

The was much discussion on what type of strings might be attached as to restoring the train if it was designated a local landmark. If was decided to ask the Design/Review Committee for clarification. Ald Rackow suggested that once the train is restored that the City budget annually for maintenance of the train so that it doesn't deteriorate significantly in the future.

Motion by Ken Taylor, second by Ald Basch that the train committee recommend to the Historic Preservation/ Design Review Committee and Common Council that the Southside Train be designated a local landmark. That the Commission forward to the Train Committee a listing of any restoration restrictions and or requirements that the Commission may require.

Vote on Motion :

Ayes : All Nays : None motion carried

2. Consideration of application of ISTEA Grant .

The Committee discussed the projected costs of the project and the funding sources for the local share. Preliminary numbers obtained by John Kedrowski would indicate an approximate \$120,000 cost for erecting a canopy over the train. This would not include any costs for restoration of the train. Those in attendance felt that at least half and possibly all the local funds needed could be raised without City cash contribution. It was stated that if the grant was awarded that there would be a three year period to either use the grant or if costs were prohibitive that the grant could be turned down. The Committee felt that the City should apply for the Grant with the stipulation that prior to any expenditure of the funds awarded that a report of local funds available be reviewed and approved by the Finance Committee/Common Council. The project could be modified dependant on funds available. If additional funds

were needed the Council could address the issue at that time.

Motion by: Ald Basch second by Ken Taylor : That the committee recommend to the Finance Committee that the City submit an application for two ISTEA GRANTS with the following priority. 1. restoration of train 2. construction of canopy.

Vote on Motion: Ayes : All Nays : None Motion carried.

3. Consultant to study train

C/T Schlice indicated that he talked with Raymond Sauvey , Director of the National Train Museum in Green Bay about restoration of the train. Mr Sauvey indicated that if the committee wished he would do a detailed study for \$100 plus travel costs. The \$100 would be a flat fee no matter how many days it would take to complete the study. The funds for the study would come from the Southside Business Association Train Fund. The committee directed C/T Schlice to negotiate a firm contract with Mr Sauvey and to find out what the train committee could do to help with the study.

SOUTHSIDE TRAIN COMMITTEE
TUESDAY DEC 13, 1994
COUNTY CONFERENCE ROOM A

Committee Present: Chairman Todd Rice, Comptroller-Treasurer Schllice, Ken Taylor, excused Ald Nancy Basch Also Present: Dir Schrader, John Kedrowski, Jim Holzer, Frank Skierka, Jerry Rohlinger, Ald Piotrowski, Ald Gary, Gary Brilowski, Tom Bredow, Mayor Halverson, Anton Anday, Don Kottke

Agenda

1. Needed Renovations
2. Funding Mechanisms
3. Potential sponsors/donors/ participants

TRAIN/SITE RENOVATIONS (items to be reviewed)

1. Add southern lighting to train
2. Trimming branches up 20 ft on pine tree to South of Train
3. Removal of Fence
4. new primer or different paint
5. Canopy with inner roof
6. Rust from inside must be dealt with
7. Freight Car added to Display
8. Replacement of deteriorated parts
9. Decorate for Holidays (flags ect)
10. Gift Shop / Restaurant (income and security)
11. Stairway/Deck along Train
12. Fencing along railroad property
13. Site leveled and planted
14. Picnic Area developed

Chairman Rice called the meeting to order at 6:30 p.m. Ald Gary gave a historical recap of the train and the railroad in this area. Jim Holzer said that Central Wisc Railroad likes the train in this location. They may be able to help out with renovation (parts, paint). Frank Skierka said the train was rusting from the inside out, this is something that must be addressed. John Kedrowski said if a canopy was built that it should have an inner roof (to deter birds).We could have a small museum in the caboose and we should decorate it for the holidays.Tom Schrader said the fence could come down , the question , is this a driveby landmark or a walk up to landmark? Discussion was that is was both. Jerry Rohlinger said that both the Portage County Historical Society and the Central Wisc Railroad would like to see the train preserved. If the fence comes down there could be a problem with vandalism.

Ken Taylor said that when the train was renovated previously that there was discussion as to adding a freight car to the display which could be heated and rented out for meetings, get together etc. Last time the paint cost \$70.00 a gallon which covered approx 400 sq ft. Ald Gary said that we must not only paint but we must slow down the internal rust. Ken Taylor said the last time the train was completely sandblasted , there seems to be a primer failure. At this time we need to do a least a major cosmetic restoration.

Ald Rice asked if there were any restrictions to refurbishing the train. Jerry Rohlinger said there were none as long as the train wasn't registered, and it seems like we want to restore it to the way it was. We may want to research the era for proper colors to paint the train.

2. FUNDING MECHANISMS Ken Taylor said there was \$725 left in the train restoration account. The last time the train was done there was approximately \$5000 raised. A lot of the funds were raised by former Ald Bob Hoffman who knocked on a lot of doors. Chairman Rice said the Southside businesses should get involved as a whole, possibly have a weeklong sale/fundraiser for the restoration. Jerry Rohlinger said there was a possibility of a DOT grant for the rehab, some cities have been successful with this. It was mentioned that we should contact our congressmen to try and obtain restoration funding. Ald Piotrowski said that not all grants are free, usually there has to be matching funds. Ken Taylor said that Capstone could build the canopy. This would shield the train from the weather.

Mayor Halverson said the train needs a canopy. Proper signage could give the appearance of a train pulling into a station. He wondered if a dining car would be available to put on the site, a dining car could help generate funds to recoup some of the costs. Ald Gary said there are sometimes various cars available, sometimes for free but that there is usually a huge expense in moving them.

Frank Skierka said that Modern Signs has previously committed to doing some of the detailing on the train. John Kedrowski said if we built a classic canopy with a walkthru it would be a real asset to the community.

Chairman Rice said that first we should get some people in the "know" to evaluate the train and give us suggestions and help us develop a budget. He suggested the committee look at the train after the holidays. Frank Skierka (Franks Transmission) said he had a key to the gate if anyone wanted to check the train out.

John Kedrowski said the he talked to Jon Van Alstine and that he would have the property surveyed, that way we know the actual size of the site we would like to develop. He is also working with Lois from the Lutheran Brotherhood to paint the top of the bridge and he is also looking at the possibility of obtaining a cannon to put in Memorial Park.

meeting adjourned 7:35 p.m.

Memorandum of Understanding

Designated Fund

Members of the Southside Business Association, the Friends of 2713 Committee, and the City of Stevens Point who is the actual owner of the train and site location wish to establish a designated fund in the Community Foundation of Portage County, Inc. hereinafter called the "Foundation", and whose mailing address is PO Box 968, Stevens Point, WI 54481. Funds in the amount of \$1,500 shall be placed with the Foundation to establish a permanent endowment fund, hereinafter called the "Fund." The Fund shall be a designated fund within the Foundation to support future restoration and continual maintenance of Steam Engine 2713, the tender, caboose, and site improvements located in the southeast corner of Church Street and Monroe Street in the City of Stevens Point. It is agreed that once the fund principal reaches \$10,000 and if no maintenance is needed on the train display, up to 50% of the interest on the fund can be used to fund train-related promotional and educational items within the City. Such items could include, but are not limited to: purchasing train books, magazines and videos for the public library, funding of signage and brochures for the proposed "rail trail" bike path around the train yard, fund expenses for excursion trains or train-related displays to come to the city. The Fund is to be held and administered by as follows:


1. The Fund shall be known as the **Friends of 2713 Endowment Fund** and shall be identified only as such by the Foundation in the course of the administration and distribution thereof.
2. The net income of the Fund as described in Paragraph 3, after deducting the expenses of administration and investment management, shall be distributed annually to the Friends of 2713 through City of Stevens Point Comptroller upon proper documentation of expenses. If no funds are requested by the Comptroller in a given year then the funds will automatically be added to the principal of the Fund. Any income which was not used in a given year and returned to principal could be asked for in following years if needed for a larger type project with a high cost. (The first distribution from this Fund in not to take place until June of 2004).

3. Distribution as provided in Paragraph 2 shall ordinarily be made out of income only so that the principal of the Fund may be served and maintained as an endowment. However, the Board of Directors of the Foundation may, if it considers unusual circumstances to exist which may make it advisable to invade principal, authorize distributions from the principal of the Fund for the Fund's purposes as above provided.
4. Gifts may be added to the Fund at any time by any other donor to assure the growth of the Fund as a permanent endowment.
5. The safekeeping of the assets of the Fund and the investment thereof will initially be place by the Foundation with the M & I Trust and Investment Management Company, Stevens Point, Wisconsin. The Board of Directors of the Foundation shall, however, have sole discretion as to the investment and reinvestment of the assets of the Fund.
6. In is understood that the train display and site belong to the City of Stevens Point and in the event of the dissolution of the Friends of 2713, or its successors, the Foundation shall thereafter continue to hold the assets constituting the Fund and shall distribute the income through the city comptroller therefrom to such organizations (which may include the City) as in the opinion of the Board of Directors of the Foundation most clearly meet the purposes and objectives as stated above.
7. In the event of the removal of the train display from its present location or the destruction of the train display the full Fund interest would be used for the train promotional and educational items stated above.
8. In the event of the dissolution of the Foundation, or its successors, the Friends of 2713 Endowment Fund shall be transferred to the City of Stevens Point to establish a trust fund under the City's name subject to the same terms and objectives of this agreement.

9. Notwithstanding anything herein contained to the contrary, the Fund shall at all times be held and administered in accordance with the provisions of the Articles of Incorporation and Bylaws of the Foundation, all of which are hereby accepted and agreed to by the undersigned, including those provisions relating to amendment, termination, and variance from donor's directions. The undersigned acknowledges that under the provision of the Articles of Incorporation and Bylaws and applicable tax regulations, the Board of the Foundation has the power and the duty to modify any restrictions or condition of the distribution of the Fund for any specified charitable purpose if, in the sole judgment of the Foundation's Board of Directors, (without the approval of any participating trustee, custodian, or agent), such restrictions or condition becomes, in effect unnecessary, incapable of fulfillment or inconsistent with the charitable needs of the area served by the Foundation.

The Community Foundation of Portage County, Inc. and the Friends of 2713 Committee, the Southside Business Association and the City of Stevens Point shall indicate their acceptance of the terms of this memorandum of understanding by dating and signing this document in the space provided below. Upon such acceptance, this memorandum shall constitute our entire agreement with respect to the Fund.

Dated this 21st day of December, 1998


Ken Taylor, President
Southside Business Association


John Kedrowski, Chairman
Friends of 2713 Committee


Frank Skierka, President
Southside Business Association


Ann D. Shannon, Executive Director
Community Foundation


John Schlice, Comptroller
City of Stevens Point



Memo

TO: Park Commission
FROM: Dan Kremer, Director of Parks, Recreation, Forestry
DATE: May 30, 2025
RE: Train Display Name Request by the Friends of 2713

The naming of the train display site has been separated from the park dedication request due to the requirements outlined in the City's park naming policy (included in the packet).

The Friends of 2713, represented by John Kedrowski, have submitted a formal request to name the property "**Leary Park**" in honor of Herb and Theresa Leary, recognizing their significant financial contributions toward enhancements at the site. While the property was not officially designated as a park at the time of the donation, the proposal aligns with Section 5(C) of the City's Naming Rights Policy, with the exception that the contribution occurred prior to the site being formally recognized as a park.

This naming request is contingent upon Common Council approval of the park dedication (previous agenda item). However, the naming process may begin concurrently to allow for public notice, as required.

Naming Process Requirements:

- If the Park Commission supports the proposed name, a public notice will be published in the City's official newspaper.
- Public comments must be submitted to the Director of Parks, Recreation, and Forestry.
- Comments received will be reviewed and presented with the formal naming recommendation at a future Park Commission meeting, at least 30 days after publication.
- The final recommendation will then be forwarded to the Common Council.

This follows the same process previously used for Seramur Park and Peters Family Park.

Staff Recommendation:

Accept the proposed name "Leary Park" from the Friends of 2713, pending the outcome of the required public comment period. If no significant concerns are raised, the formal naming recommendation will be returned to the Park Commission for final approval and referral to the Common Council.