Our intention is to have in-person meetings going forward. For the time being, we will hold the Transportation Commission meetings at Central Transportation. This in-person location will meet the legal requirement for our open meetings.
We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

City of Stevens Point
Transportation Commission Meeting
March 11, 2024 - 4:45 PM

Central Transportation
2700 Week Street
or
Zoom Teleconferencing
https://us06web.zoom.us/j/87539037302?pwd=2LLlD40E3iY16aNWf1UjKAaSchPzeh.1
Meeting ID: 875 3903 7302
Passcode: 123567
Phone: 1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of December 11, 2023 minutes.
3. Approval of the December 2023, January 2024 and February 2024 Financial/Claims Reports.
4. Approval to spend up to $20,000 from the dedicated transit fund for the local share (20%) of the 5304 Planning Grant Program in order to fund the planning and design of a downtown transfer center.
5. Next meeting date April, 8 2024 - 4:45pm.
6. Adjournment.

Meeting Rider
Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

City of Stevens Point
Transportation Commission Meeting
December 11, 2023 - 4:45 PM

2700 Week Street, Stevens Point, Wisconsin
Or
Zoom Teleconferencing
Minutes

1. Roll Call
Present: Ald. Mary Kneebone, Karalyn Peterson, Heidi Oberstadt, Tom Bertram, Nichole Lysne, Ald. Allison Birr
Present via Zoom: Neil Prendergast
Other Present: Talin Scheuermann (Zoom), Ald. Dean Shuda (Zoom), Kaitlyn Wall, Tom Carroll

2. Approval of the November 13, 2023 minutes.
Heidi Oberstadt made a motion to approve the November 13, 2023 minutes. Karalyn Peterson seconded. All in favor; none opposed; Motion carried.

3. Approval of the November 2023 Financial / Claims Reports.
Ald. Mary Kneebone made a motion to approve the November 2023 Financial / Claims Reports. Ald. Allison Birr seconded. All in favor; none opposed; Motion carried.

4. Approval and public hearing on the 2024 85.21 grant application.
Tom Bertram moved to approve the 2024 85.21 grant application. Karalyn Peterson seconded. All in favor; none opposed; Motion carried.

5. Next meeting date - January -8, 2024 - 4:45 pm.

6. Adjournment. 4:57 pm

Report to the February 2024
Meeting of the Transportation Commission

Finances:

Bank Balance as of December 1, 2023	**2,201,692.61**
Bank Deposits recorded in December 31, 2023	158,299.35
	2,359,991.96

Checks Issued since the last meeting:

12/01/2023	7702	1st Ayd Corporation	Pump for cleaning chemical	35.97
12/01/2023	7703	Cintas Corp #442	Janitorial/Uniforms	589.14
12/01/2023	7704	City of Stevens Point	Workers Comp Premiums	2,234.24
12/01/2023	7705	Employee	CDL Permit Test	30.00
12/01/2023	7706	Halron Lubricants Inc	Oil	1,105.95
12/01/2023	7707	Spectra Print	Fixed Route Maps	917.66
12/08/2023	7708	Employee	SALARIES	1,644.57
12/08/2023	7709	Employee	SALARIES	1,439.45
12/05/2023	7710	WI Council 32 Per Capita Tax Trust	Union Dues	355.17
12/07/2023	7711	Aspirus Medical Group, Inc.	Onsite Wellness Coach	508.50
12/07/2023	7712	Batteries Plus Bulbs	Batteries	454.10
12/07/2023	7713	Cintas Corp #442	Janitorial/Uniforms	256.99
12/07/2023	7714	City of Stevens Point	Insurance, Fuel, Fringe	58,164.89
12/07/2023	7715	Courtesy Cab	Subsidized Taxi Rides	454.46
12/07/2023	7716	Employee Resource	EAP Services	88.35
12/07/2023	7717	Handi-Hut, Inc.	Bus Shelter Light Kit	520.00
12/07/2023	7718	Marshfield Clinic	Drug Tests	113.00
12/07/2023	7719	PassioTechnologies LLC - CID 253	Passio Subscription	911.50
12/07/2023	7720	Pro-Vision Inc	Back Up Camera Display	813.43
12/07/2023	7721	Employee	Reimbursement for meeting supplies	45.18
12/07/2023	7722	ULINE	Bloodborne Pathogen Buckets	406.27
12/07/2023	7723	UWSP Printing & Design	February Bus Passes	137.25
12/14/2023	7724	Arbuckles	Bathroom Rental	200.00
12/14/2023	7725	Cintas Corp #442	Janitorial/Uniforms	282.95
12/14/2023	7726	Gillig LLC	Slack Adjuster	117.82
12/14/2023	7727	Mid-State Truck Service Inc	Temperature Sensor	65.60
12/14/2023	7728	Stevens Point Public Utilities	Plowing, CDW and Heartland	10,092.48
12/14/2023	7729	US Ticket	Tickets	146.89
12/22/2023	7730	Employee	SALARIES	1,456.66
12/22/2023	7731	Employee	SALARIES	1,509.09
12/19/2023	7732	WI Council 32 Per Capita Tax Trust	Union Dues	377.72
12/22/2023	7733	Cintas Corp #442	Janitorial/Uniforms	297.92
12/22/2023	7734	City of Stevens Point	Workers Comp Premiums	2,396.72
12/22/2023	7735	Fairchild Equipment	Lift Inspection	199.66
12/22/2023	7736	Mid-State Truck Service Inc	Filters	958.52
12/22/2023	7737	Employee	Shoe Reimbursement 2023	130.00
12/22/2023	7738	Stevens Point Public Utilities	Plow and Salt, Vacuum Truck	276.87
12/22/2023	7739	Employee	CDL test reimbursement	50.00
12/22/2023	7740	U.S. Bank	Facilty, office, safety, meeting and first aid	2,529.07
12/29/2023	7741	American Welding & Gas Inc	Safety Glasses	128.40
12/29/2023	7742	Cintas Corp #442	Janitorial/Uniforms	283.74
12/29/2023	7743	Heartland Business Systems. LLC	Managed IT Services	330.39
12/29/2023	7744	Mid-State Truck Service Inc	Coolant Filters	91.74
12/29/2023	7745	Stevens Point Public Utilities	2" and 3" Water and Storm Water	2,594.23
12/1/2023		Delta Dental	Insurance premiums	566.08
12/7/2023		Payroll	Payroll	53,137.72
12/7/2023		Volunteer Reimbursement	Volunteer Reimbursement	3,174.07
12/8/2023		IRS	Payroll Taxes - Fed	13,470.64
12/8/2023		WI Dept of Revenue	Payroll Taxes - State	2,281.34
12/13/2023		Verizon	Verizon Bill	135.18
12/18/2023		Great America Financ Services	Copier Lease	95.00
12/21/2023		Payroll	Payroll	43,775.21
12/22/2023		Volunteer Reimbursement	Volunteer Reimbursement	3,315.89
12/22/2023		Wisconsin Public Service	Utility Payment	2,733.59
12/22/2023		IRS	Payroll Taxes - Fed	13,870.12
12/22/2023		WI Dept of Revenue	Payroll Taxes - State	2,370.86

Total of checks listed	234,668.24
Balance on hand Devember 31, 2023	2,125,323.72
Plus uncleared checks	7,892.15
Less checks previously written clearing this month	-8,629.38
Ending Cash Balance matching Bank Statements	**2,124,586.49**

Report to the March 2024
Meeting of the Transportation Commission

Finances:

Bank Balance as of February 1, 2024	**2,033,970.35**
Bank Deposits recorded in February 29, 2024	21,403.68
	2,055,374.03

Checks Issued since the last meeting:

02/02/2024	7788	Employee	Payroll - wages	1,390.32
02/02/2024	7789	Employee	Payroll - wages	1,250.72
02/01/2024	7793	Batteries Plus Bulbs	Batteries	908.20
02/01/2024	7794	Midwest Equipment Specialists	Lift Breakdown Service Call	1,582.34
02/01/2024	7795	NAPA	Thread Repair Kit, Brakes, Rotors, Caliper	732.90
02/01/2024	7796	Glass and Door Precision	Replacement door ADRC from collision	4,325.00
02/01/2024	7797	Stevens Point Auto Center	Wiring Harness, front Panel	196.59
02/02/2024	7798	Registration Fee Trust	504 License Plate Replacement	2.00
02/09/2024	7801	American Welding & Gas Inc	Regulator Repair	80.00
02/09/2024	7802	Baker Tilly Virchow Krause, LLP	Financial Audit	1,162.00
02/09/2024	7803	Beaver of Wisconsin	Pressure Washer Hose and Fittings	167.00
02/09/2024	7804	Cintas Corp #442	Uniforms & Facility Supplies	635.24
02/09/2024	7805	City of Stevens Point	Workers Comp Premiums	2,143.87
02/09/2024	7806	Courtesy Cab	Subsidized Taxi Rides	446.50
02/09/2024	7807	Employee Resource	EAP Services	91.20
02/09/2024	7808	Halron Lubricants Inc	DEF	566.28
02/09/2024	7809	Marshfield Clinic	Drug and Alcohol Testing	240.00
02/09/2024	7810	Pomp's Tire Service, Inc.	Fixed Support Vehicle Tire	152.70
02/09/2024	7811	Stevens Point Public Utilities	Plowing	99.31
02/09/2024	7812	TMI of Wisconsin	Insurance Premiums	49,380.00
02/09/2024	7813	UWSP Printing & Design	Late Night Campus Posters	19.70
02/16/2024	7814	Employee	Payroll - wages	1,373.22
02/16/2024	7815	Employee	Payroll - wages	1,411.62
02/13/2024	7816	United Way of Portage Cty	United Way	28.00
02/13/2024	7817	WI Council 32 Per Capita Trust	Union Dues	396.14
02/16/2024	7818	1st Ayd Corporation	All purpose cleaner drum	571.59
02/16/2024	7819	Beaver of Wisconsin	Hose and Hotsy Repair	433.25
02/16/2024	7820	Cintas Corp #442	Uniforms & Facility Supplies	476.59
02/16/2024	7821	Employee Resource	EAP Services	91.20
02/16/2024	7822	Fleet Pride	Wheel Bearing Kit	291.14
02/16/2024	7823	Heartland Business Systems. LLC	IT Help Desk	115.00
02/16/2024	7824	Kramar Plumbing	Backflow Testing	450.00
02/16/2024	7825	PassioTechnologies LLC	Monthly Passio Subscription	911.50
02/16/2024	7826	Ron Turley Associates, Inc.	RTA Annual Subscription	2,731.00
02/19/2024	7827	Gannett WI LocaliQ	Journal Notice	111.53
02/23/2024	7828	Ascendance	Inlet/Outlet Nox Sensors	3,648.92
02/23/2024	7829	Checks Muffler	Custom Exhaust Repair	957.13
02/23/2024	7830	Cintas Corp #442	Uniforms & Facility Supplies	284.81
02/23/2024	7831	Gillig LLC	DEF Harness and Hose Assy	540.73
02/23/2024	7832	NAPA	Thread Repair Kit	88.95
02/23/2024	7833	Star Business Machines Inc.	Copier Rental	81.00
02/23/2024	7835	UWSP Printing & Design	May Bus Passes	137.25
02/26/2024	7836	U.S. Bank	APTA registration & airfare, Background C	1,830.94
02/27/2024	7839	United Way of Portage Cty	United Way	28.00
02/27/2024	7840	WI Council 32 Per Capita Trust	Union Dues	396.14
02/29/2024	7841	PassioTechnologies LLC	Monthly Passio Subscription	911.50
02/29/2024	7842	Summit Companies	Annual Fire Ext Inspections	492.25
02/29/2024	7843	Cintas Corp #442	Uniforms	273.83
02/29/2024	7844	City of Stevens Point	Workers Comp Premiums	2,125.88
02/29/2024	7845	Fleet Pride	Wrench	29.39
02/29/2024	7846	Heartland Business Systems. LLC	Managed IT Services	309.13
02/29/2024	7847	Portage County Treasurer	Annual Business Park Maintenance	6,414.13
02/29/2024	7848	UWSP Printing & Design	Donation Posters	4.95
2/1/2024		Payroll	Payroll	39,966.33
2/1/2024		Volunteer Reimbursement	Volunteer Reimbursement	3,160.70
2/2/2024		Delta Dental	Insurance premiums	640.72

2/2/2024	IRS	Payroll Taxes - Fed	12,237.13
2/2/2024	WI Dept of Revenue	Payroll Taxes - State	2,076.60
2/13/2024	Verizon	Verizon Bill	135.18
2/15/2024	Payroll	Payroll	41,146.90
2/15/2024	Volunteer Reimbursement	Volunteer Reimbursement	2,926.00
2/16/2024	IRS	Payroll Taxes - Fed	12,909.48
2/16/2024	WI Dept of Revenue	Payroll Taxes - State	2,227.24
2/16/2024	Great America Financ Services	Copier Lease	95.00
2/16/2024	Wisconsin Public Service	Utility Payment	3,225.83
2/29/2024	Payroll	Payroll	40,059.19
2/29/2024	Volunteer Reimbursement	Volunteer Reimbursement	4,006.37
	Total of checks listed		258,331.25
	Balance on hand Februrary 29, 2024		1,797,042.78
		Plus uncleared checks	18,065.69
		Less checks previously written clearing this month	-34,833.22
		Ending Cash Balance matching Bank Statements	**1,780,275.25**

Report to the February 2024
Meeting of the Transportation Commission

Finances:

Bank Balance as of January 1, 2024	**2,124,586.49**
Bank Deposits recorded in January 31, 2024	142,808.91
	2,267,395.40

Checks Issued since the last meeting:

01/02/2024	7746	WI DOT - Registration Fee Trust	MV1 Application Fee Balance	29.50
01/05/2024	7747	Employee	Salary	1,445.67
01/05/2024	7748	Employee	Salary	1,275.51
01/02/2024	7749	United Way of Portage Cty	United Way	48.00
01/02/2024	7750	WI Council 32 Per Capita Tax Trust	Union Dues	396.14
01/05/2024	7751	Baker Tilly Virchow Krause, LLP	Audit Work	840.22
01/05/2024	7752	Employee	2023 Shoe Reimbursement	88.61
01/05/2024	7753	Cintas Corp #442	Uniforms/Janitorial	268.69
01/05/2024	7754	Community Transportation Assoc. of A	2024 Membership Renewal	350.00
01/05/2024	7755	Courtesy Cab	Dec 2023 Subsidized Cab Rides	440.61
01/05/2024	7756	TBR Plasma and Fab	Rear Step Fab and Install	181.25
01/05/2024	7757	Wisconsin Public Transportation Asso	Annual Membership Due	2,775.00
01/12/2024	7758	Cintas Corp #442	Uniforms/Janitorial	294.65
01/12/2024	7759	Ecolane USA Inc- CID 253	Ecolane Yearly Subscription	8,243.00
01/12/2024	7760	Gillig LLC	Interior Lights	441.84
01/12/2024	7761	Marshfield Clinic	DOT randoms	249.70
01/12/2024	7762	NAPA	Hydraulic Hose Fittings	36.47
01/12/2024	7763	PassioTechnologies LLC - CID 253	Passio Monthly Subscription	911.50
01/12/2024	7764	Passenger	Client Balance Refund - Passed Away	50.00
01/12/2024	7765	Tire and Auto TJs Tire	Tires	6,157.96
01/19/2024	7766	Employee	Salary	1,462.09
01/19/2024	7767	Employee	Salary	1,181.51
01/16/2024	7768	United Way of Portage Cty	United Way	28.00
01/16/2024	7769	WI Council 32 Per Capita Tax Trust	Union Dues	396.14
01/22/2024	7770	APCO International	Radio Frequency licensure	420.00
01/22/2024	7771	Batteries Plus Bulbs	Batteries	454.10
01/22/2024	7772	Cintas Corp #442	Uniforms/Janitorial	268.69
01/22/2024	7773	City of Stevens Point	WRS, Insurance, Fuel, Fringe	75,563.89
01/22/2024	7774	Fabworks	Wheelchair Brackets Tubing	192.50
01/22/2024	7775	Gannett WI Media	Journal Notice	111.53
01/22/2024	7776	Gillig LLC	Aluminum Filters	98.30
01/22/2024	7777	NAPA	Lights	254.89
01/22/2024	7778	Stevens Point Public Utilities	Snow Plowing	233.95
01/22/2024	7779	U.S. Bank	Sweatshirts, Office Supplies	2,250.73
01/26/2024	7780	Employee	2024 Shoe Reimbursement	95.00
01/26/2024	7781	Cintas Corp #442	Uniforms/Janitorial	281.38
01/26/2024	7782	Fastenal Company	Fasteners	20.10
01/26/2024	7783	Heartland Business Systems. LLC	Managed IT Services	305.78
01/26/2024	7784	O'Reilly Auto Parts	Resistor	19.77
01/26/2024	7785	Star Business Machines Inc.	Copier Rental	153.61
01/26/2024	7786	Stevens Point Auto Center	Filter Assembly	146.24
01/31/2024	7790	City of Stevens Point	Local Share 3 Paratransit Vehicles	33,918.00
01/31/2024	7791	United Way of Portage Cty	United Way	28.00
01/31/2024	7792	WI Council 32 Per Capita Tax Trust	Union Dues	396.14
1/2/2024		Delta Dental	Insurance premiums	640.72
1/4/2024		Payroll	Payroll	40,788.99
1/4/2024		Volunteer Reimbursement	Volunteer Reimbursement	2,118.53
1/5/2024		IRS	Payroll Taxes - Fed	12,591.34
1/5/2024		WI Dept of Revenue	Payroll Taxes - State	2,094.75
1/16/2024		Verizon	Verizon Bill	135.18
1/18/2024		Great America Financ Services	Copier Lease	95.00
1/18/2024		Payroll	Payroll	40,210.25
1/18/2024		Volunteer Reimbursement	Volunteer Reimbursement	2,072.56
1/18/2024		Volunteer Reimbursement	Volunteer Reimbursement	113.90
1/19/2024		WI Dept of Revenue	Payroll Taxes - State	2,073.24
1/19/2024		IRS	Payroll Taxes - Fed	12,298.66

1/22/2024	Wisconsin Public Service	Utility Payment	2,807.90
	Total of checks listed		260,845.68
	Balance on hand January 31, 2024		2,006,549.72
		Plus uncleared checks	35,340.89
		Less checks previously written clearing this month	-7,920.26
		Ending Cash Balance matching Bank Statements	**2,033,970.35**

Grant Agreement

ARTICLE I: PARTIES TO THE AGREEMENT

This Grant Agreement ("Agreement") is made by and between the State of Wisconsin Department of Transportation ("Department") and the City of Stevens Point ("Recipient").

ARTICLE II: STATEMENT OF PURPOSE

The Recipient has requested funding to conduct facility planning and design for a new transfer center to be established in downtown Stevens Point ("Project"). Using its authority under Section 85.20, Wisconsin Statutes, to direct, undertake, and expend state and federal aid for planning, promoting, and preserving all modes of transportation, the Department hereby awards the Recipient a grant to conduct the facility planning and design, using federal funds as authorized under 49 USC Chapter 53, Section 5304 of the Federal Transit Act (CFDA 20.505).

ARTICLE III: PERFORMANCE PERIOD

The Recipient shall complete the Project funded under this Agreement and submit a final Project invoice to the Department by **12/31/2024.**

If the Recipient fails to complete the Project by this date, the Department may thereafter act to withdraw any uncommitted Project funds.

ARTICLE IV: GRANT AWARD AMOUNT

The total payment to the Recipient under this Agreement shall not exceed **$80,000** (based on a project budget of $100,000 or 80 percent of total project costs, whichever sum is less.

ARTICLE V: RECIPIENT RESPONSIBILITIES

A. The Recipient shall complete the Project consistent with the tasks and details provided in the associated Transit Planning (Section 5304) grant request form approved by the Department. If the Recipient identifies a reason to pursue Project completion otherwise, it shall notify the Department before proceeding further.

B. Funds granted to the Recipient under this Agreement shall be used to compensate the Recipient and/or any agent of the Recipient for costs incurred, consistent with applicable federal law and with requirements issued by FTA.

C. All services required by the Project shall be performed by the Recipient or an agency retained under contract by the Recipient. The Recipient shall notify the Department of any plans for subcontracting on the project prior to entering a subcontracted agreement. Any third-party contract shall be compliant with FTA procurement requirements, and the Recipient shall receive Department approval thereof before any subcontracted Project work may begin. All personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such work.

D. The Recipient must include the following notification language of federal participation in all its requests for proposals, solicitations, contracts, press releases, brochures, web site, or other publications, etc. funded under this grant:

> "This project is expected to have up to 80% of the project expenses provided by the Federal Transit Administration under 49 USC §5304 (CFDA 20.505)."

E. The Recipient shall furnish the Department with one (1) electronic and one (1) hard copy of all final work products, unless the Recipient and the Department agree otherwise in writing.

ARTICLE VI: INVOICES AND PAYMENTS

A. The Recipient shall submit to the Department project billings in such detail as the Department may require.

B. The Recipient shall be responsible for the payment of any contractors, and shall submit reimbursement requests to the Department on a calendar year quarterly schedule. The Department shall review each reimbursement request and shall make payment on it either within 30 calendar days after receipt or, if necessary, after submission of a corrected request.

ARTICLE VII: RECORDS AND AUDITS

A. The Recipient shall have a single, organization-wide financial and compliance audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See federal OMB Circular No. A-133 and the provisions of OMB A-133 Compliance Supplement dated July 2015.)

B. This audit shall be performed in accordance with federal Circular A-133 issued by the federal Office of Management and Budget (OMB), its Compliance Supplement, and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).

A. The Recipient, subrecipients, contractors, subcontractors, and their affiliates shall maintain all documents and evidence pertaining to revenues, expenses, and cost allocations related to Project work for inspection by the Department or its designee during normal business hours in their respective offices for a period of three years following final contract payment. The Recipient shall be responsible for ensuring the compliance of all subrecipients, contractors, and affiliates with this provision.

D. The Recipient shall permit the Department, the Comptroller General of the United States, and the Secretary of the U.S. Department of Transportation, or their authorized representatives, access to inspect all vehicles, facilities, and equipment acquired or used as part of the Project; all transportation services rendered by the Recipient using such vehicles, facilities, and equipment; and all relevant Project data, documents, and records. The Recipient shall also permit the above-named persons access to audit the books, records, and accounts of the Recipient pertaining to the Project.

ARTICLE VIII: AMENDMENTS

The parties hereto may from time to time require changes in the scope of services and the time of performance as set forth herein. Such changes, including any increase or decrease in the amount of compensation to the Recipient, must be mutually agreed upon by and between the parties, and shall be incorporated as written amendments to this Agreement. Any request by the Recipient for an amendment under this clause must be made in writing to the Department.

ARTICLE IX: PROHIBITED INTERESTS

A. No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement, or to any benefit arising therefrom.

B. No member, officer, or employee of the Department or of the Recipient during his or her tenure or for one year thereafter shall have any personally benefiting interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE X: ARBITRATION

Any claim, counterclaim or dispute arising out of or relating to this Agreement may, by mutual consent, be submitted to arbitration, if the parties mutually agree, or in a court of competent jurisdiction within the State of Wisconsin.

ARTICLE XI: APPLICABLE LAW

This Agreement shall be governed under the laws of the State of Wisconsin. The Recipient shall comply at all times with and observe all federal and state laws, and local laws, ordinances, and regulations which are in effect during the period of this Agreement and which in any manner affect the work or its conduct.

ARTICLE XII: TERMINATION

A. The Department may terminate this Agreement at any time that its Secretary determines that the Recipient or its subcontractor has failed to perform in the manner called for in the contract or has failed to fulfill contract obligations. Failure of the Recipient or its subcontractor to comply with the terms and conditions of its grant application and/or the provisions of this Agreement shall be considered cause for termination.

B. The Recipient may terminate this Agreement if so directed by appropriate local government bodies for whatever reason such request to terminate is made.

C. Both parties agree that notice of intent to terminate the Agreement shall be made in writing through return-receipt certified mail at least 30 calendar days prior to the proposed termination date.

D. In the event that this Agreement is terminated, the Department shall be liable only for payment under the payment provisions of this Agreement for services rendered before the effective date of termination.

ARTICLE XIII: WHOLE AGREEMENT

All attachments and appendices to this Grant Agreement are incorporated herein by annexation. Further, the following documents are incorporated into this Agreement by reference:

1. *Federal Transit Administration Master Agreement, FTA MA(30)*, November 2, 2022
2. *Federal Certifications and Assurances for WisDOT 5304 Grant Awards, Calendar Year 2024*

By executing this Agreement, the Recipient affirms that it understands the content of these documents and shall meet its responsibilities thereunder.

IN WITNESS WHEREOF, the parties have executed this Agreement in the manner most appropriate to each.

CITY OF STEVENS POINT

Signature: ______________________________

Name: _________________________________

Title: __________________________________

Date: __________________________________

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

Signature: ______________________________

Ian Ritz, Chief
Public & Specialized Transportation Section
Division of Transportation Investment Management

Date: __________________________________