

**REGULAR MEETING
Board of Park Commissioners
August 7, 2024 - 6:30 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 864 0943 8709 | Passcode: 985209

By Computer: [Join Meeting](#)

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of June 5, 2024 meeting minutes
3. Proposal to fund and install public communication boards at Iverson, Pfiffner and Mead Parks by Midstate Independent Living Choices.
4. Approval of lease renewal with Golden Sands Resource Conservation & Development Council for the neighborhood garden located at 300 Franklin Street.
5. Director's Report
 - 2025 budget process updates
 - Seramur Park project update
 - Groholski Park project update
 - 2517 Prais Street real estate acquisition
6. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this

meeting.

Agenda Notes

3. Proposal to fund and install public communication boards at Iverson, Pfiffner and Mead Parks by Midstate Independent Living Choices.

A written proposal document for communication boards is included within the packet and provides an overview of the program and idea. Program Director, Eric Riskus, will be attending the meeting to present his organization's proposal of installing these in the parks listed. Overall, city staff is supportive of the concept and recommends approval with the following conditions:

- Midstate Independent Living Choices (MILC) pays for the initial materials and installation costs and agrees to maintain the signs for their useful life.
- Final sign locations at each park is chosen by city staff in consultation with MILC.
- The city reserves the right to move and/or remove the signs in the future, if/when necessary (future park redevelopment, signs are beyond their useful life, vision conflicts, etc.)

4. Approval of lease renewal with Golden Sands Resource Conservation & Development Council for the neighborhood garden located at 300 Franklin Street.

This agreement is a continuation of several years of collaboration between the city and the Golden Sands organization. The existing lease for this parcel recently expired, and the new lease proposal includes automatic renewal terms with the ability for either party to provide notice to terminate. This is the same format that was used for the lease renewal at the Mead Park garden site earlier this year.

Staff recommends approval as written.

**REGULAR MEETING MINUTES
Board of Park Commissioners
June 5, 2024 - 6:30 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

[Zoom Teleconferencing](#)

Meeting ID: 832 9752 4613 | Passcode: 354953

By Computer: [Join](#)

By Phone: +1-312-626-6799 (US Chicago)

Discussion and Possible Action on:

1. Roll Call.

Present: Alder Broderick, Alder Buse, Freckmann, Disher, Glodosky, Alder Keymer, McDonald, Okonek, Przybylski, Winn

Excused: Sorenson

2. Approval of May 1, 2024 meeting minutes

Motion to approve by Keymer, second by Glodosky, passed 10-0.

3. Request by the Heart of Wisconsin Pickleball Association to donate one Automatic External Defibrillator (AED) to the City of Stevens Point for Mead Park.

Motion to approve by Glodosky, second by Winn; passed 10-0.

4. Master plan development for Georke and Zenoff Parks.

Motion to by Disher, second by Przybylski; passed 10-0.

5. Director's Report

A. Paul Ziemann selected as the new Park Superintendent

B. Arborist vacancy in the Forestry Division

C. Project updates

No action.

6. Adjournment.

Motion to adjourn by Disher, second by Przybylski; meeting adjourned at 6:52 pm.

PROJECT NAME

Stevens Point Public Park Communication Boards

FUNDING INFORMATION

This project will not require any funding from the City of Stevens Point. The project will be fully funded through a grant from the Universal Services Fund, which is distributed by the Public Service Commission (PSC) to promote the Telecommunication Equipment Purchase Program (TEPP). This program provides adaptive telecommunication equipment for individuals with disabilities. The Midstate Independent Living Choices (MILC) is approved by the PSC and will cover all project expenses, including materials, permits, and staff time, using the grant funds.

As part of the project, MILC will install a resource box on the board, containing information about TEPP and MILC's assistance services. It is important to note that MILC does not receive any revenue or profits from individuals utilizing TEPP to obtain equipment. The funding is an annual outreach grant awarded to Centers for Independent Living to promote TEPP. Depending on the project's success and outcomes, this initiative could secure future funding to support communication boards in additional locations.

PURPOSE

MILC is dedicated to enhancing accessibility within our community. For individuals who are non-verbal, communication can be a significant challenge, limiting their opportunities for social interaction, forming new friendships, and seeking help in emergencies. This project aims to address these challenges by providing communication boards that enable non-verbal individuals to express their needs and connect with others more effectively.

While the primary objective is to support people with disabilities, the project also offers the added benefit of bridging language barriers using easily recognizable graphics. This facilitates communication between individuals who speak different languages, further promoting inclusivity and understanding in our community.

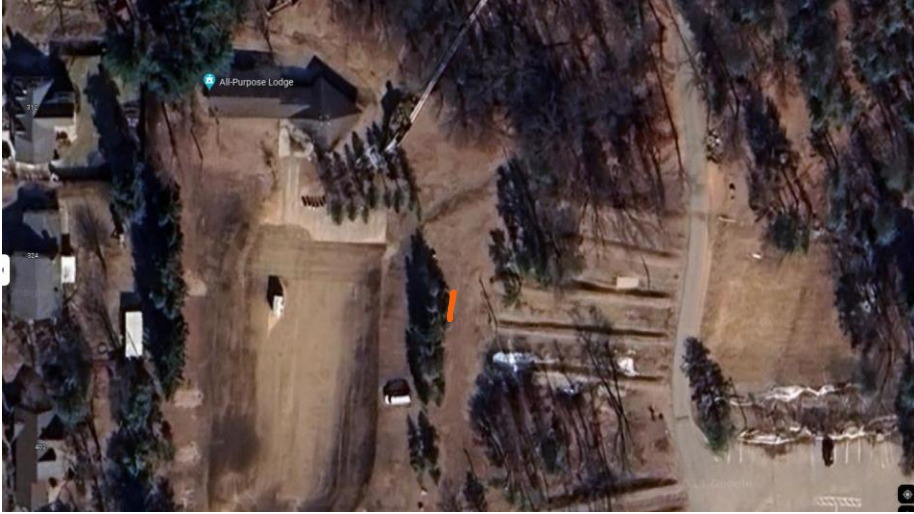
PROJECT DETAILS

Inspired by the successful installation of the Communication Board at Lake Pacawa Park in Plover, MILC is working to add additional communication boards to public parks in Stevens Point. This initiative aims to enhance community accessibility and inclusivity. The proposed parks and their assessed locations for the communication boards are:

1. **Iverson Park:** Two locations – one at the top of the sledding hill, and another at the playground on the lower east side.
2. **Piffner Park:** Near the playground, close to the public restrooms.
3. **Kash Park:** By the entrance to the playground.



Iverson Sledding Hill



Overhead view of Iverson Sledding Hill



Lower East Playground at Iverson

Playground

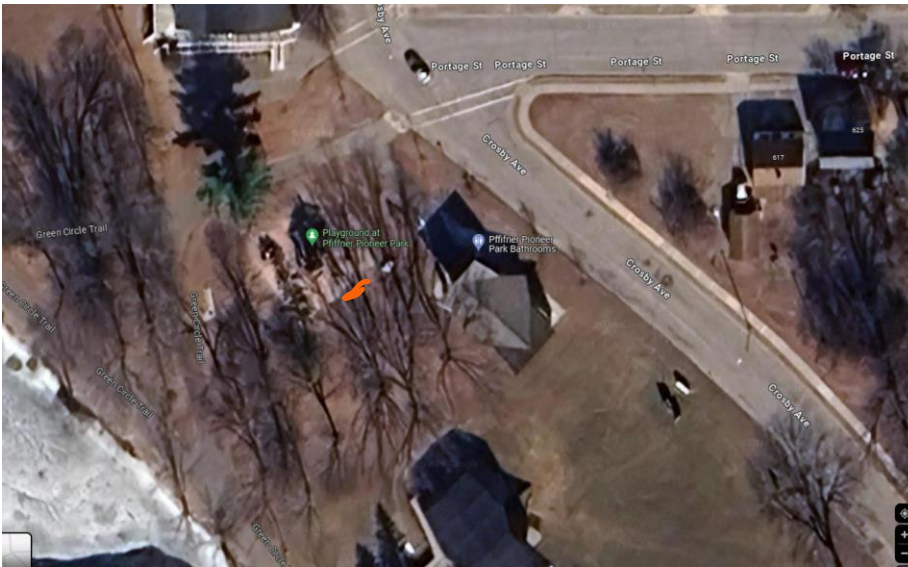


Overhead view of Lower East Playground

at Iverson



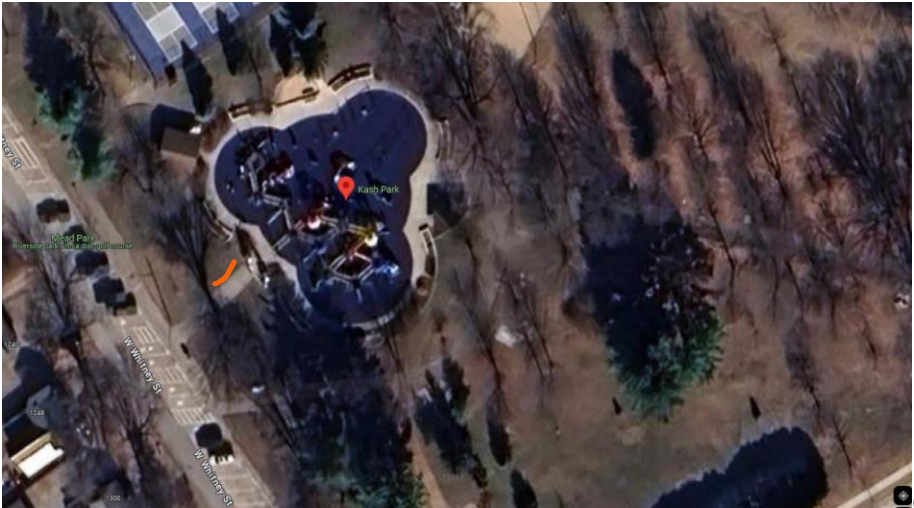
Piffner Green Space West of Restrooms



Overhead view of Piffner



Kash Park by Entrance



Overhead view of Kash Park

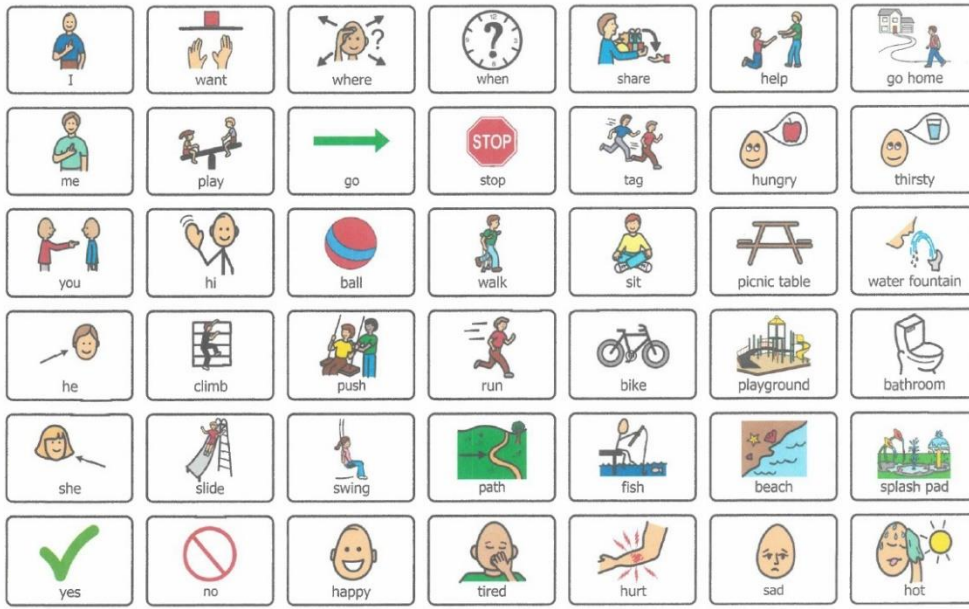
The selected locations were selected due to their placement in close proximity to where children may play and socialize. included ease of access to the communication boards, ensuring they do not obstruct views for parents or guardians supervising children, and preserving natural vistas.

DESIGN

Each communication board will have an identical structural design, but feature graphics tailored to the specific environment. For instance, the board at Piffner Park may include graphics related to special events held on the park grounds, while the board at Iverson Park may feature graphics pertaining to safe water-based recreation. This customization ensures the communication boards are both functional and contextually relevant.

Pacawa Park Communication Board *Approved Board Design*

Use The Symbols And Words To Let Others Know What You Want To Do

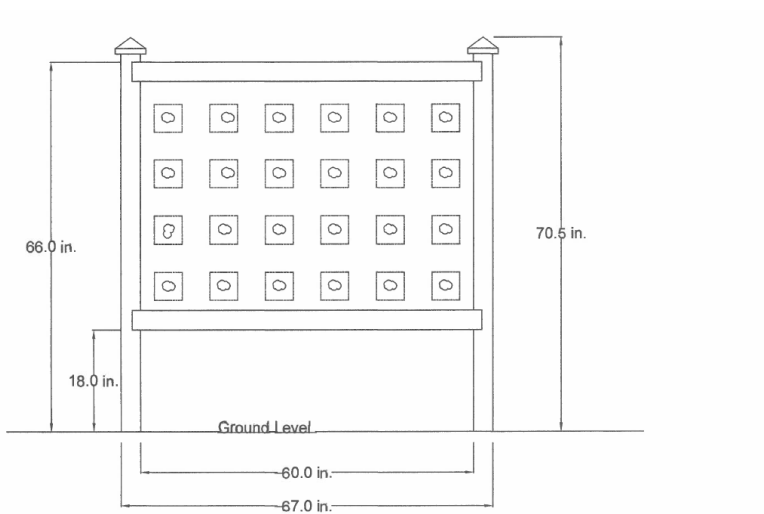


The graphics used on the communication boards are the property of Tobii Dynavox, which has generously granted MILC permission to use them for this project. Tobii Dynavox provides many augmentative communication devices, all of which are eligible for purchase through the Telecommunication Equipment Purchase Program.

Specifications

- **Height:** 70.5 inches from ground level to the highest peak
- **Board Dimensions:** 58 inches wide and 48 inches tall
- **Elevation:** The board will be raised approximately 18 inches from the ground
- **Posts:** Each post will be buried approximately 36 inches into the soil

Please see the graphic below for reference.



MATERIALS

In addition to the weather-appropriate hardware used to secure the communication board, the main components for each installation include:

- **Green Treated Ground Contact Lumber:** Stained to the desired color for durability and aesthetic appeal.
- **4x8' Omegabond Signboard:** Chosen for its weather-resistant properties.
- **3-pocket Outdoor Acrylic Brochure Wall Rack with Hinged Lid:** To provide information and resources in a durable and accessible format.

TIMELINE

Construction of the communication boards will take place off-site, with the pieces assembled on-site. MILC aims to have the installations completed by October 1st, while the ground is still soft. The initial installation will begin at Iverson Park, pending approval. Upon completion and approval of the Iverson Park boards, assembly and installation will proceed at Kash Park and Piffner Park.

UPKEEP

As part of utilizing the hours from the USF Grant, staff can use these funds for quarterly upkeep, which includes:

- Cleaning the boards if significant debris is visible
- Restocking the brochure rack
- Repairing any reported damages to the communication board or existing structure

Additionally, staff may enlist the help of volunteers to assist with maintenance tasks.

GOALS AND OUTCOMES

This initiative provides universal communication methods for individuals who are non-verbal, and it also benefits those who are hard of hearing, severely hard of hearing or deaf, have mobility or speech disabilities, or are deaf-blind. The communication boards will offer easy access to information about MILC and assistance in obtaining adaptive telecommunication equipment.

MILC employs a management information system to track service outreach within our 11-county service area. This system will allow us to continuously monitor how many individuals utilize MILC services as a result of the communication boards, ensuring we can assess and improve the program's effectiveness.

Thank you for taking the time to read through this project proposal, and if you have any questions or comments please do not hesitate to contact me.

-Eric Riskus

Independent Living Program Director
Midstate Independent Living Choices
eriskus@milc-inc.org | 715.344.4210 x 238
3262 Church St, Stevens Point WI 54481

Lease Agreement
For
Stevens Point Area Neighborhood Garden Site at
Franklin Street

This lease is between The City of Stevens Point, the owner of property parcel #281240830401324 at 300 Franklin Street and the lessee: Golden Sands Resource Conservation & Development Council, Inc.

The duration of the lease shall be from September 1, 2024 to September 30, 2027 and will automatically renew for successive three-year terms on September 1 thereafter, unless one of the two parties provides a minimum of ninety (90) day's advance notice of non-renewal to the other, prior to the September 1 renewal date. In such case, if notice is provided, the lease agreement shall terminate at the end of the current three-year period. There shall be no charge for the use of the land for the purpose specified herein.

The lease is for use of land for the purpose of operating an existing neighborhood garden. The garden shall be located on the lot owned by Property Owner. The Property owner may provide access to and reasonable use of water.

Features may be added to the garden by the lessee such as compost bins, a sign, etc.

Signing of this agreement constitutes acceptance of the above terms and conditions.

City of Stevens Point

Date

Printed Name and Title

Golden Sands RC&D Council, Inc.

Date

Printed Name and Title