

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

March 11, 2024 - 6:05 PM

(or immediately following previously scheduled meeting)

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: : 867 7307 0035 | Passcode: 924077

By Computer: [JOIN](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. "Class A" Beer & Liquor License: Ingram Enterprise Inc. at 5370 US Hwy 10, Stevens Point for license period beginning April 1, 2024.
 - B. Change of licensed premise for SPB LLC, 2617 Water St, Stevens Point request for extension of premise to include Stevens Point Brewery/Ciderboys Cider Co, 2617 Water Street, Stevens Point, WI 54481, adjacent taproom, gift shop, and seasonal fenced in Biergarten space on same side of road.
 - C. Temporary Class "B" Beer/"Class B" Wine License: Boys and Girls Club of Portage County, 941 Michigan Ave, Stevens Point for Portage County Taste of Wine and Cheese on April 19, 2024 at 4501 Hwy 66, Stevens Point, WI 54482.
3. Request to Hold Event/Street Closing:
 - A. Easter Egg Hunt on March 30, 2024.
 - B. Trivia Parade on April 12, 2024.

- C. Stevens Point Auxillary Police Department Brat Fry and Car Show on May 5, 2024.
- D. Summer CWSOlstice on June 20, 2024.
- E. Walk for Hope 2024 on September 14, 2024.
- 4. Ordinance Amendment – Section 12.05: Cigarette, Electronic Vaping Devices and Tobacco Product Sales.
- 5. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

**LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, March 11, 2024**

"Class A" Beer & Liquor License:

1. **Ingram Enterprise Inc.** at 5370 US Hwy 10, Stevens Point for license period beginning 04/01/2024

Change of Licensed Premise:

1. **SPB LLC**, 2617 Water St, Stevens Point request for extension of premise to include Stevens Point Brewery/Ciderboys Cider Co, 2617 Water Street, Stevens Point, WI 54481, adjacent taproom, gift shop, and seasonal fenced in Biergarten space on same side of road.

Temporary Class "B" Beer/"Class B" Wine License:

1. Boys and Girls Club of Portage County, 941 Michigan Ave, Stevens Point for Portage County Taste of Wine and Cheese on April 19, 2024 at 4501 Hwy 66, Stevens Point, WI 54482



2/16/24

Franc Kipar
Elections & Licensing Specialist
1515 Strongs Ave.
Stevens Point, WI 54481

RE: Premise Description – Stevens Point Brewery

We would like to request an adjustment to our premise description to include the new hospitality center at the Stevens Point Brewery, 2617 Water St., Stevens Point, WI. It will be located inside an existing building (the garage.)

Current premise description:

**STEVENS POINT BREWERY / CIDERBOYS CIDER CO, 2617 WATER STREET, STEVENS POINT, WI 54481
TASTING ROOM LOCATED NEAR D CELLAR. GIFT SHOP FOR OFF PREMISE CONSUMPTION. ADJACENT
SEASONAL FENCED IN BIERGARTEN/GREEN SPACE ON SAME SIDE OF ROAD.**

New premise description:

**STEVENS POINT BREWERY / CIDERBOYS CIDER CO, 2617 WATER STREET, STEVENS POINT, WI 54481
ADJACENT TAPROOM, GIFT SHOP, AND SEASONAL FENCED IN BIERGARTEN/GREEN SPACE ON SAME SIDE
OF ROAD.**

Thank you,

Julie Birrenkott
Stevens Point Brewery
715-252-3926

2617 Water St., Stevens Point, WI 54481 (715) 344-9310 www.pointbeer.com

RECEIVED

FEB 15 2024

CITY CLERKS
OFFICE

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
- Name of Event: Easter Egg Hunt
- Name of Sponsoring Person or Organization: City of Stevens Point
 Address: 1515 Strongs Avenue City: Stevens Point State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☐ Yes ☐ No If Yes, Tax Exempt CES#: _____
- Contact Person: Mike Wiza
 Phone: 715-346-1570 Email: mwiza@stevenspoint.wi Fax: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: The Mathias Mitchell Public Square
☐ Private Event: _____
☐ Other: _____
- Event Date(s): March 30, 2024 Event Start Time: 10:00am Event End Time: 12:00pm
- Set Up Date and Time: 6am March 30, 2024
- Event Assembly Location: _____
 Event Dispersal Location (if different from Assembly Location): _____
- Alternative Location: ☐ Yes ☒ No if "Yes" please list location: _____
 (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
- Estimated Attendance Of:
 Participants/Vendors: 500 Spectators/Attendees: _____ Vehicles: _____ Animals: _____
- Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
- List of Street Blocks to Close for Event: main + Third, Second + Clark, Second at mid-state, main at water
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Community Easter Egg Hunt
- Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
• Street closings main @ third, second @ Clark, second @ mid-state main @ water
• Barricades + Barrels
- Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: Not needed but couldn't hurt to have.

16. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	☐	☒	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11 Financial Gain Activity	☐	☒
3 Amplification Equipment	☒	☐	12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5 Boats/Snowmobiles/ATVs	☐	☒	14 Horses/Animals	☐	☒
6 Concession Sales	☐	☒	15 Musical Bands	☐	☒
7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16 Portable Toilets	☒	☐
8 Electricity Needed	☒	☐	17 Vendor Displays/Sales	☐	☒
9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18 Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☒	☐

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

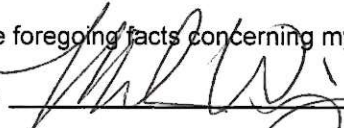
NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

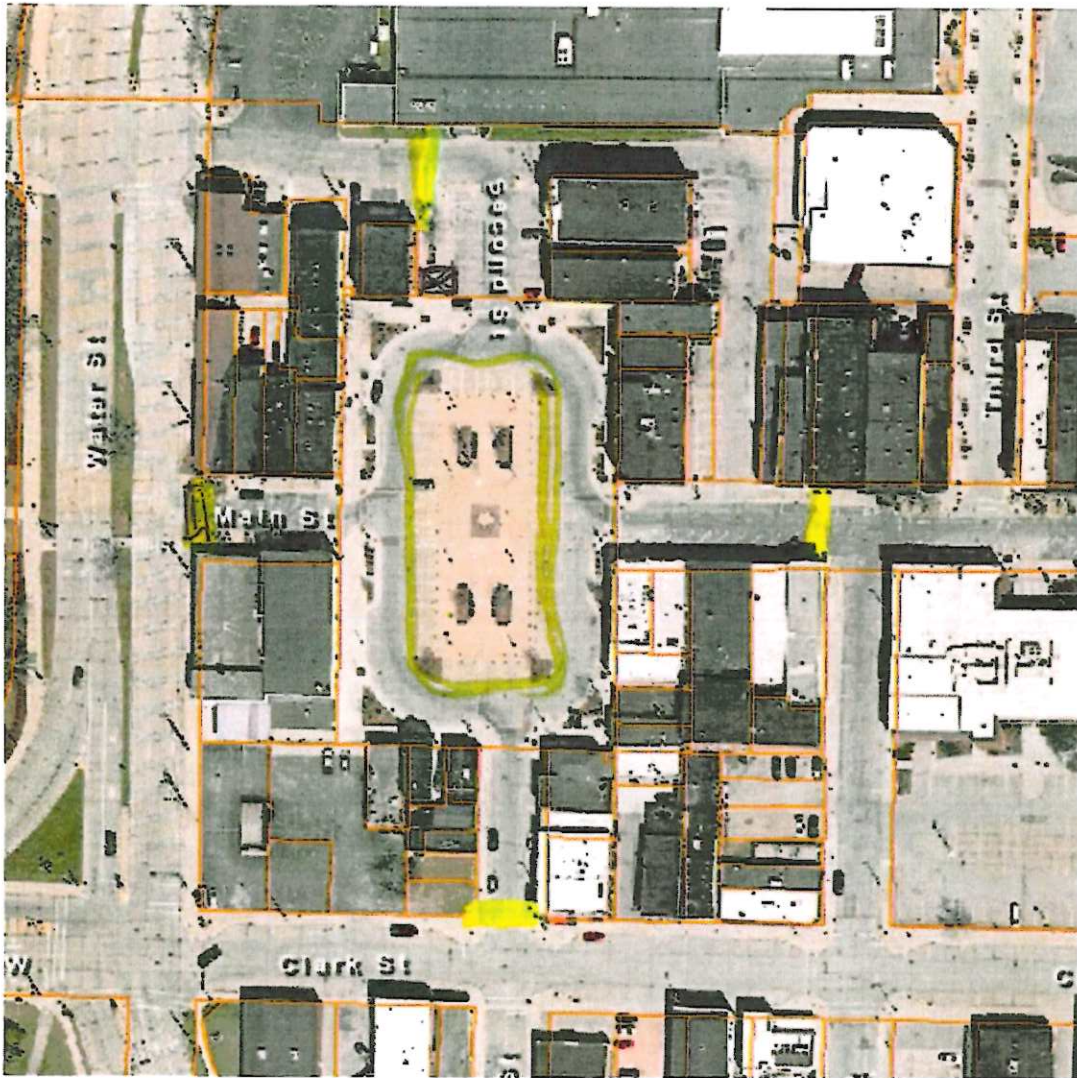
NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 2/15/24

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



-  - Closure
-  - Portable restrooms
-  - Egg hunt AREA

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☒ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 2/5/24
 AMOUNT: \$35
 RECEIPT: 2.016387

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
- Name of Event: TRIVIA Parade
- Name of Sponsoring Person or Organization: WWSF/FRIENDS of 90FM
 Address: 2801 Hoover Rd 1B City: Stevens Point State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 028538
- Contact Person: Jim Oliva
 Phone: 715-321-0601 Email: theo@edward.net Fax: _____
 Address: 3520 Burr Oak Rd. City: Proctor State: WI Zip Code: 54467
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☐ Private Event: _____
☒ Other: Parade
- Event Date(s): 4/12/24 Event Start Time: 4:00 P Event End Time: 5:00 P
- Set Up Date and Time: 4/12/24 3:15 PM
- Event Assembly Location: Lot Q
 Event Dispersal Location (if different from Assembly Location): AS Jacobs Lot
- Alternative Location: ☐ Yes ☒ No if "Yes" please list location: _____
 (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
- Estimated Attendance Of:
 Participants/Vendors: _____ Spectators/Attendees: _____ Vehicles: 15 Animals: _____
- Site Plan/Map of Event Attached [REQUIRED]: ☐ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required? ☐ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
- List of Street Blocks to Close for Event: _____
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Parade - Route Attached
- Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Police to Lead and Block Streets as Needed
- Police Presence Needed? ☒ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: _____

RECEIVED

FEB 05 2024

CITY CLERKS
OFFICE

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☐	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☐	☒	17	Vendor Displays/Sales	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

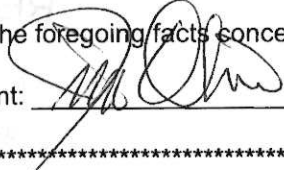
THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:



Date:

2/6/24

*****Signature of Approval*****

Signature of City Clerk:

Date:

Parade Route for Trivia Parade

Starting in Lot Q

West on Maria Drive to Isadore Street, Turn left.

South on Isadore Street to Portage Street, Turn left.

East on Portage Street to Phillips Street, Turn right.

South on Phillips Street to College Avenue, Turn left.

East on College Street to Reserve, Turn left.

North on Reserve to High Street, Turn right.

East on High to Fremont Street, Turn right.

South on Fremont to Simms Avenue, Turn left.

East on Simms into the P.J. Jacobs parking lot.

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☒ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☒ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☒ New Event ☐ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Stevens Point Auxiliary Police Dept Brat Fry and Car Show
3. Name of Sponsoring Person or Organization: Stevens Point Auxiliary Police Dept/
Address: 2401 Main Street (PJJHS Lot) City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: _____
4. Contact Person: Lt Ben Uitenbroek / Ben Gaboda
Phone: 715-340-7878 Email: Towpro210@att.net Fax: _____
Address: 1456 Frontenac Ave City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: _____
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): Saturday May 5th, 2024 Event Start Time: 9:00 Am Event End Time: 2:00pm
7. Set Up Date and Time: Saturday May 5th 2024
8. Event Assembly Location: PJJHS Parking Lot
Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: ☐ Yes ☒ No if "Yes" please list location: _____
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 10 / 0 Spectators/Attendees: 100 Vehicles: 20 Animals: 0
11. Site Plan/Map of Event Attached [REQUIRED]: ☐ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event: N/A
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Raising money for St Pt Aux Police (Brat Fry) Car Show will be raising money for K9 Units

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Picnic tables and garbage cans

16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: N/A

RECEIVED

FEB 13 2024

**CITY CLERK'S
OFFICE**

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☐	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☐	☒	17	Vendor Displays/Sales	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

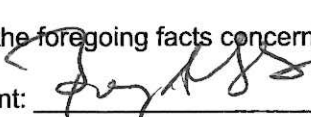
NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

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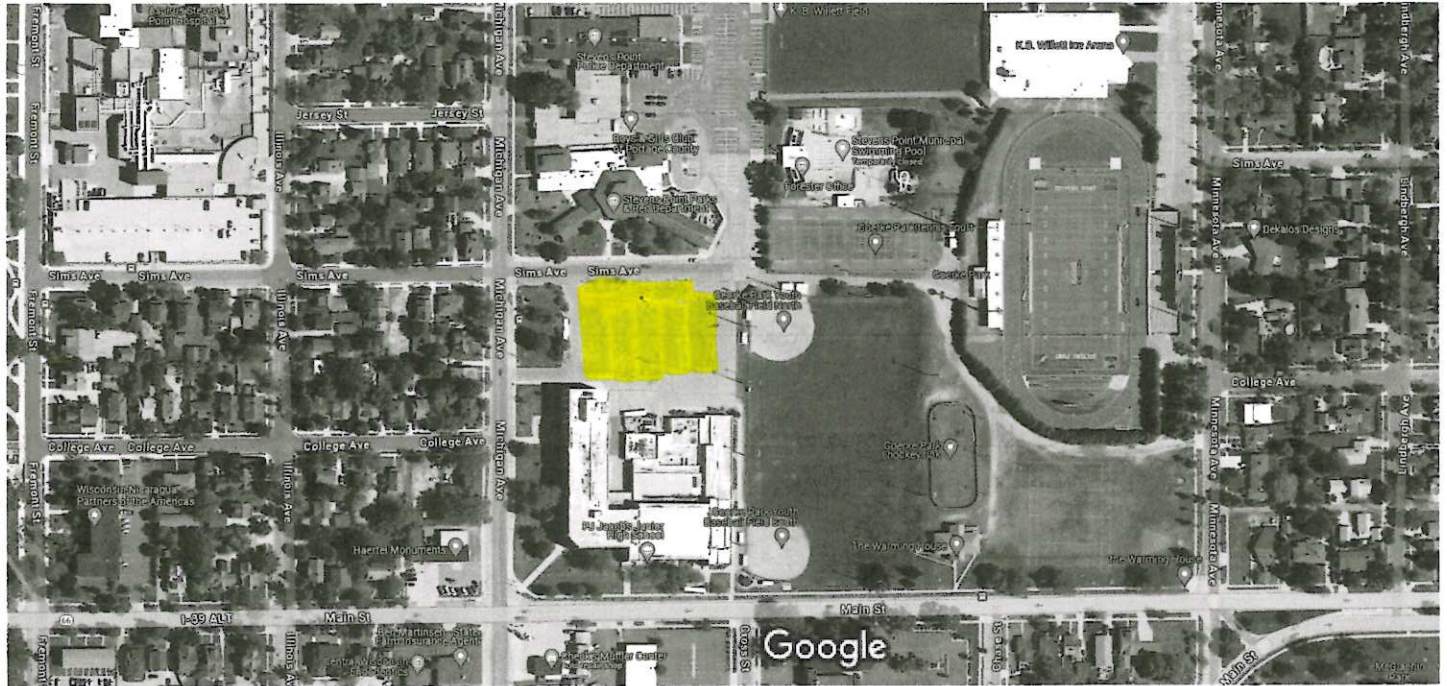
Signature of Applicant:  Date: 02-09-2024

*****Signature of Approval*****

Signature of City Clerk:

Date:

Google Maps



Imagery ©2024 Airbus, CNES / Airbus, Maxar Technologies, USDA/FPAC/GEO, Map data ©2024 Google 100 ft

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☒ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 1/29/2024

AMOUNT: \$35.00

RECEIPT: 2.016329

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Summer CWSOlstice
3. Name of Sponsoring Person or Organization: Central Wisconsin Symphony Orchestra
Address: 800 Main St, PO Box 65 City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt #: 008-0000340524-05
4. Contact Person: Tessa Taylor
Phone: 715-345-7726 Email: ttaylor@cwso.org Fax: _____
Address: 800 Main St, PO Box 65 City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☒ Private Event: Fundraising Event - Summer Solstice Celebration 2024
☐ Other: Fundraising Event - Summer Solstice Celebration 2024
6. Event Date(s): June 20, 2024 Event Start Time: 6:00 PM Event End Time: 10:00PM
7. Set Up Date and Time: Set up begin at 12:00 PM (Tent to go up the afternoon prior), Clean up by 11:00 PM (60x100 TENT TEAR DOWN NEXT MORNING)
8. Event Assembly Location: Mathias Mitchell Public Square
Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
Participants/Vendors: Possibly up to 5 Spectators/Attendees: 150-200 Vehicles: Unknown Animals: _____
10. Site Plan/Map of Event Attached [REQUIRED]: ☐ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☐ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: _____
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Each year we have our Summer Solstice celebration fundraiser event.
The CWSO provides a band, raffles all under a tent in the square to celebrate the summer solstice. All attendees bring their own food and beverages.

14. Do You Require Any Other Special Assistance from the City?
Possibly block off the event to the public. It will be a ticketed event.

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Garbage cans needed, electrical outlets needed and possible fencing needed outside of 60x100 tent. We will provide a porta-potty rental that day.

16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: Not Needed, but will inform.

RECEIVED

JAN 19 2024

CITY CLERKS
OFFICE

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee ticketed event, but open to public to join day of	☒	☐	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833) Yes, contacted Terry.	☒	☐
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569) People bring their own beverages	☐	☒	11	Financial Gain Activity Fundraiser	☒	☐
3	Amplification Equipment Sound Eqpt for band will be plugged in	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinner@stevenspoint.com) People bring their own	☒	☐
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands Hire our own group	☒	☐
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531) Tent stakes	☒	☐	16	Portable Toilets We bring in Scotts toilets	☒	☐
8	Electricity Needed yes, for band	☒	☐	17	Vendor Displays/Sales	☒	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft. Working with Charnecke Tents	☒	☐		Possible vendors, not likely.		

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Tessa Taylor Date: 1/18/2024

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: 2/26/24

AMOUNT: \$ 35

RECEIPT: 2.016541

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Walk for Hope 2024
3. Name of Sponsoring Person or Organization: Prevent Suicide Portage County
Address: 900 Illinois Avenue City: Stevnes Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 028538
4. Contact Person: Michelle Nelson
Phone: 715-346-5645 Email: Michelle.Nelson@aspirus.org Fax: 715-346-5571
Address: 900 Illinois Avenue City: Stevnes Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☒ Financial Gain Event on City Property: fundraiser for suicide prevention and mental health
☐ Free Public Event on City Property: _____
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): September 14th Event Start Time: 9:00 Event End Time: 1:00
7. Set Up Date and Time: September 14th at 7:00 a.m.
8. Event Assembly Location: Zenoff Park
Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: ☐ Yes ☒ No if "Yes" please list location: _____
(usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
Participants/Vendors: 200 Spectators/Attendees: _____ Vehicles: 100 Animals: _____
11. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event: _____
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
This is a fundraiser for Prevent Suicide Portage County for Suicide Prevention and Mental Health Awareness. This is an Annual Event for us.

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
We would need to use garbage cans and picnic tables.

16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: _____

RECEIVED

FEB 26 2024

CITY CLERKS
OFFICE

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☒	☐	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11	Financial Gain Activity	☒	☐
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☐	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☒	☐	17	Vendor Displays/Sales	☒	☐
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

We will have a microphone to make announcements. We will need to have an area to plug that in. This is a fundraiser, so there will be a donation fee for the event. we will have area vendors that are involved with mental health and suicide prevention and the event.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Michelle Nelson Date: 2-8-24

*****Signature of Approval*****

Signature of City Clerk:

Date:

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY
OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 12.05 of the Revised Municipal Code, Cigarette Sales, is hereby **amended** to read as follows:

12.05 CIGARETTE, ELECTRONIC VAPING DEVICES, AND TOBACCO PRODUCT SALES. The sale of cigarettes, electronic vaping devices, and tobacco products in the City of Stevens Point shall require a license and shall be governed by the provisions of sections ~~chapter~~ 134.65 and 134.66 of the Wisconsin statutes.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: February 26, 2024
Approved: March 18, 2024
Published: March 22⁸, 2024