

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

January 13, 2025 - 6:00 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 830 0796 8663 | Passcode: 262548

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Request to Hold Event/Street Closing:
 - A. Point Bock Run on March 1, 2025 (Recurring).
3. Ordinance Amendment - Section 2.01: Meetings.
4. Adjournment.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 12/18/24
 AMOUNT: \$35
 RECEIPT: 167954754

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: POINT BOCK RUN
3. Name of Sponsoring Person or Organization: STEVENS POINT BREWERY
 Address: 2617 WATER ST. City: STEVENS POINT State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☐ Yes ☒ No If Yes, Tax Exempt CES#: _____
4. Contact Person: JULIE BIRRENKOTT
 Phone: 715-252-3926 Email: JULIE@POINTBEER.COM Fax: _____
 Address: 2617 WATER ST. City: STEVENS POINT State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: 5-MILE RUN
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): 2/28/25 5-7PM AND 3/1/25 10AM - 4PM Event Start Time: _____ Event End Time: _____
7. Set Up Date and Time: SET-UP WEDNESDAY - FRIDAY FEB. 26 - FEB. 28
8. Event Assembly Location: ACROSS THE STREET FROM THE STEVENS POINT BREWERY
 Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: ☐ Yes ☐ No if "Yes" please list location: _____
 (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
 Participants/Vendors: 2000 Spectators/Attendees: 1000 Vehicles: _____ Animals: _____
11. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street): SEE ATTACHED
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
ANNUAL POINT BOCK RUN IS A 5-MILE RUN, SATURDAY, MARCH 1ST, 2025. THE RUN WILL BEGIN AND END AT THE STEVENS POINT BREWERY. IT WILL BEGIN AT NOON
ON SATURDAY, MARCH 1ST. THE RUN WILL DRAW 2000 RUNNERS OF ALL AGES AND ABILITIES WITH PROCEEDS DONATED TO PROMOTE AND SUPPORT
HEALTHY LIFESTYLES IN CENTRAL WISCONSIN. AFTER THE RUN ENJOY BEVERAGES FROM THE STEVENS POINT BREWERY IN THE HEATED TENT ACROSS THE STREET
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):

16. Police Presence Needed? ☒ Police ☒ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain:
TWO CONTRACTUAL POLICE OFFICERS NEEDED AND AUXILIARY OFFICERS ON THE RACE ROUTE
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
JULIE BIRRENKOTT, 715-252-3926, JULIE@POINTBEER.COM

18. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	☒	☐	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☒	☐
2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☒	☐	11 Financial Gain Activity	☒	☐
3 Amplification Equipment	☒	☐	12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☒	☐
5 Boats/Snowmobiles/ATVs	☐	☒	14 Horses/Animals	☐	☒
6 Concession Sales	☒	☐	15 Musical Bands	☐	☒
7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☒	☐	16 Portable Toilets	☒	☐
8 Electricity Needed	☒	☐	17 Vendor Displays/Sales	☐	☒
9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18 Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Julie Brummett Date: 12/6/2024

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

Due to safety concerns:

SATURDAY MARCH 1ST

Both West-bound lanes of County Hwy HH from Whiting Ave. to West River Dr. will be closed to traffic. West-bound traffic will be re-routed to the right-hand East-bound lane during the race. From approx 11:45 a.m. 1:15 p.m.

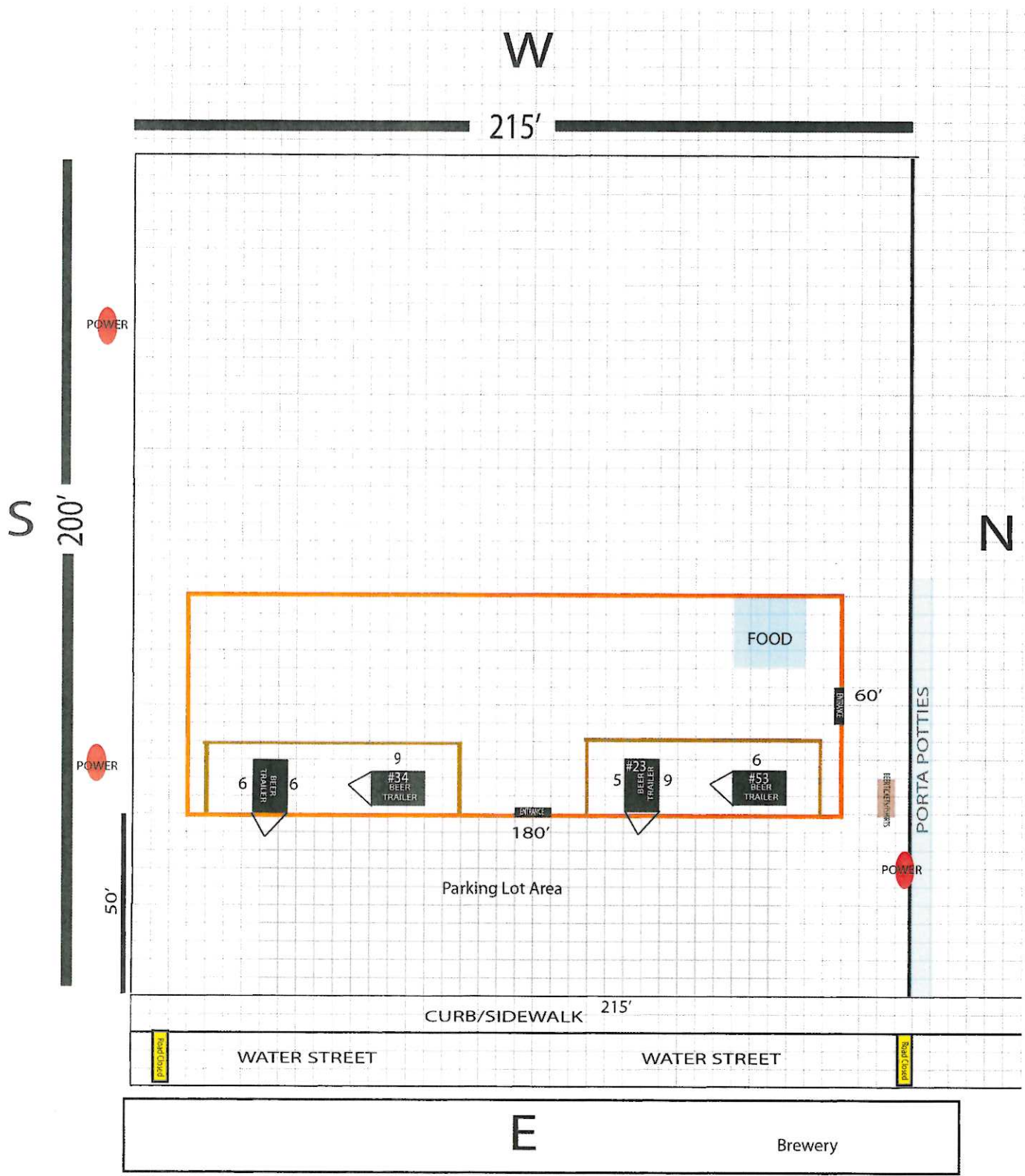
Water Street CLOSED from Francis to Whiting Ave. from approx 11:45 a.m. – 1:15 p.m.

Water St CLOSED from Francis to Matilda from approx. 9:00 a.m. – 4:00 p.m.

Whiting Ave will be CLOSED to County Hwy HH until all runners have returned past the intersection of Water St and Whiting Ave.

Visitors of the Portage County Home can access the complex at the South Entrance near Williams St.

West River Dr. from HH to West Maple Ridge Dr will be completely closed to all traffic from approx. 11:45-1:15 p.m. or until the street is cleared. Be on the lookout for runners/walkers after 1:15 PM and use caution.



To: Public Policy / General Government Committee

Date: 1/13/2025

RE: Change to R.M.C. 2.01

We have several holidays that fall on a Monday. Generally, this isn't a problem, but with the added holidays recently adopted by Council we have a conflict with the existing ordinances in Chapter 2.

It currently states:

2.01 MEETINGS.

- (1) Regular. The stated regular meetings of the common council shall be held at the council chamber on the third Monday in each month at 7:00 o'clock p.m. except that the first annual or organization meeting of each new council shall be held on the third Tuesday in April of each year.

We need a slight modification to allow an exception if the third Monday falls on a holiday. That modification is before you for consideration:

- (1) Regular. The stated regular meetings of the common council shall be held at the council chamber on the third Monday in each month at 7:00 o'clock p.m. except that the first annual or organization meeting of each new council shall be held on the third Tuesday in April of each year. **If the third Monday falls on a recognized city holiday, the Regular Council meeting will be held the Tuesday following the third Monday.**

Your approval would be appreciated,

Mayor Mike Wiza

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 2.01 of the Revised Municipal Code of the City of Stevens Point, Meetings, is hereby **amended** to read as follows:

- (1) Regular. The stated regular meetings of the common council shall be held at the council chamber on the third Monday in each month at 7:00 o'clock p.m. except that the first annual or organization meeting of each new council shall be held on the third Tuesday in April of each year. **If the third Monday falls on a recognized city holiday, the Regular Council meeting will be held the Tuesday following the third Monday.**

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: December 31, 2024
Approved: January 13, 2025
Published: January 16, 2025