Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT
REGULAR COUNCIL MEETING

Community Room
933 Michigan Avenue, Stevens Point, WI

September 16, 2024
7:00 PM

OR

Zoom Teleconferencing

Meeting ID: 889 9793 7074 | Passcode: 114825
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Consideration and Possible Action on the Following:

5. Consent Agenda:
   a. Minutes of the Common Council Meeting of August 19, 2024.
   b. Minutes and Actions of the Plan Commission meeting of September 3, 2024:
      2. Report of the August 5, 2024 meeting of the City Plan Commission.
      9. A request from Andy Weden, representing North Wisconsin District of the Lutheran Church - Missouri Synod, for an exception to the City's Driveway Ordinance for the property located at 1517 Maria Drive (Parcel ID 281240829400401), consistent with Ch. 23.01(17)(i)(3)(k).
      10. Director's Report.
   c. Minutes of the Special Plan Commission meeting of September 5, 2024.
   d. Actions of the Board of Water and Sewerage Commissioners meeting of September 9, 2024:
      2. Approval of minutes.
      3. Approval of department claims.
      4. Software upgrade costs and modifications to 2024 Capital Operations and Maintenance Plan.

9. A lease with Giving Gardens.
10. Timber sale approval.

e. Actions of the Airport Commission meeting of September 9, 2024:
2. Approval of minutes.
3. Approval of department claims.

f. Minutes and Actions of the Personnel Committee meeting of September 9, 2024:
3. Request to approve new certifications with associated pay and amend Administrative Policy 3.01 Standard Benefits - Licenses and Certifications.

g. Minutes and Actions of the Board of Public Works meeting of September 9, 2024.

h. Minutes and Actions of the Public Policy and General Government meeting of September 9, 2024:
2. License List.
3. Request to Hold Event/Street Closing.

i. Minutes and Actions of the Finance Committee meeting of September 9, 2024:
4. Approval of Claims Paid.
6. Extension of real estate purchase options in Tax Incremental Financing District 9, and exercise of real estate purchase options in Tax Incremental Financing District 9.

j. Statutory Monthly Financial Report by Comptroller/Treasurer.

k. Mayoral Appointments.
-Janet Jurgella-Finn – Historic Preservation and Design Review, to fill the vacant Alternate #2 position, expiring 4-30-27.
-Bicycle and Pedestrian Street Safety Commission, Adam Johnson filling the unexpired term of Lawrence Leviton expiring 04-30-2027.
-Supplemental Poll Workers.

6. Resolution - A request from Jason Davis, representing Blue Top Enterprises LLC, for a conditional use permit to operate a car wash on the property located at 3457 Church Street (Parcel ID 281230804301426), consistent with Ch. 23.02(2)(d)(3)(k).

7. Resolution - A request from Drew Bain, representing the Wisconsin Public Service Corporation, for a conditional use permit to construct a utility structure on an unaddressed parcel bounded by Whiting Avenue (Parcel ID 281230805450801), consistent with Ch. 23.01(1)(a)(3)(b).

8. Resolution - A request from the City of Stevens Point to apply a permanent zoning classification of “R-3” Single- and Two-Family Residential to an unaddressed parcel bounded by Brilowski Road and Old Highway 18 (Parcel ID 281240836330100), and an unaddressed parcel bounded by Old Highway 18 (Parcel ID 281240836330200).

9. Ordinance Amendment - To approve the ordinance creation in Chapter 9, Section 9.05 as it relates to parking at Seramur Park.

10. Ordinance Amendment - To approve the ordinance creation in Chapter 16, Section 16.14 as it relates to the maintenance and restoration of swales.

11. Ordinance Amendment - To approve the ordinance amendments in Chapter 9, Section

9.05 as it relates to parking kiosks.

12. To award the 2024 Fall Paving Project #24-03 to American Asphalt of Wisconsin for an amount not to exceed $572,566.51.
13. Ordinance Amendment - Creation of Sustainability Commission.
14. Request to Hold Event/Street Closing - SPASH Fall Color Run on October 19, 2024 (Recurring Event).
15. Recognition and Comments of outgoing Director of Community Development, Ryan Kernosky.
16. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES

Community Room
933 Michigan Avenue, Stevens Point, WI

August 19, 2024
7:00 PM

OR

Zoom Teleconferencing

1. Roll Call.

Present:

Ald. Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.

Others Present:

Mayor Wiza, Clerk Yenter, Chief Kussow, Chief Moody, H/R Manager Frasch, Director Kremer, C/T Ladick, Director Beduhn, Director Lemke, Director Kernosky, Attorney Beveridge, Neighborhood Planner/Economic Development Specialist Klesmith, Executive Assistant Dowling, Tax Specialist Pagel.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Ald. Kneebone thanked Director Kernosky for his years of service to the City as well as expressed concern about what she feels was a pre-mature time frame of posting the Director of Community Development job opening. Ald. Kneebone emphasized that filling the position too quickly would not allow the Common Council to consider all available options. As Personnel Committee Chair, Ald. Kneebone will also be requesting a presentation by Director Kernosky be placed on the agenda to address what multiple forms of government would look like.

Andrea Olson, 410 Franklin Street, spoke in favor of looking into the City Administrator position and requested that the City hold contractors responsible for code compliance.

5. Presentation to the Mayor and Council:
Michelle Gullickson and Dave Barbier: UWSP Office of Sustainability - UWSP's Climate Action and Resilience Planning.

Michelle Gullickson and Dave Barbier representing UWSP Office of Sustainability, shared a presentation on UWSP's Climate Action and Resilience Planning. Key areas of the presentation

include how the plan started and evolved, it's importantance, the project timeline, goals, engagement outreach, as well as contact information for those that would like to be involved.

Consideration and Possible Action on the Following:

6. Consent Agenda:

a. Minutes of the Common Council Meeting of July 15, 2024.

b. Actions of the Police and Fire Commission meeting of August 6, 2024:
- **3. Approval of Minutes.**
- **4. Confirmation of Bills.**
- **5. Discussion, with possible action, on approval of Police Department capital budget requests for 2025:**
  - **1. Handheld portable radios.**
  - **2. Infrastructure/Tower for east side reception (tac channel).**
  - **3. Squad radios.**
- **7. Discussion, with possible action, to approve an Intern from UWSP to assist with fire department needs effective Fall Semester of 2024.**
- **9. Discussion, with possible action, to approve carrying over 188 hours of vacation for Chief Moody from last year and to be used by August 16, 2026.**
- **10. Discussion, with possible action, to approve the Fire Department capital budget for 2025.**
- **11. Discussion, with possible action, to approve the possibility of out-of-state travel for Fire Department members in 2025.**

c. Actions of the Park Commission meeting of August 7, 2024:
- **3. Proposal to fund and install public communication boards at Iverson, Pfiffner and Mead Parks by Midstate Independent Living Choices.**
- **4. Approval of lease renewal with Golden Sands Resource Conservation & Development Council for the neighborhood garden located at 300 Franklin Street.**
- **5. Director's Report.**

d. Minutes and Actions of the Plan Commission meeting of August 5, 2024:
- **2. Report of the July 1, 2024 meeting of the City Plan Commission.**
- **5. A request from Brett Gerber, representing Pointer Plaza, LLC, for a site plan review to construct a multiple-unit apartment building on the property located at 1800 Maria Drive (Parcel ID 281240829140022), consistent with Ch. 23.02(2)(f)(5)(b) & Ch. 23.02(4)(b)(1)(2).**
- **6. A request from the City of Stevens Point to acquire the property located at 2517 Prais Street (Parcel ID 281240828301611).**
- **7. Discussion on Eastside and Southeast neighborhood plans.**
- **8. February-June 2024 Monthly Reports.**
- **9. Director's Report.**

e. Actions of the Board of Water and Sewerage Commissioners meeting of August 12, 2024:
- **2. Approval of Minutes.**
- **3. Approval of Department Claims.**
- **4. 2023 Audit Presentation by Baker Tilly.**
- **6. Expenses related to pump repair for Well 11.**
- **8. SCADA computer replacement.**
- **9. Architectural services for an addition to the utility administration.**

f. Actions of the Airport Commission meeting of August 12, 2024:
- **2. Approval of Minutes.**

3. Approval of Department Claims.
4. 2023 Audit Presentation by Baker Tilly.

g. Actions of the Transportation Commission of August 13, 2024:
2. Approval of the June 2024 Minutes.
3. Approval of the June and July Financial/Claims Reports.
4. Approval to Apply for 2025 5310 Grants (Operating, Mobility Management, and Vehicle Grants).
5. Discussion and Approval of Fixed Route Changes.

h. Minutes and Actions of the Personnel Committee meeting of August 12, 2024:
2. Requests for known 2025 out of state travel.
4. Director Kernosky requests to move the Permit Technician to permanent full-time.

i. Minutes and Actions of the Board of Public Works meeting of August 12, 2024:
4. To consider a request from WisDOT and OCR to eliminate the Park Street railroad crossing.

j. Minutes and Actions of the Public Policy and General Government meeting of August 12, 2024:
2. License List.
3. Request to Hold Event/Street Closing.

k. Minutes and Actions of the Finance Committee meeting of August 12, 2024:
3. Update on the 2025 operating budget, review of budget timelines, and establishing related guidelines.
4. Approval of targets for the 2024 tax year/2025 payable tax levy.
6. Approval of proposal from Ehlers Inc. for a project plan amendment for Tax Incremental Financing District (TID) 9, to allow increment sharing with TIDs 10, 11, and 12.
7. Approval of the acquisition of 2517 Prais Street bordering Goerke Park.
8. Approval of Claims Paid.

l. Statutory Monthly Financial Report by Comptroller/Treasurer.

m. Mayoral Appointments.
-Zoning Board of Appeals: Stephen Klein, filling the unexpired term of Gracia Day, expiring April 30, 2027.
-Zoning Board of Appeals: Tom Schrader, for a three-year term expiring April 30, 2027.
-Bicycle-Pedestrian Street Safety Commission: Tom Baldischwiler, for a three-year term expiring April 30, 2027.
-Supplemental Poll Workers.

Trevor Rork, 601 Washington Avenue, spoke against consent agenda item 6d6, a request from the City of Stevens Point to acquire the property located at 2517 Prais Street. Mr. Rork cited concerns regarding lack of public discourse, alternate transportation techniques, reducing convection, and the potential for lower cost solutions.

Ald. Christianson moved, Ald. Morrow seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

7. Resolution - A request from Zach Brocken, representing North Reserve Property Group, LLC, for a conditional use permit to construct more than one duplex on an unaddressed parcel bounded by Reserve Street North (Parcel ID 281240820140150), consistent with Ch. 23.01(14)(f) & Ch. 23.02(2)(a)(3)(d).

Ald. Morrow moved, Ald. Shuda seconded, to approve the request.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

8. Ordinance Amendment - A request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point. Said request establishes Evelyn Court, Joe Street, Leonard Street and Lost Creek Road within Lots 1-60 (Parcel ID 281240826400501-281240826400562) of Forest Creek Subdivision.

Ald. Kneebone moved, Ald. Birr seconded, to approve the request.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

9. Resolution - Authorization to apply for WEDC Idle Sites Redevelopment Grant for The Oaks Affordable Housing Project.

Ald. Lang moved, Ald. Keymer seconded, to approve the authorization.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

10. Request to Modify Limited Term Electrical Inspector's Salary.

Ald. Birr moved, Ald. Lang seconded, to approve the request.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

11. Ordinance Amendment - To accept the amendments in Chapter 9, Section 9.05 as it relates to parking.

Ald. Keymer moved, Ald. Lang seconded, to approve the ordinance.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

12. To award the 2024 Pavement Maintenance Program Project #24-04 to Fahrner Asphalt

Sealers, LLC out of Plover for an amount not to exceed $281,744.25.

Ald. Morrow moved, Ald. Christianson seconded, to approve.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

13. A resolution authorizing a referendum for the City of Stevens Point to hire additional fire department personnel.

C/T Ladick discussed the reason why the City totals are defined differently than the Wisconsin Department of Revenue.

Mayor Wiza addressed how community outreach would proceed forward.

Chief Moody also gave specifics on community outreach, including multiple forums with the Chief and mailers going out.

Mayor Wiza reminded all that the law prohibits City staff from encouraging electors to vote a certain way. Therefore, all communication must remain informational and accurate.

Ald. Kneebone discussed the importance of emergency responders for our community.

Ald. Guthrie questioned if informational cards could be made for the Council or if it would be preferred to refer citizens back to the Fire Department.

Cheif Moody stated that they would develop laminated talking point cards for the Alderpersons. However, if there are questions beyond the informational cards, they can refer them to himself or his staff.

Mayor Wiza clarified that the Local 484 Union has their own political action committee that is not bound by the same rules the City is, and they can be politically active.

Ald. Christianson moved, Ald. Birr seconded, to approve.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

14. Enter into closed session pursuant to Wisconsin Statutes19.85(1)(e) and 19.85 (1) (g) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, AND for Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, relating to the following:
A. Negotiating the purchase of property in TID 10.

Ald. Lang moved, Ald. Kneebone seconded, to enter into closed session at 7:44 pm.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

15. Reconvene to take action on negotiating the purchase of property in TID 10.

Ald. Steinmetz moved, Ald. Shuda seconded, to reconvene at 8:15 p.m.

Call for the vote: Ayes: Morrow, Buse, Lang, Shuda, Kneebone, Steinmetz, Birr, Broderick, Keymer, Guthrie, Christianson.
Nays: None. Motion carried.

Ald. Christianson moved, Ald. Guthrie seconded, to approve the purchase of 601 Main Street.

Call for the vote: Ayes: Christianson, Guthrie, Keymer, Broderick, Birr, Steinmetz, Kneebone, Shuda, Lang, Buse, Morrow.
Nays: None. Motion carried.

16. Adjournment.

Adjourned at 8:16 p.m.

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Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Miskowiak
- Commissioner Rice
- Commissioner Schuler

MINUTES

CITY PLAN COMMISSION

Date and Time:	September 3, 2024 6:00 PM	**Location:**	Community Room 933 Michigan Avenue, Stevens Point, WI OR Zoom Teleconferencing Meeting ID: 875 5196 2378 Passcode: 495028 By Computer: https://us02web.zoom.us/j/87551962378?pwd=0ioWxVBlUZR41Uj1XOdNxIrQljx By Phone: +1-312-626-6799 (US Chicago)

Opening Section:

1. Roll Call:

   Meeting called to order at 6:00PM.
   Members Present: Wiza, Kneebone, Arntsen, Beacom, Miskowiak, Rice, Schuler

Discussion and Possible Action on:

2. Report of the August 5, 2024 meeting of the City Plan Commission.

   - Background: Report of the August 5, 2024 meeting of the City Plan Commission included in the agenda packet.
   - Motion: Rice moves approval of the report.
   - Second: Arntsen seconds.
   - Discussion: None
   - Vote: Unanimous approval.

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Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

3. Public Hearing and action on a request from Jason Davis, representing Blue Top Enterprises LLC, for a conditional use permit to operate a car wash on the property located at 3457 Church Street (Parcel ID 281230804301426), consistent with Ch. 23.02(2)(d)(3)(k).

    - Background: A. Kuhn presents background information regarding the request at the former car wash site using existing equipment and structure. A conditional use permit was not issued in the prior operation of the car wash and staff would recommend approval of the request subject to the conditions listed.
    - Public Hearing:
        - Jason Davis, W4095 Cty A, Tomahawk WI. The applicant speaks on the background of the request.
        - Written testimony presented by Mayor Wiza.
    - Motion: Arnsten moves approval of the request.
    - Second: Miskowiak seconds.
    - Discussion: Arnsten voices support for reusing the property for its original purpose.
    - Vote: Unanimous approval.

4. Public Hearing and action on a request from Drew Bain, representing the Wisconsin Public Service Corporation, for a conditional use permit to construct a utility structure on an unaddressed parcel bounded by Whiting Avenue (Parcel ID 281230805450801), consistent with Ch. 23.01(1)(a)(3)(b).

    - Background: A. Kuhn presents background information regarding the request to construct a control building at the existing substation site. Staff recommends approval with the conditions presented.
    - Public Hearing:
        - Drew Bain, representing Wisconsin Public Service, presents additional information on the request.
        - Dean Curtis, 613 Wallace Pl., Village of Whiting, representing the Village of Whiting. Presents that residential concerns regarding the site improvements have been addressed by Wisconsin Public Service and thanks Drew Bain for explaining the request to the residents.
        - Ron Peters 2740 Sunset Blvd., inquires if additional transmission lines will be installed. The applicant answers the question that no additional lines will be installed.
    - Motion: Rice moves approval of the request.
    - Second: Beacom seconds.
    - Discussion: None.
    - Vote: Unanimous approval.

5. Public Hearing and action on a request from the City of Stevens Point to apply a permanent zoning classification of “R-3” Single- and Two-Family Residential to an unaddressed parcel bounded by Brilowski Road and Old Highway 18 (Parcel ID 281240836330100), and an unaddressed parcel bounded by Old Highway 18 (Parcel ID 281240836330200).

    - Background: A. Kuhn presents background information regarding the request and the history of the parcels that were recently annexed into the City of Stevens Point.

Staff recommends approval of the request with the major considerations and that the request is in line with the City's comprehensive plan.
    - Rice asks for an explanation if it would be simple to upzone or downzone the parcels. Kernosky answers that if the commission would request to upzone the property that another public hearing notification be delivered and the request be delayed.
- Public Hearing:
    - Bill Bushman 5516 Elmwood Avenue, applauds the decision to follow the rezone to residential. Requests clarification on why the request at upcoming meetings is to designate the property as institutional/governmental. Requests why is it necessary for the parcels to be included in the proposed tax increment district.
    - An unidentified resident requests environmental impact analysis on residential construction on the site.
    - Mayor Wiza responds to the questions; Kernosky addresses the possibility of institutional use on the parcels noted in the tax increment district proposal and the discrepancy with the comprehensive plan.
    - Arnsten requests clarification on whether or not residential property could be included in the tax increment district.
    - Kernosky explains that within an industrial tax increment district, only a certain percentage of the property could be residential. The City could not incentivize residential construction within the industrial tax increment district.
- Motion: Schuler moves approval of the rezoning.
- Second: Kneebone seconds.
- Discussion:
    - Schuler comments on the designation by the comprehensive plan.
    - Kneebone shares support for the additional residential development to be consistent with the comprehensive plan.
- Vote: Unanimous approval.

6. Public Hearing and action on a request from the City of Stevens Point to amend the City of Stevens Point Comprehensive Plan for the purpose of adding a chapter outlining a neighborhood comprehensive plan for the Eastside neighborhood. Said neighborhood is roughly bounded by the Town of Hull to the north, the Town of Stockton to the east, County Highway HH to the south and Interstate 39 to the west.

    - Background: C. Klesmith presents background information regarding the drafting of the comprehensive plan amendments. Mayor reaffirms that no action will be taken on public hearings regarding the comprehensive plan amendments.
    - Public Hearing:
        - Jenny Burton, 5718 Sandpiper Drive. Speaks in support of the process and notification system used to participate.
    - Motion: No action taken.

7. Public Hearing and action on a request from the City of Stevens Point to amend the City of Stevens Point Comprehensive Plan for the purpose of adding a chapter outlining a neighborhood comprehensive plan for the Southeast neighborhood. Said neighborhood is roughly bounded by Canadian National Railway and Carol's Lane to the north, Interstate 39 to the east, the Village of Whiting to the south and Minnesota Avenue to the west.

- Background: No additional background information is presented.
- Public Hearing:
    - Jocelyn Donahue Renfert, 3349 Orchid Lane, thanks commission for delaying action on the request. Notes the undeveloped parcels at the corner of County HH and Hoover Road and the strong residential preference for the undeveloped land to be utilized for residential purposes. Requests that the vacant parcels' future land use classification be set for residential.
    - DeeAnn Donahue, 3395 Howard Avenue, speaks against the commercial future land use classification for the vacant parcels at the corner of County HH and Hoover Road.
    - LeAnn Tilden, 3032 Channel Drive, speaks against the comprehensive plan amendment.
    - Nancy Beggs-Willoughby, 3338 Feltz Avenue, speaks in opposition to dense housing recommendations within the comprehensive plan amendment.
    - Joe Donahue, 3395 Howard Avenue, speaks in opposition to the comprehensive plan amendment citing the negative impacts of increased traffic volumes and noise on the residential subdivision.
    - Susan Schlicht, 3373 Howard Avenue, reaffirms the point regarding the increased noise and traffic volumes within the residential subdivision. Asks if there is an opportunity for residents to interact with the developer if a zoning request were to be made.
    - Danielle Wanta, 5271 Forest Circle South, requests that the future land use classification be set to residential.
    - Jeff Rautio, 3352 Howard Avenue, recommends listing the future land use classification for the HH/Hoover parcels as residential.
    - Michael Corrigan, 3271 Tulip Lane, reaffirms the resident concerns of noise, light, and air pollution that has impacted the 'Village Green' neighborhood and the lack of focus on improved quality of life. Requests the future land use classification for the HH/Hoover parcels to be set as residential.
    - Alicia Skrenes, 5316 Forest Circle North, vocalizes support for listing the future land use classification for the HH/Hoover parcels as residential.
    - Jeff Johnson, 5346 Clover Court, vocalizes support for listing the future land use classification for the HH/Hoover parcels as residential.
    - Mayor Wiza and Director Kernosky respond to several comments provided by residents during the public hearing.
    - Joel Schultz, 3301 Howard Avenue, requests clarification about why the parcel in question is being marketed as a commercial development. Kernosky answers.
    - Joe Donahue, 3395 Howard Avenue, adds that there is a difference between community interest and commercial interest.
    - DeeAnn Donahue, 3395 Howard Avenue, asks how residents will be notified of the comprehensive plan when it is prepared for adoption.
    - Greg Miller, 3317 Orchid Lane, reaffirms the residents' concern about any proposal for the parcels at the corner of HH and Hoover.
- Motion: No action taken.
- Discussion:
    - Rice commends the residents and staff for their participation in the planning

process.
- Kneebone shares experience with the planning process in other communities and commends the residents for their involvement.
- Beacom reiterates that the plan commission will always consider the impact to the neighborhood from the residents' perspective.
- Schuler echoes Beacom's comments.

8. A request from the Friends of Emerson Park to install a historical marker on the property located at 1401 East Avenue (Parcel ID 281240832103401), consistent with Ch. 23.01(11).

    - Background: A. Kuhn presents background information regarding the request to install the historical marker. Staff recommends approval. Schuler requests clarification of what will be presented on the sign. Kuhn answers.
    - Motion: Schuler moves approval of the request.
    - Second: Beacom seconds.
    - Discussion: Kneebone commends the work of the Friends of Emerson Park.
        - Michael Corrigan, 3271 Tulip Lane, requests information about the cost of the sign.
    - Vote: Unanimous approval.

9. A request from Andy Weden, representing North Wisconsin District of the Lutheran Church - Missouri Synod, for an exception to the City's Driveway Ordinance for the property located at 1517 Maria Drive (Parcel ID 281240829400401), consistent with Ch. 23.01(17)(i)(3)(k).

    - Background: A. Kuhn presents background information regarding the request to create a new parking lot to the north of the existing building, the constraints imposed by the ordinance, and the timeliness of the request in relation to the public right-of-way construction adjacent to the parcel. Staff would recommend approval citing correspondence from Director Beduhn.
        - Commissioner Rice asks if there is existing parking on the parcel; Arntsen references the accessibility improvements created by the parking lot and asks about the size of the lot.
        - Rev. Andy Weden, the applicant, clarifies that the parking lot map included in the agenda packet may not be to scale, and the parking lot would service 2-6 parking stalls.
    - Motion: Schuler moves approval of the request.
    - Second: Rice seconds.
    - Discussion: None
    - Vote: Unanimous approval.

10. Director's Report.

    - Background: Director Kernosky delivers his final report as the Community Development Director.

Closing Section:

11. Adjourn

- City Plan Commission adjourned at 7:48PM.

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Miskowiak
- Commissioner Rice
- Commissioner Schuler

MINUTES

CITY PLAN COMMISSION

Date and Time:	September 5, 2024 6:00 PM	**Location:**	Community Room 933 Michigan Avenue, Stevens Point, WI OR Zoom Teleconferencing Meeting ID: 816 7199 8231 Passcode: 017851 By Computer: https://us02web.zoom.us/j/81671998231?pwd=oHYMoktub1yKsw9euC0Fo0Pk By Phone: +1-312-626-6799 (US Chicago)

Opening Section:

1. Roll Call.
   - Meeting called to order at 6:00PM.
   - Members present: Wiza, Kneebone, Arntsen, Beacom, Miskowiak, Rice, Schuler

Discussion and Possible Action on:

2. Public Hearing regarding proposed amendment of the Project Plan of Tax Incremental District No. 9 to allocate increment to TID #10, #11, and #12.
   - Background: Director Kernosky presents background information regarding the request, the existing TIDs, and the sharing of excess increment between successful districts. Mayor Wiza presents background information regarding the Joint Review Board meeting earlier in the day. Arntsen asks to define increment; Mayor defines.
   - Public Hearing:
     - No comment from the public.
   - Schuler asks for additional information regarding the request, the structure of TID

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

revenues, and the recent history on TID #9. Kernosky and Wiza answer; Greg Johnson (Ehler's) provides examples of other revenues that can be applied to a TID. Comptroller-Treasurer Ladick explains the shifts in incremental value of TID #9 the past two years.
- Beacom asks if TIDs are intended to operate on their own or designed to work together. Kernosky answers.

3. Public Hearing regarding the proposed creation of Tax Incremental District No. 14, the proposed boundaries of the District, and the proposed Project Plan for the District.
    - Background: Greg Johnson (Ehler's) presents background information regarding the purpose of TID #14, the required findings necessary to establish the TID, the projects and project costs incorporated into the TID plan. Beacom asks about the irregular southern border of the TID; Kernosky answers.
    - Public Hearing:
        - Bill Bushman, 5516 Elmwood Avenue, expresses frustration regarding the purchase of parcels listed as number 2 and 4 in the Project Plan and concerns over the use of these parcels for anything non-residential.
        - Alder Steinmetz, District 6, presents concerns of the district and feeling of lack of transparency.
        - John Gardner, 2101 Birchwood Avenue, supports the proposed Tax Increment District but suggests the parcels listed as institutional in the Project Plan be listed as residential.

4. Consideration and possible action of a "Resolution Approving an Amendment to the Project Plan for Tax Incremental District No. 9."
    - Background: No additional background provided beyond the public hearing during agenda item #2.
    - Motion: Arntsen moves approval of the resolution.
    - Second: Rice seconds.
    - Discussion: Rice asks about an objective measure of health of TIDs that can be shared with the commission and the public, and if there is a monitor of the current performance compared to the expected performance.
        - Ladick answers, explaining there is an annual report and summary of the TIDs that are presented to the Joint Review Board and can be shared with the City Plan Commission. Greg Johnson (Ehler's) provides additional information regarding the reports.
    - Vote: Unanimous approval.

5. Consideration and possible action on a "Resolution Establishing the Boundaries of and Approving the Project Plan for Tax Incremental District No. 14."
    - Background:
        - Schuler asks for clarification about the exclusion of existing development; asks about the notation of parcel #4 in the project plan as 'newly platted residential.' Schuler also asks how the development incentives are calculated, the projected tax rate, and who tracks the projects and project types. Director Kernosky answers all questions.
        - Beacom asks for additional information regarding the development incentives and for additional rationale of the institutional/religions/governmental use listed in the Project Plan. Director Kernosky answers.

    - Rice asks about the current future land use classification listed in the comprehensive plan and the proposed comprehensive plan amendment. Kernosky answers.
    - Alder Kneebone suggests an alternative location for institutional/governmental property and upholds commitment to support residential designation of the parcels discussed. Kernosky clarifies the designation within the Project Plan.
    - Arntsen asks if the listed land use in the Project Plan can be amended. Wiza answers.
- Motion: Arntsen moves to amend the TID #14 Project Plan to list parcels 1, 2 and 3 as residential.
- Second: Rice seconds.
- Discussion:
    - Rice comments that the City has the flexibility to adjust the future land use classification in either direction when necessary. For the sake of continuity, the amendment makes sense.
    - Kneebone also adds that the preference would be to list the parcels as residential initially and alter the future land use at a later time.
    - Alder Steinmetz shares opinion that the adjustment will be appreciated.
    - Bill Bushman, 5516 Elmwood Avenue, expresses that listing the parcels as institutional/governmental would not be consistent with other plans.
- Vote: Unanimous approval to amend the TID #14 Project Plan.
- Kernosky provides additional information that Assoc. Planner Kuhn delivered to the commission and that final parcel identifiers and parcel acreage will be adjusted in the final Project Plan before it is officially approved.
- Motion: Rice moves approval of the TID #14 Project Plan as amended.
- Second: Beacom seconds.
- Discussion: None.
- Vote: Unanimous approval.

Closing Section:

6. Adjourn.
    - Meeting adjourned at 6:59PM.

City of Stevens Point
Board of Water and Sewerage Commissioners
September 9, 2024 - 12:00 PM

Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705
By Computer: https://us02web.zoom.us/j/82026885705
By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Chris Lefebvre, Eric Southworth, Shane Kohnen, Jason Draheim, Ald. Shuda, Ald. Lang and Jaime Zdroik

2. Approval of Minutes

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the August 12, 2024, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the month of August as audited and read.

Ayes all. Nays none. Motion carried.

4. Software upgrade costs and modifications to 2024 Capital Operations and Maintenance Plan - *Joel Lemke*

Joel stated we had money approved in the Capital Operations and Maintenance Plan for software upgrades. We have been looking at options for inventory control and work order management. City Works is the current work order and inventory management software. The functionality of that software isn't quite what we were expecting. City Works is due to be upgraded, so we explored our options. Springbrook, our current financial software, has the same functionality. Springbrook did several demos of the inventory control and work order management modules for our staff.

Joel explained this is basically redefining monies already approved for software upgrades. The cost to implement this solution is very similar to what the City Works upgrade would be, and we gain the benefit of having more of our financial-based functions in one software system.

We are requesting permission to pursue a software implementation with Springbrook in an amount of $48,230. This would include the implementation of the Inventory Control, Work Order Management and Purchase Order modules for $32,880 and the annual subscription fee for $15,350.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the software implementation with Springbrook in an amount of $48,230.00 for Inventory Control, Work Order Management and Purchase order modules.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - *Eric Southworth*

Eric updated the Commission on the Well 12 project. In August, they had a company perform a test bore on the exact well site to analyze the different levels of sand and gravel. The engineers now have a screen size approved for the well so they can start drilling the well. It will take about six weeks to get the screen in. They will start drilling the well the week of October 14th to be completed by November 11th.

6. Annual WiDNR Sanitary Survey of the Water Utility - *Joel Lemke/Eric Southworth*

Joel stated the annual WiDNR Sanitary Survey was completed on our water system. They found no deficiencies.

Joel fielded questions from the Commissioners regarding the report. He explained this survey is done onsite by a D.N.R. representative. He explained how the generators function at Well 11. Joel and Eric explained that the entry point 200 noted in the report is where multiple wells go through one treatment facility. They also explained the laterals at Well 10, questions regarding private wells within the City and the lead and copper program sampling/results.

The Commission also wanted clarification of what daily security checks consisted of.

7. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated all WWTP permits were met for the month of August. They were able to recover everything from the SCADA crash and they got it working again but we definitely need to do something about this for the future.

8. Construction and Maintenance Report - *Shane Kohnen*

Shane stated the crew is almost finished installing storm sewer pipe on Industrial Park Drive. Joel stated this will alleviate the flooding in that area. The Commission wanted to know where the storm sewer runoff is discharged. The crew also repaired some manhole service leaks. Crews have also been continuing to cut, jet, flush and televise sewer laterals.

9. A lease with Giving Gardens - *Joel Lemke*

Joel explained Giving Gardens would like to lease the land we own at 130 Georgia St. North for the purpose of operating a food pantry garden. Joel stated he doesn't see an issue with this other than it would be an ideal site to build a water tower, so the lease

does reflect a ninety-day cancelation notice in case the utility needs the use of this site in the future.

Motion made by Mae Nachman, seconded by Ray Schmidt to approve entering into a lease agreement with Giving Gardens.

Ayes all. Nays none. Motion carried.

10. Timber sale approval - *Joel Lemke*

Joel stated we worked with the university on the Brilowski property, and they have prepared a timber sales prospectus.

Joel would like to work with the university on other properties we manage.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the timber sale.

Ayes all. Nays none. Motion carried.

11. Directors Report - *Joel Lemke*

Joel had nothing to report this month.

12. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:39 P.M.

REPORT TO THE SEPTEMBER 9, 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of August 1, 2024		$ 6,511,524.82
Bank deposits recorded in August 2024		$ 192,933.47
		$ 6,704,458.29

CHECKS ISSUED AUGUST 2024:

59269	Mae Nachman	Salary	62.35
59290	Baker Tilly Virchow Krause LLP	2023 Audit	1,158.20
59291	Boerger LLC	Pump parts	5,362.54
59292	Central States H & W Fund	Health Insurance Premiums	7,271.30
59293	Dolce Digital Imaging	CCR postcards, set up fee for CCR postcards	752.00
59294	Employee Resource Center	July EAP Fees	48.45
59297	Hawkins Inc	Chemicals	2,935.77
59299	Springbrook Holding Company LLC	Civic Pay Transaction Fees	1,699.00
59301	Water & Environmental Analysis Lab	Testing of monitoring well samples	3,780.00
59302	WI State Laboratory of Hygiene	Fluoride testing	29.00
59304	Platinum Level Cleaners	Cleaning of 4213 Simonis Property	580.00
59306	Point Title LLC	Land purchase - 5415 Highway 66	74,671.59
59307	Community Foundation of Central WI	Employee Contribution	10.00
59308	United Way Of Portage County	United Way	47.00
59309	AnSer	After hours answering services	165.00
59310	Aspirus Medical Group, Inc.	Wellness program	148.34
59313	Avineon, Inc.	GIS Support	2,360.84
59314	Boerger LLC	Pump Parts - Well 11	3,773.40
59315	Bushman Electric Inc	Fix parking lot light at office	366.32
59316	Candlewood Property Management	Refund Check 038752-000, 1717 River View Ave #4	75.10
59317	Candlewood Property Management	Refund Check 037510-000, 1000 Soo Marie Ave	104.29
59319	CORE & MAIN LP	Well 11 supplies for repairs	272.13
59320	Ferguson Waterworks #1476	Meter couplings	710.50
59321	INFOSEND INC	Statement & notice printing	2,187.48
59325	Northern Lake Services Inc	Drinking water required testing	417.78
59327	Mastercard	Office supplies	494.75
59328	Point Embroidery & Screen	Screen printing charge for tshirts	147.90
59329	Rasmussen Plumbing & Heating	Cleared plugged fixture, fixed discharge line for heat exchanger	1,856.55
59331	Strand Associates Inc	Professional Services - July 2024 Well 12 & Treatment Facility	4,646.76
59333	Vestis	Rugs	46.82
59334	Water & Environmental Analysis Lab	Testing of monitoring well samples	5,740.00
59335	Wimme Sand & Gravel, Inc.	Yard material	141.07
59336	USA Blue Book	Ascorbic Acid Powder Pillows	123.83
59337	City Of Stevens Point	May, June, July 2024 Street Improvements for Projects #24-01 & #24-02	1,315,999.38
59338	Ferguson Waterworks #1476	Meter couplings	990.00
59340	John Fabick Tractor Co	#8 back hoe maintenance	1,199.64
59341	LiveWire Systems, LLC	Wiring to install electric monitoring	810.00
59342	Metron-Farnier LLC	Meters	46,616.28
59343	Mobile Small Engine Repair	Recoil rope	6.00
59344	NAPA	Wiper blades	14.99
59347	Teamsters Union Local 662	Sept Union Dues	1,797.00
59348	Mastercard	Battery, AWS change for GIS server, locate flags, Northwoods Collection Attendee Fees, AWWA Conference, meeting expenses	2,366.93
59349	Water & Environmental Analysis Lab	Testing of monitoring well samples	2,240.00
59350	Worzellas Point Supply	Soap for bathrooms	135.45
59351	Wroblewski Concrete Construction, LLC	Manhole rings	1,248.00
59353	Community Foundation of Central WI	Employee Contribution	10.00
59354	United Way Of Portage County	United Way	33.00
59356	Fastenal Company	Powerfoam	56.70
59358	Heartland Business Systems, LLC	August Monthly Billing	208.63
59361	Strand Associates Inc	Professional Services 2024 Street Improvements	693.34
	Bank Fees	Bank Fees	1,985.69
	WPS	Utility Charges	28,009.85

Payroll	Payroll	36,952.04	
IRS & DOR PR Tax	Payroll Taxes - Federal	68,160.70	
Credit Card Rebate	US Bank credit card rebate	197.25	
Verizon Cell & iPad Charges	Phone & iPad Charges	631.82	
DOR Garnishment	Garnishment	9.35	
HRA Admin Fees	Renewal & Admin Fees	30.00	
TOTAL EXPENSES LISTED		$ 1,632,588.10	$ 1,632,588.10
BALANCE ON HAND AUGUST 31, 2024			
	Balance on Hand		$ 5,071,870.19
	Plus uncleared checks		$ 3,377.08
	Less checks previously written clearing this month		$ (39,926.41)
	Ending Cash Balance matching Bank Statements		$ 5,035,320.86
	Less Restricted Funds		$ 1,151,070.93
	Cash on Hand		$ 6,186,391.79

REPORT TO THE SEPTEMBER 9, 2024

MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of August 1, 2024		$ 8,029,895.19
Bank Deposits recorded in August 2024		$ 442,711.46
		$ 8,472,606.65

CHECKS ISSUED IN AUGUST 2024:

59289	Airgas USA, LLC	Nitrogen	2,591.38	
59290	Baker Tilly Virchow Krause LLP	2023 Audit	830.53	
59292	Central States H & W Fund	Health Insurance Premiums	33,619.66	
59294	Employee Resource Center	July EAP Fees	25.65	
59295	Hach Company	Chemicals	552.26	
59296	Harter's Fox Valley Disposal	Dumpster Service	675.44	
59298	Jerry's Small Engine Supply Co.	Leaf blower filters	9.24	
59300	Vulcan Industries, Inc	Upper fixed/moving lamella	34,526.84	
59303	Xylem Water Solutions USA Inc	Service lift station pumps	7,200.00	
59310	Aspirus Medical Group, Inc.	Wellness program	148.33	
59311	AT&T	Phone charges	44.98	
59312	Atlas Copco Compressors LLC	Aerator blower repair	280.03	
59313	Avineon, Inc.	GIS Support	2,360.83	
59316	Candlewood Property Management	Refund Check 038752-000, 1717 River View Ave # 4	98.86	
59317	Candlewood Property Management	Refund Check 037510-000, 1000 Soo Marie Ave	106.09	
59318	Cooper Oil Company Inc	Oil, lubriplate	5,925.50	
59322	Marathon County Treasurer/Solid Waste	Sludge hauling	1,179.00	
59323	NCL of Wisconsin Inc	Chemicals	627.23	
59324	NOL-TEC SYSTEMS INC	Transporter seals	620.80	
59326	PBBS Equipment Corp	Digester boiler controls rehab	12,160.00	
59330	Registration Fee Trust	Registration of televising truck	169.50	
59332	USA Blue Book	Lab supplies	264.08	
59333	Vestis	Rugs & laundry services	215.43	
59335	Wimme Sand & Gravel, Inc.	Yard material	141.07	
59337	City Of Stevens Point	May, June, July 2024 Street Improvements for Projects #24-01 & #24-02	877,524.37	
59339	Hawkins Inc	Chemicals	404.25	
59341	LiveWire Systems, LLC	Wiring to install electric monitoring	1,520.00	
59345	Schierl Inc	Tire replacement Truck #12	198.25	
59346	Solenis LLC	Chemical-praestol	20,060.40	
59348	Mastercard	AWS change for GIS server, Cleaning supplies/power supply assembly, 50lb amex soda, locate flags, IT Pipes Software, Northwoods Collection Attendee Fees, Conference expenses, Supplies	3,187.28	
59355	BDP Industries	Gravity & press belts	5,303.90	
59358	Heartland Business Systems, LLC	August Monthly Billing	208.63	
59359	NCL of Wisconsin Inc	Chemicals	895.24	
59360	State of Wisconsin/DATCP	Fertilizer License Renewal	248.94	
59361	Strand Associates Inc	Professional Services 2024 Street Improvements	173.33	
	UPS	Shipping Charges	19.81	
	HRA	HRA Admin Fee	30.00	
	Verizon Charges	Verizon Charges	656.04	
	WPS Utility Charges	Gas & Electric	24,439.21	
	Sewer Payroll	Payroll	61,580.84	
	Payroll Taxes	Payroll Taxes	2,238.37	
	TOTAL OF EXPENSES LISTED		$ 1,103,061.59	$ 1,103,061.59
	BALANCE ON HAND AUGUST 31, 2024			$ 7,369,545.06

Balance on Hand		$ 7,369,545.06
Plus uncleared checks		$ 9,768.38
Less checks previously written clearing this month		$ (23,240.15)
Ending Cash Balance matching Bank Statements		$ 7,356,073.29
Less Restricted Balance		$ (5,648,350.07)
TOTAL		$ 1,707,723.22

***Additional restricted cash of $250,000.00 is invested in CDs.

REPORT TO THE SEPTEMBER 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of August 1, 2024		$ 3,148,467.08
Bank deposits recorded in August 2024		$ 120,538.92
		$ 3,269,006.00

CHECKS ISSUED AUGUST 2024:

59268	Malise Beduhn	Salary	532.62	
59290	Baker Tilly Virchow Krause LLP	2023 Audit	829.27	
59292	Central States H & W Fund	Health Insurance Premiums	19,409.64	
59294	Employee Resource Center	July EAP Fees	14.25	
59305	Malise Beduhn	Salary	798.93	
59310	Aspirus Medical Group, Inc.	Wellness program	148.33	
59313	Avineon, Inc.	GIS Support	2,360.83	
59317	Candlewood Property Management	Refund Check 037510-000, 1000 Soo Marie Ave	46.68	
59335	Wimme Sand & Gravel, Inc.	Yard material	141.06	
59337	City Of Stevens Point	May, June, July 2024 Street Improvements for Projects #24-01 & #24-02	904,935.37	
59340	John Fabick Tractor Co	#51 back hoe maintenance	1,045.61	
59341	LiveWire Systems, LLC	Wiring to install electric monitoring	245.00	
59348	Mastercard	Northwoods Collection Attendee Fees, AWS change for GIS server	545.78	
59352	Malise Beduhn	Salary	274.38	
59357	Colten Gaylord	Boot Allowance	125.00	
59358	Heartland Business Systems, LLC	August Monthly Billing	208.63	
59361	Strand Associates Inc	Professional Services 2024 Street Improvements	173.33	
59362	UWSP-Schmeeckle Reserve	Phragmites Treatment	350.00	
	Bank Fees	Bank Fees	1,985.69	
	Verizon	iPad & cell phone charges	463.55	
	Payroll	Payroll	31,502.65	
	IRS	Payroll Taxes	3,523.10	
	WPS	Monthly Utility Charges	25.62	
	TOTAL OF EXPENSES LISTED		$ 969,685.32	$ 969,685.32
	BALANCE ON HAND AUGUST 31, 2024			$ 2,299,320.68

Balance on Hand	$ 2,299,320.68
Plus checks written after the end of this month	
Plus uncleared checks	$ 1,552.12
Less checks previously written clearing this month	$ (11,059.94)
Ending Cash Balance matching Bank Statements	$ 2,289,812.86

REPORT TO THE SEPTEMBER 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of August 1, 2024					$	502,702.67
Bank deposits recorded in August 2024					$	329.64
					$	503,032.31

CHECKS ISSUED AUGUST 2024:

59348	Mastercard	Locate flags		135.04		
	Payroll	August Payroll		613.45		
	TOTAL OF EXPENSES LISTED		$	748.49	$	748.49
	BALANCE ON HAND AUGUST 31, 2024				$	502,283.82

Balance on Hand	$	502,283.82
Plus checks written after the end of this month		
Plus uncleared checks	$	135.04
Less checks previously written clearing this month	$	(7,150.00)
Ending Cash Balance matching Bank Statements	$	495,268.86

City of Stevens Point
Airport Commission
September 9, 2024 - 12:39 PM

Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705
By Computer: https://us02web.zoom.us/j/82026885705
By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jason Draheim, Jennifer Schmeiser, Eric Southworth, Chris Lefebvre, Shane Kohnen, Ald. Shuda, Ald. Lang and Jaime Zdroik

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the August 12, 2024 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the month of August as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - *Jason Draheim*

Jason stated next month they will be bringing petitions forward to be acted on. Every five years we have to petition the FAA in order to receive federal funding. These will outline the projects they would like to complete in the next five years.

5. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:42 P.M.

REPORT TO THE SEPTEMBER 9, 2024
MEETING OF THE AIRPORT COMMISSION

FINANCES:

Bank balance as of August 1, 2024					$ 64,446.35
Bank deposits recorded in August 2024					$ 60,810.13
					$ 125,256.48

CHECKS ISSUED IN AUGUST 2024

2894	Employee Resource Center	July EAP Fees	5.70	
2895	Abel Ruga	July Cleaning Services	175.00	
2896	Stevens Point Public Utilities	Verizon IPad Charges	10.12	
2897	LiveWire Systems LLC	Wiring to install electric monitoring	565.00	
2898	Rasmussen Plumbing & Heating	Fixed faucets	407.33	
2899	Stevens Point Public Utilities	Work for Airport	2,041.68	
2900	Titan Aviation Fuels	Fuel purchase	11,238.30	
2901	Mastercard	Cable, rugs & supplies	1,294.90	
2902	Heartland Business Systems, LLC	August Monthly Billing	78.24	
EFT	Payroll	August 2024	13,247.67	
	Delta Dental	Dental Insurance Premiums	71.38	
	Wisconsin Public Service	Utility Charges	1,946.03	
	WI Dept of Revenue	Fuel Tax	378.54	
	IRS & WI Dept of Revenue	Payroll Taxes	5,380.37	
	TOTAL EXPENSES LISTED		$ 36,840.26	$ 36,840.26
	BALANCE ON HAND AUGUST 31, 2024			$ 88,416.22

Balance on Hand	$ 88,416.22
Plus checks written after end of month	
Plus uncleared checks	$ 1,373.14
Less checks previously written clearing this month	$ (6,413.78)
Ending Cash Balance matching Bank Statements	$ 83,375.58

PERSONNEL COMMITTEE
September 9, 2024 - 6:00 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

MINUTES

Discussion and Possible Action on:

1. **Roll Call.**

Present:
Ald. Guthrie, Broderick, Kneebone, Lang, Steinmetz

Others Present:
Mayor Wiza, Clerk Yenter, HR Manager Frasch, Chief Kussow, Chief Moody, Associate Planner/Zoning Admin. Kuhn, Forestry and Landscape Oper. Superintendent Ernster, C/T Ladick, Attorney Beveridge, Deputy C/T Freeberg, Director Beduhn, Ald. Christianson, Birr, Buse, Keymer, Shuda, Morrow.

2. **Michael Ford, PhD : Presentation and discussion on Forms of Governance in Wisconsin Municipalities.**

Micheal Ford, PhD gave a presentation regarding the forms of governance in Wisconsin Municipalities and fielded questions from the committee.

Attorney Beveridge spoke about the difference between legal terms and political science terms. He spoke about the charter ordinance and the difficulties involved in changing it.

Ald. Christianson asked about a structure of government that was described in the June issue of the League of Municipalities magazine. And asked whether that would need a charter ordinance change.

Dr. Ford answered that while that structure of government may not need a charter ordinance change, it would also only be as effective as the people make it.

Ald. Morrow asked about the common reason for turnover for city administrators.

Zach Vruwink, from the League of Municipalities, spoke about the turnover of city administrators and the multitude of reasons for the turnover. He spoke about his time as a mayor as well as a city administrator.

Ald. Christianson asked about the combinations of roles that have been seen regarding city administrators.

Dr. Ford answered that the size of the community has a lot to say about the types of combinations and their success.

Ald. Morrow asked about the contracts that have to be paid out if the administrator doesn't work out and the average cost of that.

Zach Vruwink spoke about the survey of contracts in effect and the severance amounts varying based off of different contracts.

3. Request to approve new certifications with associated pay and amend Administrative Policy 3.01 Standard Benefits - Licenses and Certifications

H/R Manager Frasch gave an overview of the request and fielded questions from the committee.

Ald. Lang moved, Ald. Steinmetz seconded, to approve the request.

Call for the vote: ayes, all; nays, none; motion carried.

4. Adjournment.

Adjourned at 6:49 p.m.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING
September 9, 2024 - 6:50 PM
Community Room
933 Michigan Avenue, Stevens Point, WI

MINUTES

Roll Call

PRESENT Chairperson Mayor Wiza, Chris Tiffany, Ald. Keymer, Ald. Kneebone, Ald. Shuda, Ald. Buse and Ald. Morrow.

OTHERS PRESENT
Directors: Scott Beduhn - Public Works.
City Staff: Attorney Beveridge, C/T Corey Ladick, Deputy Finance Manager Carrie Freeberg, City Clerk Kari Yenter, Human Resource Manager Sandy Frasch, Police Chief Robert Kussow, Fire Chief Jb Moody, City Forester & Landscape Operations Superintendent Todd Ernster.
Alderpersons: Marc Christianson - District 1, Jacqui Guthrie - District 2, Lara Broderick - District 4, Allison Burr - District 5, Dale Steinmetz - District 6 and Sam Lang - District 9.
Others Present: Amy Thomas and Cherrie Marti

Informational

1. Director's Report
a. 2024 Street Improvement Project (Northside)
b. West River Drive

Director Beduhn gave a brief update on a few items in his report.

No action was needed on this informational item.

Discussion and Possible Action

2. To approve the ordinance creation in Chapter 9, Section 9.05 as it relates to parking at Seramur Park.

Ald. Keymer **moved**, Ald. Morrow **seconded**, to approve the ordinance creation in Chapter 9, Section 9.05 as it relates to parking at Seramur Park.

Ald. Keymer pointed out that the grand opening of the park is on Saturday, September 21st at 10:00 a.m.

Call for the Vote: Ayes: **All**
Nays: **None**; Motion **Carried**

3. To approve the ordinance creation in Chapter 16, Section 16.14 as it relates to the maintenance and restoration of swales.

Chris Tiffany **moved**, Ald. Keymer **seconded**, to approve the ordinance creation in Chapter 16, Section 16.14 as it relates to the maintenance and restoration of swales.

Call for the Vote: Ayes: **All**
Nays: **None**; Motion **Carried**

4. To accept the ordinance amendments in Chapter 9, Section 9.05 as it relates to parking kiosks.

Ald. Kneebone **moved**, Ald. Shuda **seconded**, to approve the ordinance amendments in Chapter 9, Section 9.05 as it relates to parking kiosks.

Call for the Vote: Ayes: **All**
Nays: **None**; Motion **Carried**

5. To award the 2024 Fall Paving Project #24-03 to American Asphalt of Wisconsin for an amount not to exceed $572,566.51.

Ald. Shuda **moved**, Ald. Morrow **seconded**, to award the 2024 Fall Paving Project #24-03 to American Asphalt of Wisconsin for an amount not to exceed $572,566.51.

Call for the Vote: Ayes: **All**
Nays: **None**; Motion **Carried**

Adjourn

Adjourned at 7:02 p.m.

CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
September 9, 2024 - 7:03 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Discussion and Possible Action on:

1. Roll Call.

Present:
Ald. Keymer, Birr, Steinmetz, Lang, Buse.

Others Present:
Mayor Wiza, Clerk Yenter, HR Manager Frasch, Chief Kussow, Chief Moody, Associate Planner/Zoning Admin. Kuhn, Forestry and Landscape Oper. Superintendent Ernster, C/T Ladick, Attorney Beveridge, Deputy C/T Freeberg, Director Beduhn, Ald. Christianson, Guthrie, Broderick, Kneebone, Shuda, Morrow.

2. License List:

A. Change of Agent: Kwik Trip Incorporated, 1626 Oak Street, La Crosse, WI 54602; Alexander Ashbeck, 122 Devonshire Court, Apartment 2, Plover, WI 54467, agent at Kwik Trip #342, 3533 Stanley Street, Stevens Point, replacing Jennifer C Zywicki.

B. Temporary Class "B" Beer License: Citizen Action of Wisconsin, 4716 West Vliet Street, Milwaukee, WI 53208 for Hope, Get Out the Vote Extravaganza Tour on September 26, 2024 at 401 Franklin Street, Stevens Point.

Ald. Birr moved, Ald. Buse seconded, to approve the license list.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

A. HOPE, Get Out The Vote Extravaganza Tour on September 26, 2024 (New Event).

Ald. Birr moved, Ald. Steinmetz seconded, to approve the event.

No concerns from law enforcement.

Call for the vote: ayes, all; nays, none; motion carried.

4. Ordinance Amendment - Creation of Sustainability Commission.

Ald. Lang thanked the City staff for the work that was completed as well as the Alderpersons that brought this project forward.

Ald. Keymer noted that the Ordinance seemed straight forward, simple and streamlined.

Ald. Broderick also thanked and acknowledged the hard work it took to put this item before the committee.

Ald. Keymer requested clarification on the term designated agent within the Ordinance.

Attorney Beveridge answered Ald. Keymer and stressed that it's not to become overly burdensome on City staff. City staff support will be needed in publishing agendas, taking minutes, and producing content. Therefore, AttorneyBeveridge suggested keeping the meetings quarterly and rotating through different departments for input and support.

Ald. Lang questioned if the designated agent could be the Chair of the Commission.

Attorney Beveridge answered, typically the Chair and the designated agent work alongside each other. However, the Chair can set the agenda independently and there is some flexibility.

Ald. Steinmetz asked about the timeline.

Mayor Wiza responded it could be as early as the October meeting. However, it is dependent upon qualified candidates volunteering.

Ald. Lang moved, Ald. Steinmetz seconded, to approve the Ordinance Amendment.

Call for the vote: ayes, all; nays, none; motion carried.

5. Adjournment.

Adjourned at 7:15 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA
September 9, 2024 - 7:15 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID:835 0943 4758 | Passcode: 895732
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Non-Action Items:

1. Roll Call.

PRESENT Ald..Christianson, Morrow, Shuda, Keymer, Broderick

OTHERS PRESENT Mayor Wiza; C/T Ladick; Attorney Beveridge; Clerk Yenter; Director Beduhn; Forester Ernster; Chief Moody; Chief Kussow; Ald. Kneebone, Steinmetz, Birr, Lang, Buse, Guthrie; Deputy C/T Freeberg

2. Presentation of proposed 2025 Capital Budget.

C/T Ladick gave a presentation on the proposed 2025 Capital Budget.

Discussion and Possible Action on:

3. Approval of 2026 capital project funding for the Fire Department Training Center.

Ald. Shuda **moved**, Ald. Broderick seconded, to postpone approving the 2026 capital project funding for the Fire Department Training Center until next month (October).

Call for the vote: ayes, all; nays, none; motion carried.

4. Approval of Claims Paid.

Ald. Morrow **moved**, Ald. Keymer seconded, to approve the claims paid in the amount of $11,294,319.82.

Call for the vote: ayes, all; nays, none; motion carried.

5. Adjourn into closed session (approximately 7:10 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Negotiating the extension and/or exercise of real estate purchase options in Tax Incremental Financing District 9.

Ald. Morrow **moved**, Ald. Broderick seconded, to adjourn into closed session at 8:21 p.m.

Roll Call: Ayes: Ald. Christianson, Morrow, Keymer, Shuda, and Broderick Nays: None
Motion carried.

6. Reconvene for Possible Action on the above-referenced closed session items.

Motion and second to reconvene in open session at 8:34 p.m.

Roll Call: Ayes: Ald. Christianson, Morrow, Keymer, Shuda, and Broderick Nays: None
Motion carried.

Ald. Morrow moved, Ald. Keymer seconded, to extend options in TIF District 9.

Call for the Vote: Ayes: All, Nays: None, Motion Carried

Ald. Broderick moved, Ald Shuda seconded, to exercise options in TIF District 9.

Call for the Vote, Ayes: All, Nays: None, Motion Carried

Closing Section:

7. Adjournment

Adjournment at 8:36 p.m.

COMPTROLLER-TREASURER REPORT
for the period ending July 31, 2024

	Bal July 1, 2024	Receipts	Disbursements	Bal July 31, 2024
GENERAL OPERATING CASH	$2,410,423.49	$6,112,899.14	$5,857,969.71	$2,665,352.92
UTILITIES & TRANSPORTATION (Cash and Investments)	$18,713,849.82	$2,330,879.65	$1,347,920.51	$19,696,808.96

INVESTMENTS	Bal July 1, 2024	TRANSFER IN	TRANSFER OUT	Bal July 31, 2024
GENERAL	$35,365,627.42	$0.00	$0.00	$35,365,627.42
SPECIAL REVENUE	$796,240.20	$0.00	$0.00	$796,240.20
DEBT SERVICE	$168,441.32	$0.00	$0.00	$168,441.32
CAPITAL PROJECTS	$2,161,442.21	$0.00	$0.00	$2,161,442.21
INTERNAL SERVICE	$0.00	$0.00	$0.00	$0.00
TRUST	$3,974,575.43	$0.00	$0.00	$3,974,575.43
TOTALS	$42,466,326.58	$0.00	$0.00	$42,466,326.58

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	$4,445,947	$2,644,788	59.49%
POLICE	$6,624,425	$3,627,826	54.76%
FIRE	$6,021,115	$3,417,605	56.76%
PUBLIC WORKS	$6,680,064	$3,496,834	52.35%
PARK & REC	$2,371,388	$1,263,592	53.28%
CAPITAL PROJECTS	$10,060,400	$5,849,266	58.14%
DEBT SERVICE	$8,832,068	$8,768,713	99.28%
YTD TARGET	58.33%		

REVENUES:	BUDGET	YTD	%
GENERAL	$28,438,303	$17,629,876	61.99%

Application Form

Name: Janet Jurgella Finn

Address: 4309 Pioneer Drive

Phone: [redacted]

Email: [redacted]

Indicate which board(s), commission(s), and/or committee(s) you are interested in serving on.

Historical Preservation / Design Review Commission

Please write a brief description of your background and why you are interested in serving (attach extra sheets if necessary):

(see attached)

Please return the completed application and a copy of your resume to:

City of Stevens Point City Clerk's Office

1515 Strong's Avenue, Stevens Point WI, 54481

RECEIVED

AUG 30 2024

CITY CLERKS OFFICE

City of Stevens Point
Attn: City Clerk's Office
1515 Strongs Ave.
Stevens Point, WI 54481

Stevens Point

Boards, Commissions, & Committees Application

As a lifelong resident of Stevens Point, I have an innate love for its architectually and culturally historical elements. At the same time, I understand how important progress and development is in maintaining and creating a viable, desirable community. I think that finding this balance between preservation and progress is an important role of the Historical Preservation/Design Review Commission.

Previously, I served on the city's Bicycle & Pedestrian Street Safety Commission and have contributed to the community as a Cycling Without Age trishaw pilot and a member of the Friends of Emerson Park steering committee.

-Janet Jurgella Finn

Janet Jurgella Finn

Master of Science in Teaching—English

[redacted]

janetjurgella02@gmail.com

Community/Volunteer Service

2022-2024	Friends of Emerson Park, Steering Committee member Capital campaign to develop a city block into a neighborhood gathering place
2021-present	Council on Wellness Certification Exellence member National Wellness Institute The CWCE determines and maintains standards for NWI certification programs, specifically the Certified Wellness Practitioner program
2020-2023	Stevens Point Bicycle and Pedestrian Street Safety Commission member The BPSSC works with the city's Community Development and Public Works directors to ensure implementation—through education, encouragement, engineering, enforcement, and evaluation—of the Portage County Bicycle and Pedestrian Plan
2018-2023	Cycling Without Age—trishaw bike pilot CWA volunteer pilots take older adults on rides in a three-wheeled bike so they can experience the outdoors and good conversation

Prior Relevant Professional Educator Service—Stevens Point Area Public School District

- Cooperating Teacher, Student Teacher Supervisor, Initial Educator Mentor
- Wisconsin Council of Teachers of English state convention presenter
- District Language Arts Curriculum Committee Member

Attributes and Skills

Communication—responsive, interactive, intuitive, aware, sense of humor, speaker, mediator
Writing—clear, concise, correct, creative

Professional Experience

2003-2018 (Retired)	English (Literature & Writing) Teacher Stevens Point Area Senior High Ben Franklin Junior High (2010-11) Stevens Point Area Public School District Stevens Point, Wisconsin
1999-2003	Assistant Coordinator Reading Adjunct Program Tutoring-Learning Center University of Wisconsin-Stevens Point Stevens Point, Wisconsin
1995-1999	English Teacher Pacelli High School Pacelli Catholic Schools Stevens Point, Wisconsin

8/24

Application Form

Name: Adam C Johnson

Address: [redacted]

Phone: [redacted]

Email: adjohnso85@gmail.com

Indicate which board(s), commission(s), and/or committee(s) you are interested in serving on.

Stevens Point Bicycle Pedestrian Comittee

Please write a brief description of your background and why you are interested in serving (attach extra sheets if necessary):

I care about commuter safety and wish to be a part of making the community a safe place for bikes and pedestrians

Please return the completed application and a copy of your resume to:

City of Stevens Point City Clerk's Office

1515 Strong's Avenue, Stevens Point WI, 54481

RECEIVED
AUG 22 2024
CITY CLERKS OFFICE

City of Stevens Point
Attn: City Clerk's Office
1515 Strongs Ave.
Stevens Point, WI 54481

Stevens Point

Boards, Commissions, & Committees Application

Adam Johnson

STEVENS POINT, WI 54481
[redacted]
adjohnso85@gmail.com

Professional Summary

Moved to Stevens Point in 2008 and worked at UWSP until 2006. I live on illinois ave with my wife and we love our community. I look forward to serving this community in its bicycle and pedestrian needs and look forward to implementing plans to help the community becoming its best version of its self.

Skills

Operations Management
Documentation And Reporting
Business Planning

Dependable and reliable
Customer-Oriented

Education

June 2015
Mid State Technical College Wisconsin Rapids
Vocational Certificate Barbering

Work History

November 2023 - Current

Johnsons Barbershop - 157 N. Main St. Iola, WI
Owner / Operator

Managed day-to-day business operations.
Provided exceptional barbering service, addressing grooming issues promptly to ensure customer satisfaction and repeat business.
Increased customer satisfaction by providing high-quality barbering services and timely communication.

September 2020 - November 2023

The Barbershop for Men - Rib Mountain, WI
Barber

Maintained a clean and hygienic work environment by regularly sanitizing tools, equipment, and workstations.

Developed long-lasting relationships with clients, resulting in a high rate of customer retention and loyalty.
Answered incoming telephone calls and scheduled appointments for clients.
Built strong and lasting rapport with clients through consistent delivery of requested services and exceptional results.

April 2006 - January 2020

University of Wisconsin Stevens Point - Stevens Point, WI
Facility Services

Clean and Restocked office, kitchen and other common areas to maintain adequate supplies.
Reported building issues to building management to reduce safety concerns.
Improved facility safety by conducting regular inspections and addressing potential hazards promptly.
Set up and broke down meeting rooms for events.
Established and coordinated recycling standards throughout the university
Snow and grounds maintenance by snow removal, lawn cutting, and keeping cleanliness standards on uwsp grounds

Supplemental Poll Workers for 2024-2025

Presented for approval by the Common Council – September 16, 2024

Last Name	First Name	Party
Bodmer	Ronald Scott	Un
Haluska Jr.	Jim	Rep
Hofmeister	Michelle	Rep
Koeppel	Marilyn	Rep
Kosloski	Aline	Rep
Krogwold	Stacey	Rep
MacDonald	Deborah	Un
MacDonald	Wayne	Un
McCorkell	Cathy	Rep
McCorkell	George	Rep
Mechenich	Christine	Un
Monthie	Tara	Un
Moser	Gregory	Un
O'Neil	Patrick	Rep
Phillippi	Mark	Un
Pickett	Abigail	Un
Rice	Brody	Un
Rushevics	Cheryl	Un

Rushevics	Maris	Un
Rustad	Roger	Un
Schott	Nancy	Rep
Schuh	David	Rep
Schuh	Robin	Rep
Seitz	Aloha	Rep
Stroik	Jacqueline	Un
Thompson – Krogman	Renee	Un
Tubbs	Diane	Rep
Van Asten	Marvin	Un
Walloch	Nancy	Rep
Watke	Rick	Rep
Zach	Susan	Un

RESOLUTION

[CONDITIONAL USE PERMIT – OPERATE A CAR WASH – 3457 CHURCH STREET]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 3457 Church Street **(Parcel ID 281230804301426)** and described as LOT 2 CSM#011924 DOC-907042 BNG PRT SESW SUBJ JT DRVWY ESMT-670703 S4 T23 R8 .792A 907315, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to operate a car wash, subject to the following conditions:

1. The car wash shall not be in operation during the hours of 9:00pm to 6:00am daily.
2. Applicable Building Code requirements shall be met prior to granting full occupancy.
3. Staff shall have the ability to approve minor amendments to the approved site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 3, 2024
Adopted: September 16, 2024

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – CONSTRUCT A UTILITY STRUCTURE – UNADDRESSED PARCEL OFF OF WHITING AVENUE]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, an unaddressed parcel off of Whiting Avenue **(Parcel ID 281230805450801)** and described as NENE S8 T23 R8 EXC RR ROW & EXC THE S 596' OF W 439' & EXC THE E 33' &EXC LOT 1 CSM#4321-15- 116 (ATTACHED TO CITY BY ORD 8/19/46) 153/169, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to construct a utility structure, subject to the following conditions:

1. A building permit shall be obtained prior to the start of construction.
2. Staff shall have the ability to approve minor amendments to the approved plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 3, 2024
Adopted: September 16, 2024

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[UNADDRESSED PARCELS OFF OF OLD HIGHWAY 18 & BRILOWSKI ROAD – APPLY PERMANENT ZONING DESIGNATION OF "R-3" SINGLE- AND TWO-FAMILY RESIDENTIAL]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, an unaddressed parcel bounded by Old Highway 18 and Brilowski Road **(Parcel ID 281240836330100)** and an unaddressed parcel bounded by Old Highway 18 **(Parcel ID 281240836330200).** Parcel ID 281240836330100 is described as SWSW EXC CSM#7588-28-68;EX HWY ROW-554132 & PRT NWSW LY S N/L OLD HWY 18; EX HWY ROW-554133 S36 T24 R8 & PRT FRACL NWNW LYG N RR ROW EX HWY-554132 S1 T23 R8 39.80A M/L 895731;895732;895759;905898ANNX;906248AOC, City of Stevens Point, Portage County, Wisconsin. Parcel ID 281240836330200 is described as PRT SESW LYG S N/L OLD HWY 18 S36 T24 R8 & PRT NENW LYG N RR ROW S1 T23 R8 28.63A M/L 895759;905898ANNX, City of Stevens Point, Portage County, Wisconsin. Said parcels are hereby applied a permanent zoning designation of "R-3" Single- and Two-Family Residential.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 3, 2024
Adopted: September 16, 2024

Drafted by: Adam Kuhn
Return to: City Clerk

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 20 of Section 9.05(u) of the Revised Municipal Code, **Accessible Parking** is hereby **created** to read as follows:

9.05(u) 20. On the east side of East Avenue from a point 107 feet south of Clark Street to a point 89 feet north of Ellis Street.

SECTION II: This ordinance change shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 26, 2024
Approved: September 16, 2024
Published: September 26, 2024

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Chapter 16, Section 16.14 of the Revised Municipal Code, **Street, Alleys and Sidewalks** is hereby **created** to read as follows:

16.14 Maintenance and Restoration of Swales.

(1). Maintenance Required. The general maintenance of swales shall be the responsibility of the property owner in accordance with 21.03 (21) of the RMC.

(2). Modification prohibited. No person shall fill, modify, remove, alter, or place materials in swales without first having obtained permission from the Director of Public Works. Improvements such as landscape materials, parking lanes, paved areas other than authorized and permitted driveways, decorative stone or block, and other materials are not allowed in areas intended to have swales or other water treatment or conveyance purposes.

SECTION II: This ordinance change shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 4, 2024
Approved: September 16, 2024
Published: September 26, 2024

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection (p) of the table of contents of Section 9.05 of the Revised Municipal Code, Parking Limitations, is hereby **amended** to read as follows:

(p) Paid Parking Zones and Control.

SECTION II: The preface of Section 9.05 of the Revised Municipal Code is hereby **amended** to read as follows:

Parking Limits, no parking, and paid parking zones. When signs are erected in any block giving notice thereof, no person shall park a vehicle on such block for longer than the period hereinafter specified within a calendar day. Moving the vehicle to a different space within the same block does not reset the period of parking allowed within the same calendar day. Signs may also be erected indicating no parking allowed, or indicating that parking requires payment to be made via mobile app, telephone, or other means. No person may park in any area where parking is prohibited or park without making payment in an area requiring payment without making such payment.

The following rules shall apply as indicated for the blocks identified within the City:

SECTION III: Subsection 2. of Section 9.05(l) of the Revised Municipal Code, All Night Parking Regulated, is hereby **amended** to read as follows:

2. Downtown District - The Downtown District shall be identified as indicated on the attached map labeled On-Street Overnight Parking Downtown. No person shall park any vehicle between the hours of 2:30 a.m. and 6:00 a.m. on any street or parking lot in the Downtown District with the following exemption:

   i) Overnight parking will be allowed by permit in Lot 7, Lot 12, and Lot 16.

   ii) The cost to obtain a permit will be $3.00 per night.

   iii) Permits can be purchased online at https://stevenspoint.t2hosted.com/Account/Portal or via telephone number as posted on signage located in or near the parking lot.

SECTION IV: Section 9.05(p) of the Revised Municipal Code, Parking Meter Zones and Control, is hereby **renamed** to "Paid Parking Zones and Control" and **amended** to read as follows:

(p) PAID PARKING ZONES AND CONTROL

(1) Definitions.

A. Paid Parking Zone. A paid parking zone is any block or area which has official signage posted indicating that payment is required for parking in such area.

(2) Payment to be made via mobile app or telephone. No person shall stop, stand, or park a vehicle in a paid parking zone unless payment has been made via a mobile app or telephone as indicated on the signage applicable to that zone and the allotted time purchased has not elapsed. If the paid parking zone requires a permit, permits may be acquired via mobile app or the Parking Portal on the City of Stevens Point website. Failure to comply with this provision is a violation of this code.

(3) Presumptive Violation. Enforcement in paid parking zones shall be via automobile registration number as identified in Wisconsin Statutes ch. 341. Any person making a purchase to use a paid parking zone shall enter the identification number on the license plate affixed to the vehicle to be parked. If the database associated with the paid parking zones indicates based on a displayed license plate that no parking time has been purchased for the vehicle or that the purchased time has elapsed, it shall constitute presumptive evidence that the owner or driver of the vehicle then parked in the space regulated by such has parked in violation of subsection (p)(2) of this ordinance.

(4) Public Works Department to Install Signage. The Public Works Department of the City of Stevens Point shall procure, install, and maintain parking signage and mark off individual parking spaces in the parking zones as designated herein and in such other zones as may be hereafter established by the Common Council. Spaces within paid parking zones shall be designated by lines painted or durably marked on the curbing or street surface. No person shall park any vehicles in a space within a paid parking zone so that the vehicle is not entirely within the limits of the space designated.

(5) Disposition of Parking Revenue. Parking revenue shall be deposited into the general fund of the city.

SECTION V: Section 9.05(an) of the Revised Municipal Code, Residential On-Street Parking Permits, is hereby **created** to read as follows:

(an) RESIDENTIAL ON-STREET PARKING PERMITS

(1) A residential on-street parking permit allows the person to whom it is issued to park a vehicle on-street in a paid parking zone during its period of enforcement without having to pay as required under RMC 9.05(p). Such permits shall only permit the holder to park within the particular Residential On-Street Parking Zone for which their permit is issued. Such permits may be purchased via the Parking Portal located at https://stevenspoint.t2hosted.com/Account/Portal A person who is eligible to purchase a Residential On-Street Parking Permit but parks without having purchased one is subject to penalty under this Section.

(2) Eligibility. To be eligible to purchase a Residential On-Street Parking Permit, a person must reside at an owner-occupied residence within the zone for which they are seeking to purchase a permit. Residents of rental properties are not eligible to purchase such permits.

(3) Zones. There shall be three Residential On-Street Parking Zones as follows:

(a) Zone 1. Zone 1 is Portage Street from Division Street to Phillips Street, Phillips Street from Portage Street to College Avenue, and Briggs Street from Division Street

to Reserve Street.

(b) Zone 2. Zone 2 is Sims Avenue from Fremont Street to Illinois Avenue and College Avenue from Fremont Street to Illinois Avenue.

(c) Zone 3. Zone 3 is Illinois Avenue from Fourth Avenue to the entrance to UWSP Parking lot T.

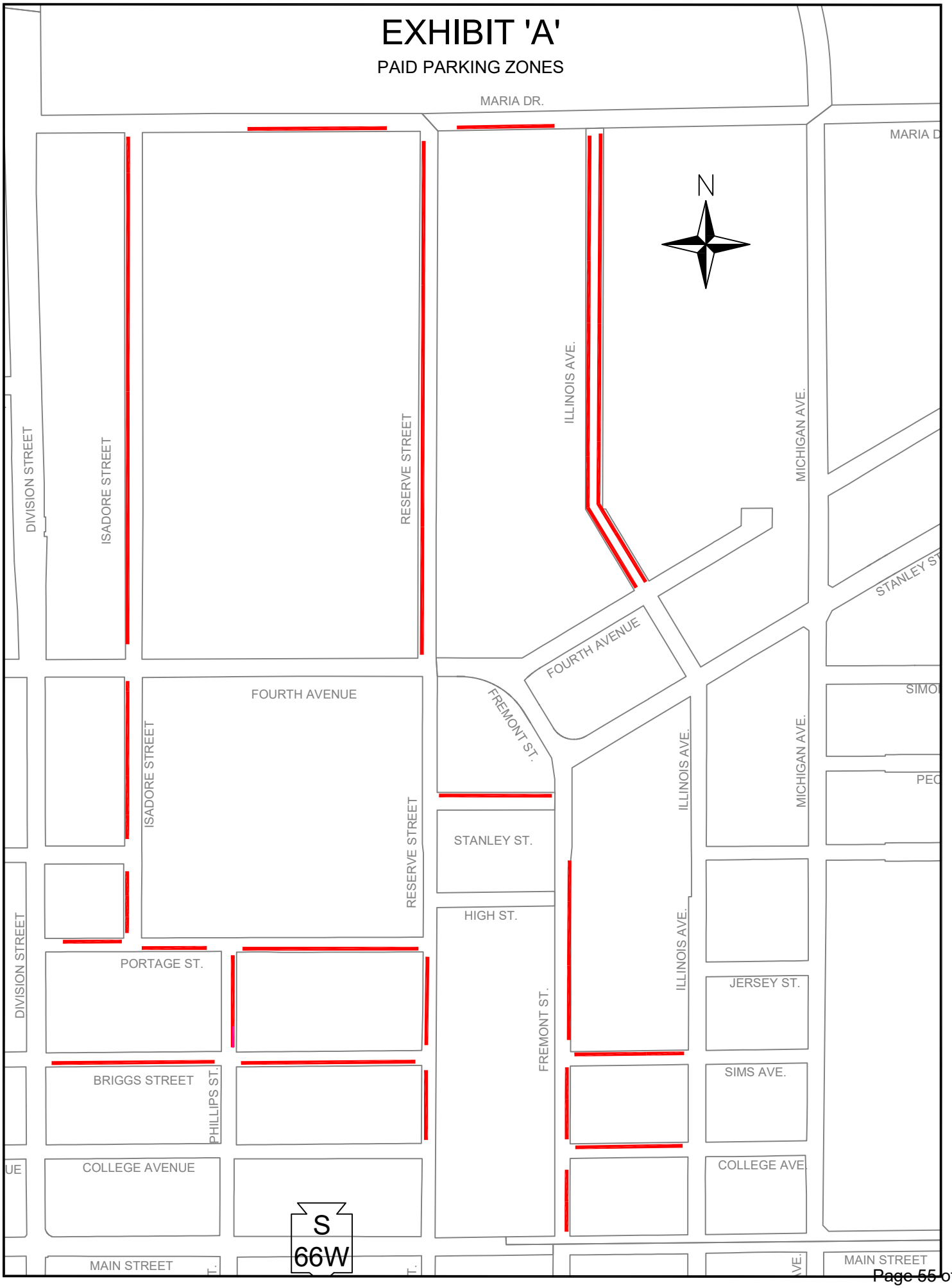
APPROVED:_____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: September 3, 2024
Approved: September 16, 2024
Published: September 20, 2024

EXHIBIT 'A'

PAID PARKING ZONES



City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

Public Works
Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

September 4, 2024

To: Board of Public Works

From: Scott Beduhn, Director of Public Works SAB

Re: Contract Award Recommendation
Fall Paving Project 24-03

Bids for the annual Fall Paving Project were received on September 4, 2024. American Asphalt of Wisconsin was the lone bidder. It is not uncommon to receive a low number of bids on projects with limited scopes such as the 2024 Fall Paving Project.

The bid submitted by American Asphalt was for $497,883.92, which is within the engineer's estimate for the work. The city works with American Asphalt on many projects that include this type of work and has a good working relationship with this contractor. It is staff's opinion that American Asphalt is qualified to complete this work.

It is staff's recommendation that the project be awarded to American Asphalt of Wisconsin in an amount not to exceed $572,566.51, including a 15 percent contingency.

If there are any questions, please do not hesitate to contact me.

Thank you.

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ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 3.57 of the Revised Municipal Code, Sustainability Commission, is hereby **created** to read as follows:

(1) CREATION: A Sustainability Commission is hereby created. It shall be formed and have the powers and duties as described within this section.

(2) PURPOSE AND POWERS. The purpose of the Sustainability Commission is to study and make recommendations to the Mayor, Common Council, and city staff regarding strategies, projects, priorities, and investments to be adopted by the City for creating and maintaining a sustainable community. The Commission's focus shall be on such topics as landscape conservation, clean water, clean air, climate change, environmental stewardship awareness, and efficient use and deployment of resources of all types within the City of Stevens Point. The Commission may make recommendations on capital budgets, operating budgets, organization and use of City staff resources, grant opportunities, partnerships with other organizations both within and outside the Stevens Point community, and any other topic the Commission identifies to advance its overall purpose.

(3) MEMBERSHIP: The Sustainability Commission shall be comprised of five (5) commissioners and one (1) alternate to be appointed by the Mayor and confirmed by the Common Council. Either one (1) or two (2) of the members shall be a current City Alderpersons. Each member should have, to the extent practicable, known experience and interest in subject matter relevant to the overall purpose of the Commission.

(4) TERM: The mayor shall appoint the commissioners subject to confirmation by the common council. The initial appointment upon creation of the Commission shall be three-year terms for two of the five appointees, and two-year terms for the remaining three members. The choice of which appointees will serve the three-year terms will be made by the Mayor. Following these initial terms, each term shall be for two years. Vacancies shall be filled for the unexpired term in the same manner as appointment.

(5) COMMISSION RULES:

(a) The chairperson shall be elected by the commission. The chairperson, or its designee, shall preside at all meetings. If the chairperson is unavailable for a meeting, the Commission shall select a temporary chair from among its members present as the first item of business. That commissioner shall serve as chair during that meeting.

(b) Action shall be by majority vote.

(c) A quorum shall be 3 or more members.

(d) All members present shall vote unless disqualified by conflict of interest. If a member is disqualified by a conflict of interest, that member shall state the nature of the conflict on the record prior to the vote.

(e) Regular meetings shall be held at least four times per calendar year but may be held more frequently as needed. Executive sessions may be held in accordance with Chapter 19 of the Wisconsin Statutes.

(f) The Designated Agent, in consultation with the chairperson, shall prepare an agenda for all meetings.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED:_____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: September 3, 2024
Approved: September 16, 2024
Published: September 26, 2024

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:
DATE: _____
AMOUNT: _____
RECEIPT: _____

Application Fee: $35

☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☑ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of $1,000,000.

1. Please Select One: ☐ New Event ☑ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: SPASH 2024 Fall Color Run
3. Name of Sponsoring Person or Organization: SPASH HOSA and Raise Your Voice
   Address: 1201 North Point Dr City: Stevens Point State: WI Zip Code: 54481
   Is this a 501 (C-3) non-profit organization? ☑ Yes ☐ No If Yes, Tax Exempt CES#: 008-0000486867-04
4. Contact Person: ~~Brett Lesniak~~ Barb Wetzel - bWetzel@pointschools.net
   Phone: ~~715-347-7787~~ 715-570-1348 Email: ~~blesniak@pointschools.net~~ Fax: School - 715-345-5403 ext 4
   Address: ~~109 Union Street~~ 347 Acorn Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
   - ☑ Athletic Event: Run and walk
   - ☐ Financial Gain Event on City Property: _____
   - ☐ Free Public Event on City Property: _____
   - ☐ Private Event: _____
   - ☑ Other: _____
6. Event Date(s): October 19 2024 Event Start Time: 10am Event End Time: 2pm
7. Set Up Date and Time: October, 19, 2024 9am set up
8. Event Assembly Location: SPASH
   Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: ☐ Yes ☑ No if "Yes" please list location: _____
   (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
    Participants/Vendors: 200 Spectators/Attendees: 50 Vehicles: 0 Animals: 0
11. Site Plan/Map of Event Attached [REQUIRED]: ☑ Yes ☐ No
    (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? ☑ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of $1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event: North Point by Holiday Trail cross walk
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
    SPASH HOSA and Raise Your Voice is holding a color run to raise money for anchor boxes, for depression awareness and suicide prevention. The color run/walk will start at SPASH will make its way through the green circle ending at SPASH.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
    We need Barricades/fencing off the roads on North Point Dr by Holiday Trail that the runners/walkers will go through
16. Police Presence Needed? ☐ Police ☑ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
    Please Explain: Stops traffic at the blocked road on North Point Dr to insure walker and runner safety.

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☑	☐	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (**Additional Permit Required**—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☑
2	Alcoholic Beverages Served (**Additional Permit Required**—Contact City Clerk: 715-346-1569)	☐	☑	11	Financial Gain Activity	☑	☐
3	Amplification Equipment	☐	☑	12	Fireworks—Please Explain Below: (**Additional Permit Required**—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☑
4	Amusement Rides/Inflatables (**Certificate of Insurance Required**—Contact City Clerk's Office: 715-346-1569)	☐	☑	13	Food Prepared/Served (**Additional Permit Required**—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☑
5	Boats/Snowmobiles/ATVs	☐	☑	14	Horses/Animals	☐	☑
6	Concession Sales	☐	☑	15	Musical Bands	☐	☑
7	Drive Anything Into the Ground (**Utility Location Required $25**—Contact Parks Department: 715-346-1531)	☐	☑	16	Portable Toilets	☒	☑
8	Electricity Needed	☐	☑	17	Vendor Displays/Sales	☐	☑
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☑	18	Usage of the Square (**Farmers Market Runs May 1st - October 31st**—Contact: stevenspointfarmersmarket@gmail.com)	☐	☑

Additional Explanation Here:

_____

_____

_____

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMINIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Barbara A Wright Date: 8/28/2024

**********Signature of Approval**********

Signature of City Clerk: _____ Date: _____

COLOR RUN COURSE MAP
Zenoff Park
Stevens Point
Sculpture Park
Northpoint Dr
START
END
SPASH