

**CITY OF STEVENS POINT
BOARD OF REVIEW**

May 30, 2024 at 9:00 AM

**City Conference Room
1515 Strongs Avenue
Stevens Point, WI 54481**

MINUTES

- 1. Call Board of Review to Order.**
- 2. Roll Call.**

Present:

Members Steffen, Moore, Sipiorski, Schrader.

Excused:

Member Curless.

Others Present:

City Assessor Shepro, Clerk Yenter, Assistant Assessor Kratzke, Beth Polacek.

- 3. Confirmation of appropriate Board of Review and open meeting notices.**

Notice of Open Book and Board of Review were published and posted on May 2, 2024.
Board of Review Agenda was posted on May 21, 2024.

- 4. Election of Chairperson.**

Clerk Yenter called for nominations for the Chairperson of the Board of Review.

Member Sipiorski nominated Member Steffen.

Member Steffen nominated Member Sipiorski.

Member Steffen received one vote. Member Sipiorski received three votes.

Member Sipiorski was elected Chairperson of the Board of Review.

- 5. Election of Vice-Chairperson.**

Chairperson Sipiorski called for nominations for the Vice-Chairperson of the Board of Review.

Member Schrader nominated Member Steffen.

Member Schrader moved, Member Moore seconded, to close nominations and cast a unanimous ballot for Member Steffen.

Call for the vote: ayes, three; nays, one: motion carried.

6. Verify that at least one member has met the mandatory training requirements.

Member Schrader completed training on April 30, 2024.

Member Sipiorski completed training on May 22, 2024.

7. Receive and review the 2024 Assessment Roll and signed affidavit by the City Assessor.

The assessment roll and the assessors affidavit was submitted by the assessor.

9. Hear and consider requests for waiver of the required 48-hour notice of intent to file objection when there is good cause.

There were no requests.

10. Hear and consider requests for waiver of the Board of Review hearing allowing the property owner an appeal directly to the Circuit Court.

There were no requests.

11. Hear and consider requests to testify by telephone or submit sworn written statement.

There were no requests.

12. Receive objection forms not previously filed (first two hours only unless waived).

There were no requests.

13. Hear objections to property assessments and take action as necessary.

There were no objections to property assessments.

14. Consider/act on scheduling additional Board of Review dates.

It is not necessary to schedule additional dates.

Member Schrader moved, Member Steffen seconded, to recess.

Call for the vote: ayes, all; nays, none; motion carried.

Member Schrader moved, Member Steffen seconded, to reconvene at 10:48 am.

Call for the vote: ayes, all; nays, none; motion carried.

8. 2024 Assessor's Report.

City Assessor Shepro reported that for businesses, personal property went away. Any loss the city incurs, there will be a reimbursement from the state. Residential new construction was over \$5,000,000 and commercial new construction was over \$39,000,000.

Member Moore asked if future reports could include both the parcel count and acreage.

**15. Adjourn to next meeting if necessary.
(If the Board of Review has concluded all its cases, it will adjourn sine die.)**

Adjourned sine die at 11:07 A.M.