

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

September 9, 2024 - 6:40 PM

(or immediately following previously scheduled meeting)

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 835 0943 4758 | Passcode: 895732

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Change of Agent: Kwik Trip Incorporated, 1626 Oak Street, La Crosse, WI 54602; Alexander Ashbeck, 122 Devonshire Court, Apartment 2, Plover, WI 54467, agent at Kwik Trip #342, 3533 Stanley Street, Stevens Point, replacing Jennifer C Zywicki.
 - B. Temporary Class "B" Beer License: Citizen Action of Wisconsin, 4716 West Vliet Street, Milwaukee, WI 53208 for Hope, Get Out the Vote Extravaganza Tour on September 26, 2024 at 401 Franklin Street, Stevens Point.
3. Request to Hold Event/Street Closing:
 - A. HOPE, Get Out The Vote Extravaganza Tour on September 26, 2024 (New Event).
4. Ordinance Amendment - Creation of Sustainability Commission.
5. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, September 9, 2024

Change of Agent:

1. **Kwik Trip Inc.**, 1626 Oak St, La Crosse, WI 54602; Alexander Ashbeck, 122 Devonshire Ct, Apt 2, Plover, WI 54467, agent at Kwik Trip #342, 3533 Stanley St, Stevens Point, replacing Jennifer C Zywicki.

Temporary Class "B" Beer License:

1. Citizen Action of Wisconsin, 4716 West Vliet St, Milwaukee, WI 53208, Hope, Get Out the Vote Extravaganza Tour on September 26, 2024 at 401 Franklin St, Stevens Point

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: 8-29-24
 AMOUNT: \$5⁰⁰
 RECEIPT: 2,018/15

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☒ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☒ New Event ☐ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: HOPE, Get Out The Vote Extravaganza TOUR
3. Name of Sponsoring Person or Organization: Citizen Action of Wisconsin
 Address: 4716 W. Villet Street City: Milwaukee State: WI Zip Code: 53208
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: _____
4. Contact Person: Joel Lewis citizenactionwi.org
 Phone: (715) 551-2525 Email: JOEL.LEWIS@ Fax: _____
 Address: 801 Turner St. City: Wausau State: WI Zip Code: 54403
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: Music, tableting, voter registration
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): 9/26/24 Event Start Time: 6pm Event End Time: 8pm
7. Set Up Date and Time: 9/26/24 3pm
8. Event Assembly Location: Pfaffner Building in Pfaffner Park
 Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: ☐ Yes ☒ No if "Yes" please list location: _____

(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)

10. Estimated Attendance Of:
 Participants/Vendors: 15 Spectators/Attendees: 80 Vehicles: 70 Animals: 0
11. Site Plan/Map of Event Attached [REQUIRED]: ☐ Yes ☐ No The event will remain in the Pfaffner Building
12. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event (Event Organizer is responsible for proper placement of barricades to close the street): NONE
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
we are hosting a community get out the vote celebration. we will have two bands and a community organization and volunteers to sign up folks to register to vote and share information.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
NONE
16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: NONE
17. Emergency On-Site Contact Person (Please list full name, phone number and email):
Kirk Bangstad (312) 371-6431 OR Joel Lewis (715) 551-2525

RECEIVED

AUG 29 2024

CITY CLERK'S
OFFICE

18. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☒	☐	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☒	☐	15	Musical Bands	☒	☐
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☒	☐	17	Vendor Displays/Sales	☒	☐
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: April Jensen Date: 8/27/24

*****Signature of Approval*****

Signature of City Clerk:

Date:

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 3.57 of the Revised Municipal Code, Sustainability Commission, is hereby **created** to read as follows:

- (1) CREATION: A Sustainability Commission is hereby created. It shall be formed and have the powers and duties as described within this section.
- (2) PURPOSE AND POWERS. The purpose of the Sustainability Commission is to study and make recommendations to the Mayor, Common Council, and city staff regarding strategies, projects, priorities, and investments to be adopted by the City for creating and maintaining a sustainable community. The Commission's focus shall be on such topics as landscape conservation, clean water, clean air, climate change, environmental stewardship awareness, and efficient use and deployment of resources of all types within the City of Stevens Point. The Commission may make recommendations on capital budgets, operating budgets, organization and use of City staff resources, grant opportunities, partnerships with other organizations both within and outside the Stevens Point community, and any other topic the Commission identifies to advance its overall purpose.
- (3) MEMBERSHIP: The Sustainability Commission shall be comprised of five (5) commissioners and one (1) alternate to be appointed by the Mayor and confirmed by the Common Council. Either one (1) or two (2) of the members shall be a current City Alderpersons. Each member should have, to the extent practicable, known experience and interest in subject matter relevant to the overall purpose of the Commission.
- (4) TERM: The mayor shall appoint the commissioners subject to confirmation by the common council. The initial appointment upon creation of the Commission shall be three-year terms for two of the five appointees, and two-year terms for the remaining three members. The choice of which appointees will serve the three-year terms will be made by the Mayor. Following these initial terms, each term shall be for two years. Vacancies shall be filled for the unexpired term in the same manner as appointment.
- (5) COMMISSION RULES:
 - (a) The chairperson shall be elected by the commission. The chairperson, or its designee, shall preside at all meetings. If the chairperson is unavailable for a meeting, the Commission shall select a temporary chair from among its members present as the first item of business. That commissioner shall serve as chair during that meeting.

- (b) Action shall be by majority vote.
- (c) A quorum shall be 3 or more members.
- (d) All members present shall vote unless disqualified by conflict of interest. If a member is disqualified by a conflict of interest, that member shall state the nature of the conflict on the record prior to the vote.
- (e) Regular meetings shall be held at least four times per calendar year but may be held more frequently as needed. Executive sessions may be held in accordance with Chapter 19 of the Wisconsin Statutes.
- (f) The Designated Agent, in consultation with the chairperson, shall prepare an agenda for all meetings.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: September 3, 2024
Approved: September 16, 2024
Published: September 26, 2024