

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

**CITY OF STEVENS POINT
SUSTAINABILITY COMMISSION**

May 1, 2025 - 5:30 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

(A quorum of the City Council may attend this meeting)

AGENDA

Opening Section:

1. Roll Call.
2. Selection of a temporary meeting chair. (3.57 Sustainability Commission, (5) Commission Rules: (a))
3. Persons who wish to address the Sustainability Commission on specific agenda items must register their request at this time.
4. Persons who wish to address the Sustainability Commission on Non-specific agenda items must register their request at this time.

Discussion and Possible Action on:

5. Report of the April 3, 2025 meeting of the Sustainability Commission.
6. Presentation by Joel Lemke, Director of Public Utilities: Department operations overview and efforts to reduce greenhouse gases and adaptations to climate change.
7. Selection of a meeting date in July for field trip visit of Public Works facilities.
8. Next meeting June 5: Staff designee (Dan Kremer, Director of Parks, Recreation & Forestry) and potential agenda topics.

Closing Section:

9. Adjournment.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

3.57 SUSTAINABILITY COMMISSION.

1) CREATION: A Sustainability Commission is hereby created. It shall be formed and have the powers and duties as described within this section.

(2) PURPOSE AND POWERS. The purpose of the Sustainability Commission is to study and make recommendations to the Mayor, Common Council, and city staff regarding strategies, projects, priorities, and investments to be adopted by the city for creating and maintaining a sustainable community. The commission's focus shall be on such topics as landscape conservation, clean water, clean air, climate change, environmental stewardship awareness, and efficient use and deployment of resources of all types within the City of Stevens Point. The commission may make recommendations on capital budgets, operating budgets, organization and use of city staff resources, grant opportunities, partnerships with other organizations both within and outside the Stevens Point community, and any other topic the commission identifies to advance its overall purpose.

(3) MEMBERSHIP: The Sustainability Commission shall be comprised of five (5) commissioners and one (1) alternate to be appointed by the Mayor and confirmed by the Common Council. Either one (1) or two (2) of the members shall be a current City Alderpersons. Each member should have, to the extent practicable, known experience and interest in subject matter relevant to the overall purpose of the commission.

(4) TERM: The Mayor shall appoint the commissioners subject to confirmation by the Common Council. The initial appointment upon creation of the commission shall be three-year terms for two of the five appointees, and two-year terms for the remaining three members. The choice of which appointees will serve the three-year terms will be made by the Mayor. Following these initial terms, each term shall be for two years. Vacancies shall be filled for the unexpired term in the same manner as appointment.

(5) COMMISSION RULES:

(a) The Chairperson shall be elected by the commission. The Chairperson, or its designee, shall preside at all meetings. If the Chairperson is unavailable for a meeting, the commission shall select a temporary chair from among its members present as the first item of business. That commissioner shall serve as chair during that meeting.

(b) Action shall be by majority vote.

(c) A quorum shall be 3 or more members.

(d) All members present shall vote unless disqualified by conflict of interest. If a member is disqualified by a conflict of interest, that member shall state the nature of the conflict on the record prior to the vote.

(e) Regular meetings shall be held at least four times per calendar year but may be held more frequently as needed. Executive sessions may be held in accordance with Chapter 19 of the Wisconsin Statutes.

(f) The Designated Agent, in consultation with the Chairperson, shall prepare an agenda for all meetings.

**CITY OF STEVENS POINT
SUSTAINABILITY COMMISSION MINUTES
April 3 - 5:30 PM
Community Room
933 Michigan Avenue, Stevens Point, WI**

Opening Section:

1. Roll Call.

PRESENT: Sam Lang - District 9 Alderperson, Allison Birr - District 5 Alderperson, Heather Phelps, Gregory Knight, Robert Michitsch, and Doug Stingle.

OTHERS

PRESENT: Adam Kuhn - Associate Planner/Zoning Administrator

2. Persons who wish to address the Sustainability Commission on specific agenda items must register their request at this time.

There were no people who wished to address the Commission on specific agenda items.

3. Persons who wish to address the Sustainability Commission for up to 3 minutes regarding a non-agenda item.

There were no people who wished to address the Commission on non-agenda items.

Discussion and Possible Action on:

4. Minutes of Sustainability Commission on March 6, 2025

Michitsch **moved**, Phelps seconded, to approve meeting minutes of March 6, 2025

Call for the Vote: Ayes: All
 Nays: None; Motion Carried

5. Presentation by Adam Kuhn - Associate Planner/Zoning Administrator on

- **Wisconsin Local Government Climate Coalition**
- **Wisconsin DNR Green Tier Legacy Communities Program**
- **Public Service Commission of Wisconsin's Energy Innovation Grant Program**

- Adam Kuhn provided an overview of the Planning and Zoning department and it's general ties to sustainability
- Kuhn indicated that the city joined the WI Local Government Climate Coalition about 2 years ago, and the Coalition has a broad membership across the state.

- Resilient and Efficient Buildings Municipal Support program in partnership with Slipstream to create building roadmaps and provide resources for local governments.
- WI DNR Green Tier Legacy Communities Program city has been a member since 2017, and Adam is the current city representative. The program provides specific grant opportunities for members.
- Energy Innovation Grant Program offers planning and implementation dollars for efficiency and clean energy programs. Stevens Point is the lead on a planning grant with other communities to create a green house gas inventories in each community.

6. Discussion on the implementation of Chapter 3.57 of the Stevens Point Revised Municipal Code: Goals and objectives of the Stevens Point Sustainability Commission

- Chair Knight asked that the commission members share with him their ideas and topics, objectives, and direction of the commission.
- Chair Knight will share City of Sun Prairie sustainability resource with the commission.
- Adam Kuhn offered that Stevens Point has different resources available than other communities and we can reach out to other communities staff and potentially invite them to address the commission.
- Chair Knight indicated that many actions are already being taken by city departments and should be highlighted and the commission will be hearing from other departments in the coming months.

7. Select a member to act as a Commission Liaison to the Green Tier Legacy Communities.

- Adam Kuhn has been acting as a representative from the city, and it entails attending quarterly meetings and providing data reports. The most recent reporting period ended 3/31/25.

Ald. Birr **moved**, Ald. Lang seconded, Motion for Heather Phelps to become the Green Tier Legacy communities representative

Call for the Vote: Ayes: All
 Nays: None; Motion Carried

8. Review 2025 Commission meeting calendar and presentations.

- Presentations are planned for the May and June meetings.
- Staff designee for May meeting (Joel Lemke, Director of Public Utilities and Central Transportation).
- June will be Parks and Forestry

- Commission to explore a potential field trip for the commission for July meeting
- July meeting dates to be discussed offline due to the normal schedule falling next to the July 4 holiday.

9. Next meeting: Staff designee (Joel Lemke, Director of Public Utilities and Central Transportation).

Closing Section:

10. Adjournment.

Ald. Lang **moved**, Ald. Birr seconded, Motion to adjourn at 6:36pm

Call for the Vote: Ayes: All
 Nays: None; Motion Carried

Agenda item 7. Selection of field trip date in July Public Works facilities, Sustainability Commission members.

To:Gregory Knight

Wed 4/23/2025 10:06 AM

Hi Chairperson Knight,

There are unfortunately not as many times that all three of us (the two superintendents and myself) are available as I had hoped but I think we can accommodate the commission.

- Week of July 7th – nothing that all three of us are available, however Superintendent Johnson and I would be available Tuesday, Wednesday, or Thursday.
- Week of July 14th – All three of us would be available Wednesday or Thursday. Superintendent Johnson and I would also be available on Tuesday
- Week of July 21st – All three of us would be available Tuesday or Wednesday. Superintendent Johnson and I would also be available on Thursday.

As Superintendent Johnson oversee garbage and recycling I believe the two of us would suffice if dates when Superintendent Kronstedt is not available work better for the commission.

Please let me know what the commission selects, and we will get is on our calendars.

Thank you,

Scott



Scott Beduhn

Scott Beduhn, P.E.
Director of Public Works
Engineering Department

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

Phone: 715-346-1561
Direct: 715-346-1564
www.stevenspoint.com

Scott:

The Sustainability Commission would like to visit the Public Works garage facility to see what the City could do to increase efficiency, increase sustainable and resilient operations, reduction in greenhouse gases though facilities planning and address some of the facilities issues you identified in your presentation. We would also like to learn about City garbage and recycling facilities.

We would like you to propose some dates the weeks of July 7, 14, 21 so we can find a date that all commission members can attend. We would meet at 5:30pm at the garage facility.

Let me know if questions or you would like to discuss more.

Thank You, Greg Knight, Chair Sustainability Commission