

For the time being, we will hold the Transportation Commission at Central Transportation (2700 Week Street). This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

City of Stevens Point
Transportation Commission Meeting
October 14, 2024 - 5:00 PM
Central Transportation / 2700 Week Street

OR

Zoom Teleconferencing

Meeting ID: 875 3903 7302
Passcode: 123567

By Computer: <https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of the August 12, 2024, Transportation Commission Minutes
3. Approval of the August and September 2024 Financial/Claims Reports
4. Approval of using Gillig manufacturing through the WisDOT state contract for the purchase of three (3) 29-foot buses
5. Approval of Free Ride Fridays from November 29 to December 27, 2024
6. Approval of free rides to polling places on Tuesday, November 5, 2024
7. Next Meeting Date and Time: November 11, 2024, at 5:00 p.m.
8. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting**

August 12, 2024 - 5:00 PM
2700 Week Street, Stevens Point, Wisconsin
Or
Zoom Teleconferencing

Minutes

1. Roll Call

Present: Karalyn Peterson, Nichole Lysne, Ald. Dean Shuda
Present via Zoom: Tom Bertram, Ald. Allison Birr, Heidi Oberstadt
Not Present: Neil Prendergast
Others Present: Talin Scheuermann, Tom Carroll, Kaitlyn Wall

2. Approval of the June 2024 Minutes

Ald. Dean Shuda made a motion to approve the June 2024 minutes. Karalyn Peterson seconded. All in favor; none opposed. Motion carried.

3. Approval of the June and July Financial/Claims Reports

Heidi Oberstadt made a motion to approve the June 2024 and July 2024 Financial/Claims Reports. Ald. Allison Birr seconded. All in favor; none opposed. Motion carried.

4. Approval to Apply for 2025 5310 Grants (Operating, Mobility Management, and Vehicle Grants)

Ald. Dean Shuda made a motion to approve applying for 2025 5310 Grants (Operating, Mobility Management, and Vehicle Grants). Karalyn Peterson seconded. All in favor; none opposed. Motion carried.

5. Discussion and Approval of Fixed Route Changes

Karalyn Peterson made a motion to approve the attached fixed route changes. Ald. Dean Shuda seconded. All in favor; none opposed. Motion carried.

6. Staffing and Ridership Update

Superintendent Scheuermann gave ridership and staff updates.

7. Next Meeting Date

September 9, 2024 - 5:00 PM

8. Adjournment

5:24 PM

Meeting of the Transportation Commission

Finances:

Bank Balance as of August 1, 2024	1,439,772.85
Bank Deposits recorded in August 2024	21,644.17
	<hr/> 1,461,417.02

Checks Issued since the last meeting:

8/2/2024	8067 Employee	SALARIES	1,508.30
8/2/2024	8068 Employee	SALARIES	1,521.09
8/30/2024	8104 1st Ayd	Duzitall	578.40
8/2/2024	8071 Ascendance	NOx Sensor	1,055.41
8/9/2024	8077 Ascendance	Oil Pan Gasket	2,801.28
8/21/2024	8092 Ascendance	NOX Sensor Core & Align	2,284.76
8/30/2024	8105 Ascendance	Alignment	699.30
8/9/2024	8078 Aspirus	Onsite Therapy	607.50
8/30/2024	8106 Cintas	Uniforms/FS	171.97
8/2/2024	8072 Cintas	Uniforms/FS	215.93
8/9/2024	8079 Cintas	Uniforms/FS	191.78
8/21/2024	8093 Cintas	Uniforms/FS	391.83
8/9/2024	8080 City of Stevens Point	Worker's Comp Prem	2,306.33
8/30/2024	8107 City of Stevens Point	Worker's Comp Prem	3,403.96
8/9/2024	8081 Courtesy Cab	Taxi rides	637.50
8/16/2024	8087 Employee	SALARIES	1,800.28
8/16/2024	8088 Employee	SALARIES	1,160.25
8/30/2024	8100 Employee	SALARIES	1,793.16
8/30/2024	8101 Employee	SALARIES	1,403.36
8/30/2024	8102 Employee	SALARIES	1,582.41
8/9/2024	8082 Employee Resource	EAP	88.35
8/2/2024	8073 Gillig LLC	Toggle switches	758.45
8/9/2024	8083 Gillig LLC	Switches	65.60
8/21/2024	8094 Gillig LLC	Wiper Blades	127.20
8/2/2024	8074 Halron Lubricants Inc	Drum Credit	980.88
8/30/2024	8108 HBS	Managed IT Services	339.02
8/21/2024	8095 Livewire	Electric Cabling	1,515.00
8/2/2024	8075 NAPA	Brakes	635.93
8/21/2024	8096 NAPA	Headlight Bulbs	55.96
8/9/2024	8084 O'Reilly Auto Parts	Front End Parts	384.63
8/30/2024	8109 Passenger	Fare Refund	1.00
8/9/2024	8085 PassioTech	Monthly Subscription	911.50
8/30/2024	8110 RJ Rasmussen Plumbing	Boiler leak repair	517.21
8/2/2024	8076 Seon Systems Sales Inc.	Antenna Kit	228.00
8/9/2024	8086 Star Business Machines Inc.	Quarterly Copier Rental	81.00
8/21/2024	8091 U.S. Bank	PPE	57.12
8/21/2024	8097 U.S. Bank	Android Tabl / Condenser Coil	736.75
8/13/2024	8089 United Way	United Way	8.00
8/31/2024	8103 United Way	United Way	8.00
8/21/2024	8098 UWSP Printing & Design	LNT Posters	19.70
8/13/2024	8090 WI Council 32	Union Dues	396.14
8/21/2024	8099 Wiscolift	Hoist Inspection/repair	662.60
8/1/2024	Delta Dental	Insurance premiums	640.72
8/1/2024	Payroll	Payroll	40,589.18
8/1/2024	Volunteer Reimbursement	Volunteer Reimbursement	3,517.20
8/2/2024	IRS	Payroll Taxes - Fed	13,461.87
8/2/2024	WI Dept of Revenue	Payroll Taxes - State	2,302.67
8/13/2024	Verizon	Verizon Bill	135.18
8/15/2024	Payroll	Payroll	40,423.79
8/15/2024	Volunteer Reimbursement	Volunteer Reimbursement	3,113.64
8/16/2024	Great America Financ Services	Copier Lease	95.00
8/16/2024	IRS	Payroll Taxes - Fed	13,615.33
8/16/2024	WI Dept of Revenue	Payroll Taxes - State	2,324.95

8/21/2024	Wisconsin Public Service	Utility Payment	2,372.59
8/29/2024	Payroll	Payroll	42,939.24
8/29/2024	Volunteer Reimbursement	Volunteer Reimbursement	3,873.96
8/30/2024	IRS	Payroll Taxes - Fed	14,729.20
8/30/2024	WI Dept of Revenue	Payroll Taxes - State	2,567.49
	Total of checks listed		<u>221,394.65</u>
	Balance on hand August 31, 2024		<u>1,240,022.37</u>
	Plus uncleared checks		8,713.73
	Less checks previously written clearing this month		-17,137.08
	Ending Cash Balance matching Bank Statements		1,231,599.02

Meeting of the Transportation Commission

Finances:

Bank Balance as of September 1, 2024

1,231,599.02

Bank Deposits recorded in September 2024

853,069.02

2,084,668.04

Checks Issued since the last meeting:

9/24/2024	8148 WI Council	Union Dues	419.79
9/24/2024	8147 United Way	United Way	8.00
9/5/2024	8122 NAPA	Air Fittings	86.94
9/5/2024	8115 Baker Tilly	Audit for federal money	455.20
9/5/2024	8117 Courtesy Cab	August subsidized taxi trips	858.50
9/5/2024	8119 Gillig LLC	Belts	442.74
9/5/2024	8118 Employee Resource	EAP	85.50
9/5/2024	8113 Ascendance	Filters	833.06
9/5/2024	8116 Cintas	Janitorial / FS	223.43
9/5/2024	8123 U.S. Bank	Meeting supplies/ Facility Supplies	589.36
9/5/2024	8120 Halron	Oil Test Kit	1,360.00
9/5/2024	8114 Aspirus	Onsite Therapist	1,162.00
9/5/2024	8121 Metal Crafters	Tubing	23.51
9/10/2024	8127 WI Council	Union Dues	419.79
9/10/2024	8126 United Way	United Way	8.00
9/13/2024	8136 Seon	Antenna and Wiring Harness	412.00
9/13/2024	8138 Westmatic	Bus Was Travel Sensors	579.40
9/13/2024	8135 Employee	CDL Test Reimb.	150.00
9/13/2024	8131 Marshfield Clinic	DOT Drug Tests	219.00
9/13/2024	8128 Ascendance	Filters	305.80
9/13/2024	8129 Cintas	Janitorial / FS	187.44
9/13/2024	8132 Midwest	Lift Inspections	1,299.00
9/13/2024	8134 Passio	Monthly Passion Sub	911.50
9/13/2024	8137 UWSP Printing	November Passes	102.95
9/13/2024	8130 Cummins	Turbo Actuator	1,809.02
9/13/2024	8124 Employee	Wages	1,508.30
9/13/2024	8125 Employee	Wages	1,636.67
9/13/2024	8133 NAPA	Wiper Blades	89.94
9/19/2024	8143 Per Mar	Annual alarm monitoring	1,155.00
9/19/2024	8142 Northway	Antennas	60.00
9/19/2024	8140 Cintas	Janitorial / FS	204.36
9/19/2024	8141 HBS	Managed IT Services	340.00
9/19/2024	8144 U.S. Bank	Office Supplies / Facility Supplies	1,552.90
9/19/2024	8139 Employee	Shoe Reimbursement	145.06
9/27/2024	8152 Gillig LLC	Belts	284.43
9/27/2024	8149 Ascendance	Belts and Credit	254.29
9/27/2024	8151 Cummins	core credit	1,380.00
9/27/2024	8153 Halron	DEF	607.20
9/27/2024	8155 US Ticket	Fixed route tickets	354.05
9/27/2024	8154 NAPA	headlights	103.70
9/27/2024	8150 Cintas	Janitorial / FS	207.90
9/27/2024	8145 Employee	Wages	1,508.30
9/27/2024	8146 Employee	Wages	1,967.43
9/3/2024	Delta Dental	Insurance premiums	640.72
9/12/2024	Payroll	Payroll	44,198.24
9/12/2024	Volunteer Reimbursement	Volunteer Reimbursement	2,562.46
9/12/2024	Verizon	Verizon Bill	135.18
9/13/2024	IRS	Payroll Taxes - Fed	14,758.16
9/13/2024	WI Dept of Revenue	Payroll Taxes - State	2,567.90
9/16/2024	Great America Financ Services	Copier Lease	95.00
9/20/2024	Wisconsin Public Service	Utility Payment	2,214.41
9/25/2024	Volunteer Reimbursement	Volunteer Reimbursement	67.00
9/26/2024	Payroll	Payroll	45,160.95

9/26/2024	WI Dept of Revenue	Business Tax	10.00
9/26/2024	Volunteer Reimbursement	Volunteer Reimbursement	4,056.00
9/27/2024	IRS	Payroll Taxes - Fed	15,227.17
9/27/2024	WI Dept of Revenue	Payroll Taxes - State	2,667.59
	Total of checks listed		<u>160,671.58</u>
	Balance on hand September 30, 2024		<u>1,923,996.46</u>
	Plus uncleared checks		5,489.37
	Less checks previously written clearing this month		-8,712.73
	Ending Cash Balance matching Bank Statements		<u><u>1,920,773.10</u></u>
