



AGENDA

BICYCLE AND PEDESTRIAN STREET SAFETY COMMISSION (BPSSC)

Members

- Ald. Jacqui Guthrie
- Nena Fisher
- Lawrence Leviton
- Karalyn Peterson

Date and Time: June 6, 2024
5:00 PM

Location: Community Room
933 Michigan Avenue, Stevens
Point, WI

Opening Section:

1. Roll Call

Discussion and Possible Action on the Following:

2. Selection of a Chairperson for the Bicycle & Pedestrian Street Safety Commission.
3. Selection of a Vice Chairperson for the Bicycle & Pedestrian Street Safety Commission.
4. Discussion on the walking and rolling audit held on June 5, 2024.
5. Recommendation on priority areas to evaluate as part of the Safe Streets and Roads for All project.
6. Staff Updates:
 - Bicycle Friendly Community application
 - Biking and walking maps
 - Safe Streets and Roads for All
 - Fall bike tour
7. Adjourn

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.



MEMORANDUM

To: Bicycle & Pedestrian Street Safety Commission

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: June 6, 2024

RE: Discussion on June 5th Walking and Rolling Audit

Background: On June 5th, the Commission will be conducting a walking and rolling audit of Michigan Avenue from Dixon Street to Patch Street. As discussed during our last Commission meeting, the City's Public Works Department is in early discussions about a potential improvement to the pavement at and near the Michigan Avenue underpass.

As you may recall, both this Commission and the Board of Public Works have a role in the safety of streets and roads, granted in a different scope. This Commission would have the ability to provide overarching recommendations as to if bicycle, pedestrian or other multi-modal improvements should be placed on a roadway to achieve your goal as a Commission – to make roadways safer for bicycle and pedestrian users. Based on this overarching recommendation, it would be the task of the Board of Public Works and the Public Works Department to focus on the design of roadways to see if the Commission's recommendations can be incorporated into the design phase.

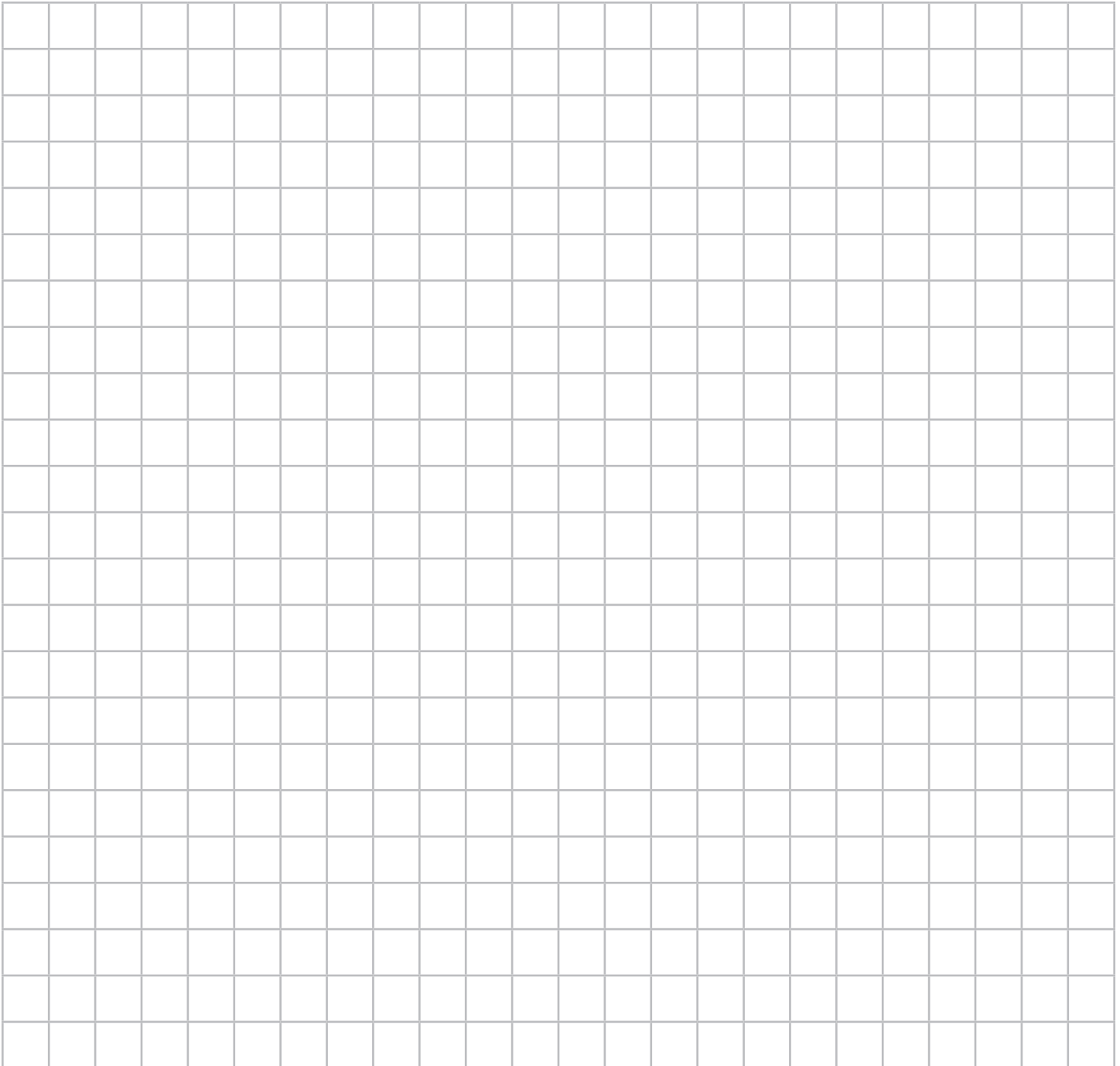
For the June 5th walking and rolling audit, we will be using AARP's tool kits to analyze the various factors that contribute to pedestrian and bicycle safety within this corridor. During the June 6th Commission meeting, please be prepared to provide a list of overarching recommendations that you would like to see to assist in pedestrian and bicycle safety. Public Works staff will be present during this meeting to assist with any technical questions that may arise.

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Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

Make a Map

- Use a mapping website to capture and print a bird’s-eye-view image of the walk audit area or draw a simple map of the location in the space below.
- Label the streets and make note of any key features, such as stores, schools and (if they exist) sidewalks.
- Take photographs and/or video of the area so others can see the challenges and strengths of the audit location. Match and mark the images on the map.
- Indicate any other problem spots or areas of opportunity (e.g., a bus stop with no seating or shelter).



Who's Using the Street — and Why?

Community Name: _____

Location/Street Name(s): _____

Audit date: _____ Start time: _____ AM | PM End time: _____ AM | PM

Use hash marks (###) for counting the number of people observed. (Yes, some will likely be counted more than once.)
 Use your best guess to determine each person's age range and reason for walking.

| WHO'S WALKING? | NUMBER OF PEOPLE |
|---|------------------|
| Young children (e.g. elementary school students) | |
| Teens | |
| Adults | |
| Older Adults | |
| HOW: | |
| While pushing a baby stroller and/or walking with a child or children | |
| While using a mobility aid (i.e., a wheelchair, cane, walker) | |
| While riding a bicycle, scooter, skateboard or other mobility device | |
| POSSIBLE REASONS: | |
| Traveling to/from school | |
| Waiting for and/or heading to public transit | |
| Commuting to/from work | |
| Shopping and/or getting something to eat | |
| Walking/running for fitness | |
| Walking a dog | |
| Walking to a park or outdoor public space | |
| Just out for a walk | |
| Other/unknown | |

ALSO, WHO'S NOT WALKING? Do the observed pedestrians represent the demographic composition of the neighborhood? If not, which segments of the population appear to be missing? Why might that be the case? (Use a notebook or the back of this worksheet to record these answers and observations.)

Sidewalks, Streets and Crossings

**SINGLE-LOCATION
AUDIT**

Community Name: _____

Location/Street Name(s): _____

Audit date: _____ Start time: _____ AM | PM End time: _____ AM | PM

Posted speed limit(s): _____ Do the motorists appear to be obeying the speed limit(s)? _____

Total number of vehicle lanes: _____ The street is: one-way | two-way

If more than one lane: Does the roadway have a median and/or a pedestrian island?

The street has: no sidewalk no sidewalk but needs one no sidewalk but needs two
 partial sidewalks a sidewalk on one side of the street sidewalks on both sides of the street

YES | NO | OTHER Skip any statements that don't apply

THE SIDEWALK:

- 1. Is separated from the street by a barrier or buffer (a curb, grass, landscaping)
- 2. Is surfaced with a material that is smooth and consistent (e.g., asphalt rather than bricks)
- 3. Is in good condition, without cracks or raised sections
- 4. Is free of obstacles (hydrants, utility poles, overgrown landscaping, trash receptacles)
- 5. Is free of interruptions from driveways (such as to/from homes, parking lots, etc.)
- 6. Is continuous (no segments are missing) and complete (it doesn't randomly end)
- 7. Is wide enough (at least 5 feet) for two people to walk side by side or pass one another
- 8. Has tactile ground surface indicators so pedestrians with vision impairment will know when the path is ending
- 9. Has a curb cut ramp (for use by wheelchairs, baby strollers, etc.) wherever it is interrupted by a street

THE STREET:

- 1. Has traffic lights and/or stop signs at intersections and crossings
- 2. The traffic lights and/or stop signs are clearly visible to drivers and pedestrians
- 3. Has crosswalks
- 4. The crosswalks are well marked and clearly visible to drivers and pedestrians
- 5. Has signage alerting drivers to the presence of pedestrians
- 6. Has a designated bicycle lane
- 7. Has a pedestrian crossing signal, also called a beacon (if yes, complete the next section)

THE PEDESTRIAN CROSSING SIGNALS:

- 1. Are working
- 2. Have a "push-to-walk" mechanism, meaning pedestrians can stop vehicle traffic
- 3. Have audible prompts for people with vision impairment
- 4. Are placed in appropriate locations (if not, make note of where more are needed)
- 5. Provide enough time to cross (indicate the amount of time: _____ minutes _____ seconds)
- 6. Provide suitable opportunities to cross (indicate the amount of time pedestrians must wait for a traffic light change in order to cross: _____ minutes _____ seconds)

Consider using the "Build a Better Block" worksheet as well.

Walkability of the area, based on the findings above: Great Acceptable Mixed Poor

Sidewalks, Streets and Crossings WALKING AUDIT

Community Name: _____

Starting location: _____ Ending location: _____

Route: _____

Audit date: _____ Start time: _____ AM | PM End time: _____ AM | PM

Posted speed limit(s): _____ Do the motorists appear to be obeying the speed limit(s)? _____

Total number of vehicle lanes: _____ The street is: one-way | two-way

If more than one lane: Does the roadway have a median and/or a pedestrian island?

The street has: no sidewalk no sidewalk but needs one no sidewalk but needs two
 partial sidewalks a sidewalk on one side of the street sidewalks on both sides of the street

YES | NO | OTHER Skip any statements that don't apply

THE SIDEWALK:

- 1. Is separated from the street by a barrier or buffer (a curb, grass, landscaping)
- 2. Is surfaced with a material that is smooth and consistent (e.g., concrete or asphalt rather than bricks)
- 3. Is in good condition, without cracks or raised sections
- 4. Is free of obstacles (hydrants, utility poles, overgrown landscaping, trash receptacles)
- 5. Is free of interruptions from driveways (such as to/from homes, parking lots, etc.)
- 6. Is continuous (no segments are missing) and complete (it doesn't randomly end)
- 7. Is wide enough (at least 5 feet) for two people to walk side by side or pass one another
- 8. Has tactile ground surface indicators so pedestrians with vision impairment will know when the path is ending
- 9. Has a curb cut ramp (for use by wheelchairs, baby strollers, etc.) wherever it is interrupted by a street

THE STREET:

- 1. Has traffic lights and/or stop signs at intersections and crossings
- 2. The traffic lights and/or stop signs are clearly visible to drivers and pedestrians
- 3. Has crosswalks
- 4. The crosswalks are well marked and clearly visible to drivers and pedestrians
- 5. Has signage alerting drivers to the presence of pedestrians
- 6. Has a designated bicycle lane
- 7. Has a pedestrian crossing signal, also called a beacon (if yes, complete the next section)

THE PEDESTRIAN CROSSING SIGNALS:

- 1. Are working
- 2. Have a "push-to-walk" mechanism, meaning pedestrians can stop the vehicle traffic
- 3. Have audible prompts for people with vision impairment
- 4. Are placed in appropriate locations (if not, make note of where more are needed)
- 5. Provide enough time to cross (indicate the amount of time provided: _____ minutes _____ seconds)
- 6. Provide suitable opportunities to cross (indicate the amount of time pedestrians must wait for a traffic light change in order to cross: _____ minutes _____ seconds)

Consider using the "Build a Better Block" worksheet as well.

Walkability of the area, based on the findings above: Great Acceptable Mixed Poor

Street Safety and Appeal

Community Name: _____

Location/Street Name(s): _____

Audit date: _____ Start time: _____ AM | PM End time: _____ AM | PM

YES | NO | OTHER Skip any statements that don't apply

THE LOCATION HAS:

- 1. Places to sit
- 2. Shade trees
- 3. Grass, flowers and landscaping (if yes, is the greenery well maintained? _____)
- 4. Awnings, outdoor umbrellas or other shelter from rain and other weather conditions
- 5. Drinking fountains (if yes, are they working and clean? _____)
- 6. Public restrooms (if yes, are they clean and safe? _____)
- 7. A transit or bus shelter (if yes, is there seating? _____)
- 8. Trash receptacles (if yes, so they appear to be regularly emptied?)
- 9. Buildings and/or homes that are well-maintained
- 10. Informative signage
- 11. Well-placed signage
- 12. Streetscape features (art, signage, etc.) that are representative of/suitable for the community
- 13. Pedestrian-scaled lighting
- 14. A posted speed limit that seems suitable (if yes, does it appear that drivers are obeying the limit? _____)

IMPRESSIONS:

- 1. The location/street is a safe and appealing destination
- 2. The location/street is a safe and appealing travel route
- 3. The location/street appears to be safe for users of all ages, abilities, races, income levels, etc.
- 4. The location/street appears to be safe for pedestrians during both the day and night
- 5. Pedestrians appear to be safe from moving vehicles
- 6. Pedestrians appear to be safe from crime, harassment or similar threats

For "No" or "Other" answers, use the space below or on the back of this worksheet to briefly explain the response.

NOTES OR OTHER OBSERVATIONS:

Walkability of the area, based on the findings above: Great Acceptable Mixed Poor

Public Transit Access

Community Name: _____

Location/Street Name(s): _____

Audit date: _____ Start time: _____ AM | PM End time: _____ AM | PM

YES | NO | OTHER Skip any statements that don't apply

IMPRESSIONS:

- 1. Pedestrians can safely access and depart from the transit stop or station
- 2. The transit stop or station is in a useful location
- 3. The transit stop or station protects waiting passengers from moving vehicles
- 4. The transit stop or station has suitable seating for waiting passengers
- 5. The transit stop or station features shelter from (check all that apply) rain sun heat cold wind
- 6. The transit stop or station is clean and well-maintained
- 7. The transit stop or station is well lighted
- 8. The transit stop or station has useful amenities (if yes, describe what they are)
- 9. The transit stop or station feels safe from crime
- 10. I would feel safe and comfortable waiting in this location

NOTES OR OTHER OBSERVATIONS:

Walkability of the area, based on the findings above: Great Acceptable Mixed Poor

Build a Better Block

Would the safe walkability and appeal of the walk audit location or route be improved by any of the following features? Select those you think could help:

- 1. Sidewalks (because there aren't any at all)
- 2. Sidewalk repairs
- 3. Wider sidewalks
- 4. Safety barriers between the sidewalk and street (landscaping, low walls, fencing, etc.)
- 5. Decorative sidewalk features (hanging flower baskets, planters)
- 6. Crosswalks (because there aren't any at all)
- 7. Raised crosswalks
- 8. Artistic crosswalks
- 9. Pedestrian "bulb-outs" at intersections or crossings
- 10. Pedestrian island(s)
- 11. Pedestrian-friendly lighting
- 12. One-way rather than two-way traffic
- 13. Outdoor seating and furnishings for public use (benches, tables, parklets, etc.)
- 14. Decorative and/or directional (also called "wayfinding") signage
- 15. Public art (sculpture, wall murals, banners)
- 16. More street-level/street-facing shops and businesses
- 17. Shelter from the elements (awnings, outdoor umbrellas, etc.)
- 18. Green space (such as a small park or "pocket park")
- 19. Street trees and landscaping
- 20. Improved landscape maintenance
- 21. Drinking fountains
- 22. Public restrooms (or, if already present, better maintenance)
- 23. Litter removal
- 24. Graffiti removal
- 25. Trash receptacles
- 26. Security features (cameras, call-boxes, etc.)
- 27. Management of off-leash dogs
- 28. Repair or removal of vacant or rundown buildings
- 29. On-street parking
- 30. Parking garage or structure

OTHER FEATURES:

Winter Weather

Community Name: _____

Location/Street Name(s): _____

Audit date: _____ Start time: _____ AM | PM End time: _____ AM | PM

YES | NO | OTHER Skip any statements that don't apply

WALKWAYS (sidewalks or similar pedestrian paths)

- 1. The walkway is cleared of snow after a storm. (If yes, make note of how soon after.)
- 2. The walkway is cleared of snow but remains icy
- 3. The walkway is cleared of snow but remains slushy
- 4. The walkway is salted or sanded
- 5. The full-width of the walkway is cleared of snow, slush and ice
- 6. The full-length of the walkway is cleared of snow, slush and ice
- 7. The walkway is accessible (i.e. It's not blocked by snowbanks or piles of plowed snow.)
- 8. The walkway is well-lighted
- 9. Pedestrians can use the walkway without being sprayed by slush or ice from passing cars

STREETS

- 1. Crosswalks are visible. (If not, why not? e.g. The paint is faded. There's snow, ice or slush covering the path.)
- 2. Pedestrians crossing the street are clearly visible to motorists
- 3. Bus or public transit stops accessible
- 4. The bus or public transit stop has a shelter to protect waiting riders from bad weather

BUILDINGS AND MORE

- 1. Benches and other outdoor seating areas have been cleared of snow and ice
- 2. The steps, ramps and entries to public buildings have been cleared of snow and ice
- 3. The steps, ramps and entries to businesses have been cleared of snow and ice

Who is responsible for the clearing and winter maintenance of the sidewalk(s) or pedestrian pathway(s)? *Check all that apply*

- The local government
- Each property owner (e.g. business or homeowner/tenant)
- Other (explain below)
- Don't know

NOTES OR OTHER OBSERVATIONS:

Walkability of the area, based on the findings above: Great Acceptable Mixed Poor

Summary

Record the score totals for each observation type

- Record the total number of yes responses for the category
- Record the total number of no responses for the category
- Record the one-word rating for the category

This information — as well as all notes, photographs, videos and observation discussions — will be helpful for writing a short report and/or preparing a PowerPoint presentation.

Community Name: _____

Street/Intersection Observed: _____ **and** _____

Audit Date: _____

| WORKSHEET | YES RESPONSES | NO RESPONSES | RATING Great Acceptable Mixed Poor |
|---|----------------------|---------------------|--|
| Sidewalks, Streets and Crossings (Single-Location Audit) | | | |
| Sidewalks, Streets and Crossings (Walking Audit) | | | |
| Sidewalks | | | |
| Streets and Crossings | | | |
| Street Safety and Appeal | | | |
| Public Transit Access | | | |

NOTES OR OTHER OBSERVATIONS:

Make a Map

- Use a mapping website to capture and print a bird’s-eye-view image of the bike audit area or draw a simple map of the location in the space below.
- Label the streets, paths and/or trails and note any key features, such as stores, schools, sidewalks, bike lanes, etc.
- Take photographs and/or video of the area so others can see the challenges and strengths of the audit location. Match and mark the images on the map.
- Indicate any other problem spots (e.g., a bike lane that abruptly ends) or opportunities (e.g., a good location for bike rack).



Who's Bicycling — and Why?

Community Name: _____

Location/Street Name(s): _____ Weather/Temperature: _____

Audit Date: _____ Start Time: _____ AM | PM End Time: _____ AM | PM

| WHO'S BICYCLING? Use your best guess to determine each person's age group. | NUMBER OF PEOPLE Use tally marks () to count the number of people observed. |
|--|---|
| Children (e.g., elementary school students) | |
| Teens | |
| Adults | |
| Older Adults | |
| WHERE? | |
| Riding in the street | |
| Riding on the sidewalk | |
| Riding on a bike lane or path | |
| HOW? | |
| Riding in the same direction as traffic | |
| Riding in the opposite direction of traffic | |
| Riding with child passengers | |
| Riding with packages/cargo | |
| DESTINATIONS NEAR OR CONNECTED TO THIS ROUTE | |
| Schools/childcare | |
| Grocery stores | |
| Retail and restaurants | |
| Fitness and recreation | |
| Professional offices (including health care facilities) | |
| Public transit | |
| Other/unknown | |

ALSO, WHO'S NOT BIKING? Do the observed cyclists represent the demographic composition of the neighborhood? If not, which members of the community appear to be missing? Why might that be? (Use a notebook or the back of this worksheet to record these answers and observations.)

Visit [AARP.org/BikeAudit](https://www.aarp.org/BikeAudit) to download, print, copy and/or share additional worksheets.

The **AARP Bike Audit Tool Kit** was created with the League of American Bicyclists ([BikeLeague.org](https://www.bikeleague.org)).

Streets and Crossings SINGLE-LOCATION AUDIT (OFF-BIKE)

Community Name: _____

Location/Street Name(s): _____

Audit Date: _____ Start Time: _____ AM | PM End Time: _____ AM | PM

Posted speed limit(s): _____ Do the motorists appear to be obeying the speed limit(s)? Yes No

Number of vehicle lanes: _____ The street is: one-way | two-way

If more than one lane: The roadway has a median | a pedestrian island

Does the street have a sidewalk? No | Yes, on one side of the street | Yes, on both sides of the street

Is a sidewalk needed? No | Yes, on one side of the street | Yes, on both sides of the street

Does the street have a bike lane? No | Yes, on one side of the street | Yes, on both sides of the street

Is a bike lane needed? No | Yes, on one side of the street | Yes, on both sides of the street

If yes, describe the existing bike lane(s) and any needed improvements. If no, describe the desired bike lanes(s) and note whether the location has a vehicle lane, shoulder or other space that could become a bike lane. For both, include details such as the type and number of bike lanes, direction(s), length from start to finish, etc. (See page 12 of the **AARP Bike Audit Tool Kit** for reference.)

YES | NO | OTHER Skip any statements that don't apply.

THE STREET ...

- 1. Has traffic lights and/or stop signs at intersections and crossings
- 2. Has traffic lights and/or stop signs that are clearly visible to drivers and other roadway users
- 3. Has dedicated traffic lights for bicyclists
- 4. Allows motorists to make a right turn on red
- 5. Has crosswalks
- 6. Has crosswalks that are well marked and clearly visible to drivers and pedestrians
- 7. Has signage alerting drivers to the presence of pedestrians
- 8. Has signage alerting drivers to the presence of bicyclists
- 9. Has signage and road markings that help users navigate
- 10. Has a crossing signal (if yes, complete the next section)

THE CROSSING SIGNALS ...

- 1. Are working
- 2. Have a mechanism that allows users to stop the vehicle traffic
- 3. Are placed in appropriate locations (if not, make note of where more are needed)
- 4. Provide audible as well as visual prompts
- 5. Provide enough time to walk or ride a bicycle from one side of the street to the other (indicate the amount of time: _____ minutes _____ seconds)
- 6. Provide suitable opportunities to cross (indicate the amount of time pedestrians/cyclists must wait for a traffic light change in order to cross: _____ minutes _____ seconds)

THE RIDING SURFACE ...

- 1. Is good or adequate
- 2. Has potholes, cracks, gaps or uneven spots
- 3. Has debris (trash, broken glass, etc.)
- 4. Has dangerous obstructions (drain gates, utility covers, metal plates, rumble strips, etc.)
- 5. Is very slippery when wet

NOTES OR OTHER OBSERVATIONS Use the back of this worksheet.

Visit [AARP.org/BikeAudit](https://www.aarp.org/BikeAudit) to download, print, copy and/or share additional worksheets.

The **AARP Bike Audit Tool Kit** was created with the League of American Bicyclists ([BikeLeague.org](https://www.bikeleague.org)).

Streets and Crossings RIDING AUDIT (ON-BIKE)

Community Name: _____

Starting Location: _____ Ending Location: _____

Route Description: _____ Mileage: _____

Audit Date: _____ Start Time: _____ AM | PM End Time: _____ AM | PM

Posted speed limit(s): _____ Do the motorists appear to be obeying the speed limit(s)? Yes No

Number of vehicle lanes: _____ The street is: one-way | two-way

If more than one lane: The roadway has a median | a pedestrian island

Does the street have a sidewalk? No | Yes, on one side of the street | Yes, on both sides of the street

Is a sidewalk needed? No | Yes, on one side of the street | Yes, on both sides of the street

Does the street have a bike lane? No | Yes, on one side of the street | Yes, on both sides of the street

Is a bike lane needed? No | Yes, on one side of the street | Yes, on both sides of the street

If yes, describe the existing bike lane(s) and any needed improvements. If no, describe the desired bike lanes(s) and note whether the location has a vehicle lane, shoulder or other space that could become a bike lane. For both, include details such as the type and number of bike lanes, direction(s), length from start to finish, etc. (See page 12 of the **AARP Bike Audit Tool Kit** for reference.)

YES | NO | OTHER Skip any statements that don't apply.

THE STREET ...

- 1. Has traffic lights and/or stop signs at intersections and crossings
- 2. Has traffic lights and/or stop signs that are clearly visible to drivers and other roadway users
- 3. Has dedicated traffic lights for bicyclists
- 4. Allows motorists to make a right turn on red
- 5. Has crosswalks
- 6. The crosswalks are well marked and clearly visible to drivers and pedestrians
- 7. Has signage alerting drivers to the presence of pedestrians
- 8. Has signage alerting drivers to the presence of bicyclists
- 9. Has signage and road markings that help users navigate
- 10. Has a crossing signal (if yes, complete the next section)

THE CROSSING SIGNALS ...

- 1. Are working
- 2. Have a mechanism that allows users to stop the vehicle traffic
- 3. Are placed in appropriate locations (if not, make note of where more are needed)
- 4. Provide audible as well as visual prompts
- 5. Provide enough time to walk or ride a bicycle from one side of the street to the other (indicate the amount of time: _____ minutes _____ seconds)
- 6. Provide suitable opportunities to cross (indicate the amount of time pedestrians/ cyclists must wait for a traffic light change in order to cross: _____ minutes _____ seconds)

THE RIDING SURFACE ...

- 1. Is good or adequate
- 2. Has potholes, cracks, gaps or uneven spots
- 3. Has debris (trash, broken glass, etc.)
- 4. Has dangerous obstructions (drain gates, utility covers, metal plates, rumble strips, etc.)
- 5. Is very slippery when wet

NOTES OR OTHER OBSERVATIONS Use the back of this worksheet.

Visit [AARP.org/BikeAudit](https://www.aarp.org/BikeAudit) to download, print, copy and/or share additional worksheets.

The **AARP Bike Audit Tool Kit** was created with the League of American Bicyclists ([BikeLeague.org](https://www.bikeleague.org)).

Street, Path or Trail Safety and Appeal

Community Name: _____

Location/Street Name(s): _____

Audit Date: _____ Start Time: _____ AM | PM End Time: _____ AM | PM

YES | NO | OTHER Skip any statements that don't apply.

THE LOCATION HAS ...

- 1. Places to sit
- 2. Shade trees
- 3. Awnings, outdoor umbrellas or similar shelter from rain and other weather conditions
- 4. Grass and landscaping — if yes, the greenery is well maintained | not well maintained
- 5. Drinking fountain(s) — if yes, they are working and clean | not working and/or clean
- 6. Public restrooms — if yes, they are clean and safe | not clean and/or safe
- 7. Trash receptacles — if yes, they are regularly emptied | they are not regularly emptied
- 8. Informative signage
- 9. Well-placed signage
- 10. A bike “fix-it” station
- 11. Secure parking for bikes
- 12. Streetscape features (art, signage, etc.) that are representative of/suitable for the community
- 13. Pedestrian-scaled lighting
- 14. A sensible speed limit — if yes, the drivers are obeying the speed limit | are not obeying the speed limit
- 15. Well-maintained buildings and/or homes
- 16. Emergency call buttons or kiosks

PERSONAL IMPRESSIONS

- 1. The location/street is safe and appealing
- 2. The location/street is a safe and appealing travel route
- 3. The location/street appears to be safe for users of all ages, abilities, demographics, etc.
- 4. The location/street appears to be safe for pedestrians and cyclists during the day
- 5. The location/street appears to be safe for pedestrians and cyclists after dark
- 6. Pedestrians and cyclists appear to be safe from crime, harassment and other threats
- 7. Pedestrians and cyclists appear to be safe from moving vehicles
- 8. Drivers appear to be following the traffic rules and are respectful of cyclist safety

NOTES OR OTHER OBSERVATIONS

Build a Better Block

Would the safe bikeability and appeal of the bike audit location or route be improved by any of the following features? Select those you think could help:

- 1. Bike lane(s) — because there aren't any
- 2. A different type of bike lane(s) than what's present (See examples on page 12 of the **AARP Bike Audit Tool Kit**. Explain below.)
- 3. Secure bike parking
- 4. A bike “fix-it” station
- 5. Sidewalks — because there aren't any
- 6. Sidewalk repairs
- 7. Wider sidewalks
- 8. Improved sidewalk continuity
- 9. Safety barriers between the sidewalk and street (landscaping, low walls, fencing, etc.)
- 10. Decorative sidewalk features (hanging flower baskets, planters, etc.)
- 11. Crosswalks— because there aren't any
- 12. Raised and/or artistic crosswalks
- 13. Pedestrian “bulb-outs” at intersections or crossings
- 14. Pedestrian island(s)
- 15. Pedestrian-friendly lighting
- 16. One-way rather than two-way traffic
- 17. Outdoor seating and furnishings for public use (benches, tables, parklets, etc.)
- 18. Decorative and/or directional (also called “wayfinding”) signage
- 19. Public art (sculptures, wall murals, banners)
- 20. More street-level/street-facing shops and businesses
- 21. Shelter from the elements (awnings, outdoor umbrellas, etc.)
- 22. Green space (such as a small park)
- 23. Street trees and landscaping
- 24. Improved landscape maintenance
- 25. Drinking fountains
- 26. Public restrooms (or, if already present, better restrooms)
- 27. Litter removal
- 28. Graffiti removal
- 29. Trash receptacles
- 30. Security features (cameras, call boxes, etc.)
- 31. Management of off-leash dogs
- 32. Repair or removal of vacant or rundown buildings
- 33. Bike parking
- 34. Car parking
- 35. Lower speed limits
- 36. Other _____

NOTES OR OTHER OBSERVATIONS Use the back of this worksheet.

Visit [AARP.org/BikeAudit](https://www.aarp.org/BikeAudit) to download, print, copy and/or share additional worksheets.

The **AARP Bike Audit Tool Kit** was created with the League of American Bicyclists ([BikeLeague.org](https://www.bikeleague.org)).

Bicycle Parking

Community Name: _____

Location/Street Name(s): _____

Location Type (school, shopping district, business location, other): _____

Audit Date: _____ Start Time: _____ AM | PM End Time: _____ AM | PM

Reason for auditing the location: _____

Skip any statements that don't apply.

EXISTING BIKE PARKING

1. Number of bike racks at the location or along the route: _____
2. Specific location(s) of the racks: _____

3. Are the racks in a logical/optimal location? Yes No
4. Number of bikes that can be accommodated by the racks: _____
5. Type of racks: (inverted U, wave, etc.) _____
6. Are the racks secure (bolted to the ground, inside of a locked gate, indoors, etc.)? Yes No
7. Can the racks accommodate various bike sizes? (cargo bikes, adaptive cycles, etc.)? Yes No
8. Is the rack on public property? Yes No
9. Does the rack meet the demands of the location? Yes No
10. Other suggestions to improve racks or location (lighting, signage, ramps, etc.) _____

POTENTIAL BIKE PARKING LOCATIONS

1. Location(s) in need of bike racks: _____

2. Why? _____

3. Recommended style of bike racks: _____

Select a style that will fit the space and accommodate a variety of bike types and sizes. Visit BikeLeague.org for guidance and APBP.org to download Essentials of Bike Parking, a publication by the Association of Pedestrian & Bicycle Professionals.

4. Maximum number of bikes likely to require rack space at one time: _____

If the location is on private property, you will need to work with the property owner to purchase and install a bike rack. If on public property, you will need to work with the local government.

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Cycling in the Heat, Rain, Wind or Snow

Community Name: _____

Location/Street Name(s): _____

Audit Date: _____ Start Time: _____ AM | PM End Time: _____ AM | PM

YES | NO | OTHER Skip any statements that don't apply.

HEAT

- 1. The route is shaded, so cyclists have some protection from the sun
- 2. The surface of the route is a lighter color than black asphalt, which absorbs and retains heat
- 3. The route has drinking fountains, vending machines or retailers where cyclists can get water
- 4. The route has other heat-beating features, such as spray misters or a splash fountain
- 5. The route has shaded spots or indoor places where cyclists can rest and cool off
- 6. The bike parking along the route is shaded so parked bikes don't bake in the sun

RAIN AND WIND

- 1. The route has structures or indoor places where cyclists can find shelter from rain and/or dangerous winds
- 2. Cyclists can ride without being sprayed from puddles by passing motorists
- 3. Cyclists can ride without being buffeted into the motor vehicle lanes by strong winds
- 4. The bike parking along the route is covered so parked bikes don't get soaked in the rain

SNOW

- 1. The route is cleared of snow after a storm. (If yes, make note of how soon after.)
- 2. The *full width* of the route is cleared of snow
- 3. The *full length* of the route is cleared of snow
- 4. The route is cleared of snow but remains icy or slushy
- 5. The route is salted or sanded
- 6. The route is accessible (i.e., it's not blocked by mounds of snow)
- 7. Crosswalks are visible (i.e., snow isn't covering the path)
- 8. Cyclists can ride without being sprayed with slush by passing motorists
- 9. Bike parking is usable and clear of snow
- 10. Outdoor seating has been cleared of snow and ice
- 11. The steps, ramps and entries to public buildings along the route have been cleared of snow and ice
- 12. The steps, ramps and entries to businesses along the route have been cleared of snow and ice

Who is responsible for the clearing and winter maintenance of the pathway(s)? *Check all that apply*

- The local government
- Each property owner (e.g., business or homeowner/tenant)
- Other (explain below)
- Don't know

NOTES OR OTHER OBSERVATIONS



MEMORANDUM

To: Bicycle & Pedestrian Street Safety Commission

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: June 6, 2024

RE: Evaluation Areas – Safe Streets and Roads for All

Background: As we are near the start of executing the Safe Streets and Roads for All grant in the coming weeks, I would like to begin a conversation about targeted areas of the City's transportation network that the Commission would like evaluated. As mentioned during our last meeting, the selected consultant will have ample locations at their disposal to review within the County. Knowing this, it is my goal for each community within Portage County to provide a list of specific intersections, road segments, trail crossings, etc., that they would like evaluated as part of the data and collection phase of the planning process.

For the June 6th meeting, please be prepared to provide a list and discuss various areas within city limits that you would like evaluated. If you have any questions, please do not hesitate to contact me.

www.stevenspoint.com

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