

**City of Stevens Point
Board of Water and Sewerage Commissioners
July 8, 2024 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

ALSO PRESENT: Joel Lemke, Jennifer Schmeiser, Eric Southworth, Chris Lefebvre, Shane Kohnen, Jason Draheim, Jaime Zdroik and Ald. Shuda

EXCUSED ABSENCE: Mae Nachman

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the May 13, 2024, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the months of May and June a audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated in May, hydrant flushing went well. The leak detection company did not find any deficiencies in our system and just a couple of small leaks which have been fixed. One of the three raw pumps at Well 11 will need to be repaired. There is a pre-construction meeting on Wednesday in regard to the Well 12 drilling. On Thursday, the DNR will be doing the triennial engineering survey of our water system.

5. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated all permit limits were met for May and June. The plant handled the substantial rainfall very well.

6. Construction and Maintenance Report - *Shane Kohnen*

Shane stated we now have four contracted jobs up and going within the City, all involving some utilities. They are starting to televise the sewer lines installed on these

jobs. The Water and Stormwater crews have been doing a lot of work on Jordan Lane in preparation for some paving this fall. They did swaling, replaced manholes and some valve box conversions.

7. Preliminary engineering agreement with Strand Associates related to reconstruction of Michigan Avenue from Patch St. to Dixon Street.

Joel explained this would be another one of the engineering agreements where the utility will handle the contract and payments, but it is a joint agreement between us and the Engineering Department. This is the engineering for the underpass. There is a big drain system under that road because it is below natural groundwater level. The under drain is not working as well as when it was first constructed. Before Public Works puts a new road over it, we need to make sure our infrastructure that is collecting the water is effective enough in collecting it to keep the water table below the road. This agreement handles the engineering for the Utility and Public Works.

The Commission questioned why they are considering narrowing Michigan Avenue. Joel stated the space between the vertical sections of the bridge might be used differently, for a bike lane etc. The Commission also questioned whether there would be public information meetings. Joel stated they typically do public information meetings once we get 90% planned.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the engineering agreement with Strand Associates related to reconstruction of Michigan Avenue from Patch Street to Dixon Street in the amount of \$63,500.00.

Ayes all. Nays none. Motion carried.

8. *Engineering agreement with Clark-Dietz for the proposed Madison/Monroe Street Improvements Project, Project 25-02**

Joel stated this would be for one of next year's reconstruction projects. This would be another joint engineering agreement with Public Works.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the engineering agreement with Clark-Dietz in the amount of \$223,400.00.

Ayes all. Nays none. Motion carried.

9. Directors Report - Joel Lemke

Joel stated the Consumer Confidence Report is out, which consists of our 2023 data. Next year we will be required to do this twice a year, verses annually.

10. Enter into closed session pursuant to Wisconsin Statutes 19.85(1)(e) for deliberating or negotiating the purchase price of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, relating to the following:

A. Discussion and possible action on acquisition of Parcel 020240814-14.06

Motion made by Ray Schmidt, seconded by Anna Haines to adjourn into closed session at 12:21P.M.

Roll Call: Ayes: Paul Adamski, Anna Haines, Carl Rasmussen, and Ray Schmidt

Nays: None

11. Reconvene for possible action on the above-referenced closed session item.

Motion made by Ray Schmidt, seconded by Anna Haines to reconvene into open session at 12:27P.M.

Ayes all. Nays none. Motion carried.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to allow Director Lemke to pursue the acquisition of Parcel 020240814-14.06 within a maximum dollar amount/limit as discussed in the closed session.

Ayes all. Nays none. Motion carried.

12. Adjournment.

Motion made by Anna Haines to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:28 P.M.