

**City of Stevens Point
Airport Commission
January 13, 2025 - 12:20 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jenny Schmeiser, Eric Southworth, Chris Lefebvre, Shane Kohnen and Jaime Zdroik

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the November 12, 2024 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the months of November and December 2024 as audited and read.

Ayes all. Nays none. Motion carried.

4. Engagement letter with Baker Tilly - Joel Lemke

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the engagement letter with Baker Tilly.

Ayes all. Nays none. Motion carried.

5. Update on 5 year CIP projects from the Bureau of Aeronautics - Joel Lemke

Joel stated the Bureau of Aeronautics presented us with a 5 year outlook on how we can use the combination of funds available to us for capital at the Airport. It didn't get worked in for 2025 Capital because it was presented to them after the City completed their capital approval process. The total programmed funding is 5.7 million, for a very

small local share of approximately \$280,000 which is about 2.5%.

The order of the projects may change slightly due to differentiating funding sources.

These items will be worked in to the Capital Operations and Maintenance Plan presented next month, so no action is needed.

6. Written/Verbal Report - Joel Lemke

Nothing discussed.

7. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:28 P.M.