

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**January 21, 2025
7:00 PM**

OR

Zoom Teleconferencing

Meeting ID: 857 7816 2194 | Passcode: 625538

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Consideration and Possible Action on the Following:

5. Consent Agenda:
 - a. Minutes of the Common Council meeting of December 16, 2024 and Special Common Council meeting of January 13, 2025.
 - b. Actions of the Police and Fire Commission meeting of January 7, 2025:
 3. Approval of Minutes.
 4. Confirmation of Bills.
 5. Discussion, with possible action, to approve Probationary Lieutenant Justin Klein to permanent status effective February 1, 2025.
 7. Discussion, with possible action, to approve Probationary Firefighter/ Paramedic Connor Rowe, Emma Hynes, and Megan Meyer to the position of Firefighter/Paramedic with the completion of their probation effective January 8, 2025.
 9. Enter into closed session pursuant to Wis. Stats 19.85(1)(c) (considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for consideration of the following: extension of the probationary period for FD employee.

- c. Actions of the Park Commission meeting of January 8, 2025:
 - 2. Approval of November 6, 2024 meeting minutes.
 - 3. Approval of awarding the 2025 Tree Care Operations quote for the Stevens Point Forestry Department to Zblewski Brothers.
 - 4. Forestry Division Report presented by Superintendent Todd Ernster.
 - 5. Director's Report.
- d. Minutes and Actions of the Plan Commission meeting of January 6, 2025:
 - 2. Report of the December 2, 2024 meeting of the City Plan Commission.
 - 6. Discussion on a housing survey.
 - 7. Director's Report.
- e. Actions of the Board of Water and Sewerage Commissioners meeting of January 13, 2025:
 - 2. Approval of minutes.
 - 3. Approval of department claims.
 - 4. Engagement letter with Baker Tilly.
 - 5. Commission compensation.
 - 8. Use of tower space on Bliss Avenue Tower for local amateur radio.
- f. Actions of the Airport Commission meeting of January 13, 2025:
 - 2. Approval of minutes.
 - 3. Approval of department claims.
 - 4. Engagement letter with Baker Tilly.
- g. Actions of the Transportation Commission of January 13, 2025:
 - 2. Approval of December 9, 2024 minutes.
 - 3. Approval of December 2024 Financial/Claims Report.
 - 4. Approval of services and terms relating to the Transportation Department as set forth in the Baker Tilly Engagement Letter.
 - 5. Approval to allocate up to \$71,241 per bus for variances, delivery, and spare/tooling costs as part of the purchase of three buses.
- h. Minutes of the Personnel Committee meeting of January 13, 2025.
- i. Minutes and Actions of the Board of Public Works meeting of January 13, 2025.
- j. Minutes and Actions of the Public Policy and General Government meeting of January 13, 2025:
 - 2. Request to Hold Event/Street Closing.
- k. Minutes and Actions of the Finance Committee meeting of January 13, 2025:
 - 3. Approval of agreement with Northside Yard for the leasing of parking spaces in municipal parking lot 8.
 - 5. Approval of Claims Paid.
- l. Statutory Monthly Financial Report by Comptroller/Treasurer.
- m. Mayoral Appointments.
 - Board of Water and Sewerage Commissioners: Paul Adamski, reappointed for a five-year term, expiring September 30, 2029.
 - Zoning Board of Appeals (Alt 1): Jeff Schuler, filling a vacant seat for a three-year term, expiring April 30, 2027.

-Error Correction - Sustainability Commission: Gregory Knight, for a two-year term, expiring December 31, 2026.

-Business Park Business Improvement District Board: Community Development Director, Jarod Kivela, for a one-year term, expiring December 31, 2025.

6. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance, of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.04(2) for the purposes of amending the definition of 'Household Entity' and 'Household Entity Plus'.
7. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance, of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.02(1)(e)(4) pertaining to minimum lot area requirements for single-family and two-family dwellings in the "R-3" Single- and Two-Family Residence District.
8. Ordinance Amendment - Section 13.09: Water Service Limits.
9. Ordinance Amendment - Section 15.02: Aldermanic District Boundaries.
10. Ordinance Amendment - To approve the ordinance amendments in Chapter 9 (Traffic and Vehicles), Subsections 9.05 (Parking), 9.06 (Signs and Turning Limitations), and 9.12 (Bicycles and Motor Bicycles).
11. Ordinance Amendment- To approve the ordinance amendment to section 4.18 of the revised municipal code related to the referendum requirement for transportation projects.
12. Resolution- Relative to Authorizing Submittal of Great Lakes Environmental Justice Thriving Communities Grantmaking Program Application.
13. Enter into closed session pursuant to Wisconsin Statutes 19.85(1)(e) and 19.85 (1) (g) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, AND for Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, relating to the following:
 - A. Deliberation of potential sites and next steps for the relocation of City Hall.
 - B. Property negotiations for the purpose of relocating City Hall.
14. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**December 16, 2024
7:00 PM**

OR

Zoom Teleconferencing

Agenda

1. Roll Call.

Present:

Ald. Christianson, Guthrie, Keymer, Broderick, Birr, Kneebone, Shuda, Lang, Buse, Morrow.

Excused:

Ald. Steinmetz.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Aline Cychosz, 545 Franklin Street, spoke about the busy election year and expressed thanks to City Clerk Yenter and the team that helped to work all the 2024 elections.

Susan Pagel, 1108 Francis Street, spoke about running for City Clerk as well as her job experience with the City of Stevens Point.

Ald. Kneebone spoke about the holiday decorations within the city and thanked those involved.

Consideration and Possible Action on the Following:

5. Consent Agenda:

a. Minutes of the Common Council Meeting of November 18, 2024.

b. Actions of the Police and Fire Commission meeting of December 5, 2024:

3. Approval of Minutes.

4. Confirmation of Bills.

6. Discussion, with possible action, to approve the proposed language changes to the 2025-2027 Labor Contract between Union Local 484 and the City of Stevens Point Fire Department, effective January 1, 2025-December 31, 2027.

c. Minutes and Actions of the Plan Commission meeting of December 2, 2024:

7. July - September 2024 Monthly Reports.

8. Director's Report.

- d. **Actions of the Transportation Commission of December 9, 2025:**
 - 2. Approval of the October 14, 2024 minutes.
 - 3. Approval of the October and November 2024 financial/claims report.
 - 4. CY2025 fare structure approval.
 - 5. CY2025 5311/85.20 budget and grant application review and approval.
- e. **Minutes and Actions of the Personnel Committee meeting of December 9, 2024:**
 - 2. Request to approve 2025 base wage agreement between the City of Stevens Point and Teamsters General Union, Local 662 - Streets / Parks.
 - 3. Request to approve 2025 base wage agreement between the City of Stevens Point and Teamsters General Union, Local 662 - Utilities.
 - 4. Ratification of the 2025-2027 collective bargaining agreement with the City of Stevens Point and International Association of FireFighters Local 484, AFL-CIO.
 - 5. Request to approve Side Letter of Agreement between the City of Stevens Point and Stevens Point City Central Transportation Employees, Local 309, AFSCME, AFL-CIO.2024-2219.
- f. **Minutes and Actions of the Public Policy and General Government meeting of December 9, 2024:**
 - 2. License List.
- g. **Minutes and Actions of the Finance Committee meeting of December 9, 2024:**
 - 5. Approval of transfers from TIF District 9 to TIF Districts 10 and 11.
 - 6. Approving the write-off of uncollectible personal property taxes and accounts receivable.
 - 7. Approval of Claims Paid.
- h. **Statutory Monthly Financial Report by Comptroller/Treasurer.**
- i. **Mayoral Appointments.**
 - Historic Preservation and Design Review Commission: Carol Molepske, filling the unexpired term of Erik McFarland, expiring April 30, 2025
 - Historic Preservation and Design Review Commission (Alternate #1): Dan Kryst, filling the unexpired term of Carol Molepske, expiring April 30, 2027.
 - Tourism Commission (Parks Commission President): John Okonek, appointed for the one-year term, expiring April 30, 2025.
 - Housing Authority: Eric Riskus, reappointed for a five-year term, expiring December 31, 2029.
 - Business Improvement District Board: Robert Welling (Property owner), filling the unexpired term of Bob Butt, expiring December 31, 2026.
 - Business Improvement District Board: Alderperson Marc Christianson, reappointed for a two-year term, expiring December 31, 2026.
 - Business Improvement District Board: Brian Cumins (Property owner), reappointed for a two-year term, expiring December 31, 2026.
- j. **Mayoral Appointments to the Business Park Business Improvement District.**
 - Real Property Owner: Jim Anderson, representing Viking Holding II for a one-year term, expiring December 31, 2025.
 - Real Property Owner: Jeff Ramlow, representing SkyGroup LLC for a two-year term, expiring December 31, 2026.
 - Real Property Owner: Mike Trzinski, representing Delta Dental of Wisconsin for a two-year term, expiring December 31, 2026.
 - Real Property Owner: Debra Marten, representing Marten Machining, Inc. for a three-year term, expiring December 31, 2027.
 - Real Property Owner: Chase Rettler, representing LA/E LLC for a three-year

term, expiring December 31, 2027.

-City Alderperson: Dale Steinmetz, representing District Six for the Aldermanic term, expiring April 20, 2026.

Ald. Broderick moved, Ald. Morrow seconded, to approve the consent agenda.

Call for the vote: ayes, all; nays, none; motion carried.

6. Public Hearing and action on a request from the City of Stevens Point to adopt the Stevens Point Historic Preservation Plan, consistent with Ch. 22.06(3)(2)(a).

Associate Planner/Zoning Administrator Adam Kuhn gave a brief overview of the proposed Historical Preservation Plan.

Ald. Christianson declared the public hearing open.

As no one wished to speak, Ald. Christianson closed the public hearing.

Ald. Kneebone moved, Ald. Lang seconded, to approve the request.

Ald. Christianson thanked Associate Planner/Zoning Administrator Adam Kuhn for the effort as well as the quality of work on composing the plan.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

7. Adoption of the Housing Affordability Report for permit year 2023.

Associate Planner/Zoning Administrator Adam Kuhn gave a brief overview of the Housing Affordability report as well as statutory requirements.

Ald. Morrow moved, Ald. Birr seconded, to approve the adoption.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

8. A request to enter into a Donation Waiver Agreement with the Wisconsin Department of Transportation for a curb ramp replacement project along State Highway 66 and U.S. Highway 10 East.

Director Beduhn gave a brief overview of the request.

Ald. Christianson asked if the Wisconsin Department of Transportation would be in contact with property owners.

Director Beduhn answered.

Ald. Keymer asked for clarification on the number of replacements.

Director Beduhn clarified that fourteen would be impacting city property.

Ald. Keymer moved, Ald. Morrow seconded, to approve the request.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

9. Resolution – Establishing Alternate In-Person Absentee Voting Location.

City Clerk Yenter gave a brief overview of the resolution.

Ald. Lang moved, Ald. Birr seconded, to approve.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

10. Resolution – Directing Spring Primary Election.

Clerk Yenter gave a brief overview of the resolution.

Ald. Shuda moved, Ald. Keymer seconded, to approve.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

11. Resolution - Amendments to the 2024 Budget.

C/T Ladick gave a brief overview of the amendments to the 2024 Budget.

Ald. Kneebone moved, Ald. Lang seconded, to approve.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

12. Adjournment.

Adjourned at 7:25 p.m.

**CITY OF STEVENS POINT
SPECIAL COMMON COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**January 13, 2025
6:05 PM**

OR

Zoom Teleconferencing

1. Roll Call.

Present:

Ald. Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Morrow.

Excused:

Ald. Buse.

Others Present:

Mayor Wiza, Clerk Yenter, Director Kremer, Director Kivela, C/T Ladick, Chief Kussow, Chief Moody, Deputy C/T Peterson, Tax Specialist Susan Pagel, H/R Frasch, Attorney Beveridge, Director Beduhn.

Consideration and Possible Action on the Following:

2. Ordinance Amendment - Section 2.01: Meetings.

Ald. Keymer moved, Ald. Morrow seconded, to approve the ordinance.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Morrow.

Nays: None. Motion carried.

3. Adjournment.

Adjourned at 6:06 p.m.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF JANUARY 7, 2025**

- 1. Roll Call:** Commissioners Behrendt, Kirschling, Mrozek, Ostrowski, Zenner

Also Present: Police Chief Kussow, Fire Chief Moody, Ast. Chief Gemza,
Ast. Chief Zvara, Division Chief Sinner, Division Chief Ewing,
RB Supervisor Tork, Alderperson Kneebone

2. President's Report

3. Approval of Minutes

Commissioner Mrozek moved, seconded by Commissioner Zenner, to approve the minutes of the December 5, 2024, meeting as presented.

Ayes, all; nays, none. Motion carried.

4. Confirmation of Bills

Commissioner Ostrowski moved, seconded by Commissioner Mrozek, to approve the confirmation of the December 2024 bills.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, to approve Probationary Lieutenant Justin Klein to permanent status effective February 1, 2025.

Commissioner Zenner moved, seconded by Commissioner Ostrowski, to approve Probationary Lieutenant Justin Klein to permanent status effective February 1, 2025.

Ayes, all; nays, none. Motion carried.

6. Police Chief Report

Commissioner Zenner moved, seconded by Commissioner Mrozek, to approve the Police Chief report and place it on file for December 2024.

Ayes, all; nays, none. Motion carried.

7. **Discussion, with possible action, to approve Probationary Firefighter/ Paramedic Connor Rowe, Emma Hynes, and Megan Meyer to the position of Firefighter/Paramedic with the completion of their probation effective January 8, 2025.**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve Probationary Firefighter/ Paramedic Connor Rowe, Emma Hynes, and Megan Meyer to the position of Firefighter/Paramedic with the completion of their probation effective January 8, 2025.

Ayes, all; nays, none. Motion carried.

8. **Fire Chief Report/EMS Report/EM Report**

Commissioner Ostrowski moved, seconded by Commissioner Mrozek, to approve the Fire Chief/EMS/EM reports and place them on file for December 2024.

Ayes, all; nays, none. Motion carried.

9. **Enter into closed session pursuant to Wis. Stats 19.85(1)(c) (considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for consideration of the following: extension of the probationary period for FD employee.**

Roll Call to closed session: Commissioners Behrendt, Kirschling, Mrozek, Ostrowski, Zenner

Roll Call to open session: Commissioners Behrendt, Kirschling, Mrozek, Ostrowski, Zenner

Commissioner Kirschling moved, seconded by Commissioner Behrendt, to extend the probationary period for Luke Kratzke until June 8, 2025

Behrendt: aye. Kirschling: aye. Mrozek: aye. Ostrowski: aye. Zenner: aye.
Nays, none. Motion carried.

10. **Adjournment.**

The meeting adjourned at 2:46 p.m.

**REGULAR MEETING MINUTES
Board of Park Commissioners
January 8, 2025 - 6:30 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

[Zoom Teleconferencing](#)

Meeting ID: 881 5477 2258 | Passcode: 917084

By Computer: [Join](#)

By Phone: +1-312-626-6799 (US Chicago)

Discussion and Possible Action on:

1. Roll Call.

Present: Alder Broderick, Alder Buse, Freckmann, Disher, Glodosky, Alder Keymer, McDonald, Okonek, Sorenson

Excused: Przybylski, Winn

Also Present: Todd Ernster

2. Approval of November 6, 2024 meeting minutes

Motion to approve by Disher, second by Glodosky, passed 9-0.

3. Approval of awarding the 2025 Tree Care Operations quote for the Stevens Point Forestry Department to Zblewski Brothers.

Motion to award as written by Sorensen, second By McDonald; passed 9-0.

4. Forestry Division Report presented by Superintendent Todd Ernster

No action.

5. Director's Report

- Winter sports area and ice rink updates

- Master plans scheduled to return to Park Commission in February

- February park commission meeting date (February 12)

No action.

6. Adjournment.

Motion to adjourn by Glodosky, second by Sorenson; meeting adjourned at 6:59 pm.



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We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Miskowiak
- Commissioner Rice
- Commissioner Schuler

MINUTES

CITY PLAN COMMISSION

Date and Time:	January 6, 2025 6:00 PM	Location:	Community Room 933 Michigan Avenue, Stevens Point, WI
			<u>OR</u> <u>Zoom Teleconferencing</u> Meeting ID: 895 1669 3959 Passcode: 740925 <u>By Computer:</u> https://us02web.zoom.us/j/89516693959?pwd=j05r8z7gJkVS3q2fxBktCU <u>By Phone:</u> +1-312-626-6799 (US Chicago)

Opening Section:

1. Roll Call
 - Meeting called to order at 6:00 PM.
 - Members present: Mayor Wiza, Alder Kneebone, Commissioners Arntsen, Beacom, Miskowiak, Rice, Schuler

Discussion and Possible Action on:

2. Report of the December 2, 2024 meeting of the City Plan Commission.
 - Background: Report of the December 2, 2024 meeting of the City Plan Commission included in the agenda packet.
 - Motion: Arntsen moves approval of the report of the December 2, 2024 meeting of the City Plan Commission.
 - Second: Miskowiak seconds the motion.
 - Discussion: None.
 - Vote: unanimous approval.
3. Public Hearing and action on a request from the City of Stevens Point to amend Chapter

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Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

23, Zoning Ordinance, of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.04(2) for the purposes of amending the definition of 'Household Entity' and 'Household Entity Plus' as follows:

HOUSEHOLD ENTITY – is an individual, or two or more persons related by blood, marriage, adoption, foster child arrangement, or similar legal relationship and functioning as a single housekeeping entity, or such individual or person plus two individuals and their dependents, not having such similar legal relationship but functioning as a part of the single housekeeping entity. The definition of Household Entity shall not apply to a Tourist Rooming House.

HOUSEHOLD ENTITY PLUS – is an individual, or two or more persons related by blood, marriage, adoption, foster child arrangement, or similar legal relationship and functioning as a single housekeeping entity, or such individual or person plus three individuals and their dependents, not having such similar legal relationship but functioning as a part of the single housekeeping entity. The definition of Household Entity Plus shall only apply to Owner-Occupied Dwellings. The definition of Household Entity Plus shall not apply to a Tourist Rooming House.

- Background: Wiza presents the definitions to the commission and public.
- Public Hearing:
 - Greg Hansel 3524 Regent St., speaks in favor of the change in definitions of Household Entity and Household Entity Plus.
 - Andrea Olson, 410 Franklin St., speaks against the definition change and recommends a registration system.
 - John Kedrowski, 1740 Madison St., speaks against the definition change and references previous housing improvement tools.
 - Alder Christianson, District 1, expresses gratitude for the commissioner's review of the ordinance amendment and speaks in favor of the amendment.
 - Deb Knippel, 611 Soo Marie Ave, speaks in favor of the ordinance amendment.
 - Fran McKinney, 716 Ridge Rd, speaks in favor of the ordinance amendment.
- Discussion:
 - Beacom asks if the other college campuses have rooming houses to offset the demand for housing units.
 - Associate Planner Kuhn presents background information on the maximum number of unrelated persons allowed in the same housing unit in other UW system municipalities.
 - Beacom shares support of the increase, but expresses concerns that the changes will not provide relief and that the change may incentivize additional investors purchasing properties.
 - Rice expresses opinion that the ordinance change will have impacts and the City may need to prepare for the impact on the enforcement of other ordinances.
 - Schuler comments on the difficulty of enforcement and the difficulty of trying to understand the likelihood of positive or negative outcomes from the amendment.
 - Arntsen asks for clarification on the Commission's prior recommendation.
- Motion: Arntsen moves approval of the amendment.
- Second: Kneebone seconds the motion.

- Discussion:
 - Rice acknowledges the Council's desire to provide the incentive for owners, but unsure how powerful the incentive is with the change.
 - Beacom comments again on the enforceability of the ordinance and confusion for those entering the housing market.
 - Miskowiak expresses gratitude for staff preparation.
 - Kneebone shares anecdote that addresses Rice's concern.
 - Vote: Unanimous approval.
4. Public Hearing and action on a request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance, of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.02(1)(e)(4) pertaining to minimum lot area requirements for single-family and two-family dwellings in the "R-3" Single- and Two-Family Residence District. The lot area for single-family dwellings is amended from 5,000 square feet to 4,000 square feet, the lot area for single-family zero lot line dwellings is amended from 5,000 square feet to 4,000 square feet, and the lot area for two-family dwellings is amended from 10,000 square feet to 8,000 square feet.
- Background: Associate Planner Kuhn provides background information identifying the location of R-3 districts, current minimum lot area requirements for these districts, and summarizes the reasons for the request.
 - Rice asks for the quantity of properties that are currently being used for single family homes that could then support a duplex, and asks if there are a similar amount of non-conforming homes that are single-family homes between 4,000-5,000 square feet.
 - Beacom asks for the minimum building square footage for a single family home.
 - Public Hearing:
 - Andrea Olson, 410 Franklin St., speaks in favor of the reduction in lot size, but also asks for information about the zero-lot line change and when properties lose their grandfathered status.
 - Glenn Aavang, 2725 Peck Street, asks if the amendment impacts the entire city.
 - Discussion:
 - Beacom speaks in favor of the amendment, and asks about the limited amount of change.
 - Motion: Kneebone moves approval of the amendment as presented.
 - Second: Miskowiak seconds the motion.
 - Discussion:
 - Rice thanks Kuhn for sharing the experiences of residents who have not been able to repair their homes because of the previous ordinance and speaks in favor of the amendment.
 - Vote: Unanimous approval.
5. A request to enter into an easement agreement with the Wisconsin Public Service Corporation on an unaddressed parcel bounded by County Road HH and Badger Avenue (Parcel ID 281230801340002).
- Background: Director Beduhn provides the rationale of the easement request as provided by Wisconsin Public Service.
 - Discussion:

- Schuler asks if there is merit to Wisconsin Public Service's statements about the planning of the East Park Commerce Center.
 - Motion: Wiza moves to deny the request.
 - Second: Kneebone seconds the motion.
 - Vote: Unanimous approval of the denial.
6. Discussion on a housing survey.
- Background: Associate Planner Kuhn requests input on the previously discussed housing survey, asking for particular questions that staff should include.
 - Discussion:
 - Kneebone requests information about why residents are not purchasing homes more in the area (motivations for buying and renting, restrictions from buying).
 - Beacom requests more information about the individuals in the housing cost-burdened and housing insecure bracket. Are residents cost-burdened because they're seeking additional amenities or are there other reasons.
 - Rice comments on the results of the first mandated housing affordability report, noting that some residents are reluctant to acquire new housing; requests more information from residents on why they are not upgrading their housing and leaving affordable housing stock.
 - Beacom adds that it would be good to understand landlords' motivation for participating in programs like RentReady.
 - Schuler asks about the timing of the survey, and updating sections of the City's comprehensive plan prior to releasing a survey.
 - Andrea Olson, 410 Franklin St., comments on the vacant land that is designated future land use is commercial and how that should be taken into consideration. Comments on the use of Community Development Block Grant funds.
 - Alder Guthrie, District 2, echoes Commissioner Rice's comments and comments on the need for additional stock in desirable locations, including the amenities needed nearby to make the transition enticing.
 - Atty Beveridge comments on the availability of housing survey templates.
 - Alder Christianson, District 1, reiterates comments made by Guthrie.
 - Kneebone recommends utilizing additional community resources to organize the survey.
 - Arntsen also echoes the question about motivations and barriers to exiting current housing for new options.
7. Director's Report.
- Director Kivela presents written report, emphasizing the progress on the Forest Creek subdivision, and TID 14.
 - Schuler requests information on the maintenance contracts of the Portage County Business Park BID.

Closing Section:

8. Adjourn
- Meeting adjourned at 7:37PM.

**City of Stevens Point
Board of Water and Sewerage Commissioners
January 13, 2025 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jenny Schmeiser, Eric Southworth, Chris Lefebvre, Shane Kohnen and Jaime Zdroik

2. Approval of Minutes

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the November 12, 2024 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the department claims for the months of November and December as audited and read.

Ayes all. Nays none. Motion carried.

4. Engagement letter with Baker Tilly - Joel Lemke

Joel explained that this is an update on the fee schedule for the audits they prepare for us. Shows just slight increases every year through 2026. Joel recommends approval.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the engagement letter with Baker Tilly.

Ayes all. Nays none. Motion carried.

5. Commission compensation - Joel Lemke

Paul explained that last year at this time we approved getting annual COLA

adjustments and recommends we continue with the COLA increase for this year as stated in Joel's memo of 3.3%.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the Commission compensation be increased 3.3% for 2025 which is the cost of living adjustment used for general City wages.

Ayes all. Nays none. Motion carried.

6. Water Supply and Distribution Reports - Eric Southworth

Eric stated when comparing pumpage from last year to this year we pumped 100 million gallons less this year. There was more precipitation this year. Well 4/Well 12 soil borings were completed last week. Design work is in progress. Operation deep freeze started last Friday. These are customers whom laterals are shallow and we ask them to run their water so they don't freeze up.

7. Update on lateral line replacement fund - Joel Lemke

Joel's stated after the November meeting, rates went into effect as of December 1, 2024. So customers with a bill due in February will be seeing this for the first time. It will only be for one month of their billing quarter. The next will be two of the three months and then full rate after that. There will be some information placed on the website. Staff will be provided with bullet points in order to best answer customer questions.

8. Use of tower space on Bliss Avenue tower for local amateur radio - Joel Lemke

The Department was approached by some amateur radio operators who would like to put a small amount of equipment on the top of the tower. Joel stated there is already space there for this on the Bliss Ave tower. These operators serve a potentially vital role during weather events and other disasters.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the use of tower space on the Bliss Avenue tower for local amateur radio.

Ayes all. Nays none. Motion carried.

9. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated we met all permit requirements for the months of November and December. In December 2024, there is some effluent phosphorus data that is not in there yet. They are waiting for the data to come back today.

10. Construction and Maintenance Report - Shane Kohnen

Shane summarized the report included in the packet. The report highlights Construction Progress; Utility Maintenance Activities; Future Construction; Emergencies/Pager calls and Safety Training & Education.

11. Directors Report - Joel Lemke

We are in the process of transitioning from the City Works software to work orders in Springbrook from now until the end of March. The Capital Operation and Maintenance Plan will be brought to the Commission for February's meeting.

12. Adjournment.

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:20P.M.

REPORT TO THE DECEMBER 9, 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of November 1, 2024

Bank deposits recorded in November 2024

\$	5,329,814.45
\$	197,737.79
\$	5,527,552.24

CHECKS ISSUED NOVEMBER 2024:

59556	Teamsters Union Local 662	November Union Dues	1,000.00
59558	AWWA - Annual	Membership Renewal	2,616.00
59559	Batteries Plus LLC	Batteries	100.32
59561	Martelle Water Treatment	Aquadene	8,726.85
59562	Miovision Technologies Inc	Michigan Ave Project	554.64
59563	NAPA	Supplies	26.98
59564	Portage Cty Register of Deeds	Fee to record pre-annex agreement	30.00
59566	Vestis	Rugs	46.82
59568	Mae Nachman	Salary	67.52
59569	Community Foundation of Central WI	Green Circle - Employee Contribution	10.00
59570	United Way Of Portage County	Employee Contribution	47.00
59571	AnSer	After hours answering service	185.00
59572	Aspirus Medical Group, Inc.	Annual Audiograms	22.00
59573	Avineon, Inc.	GIS Support	3,354.17
59575	Candlewood Property Mgmt	Refund Check 041105-000, 1446 River View Ave	50.87
59576	City Of Stevens Point	Workers Comp Insurance Premiums	1,432.09
59578	Cooper Oil Company Inc	Diesel fluid & tubes	128.04
59579	Employee Resource Center	October EAP Fees	48.45
59580	Fastenal Company	PPE & Supplies	68.64
59581	Ferguson Waterworks #1476	Inventory	1,430.00
59582	First Supply LLC -Plover	Inventory	2,026.80
59587	Hawkins Inc	Chemicals	3,075.27
59588	Infosend Inc	Statement & Notice Printing	2,852.73
59589	Northern Management LLC	Refund Check 037477-000, 401 Michigan Ave #203D	34.37
59590	Petty Cash	Postage, Conference expenses, mileage & anniversary lunch	528.12
59591	Mastercard	Hitch pin for valve truck, Maintenance Supplies - Well 11, Office Supplies, Amazon Credit	663.85
59593	Springbrook Holding Company LLC	Civic Pay Transaction Fees	1,789.00
59596	Vestis	Uniforms	220.82
59598	Wi State Laboratory of Hygiene	Fluoride Testing	29.00
59599	Wimme Sand & Gravel, Inc.	Yard material	1,303.98
59600	Aspirus Medical Group, Inc.	Wellness Program	139.00
59603	Candlewood Investments LLC	Refund Check 041338-000, 1436 Riverview Ave	6.05
59604	City Of Stevens Point	Retirement, insurance, IT & fuel, October 2024 - Concrete & Asphalt	26,480.66
59605	Clark Dietz	2025 Street Improvements Project design August 31- Sept 27, 2024	12,543.34
59606	Dolce Digital Imaging	Postage	2,420.97
59608	Fastenal Company	PPE	149.14
59609	Ferguson Waterworks #1476	Inventory	556.00
59612	Municipal Well & Pump	Well 12 Drilling	164,015.60
59615	Somerville Inc.	Professional Services Sept 30-Oct 27, 2024 Water Office Remodel	701.25
59616	Strand Associates Inc	Professional Services - October 2024-Michigan Ave Improvements	4,016.67
59617	USA Blue Book	Lab supplies	522.31
59618	Scott Winkelman	Refund Check 010568-000, 2048 Oak St	46.99
59620	Community Foundation of Central WI	Green Circle - Employee Contribution	10.00
59621	United Way Of Portage County	Employee Contribution	47.00
59623	Clark Dietz	Professional Services - Sept 28-Oct 25-2025 Street Improvements	5,840.90
59625	Fastenal Company	PPE	149.14
59627	Heartland Business Systems, LLC	Monthly Invoice-November	208.03
59628	Metron-Farnier LLC	Meters/shipping	26,920.86
59629	NAPA	Tools	173.58

59630	NCL of Wisconsin Inc	Water Lab Supplies	197.08		
59631	Northern Lake Services Inc	Drinking water required testing	60.00		
59632	Springbrook Holding Company LLC	Professional Services - PO,WO, IC & Timesheets	140.00		
59633	Strand Associates Inc	Professional Services Oct 1-Oct 31-Well 12 & Water Treatment Fac	14,341.63		
59634	Summit Fire Protection	Annual Fire Extinguisher Inspection	959.49		
59635	Mastercard	Floor swept motor & kubota starter, Supplies, Tools, Amazon Web Services, Locate Flags, Springbrook Activate Conference, WIAWWA meeting expenses	2,980.75		
59636	Vestis	Rugs	46.82		
59637	Wolter, Inc.	Man lift annual inspection, fork lift annual inspection, floor sweeper inspection, floor sweeper annual inspection	172.91		
59639	Hawkins Inc	Chemicals	3,570.27		
59642	Point Embroidery & Screen	Employee Shirts	874.30		
59647	Clark Dietz	2025 Street Improvements-Professional Services June 29-July 26	12,650.83		
	Bank Fees	Bank Fees	2,401.19		
	WPS	Utility Charges	31,663.03		
	Payroll	Payroll	33,556.24		
	IRS & DOR PR Tax	Payroll Taxes	42,793.89		
	Verizon Cell & iPad Charges	Phone & iPad Charges	635.81		
	DOR Garnishment	Garnishment	9.35		
	HRA Admin Fees	Renewal & Admin Fees	180.00		
	TOTAL EXPENSES LISTED			\$ 424,650.41	\$ 424,650.41
	BALANCE ON HAND NOVEMBER 30, 2024				
		Balance on Hand		\$ 5,102,901.83	
		Plus uncleared checks		\$ 53,727.44	
		Less checks previously written clearing this month		<u><u>\$ (52,081.87)</u></u>	
		Ending Cash Balance matching Bank Statements		\$ 5,104,547.40	
		Less Restricted Funds		\$ (1,155,565.53)	
		Cash on Hand		\$ 3,948,981.87	

REPORT TO THE JANUARY 13, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of December 1, 2024

\$ 5,160,678.75

Bank deposits recorded in December 2024

\$ 2,237,552.78

\$ 7,398,231.53

CHECKS ISSUED DECEMBER 2024:

59650	Mae Nachman	Salary	62.35
59651	Community Foundation of Central WI	Employee Contribution	10.00
59652	United Way Of Portage County	United Way	47.00
59653	Central States H & W Fund	Health Insurance Premiums	44,432.74
59654	First Supply LLC -Plover	Work gloves	49.94
59655	H&S Protection Systems Inc	Annual Alarm Monitoring - Water Office	664.08
59656	Metron-Farnier LLC	Meters/shipping	68,470.53
59657	Municipal Well & Pump	Well 11 Raw Pump Repairs	30,365.00
59659	Vestis	Rugs	46.82
59661	WI Central	Water pipeline lease	100.00
59662	AnSer	After hours answering service	185.00
59663	Avineon, Inc.	GIS Support	1,284.17
59664	City Of Stevens Point	2024 Street Improvements #24-01 August-October, #24-02 Aug & Sept	703,978.44
59665	Core & Main LP	Replacement Measuring Chambers	1,541.50
59666	DLT Solutions LLC	Auto CAD Renewal	986.26
59667	Employee Resource Center	November EAP Fees	48.45
59674	U.S. Postal Service	Annual PO Rental - Box 242	232.00
59675	WI Rural Water Assoc	Membership Renewal	45.00
59677	SEH Inc	AT&T Ericsson Upgrade	1,964.25
59678	Advance Auto Parts	Shop towels	49.34
59679	Aspirus Medical Group, Inc.	Wellness Program, Random alcohol & drug testing	291.00
59682	Infosend Inc	Statement & Notice Printing	2,624.96
59684	Jose Mata	Refund Check 000904-000, 1009 Brawley St.	18.02
59685	Municipal Well & Pump	Well 12 Drilling	122,612.70
59687	Springbrook Holding Company LLC	Civic Pay Transaction Fees	1,149.00
59689	Wi State Laboratory of Hygiene	Fluoride Testing	29.00
59690	Department of Natural Resources	DNR Certification Exam-Nathan Smolarek	50.00
59694	Northern Management LLC	Refund Check 041048-000, 401 Michigan Ave #203A	50.39
59695	Mastercard	Tools, office supplies, jacket/coveralls, testing swabs for samples, garage supplies	1,192.31
59696	Somerville Inc.	Professional Services Oct. 28--Nov. 24, 2024	1,383.00
59697	USA Blue Book	Lab supplies	1,019.32
59698	Vestis	Rugs	46.82
59700	Community Foundation of Central WI	Employee Contribution	10.00
59701	United Way Of Portage County	United Way	47.00
59705	Portage County Treasurers Offi	Property taxes for Hwy 66-Parcel # 020240814-14.06	839.44
59706	City Of Stevens Point	Retirement, insurance, IT & fuel, workers comp insurance premiums	24,357.54
59707	Strand Associates Inc	Professional Services 11/1-11/30 2024 Michigan Ave Improvements, Professional Services 11\1-11/30 Street Improvements	12,973.34
59708	Teamsters Union Local 662	December Union Dues	1,797.00
59709	WDATCP	Water Lab Annual Certification	408.00
59710	Capital OneTrade Credit	PPE, tool, supplies	668.16
59711	Core & Main LP	Sensus Omni Retrofit Kit/Shipping	856.04
59712	Fastenal Company	PPE	306.26
59713	Hawkins Inc	Chemicals	3,570.27
59714	Integrity Fire Protection Inc.	Annual Fire Line Inspection-City Garage & Well 11	441.34
59716	Metron-Farnier LLC	Meters/shipping	22,606.93
59717	Rasmussen Plumbing & Heating	Work done at Well 11	1,090.15
59718	Springbrook Holding Company LLC	Standard Professional Services	240.00
59719	Strand Associates Inc	Professional Services 11/1 -11/ 30 Well 12 & Water Treatment Fac	15,831.12

59720	Mastercard	Shop tools, truck tools, Amazon Web Services, Office supplies, tax forms & keys	1,120.87		
59721	Vestis	Rugs	46.82		
59723	City Of Stevens Point	Workers Comp Premiums	1,623.71		
59724	Clark Dietz	Professional Services 10/26-11/29 2025 Street Improvement Project	7,860.00		
59726	Grainger	Combo vise	613.99		
59728	H&S Protection Systems Inc	Remove N. Lemanczyk from alarm panels	62.50		
59729	Heartland Business Systems, LLC	Monthly Billing - December	209.23		
59730	Jamar Company	Upgrade controls at Utility Garage	12,200.00		
59733	Premier Real Estate Mgmnt LLC	Refund Check 041300-000, 3900 Doolittle Dr. #4	28.77		
59734	Stevens Point Treasurer	Property Taxes -4216 Ridge Ct #2408.34.2001.04	1,055.90		
	Bank Fees	Bank Fees	1,113.62		
	WPS	Utility Charges	16,885.56		
	Payroll	Payroll	40,260.36		
	IRS & DOR PR Tax	Payroll Taxes	46,083.46		
	Verizon Cell & iPad Charges	Phone & iPad Charges	629.57		
	DOR Garnishment	Garnishment	9.35		
	HRA Admin Fees	Renewal & Admin Fees	30.00		
	Notary Fee	Notary Renewal Fee	20.00		
	TOTAL EXPENSES LISTED		\$ 1,200,925.69	\$	1,200,925.69
	BALANCE ON HAND DECEMBER 31, 2024			\$	6,197,305.84
		Balance on Hand		\$	6,197,305.84
		Plus uncleared checks		\$	70,562.43
		Less checks previously written clearing this month		\$	(53,717.44)
		Ending Cash Balance matching Bank Statements		\$	6,214,150.83
		Less Restricted Funds		\$	(1,156,947.29)
		Cash on Hand		\$	5,057,203.54

REPORT TO THE DECEMBER 9, 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of November 1, 2024

Bank Deposits recorded in November 2024

\$	7,935,710.77
\$	334,367.31
\$	8,270,078.08

CHECKS ISSUED IN NOVEMBER 2024:

59557 Airgas USA, LLC	Nitrogen	2,936.96
59560 MacQueen Equipment	Maintenance for Truck #30	969.97
59562 Miovision Technologies Inc	Michigan Ave Project	138.66
59565 Stevens Point Public Utilities	Qtrly Water Charges	789.96
59566 Vestis	Rugs & Laundry Service	92.23
59572 Aspirus Medical Group, Inc.	Annual Audiograms	44.00
59573 Avineon, Inc.	GIS Support	3,354.17
59574 BDP Industries	BFP Parts	1,865.23
59575 Candlewood Property Mgmt	Refund Check 041105-000, 1446 Riverview Ave	88.01
59576 City Of Stevens Point	Workers Comp Insurance Premiums	1,027.21
59577 Adam Clark	WWOA Conference Expenses	398.92
59578 Cooper Oil Company Inc	Diesel fluid & tubes	128.03
59579 Employee Resource Center	October EAP Fees	25.65
59580 Fastenal Company	Supplies	182.08
59583 Tyler Gilliam	Jean allowance - Tyler Gilliam	126.58
59584 Grainger	Ferric Pump Check Valve	100.35
59585 Hach Company	Chemicals	550.55
59586 Harter's Fox Valley Disposal	Dumpster Service	675.44
59589 Northern Management LLC	Refund Check 037477-000, 401 Michigan Ave #203D	32.59
59590 Petty Cash	WWOA conference expenses	101.14
59591 Mastercard	Engineer Scale Ruler	22.44
59592 SJE	Yearly Flow Calibrations	613.65
59594 Trojan Technologies	Replacement of UV System	164,792.40
59595 USA Blue Book	Ferric Pump Parts	357.17
59596 Vestis	Uniforms	33.97
59597 Vestis	Rugs & laundry service	123.20
59599 Wimpe Sand & Gravel, Inc.	Yard material	1,303.98
59600 Aspirus Medical Group, Inc.	Wellness Program	139.00
59601 AT&T	Phone Charges	44.98
59602 Atlas Copco Compressors LLC	Aeration blower parts	2,517.41
59603 Candlewood Investments LLC	Refund Check 041338-000, 1436 Riverview Ave	6.15
59604 City Of Stevens Point	Retirement, insurance, IT & fuel	10,199.66
59605 Clark Dietz	2025 Street Improvements Project design August 31-Sept 27, 2024	3,135.83
59607 Donohue & Associates, Inc.	Engineering Services Lift Station Replacement	19,980.00
59610 Grainger	Supplies	46.80
59613 NCL of Wisconsin Inc	Lab supplies	837.55
59614 Shippy Shoe Store Inc	Boot allowance	125.00
59615 Somerville Inc	Professional Services Sept 30-Oct 27, 2024 Water Office Remodel	701.25
59616 Strand Associates Inc	Professional Services - October 2024-Michigan Ave Improvements	1,004.17
59618 Scott Winkleman	Refund Check 010568-000, 2048 Oak St	47.10
59622 Badger Laboratories, Inc.	Nitrate Testing	52.00
59623 Clark Dietz	Professional Services - Sept 28-Oct 25-2025 Street Improvements	1,460.23
59624 Dorner Company	New Air Pressure Valve	2,062.05
59626 Hawkins Inc	Lab supplies	580.65
59627 Heartland Business Systems, LLC	Monthly Invoice-November	208.03
59632 Springbrook Holding Company LLC	Professional Services - PO,WO, IC & Timesheets	140.00
59634 Summit Fire Protection	Annual Fire Extinguisher Inspection	959.48
59635 Mastercard	Amazon Web Services, Locate flags, IT Pipes, Office supplies & conference expenses	3,271.89
59636 Vestis	Rugs & laundry services	215.43

59637 Wolter, Inc.	Floor sweeper annual inspection, Man lift annual inspection, Fork lift annual inspection, Floor sweeper inspection	172.89		
59638 Grainger	Thermometer	446.95		
59641 NCL of Wisconsin Inc	Lab supplies	542.66		
59642 Point Embroidery & Screen	Employee Shirts	443.05		
59643 Service Motor Company	Lawn mower maintenance	61.23		
59644 SJE	Service hours	410.00		
59645 Spee Dee Delivery Service Inc.	Analysis of samples-shipping	50.16		
59646 USA Blue Book	Clear PVC Tubing	74.85		
59647 Clark Dietz	2025 Street Improvements-Professional Services June 29-July 26	3,162.71		
59648 Hach Company	Lab supplies	801.35		
HRA	HRA Admin Fee	180.00		
Verizon Charges	Verizon Charges	560.49		
WPS Utility Charges	Gas & Electric	19,895.09		
Sewer Payroll	Payroll	54,812.50		
Payroll Taxes	Payroll Taxes	3,945.46		
TOTAL OF EXPENSES LISTED		<u>\$ 314,168.59</u>	\$	314,168.59
BALANCE ON HAND NOVEMBER 30, 2024			\$	7,955,909.49
	Balance on Hand		\$	7,955,909.49
	Plus uncleared checks		\$	13,948.10
	Less checks previously written clearing this month		\$	(17,363.33)
	Ending Cash Balance matching Bank Statements		<u>\$</u>	<u>7,952,494.26</u>
			Less Restricted Balance	\$ (5,682,206.50)
			TOTAL	\$ 2,270,287.76

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE JANUARY 13, 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of December 1, 2024

\$ 7,952,494.26

Bank Deposits recorded in December 2024

\$ 459,691.22

\$ 8,412,185.48

CHECKS ISSUED IN DECEMBER 2024:

59653	Central States H & W Fund	Health Insurance Premiums	21,132.60
59655	H&S Protection Systems Inc	Annual Alarm Monitoring - Old Water Garage & Treatment Plant	2,238.84
59658	USA Blue Book	Ferric Pump Heads	692.16
59659	Vestis	Rug & Laundry Services	215.43
59663	Avineon, Inc.	GIS Support	1,284.17
59664	City Of Stevens Point	2024 Street Improvements #24-02 August & September, #24-01 Aug - Oct	636,141.54
59666	DLT Solutions LLC	Auto CAD Renewal	986.27
59667	Employee Resource Center	November EAP Fees	25.65
59668	First Aid Corp	Gloves & supplies	596.10
59669	H&S Protection Systems Inc	Annual Alarm Monitoring-Sewage Lab	619.20
59670	Harter's Fox Valley Disposal	Dumpster Service	675.44
59671	Rasmussen Plumbing & Heating	Heater Inspection, hanging heater replacement	3,180.72
59672	Solenis LLC	BFP Polymer	5,015.10
59673	Spee Dee Delivery Service Inc.	Analysis of samples	12.72
59676	CT Laboratories	4th Quarter Solids	454.00
59679	Aspirus Medical Group, Inc.	Wellness Program	109.00
59680	Badger Heating & Air Conditioning	Troubleshooting the UCV building heater	262.00
59681	Dakota Electric Services Inc	Troubleshoot Industrial Park Lift Station	195.00
59684	Jose Mata	Refund Check 000904-000, 1009 Brawley St.	29.38
59686	Solenis LLC	Praestol	15,045.30
59690	Department of Natural Resources	DNR Certification Exam-Shelly Solstice	50.00
59691	AT&T	Phone charges	44.98
59692	Department of Natural Resources	DNR Certification Exam - Jason Pliska	25.00
59693	Grainger	Supplies	1,015.40
59694	Northern Management LLC	Refund Check 041048-000, 401 Michigan Ave. #203A	59.41
59696	Somerville Inc.	Professional Services Oct. 28--Nov. 24, 2024	1,383.00
59698	Vestis	Rugs & laundry services	215.43
59702	Dorner Company	Red valve pinch valve	2,078.53
59703	Grainger	West side grinder - UPS	170.06
59706	City Of Stevens Point	Retirement, insurance, IT & fuel, workers comp premiums	11,299.96
59707	Strand Associates Inc	Professional Services 11/1 - 11/30 2024 Street Improvements, Professional Services 11/1-11/30 2024 Michigan Ave Improvements	3,243.33
59712	Fastenal Company	PPE	306.25
59713	Hawkins Inc	Chemicals	568.40
59714	Integrity Fire Protection Inc.	Annual Fire Line Inspection-WWTP/Garage	616.33
59715	ITpipes Opco LLC	Software Subscription Renewal	16,450.00
59718	Springbrook Holding Company LLC	Standard Professional Services	240.00
59720	Mastercard	Supplies, Amazon Web Services, IT Pipes, Conference Expenses	719.51
59721	Vestis	Rugs & laundry services	215.43
59722	BDP Industries	Scraper grid slide bar	2,476.98
59723	City Of Stevens Point	Workers Comp Premiums	1,006.00
59724	Clark Dietz	Professional Services 10/26-11/29 2025 Street Improvement Proj	1,965.00
59725	Donohue & Associates, Inc.	Engineering Services - Lift Station Replacement	29,970.00
59726	Grainger	Balance scale	901.96
59727	Graybar Electric Co	Parts for UV Project, UV Project Panel Board & Supplies	15,924.40
59729	Heartland Business Systems, LLC	Monthly Billing - December	209.23
59731	NCL of Wisconsin Inc	Lab supplies	592.79
59732	NOL-TEC SYSTEMS INC	Actuator	736.70
59733	Premier Real Estate Mgmnt LLC	Refund Check 041300-000, 3900 Doolittle Dr. #4	29.06
59736	Wildcard Corp	Cyber Security Investigation-Sewer Plant	12,375.00
	HRA	HRA Admin Fee	30.00

Verizon Charges	Verizon Charges	553.61	
WPS Utility Charges	Gas & Electric	18,453.29	
Sewer Payroll	Payroll	56,563.43	
Payroll Taxes	Payroll Taxes	4,058.15	
TOTAL OF EXPENSES LISTED		\$ 873,457.24	\$ 873,457.24
BALANCE ON HAND DECEMBER 31, 2024			\$ 7,538,728.24
	Balance on Hand		\$ 7,538,728.24
	Plus uncleared checks		\$ 87,485.95
	Less checks previously written clearing this month		\$ (13,948.10)
	Ending Cash Balance matching Bank Statements		\$ 7,612,266.09
		Less Restricted Balance	\$ (5,689,000.99)
		TOTAL	\$ 1,923,265.10

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE DECEMBER 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of November 1, 2024

Bank deposits recorded in November 2024

\$	2,369,686.31
\$	88,376.60
\$	2,458,062.91

CHECKS ISSUED NOVEMBER 2024:

59562	Miovision Technologies Inc	Michigan Ave Project	138.66
59567	Malise Beduhn	Salary	74.53
59573	Avineon, Inc.	GIS Support	3,354.16
59576	City Of Stevens Point	Workers Comp Insurance Premiums	646.52
59578	Cooper Oil Company Inc	Diesel fluid & tubes	128.03
59579	Employee Resource Center	October EAP Fees	14.25
59591	Mastercard	Supplies, DNR ELC Renewal - J Pliska	216.53
59596	Vestis	Uniforms	141.87
59599	Wimme Sand & Gravel, Inc.	Yard material	1,303.98
59600	Aspirus Medical Group, Inc.	Wellness Program	139.00
59604	City Of Stevens Point	Retirement, insurance, IT & fuel	7,189.41
59605	Clark Dietz	2025 Street Improvements Project design August 31-Sept 27, 2024	3,135.83
59611	MacQueen Equipment	Parts for Storm truck #33	1,320.45
59615	Somerville Inc	Professional Services Sept 30-Oct 27, 2024 Water Office Remodel	701.25
59616	Strand Associates Inc	Professional Services - October 2024-Michigan Ave Improvements	1,004.16
59618	Scott Winkleman	Refund Check 010568-000, 2048 Oak St	19.29
59619	Malise Beduhn	Salary	74.53
59623	Clark Dietz	Professional Services - Sept 28-Oct 25-2025 Street Improvements	1,460.22
59627	Heartland Business Systems, LLC	Monthly Invoice-November	208.03
59632	Springbrook Holding Company LLC	Professional Services - PO,WO, IC & Timesheets	140.00
59634	Summit Fire Protection	Annual Fire Extinguisher Inspection	959.48
59635	Mastercard	Locate flags, Amazon Web Service	591.39
59637	Wolter, Inc.	Floor sweeper inspection, Fork lift annual inspection, Man lift annual inspection	172.89
59640	Brad Kucharzak	Jacket	232.08
59642	Point Embroidery & Screen	Employee Shirts	250.05
59647	Clark Dietz	2025 Street Improvements-Professional Services June 29-July 26	3,162.71
	Bank Fees	Bank Fees	2,401.17
	Verizon	iPad & cell phone charges	464.78
	Payroll	Payroll	28,694.42
	IRS	Payroll Taxes	2,127.06
	WPS	Monthly Utility Charges	19.08
TOTAL OF EXPENSES LISTED			\$ 60,485.81
BALANCE ON HAND NOVEMBER 30, 2024			\$ 2,397,577.10
Balance on Hand			\$ 2,397,577.10
Plus checks written after the end of this month			
Plus uncleared checks			\$ 5,851.79
Less checks previously written clearing this month			\$ (10,512.08)
Ending Cash Balance matching Bank Statements			\$ 2,392,916.81

REPORT TO THE JANUARY 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of December 1, 2024

Bank deposits recorded in December 2024

\$	2,392,916.81
\$	127,880.67
\$	2,520,797.48

CHECKS ISSUED DECEMBER 2024:

59649	Malise Beduhn	Salary	59.62	
59653	Central States H & W Fund	Health Insurance Premiums	10,783.16	
59663	Avineon, Inc.	GIS Support	1,284.16	
59664	City Of Stevens Point	2024 Street Improvements #24-02 August & September, #24-01 Aug-Oct	931,644.54	
59666	DLT Solutions LLC	Auto CAD Renewal	986.27	
59667	Employee Resource Center	November EAP Fees	14.25	
59679	Aspirus Medical Group, Inc.	Wellness Program, Random alcohol & drug testing	181.50	
59683	Lincoln Contractors Supply Inc	Plug Rental	1,242.60	
59696	Somerville Inc.	Professional Services Oct. 28--Nov. 24, 2024	1,383.00	
59699	Malise Beduhn	Salary	104.34	
59704	Napa	Wiper blades	14.99	
59706	City Of Stevens Point	Retirement, insurance, IT & fuel, Wokers Comp Insurance Premiums	7,496.40	
59707	Strand Associates Inc	Professional Services 11/1 - 11/30 2024 Street Improvements, Professional Services 11/1-11/30 Michigan Ave Improvements	3,243.33	
59712	Fastenal Company	PPE	306.25	
59714	Integrity Fire Protection Inc.	Annual Fire Line Inspection-City Garage	110.33	
59718	Springbrook Holding Company LLC	Standard Professional Services	240.00	
59720	Mastercard	Amazon Web Services	452.83	
59723	City Of Stevens Point	Workers Comp Premiums	608.73	
59724	Clark Dietz	Professional Services 10/26-11/29 2025 Street Improvement Proj	1,965.00	
59729	Heartland Business Systems, LLC	Monthly Billing - December	209.23	
	Bank Fees	Bank Fees	1,113.60	
	Verizon	iPad & cell phone charges	493.64	
	Payroll	Payroll	25,378.72	
	IRS	Payroll Taxes	2,082.54	
	WPS	Monthly Utility Charges	19.05	
	TOTAL OF EXPENSES LISTED		\$ 991,418.08	\$ 991,418.08
	BALANCE ON HAND DECEMBER 31, 2024			\$ 1,529,379.40
		Balance on Hand		\$ 1,529,379.40
		Plus checks written after the end of this month		
		Plus uncleared checks		\$ 3,996.71
		Less checks previously written clearing this month		\$ (5,851.79)
	Ending Cash Balance matching Bank Statements			\$ 1,527,524.32

REPORT TO THE DECEMBER 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of November 1, 2024	<u>\$ 517,108.27</u>
Bank deposits recorded in November 2024	<u>\$ 267.88</u>
	<u>\$ 517,376.15</u>

CHECKS ISSUED NOVEMBER 2024:

59635	Mastercard	Locate flags	185.63	
	Payroll	November Payroll	1,725.51	
	Payment	Fiber Supplies	<u>1,483.00</u>	
	TOTAL OF EXPENSES LISTED		<u>\$ 3,394.14</u>	<u>\$ 3,394.14</u>
	BALANCE ON HAND NOVEMBER 30, 2024			<u>\$ 513,982.01</u>
		Balance on Hand		<u>\$ 513,982.01</u>
		Plus checks written after the end of this month		
		Plus uncleared checks	\$ 185.63	
		Less checks previously written clearing this month	\$ -	
		Ending Cash Balance matching Bank Statements		<u><u>\$ 514,167.64</u></u>

REPORT TO THE JANUARY 2025
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of December 1, 2024	<u>\$ 514,167.64</u>
Bank deposits recorded in December 2024	<u>\$ 198.55</u>
	<u>\$ 514,366.19</u>

CHECKS ISSUED DECEMBER 2024:

59660	Werner Electric Supply	Fiber conduit	77.38	
59688	Werner Electric Supply	Fiber conduit	137.12	
59735	Werner Electric Supply	Fiber conduit	35.31	
59737	Millennium	Fiber Parts	887.24	
	Payroll	December Payroll	1,716.36	
	TOTAL OF EXPENSES LISTED		<u>\$ 2,853.41</u>	<u>\$ 2,853.41</u>
	BALANCE ON HAND DECEMBER 31, 2024			<u>\$ 511,512.78</u>
		Balance on Hand		<u>\$ 511,512.78</u>
		Plus checks written after the end of this month		<u>\$ -</u>
		Plus uncleared checks		<u>\$ 922.55</u>
		Less checks previously written clearing this month		<u>\$ (185.63)</u>
	Ending Cash Balance matching Bank Statements			<u><u>\$ 512,249.70</u></u>

**City of Stevens Point
Airport Commission
January 13, 2025 - 12:20 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jenny Schmeiser, Eric Southworth, Chris Lefebvre, Shane Kohnen and Jaime Zdroik

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the November 12, 2024 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the months of November and December 2024 as audited and read.

Ayes all. Nays none. Motion carried.

4. Engagement letter with Baker Tilly - Joel Lemke

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the engagement letter with Baker Tilly.

Ayes all. Nays none. Motion carried.

5. Update on 5 year CIP projects from the Bureau of Aeronautics - Joel Lemke

Joel stated the Bureau of Aeronautics presented us with a 5 year outlook on how we can use the combination of funds available to us for capital at the Airport. It didn't get worked in for 2025 Capital because it was presented to them after the City completed their capital approval process. The total programmed funding is 5.7 million, for a very

small local share of approximately \$280,000 which is about 2.5%.

The order of the projects may change slightly due to differentiating funding sources.

These items will be worked in to the Capital Operations and Maintenance Plan presented next month, so no action is needed.

6. Written/Verbal Report - *Jason Draheim*

Nothing discussed.

7. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:28 P.M.

REPORT TO THE DECEMBER 9, 2024
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of November 1, 2024

\$ 209,533.11

Bank deposits recorded in November 2024

\$ 15,323.25

\$ 224,856.36

CHECKS ISSUED IN NOVEMBER 2024

2929	City of Stevens Point	Workers Comp-October	333.10		
2930	Employee Resource Center	October EAP Fees	5.70		
2931	Abel Ruga	October Cleaning Services	175.00		
2932	Stevens Point Public Utilities	Verizon iPad Charges	10.13		
2933	City of Stevens Point	October, retirement, insurance, fuel , phone, & Heartland Invoices	7,528.79		
2934	Multi Media Channels, LLC	Public Hearing Notice	146.85		
2935	Titan Aviation Fuels	Fuel purchase	30,940.19		
2936	Heartland Business Systems, LLC	Monthly Billing - November	78.01		
2937	NAPA	Supplies	87.54		
2938	Master Card	Cable, rug service & supplies	1,119.53		
	Payment Returned	Payment Returned	257.58		
	Deposit Adjusted	Deposit Adjusted	334.27		
EFT	Payroll	November 2024	8,419.39		
	Delta Dental	Dental Insurance Premiums	71.38		
	Wisconsin Public Service	Utility Charges	1,913.35		
	WI Dept of Revenue	Fuel Tax	179.34		
	IRS & WI Dept of Revenue	Payroll Taxes	3,401.58		
	TOTAL EXPENSES LISTED		\$ 55,001.73	\$	55,001.73
	BALANCE ON HAND NOVEMBER 30, 2024			\$	169,854.63

	Balance on Hand	\$ 169,854.63
	Plus checks written after end of month	
	Plus uncleared checks	\$ 1,207.07
	Less checks previously written clearing this month	\$ (1,146.66)
	Ending Cash Balance matching Bank Statements	\$ 169,915.04

REPORT TO THE JANUARY 13, 2025
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of December 1, 2024

\$	169,915.04
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Bank deposits recorded in December 2024

\$	8,685.26
\$	178,600.30

CHECKS ISSUED IN DECEMBER 2024

2939	Halron Lubricants Inc	AC Oil	569.75		
2940	Point Heating & Cooling	HVAC Service	288.00		
2941	QTpod	Fuel POS Terminal Maint	1,262.91		
2942	Walt's Petroleum Service Inc.	Fuel Farm Valve Replacement, Annual Fuel	12,282.41		
		Filter Change & Meter Cal			
2943	Worzellas Point Supply LLC	Janitorial supplies	421.72		
2944	Employee Resource Center	November EAP Fees	5.70		
2945	H&S Protection Systems, Inc.	Annual Alarm Monitoring-Airport	545.52		
2946	Abel Ruga	November Cleaning Services	175.00		
2947	City of Stevens Point	Retirement, insurance & fuel	6,415.54		
2948	Stevens Point Public Utilities	Verizon iPad Charges, Work done for Airport	637.29		
2949	City of Stevens Point	IT Invoices - Airport Portion	379.96		
2950	Spectrum Insurance Group	Liability Insurance Renewal	3,679.00		
2951	Mastercard	Internet & rugs	429.24		
2952	City of Stevens Point	Workers Comp Premiums-December	668.71		
2953	Heartland Business Systems, LLC	Monthly Billing-December	78.46		
2954	Stevens Point Public Utilities	Verizon iPad Charges 12/24-1/23/25, Work	722.71		
		done for Airport			
EFT	Payroll	December 2024	10,828.24		
	Delta Dental	Dental Insurance Premiums	71.38		
	Wisconsin Public Service	Utility Charges	2,252.69		
	WI Dept of Revenue	Fuel Tax	57.24		
	IRS & WI Dept of Revenue	Payroll Taxes	3,405.93		
	TOTAL EXPENSES LISTED		\$ 45,177.40	\$	45,177.40
	BALANCE ON HAND DECEMBER 31, 2024			\$	133,422.90
		Balance on Hand		\$	133,422.90
		Plus checks written after end of month			
		Plus uncleared checks		\$	5,578.12
		Less checks previously written clearing this month		\$	(1,207.07)
	Ending Cash Balance matching Bank Statements			\$	137,793.95

**City of Stevens Point
Transportation Commission Meeting**

January 13, 2025 - 5:00pm
2700 Week Street, Stevens Point, Wisconsin
Or
Zoom Teleconferencing

Minutes

1. Roll Call

Present: Karalyn Peterson, Ald. Allison Burr, Ald. Dean Shuda
Present via Zoom: Tom Bertram, Neil Prendergast
Others Present: Talin Scheuermann, Kaitlyn Wall, Tom Carroll
Not Present: Heidi Oberstadt, Nichole Lysne

2. Approval of December 9, 2024 minutes.

Ald. Allison Burr made a motion to approve the December 9, 2024 minutes. Ald. Dean Shuda seconded. All in favor; none opposed. Motion carried.

3. Approval of December 2024 Financial/Claims Report.

Ald. Dean Shuda made a motion to approve the December 2024 financial/claims reports. Karalyn Peterson seconded. All in favor; none opposed. Motion carried.

4. Approval of services and terms relating to the Transportation Department as set forth in the Baker Tilly Engagement Letter.

Ald. Allison Burr made a motion to approve services and terms relating to the Transportation Department as set forth in the Baker Tilly Engagement Letter. Ald. Dean Shuda seconded. All in favor; none opposed. Motion carried.

5. Approval to allocate up to \$71,241 per bus for variances, delivery, and spare/tooling costs as part of the purchase of three buses.

Tom Bertram made a motion to allocate up to \$71,241 per bus for variances, delivery, and spare/tooling costs as part of the purchase of three buses. Ald. Allison Burr seconded. All in favor; none opposed. Motion carried.

6. Update on the Transportation System and Department from Talin Scheuermann.

7. Next Meeting Date - February 10, 2025 - 5:00pm.

8. Adjournment

5:21pm

PERSONNEL COMMITTEE
January 13, 2025 - 6:12 PM
Community Room
933 Michigan Avenue, Stevens Point, WI
OR
Zoom Teleconferencing
MINUTES

Discussion and Possible Action on:

1. Roll Call.

Present:

Ald. Kneebone, Broderick, Lang, Guthrie, Steinmetz.

Excused:

Ald. Buse.

Others Present:

Mayor Wiza, Clerk Yenter, Director Kremer, Director Kivela, C/T Ladick, Chief Kussow, Chief Moody, Deputy C/T Peterson, Tax Specialist Susan Pagel, H/R Frasc, Attorney Beveridge, Director Beduhn, Ald. Keymer, Christianson, Birr, Shuda, Morrow.

2. Presentation Only: Senior Advisor Dianne Robertson and Senior Advisor Shawn Murphy - Wisconsin City/County Management Association-WCMA: City Administrator Options.

Senior Advisor Dianne Robertson and Senior Advisor Linda Kutchenriter from Wisconsin City/County Management Association gave a presentation and fielded questions regarding City Administrator options.

3. Adjournment.

Adjourned at 6:44 p.m.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING January 13, 2025 - 6:44 PM Community Room 933 Michigan Avenue, Stevens Point, WI

MINUTES

Roll Call

PRESENT Chairperson Mayor Wiza, Chris Tiffany, Ald. Keymer, Ald. Kneebone, Ald. Shuda and Ald. Morrow.

EXCUSED Ald. Buse.

OTHERS PRESENT **Directors:** Scott Beduhn - Public Works, Dan Kremer - Parks and Recreation, Jarod Kivela - Community Development and Inspections and Joel Lemke - Public Utilities and Transportation.
City Staff: C/T Corey Ladick, Finance Manager Marcy Peterson, Tax Specialist Susan Pagel, City Clerk Kari Yenter, Fire Chief Jb Moody, Police Chief Robert Kussow.
Alderspersons: Marc Christianson - District 1, Jacqui Guthrie - District 2, Lara Broderick - District 4, Allison Burr - District 5, Dale Steinmetz - District 6 and Sam Lang - District 9.
Citizens: Andrea Olson - 410 Franklin Street, Peter Shuda - 800 Third Street, Neil Prendergast - 1924 Plover Street and Jeremy Liszewski.
Others Present: Erik Pfantz - Stevens Point Journal.

Informational

1. **Director's Report**
 - a. **Division and Church Streets Reconstruction Project**
 - b. **2025 Street Improvements Project (Washington Avenue)**
 - c. **West Zinda Bridge**

Director Beduhn gave a brief update on his report.

Ald. Kneebone **moved**, Ald. Shuda **seconded**; to accept the Director's Report and place it on file.

Call for the Vote: Ayes: **All**

Nays: **None**; Motion **Carried**

Discussion and Possible Action

- 2. To approve the Ordinance Amendments in Chapter 9 (Traffic and Vehicles), Subsections 9.05 (Parking), 9.06 (Signs and Turning Limitations), and 9.12 (Bicycles and Motor Bicycles).**

Ald. Morrow **moved**, Chris Tiffany **seconded**, to approve the Ordinance Amendments in Chapter 9 as written.

Call for the Vote: Ayes: **All**

Nays: **None**. Motion **Carried**.

Adjourn

Adjourned at **6:50 p.m.**

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
January 13, 2025 - 6:00 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Discussion and Possible Action on:

1. Roll Call.

Present:

Ald. Keymer, Birr, Steinmetz, Lang.

Excused:

Ald. Buse.

Others Present:

Mayor Wiza, Clerk Yenter, Director Kremer, Director Kivela, C/T Ladick, Chief Kussow, Chief Moody, Deputy C/T Peterson, Tax Specialist Susan Pagel, H/R Fransch, Attorney Beveridge, Director Beduhn, Ald. Guthrie, Christianson, Broderick, Kneebone, Shuda, Morrow.

2. Request to Hold Event/Street Closing:

A. Point Bock Run on March 1, 2025 (Recurring).

Ald. Birr moved, Ald. Steinmetz seconded, to approve the event.

No concerns from Police Department.

Call for the vote: ayes, all; nays, none; motion carried.

3. Ordinance Amendment - Section 2.01: Meetings.

Ald. Lang moved, Ald. Steinmetz seconded, to approve the ordinance.

Call for the vote: ayes, all; nays, none; motion carried.

4. Adjournment.

Adjourned at 6:03 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

January 13, 2025 - 6:53 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 830 0796 8663 | Passcode: 262548

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Non-Action Items:

1. Roll Call.

PRESENT Ald. Christianson, Morrow, Shuda, Keymer and Broderick

EXCUSED Ald. .

ABSENT Ald. .

OTHERS PRESENT C/T Ladick; Mayor Wiza; Attorney Beveridge; Clerk Yenter; Alderpersons Kneebone, Lang, Birr, Guthrie; Directors Kivela, Beduhn, Kremer; Police Chief Kussow; Fire Chief Moody; Deputy C/T Peterson; Tax Specialist Sue Pagel, Jeremy Liszewski, Andrea Olson, Peter Shuda, Neil Prendergast and Erik Pfantz

Discussion and Possible Action on:

2. **Approval of amendment to section 4.18 of the revised municipal code (city ordinance) related to the referendum requirement for transportation projects.**

Ald. Broderick **moved**, Ald. Morrow seconded, to approve the amendment to Section 4.18 of the revised municipal code (city ordinance) related to the referendum

requirement for transportation projects.

Aldersperson Lang spoke in favor of the amendment.

Call for the roll call vote. Ayes: Christianson, Morrow, Keymer and Broderick; Nays: Shuda; motion carried.

3. Approval of agreement with Northside Yard for the leasing of parking spaces in municipal parking lot 8.

Ald. Keymer **moved**, Ald. Shuda seconded, to approve the agreement with Northside Yard for the leasing of parking spaces in municipal parking lot 8.

Call for the roll call vote: ayes, all; nays, none; motion carried.

4. Authorization for the Community Development Department to apply for the Great Lakes Environmental Justice Thriving Communities Grantmaking Program.

Ald. Keymer **moved**, Ald. Morrow seconded, to authorize the Community Development Department to apply for the Great Lakes Environmental Justice Thriving Communities Grantmaking Program.

Call for the roll call vote: ayes, all; nays, none; motion carried.

5. Approval of Claims Paid.

Ald. Broderick **moved**, Ald. Shuda seconded, to approve the claims paid.

Call for the roll call vote: ayes, all; nays, none; motion carried.

Closing Section:

6. Adjournment

Meeting adjourned at 7:08 pm

COMPTROLLER-TREASURER REPORT
for the period ending November 30, 2024

	Bal November 1, 2024	Receipts	Disbursements	Bal November 30, 2024
GENERAL OPERATING CASH	\$1,350,460.75	\$4,487,592.03	\$4,015,194.39	\$1,822,858.39
UTILITIES & TRANSPORTATION (Cash and Investments)	\$18,000,839.76	\$1,328,029.13	\$1,386,024.50	\$17,942,844.39

INVESTMENTS	Bal November 1, 2024	TRANSFER IN	TRANSFER OUT	Bal November 30, 2024
GENERAL	\$23,047,526.27	\$3,626,588.49	\$3,759,376.36	\$22,914,738.40
SPECIAL REVENUE	\$796,240.20	\$0.00	\$0.00	\$796,240.20
DEBT SERVICE	\$174,416.09	\$0.00	\$1,781.89	\$172,634.20
CAPITAL PROJECTS	\$2,221,532.14	\$0.00	\$1,334.49	\$2,220,197.65
INTERNAL SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
TRUST	\$3,974,575.43	\$0.00	\$0.00	\$3,974,575.43
TOTALS	<u>\$30,214,290.13</u>	<u>\$3,626,588.49</u>	<u>\$3,762,492.74</u>	<u>\$30,078,385.88</u>

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	\$4,445,947	\$3,877,572	87.22%
POLICE	\$6,624,425	\$5,772,462	87.14%
FIRE	\$6,021,115	\$5,449,629	90.51%
PUBLIC WORKS	\$6,680,064	\$5,749,673	86.07%
PARK & REC	\$2,371,388	\$2,120,185	89.41%
CAPITAL PROJECTS	\$10,060,400	\$9,049,089	89.95%
DEBT SERVICE	\$8,832,068	\$9,065,912	102.65%
YTD TARGET	91.66%		

REVENUES:	BUDGET	YTD	%
GENERAL	\$28,438,303	\$26,306,273	92.50%

Application Form

Name: *Jeffrey Schuler*

Address: [REDACTED]

Phone: [REDACTED]

Email: band-candy@hotmail.com

Indicate which board(s), commission(s), and/or committee(s) you are interested in serving on.

Zoning Board of Appeals

Please write a brief description of your background and why you are interested in serving (attach extra sheets if necessary):

I believe my extensive background in municipal planning and familiarity with government organization and functions (see attached resume) would be a useful fit for the ZBA. Thank you in advance for your consideration.



City of Stevens Point
Attn: City Clerk's Office
1515 Strong's Ave.
Stevens Point, WI 54481

Stevens Point

Boards, Commissions, & Committees Application



Please return the completed application and a copy of your resume to:

City of Stevens Point City Clerk's Office

1515 Strong's Avenue, Stevens Point WI, 54481

EDUCATION

University of Wisconsin - Milwaukee, Master of Urban Planning degree. August 1990.

University of Wisconsin - Madison, Bachelor of Science degree in Geography. December 1987.

EXPERIENCE

PORTAGE COUNTY WI PLANNING AND ZONING DEPARTMENT: SENIOR PLANNER May 1998 to December 2009 / **PLANNING & ZONING DIRECTOR** December 2009 to January 2022. Duties include:

- Responsible for the design and implementation of Portage County's long-range planning program including providing similar assistance for each of the County's 27 individual municipalities. Management responsibilities included work program oversight and coordination between the Department's planning, zoning, on-site waste, land/water conservation, groundwater, GIS, and economic development subsections; employee supervision.

CITY PLANNER / ZONING ADMINISTRATOR for the City of Glendale, Wisconsin July 1997 to May 1998. Duties include:

- Responsible for current planning review for the City (site plan review of commercial, industrial, and residential development, rezonings, etc.), and long range planning activities (master plan updates, etc.). Included presentation of proposed projects before the Plan Commission and Common Council. Also responsible for zoning code administration and enforcement.

ASSISTANT DIRECTOR OF PLANNING with the City of New Berlin, Wisconsin. May 1995 to July 1997. Duties included:

- Principal person responsible for current planning review for the City (site plan review of commercial, industrial, and residential development, rezonings, etc.). Included presentation of proposed projects before the Plan Commission and Common Council.

PLANNER WITH THE BRADLEE GROUP, a private Land Use Consulting service. August 1993 to 1998. Small team of planners providing land use consulting services for public sector clients. Work included land use plan and zoning code update for Village of Palmyra, WI, and land use plans for the Town of Lisbon, WI and Village of Pewaukee, WI.

PLANNER I with the City of Mequon, Wisconsin Department of Community Development. June 1992 to May 1995. Duties included:

- Principal person responsible for commercial zoning code enforcement for the City. Also performed site plan review of development applications, and post-approval compliance inspections.

PLANNER II with Lake County, Florida Department of Planning and Development. October 1990 to June 1992. Duties included:

- Collected, compiled and developed relevant data for use in completing the Comprehensive Plans for Lake County and nine of the County's municipalities. Assisted in developing goals, objectives, and policies included in the Comprehensive Plans for the nine municipalities.

SKILLS/QUALITIES

Excellent listening, communication and organizational skills; work well with others; excellent problem-solving abilities; familiar with governmental planning and development review procedures and responsibilities; familiar with a variety of public input techniques, and the importance of public input. Dedicated to public service.

References available upon request



MEMORANDUM

To: Plan Commission

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: January 6, 2025

RE: **Public Hearing – Amendment to Definitions of 'Household Entity' & 'Household Entity Plus'**

Background: During the November Plan Commission meeting, the Commission discussed a potential amendment to the City's Zoning Ordinance as it relates to the number of unrelated persons permitted to reside within one housing unit. As a reminder, the Zoning Ordinance is currently written as follows:

HOUSEHOLD ENTITY – is an individual, or two or more persons related by blood, marriage, adoption, foster child arrangement, or similar legal relationship and functioning as a single housekeeping entity, or such individual or person plus one individual and their dependents, not having such similar legal relationship but functioning as a part of the single housekeeping entity. The definition of Household Entity shall not apply to a Tourist Rooming House.

HOUSEHOLD ENTITY PLUS – is an individual, or two or more persons related by blood, marriage, adoption, foster child arrangement, or similar legal relationship and functioning as a single housekeeping entity, or such individual or person plus two individuals and their dependents, not having such similar legal relationship but functioning as a part of the single housekeeping entity. The definition of Household Entity Plus shall only apply to Owner-Occupied Dwellings. The definition of Household Entity Plus shall not apply to a Tourist Rooming House.

The above definitions allow a maximum of two unrelated persons to reside in a housing unit that is not occupied by the property owner. If the property owner resides in the housing unit, the number of unrelated persons permitted to reside there increases from two to three.

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At the November Plan Commission meeting, the Commission recommended approval of an amendment to allow up to three unrelated persons to reside in a household unit, regardless of if the property owner is permanently residing there. As such, the recommendation was to amend the 'Household Entity' definition and rescind the 'Household Entity Plus' definition.

The Common Council, during their November meeting, did not take action on the Plan Commission's recommendation. Conversely, the Council recommended that the owner-occupancy bonus be retained by adopting the following:

- Allowing up to four unrelated persons if the property owner permanently resides on the property.
- Allowing up to three unrelated persons if the property owner does not reside on the property.

Reflecting the Council's recommendation, included in the January Plan Commission agenda is a public hearing for the requested amendment. From a staff perspective, it is important to note that such a change still follows the incremental approach to occupancy changes that this Commission discussed back in 2023.

In November, a question was raised as to if the proposed Zoning Ordinance amendment is consistent with other Wisconsin communities that have a four-year public college. The table below provides such breakdown. It is apparent that Stevens Point's current ordinance of allowing up to two unrelated persons is lower than the below communities. A request to allow up to three unrelated persons would be consistent with most of the identified communities.

Occupancy Restrictions: Communities with a Four-Year Public College		
Community	Maximum Unrelated Persons Allowed	Notes
Madison	5	
Eau Claire	3-4	Varies by zoning district
La Crosse	3-5	Varies by zoning district
Green Bay	3	
Oshkosh	3	
Whitewater	3	
Platteville	4	
River Falls	4-5	Varies by zoning district

Besides college communities, it is also important to look at zoning regulations for other communities similar in size to Stevens Point. The table below provides occupancy restrictions for five other communities that fall near 25,000 in population. As shown below, the proposed amendment would fall more in line to how other comparable communities regulate occupancy.

Occupancy Restrictions: Communities Near 25,000 in Population	
Community	Maximum Unrelated Person Allowed
Mequon	4
Caledonia	4
Middleton	5
Watertown	3

A common misconception that exists with regulations on the occupancy of unrelated persons is that it applies solely to college students. It also applies to other groups, such as young professionals. Stevens Point is privileged to have a four-year public college in our community. With that privilege comes added responsibility, such as addressing the concept of brain drain. Brain drain is when college graduates relocate from the college community to another community for employment. Stevens Point should do everything in our power to retain graduates from UW-Stevens Point and Mid-State Technical College, given the positive impact that they have on our local economy. Housing is a barrier for young professionals and is a major factor in determining what community to start their career in. To be blunt, the City would be giving itself a competitive disadvantage in recruiting and retaining college graduates by having more restrictive occupancy laws.

A core reason for the City's Zoning Ordinance is to protect the health, safety and general welfare of its citizens. While concerns raised in the past on increasing allowed occupancy thresholds are valid, it is my belief that safeguards exist to address the proposed amendment. For example, the City's Maintenance and Occupancy Code requires a housing unit to have at least 125 sq ft of habitable floor space per occupant. Habitable floor space would be a bedroom, living room, etc., and would exclude areas such as hallways, bathrooms. Imagine that a housing unit has 350 sq ft of habitable floor area. Even if the Zoning Code could allow three unrelated persons to reside in that housing unit, only two people would be permitted as it falls under the 375 sq ft of habitable floor area that would be required for three people.

Staff Recommendation: It is my belief that the anticipated benefits with the proposed Zoning Ordinance amendment would outweigh its drawbacks. As such, I recommend **APPROVAL** as presented.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

**[Chapter 23 of the Revised Municipal Code – Zoning Ordinance – Household Entity
Definition]**

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 23.04(2), Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point, shall be amended as follows:

HOUSEHOLD ENTITY – is an individual, or two or more persons related by blood, marriage, adoption, foster child arrangement, or similar legal relationship and functioning as a single housekeeping entity, or such individual or person plus ~~one~~ **two** individuals and their dependents, not having such similar legal relationship but functioning as a part of the single housekeeping entity. The definition of Household Entity shall not apply to a Tourist Rooming House.

HOUSEHOLD ENTITY PLUS – is an individual, or two or more persons related by blood, marriage, adoption, foster child arrangement, or similar legal relationship and functioning as a single housekeeping entity, or such individual or person plus ~~two~~ **three** individuals and their dependents, not having such similar legal relationship but functioning as a part of the single housekeeping entity. The definition of Household Entity Plus shall only apply to Owner-Occupied Dwellings. The definition of Household Entity Plus shall not apply to a Tourist Rooming House.

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 6, 2025
Adopted:

Drafted by: Adam Kuhn
Return to: City Clerk



MEMORANDUM

To: Plan Commission

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: January 6, 2025

RE: Public Hearing – Amendment to Minimum Lot Size Requirement for the “R-3” Single- and Two-Family Residence District

Background: In November, the Common Council adopted a resolution on ending housing insecurity and homelessness. One of the priority recommendations included in the resolution is to “adopt and implement recommendations for low- or no-cost ordinance related items utilizing increased density, such as zoning restrictions and unrelated persons limits.”

As Zoning Administrator, there are ample sections of the City's Zoning Ordinance that can be amended to implement this resolution. One example is to amend minimum lot size requirements for land improvements in the “R-3” Single- and Two-Family Residence District. For starters, it is necessary to outline the areas of Stevens Point that are zoned “R-3” Single- and Two-Family Residential. As shown in Figure 1, such areas are the city's Northside, land south of the Downtown and UW-Stevens Point up to the railroad, and a scattering of parcels on the city's Southside and Eastside.

Within the “R-3” District, single- and two-family residential uses are permitted by right. To permit such uses, however, a single-family use must be located on a lot at least 5,000 square feet in size. For a two-family use, a lot must be at least 10,000 square feet in size. The proposed Zoning Ordinance amendment seeks to lower the minimum lot size requirement for single-family and zero lot line development from 5,000 sq ft to 4,000 sq ft, and reduce the minimum lot size for two-family uses from 10,000 sq ft to 8,000 sq ft.

Before going further, it is important to state that the primary objective of this proposed Zoning Ordinance amendment is to make legal nonconforming land uses be conforming with zoning regulations. A legal nonconforming use is when a land use exists on a property where it does not meet land use or density requirements for the

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respective zoning district. For example, a duplex being located on a R-3 zoned lot that is 8,000 sq ft in size would be a legal nonconforming land use.

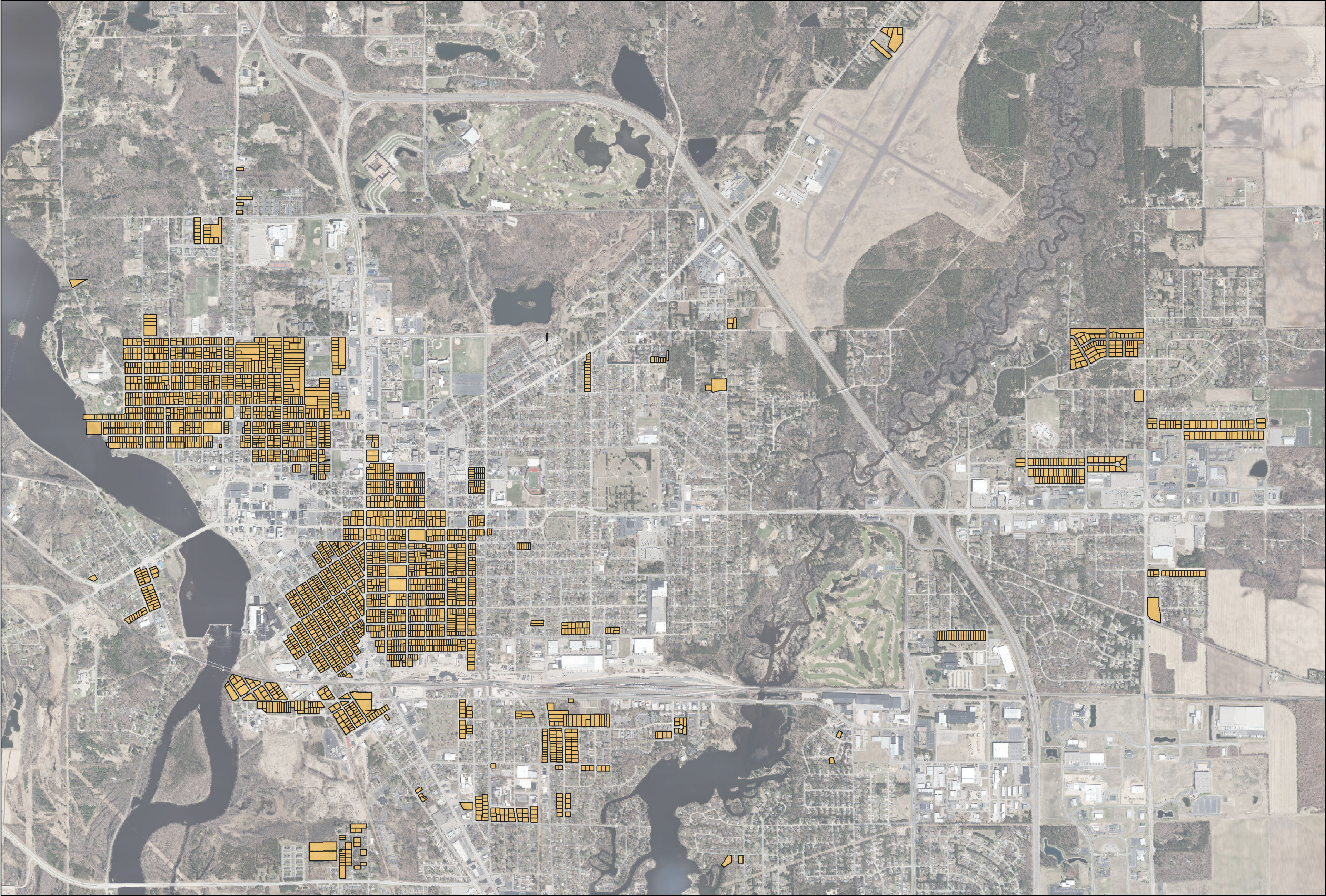
For those who have spoken with me privately about our Zoning Ordinance over the years, you likely would have heard me say that most properties in the city have at least one legal nonconforming situation that exists. This occurrence is more due to the fact that our Zoning Ordinance was last rewritten in 1979 and is not reflective of the built environment that exists today. This proposed amendment seeks to have what is currently built in the city to be conforming with its own laws, and less so to spur additional housing construction. Why does this matter? Let's use the example above about a duplex being located on an 8,000 sq ft lot. If the property owner would seek to perform a minor improvement that expands the building footprint, such as adding a bathroom, I would have no choice but to deny the request as it would enlarge an already legal nonconforming use. Simply put, I don't believe that the City's Zoning Ordinance should prohibit a property owner willing to perform building and site improvements so long as it adheres to other regulations (e.g., setbacks, building height, etc.).

Figure 2 shows the parcels that would be impacted by the proposed amendment. This represents 449 parcels of 2,895 parcels that are zoned "R-3" Single- and Two-Family Residential. Please note that the 449 parcels are only parcels that fall between 8,000-10,000 sq ft in size. I purposely excluded R-3 parcels that fall between 4,000-5,000 sq ft in size more so due to a technicality of our Zoning Code that would allow single-family development on a R-3 lot that is less than 5,000 sq ft in size. Section 23.01 (20) of the City's Zoning Ordinance says that lots that have been in existence since 1979 and fail to meet minimum lot size requirements found within its zoning district shall nonetheless be permitted to have a single-family residential use or other non-residential uses that are allowed. Of the 141 parcels that fall between 4,000-5,000 sq ft, the proposed amendment would not change anything as the vast majority of these parcels were platted before 1979.

In total, there are eight undeveloped parcels that could be developed with a duplex as part of this proposed amendment. While this is not a significant number, it would nonetheless represent progress for further infill housing development.

Staff Recommendation: Staff recommends **APPROVAL** of the ordinance amendment as presented.

Figure 1: Parcels Zoned "R-3" Single- and Two-Family Residential



Legend

 R-3 Zoned Parcels

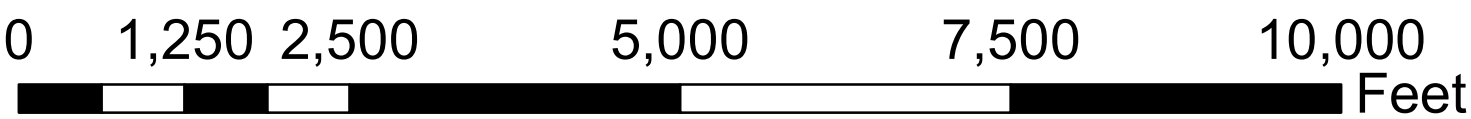
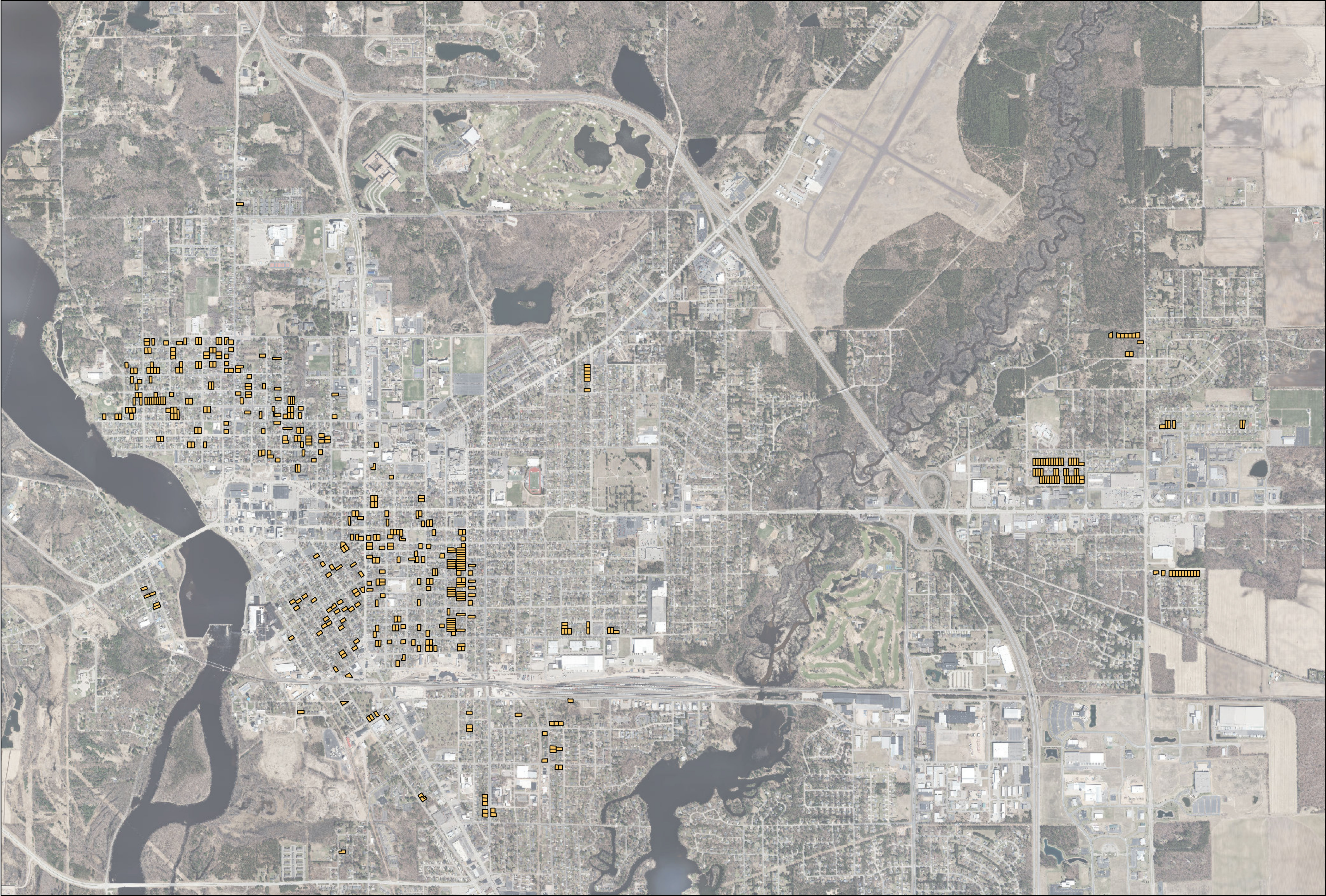
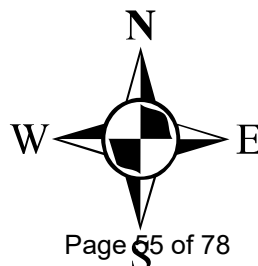
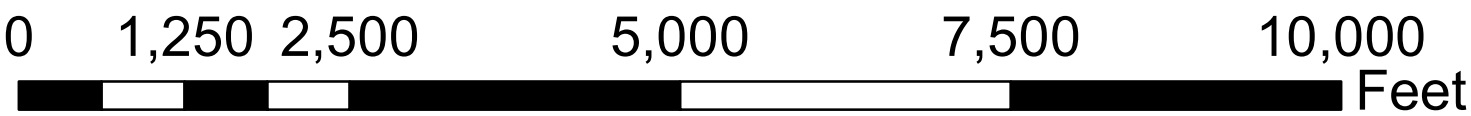


Figure 2: "R-3" Parcels 8,000-10,000 Square Feet in Lot Size



Legend

 R-3 Zoned Parcels 8000-10000 sq ft



**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Chapter 23 of the Revised Municipal Code – Zoning Ordinance – Performance Standards for the “R-3” Single- and Two-Family Residence District]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 23.02(1)(e)(4), Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point, shall be amended as follows:

USE	LOT AREA AND DENSITY	LOT WIDTH	HEIGHT OF STRUCTURE	SIDE YARD	STREET SETBACK	REAR YARD	PARKING	AREA OF STRUCTURE	MIN. BLDG. WIDTH
Permitted Uses	1 family/lot 1 unit/lot, provided lot is 5,000 4,000 sq. ft.	45 ft.	Not over 35 ft. Nor over 2 ½ stories	Minimum of 7 ½' on each side for buildings not over 2 ½ stories	25 ft. On corner lots with 50' of frontage and less, street setback 25' and 20'	Not less than 20% of lot depth, but not less than 15 ft. And need not exceed 30 ft.	Per 23.01(14)`	900 sq. Ft.	18 ft.
Single Family Dwellings									
Two Family Dwellings	2 attached units per lot provided lot is 10,000 8,000 sq. ft.								
Zero Lot Line - Common wall	1 family/lot 1 unit/lot provided lot is 5,000 4,000 sq. ft.								
All other permitted uses	5,000 sq. Ft.		35 ft.	15 ft.		30 ft.		0	
Conditional Uses:									
Single Family Zero Lot	1 family/lot 1 unit/lot provided	45 ft	Not over 35 ft. Nor over 2 ½ stories	Per. 23.02(e)4.a .		Not less than 20% of lot			

Line Dwellings	lot is 5,000 4,000 sq. ft.					depth, but not less than 15 ft. And need not exceed 30 ft.			
All other conditional uses	As set by Plan Commission and City Council								

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 6, 2025
Adopted:

Drafted by: Adam Kuhn
Return to: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY
OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 13.09(b) of Section 13.09 of the Revised Municipal Code, Water Service Limits, is hereby **amended** to read as follows:

13.09(b) (b) Park Ridge

All properties located within the Village of Park Ridge.

4 Park Ridge Drive	10 Park Ridge Drive
11 Park Ridge Drive	20 Park Ridge Drive
22 Park Ridge Drive	23 Park Ridge Drive
28 Park Ridge Drive	29 Park Ridge Drive
31 Park Ridge Drive	32 Park Ridge Drive
37 Park Ridge Drive	38 Park Ridge Drive
39 Park Ridge Drive	41 Park Ridge Drive
49 Park Ridge Drive	51 Park Ridge Drive
69 Park Ridge Drive	105 Sunrise Avenue
112 Sunrise Avenue	77 Sunset Boulevard

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor Date:

ATTEST: _____
Kari Yenter, City Clerk Date:

Dated: January 15, 2025
Approved: January 21, 2025
Published: December 20, 2024

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 15.02 of the Revised Municipal Code, entitled "Aldermanic District Boundaries" is hereby **repealed**.

SECTION II: That Section 15.02 of the Revised Municipal Code, entitled "Aldermanic District Boundaries" is hereby **re-created** to read as follows:

15.02 ALDERMANIC DISTRICT BOUNDARIES. Pursuant to Sections 5.15 and 62.08 of the Wisconsin Statutes, the City of Stevens Point is hereby divided into 35 wards located in eleven aldermanic districts and that the respective boundaries are described below.

The City of Steven Point corporate boundary as described on December 1, 2023 and on file with the Portage County Register of Deeds as document number 901568 as referenced herein shall be incorporated herein and made a part of this document. The following wards are set forth by the City of Stevens Point and described as follows:

DISTRICT ONE shall include Wards 1, 2, and 3, described as follows:

Ward 1

Beginning at the intersection of First Street and Maria Drive; thence east along Maria Drive to its intersection with Isadore Street; thence south along Isadore Street to its intersection with Fourth Avenue; thence west along Fourth Avenue to its intersection with Pulaski Place; thence south along Pulaski Place to its intersection with Washington Avenue; thence west along Washington Avenue to its intersection with First Street; thence north along First Street to its intersection with Bukolt Avenue; thence west along Bukolt Avenue to its intersection with First Street; thence continuing north along First Street to its intersection with Sixth Avenue; thence east along Sixth Avenue to its intersection with First Street; thence continuing north along First Street to the point of beginning.

Ward 2

Beginning at the intersection of First Street and Washington Avenue; thence east along Washington Avenue to its intersection with Pulaski Place; thence north along Pulaski Place to its intersection with Fourth Avenue; thence east along Fourth Avenue to its intersection with Division Street; thence south along Division Street to its intersection with Briggs Street; thence west along Briggs Street to its intersection with Smith Street; thence south along Smith Street to its intersection with Centerpoint Drive; thence westerly along Centerpoint Drive to its intersection with First Street; thence north along First Street to the point of beginning.

Ward 3

Beginning at the intersection of Clark Street and Water Street; thence north along Water Street to its intersection with Centerpoint Drive; thence easterly along Centerpoint Drive to its intersection with Smith Street; thence north along Smith Street to its intersection with Briggs Street; thence east along Briggs Street to its intersection with Division Street; thence south along Division Street to its intersection with Ellis Street; thence west along Ellis Street to its intersection with Brawley Street; thence southwesterly along Brawley Street to its intersection with Plover Street; thence northwesterly along Plover Street to its intersection with Ellis Street; thence west and north along Ellis Street to its intersection with Clark Street; thence west along Clark Street to the point of beginning.

DISTRICT TWO shall include Wards 4, 5, and 6, described as follows:

Ward 4

Beginning at the intersection of Reserve Street and Maria Drive; thence east along Maria Drive to its intersection with Michigan Avenue; thence south along Michigan Avenue to its intersection with Fourth Avenue; thence northeasterly along Fourth Avenue to its intersection with Minnesota Avenue; thence southeasterly along Minnesota Avenue to its intersection with Stanley Street; thence northeasterly along Stanley Street to its intersection with Lindbergh Avenue; thence south along Lindbergh Avenue to its intersection with Prais Street; thence west along Prais Street to its intersection with Michigan Avenue; thence north along Michigan Avenue to its intersection with Stanley Street; thence southwesterly along Stanley Street to its intersection with Fremont Street; thence northwesterly along Fremont Street to its intersection with Fourth Avenue; thence westerly along Fourth Avenue to its intersection with Reserve Street; thence north along Reserve Street to the point of beginning.

Ward 4 shall include the following residence halls:

Suites @ 201

Pray Sims Hall

May Roach Hall

Smith Hall

Ward 5

Beginning at the intersection of Jefferson Street and Michigan Avenue; thence north along Michigan Avenue to its intersection with Prais Street; thence east along Prais Street to its intersection with Lindbergh Avenue; thence south along Lindbergh Avenue to its intersection with Main Street; thence easterly along Main Street to its intersection with Frontenac Avenue; thence south along Frontenac Avenue to its intersection with Jefferson Street; thence west along Jefferson Street to the point of beginning.

Ward 6

Beginning at the intersection of Lindbergh Avenue and Stanley Street; thence northeasterly along Stanley Street to its intersection with Soo Marie Avenue; thence south along Soo Marie Avenue to its intersection with Prais Street; thence east along

Prais Street to its intersection with Frontenac Avenue; thence south along Frontenac Avenue to its intersection with Main Street; thence westerly along Main Street to its intersection with Lindbergh Avenue; thence north along Lindbergh Avenue to the point of beginning.

DISTRICT THREE shall include Wards 7, 8, and 9, described as follows:

Ward 7

Beginning at the intersection of Isadore Street and the easterly extension of Sixth Avenue; thence east along said easterly extension of Sixth Avenue to its intersection with Reserve Street; thence south along Reserve Street to its intersection with Fourth Avenue; thence west along Fourth Avenue to its intersection with Isadore Street; thence north along Isadore Street to the point of beginning.

Ward 7 shall include the following residence halls:

Steiner Hall
Hansen Hall
Neale Hall
Baldwin Hall

Ward 8

Beginning at the intersection of Division Street and Fourth Avenue; thence easterly along Fourth Avenue to its intersection with Fremont Street; thence southeasterly along Fremont Street to its intersection with Stanley Street; thence continuing south along Fremont Street to its intersection with Stanley Street; thence west along Stanley Street to its intersection with Reserve Street; thence south along Reserve Street to its intersection with Clark Street; thence west along Clark Street to its intersection with East Avenue; thence south along East Avenue to its intersection with Lincoln Avenue; thence westerly along Lincoln Avenue to its intersection with Division Street; thence north along Division Street to the point of beginning.

Ward 9

Beginning at the intersection of Clark Street and East Avenue; thence east along Clark Street to its intersection with Reserve Street; thence north along Reserve Street to its intersection with Stanley Street; thence east along Stanley Street to its intersection with Fremont Street; thence north along Fremont Street to its intersection with Stanley Street; thence continuing northeasterly along Stanley Street to its intersection Michigan Avenue; thence south along Michigan Avenue to its intersection with Jefferson Street; thence west along Jefferson Street to its intersection with Fremont Street; thence north along Fremont Street to its intersection with Lincoln Avenue; thence west along Lincoln Avenue to its intersection with Reserve Street; thence south along Reserve Street to its intersections with Lincoln Avenue; thence continuing west along Lincoln Avenue to its intersection with East Avenue; thence north along East Avenue to the point of Beginning.

Ward 9 shall include the following residence halls:

Hyer Hall

DISTRICT FOUR shall include Wards 10, 11, and 12, described as follows:

Ward 10

Beginning at the intersection of Maria Drive and Frederick Street; thence east along Maria Drive to its intersection with First Street; thence south along First Street to its intersection with Sixth Avenue; thence west along Sixth Avenue to its intersection with First Street; thence continuing south along First Street to its intersection with Bukolt Avenue; thence east along Bukolt Avenue to its intersection with First Street; thence continuing south along First Street to its intersection with Water Street; thence south along Water Street to its intersection with Crosby Avenue; thence northwesterly along Crosby Avenue to its intersection with Franklin Street; thence east along Franklin Street to its intersection with Frederick Street; thence north along Frederick Street to the point of beginning.

Ward 11

All that portion of the City of Stevens Point lying within the following described boundary:

Beginning at the intersection of the westerly extension of Rachick Road and the Wisconsin River; thence east along said westerly extension and Rachick Road to its intersection with Old Wausau Road; thence southeasterly along Old Wausau Road to its intersection with Front Street; thence north along Front Street to its intersection with Wadleigh Street; thence east along Wadleigh Street to its intersection with Georgia Street; thence north along Georgia Street to its intersection with Maria Drive; thence east along Maria Drive to its intersection with Frederick Street; thence south along Frederick Street to its intersection with Franklin Street; thence west along Franklin Street to its intersection with Crosby Avenue; thence southeasterly along Crosby Avenue to its intersection with Water Street; thence south along Water Street to its intersection with Clark Street; thence westerly along Clark Street to its intersection with the Wisconsin River; thence northerly along the Wisconsin River to the point of beginning.

Ward 12

All that portion of the City of Stevens Point lying north and westerly of the following described line:

Beginning at the intersection of the westerly extension of Rachick Road and the Wisconsin River; thence east along said westerly extension and Rachick Road to its intersection with Old Wausau Road; thence southeasterly along Old Wausau Road to its intersection with Front Street; thence north along Front Street to its intersection with Wadleigh Street; thence east along Wadleigh Street to its intersection with Georgia Street; thence north along Georgia Street to its intersection with Maria Drive; thence east along Maria Drive to its intersection with Division Street North; thence north along Division Street North to its intersection with North Point Drive; thence west along North Point Drive to its intersection with Second Street North; thence north along Second Street North to its intersection with the easterly extension of Dubay Avenue and there terminating.

DISTRICT FIVE shall include Wards 13, 14, and 15, described as follows:

Ward 13

Beginning at the intersection of Plover Street and Brawley Street; thence northeasterly along Brawley Street to its intersection with Ellis Street; thence east along Ellis Street to its intersection with Division Street; thence south along Division Street to its intersection with Lincoln Avenue; thence east along Lincoln Avenue to its intersection with Reserve Street; thence north along Reserve Street to its intersection with Lincoln Avenue; thence continuing east along Lincoln Avenue to its intersection with Fremont Street; thence south along Fremont Street to its intersection with Center Street; thence west along Center Street to its intersection with Division Street; thence south along Division Street to its intersection with Shaurette Street; thence west along Shaurette Street to its intersection with Plover Street; thence northwesterly along Plover Street to the point of beginning.

Ward 14

Beginning at the intersection of Shaurette Street and Strongs Avenue; thence northeasterly along Shaurette Street to its intersection with Plover Street; thence continuing east along Shaurette Street to its intersection with Division Street; thence north along Division Street to its intersection with Center Street; thence east along Center Street to its intersection with Fremont Street; thence north along Fremont Street to its intersection with Jefferson Street; thence east along Jefferson Street to its intersection with Minnesota Avenue; thence south along Minnesota Avenue to its intersection with Dixon Street; thence west along Dixon Street to its intersection with Division Street; thence south along Division Street to its intersection with Park Street; thence southwesterly along Park Street to its intersection with Strongs Avenue; thence northwesterly along Strongs Avenue to the point of beginning.

Ward 15

Beginning at the intersection of Dixon Street and Division Street; thence east along Dixon Street to its intersection with Minnesota Avenue; thence south along Minnesota Avenue and its southerly extension to its intersection with the Canadian National Railway; thence westerly along said Canadian National Railway to its intersection with a Canadian National Railway spur track formerly known as the "Portage Branch" to McDill; thence southeasterly along said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill to its intersection with Bush Street; thence west along Bush Street to its intersection with Martha's Lane; thence south along Martha's Lane to its intersection with Rice Street; thence east along Rice Street to its intersection with said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill; thence south along said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill to its intersection with Heffron Street; thence west along Heffron Street to its intersection Church Street; thence northwesterly along Church Street to its intersection with Division Street; thence north along Division Street to the point of beginning.

DISTRICT SIX shall include Wards 16, 17, and 18, described as follows:

Ward 16

All that portion of the City of Stevens Point lying east and south of the following described line:

Beginning at the intersection of the southern boundary line of the City of Stevens Point and Olympia Avenue; thence north along Olympia Avenue to its intersection with Teton Drive; thence west and north along Teton Drive to its intersection with Nicolet Avenue; thence west along Nicolet Avenue to its intersection with Leahy Avenue; thence north along Leahy Avenue to its intersection with Heffron Street; thence east along Heffron Street and its easterly extension along the centerline of Sections 2 and 1 of Township 23 North, Range 8 East, and along the south line of Government Lots 9 and 10 of Section 6, Township 23 North, Range 9 East to its intersection with the eastern boundary line of the City of Stevens Point and there terminating.

Ward 17

All that portion of the City of Stevens Point lying north of Heffron Street and its easterly extension along the centerline of Sections 1 and 2 of Township 23 North, Range 8 East, lying north of the south line of Government Lots 9 and 10 of Section 6, Township 23 North, Range 9 East, lying south of Jefferson Street and its westerly extension along the east-west centerline of Section 35, Township 24 North, Range 8 East, lying south of the east-west centerline of Section 36, Township 24 North, Range 8 East, and east of the following described line:

Beginning at the intersection of Heffron Street and Leahy Avenue; thence north along Leahy Avenue to its intersection with Pleasant View Drive; thence west along Pleasant View Drive to its intersection with Parkway Drive; thence northerly along Parkway Drive to its intersection with Industrial Park Road; thence westerly along Industrial Park Road to its intersection with the Big Plover River; thence northerly along the Big Plover River to its intersection with the Canadian National Railway; thence easterly along the Canadian National Railway to its intersection with Country Club Drive; thence north along Country Club Drive to its intersection with the westerly extension of Jefferson Street, and the east-west centerline of Section 35, Township 24 North, Range 8 East, and there terminating.

Ward 17 shall exclude the following address:

1728 Brilowski Road [PIN - 2408-35-4001-01](part of Ward 20)

Ward 18

Beginning at the intersection of Industrial Park Road and the Big Plover River; thence easterly along Industrial Park Road to its intersection with Parkway Drive; thence southerly along Parkway Drive to its intersection with Pleasant View Drive; thence east along Pleasant View Drive to its intersection with Leahy Avenue; thence south along Leahy Avenue to its intersection with Nicolet Avenue; thence east along Nicolet Avenue to its intersection with Teton Drive; thence south and east along Teton Drive to its intersection with Olympia Avenue; thence south along Olympia Avenue to its

intersection with the southern boundary line of the City of Stevens Point; thence westerly along said southern boundary line to its intersection with the Big Plover River; thence northerly along the Big Plover River to the point of beginning.

DISTRICT SEVEN shall include Wards 19, 20, 21, and 34 described as follows:

Ward 19

All that portion of the City of Stevens Point lying within the following described boundary:

Beginning at the intersection of East Maria Drive and the west line of the Northeast Quarter of the Southeast Quarter of Section 27, Township 24 North, Range 8 East; thence east along East Maria Drive and its easterly extension to its intersection with the west line of the Northeast Quarter of the Southwest Quarter of Section 26, Township 24 North, Range 8 East, and the northerly extension of Maple Bluff Road; thence south along the northerly extension of Maple Bluff Road and the west line of the Northeast Quarter of the Southwest Quarter, and the Southeast Quarter of the Southwest Quarter of section 26, Township 24 North, Range 8 East and Maple Bluff Road to its intersection with U.S.H. 10; thence west along U.S.H. 10 to its intersection with Interstate 39; thence southeasterly along Interstate 39 to its intersection with the westerly extension of Jefferson Street and the east-west centerline of Section 35, Township 24 North, Range 8 East; thence west along the westerly extension of Jefferson Street and the east-west centerline of Section 35, Township 24 North, Range 8 East to its intersection with Country Club Drive; thence south along Country Club Drive to its intersection with the Canadian National Railway; thence westerly along said Canadian National Railway to its intersection with the southerly extension of Minnesota Avenue; thence north along said southerly extension and along Minnesota Avenue to its intersection with Jefferson Street; thence east along Jefferson Street to its intersection with Frontenac Avenue; thence north along Frontenac Avenue to its intersection with Algoma Street; thence east along Algoma Street to its intersection with Texas Avenue; thence south along Texas Avenue to its intersection with Jefferson Street; thence east along Jefferson Street to its intersection with Pinecrest Avenue; thence northerly along Pinecrest Avenue to its intersection with Main Street; thence west along Main Street to its intersection with the west boundary line of the Village of Park Ridge; thence north along said west boundary line to its intersection with the north boundary line of the Village of Park Ridge; thence east along said north boundary line to its intersection with Green Avenue; thence south along Green Avenue to its intersection with Main Street; thence east along Main Street to its intersection with the west line of the Northeast Quarter of the Northeast Quarter of Section 34, Township 24 North, Range 8 East; thence north along said west line and the west line of the Southeast Quarter of the Southeast Quarter and the Northeast Quarter of the Southeast Quarter of Section 27, Township 24 North, Range 8 East to the point of beginning.

Ward 20

All that portion of the City of Stevens Point lying south of the east-west centerline of Sections 25 and 26, Township 24 North, Range 8 East and north and east of the following described line:

Beginning at the intersection of Golla Road and Maple Bluff Road; thence south along Maple Bluff Road to its intersection with U.S.H. 10; thence west along U.S.H. 10 to its intersection with Interstate 39; thence southerly along Interstate 39 to its intersection with the westerly extension of Jefferson Street and the east-west centerline of Section 35, Township 24 North, Range 8 East; thence east along said westerly extension of Jefferson Street and the east-west centerline of Sections 35 and 36, Township 24 North, Range 8 East to its intersection with the east line of said Section 36 and there terminating.

Ward 20 shall include the following address:
1728 Brilowski Road [PIN – 2408-35-4001-01]

Ward 20 shall exclude the following address:
U.S. Highway 10 East - vacant [PIN – 2408-36-1200-04](part of Ward 34)
5950 U.S. Highway 10 East [PIN – 2408-36-1100-01](part of Ward 34)
U.S. Highway 10 East - vacant [PIN – 2408-25-4400-02](part of Ward 34)
U.S. Highway 10 East - vacant [PIN – 2408-25-4400-01](part of Ward 34)

Ward 21

Beginning at the intersection of the Canadian National Railway and a Canadian National Railway spur track formerly known as the "Portage Branch" to McDill; thence easterly along the Canadian National Railway to its intersection with the Big Plover River; thence southerly along the Big Plover River to its intersection with Patch Street; thence west along Patch Street to its intersection with Sunset Boulevard; thence south along Sunset Boulevard to its intersection with Yvonne Drive; thence westerly along Yvonne Drive to its intersection with Indiana Avenue; thence south along Indiana Avenue to its intersection with Rice Street; thence west along Rice Street to its intersection with Martha's Lane; thence north along Martha's Lane to its intersection with Bush Street; thence east along Bush Street to its intersection with said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill; thence northwesterly along said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill to the point of beginning.

Ward 34

Beginning at the northwest corner of Lot 2 of Portage County Certified Survey Map Number 8701-35-81; thence South 00 degrees 23 minutes 15 seconds East along said east line 556.87 feet to the westerly extension of the north line of Lot 2 of Portage County Certified Survey Map Number 10311-46-41; thence North 89 degrees 07 minutes 19 seconds East along said westerly extension and the north line of Lot 2 a distance of 952.63 feet to the northeast corner thereof; thence South 00 degrees 23 minutes 15 seconds East along the east line of said Lot 2 a distance of 695.44 feet to the north right of way line of U.S. Highway 10 and the southeast corner of Lot 1 of said Portage County Certified Survey Map Number 8701-35-81; thence North 89 degrees 07 minutes 19 seconds East along said north right of way line 216.18 feet; thence North 49 degrees 19 minutes 21 seconds East along said north right of way line 23.43 feet; thence North 89 degrees 07 minutes 41 seconds East along said north right of way line 40.00 feet; thence South 50 degrees 59 minutes 46 seconds East along said north right of way line 23.50

feet; thence North 89 degrees 02 minutes 40 seconds East along said north right of way line 40.72 feet; thence North 89 degrees 01 minutes 25 seconds East along said north right of way line 407.77 feet; thence North 00 degrees 58 minutes 35 seconds West along said north right of way line 40.18 feet; thence easterly along said north right of way line along the arc of a 7,737.85 foot radius curve, not tangent to the last described course, center to the south, the chord bears South 89 degrees 18 minutes 21 seconds East 452.43 feet; thence South 02 degrees 22 minutes 10 seconds West along said north right of way line 10.00 feet; thence southeasterly along said north right of way line along the arc of a 7,727.85 foot radius curve, not tangent to the last described course, center to the south, to the northwesterly line of lands recorded with the Portage County Register of Deeds in Warranty Deed Volume 273, Page 695, as platted on unrecorded survey dated July 29, 1968; thence North 10 degrees 04 minutes 18 seconds East along said northwesterly line to the northeasterly line of said lands; thence South 80 degrees 42 minutes 48 seconds East along said northeasterly line 315.00 feet to the east line of the Northeast Quarter of the Northeast Quarter of said Section 36; thence north along said east line to the southeast corner of the Southeast Quarter of the Southeast Quarter of Section 25; thence north along the east line of said Southeast Quarter of the Southeast Quarter of Section 25 to the northeast corner thereof; thence west along the north line of said Southeast Quarter of the Southeast Quarter of Section 25 to the northeast corner of Outlot 2 of Portage County Certified Survey Map Number 11289-52-119; thence South 00 degrees 32 minutes 42 seconds East along the east line of said Outlot 2 a distance of 662.57 feet to the southeast corner thereof; thence South 89 degrees 40 minutes 47 seconds West along the south line of said Outlot 2 a distance of 658.82 feet to the southwest corner thereof and the east line of Outlot 1 of Portage County Certified Survey Map Number 7894-30-24; thence South 00 degrees 16 minutes 33 seconds East along said east line 661.66 feet to the northeast corner of said Lot 2 of Portage County Certified Survey Map Number 8701-35-81; thence South 89 degrees 54 minutes 49 seconds West along the north line of said Lot 2 a distance of 1,287.12 feet to the point of beginning.

DISTRICT EIGHT shall include Wards 22, 23, and 24, described as follows:

Ward 22

All that portion of the City of Stevens Point lying within the following described boundary:

Beginning at the intersection of Soo Marie Avenue and Stanley Street; thence northeasterly along Stanley Street to its intersection with East Maria Drive; thence east along East Maria Drive to its intersection with Weir Boulevard; thence south along Weir Boulevard to its intersection with the south line of the Northwest Quarter of the Southwest Quarter of Section 27, Township 24 North, Range 8 East; thence east along said south line to its intersection with the west line of Outlot 2 of Portage County Certified Survey Map Number 10739-49-19; thence north along said west line to the northwest corner thereof; thence east along the north line of said Outlot 2 to its intersection with Deanna's Way; thence southeasterly along Deanna's Way to its intersection with Sunset Boulevard; thence southwesterly along Sunset Boulevard to its intersection with the north boundary line of the Village of Park Ridge; thence west along said north boundary line to the west boundary line of the Village of Park Ridge; thence south along said west boundary line to its intersection with Main Street; thence east

along Main Street to its intersection with Pinecrest Avenue; thence southerly along Pinecrest Avenue to its intersection with Jefferson Street; thence west along Jefferson Street to its intersection with Texas Avenue; thence north along Texas Avenue to its intersection with Algoma Street; thence west along Algoma Street to its intersection with Frontenac Avenue; thence north along Frontenac Avenue to its intersection with Prais Street; thence west along Prais Street to its intersection with Soo Marie Avenue; thence north along Soo Marie Avenue to the point of beginning.

Ward 22 shall exclude the following address:

3313 East Maria Drive [PIN - 2408-28-4100-04](part of Ward 32)

3319 East Maria Drive [PIN - 2408-28-4100-05](part of Ward 32)

Harmony Lane - vacant [PIN - 2408-28-4100-06](part of Ward 32)

Ward 23

All that portion of the City of Stevens Point lying within the following described boundary:

Beginning at the intersection of Green Avenue and East Maria Drive; thence east along East Maria Drive to its intersection with the west line of the Northeast Quarter of the Southeast Quarter of Section 27, Township 24 North, Range 8 East; thence south along said west line and the west line of the Southeast Quarter of the Southeast Quarter of said Section 27 and the west line of the Northeast Quarter of the Northeast Quarter of Section 34 all in Township 24 North, Range 8 East to its intersection with Main Street; thence west along Main Street to its intersection with Green Avenue; thence north along Green Avenue to its intersection with the north boundary line of the Village of Park Ridge; thence west along said north boundary line to its intersection with Sunset Boulevard; thence northeasterly along Sunset Boulevard to its intersection with Deanna's Way; thence northwesterly along Deanna's Way to its intersection with the north line of Outlot 2 of Portage County Certified Survey Map Number 10739-49-19; thence west along said north line of Outlot 2 to the northwest corner thereof; thence north along the northerly extension of the west line of said Outlot 2 to a point on the south line of Lot 1 of Portage County Certified Survey Map Number 011368; thence east along said south line to the southeast corner thereof; thence north along the east line of said Lot 1 to the southwest corner of Lot 3 of Portage County Certified Survey Map Number 3001-10-259; thence east along the south line of said Lot 3 and its easterly extension to its intersection with Green Avenue; thence north along Green Avenue to the point of beginning.

Ward 23 shall include city property (vacant airport lands) lying north of East Maria Drive, west of Interstate 39 and south of Kennedy Drive.

Ward 23 shall include the following addresses:

220 Green Avenue [PIN – 2408-27-3021-17]

300 Green Avenue [PIN – 2408-27-3021-16]

Ward 23 shall exclude the following addresses:

4001 East Maria Drive [PIN - 2408-27-3020-52](part of Ward 24)

111 Green Avenue [PIN - 2408-27-3020-51](part of Ward 24)

Ward 24

All that portion of the City of Stevens Point lying east of Wilshire Boulevard North and north of East Maria Drive.

Ward 24 shall include the following addresses:

100 Green Avenue [PIN - 2408-27-3021-01]

108 Green Avenue [PIN - 2408-27-3021-05]

111 Green Avenue [PIN - 2408-27-3020-51]

3909 East Maria Drive [PIN - 2408-27-3021-02]

4001 East Maria Drive [PIN - 2408-27-3020-52]

126 Green Avenue [PIN – 2408-27-3021-19]

Ward 24 shall exclude city property (vacant airport lands) lying north of East Maria Drive, west of Interstate 39 and south of Kennedy Drive (part of Ward 23).

DISTRICT NINE shall include Wards 25, 26, and 27, described as follows:

Ward 25

Beginning at the intersection of Ellis Street and Strong's Avenue; thence east along Ellis Street to its intersection with Plover Street; thence southeasterly along Plover Street to its intersection with Shaurette Street; thence southwesterly along Shaurette Street to its intersection with Strong's Avenue; thence northwesterly along Strong's Avenue to the point of beginning.

Ward 26

All that portion of the City of Stevens Point lying westerly of the Wisconsin River and lying within the following described boundary:

Beginning at the intersection of the Wisconsin River and Clark Street; thence easterly along Clark Street to its intersection with Ellis Street; thence south and east along Ellis Street to its intersection with Strong's Avenue; thence southeasterly along Strong's Avenue to its intersection with Park Street; thence northeasterly along Park Street to its intersection with Church Street; thence southeasterly along Church Street to its intersection with Francis Street; thence southwesterly along Francis Street to its intersection with Water Street; thence northwesterly along Water Street to its intersection with Bliss Avenue; thence west along Bliss Avenue to its intersection with Cypress Street; thence northwesterly along Cypress Street and its northwesterly extension to its intersection with the Wisconsin River; thence northerly along the Wisconsin River to the point of beginning.

Ward 26 shall include McDonald's Island lying north of County Road HH and that portion of the islands within the corporate limits of the City of Stevens Point lying south of County Road HH.

Ward 27

Beginning at the intersection of Riverview Avenue and the Wisconsin River; thence northerly along the Wisconsin River to its intersection with the northwesterly extension of Cypress Street; thence southeasterly along said northwesterly extension and Cypress Street to its intersection with Bliss Avenue; thence east along Bliss Avenue to its intersection with Water Street; thence southeasterly along Water Street to its intersection with Whiting Avenue; thence southerly along Whiting Avenue to its intersection with Howard Avenue; thence west along Howard Avenue to its intersection with Echo Dells Avenue; thence south along Echo Dells Avenue to its intersection with Riverview Avenue; thence west along Riverview Avenue to the point of beginning.

DISTRICT TEN shall include Wards 28, 29, and 30, described as follows:

Ward 28

Beginning at the intersection of Riverview Avenue and the Wisconsin River; thence east along Riverview Avenue to its intersection with Echo Dells Avenue; thence north along Echo Dells Avenue to its intersection with Howard Avenue; thence east along Howard Avenue to its intersection with Whiting Avenue; thence northerly along Whiting Avenue to its intersection with Water Street; thence northwesterly along Water Street to its intersection with Francis Street; thence northeasterly along Francis Street to its intersection Church Street; thence southeasterly along Church Street to its intersection with Heffron Street; thence east along Heffron Street to its intersection with Soo Marie Avenue; thence south along Soo Marie Avenue to its intersection with Della Street; thence west along Della Street to its intersection with Minnesota Avenue; thence south along Minnesota Avenue to its intersection with the southern boundary line of the City of Stevens Point; thence westerly along the southern boundary line of the City of Stevens Point to its intersection with the Wisconsin River; thence northerly along the Wisconsin River to the point of beginning.

Ward 28 shall exclude that portion of the islands within the corporate limits of the City of Stevens Point lying south of Riverview Avenue (part of Ward 26).

Ward 29

Beginning at the intersection of Rice Street and a Canadian National Railway spur track formerly known as the "Portage Branch" to McDill; thence east along Rice Street to its intersection with Indiana Avenue; thence south along Indiana Avenue to its intersection with Channel Drive; thence southerly along Channel Drive to its intersection with Heffron Street; thence west along Heffron Street to its intersection with said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill; thence north along said Canadian National Railway spur track formerly known as the "Portage Branch" to McDill to the point of beginning and there terminating.

Ward 30

Beginning at the intersection of Indiana Avenue and Yvonne Drive; thence easterly along Yvonne Drive to its intersection with Sunset Boulevard; thence north along Sunset Boulevard to its intersection with Patch Street; thence east along Patch Street to its intersection with the Big Plover River; thence southerly along the Big Plover River to its intersection with the southern boundary line of the City of Stevens Point; thence westerly along said southern boundary line to its intersection Minnesota Avenue; thence north along Minnesota Avenue to its intersection with Della Street; thence east along Della Street to its intersection with Soo Marie Avenue; thence north along Soo Marie Avenue to its intersection with Heffron Street; thence east along Heffron Street to its intersection with Channel Drive; thence northerly along Channel Drive to its intersection with Indiana Avenue; thence north along Indiana Avenue to the point of beginning.

DISTRICT ELEVEN shall include Wards 31, 32, 33, and Ward 35 described as follows:

Ward 31

Beginning at the intersection of Isadore Street and Maria Drive; thence east along Maria Drive to its intersection with Reserve Street; thence south along Reserve Street to its intersection with the easterly extension of Sixth Avenue; thence west along said easterly extension of Sixth Avenue to its intersection with Isadore Street; thence north along Isadore Street to the point of beginning.

Ward 31 shall include the following residence halls:

Watson Hall
Thomson Hall
Burroughs Hall
Knutzen Hall

Ward 32

All that portion of the City of Stevens Point lying within the following described boundary:

Beginning at the intersection of Michigan Avenue North and North Point Drive; thence easterly along North Point Drive to its intersection with Wilshire Boulevard North; thence south along Wilshire Boulevard North to its intersection with East Maria Drive; thence west along East Maria Drive to its intersection with Stanley Street; thence southwesterly along Stanley Street to its intersection with Minnesota Avenue; thence northwesterly along Minnesota Avenue to its intersection with Fourth Avenue; thence southwesterly along Fourth Avenue to its intersection with Michigan Avenue; thence north along Michigan Avenue to its intersection with Maria Drive; thence northwesterly along Michigan Avenue North to the point of beginning.

Ward 32 shall include the following addresses:

3313 East Maria Drive [PIN - 2408-28-4100-04]
3319 East Maria Drive [PIN - 2408-28-4100-05]
Harmony Lane - vacant [PIN - 2408-28-4100-06]

Ward 32 shall exclude the following address:

3028 Stanley Street [PIN – 2408-28-4020-20] (part of Ward 35)

Ward 33

All that portion of the City of Stevens Point lying west of Wilshire Drive, north of North Point Drive, north and east of the following described line, and lying within the following described boundary:

A line beginning at the intersection of the western boundary line of the City of Stevens Point and Dubai Avenue; thence east along Dubai Avenue and its easterly extension to its intersection with Second Street North; thence south along Second Street North to its intersection with North Point Drive and there terminating.

A boundary beginning at the intersection of North Point Drive and Division Street North; thence east along North Point Drive to its intersection with Michigan Avenue North; thence southeasterly along Michigan Avenue North to its intersection with Maria Drive; thence west along Maria Drive to its intersection with Division Street North; thence north along Division Street North to point of beginning.

Ward 35

Beginning at the northeast corner of Lot 1 of Portage County Certified Survey Map No. 8891-36-121; thence South 00 degrees 07 minutes 54 seconds West along the east line of said Lot 1 a distance of 314.60 feet to the southeast corner thereof and the northwesterly right of way line of Stanley Street; thence South 59 degrees 59 minutes 00 seconds West along said northwesterly right of way line of Stanley Street 61.28 feet to the southwest corner of said Lot 1; thence North 00 degrees 07 minutes 54 seconds East along the west line of said Lot 1 a distance of 344.17 feet to the northwest corner thereof and the north line of said Northwest Quarter of the Southeast Quarter of Section 28; thence North 88 degrees 49 minutes 51 seconds East along the north line of said Lot 1 and said north line of the Northwest Quarter of the Southeast Quarter of Section 28 a distance of 53.00 feet to the point of beginning.

SECTION III: This Ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 2, 2025
Approved: January 21, 2025
Published: January 30, 2025

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 822 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 822. Badger Avenue at E.M. Copps Drive.

SECTION II: That subsection 823 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 823. Badger Avenue at County Road HH (McDill Avenue).

SECTION III: That subsection 2 of Section 9.05(ag) of the Revised Municipal Code, **Two Hour Parking 7:00 A.M. to 5:00 P.M.** is hereby **amended** to read as follows:

9.05(ag) 2. On the south side of Prais Street from a point 250 feet east of Michigan Avenue to Clayton Avenue, except Saturdays, Sundays, and Holidays.

SECTION IV: That subsection 89 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **amended** to read as follows:

9.05(j) 89. On the south side of Prais Street from Michigan Avenue to a point 250 feet east.

SECTION V: That subsection 824 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 824. Evelyn Court at Maple Bluff Road.

SECTION VI: That subsection 825 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 825. Evelyn Court at Golla Road.

SECTION VII: That subsection 826 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 826. Joe Street at Golla Road.

SECTION VIII: That subsection 827 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 827. Joe Street at Forest Creek Road.

SECTION IX: That subsection 828 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 828. Leonard Street at Forest Creek Road.

SECTION X: That subsection 829 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 829. Leonard Street at Golla Road.

SECTION XI: That subsection 830 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 830. Forest Creek Road at Evelyn Court.

SECTION XII: That subsection 831 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 831. Forest Creek Road at Brilowski Road.

SECTION XIII: That subsection 2 of Section 9.05(c) of the Revised Municipal Code, **One Hour Parking** is hereby **repealed**:

SECTION XIV: That subsection 338 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.06(g) 338. On the west side of Third St. from Centerpoint Drive to Portage Street.

SECTION XV: That subsection 339 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.06(g) 339. On the east side of Third St. from Portage Street to Franklin Street.

SECTION XVI: That subsection 103 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **repealed**:

SECTION XVII: That subsection 141 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **repealed**:

SECTION XVIII: That subsection 97 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **amended** to read as follows:

9.05(j) 97. On the south side of Maria Drive at a point 83 feet west of Prentice Street.

SECTION XIX: That subsection 27 of Section 9.12(q)(II) of the Revised Municipal Code, **Bicycles & Motor Bicycles** is hereby **amended** to read as follows:

9.12(q)(II) 27. On the north and south sides of Maria Drive from Union Street to Prentice Street.

SECTION XX: That subsection 21 of Section 9.05(u) of the Revised Municipal Code, **Accessible Parking** is hereby **created** to read as follows:

9.05(u) 21. On the south side of Maria Drive from a point 322 feet west of Prentice Street to a point 237 feet west of Prentice Street.

SECTION XXI: That subsection 16 of Section 9.05(f) of the Revised Municipal Code, **15 Minute Parking** is hereby **created** to read as follows:

9.05(f) 16. On the south side of Maria Drive from a point 237 feet west of Prentice Street to a point 193 feet west of Prentice Street.

SECTION XXII: That subsection 11 of Section 9.05(f) of the Revised Municipal Code, **15 Minute Parking** is hereby **amended** to read as follows:

9.05(f) 11. On the south side of Maria Drive from a point 366 feet west of Prentice Street to a point 322 feet west of Prentice Street.

SECTION XXIII: These Ordinance changes shall take effect upon passage and publication.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: December 18, 2024
Approved: January 20, 2025
Published: January 30, 2025

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 4.18 of the Revised Municipal Code of the City of Stevens Point, Transportation Financing, is hereby **amended** to read as follows:

4.18 **TRANSPORTATION FINANCING.** Prior to the start of any physical construction of any municipally financed (in whole or in part) public roadway or transportation project requiring a reasonably estimated city capital expenditure of \$~~1~~20,000,000.00 or more on any single contract for construction services, non-inclusive of any utility portions of such contract, the ~~e~~Common ~~e~~Council shall submit to the electorate a binding referendum for approval of the project. Failure of the binding referendum shall preclude the city from proceeding with the project. The wording of any referendum shall provide the specific purpose, location and cost of the project. Nothing in this provision shall be construed to preclude the city from exercising its role in the planning or design of such publicly financed projects.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: January 8, 2025
Approved: January 21, 2025
Published: January 25, 2025



Memo

Chris Klesmith
Neighborhood Planner / Economic
Development Specialist

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
[715] 341-4171 | cklesmith@stevenspoint.com

To: Finance Committee
From: Chris Klesmith
CC: Jarod Kivela
Date: January 7, 2025
Subject: Request for Authorization to Apply for Great Lakes Environmental Justice Thriving Communities Grantmaking Program

Alders,

Through September of 2024, the Community Development Department has been utilizing the Environmental Protection Agency's Brownfield Assessment Grant (BAG) to analyze brownfield sites and assist with their redevelopment. Because of the success of that program, the City has been able to initiate major redevelopments and studies for properties such as Northside Yard, Shopko and Centerpoint Mall redevelopment, various apartments on Maria Drive, and Lot 8 and the former Eagle Plumbing site.

Unfortunately, the City is no longer a competitive applicant for the BAG due to recent changes in federal environmental justice data points. Looking to other resources, staff have identified The Great Lakes Thriving Communities Grantmaking Partnership that will distribute \$40 million for projects that include environmental assessment, community engagement, community education and planning, and project development and implementation.

Because the scope of the grant program is broader than brownfield assessment, staff are still evaluating the projects for best fit, but are requesting authorization proactively to ensure grant deadlines are met. Potential projects include:

- Completion of brownfield assessment for Shopko redevelopment, other sites, and remediation expenses of select sites
- Planning and implementation of a stormwater management and treatment facility
- Enhancements to utility systems in areas of the City considered economically disadvantaged as indicated on the EPA's environmental screening and mapping tool

Staff are requesting your authorization to apply for a maximum of \$700,000, and there are no matching requirements for this funding opportunity.

Cheers,

Christopher Klesmith
Neighborhood Planner & Economic Development Specialist
City of Stevens Point

RESOLUTION

RELATIVE TO AUTHORIZING SUBMITTAL OF GREAT LAKES ENVIRONMENTAL JUSTICE THRIVING COMMUNITIES GRANTMAKING PROGRAM APPLICATION

WHEREAS, the Great Lakes Environmental Justice Thriving Communities Grantmaking Program (Great Lakes TCGM) is established to assist environmental and public health efforts in underserved communities designated by the Environmental Protection Agency (EPA) as Disadvantaged Communities; and

WHEREAS, the City of Stevens Point is comprised of multiple census tracts that are designated as Disadvantaged Communities by the EPA; and

WHEREAS, the City of Stevens Point has identified projects that directly impact these communities because of their geographic location or impacts to city-wide systems; and

WHEREAS, such projects may not be economically feasible to implement without financial support due to limited staff or financial capacity.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Stevens Point hereby authorizes proper City staff to submit multiple applications to the Great Lakes Environmental Justice Thriving Communities Grantmaking Program to improve utility infrastructure and advance the redevelopment of environmentally contaminated sites in the City of Stevens Point.

BE IT FURTHER RESOLVED that if said grant funds are awarded, proper City staff are hereby authorized and directed to accept said funds, pursuant to the terms of the grant application, and to execute any and all documents and assurances which may be required for purposes of the same.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated:
Adopted:

Drafted by: Christopher Klesmith
Return to: City Clerk