

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**October 21, 2024
7:00 PM**

OR

Zoom Teleconferencing

1. Roll Call.

Present:

Ald. Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Excused:

Ald. Birr

Others Present:

Mayor Wiza, Clerk Yenter, Chief Kussow, Chief Moody, Director Kremer, Executive Assistant Dowling, Director Kivela, Neighborhood Planner/Economic Development Specialist Klesmith, H/R Manager Frasch, C/T Ladick, Director Lemke, Attorney Beveridge, Training Officer Ewing.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Jen Burton, 5718 Sandpiper Drive, spoke about the redevelopment of the old Shopko site and thanked the City planners for putting together all the information shared with the community. She spoke about having restrooms and benches being part of the developing space. Ms. Burton shared about her work with Laundry Love and the stories of her neighbors that need a hand up in the community.

5. Presentation to the Mayor and Council:

1. County Executive - John Pavelski, County Board Chairman - Ray Reser and Circuit Court Judge Baker: County-City building, moving City Hall and remodel for Courthouse.

2. Neighborhood Planner/Economic Development Specialist-Chris Klesmith: Presentation on 2025 EPA Brownfields Cleanup Grant.

County Executive Pavelski, County Board Chair Reser, and Circuit Court Judge Baker gave an update on the progress of a potential courthouse project and spoke about options for remodeling the

courthouse.

Neighborhood Planner/Economic Development Specialist Klesmith gave an overview of the 2025 EPA Brownfields Cleanup Grant.

Consideration and Possible Action on the Following:

6. Consent Agenda:

- a. **Minutes of the Common Council Meeting of September 16, 2024, Special Common Council Meeting of September 19, 2024 and Special Common Council Meeting of October 14, 2024.**
- b. **Actions of the Police and Fire Commission meeting of September 10, 2024:**
 - 3. Approval of Minutes.**
 - 4. Confirmation of Bills.**
 - 5. Discussion, with possible action, to approve the Memorandum of Understanding (MOU) between the City of Stevens Point and the Stevens Point Police Officers Organization regarding the payout of earned time to Austin Lee upon his resignation.**
 - 6. Discussion, with possible action, to approve the 2025 Stevens Point Police Department Operational Budget.**
 - 8. Discussion, with possible action, to approve TJ Ewers to the position of Field Training Paramedic/Firefighter effective September 11, 2024.**
 - 9. Discussion, with possible action, to approve the 2025 Stevens Point Fire Department Operational Budget.**

Actions of the Police and Fire Commission meeting of October 8, 2024:

- 3. Approval of Minutes.**
- 4. Confirmation of Bills.**
- c. **Actions of the Park Commission meeting of October 2, 2024:**
 - 3. A request from the Friends of Emerson Park to install a historic marker on the property located at 1401 East Avenue (Seramur Park).**
 - 4. A request from Randy Shukar to apply for grant funding to complete shoreline planting improvements adjacent to the McDill Disc Golf Course.**
 - 5. Director's Report.**
- d. **Minutes and Actions of the Plan Commission meeting of October 7, 2024:**
 - 2. Selection of a temporary chairperson for the October 7, 2024 meeting of the City Plan Commission.**
 - 3. Report of the September 3, 2024 meeting of the City Plan Commission.**
 - 4. Report of the September 5, 2024 meeting of the City Plan Commission.**
 - 7. A request from PJ Thieren, representing UW Credit Union, for a site plan review to construct a principal structure on the property located at 5605 U.S. Highway 10 East (Parcel ID 281240836230003), consistent with Ch. 23.02(2)(e)(5).**
 - 8. A request from Brian Sharon, representing ENT Holdings LLC, for a site plan review to exceed the maximum allowance of on-site parking spaces on the property located at 5509 Vern Holmes Drive (Parcel ID 281230802400410), consistent with Ch. 23.01(17)(c)(4).**
 - 9. Presentation and discussion on the draft historic preservation plan.**
 - 10. Discussion only: petition document from the Stevens Point Municipal Airport for state and federal aid.**

- e. **Actions of the Board of Water and Sewerage Commissioners meeting of October 14, 2024:**
 - 2. Approval of minutes.
 - 3. Approval of department claims.
 - 8. Notice of employee seeking elected office.
- f. **Actions of the Airport Commission meeting of October 14, 2024:**
 - 2. Approval of minutes.
 - 3. Approval of department claims.
- g. **Actions of the Transportation Commission of October 14, 2024:**
 - 2. Approval of the August 12, 2024 Minutes.
 - 3. Approval of the August and September 2024 Financial/Claims Reports.
 - 4. Approval of using Gillig manufacturing through the WisDOT state contract for the purchase of three (3) 29-foot buses.
 - 5. Approval of Free Ride Fridays from November 29 to December 27, 2024.
 - 6. Approval of free rides to polling places on Tuesday, November 5, 2024.
- h. **Minutes and Actions of the Personnel Committee meeting of October 14, 2024:**
 - 3. Request for Merit Pay consistent with Administrative Policy 2.13 "Pay for Performance."
 - 6. Employee seeking Public Office per Policy 1.10 Employee Participation in Political Activity - (2) Non-Partisan Activity.
- i. **Minutes and Actions of the Public Policy and General Government meeting of October 14, 2024:**
 - 2. License List.
 - 3. Request to Hold Event/Street Closing.
- j. **Minutes and Actions of the Finance Committee meeting of October 14, 2024:**
 - 3. Consider adding a line item to the proposed 2025 capital budget for a citywide facilities plan.
 - 5. Preliminary approval of 2024 General Obligation Borrowing.
 - 6. Approval of change orders from AECOM related to Business 51 design services.
 - 8. Request from the City of Stevens Point to apply for the Environmental Protection Agency's FY2025 Brownfield Cleanup Grant Program.
 - 9. Request from the Redevelopment Authority of the City of Stevens Point to transfer Parcel 281240832202969 from the Redevelopment Authority of the City of Stevens Point to the City of Stevens Point.
 - 10. Approval of 2026 capital project funding for the Fire Department Training Center.
 - 11. Approval of Claims Paid.
- k. **Statutory Monthly Financial Report by Comptroller/Treasurer.**
- l. **Mayoral Appointments.**
 - Housing Authority: Eric Riskus, reappointed for a 5-year term, expiring 12-31-2029.
 - Redevelopment Authority: Gene Kemmeter, reappointed for a 5-year term expiring 12-31-2029.
 - Supplemental Poll Workers.

Ald. Steinmetz moved, Ald. Morrow seconded, to approve the consent agenda with item j10 pulled for further discussion.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Nays: None. Motion carried.

Ald. Steinmetz moved, Ald. Kneebone seconded, to approve funding for the training facility equal to 33.33 percent of the overall project cost, not to exceed \$960,000.

Cheif Moody spoke about the needs versus wants of the proposed facility and the cuts they are prepared to make along with the increase in costs that are anticipated. He spoke about what the facility would be used for and the impact it would have on the effectiveness and future of the fire department.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Broderick, Keymer, Christianson.

Nays: Guthrie. Motion carried.

7. Public Hearing on an application from the City of Stevens Point to the Environmental Protection Agency (EPA) for the 2025 EPA Brownfields Cleanup Grant for remediation of select contamination at and around 1200 Main Street (Parcel ID 281240832202950 and portions of adjacent parcels).

Mayor Wiza declared the public hearing open.

As no one wished to speak, the Mayor closed the public hearing.

8. Ordinance Amendment - A request from the City of Stevens Point to amend Section 23.02(4)(d), Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends the Wireless Communication Towers Ordinance to achieve compliance with Wis. Stats. 66.0404.

Ald. Lang moved, Ald. Keymer seconded, to approve the request.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Broderick, Keymer, Guthrie, Christianson.

Nays: None. Motion carried.

9. Resolution authorizing an application to the Wisconsin Economic Development Corporation's Community Development Investment Grant Program on behalf of the City of Stevens Point

Trevor Roark spoke in favor of the proposed resolution and requested reconsideration of underground parking.

Neighborhood Planner/Economic Development Specialist Klesmith gave clarification on the site that was being discussed.

Ald. Keymer moved, Ald. Christianson seconded, to approve the authorization.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Nays: None. Motion carried.

10. Resolution - Approving the Downtown Business Improvement District 2025 Operating Plan, and 2024 Special Assessment Levy.

Neighborhood Planner/Economic Development Specialist Klesmith gave an overview of the 2025 operating plan.

Ald. Christianson moved, Ald. Lang seconded, to approve the operating plan and the assessment levy of \$0.75 per \$1,000 assessed value.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Broderick, Keymer, Guthrie, Christianson.

Nays: None. Motion carried.

11. Public Hearing related to the petitioning of the Secretary of Transportation for airport improvement aid.

Director Lemke gave an overview of the petition.

Mayor Wiza declared the public hearing open.

As no one wished to speak, the Mayor closed the public hearing.

12. Resolution petitioning the Secretary of Transportation for airport improvement aid.

Ald. Kneebone moved, Ald. Steinmetz seconded, to approve the petition.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Nays: None. Motion carried.

13. Ordinance Amendment - Chapter 30, Section 30.01(4) as it relates to building code.

Ald. Morrow moved, Ald. Broderick seconded, to approve the ordinance.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Broderick, Keymer, Guthrie, Christianson.

Nays: None. Motion carried.

14. A Resolution Authorizing and Providing for the Issuance and Establishing Parameters for the Sale of Not to Exceed \$16,160,000 General Obligation Promissory Notes, Series 2024A, and All Related Details

Comptroller/Treasurer Ladick gave an overview of the resolution.

Greg Johnson from Ehlers spoke about the financial parameters that have to be met.

Ald. Christianson moved, Ald. Lang seconded, to approve the authorization.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Nays: None. Motion carried.

15. Approval of 2025 Capital Budget.

Comptroller/Treasurer Ladick gave an overview of the capital budget.

Ald. Keymer moved, Ald. Morrow seconded, to approve the 2025 Capital Budget as presented.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Broderick, Keymer, Guthrie, Christianson.

Nays: None. Motion carried.

16. Resolution authorizing the City of Stevens Point to apply for the Wisconsin Economic Development Corporation's Small Business Development Grant for FY2025.

Trevor Roark, 601 Washington Avenue, spoke in favor of the resolution.

Ald. Lang moved, Ald. Shuda seconded, to approve the authorization.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Nays: None. Motion carried.

17. Elected Official Salary - City Attorney, City Clerk, City Comptroller-Treasurer for 2025–2029.

Ald. Broderick moved, Ald. Kneebone seconded, to approve.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Broderick, Keymer, Guthrie, Christianson.

Nays: None. Motion carried.

18. Consideration of setting Alderperson salary terms beginning in 2025 and 2026.

Comptroller/Treasurer Ladick spoke about the small effect on budget consideration that postponing the item would have.

Ald. Keymer moved, Ald. Kneebone seconded, to postpone until next month in order to provide comparables of peers.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Steinmetz, Kneebone, Shuda, Lang, Buse.

Nays: Morrow. Motion carried.

19. Request to amend Administrative Policy 3.06 Holidays.

Comptroller/Treasurer Ladick gave an overview of the potential cost of the added holidays.

Ald. Shuda moved, Ald. Kneebone seconded, to approve as presented.

Call for the vote: Ayes: Lang, Shuda, Kneebone, Broderick, Keymer.
Nays: Morrow, Buse, Steinmetz, Guthrie.
Abstentions: Ald. Christianson. Motion carried.

20. Adjournment.

Adjourned at 8:49 p.m.