

Our intention is to have in-person meetings going forward. Meetings will be held at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but technology for the hybrid style meeting may not be reliable.

**City of Stevens Point
Board of Water and Sewerage Commissioners
March 10, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Water Supply and Distribution Reports - *Eric Southworth*
5. Sewage Treatment Operations Report - *Chris Lefebvre*
6. Sewer credit for 1430 Torun Road -*Joel Lemke*
7. Construction and Maintenance Report - *Shane Kohlen*
8. Update on Park Ridge water infrastructure and associated Chapter 13 ordinance amendment - *Joel Lemke*
9. Directors Report - *Joel Lemke*
10. Adjournment.

The next Water and Sewerage Commission meeting will be Monday, April 14, 2025 at noon.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O.

Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewerage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
February 11, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

**Zoom Teleconferencing
Meeting ID: 820 26885705**

By Computer: <https://us02web.zoom.us/j/82026885705>

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MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, and Ray Schmidt

EXCUSED ABSENCE: Mae Nachman and Anna Haines

ALSO PRESENT: Joel Lemke, Eric Southworth, Shane Kohnen, and Jaime Zdroik

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the January 13, 2025 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

The Water Utility Claims for January were not included in the packet and therefore will be added in next months packet.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the department claims for the month of January 2025 as audited and read.

Ayes all. Nays none. Motion carried.

4. 2025 Capital Operations and Maintenance Plan - Joel Lemke

Joel summarized the 2025 Capital Operations and Maintenance Plans for all of the utilities.

Water Requests: Reconstruction projects-\$2,300,000; 30% of Trimble GPS Equipment-\$11,700; Pre-engineering for towers and boosters-\$21,900; Property acquisition for booster stations estimated-\$45,000; Remaining Well 12 design-\$70,000; Generator move from 11 to 7/8 design-\$45,000; Camera and network equipment upgrades-\$3,000; 50% of SCADA upgrade-\$76,000; 33% of Aerial Photo & LIDAR enhancements-\$12,000; ***current year total request-\$2,584,600.***

Joel explained the purpose of separating pressure zones in the system.

Wastewater Requests: Reconstruction projects-\$2,100,000; Feltz/10-51 lift station replacement engineering-\$60,000; Feltz/10-51 lift station replacement-\$1,500,000; UV disinfection and final clarifier upgrades-\$710,000; 33% of Aerial Photo & LIDAR enhancements-\$12,000; Camera and network equipment upgrades-\$3,000; Replacing of windows in lab office building-\$25,000; Fall Protection for safety-\$45,000; Digester recirculation pump replacement-\$15,500; 50% of SCADA upgrade-\$76,000; Ferric Chloride Level Transducer-\$7,000; Replace 3/4 ton truck with plow-\$65,000; digester 3 cover coating-unknown; Influent pump rehab/replacement-\$1,100,000; Security gates/fencing/access control-\$60,000; 30% of Trimble GPS Equipment-\$11,700; **current year total request-\$5,790,200.**

Stormwater Requests: Reconstruction projects-\$3,300,000; BRIC grant project (flooding study)-\$64,000; 30% of Trimble GPS Equipment-\$11,700; Camera and network equipment upgrades-\$3,000; 33% of Aerial Photo & LIDAR enhancements-\$12,000; **current year total request-\$3,390,700.**

Fiber Requests: 10% Trimble GPS Equipment-\$3,900; and Construction of fiber loop and service area ext-\$45,000; **current year total request-\$48,900.**

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the 2025 Capital Operations and Maintenance Plan.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Eric stated the pumpage looks normal. This is the time of the year they are wrapping up all of our construction projects for the upcoming audit.

6. Sewage Treatment Operations Report - Chris Lefebvre

The Commission reviewed the reports in the packet for the month of January.

7. Construction and Maintenance Report - Shane Kohnen

The Commission reviewed the report provided in the packet for January.

8. Directors Report - Joel Lemke

No discussion.

9. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:23 P.M.

REPORT TO THE FEBRUARY 11, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of January 1, 2025
 Bank deposits recorded in January 2025

\$	4,214,150.29
\$	850,524.87
\$	5,064,675.16

CHECKS ISSUED JANUARY 2025:

59739	Mae Nachman	Salary	62.35
59740	Community Foundation of Central WI	Employee Contribution	10.00
59741	United Way Of Portage County	United Way	67.75
59742	AnSer	After hours answering service	165.00
59743	Baker Tilly Virchow Krause LLP	Professional Services thru Dec 2024 annual audit	1,485.59
59744	Central States H & W Fund	Insurance Premiums	60,846.90
59745	Employee Resource Center	Monthly EAP Fees - Jan 2025	45.60
59747	Aspirus Medical Group, Inc.	Wellness Program	139.00
59748	Avineon, Inc.	GIS Support	3,214.17
59749	Batteries Plus LLC	Batteries	55.20
59750	CDW Government	Troubleshoot issues & add phone tree	637.50
59751	Dolce Digital Imaging	Meter Cards	81.00
59752	ESRI	Annual Software Maintenance	9,625.00
59753	Fastenal Company	Supplies	66.93
59755	H&S Protection Systems Inc	Replace & test smoke detectors	856.25
59757	Infosend Inc	Statement & Notice Printing	3,001.20
59758	Jerry's Small Engine Supply Co.	Tools & Supplies	136.32
59759	Martelle Water Treatment	Aquadeue - Chemicals	8,538.81
59761	NAPA	Vinyl Fuel Tubing	3.49
59763	Mastercard	Office & Shop Supplies	643.26
59764	Rasmussen Plumbing & Heating	Cleared Plugged Fixtures	773.13
59765	SEH Inc	AT&T Ericsson Upgrade	573.50
59767	Somerville Inc.	Professional Services Nov 25 - Dec 29, 2024	785.70
59768	Springbrook Holding Company LLC	CivicPay Transaction Fees	1,506.00
59769	USA Blue Book	Lab Supplies	120.94
59770	Vestis	Rug Service	46.82
59771	Wood Street Rental LLC	Propane	60.00
59773	Community Foundation of Central WI	Employee Contribution	10.00
59774	United Way Of Portage County	United Way	119.69
59777	Department of Natural Resources	DNR Certification Exam-Lance Wright	25.00
59780	Jerry's Small Engine Supply Co.	Tools	999.99
59782	Sara Olson	Refund check 449A Fourth Ave	43.20
59783	Point Supply	Garage supplies	140.19
59784	US Postmaster	20 Rolls of Forever Stamps	1,460.00
59786	Teamsters Union Local 662	Union dues	1,731.00
59787	USA Blue Book	Lab supplies	597.91
59789	Metron-Farnier LLC	Meters/shipping	15,262.28
59790	Avineon, Inc.	Second Half Support 2024-25	2,000.00
59791	Ferguson Waterworks #1476	Belt clip battery	188.57
59792	Hawkins Inc	Chemicals	3,016.77
59793	Heartland Business Systems, LLC	Monthly Billing- January	209.23
59794	Metal Crafters Inc	Supplies	62.32
59796	Strand Associates Inc	Professional Services - Dec 1-Dec 31 2024, Well 12 & Water Treat	7,708.24
59797	Central Door Solutions, LLC	Garage door maintenance	224.08
59798	Diggers Hotline Inc	December Diggers Hotline Charges	91.20
59799	Central States H & W Fund	Health Insurance Premiums	31,624.12
59800	City Of Stevens Point	Retirement, insurance, IT and fuel	37,838.98
59805	Per Mar Security Services	Replace side door card reader	327.50
59806	Star Business Machines	Quarterly Copier Maintenance Charges	263.99
59807	Mastercard	Tools & PPE, Employee lunch	1,105.10
59808	USA Blue Book	Lab supplies	1,148.84
59810	AnSer	After hours answering service	185.00
59812	Capital OneTrade Credit	Supplies	60.25
59813	Diggers Hotline Inc	Prepayment diggers hotline	3,702.60
59814	Fastenal Company	Supplies	281.44
59815	Ferguson Waterworks #1476	Oil	760.00

59817	Hawkins Inc	Lab supplies	6,237.84	
59818	Infosend Inc	Postage deposit increase	1,075.99	
59819	NAPA	Spark plugs & oil	66.49	
59821	Petty Cash	Postage	25.31	
59822	Point Embroidery & Screen	Embroider jacket	6.95	
59825	Strand Associates Inc	Professional Services Dec 1-Dec 31, 2024 Michigan Ave	11,313.33	
59827	USA Blue Book	Lab supplies	417.32	
59828	Vestis	Rugs	46.82	
59829	Community Foundation of Central WI	Employee Contribution	10.00	
59830	United Way Of Portage County	United Way	51.69	
59831	Advance Auto Parts	Washer fluid-service trucks	28.32	
59833	City Of Stevens Point	Workers Comp Premiums	2,071.35	
59834	Crazy Eight Automotive LLC	Refund Check 029891-000 2220 Minnesota Ave Ste 2	49.02	
59836	Jamar Company	Upgrade controls at Utility Garage	1,000.00	
59837	Orland Enterprises LLC	Refund Check 040099-000, 801 Smith St	89.66	
59839	Nate Smolarek	2024-25 Boot Allowance-Nathan Smolarek	250.00	
59840	Springbrook Holding Company LLC	Standard Professional Services	740.00	
	Bank Fees	Bank Fees	1,698.01	
	WPS	Utility Charges	12,024.30	
	Payroll	Payroll	55,469.49	
	IRS & DOR PR Tax	Payroll Taxes	65,539.20	
	Verizon Cell & iPad Charges	Phone & iPad Charges	632.13	
	DOR Garnishment	Garnishment	9.35	
	HRA Admin Fees	Renewal & Admin Fees	30.00	
	TOTAL EXPENSES LISTED			\$ 363,617.47
	BALANCE ON HAND JANUARY 31, 2025			\$ 4,701,057.69
		Balance on Hand		\$ 4,701,057.69
		Plus uncleared checks		\$ 17,052.10
		Less checks previously written clearing this month		\$ (70,554.41)
		Ending Cash Balance matching Bank Statements		\$ 4,647,555.38

REPORT TO THE MARCH 10, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of February 1, 2025
 Bank deposits recorded in February 2025

\$	4,647,555.38
\$	240,507.36
\$	4,888,062.74

CHECKS ISSUED FEBRUARY 2025:

59843	Aspirus Medical Group, Inc.	Wellness Program	34.00
59844	CDW Government	Call attendant for new lateral replacement fee	382.50
59845	Employee Resource Center	Monthly EAP Fees	45.60
59847	Fastenal Company	Supplies	130.57
59848	Ferguson Waterworks #1476	Meter Shop Fittings	120.00
59850	H&S Protection Systems Inc	Annual Alarm Monitoring Utility Garage	259.12
59851	Bill Cook Chapter of the Izaak Walton League of America	Izaak Walton First Right of Refusal Annual Payment	6,832.25
59853	NAPA	Hose Fitting	107.91
59855	Pixelle Specialty Solutions LLC	Annual Bridge Maintenance Fee	1,000.00
59856	Springbrook Holding Company LLC	CivicPay Transaction Fee	1,584.00
59857	Stevens Point Auto Center LLC	Repairs - Truck 6A	567.83
59859	Mae Nachman	Salary	64.41
59860	Community Foundation of Central WI	Employee Contribution	10.00
59861	United Way Of Portage County	United Way	67.69
59862	Avineon, Inc.	GIS Support	4,315.00
59865	City Of Stevens Point	Retirement, insurance, fuel & phone	38,625.35
59866	Clark Dietz	Professional Services Nov 2024-Dec 31 2024; 2025	4,766.67
59867	Corrpro Co Inc	Street Improvements Design	2,020.00
59871	INFOSEND INC	Inspection of water tower	2,462.58
59874	Vestis	Statement & Notice Printing	46.82
59875	CORE & MAIN LP	Rugs	2,601.09
59880	Mastercard	Sensus Omni Retrofit Kit/Shipping	987.61
59883	WI State Laboratory of Hygiene	Tools and supplies for meter shop, cleaning/office supplies, cleaning/garage supplies	60.00
59885	American Engineering Testing, Inc.	Fluoride testing	20,783.33
59888	Baker Tilly Virchow Krause LLP	Geotechnical Services for Streets Project 25-01 25-02 25-03	227.68
59890	Central Door Solutions, LLC	2024 Audit - January Billing	794.99
59891	Express Recycling Solutions, Inc.	Garage door repairs	583.50
59893	Hawkins Inc	Scrap old neptune radios	4,728.18
59894	Heartland Business Systems, LLC	Chemicals	207.73
59895	NAPA	Monthly billing	49.98
59897	Strand Associates Inc	Wipes-Truck #4	24,298.63
59898	Mastercard	Professional Services January 1-January 31 - Michigan Ave Improvements & Well 12 & Water Treatment Facility	1,690.04
59899	Michael Vassar	Sara Title III-Inventory fee for chemicals, AWS for GIS server, Utility Garage Floor Sweeper, Office chair, Renew Notary-Jen, Cert Renewal-Eric, Coffee for meeting	562.18
59900	Community Foundation of Central WI	Jean & boot allowance	10.00
59901	United Way Of Portage County	Employee Contribution	67.69
59903	American Engineering Testing, Inc.	United Way	7,690.00
59904	AnSer	Geotechnical Services - Well 12	165.00
59905	Central States H & W Fund	After hours answering services	31,624.04
59906	City Of Stevens Point	Health Insurance Premiums	1,752.08
59909	Jamar Company	2024 Salt Usage, Workers Comp Premiums	11,545.00
59910	Metron-Farnier LLC	Utility Controls Upgrade	25,930.76
59913	Springbrook Holding Company LLC	Meters/shipping	880.00
59914	Teamsters Union Local 662	Standard Professional Services	1,731.00
59916	Vestis	Union dues	46.82
	Bank Fees	Rugs	1,749.01
	WPS	Bank Fees	31,691.79
	Payroll	Utility Charges	35,528.84
	IRS & DOR PR Tax	Payroll	44,456.49
		Payroll Taxes	

Verizon Cell & iPad Charges	Phone & iPad Charges	610.60	
DOR Garnishment	Garnishment	9.66	
HRA Admin Fees	Renewal & Admin Fees	30.00	
TOTAL EXPENSES LISTED			\$ 316,536.02
BALANCE ON HAND FEBRUARY 28, 2025			\$ 316,536.02
	Balance on Hand		\$ 4,571,526.72
	Plus uncleared checks		\$ 88,604.10
	Less checks previously written clearing this month		\$ (10,298.02)
	Ending Cash Balance matching Bank Statements		\$ 4,649,832.80

REPORT TO THE MARCH 10, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of February 1, 2025	\$ 7,996,399.33
Bank Deposits recorded in February 2025	\$ 385,833.07
	\$ 8,382,232.40

CHECKS ISSUED IN FEBRUARY 2025:

59843	Aspirus Medical Group, Inc.	Wellness Program	34.00
59845	Employee Resource Center	Monthly EAP Fees	25.65
59846	Energenecs Inc	Flare Maintenance	1,485.00
59849	Grainger	Screen for high strength waste, airline extension	697.77
59850	H&S Protection Systems Inc	Annual Alarm Monitoring Utility Garage	259.12
59854	PBBS Equipment Corp	Transformer Ignition & Labor, Service Labor	2,645.78
59858	USA Blue Book	Compact Ball Valve, Brass Bushing, Bushing	29.79
59862	Avineon, Inc.	GIS Support	4,315.00
59863	Badger Laboratories, Inc.	Nitrate testing	60.00
59865	City Of Stevens Point	Retirement, insurance, fuel & phone	44,101.56
59866	Clark Dietz	Professional Services Nov 2024-Dec 31 2024 2025 Street Improvement Design	1,191.67
59868	Grainger	Supplies for biogas system	302.74
59869	Harter's Fox Valley Disposal	Dumpster service	702.63
59870	Hawkins Inc	Chemicals	1,084.00
59872	Pace Analytical Services Inc	4th Quarter Mercury Samples	530.00
59873	USA Blue Book	Air line part, supplies for RAS chlorine pump	699.15
59874	Vestis	Rugs & laundry services	215.43
59876	MacQueen Equipment	Parts for vac truck	169.96
59878	NCL of Wisconsin Inc	Lab supplies	1,138.35
59879	Pace Analytical Services Inc	1st Qtr Mercury Samples	567.80
59881	Sentry Equipment Corp	Check valve	8,577.32
59882	SJE	Pump replacement	15,846.10
59884	Airgas USA, LLC	Nitrogen	2,932.92
59885	American Engineering Testing, Inc.	Geotechnical Services for Streets Project 25-01, 25-02, 25-03	5,195.84
59886	Aquachem of America Inc.	Aquachem	15,180.00
59887	AT&T	Phone charges	44.98
59888	Baker Tilly Virchow Krause LLP	2024 Audit - January Billing	168.15
59889	Brenntag Great Lakes LLC	Ferric Chloride	16,008.23
59890	Central Door Solutions, LLC	Garage door repairs	794.98
59892	Gasvoda & Associates, Inc.	Supplies	8,400.76
59893	Hawkins Inc	Chemicals	943.25
59894	Heartland Business Systems, LLC	Monthly billing	207.73
59896	Spee Dee Delivery Service Inc.	Shipping Charges	12.16
59897	Strand Associates Inc	Professional Services January 1-January 31 - Michigan Ave Improvements, Well 12 & Water Treatment Facility	2,740.83
59898	Mastercard	IT Pipes, Utility Garage Floor Sweeper, AWS for GIS Server, Permit & supplies, Conference expense & certification expense, Hotel-Shelly's training	2,088.43
59902	Stevens Point Airport	Credit Card Rebate	48.01
59905	Central States H & W Fund	Health Insurance Premiums	20,686.82
59906	City Of Stevens Point	Workers Comp Premiums, 2024 Salt Usage	1,425.53
59907	Tyler Gilliam	Boot allowance	213.60
59908	Graybar Electric Co	UV Electrical Parts	13.72
59911	PBBS Equipment Corp	Troubleshoot boiler	990.00
59913	Springbrook Holding Company LLC	Standard Professional Services	880.00
59915	Transit Department	Credit card rebate	163.91
59916	Vestis	Rugs & laundry services	215.43
	HRA	HRA Admin Fee	30.00
	Verizon Charges	Verizon Charges	560.22
	WPS Utility Charges	Gas & Electric	32,686.78
	Sewer Payroll	Payroll	61,251.04
	Payroll Taxes	Payroll Taxes	4,216.77
	Bank Fees	Bank Fees	1,749.01
	TOTAL OF EXPENSES LISTED		\$ 264,527.92
	BALANCE ON HAND FEBRUARY 28, 2025		\$ 8,117,704.48
		Balance on Hand	\$ 8,117,704.48
		Plus uncleared checks	\$ 86,784.82
		Less checks previously written clearing this month	\$ (15,528.61)
	Ending Cash Balance matching Bank Statements		\$ 8,188,960.69

Less Restricted Balance \$ (5,703,093.65)
TOTAL \$ 2,485,867.04

***Additional restricted cash of \$250,000.00 is invested in CDs.

**REPORT TO THE MARCH 10, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS**

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of February 1, 2025	\$ 1,687,300.19
Bank deposits recorded in February 2025	\$ 102,931.87
	\$ 1,790,232.06

CHECKS ISSUED FEBRUARY 2025:

59843	Aspirus Medical Group, Inc.	Wellness Program	34.00	
59845	Employee Resource Center	Monthly EAP Fees	14.25	
59850	H&S Protection Systems Inc	Annual Alarm Monitoring Utility Garage	259.12	
59852	Lincoln Contractors Supply Inc	Filters & Spark Plugs	208.12	
59862	Avineon, Inc.	GIS Support	4,315.00	
59864	Candlewood Properties LLC	Refund Check 040462-000, 1400-22 River View Ave	241.13	
59865	City Of Stevens Point	Retirement, insurance, fuel & phone	3,224.67	
59866	Clark Dietz	Professional Services Nov 2024-Dec 31 2024; 2025 Street Improv	1,191.66	
59877	NC WI Stormwater Coalition	2025 Contribution for cooperative education	1,500.00	
59880	Mastercard	Office supplies - Jason	92.30	
59885	American Engineering Testing, Inc.	Geotechnical Services for Streets Project 25-01 & 25-03	5,195.83	
59888	Baker Tilly Virchow Krause LLP	2024 Audit - January Billing	167.88	
59890	Central Door Solutions, LLC	Garage door repairs	794.98	
59894	Heartland Business Systems, LLC	Monthly billing	207.73	
59897	Strand Associates Inc	Professional Services January 1-January 31 Michigan Ave Improvements	2,740.83	
59898	Mastercard	AWS for GIS server, Utility garage floor sweeper	646.02	
59905	Central States H & W Fund	Health Insurance Premiums	10,845.14	
59906	City Of Stevens Point	Annual Street Sweeping, 2024 Salt Usage, Workers Comp Premiums	71,006.33	
59912	Recycling Connections	Education Expense-School Garden Program 2025	7,800.00	
59913	Springbrook Holding Company LLC	Standard Professional Services	880.00	
	Verizon	iPad & cell phone charges	436.09	
	Payroll	Payroll	24,583.23	
	IRS	Payroll Taxes	2,252.55	
	WPS	Monthly Utility Charges	622.74	
	TOTAL OF EXPENSES LISTED		\$ 139,259.60	\$ 139,259.60
	BALANCE ON HAND FEBRUARY 28, 2025			\$ 1,650,972.46
		Balance on Hand		\$ 1,650,972.46
		Plus checks written after the end of this month		\$ -
		Plus uncleared checks		\$ 91,345.37
		Less checks previously written clearing this month		\$ (1,991.54)
		Ending Cash Balance matching Bank Statements		\$ 1,740,326.29

REPORT TO THE MARCH 10, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of February 1, 2025		\$ 532,191.43
Bank deposits recorded in February 2025		\$ 227.37
		\$ 532,418.80

CHECKS ISSUED FEBRUARY 2025:

TOTAL OF EXPENSES LISTED	\$ -	\$ -
BALANCE ON HAND FEBRUARY 28, 2025		\$ 532,418.80
Balance on Hand		\$ 532,418.80
Plus checks written after the end of this month		\$ -
Plus uncleared checks		\$ -
Less checks previously written clearing this month		
Ending Cash Balance matching Bank Statements		\$ 532,418.80

**STEVENS POINT, WISCONSIN
WATERWORKS REPORT**

FOR FEBRUARY 2025

CURRENT YEAR VS. PREVIOUS YEAR

	2024	2025	INCREASE	DECREASE	RECORD HIGH	DATE
Total pumpage, gallons	200,341,000	174,855,000		25,486,000	223,803,000	Feb-98
Daily pumping average, in gallons	6,908,310	6,224,000		684,310		
Peak pumpage, gallons, (date)	7,254,000 (21st)	8,209,000 (25th)	955,000		16,718,000	2/25/1998
Low pumpage, gallons, (date)	6,337,000 (3rd)	4,163,000 (26th)		2,174,000	2,131,000	2/25/2013
Power bill	\$21,197.23	<i>Information not available at this time</i>				
K.W.H's used	243,048	<i>Information not available at this time</i>				
Gallons pumped per K.W.H.	824	<i>Information not available at this time</i>				

◀ Record low since 1995 when the utility started providing water to Stora Enso.

**STEVENS POINT WATER DEPARTMENT
CONSUMPTION HISTORY**

(Pumpage x 1,000)

MONTH	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
JANUARY	191,525	190,129	178,957	188,381	138,644	150,622	142,263	147,206	140,438	131,056
FEBRUARY	174,855	200,341	173,997	173,503	135,391	131,127	135,573	132,869	123,311	124,330
MARCH		197,093	169,879	195,466	150,690	138,327	154,358	148,770	139,881	131,189
APRIL		194,614	167,050	171,871	146,563	127,470	135,713	133,238	142,367	135,484
MAY		207,278	208,084	211,721	174,529	149,292	154,346	168,410	141,687	175,174
JUNE		228,814	284,930	238,070	225,268	181,763	181,220	187,095	175,722	187,693
JULY		232,529	280,293	261,545	214,800	199,876	199,645	240,487	202,817	185,672
AUGUST		241,404	275,018	251,597	206,429	231,447	210,777	225,280	179,208	167,623
SEPTEMBER		219,734	239,167	227,586	181,626	174,925	169,779	181,556	157,626	151,238
OCTOBER		189,354	177,717	206,986	188,859	170,759	143,805	148,186	151,878	143,498
NOVEMBER		166,568	194,002	191,454	169,636	151,193	135,482	133,317	137,452	126,023
DECEMBER		172,688	182,805	194,570	186,582	139,795	146,329	143,324	133,796	141,554
Grand Total/Yr	366,380	2,440,546	2,531,899	2,512,750	2,119,017	1,946,596	1,909,290	1,989,738	1,826,183	1,800,534

**STEVENS POINT WATER DEPARTMENT
WELL 11 PUMPAGE HISTORY**

(Pumpage x 1,000)

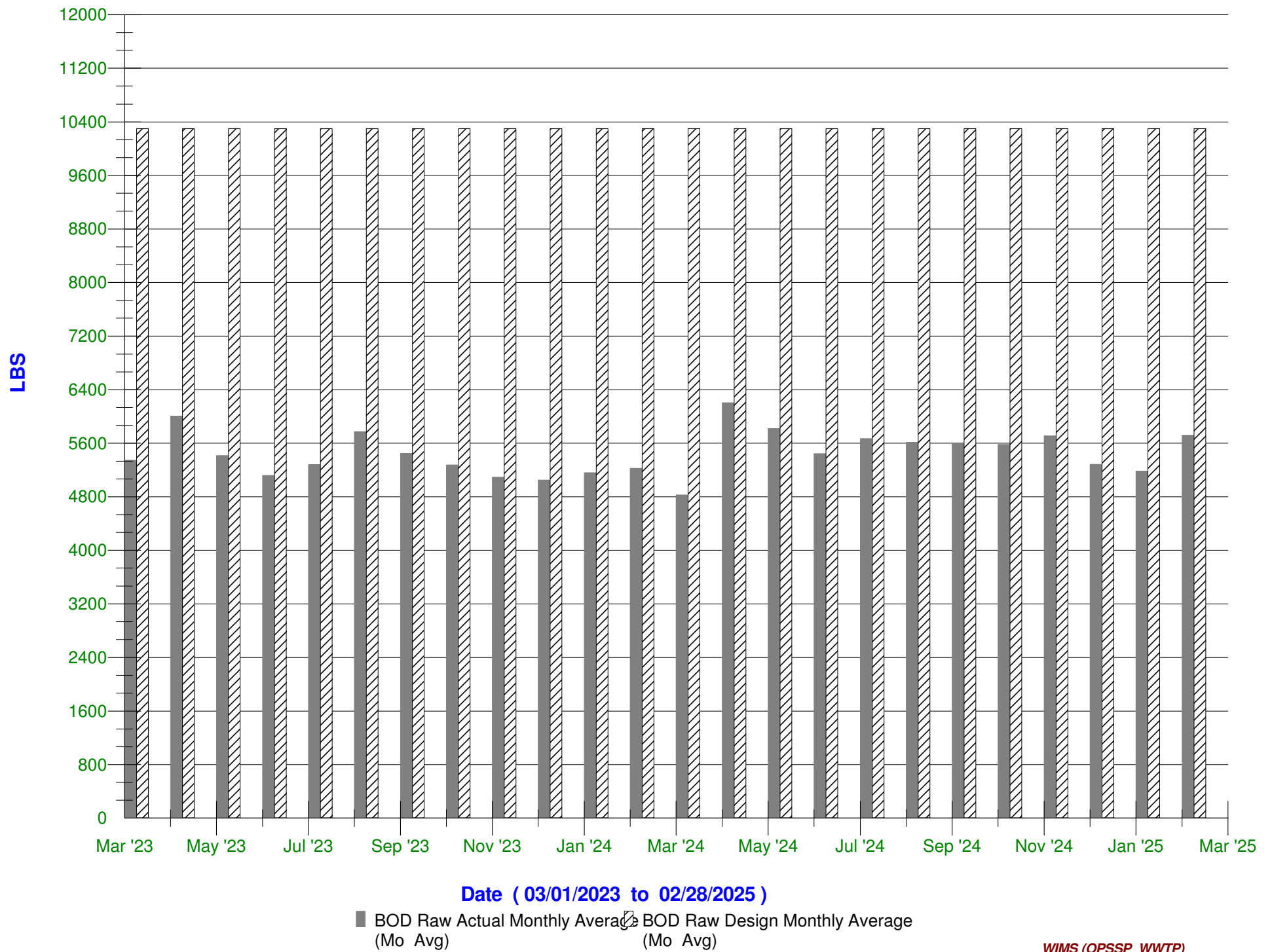
MONTH	2025	2024	2023	2022	2021	2020	2019	2018	2017
JANUARY	89,445	89,029	88,937	88,942	83,106	82,287	82,112	88,989	89,079
FEBRUARY	79,592	83,297	79,725	80,355	80,293	83,129	80,253	80,441	80,474
MARCH		82,726	81,120	88,834	88,768	88,771	88,609	76,469	88,652
APRIL		86,122	84,933	84,742	86,110	86,022	84,640	86,223	76,187
MAY		88,543	88,563	88,861	88,978	88,891	88,880	88,968	66,836
JUNE		90,926	93,567	85,473	86,219	86,029	85,990	86,098	74,224
JULY		98,263	98,201	89,341	89,195	86,944	88,225	88,869	88,996
AUGUST		98,269	98,201	89,417	88,490	88,902	88,811	88,978	88,973
SEPTEMBER		78,157	88,166	86,525	86,109	86,044	85,974	86,010	86,157
OCTOBER		85,933	88,652	89,828	86,373	88,916	88,841	87,366	89,120
NOVEMBER		76,273	86,218	86,211	86,217	82,881	85,244	85,751	86,441
DECEMBER		89,129	88,973	89,035	89,444	88,909	88,890	87,468	72,909
Grand Total/Yr	169,037	1,046,667	1,065,256	1,047,564	1,039,302	1,037,725	1,036,469	1,031,630	988,048

Final Effluent Discharge Data

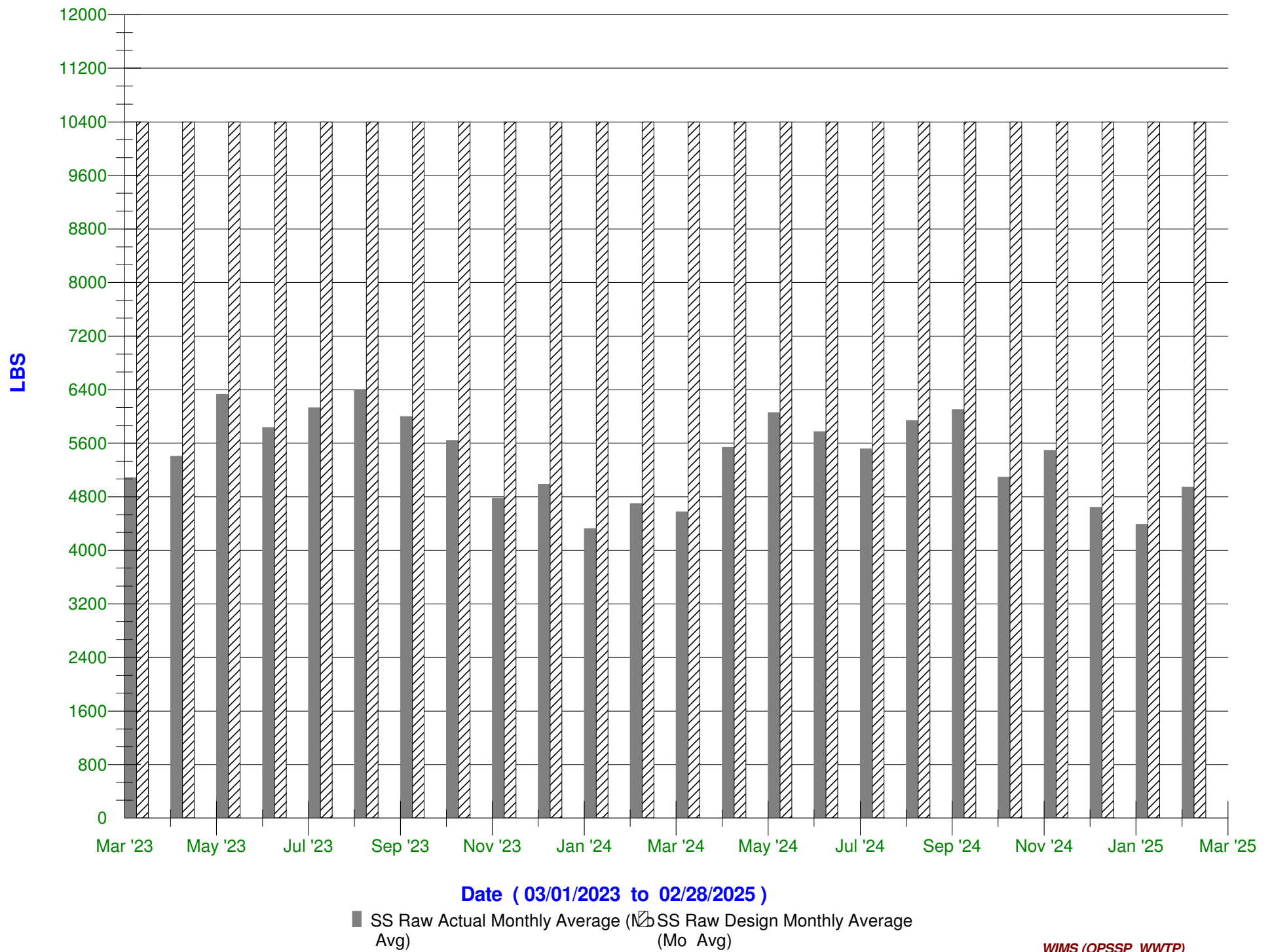
February 2025

Date	Precip INCHES	Sewage Flow		BOD					S.S.					Phosphorus				Fecal Coliform	Effluent Ammonia
		Raw MGD	Final MGD	Raw MG/L	Final CBOD MG/L	% Reduct.	Raw Pounds BOD/Day	Final Pounds CBOD/Day	Raw (ppm)	Final (ppm)	% Reduct.	Raw Pounds SS/Day	Final Pounds SS/Day	Raw (ppm)	Final (ppm)	Raw P/Day	Final P/Day	Final #/100 ml	mg/L
02/01/2025	0.00	2.000	2.089	528	41.34	92	8,807	720	260	13.66	95	4,336.80	238						
02/02/2025	0.03	2.000	2.108	258	13.18	95	4,303	232	252	15.09	94	4,203.36	265						
02/03/2025	0.12	2.062	2.248	362	6.95	98	6,225	130	288	13.63	95	4,952.76	256	6.380	0.870	110	16		28
02/04/2025	0.07	2.079	2.394	344	6.43	98	5,965	128	260	13.52	95	4,508.10	270	7.060	0.780	122	16		32
02/05/2025	0.00	2.106	2.453	300	7.06	98	5,269	144	252	18.60	93	4,426.14	381						
02/06/2025	0.02	2.072	2.452	344	6.95	98	5,944	142	264	17.80	93	4,562.05	364						
02/07/2025	0.00	2.075	2.378	330	6.75	98	5,711	134	256	15.69	94	4,430.21	311	6.340	0.720	110	14		47
02/08/2025	0.11	1.863	2.132	287	5.55	98	4,459	99	236	9.30	96	3,666.83	165	5.540	0.440	86	8		42
02/09/2025	0.12	1.925	2.167	245	5.08	98	3,933	92	204	10.10	95	3,275.12	183	5.050	0.370	81	7		48
02/10/2025	0.00	2.061	2.297	253	7.50	97	4,349	144	296	13.90	95	5,087.87	266						
02/11/2025	0.00	2.081	2.300	329	6.48	98	5,710	124	272	15.20	94	4,720.71	292						
02/12/2025	0.00	2.070	2.307	317	9.76	97	5,473	188	272	10.88	96	4,695.75	209						
02/13/2025	0.11	2.058	2.299	313	7.63	98	5,372	146	432	10.90	97	7,414.73	209						
02/14/2025	0.00	2.080	2.304		8.99			173	300	9.40	97	5,204.16	181	6.150	0.520	107	10		48
02/15/2025	0.22	1.901	2.183	245	6.07	98	3,884	111	344	12.80	96	5,453.89	233						
02/16/2025	0.05	1.962	2.219	301			4,925		268	8.05	97	4,385.31	149	5.910	0.330	97	6		49
02/17/2025	0.00	2.107	2.309	331	5.75	98	5,816	111	240	8.75	96	4,217.37	168	6.090	0.390	107	8		54
02/18/2025	0.00	2.098	2.311	391	4.31	99	6,841	83	276	7.65	97	4,829.26	147	6.510	0.340	114	7		54
02/19/2025	0.00	2.162	2.368	341	4.18	99	6,149	83	244	7.63	97	4,399.58	151						
02/20/2025	0.00	2.125	2.393	334	3.77	99	5,919	75	220	7.41	97	3,898.95	148						
02/21/2025	0.00	2.125	2.403	323	3.66	99	5,724	73	240	7.81	97	4,253.40	157						
02/22/2025	0.00	1.899	2.155	296	2.77	99	4,688	50	280	4.38	98	4,434.54	79		0.210		4		54
02/23/2025	0.00	1.999	2.247	230	1.94	99	3,834	36	200	5.41	97	3,334.33	101		0.190		4		42
02/24/2025	0.00	2.366	2.458	432	3.04	99	8,524	62	608	5.78	99	11,997.32	118		0.260		5		36
02/25/2025	0.00	2.290	2.362	387	2.50	99	7,391	49	280	4.12	99	5,347.61	81						
02/26/2025	0.00	2.174	2.498	430	2.86	99	7,796	60	356	3.76	99	6,454.69	78						
02/27/2025	0.00	2.161	2.506	404	11.14		7,286		236	3.92	98	4,253.37							
02/28/2025	0.00	2.142	2.463								100								
											100								
											100								
											100								
											100								
Total	0.85	58.043	64.803	8,655	192	2,350	150,301	3,389	7,636	275.14	2,997	32,744.21	5,200	55.030	5.420	933.314	103.502		533.200
Average	0.03	2.073	2.314	333	7	98	5,781	136	283	10.19	97	4,916.45	200	6.114	0.452	103.778	8.750		44.500
Maximum	0.22	2.37	2.51	528.00	41.34	99.35	8,807.04	720.24	608.00	18.60	100.00	11,997.32	380.52	7.06	0.87	122.41	16.31		54.20
Minimum	0.00	1.86	2.09	230.00	1.94	92.17	3,834.48	36.36	200.00	3.76	92.62	3,275.12	78.33	5.05	0.19	81.08	3.56		27.60

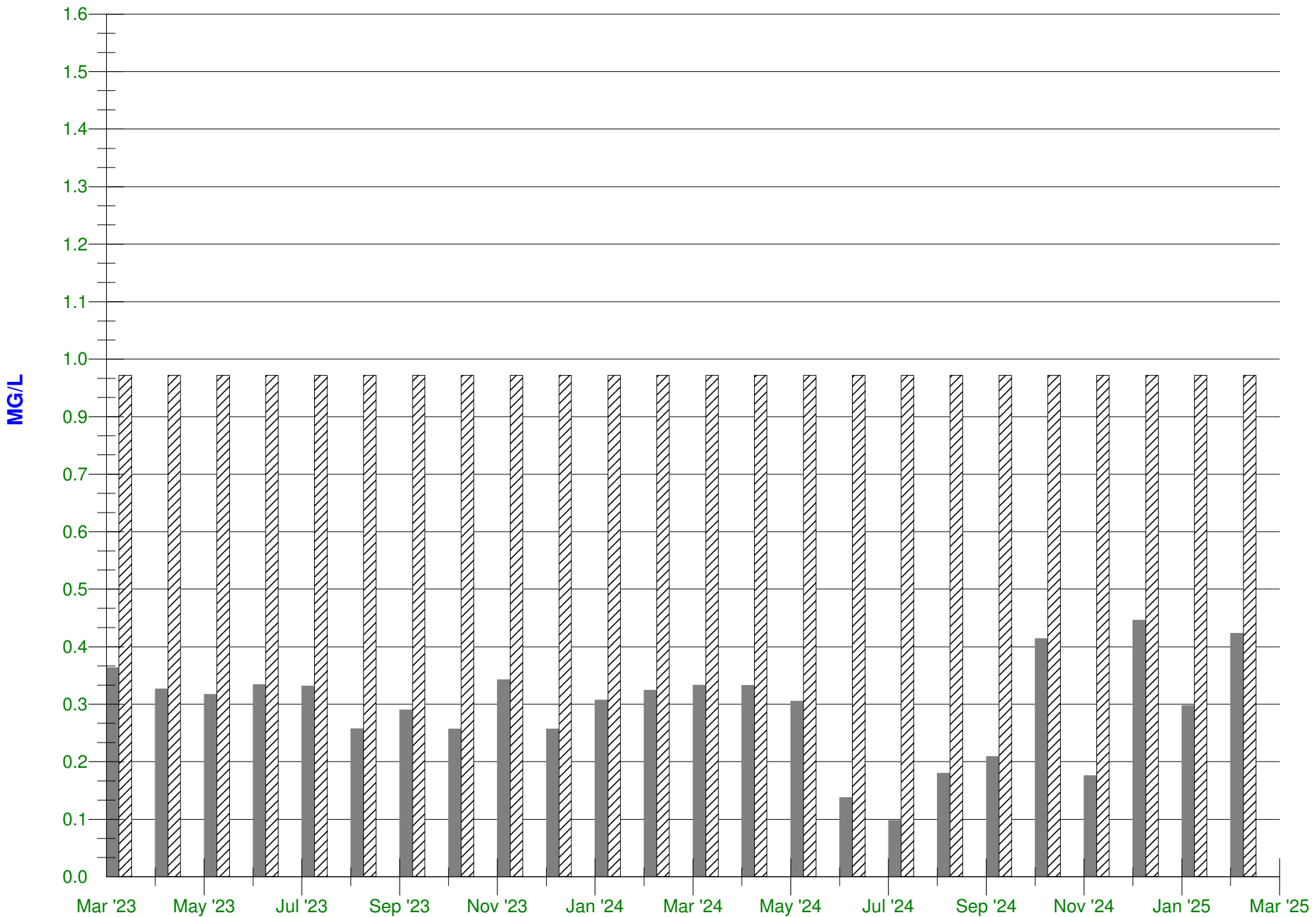
BOD Raw 2 Year History



SS Raw 2 Year History



Phosphorus mg/l 2 Year History



Date (03/01/2023 to 02/28/2025)

Effluent Phosphorous Total (Mo Avg)
 Phosphorus Final Limit (Mo Avg)

Sewage Plant Monthly Average

Month	Temperature		Precip. INCHES	Sewage Flow		Phosphorus				BOD					Suspended Solids					Power kW	Per Day LBS BOD Removed	Gas Production Per Day CUFT
	Max °F	Min °F		Influent MGD	Effluent MGD	Raw Influent		Final Effluent		Raw Influent		Final CBOD Eff.		Reduction	Raw Influent		Final Effluent		Reduction			
					MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	LBS	%	MG/L	LBS	MG/L	LBS	%				
Mar 2024	47	24	1.99	1.973	2.145	5.513	86	0.355	6	293	4,820	3.67	65.58	99	276	4,543	4.37	78.18	98	5,394	4,755	
Apr 2024	56	36	4.99	2.361	2.795	5.673	110	0.355	8	316	6,228	3.72	86.62	99	281	5,542	5.04	117.39	98	7,107	6,141	
May 2024	69	48	8.71	2.883	3.297	4.213	98	0.326	9	243	5,850	3.54	97.37	98	251	6,044	4.28	117.64	98	7,026	5,752	
Jun 2024	76	57	5.74	2.811	3.273	3.773	89	0.147	4	232	5,438	3.88	105.94	98	245	5,735	4.28	116.86	98	8,073	5,332	
Jul 2024	80	60	4.20	2.602	2.642	4.276	92	0.104	2	262	5,683	5.65	124.41	98	255	5,544	3.95	86.97	98	5,880	5,559	
Aug 2024	79	59	5.27	2.424	2.775	4.653	93	0.192	4	276	5,588	4.48	103.72	98	293	5,929	4.09	94.60	99	7,985	5,485	
Sep 2024	78	52	2.90	2.341	2.838	5.408	105	0.223	5	285	5,562	4.61	109.08	98	312	6,082	3.87	91.65	99	7,753	5,453	
Oct 2024	66	40	1.82	2.174	2.174	5.923	106	0.442	8	307	5,572	6.17	111.94	98	281	5,096	5.04	91.47	98	7,290	5,460	
Nov 2024	47	32	4.18	2.277	2.612	5.506	104	0.188	4	299	5,686	8.39	182.73	97	287	5,456	3.98	86.74	98	7,140	5,503	
Dec 2024	30	20	1.66	2.091	2.305	5.654	99	0.476	10	302	5,262	4.33	83.28	99	264	4,599	3.64	70.00	99	6,406	5,179	
Jan 2025	23	11	0.25	2.123	2.395	5.427	94	0.318	6	291	5,157	5.52	110.25	98	247	4,378	4.81	96.00	98	6,587	5,046	
Feb 2025	26	7	0.85	2.073	2.314	6.114	104	0.452	9	333	5,755	7.37	142.27	98	283	4,889	10.19	196.69	96	6,914	5,613	
Minimum	23	7	0.25	1.973	2.145	3.773	86	0.104	2	232	4,820	3.54	65.58	97	245	4,378	3.64	70.00	96	5,394	4,755	
Maximum	80	60	8.71	2.883	3.297	6.114	110	0.476	10	333	6,228	8.39	182.73	99	312	6,082	10.19	196.69	99	8,073	6,141	
Total	675	448	42.56	28.133	31.567	62.134	1,182	3.576	76	3,440	66,601	61.32	323.20	1,178	3,276	63,839	57.53	1,244.21	1,178	83,555	65,278	
Average	56	37	3.55	2.344	2.630	5.178	98	0.298	6	287	5,550	5.11	110.27	98	273	5,320	4.80	103.68	98	6,963	5,440	

**City of Stevens Point
Department of
Public Utilities &
Transportation**



**Joel C Lemke
Director
Phone: 715-345-5266
jlemke@stevenspoint.com**

March 6, 2025

MEMO

RE: Sewer credit @ 1430 Torun Road

Commissioners,

Starting on 12/23/24 and ending on 1/29/25, there was a significant water leak at 1430 Torun Road. As you can see on the attached graphic it is very clear when it started, when it was fixed and what the "normal" level of water usage should have been.

Since the repair was an underground repair, it is known that the leaking water was leaked into the ground and never found its way to our sanitary sewer. Therefore, that leaked volume of water was not treated by the wastewater treatment plant and is eligible for a credit.

When calculating the leaked amount of water, we used a "normal" rate of water consumption vs. the "leaking" rate of water consumption and calculated the difference over a period of 890 hours (the duration of the leak). That calculation amounted at 312,976 cubic feet of water that was leaked into the ground.

Staff recommends a sewer credit on this account in the amount of \$13,364.08.

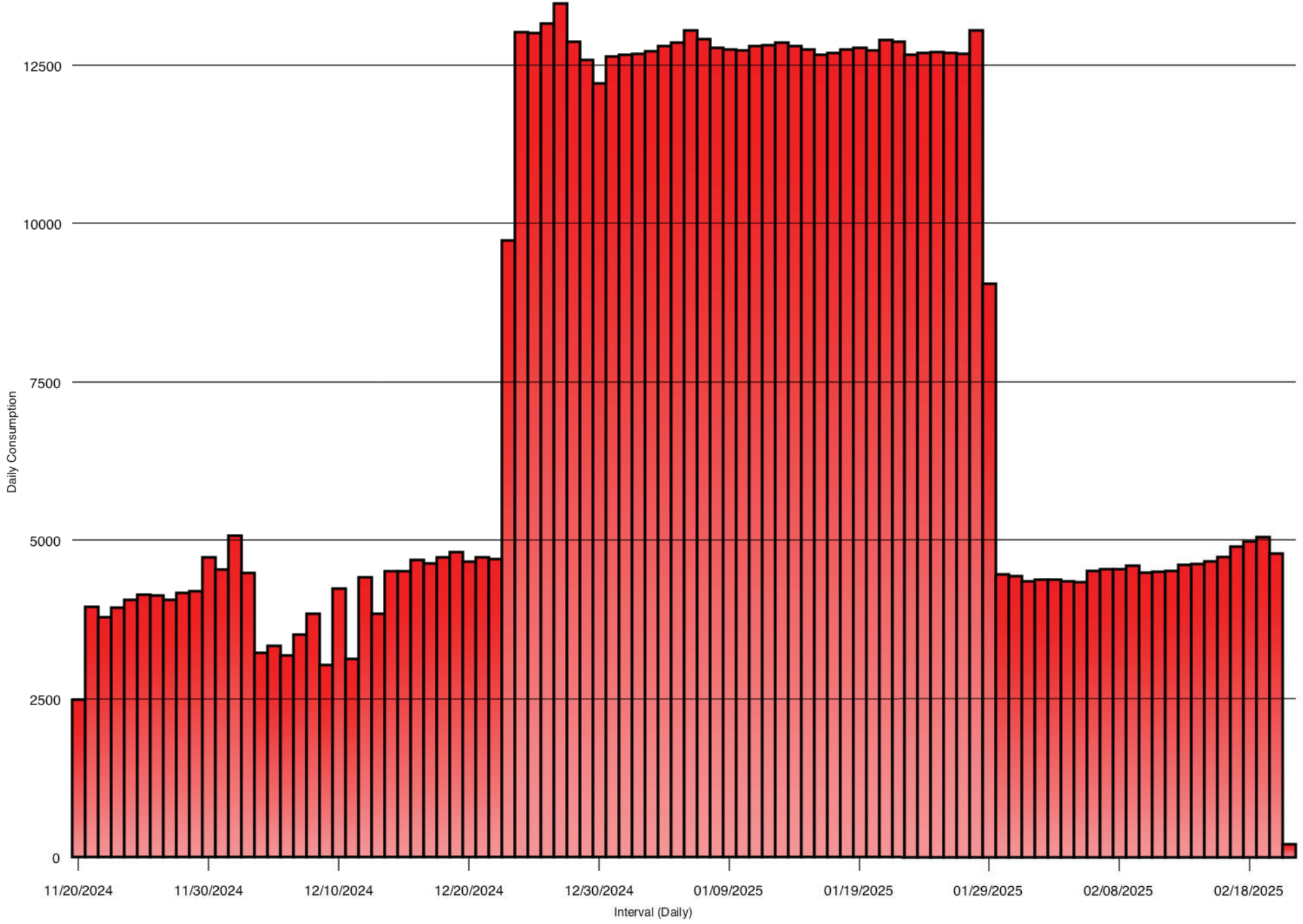
Thank you for your consideration.

Best Regards,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke
Director

E-Coder R900i Data Logging Report
MIU#: 1548602290 for 11/20/2024 - 02/21/2025 - 6" - 20" HPT, CUBIC FEET



Utility Construction and Maintenance Report

1. Contracted Construction Progress:

- Punch list items for 2024 road projects (Maria & Walker, Bliss & Mason, Badger Ave, and Forest Creek) to be completed in spring of 2025
- 2025 utility/road projects include:
 - Northside - Washington Ave. (from Lee to Second), all of Lee St., Grant St. (from Fifth to Franklin), West St. (from Fourth to Washington)
 - Southside - Madison St. (from Division to Illinois), all of Monroe St., Wyatt Ave. (from Monroe to Dixon), and East Ave. (from Monroe to Dixon)

2. Utility Maintenance Activities:

- Televising, cut, jet, flush as normal
- Normal winter operations
- Continuous monitoring of hydrants
- Removal of problematic trees located at various points around the airport perimeter fence – completed
- Tree cutting and clearing of (2) utility easements:
 - Between Forest & Georgia St. N.
 - Between 640 & 700 Second St. N.

3. Future Construction and Maintenance Projects:

- Swale Dan's Dr. and Heffron St. loop (resident letters mailed)
- Swale Woodland St.
- Phase 2 to complete fiber ring from PD to UWSP
- Fiber connection for Portage Co. to Jordan Park
- Fiber connection for Plover to Public Library

4. Emergencies/Pager Calls:

- No emergencies to report
- (7) After hours pager calls in February

5. Safety Training and Education:

- Diggers Hotline training and prevention completed 3/4/25
- First Aid Safety and Training scheduled in March



March 6, 2025

MEMO

RE: Proposed water main extensions in the Village of Park Ridge and proposed amendments to Ch. 13 of the City Ordinances

Commissioners,

Following this memo are the presentation that was given to the Plan Commission on March 3rd and the minutes of that same meeting.

We will go over the same presentation at the Utility Commission meeting and discuss the recommendations made to Council by the Plan Commission.

We'd like to get your recommendation to support/not support the Plan Commissions recommendation to Council so that it can be appropriately related.

Staff recommendation is to support the recommendation made to the Common Council by the Plan Commission. I believe this support is documented through previous action, but having it reaffirmed will help lend clarity to the matter.

Thank you for your consideration.

Best Regards,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke
Director

CURRENT PARK RIDGE AGREEMENTS WITH THE CITY OF STEVENS POINT

- WASTEWATER TREATMENT AGREEMENT – 1956, AMENDED IN 1993 TO ADD WATER METER CHARGE
- FIRE HYDRANT AGREEMENT – 2015
- PUBLIC FIRE PROTECTION AGREEMENT – 2022
- ODESSA CT. (2006) AND ANGELO CT. (2018) – THROUGH PARK RIDGE ORDINANCE, CHAPTER 8.
- CITY ORDINANCE CHAPTER 13 (WHO GETS WATER)



WASTEWATER AGREEMENT – 1956

- ACKNOWLEDGES PARK RIDGE’S DESIRE TO CONSTRUCT SEWER, BUT LACK OF DESIRE TO CONSTRUCT A WASTEWATER TREATMENT PLANT.
- ACKNOWLEDGES STEVENS POINT’S ABILITY TO TREAT THEIR WASTEWATER.
- PARK RIDGE CONSTRUCTED LARGER MAINS TO ACCOMMODATE STEVENS POINT TO THE NORTH AND EAST (AND PAID FOR THEM).
- PARK RIDGE OWNS AND IS FINANCIALLY RESPONSIBLE FOR SEWER MAINS.
- STATES THAT STEVENS POINT MAINTAINS THE MAINS BUT CHARGES PARK RIDGE.
- 25% SURCHARGE ON SEWER RATES VS. CITY RESIDENT.
- PARK RIDGE “BOUGHT IN” TO STEVENS POINT INFRASTRUCTURE.
- 99 YEAR TERM.



FIRE HYDRANT AGREEMENT

- REAUTHORIZED IN 2015, ORIGINAL FROM 90'S?
- ALLOWS THE CONSTRUCTION OF A FIRE HYDRANT AT THE NORTHEAST CORNER OF SUNSET AND HILLCREST AT THE COST OF THE VILLAGE
- WATER USE SHOULD BE CALCULATED AND PAID FOR
- QUARTERLY FEE (NOT CURRENTLY COLLECTING)
- VILLAGE AGREES TO REMAIN AS A MEMBER OF THE MABAS SYSTEM, DIVISION 110.



PUBLIC FIRE PROTECTION AGREEMENT – 2022

- IN PLACE OF THE VILLAGE VOLUNTEER FIRE DEPARTMENT
- EXPIRES IN 2025
- THIS AGREEMENT IS ONE OF THE MAIN REASONS THE VILLAGE WANTS TO EXTEND WATER MAINS – FOR MORE HYDRANTS IN THE VILLAGE.



ODESSA CT. 2006

ANGELO CT. 2018

- THE CONDITIONS RELATED TO THE CITY ALLOWING WATER AND SEWER EXTENSIONS TO THESE SUBDIVISIONS WERE HANDLED THROUGH THE ADOPTION OF NEW ORDINANCE LANGUAGE. FIRST IN 2006 AND THEN IN 2018. THE CONDITIONS INDICATE:
 - ALL INFRASTRUCTURE IS OWNED BY THE VILLAGE
 - ALL INFRASTRUCTURE IS GOVERED BY THE CITY'S ORDINANCE CHAPTER 13 FOR GOVERNANCE
 - THE VILLAGE WILL COMPLY WITH DELINQUENT CHARGES PROCESS THROUGH TAX ROLL
 - REASONABLE ACCESS TO PROPERTIES WITH SERVICE
 - HYDRANT MAINTENANCE AGREEMENTS SHALL BE IN PLACE



CITY ORDINANCE

CHAPTER 13 – WATER SERVICE LIMITS

THIS CHAPTER DESCRIBES WHICH PROPERTIES OUTSIDE THE CITY OF STEVENS POINT CAN HAVE ACCESS TO SEWER AND WATER. IT IS HARD TO INTERPRET BECAUSE OF THE SPLITTING OF PARCELS OVER TIME, BUT CURRENTLY READS AS FOLLOWS FOR THE VILLAGE:

(b) Park Ridge

4 Park Ridge Drive	10 Park Ridge Drive
11 Park Ridge Drive	20 Park Ridge Drive
22 Park Ridge Drive	23 Park Ridge Drive
28 Park Ridge Drive	29 Park Ridge Drive
31 Park Ridge Drive	32 Park Ridge Drive
37 Park Ridge Drive	38 Park Ridge Drive
39 Park Ridge Drive	41 Park Ridge Drive
49 Park Ridge Drive	51 Park Ridge Drive
69 Park Ridge Drive	105 Sunrise Avenue
112 Sunrise Avenue	77 Sunset Boulevard

THE ORDINANCE ALLOWS FOR THE ADDITION OF PROPERTIES AS THE DISCRETION OF THE COUNCIL.



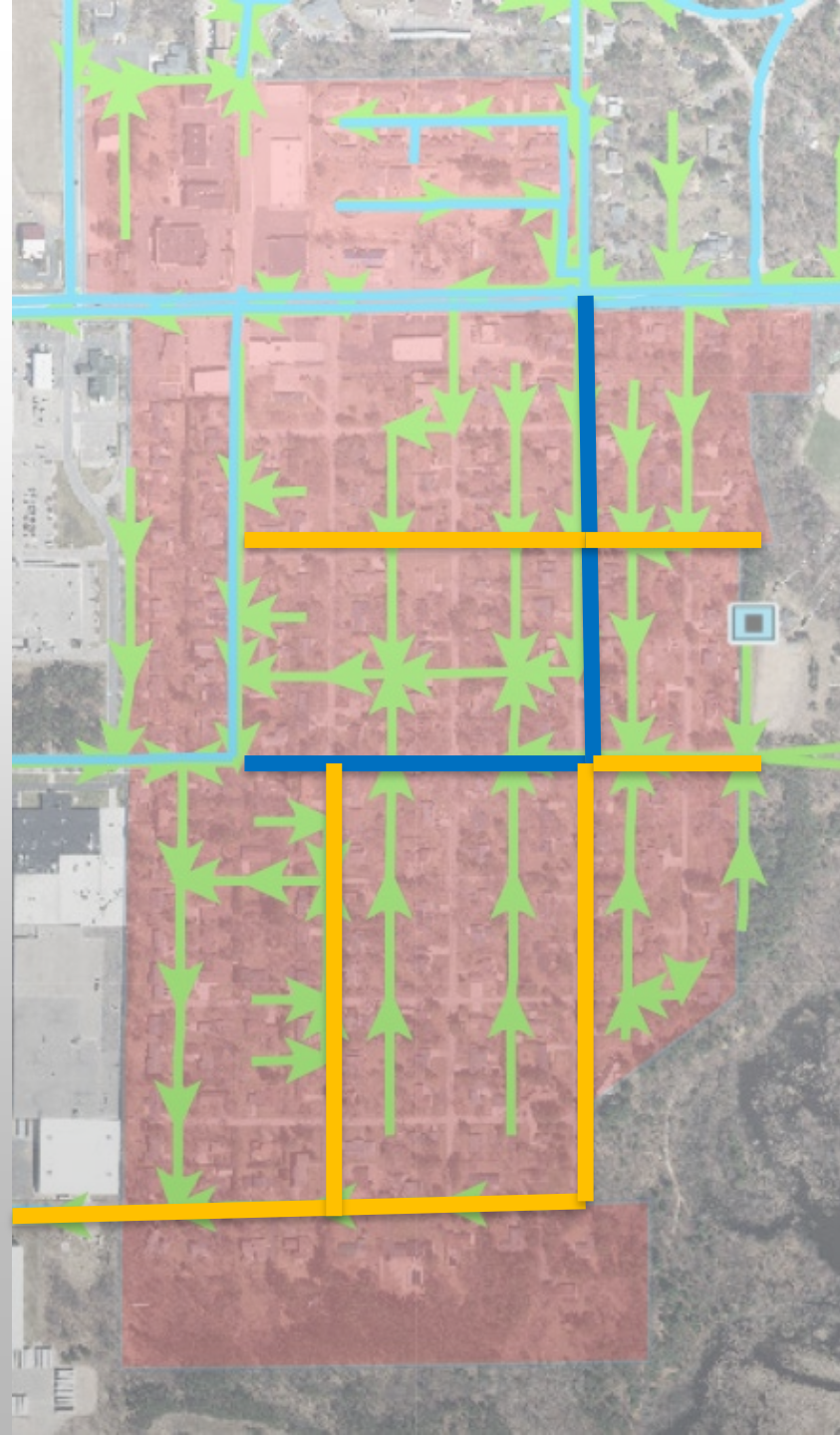
CURRENT INFRASTRUCTURE



PROPOSED WATER MAIN PHASE I



PROPOSED WATER MAIN, LATER PHASES



WATER SUPPLY AGREEMENT AND ORDINANCE AMENDMENT DISCUSSION

- OPTION 1: DO NOT ALLOW EXTENSION OF WATER MAIN FOR ANY PURPOSE.
- OPTION 2: ALLOW EXTENSION OF WATER MAIN WITH SOME OR ALL OF THE FOLLOWING:

CHAPTER 13 AMENDMENT - CHANGE WATER SERVICE AREA TO ADD ALLOWABLE SERVICE ONLY TO THE PROPOSED MAIN EXTENSION AREA.

AGREEMENT LANGUAGE (MAIN POINTS)-

- ALL INFRASTRUCTURE (ROADS AND MAINS) BUILT TO CITY SPEC
- NO MORE INFRASTRUCTURE (BEYOND PHASE I) UNTIL A CONSOLIDATION AGREEMENT IS IN PLACE
- TRIGGER MECHANISM FOR THE CONNECTION TO WATER
 - NON-CONFORMING WELLS – IMMEDIATE
 - NO CONSTRUCTION OF NEW WELLS
 - ALL WELLS ADJACENT TO NEW MAIN WITHIN 10 YEARS





Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Miskowiak
- Commissioner Rice
- Commissioner Schuler

MINUTES

CITY PLAN COMMISSION

Date and Time:	March 3, 2025 6:00 PM	Location:	Community Room 933 Michigan Avenue, Stevens Point, WI
			<u>OR</u>
			<u>Zoom Teleconferencing</u>
			Meeting ID: 861 0519 6416
			Passcode: 221390
			<u>By Computer:</u>
			https://us02web.zoom.us/j/86105196416?pwd=fP9SCVbdIcY56gomjS2IZv
			<u>By Phone:</u> +1-312-626-6799 (US Chicago)

Opening Section:

1. Roll Call
 - Meeting called to order at 6:00PM.
 - Members Present: Mayor Wiza, Alder Kneebone, Commissioners Arntsen, Beacom, Rice, Schuler
 - Members Excused: Commissioner Miskowiak

Discussion and Possible Action on:

2. Report of the February 3, 2025 meeting of the City Plan Commission.
 - Motion: Arntsen moves approval of the report of the February 3, 2025 meeting of the City Plan Commission.
 - Second: Rice seconds the motion.
 - Discussion: None.
 - Vote: Unanimous approval

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

3. Public Hearing and action on a request from Adam Sandstrom, representing FFH Holdings, LLC, for a preliminary subdivision plat review of a proposed subdivision on an unaddressed parcel bounded by Hoover Road and Heffron Street (Parcel ID 281230803140102), consistent with Ch. 20.05(1).
 - Background: Associate Planner Kuhn presents background information regarding the proposed subdivision. Lot width would be more than double the minimum lot width of the R3 district, being over 12,000 sq ft in size. Kuhn presents additional amendments that would need to occur to approve the project, including an amendment to the comprehensive plan and zoning of the parcel. Staff recommends approval of the preliminary subdivision plat conditioned on the approval of rezoning and comprehensive plan amendment.
 - Discussion:
 - Schuler asks to clarify the width of the right of way dedication, and possibility for emergency vehicle access. Kuhn and Wiza answer the right of way is planned to be 20' in width.
 - Public Hearing:
 - Steve Sawyer, 3117 Dunegan Drive, shares concerns of the proposed subdivision plat, citing the community's conservation reputation, and, if any development were to happen, the neighborhood's preference for single family home construction. Development should consider preservation of the woods in the area, citing the need for public space in the review.
 - Jean Livingston, 3001 Dunegan Drive, presents petition from the residents of Dunegan Drive that they would prefer the development of the area solely for single-family homes, and to request the applicant to preserve as many trees as possible. Petition is included in the report.
 - Nick Butz, 2917 Dunegan Drive, shares concern for the loss of urban wildlife if the development were to take place.
 - Cynthia Forster, 2933 Dunegan Drive, emphasizes the desire of residents to see single-family residential development of the subject parcel.
 - Sam Lang, Alder District 9, 1547 Strongs Avenue, questions the review of the subdivision plat given the age of the comprehensive plan.
 - Response to public hearing:
 - Kuhn answers that he is unsure of any conversations from the previous property owner regarding and the applicant regarding the parcels use for conservation; the official rezone request has not yet come forward, but rezoning to R3 would offer more flexibility for the developer. Kuhn cites transition of the intensity of use between the industrial park and residential subdivision would be desirable. Kuhn defers to applicant regarding the sale of lots to nearby neighbors, and for examples of recent construction the applicant has performed.
 - Atty Beveridge affirms that the age of a comprehensive plan does not remove its validity.
 - Schuler comments on the concerns of tree preservation and the potential to address the preservation of future trees in the zoning code rewrite; Schuler asks about the requirements to preserve open space. Kuhn provides the commission the process for providing open space or a payment in lieu of dedication of public space.
 - Beacom responds to the concern about conservation and the community's need for more housing.

- Arntsen asks for clarification about the difference between a duplex and zero-lot line homes.
 - Rice responds to the current zoning of the parcel, the recent market demand for residential development, and the transition of intensity between residential and industrial as appropriate.
 - Motion: Rice moves approval of the preliminary subdivision plat with staff recommendations as presented.
 - Second: Schuler seconds the motion.
 - Discussion: No further discussion.
 - Vote:
 - Yes: Arntsen, Schuler, Beacom, Rice, Wiza.
 - No: Kneebone.
 - Motion passes, 5-1.
4. A request from the City of Stevens Point to approve a right-of-way plat and relocation order as part of the north segment Business 51 reconstruction project.
- Background: Director Beduhn provides background on the right-of-way plat and relocation order for the commission.
 - Discussion:
 - Wiza asks about the potential impact of postponing. Beduhn responds that postponing would be detrimental to the project given the projects time constraints.
 - Schuler asks for clarification about the presence of errors. Beduhn clarifies that some details within tables are incorrect, but the design schematics are correct. Changes may still come between this phase and the next. All schedules should be correct. Mistakes could be corrected when presented later to Board of Public Works and Common Council.
 - Arntsen asks for clarification regarding the details of the maps.
 - Motion: Schuler moves to recommend approval of the right-of-way plat and relocation order of the north segment Business 51 reconstruction project to Common Council.
 - Second: Kneebone seconds the motion.
 - Discussion: No further discussion.
 - Vote:
 - Yes: Arntsen, Beacom, Rice, Schuler, Kneebone.
 - No: Wiza.
 - Motion passes, 5-1.
5. A request from the City of Stevens Point to approve a right-of-way plat and relocation order as part of the south segment Business 51 reconstruction project.
- Background: Director Beduhn reaffirms that the time constraint on this portion of the project is notable.
 - Discussion:
 - Wiza asks if errors are present in this request as well; Beduhn affirms AECOM was not clear in which errors still exist in the included tables, but should not impact the project.
 - Beacom asks if there is a gap between the two segments; Beduhn and Wiza confirm.

- Motion: Beacom moves to recommend approval of the right-of-way plat and relocation order as part of the south segment Business 51 reconstruction project to Common Council.
 - Second: Rice seconds the motion.
 - Vote:
 - Yes: Arntsen, Beacom, Rice, Schuler, Kneebone.
 - No: Wiza
 - Motion passes, 5-1.
6. Presentation on agreements with the Village of Park Ridge, with possible recommendations on ordinance amendments to Chapter 13 and a future water use agreement with the Village.
- Background: Director Lemke provides background information regarding the agreements between the City of Stevens Point and Village of Park Ridge and the City's water service limits listed in Chapter 13. Lemke presents proposed phases for serving the current geography of the Village with water mains for service, and two options to proceed:
 - Option 1 – to not allow extension of water main for any purpose.
 - Option 2 – to allow extension of water main with some or all of the following:
 - Amend Chapter 13 to change the water service area to add allowable service only to the proposed main extension area.
 - Establish agreement language that all infrastructure is built to city specifications
 - No more infrastructure is placed until a consolidation agreement is in place.
 - A trigger mechanism exists for the connection to water, which could be: immediate connection of residents using non-conforming wells, no construction of new wells, and all parcels adjacent to the proposed main connect within 10 years.
 - Discussion:
 - Wiza asks for clarification on the requirement to hook into existing utilities.
 - Steve Menzel, 512 Sunset Avenue, President of the Village of Park Ridge, shares that the Village has acquired grant assistance for several of the future phases of water main extension and highlights the sewer surcharge to Park Ridge residents and relationship to the Stevens Point Fire Department. Menzel cites the requirement to add hydrants from the fire protection agreement, which does require extension of water mains.
 - Beacom asks for clarification about the ongoing cost of maintaining water service; Lemke answers that infrastructure is replaced by way of fees, and the average density of the Village is similar to that of Stevens Point, and exposure would be limited if residents were hooked up to the utility.
 - Schuler comments on the difficulty to make a decision on direction.
 - Lemke comments that it is common for the larger utility provider to provide service outside of the municipality.
 - Motion: Wiza moves to recommend amendment of Chapter 13 to allow extension of water mains in the Village of Park Ridge subject to the conditions included in the presentation, including:
 - All infrastructure shall be built to City specifications;

- No more infrastructure beyond this first phase is installed until a consolidation agreement is in place;
 - Residents adjacent to the water main that have non-conforming wells must connect immediately;
 - No new wells may be constructed on properties adjacent to the water main;
 - All properties adjacent to the proposed main shall connect within 10 years.
 - Second: Arntsen seconds the motion
 - Discussion:
 - Alder Guthrie, District 2, asks that the agreement take into consideration the future costs of replacing and maintaining the infrastructure.
 - Alder Christianson, District 1, cites requirements from projects in other communities to connect to installed utilities, and proposes the commission consider revising the sunset clause to close at 5 years.
 - Schuler comments on the inability to know or predict if the project will be financially negative, neutral, or positive to the City.
 - Alder Kneebone comments on the need to maintain a high level of fire prevention services and ability to connect to City sewer and water.
 - Arnsten questions the requirement that no further water mains may be installed but rescinds after discussion.
 - Vote:
 - Yes: Arntsen, Rice, Kneebone, Wiza
 - No: Beacom, Schuler
 - Motion passes, 4-2.
7. Discussion only: Zoning Code rewrite.
- Background: Associate Planner Kuhn presents update regarding the Zoning Code rewrite, his process for updating the Plan Commission, and request for the commissioners to be prepared for an analysis of review standards to be discussed in May. Director Kivela comments on expectations for commissioners.
 - Discussion:
 - Arntsen asks if these meetings will be comparable to previous neighborhood planning sessions. Kuhn clarifies.
 - Kneebone applauds staff.
8. October - December 2024 Monthly Reports.
- Background: Director Kivela included monthly reports in the agenda packet, provides no additional report.
 - Discussion: None.
9. Director's Report.
- Background: Director Kivela shares a verbal recount of the report, including the sale of Forest Creek subdivision parcels, and a reminder that revisions to the City's comprehensive plan process will be made.
 - Discussion:
 - Beacom asks for clarification on the space used within City Hall for City services. Wiza, Kivela confirm that the space used for City Services is roughly 20,000 square feet and is not adequate.

Closing Section:

10. Adjourn

- Meeting adjourned at 7:55PM

SIGN IN SHEET

PLEASE PRINT LEGIBLY

FAILURE TO PRINT LEGIBLY MAY RESULT IN MISS SPELLED NAMES ON OFFICAL RECORD OF MEETING MINUTES.

NAME:

ADDRESS:

STEVE MENZEL	512 SUNSET AVE., STEVENS AV.
Sally news	2925 Dungen SP
Harvey Jr news	↓ ↓ ↓
Jean Livingston	3001 Dungen SP
Mare Christianson	1641 Clert
LARA Broderick	433 Wadleigh st.
Cynthia Forster	2933 Dungen Dr.
Tom Forster	← →
Adm Sarsam	1157 Usher Dr
Russ Renner	3009 Dungen Dr SP
Gingell Keymer	1816 Lincoln / Dist #3
Sam Lang	1547 Strongs Ave, Dist. #9

PLEASE RETURN TO SECRETARY, THANK YOU.

Summer 2024

To: Stevens Point Committee Development Department
Building Permits and Inspections

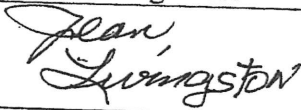
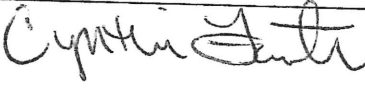
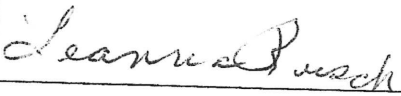
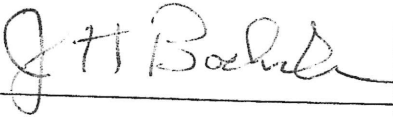
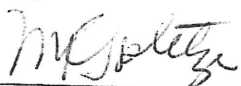
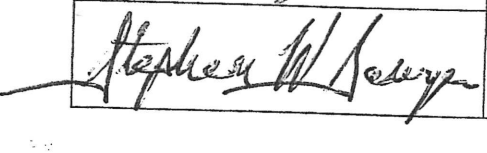
Subject: Building Permits (see attached map)

Several homeowners have attended the meetings regarding the Comprehensive Plan for the SE Area of Stevens Point, led by Chris Klesmith. The following signatures address the process of granting building permits on the vacant section of land noted in the attached map and discussed in the Comprehensive Plan. We have the following two concerns that we hope you will take into consideration when the city grants building permits for the land indicated on the attached map:

(1) As homeowners in the area, we feel the most appropriate use of this land would be single-family residences since Dunegan Drive, Heffron Street, Lampman Drive, and Heritage all consist of single family homes (see map). We feel that our reasons are important to maintain the integrity and community feel of our single-family neighborhood.

(2) This particular land contains significant trees, adding beauty to our neighborhood and to the city. Even the planning commission noted this and suggested these trees remain. We suggest that the building permits granted also consider keeping these trees.

For questions regarding these concerns, feel free to contact Tom/Cindy Forster @ 715-310-0139 or Jeanne Livingston @ 715-544-4343.

Signature	Print name & email	Street Address
	Jeanne Livingston jeannelivingston@gmail.com	3001 Dunegan
	Cynthia Forster forster.c@att.net	2933 Dunegan Dr.
		3016 Dunegan Dr
		3100 DUNEGAN DR
	Marlene Spletzer mspletzer71@gmail.com	3108 Dunegan Dr
	Stephen Sawyer stephen.sawyer.law@gmail.com	3117 Dunegan Dr.

Julie Sawyer	Julie Sawyer Julie.sawyer@live.com	3117 Dunegan Dr.
Maurice Miller	MAUREEN Miller bobandveensie@gmail.com Miller	4717 Hefron St.
Jean Boehlein	Jean Boehlein ssmewe@msn.com	3100 Dunegan Dr.
Harvey F. Mews	Harvey F. Mews Jr	2925 Dunegan Dr.
Sally L. Mews	Sally L. Mews meyer.lydsays@gmail.com	2925 Dunegan Dr.
Lindsay Meyer	Lindsay S. Meyer	3000 Dunegan Dr.
Patrick Meyer	meyer.patrickj@gmail.com Patrick Meyer	3000 Dunegan Dr.
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David Mortimer	NJMort@gmail.com	2916 Dunegan Dr.
Ella Mortimer	2916 Dunegan Dr ellamariemortimer@gmail.com	Ella Mortimer
Nikolas Butz	nik.butz@gmail.com Nikolaus Butz	2914 Dunegan Dr.
Brianna Haga	briannasue15@outlook.com	2909 Dunegan Dr
Nick Haga	" Nick Haga "	" "
Patrick Lawrence	Patrick Lawrence pdlawren@asu.edu	3008 Dunegan dr.
Evelyn D. Evans	EVELYN D. EVANS	3116 Dunegan dr.

Megan Lawrence	Megan Lawrence megan-lawrence@hotmail.com	3008 Dunegan Dr.
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Janet Reimer	Janet Reimer janandruss76@gmail.com	3009 Dunegan Dr
Russell Reimer	Russell Reimer janandruss76@gmail.com	3009 Dunegan Dr
Rebecca Reimer	Rebecca Reimer beckyreimer@charter.net	2908 Dunegan Dr

